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INVENTORY *of the* COUNTY ARCHIVES OF VIRGINIA

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No. 13

BRUNSWICK COUNTY (LAWRENCEVILLE)

HISTORICAL RECORDS SURVEY
WORK PROJECTS ADMINISTRATION

INVENTORY OF COUNTY ARCHIVES

OF VIRGINIA

NO. 13. BRUNSWICK COUNTY (LAWRENCEVILLE)

Prepared by

The Virginia Historical Records Survey
Service Division
Work Projects Administration

Sponsored by

The Virginia Conservation Commission

Richmond, Virginia
The Virginia Historical Records Survey
January 1943

FOREWORD

The Inventory of the County Archives of Virginia is one of a number of guides to historical materials prepared throughout the United States by workers on Historical Records Survey projects of the Work Projects Administration. The publication herewith presented, an inventory of the archives of Brunswick, is number 13 of the Virginia series.

The Historical Records Survey program was undertaken in the winter of 1935-36 for the purpose of providing useful employment to needy unemployed historians, lawyers, teachers, and research and clerical workers. In carrying out this objective, the project was organized to compile inventories of historical materials, particularly the unpublished government documents and records which are basic in the administration of local governments, and which provide invaluable data for students of political, economic, and social history. The archival guide herewith presented is intended to meet the requirements of the day-to-day administration by the officials of the county, and also the needs of lawyers, businessmen, and other citizens who require facts from the public records for the proper conduct of their affairs. The volume is so designed that it can be used by the historian in his research in unprinted sources in the same way he uses the library card catalog for printed sources.

The inventories produced by Historical Records Survey projects attempt to do more than give merely a list of records - they attempt further to sketch in the historical background of the county or other unit of government, and to describe precisely and in detail the organization and functions of the government agencies whose records they list. The county, town, and other local inventories for the entire country will, when completed, constitute an encyclopedia of local government as well as a bibliography of local archives.

The successful conclusion of the work of Historical Records Survey projects, even in a single county, would not be possible without the support of public officials, historical and legal specialists, and many other groups in the community. Their cooperation is gratefully acknowledged.

The Survey program was organized by Luther H. Evans, who served as Director until March 1, 1940, when he was succeeded by Sargent B. Child. The survey operates as a Nation-wide series of locally sponsored projects in the Division of Community Service Programs, of which Mrs. Florence Kerr, Assistant Commissioner is in charge.

George H. Field
Deputy Commissioner
Work Projects Administration

PREFACE

In March 1936 the Historical Records Survey was organized in Virginia as a unit in the National program under the supervision of Dr. Luther H. Evans, National Director. From March to November 1936 the Survey in Virginia was a part of the Federal Writers' Project, of which Dr. H. J. Eckenrode was State Director and Dr. Lester J. Cappon of the University of Virginia part-time assistant, but in November 1936 it became independent of the Writers' Project, with Dr. Cappon as part-time State Director and Miss Elizabeth B. Parker, a former supervisor of the Survey, as Assistant State Director. Dr. Cappon resigned in June 1937, and Miss Parker succeeded him as State Director.

In September 1939 the Survey in Virginia became a State-wide non-Federal project, with Miss Parker as State Director. In January 1940 it was combined with the Survey of Federal Archives, and Dr. Kathleen Bruce, who had been Director of the Survey of Federal Archives in Virginia since September 1936, became State Supervisor of the new Historical Records Survey. When Dr. Bruce resigned in May 1942, Dr. Katharine Elizabeth Crane, who had been appointed Assistant State Supervisor in January 1941, succeeded her and continued to supervise the work on this volume after the Historical Records Survey was absorbed in the War Information and Records Services.

The research for this inventory of Brunswick County was completed under Dr. Bruce, who also edited a good deal of the volume. Mrs. Frances Beasley wrote almost all of the entries, and Mr. John Naugle was responsible for most of the research for the historical sketch and wrote the section on horses and horse racing. The essay on the Governmental Organization and Records System is a shortened form of the essay that appeared in the Isle of Wight volume, which was completed under Miss Elizabeth Parker. Helpful editorial criticism of this inventory in manuscript form was offered by Mr. Sargent B. Child, National Director, and Mr. Donald Thompson of the Central office.

The publication of this Inventory was made possible largely through the help of Brunswick County. The clerk, Mr. W. Emory Elmore, has made the records more conveniently available to the workers and has advised and helped them through many difficulties, and the constant advice and assistance of the deputy-clerk, Mrs. Willie Browder Abernathy, has been invaluable. The money without which the volume could not have been published was appropriated by the Board of Supervisors whose members were M. S. Barrow, D. S. Delbridge, chairman, W. B. Moseley, L. S. Purdy, and E. E. Vaughan.

Katharine Elizabeth Crane

Katharine Elizabeth Crane
State Supervisor
War Information and Records Services

Richmond, Virginia
January 1943

ABBREVIATIONS, SYMBOLS, AND EXPLANATORY NOTES

Abbreviations

alph.	alphabetical(ly)
anon.	anonymous
approx.	approximately
arr.	arranged
art(s).	article(s)
atty.	attorney
aver.	average
bldg.	building
c.	copyright
chron.	chronologically
C. J.	Corpus Juris
C. J. S.	Corpus Juris Secundum
clk(s).	clerk(s)
Const.	Constitution
co.	company
co. agt.	county agricultural agent
comm. of rev.	commissioner of the revenue
comp.	compiler
dept.	department
dist.	district
ed.	edition or editor(s)
esp.	especially
et al.	et alii, at aliae (and others)
f(f).	and following page(s)
ibid.	ibidem (in the same place)
i. e.	id est (that is)
j. p.	justice of the peace
ms(s).	manuscript(s)
n.	note
n. d.	no date
no(s).	number(s)
n. p.	no place of publication
numer.	numerical(ly)
off.	office
op. cit.	opere citato (in the work cited)
o. s.	old style calender (for dates before 1752)
p(p).	page(s)
passim	here and there
pt.	part
ptd.	printed
S. E.	South Eastern Reporter

sec(s)	section(s)
ser.	series
sic.	thus (in the original)
supra	above or before
supt.	superintendent
t. j.	trial justice
treas.	treasurer
Va.	Virginia Reports
vol(s).	volume(s)
vs.	versus (against)
wel.	welfare
yr(s)	year(s)

Symbols

x	by, in dimensions
--	placed after a date indicates records are current

Explanatory Notes

Titles of Records.--Exact titles of records are written in solid capitals without brackets (as in entry 1). In the absence of titles, descriptive titles have been assigned, which are written in solid capitals and enclosed in brackets (as in entry 32). If a record title is not descriptive of the contents of the record, an assigned explanatory title (or explanatory words), written with initial capitals and enclosed in brackets, has been added (as in entry 6). The current or most recent title of a record is used as the entry title and title variation is indicated (as in entry 1).

Dates. All dates used are inclusive. Missing records are indicated by broken dates.

Quantity. When two or more types of containers are considered in a single entry, the quantity is shown in chronological order, as far as possible.

Labeling. Figures or letters in parentheses, following the number of volumes, file boxes, or other type of container, indicate the labeling. If no labeling is indicated, it may be assumed that there is none.

Discontinuance. Where no statement is made that the record was discontinued at the last date shown in the entry, it could not be definitely established that such was the case. Where no comment is made on the absence of prior, subsequent, or intermediate records, no definite information could be obtained.

Abbreviations, Symbols, and
Explanatory Notes

Description of Records. The description of the contents of a record applies only to the current or most recent record unless change in contents is actually shown in a record entry.

Indexing. All indexes to records, unless otheriwse stated, are self-contained.

Condition of Records. Records are in good condition unless otherwise indicated.

Dimensions. Dimensions are always given in inches unless otherwise indicated, and therefore the symbol for inches is omitted.

Location. The locations given for the records are the locations at the time the survey was made. These are subject to change since records are often moved.

Cross References. Separate third-paragraph cross references from entry to entry are used to show prior and subsequent records, and original and copies of records. If there are entries related in subject matter to entries under other subject headings, cross-references are used under the subject headings. If a record does not have a self-contained index, a cross-reference is made.

Miscellaneous. In connection with the use of the terms constitutional and statutory, it is to be noted that the constitutional provisions concerning county offices and county government may or may not be mandatory. Practice, therefore, may vary from one county to another. Throughout this book the situation in Brunswick County alone has been considered.

The spelling of local place names follows, for the most part, what seems to be the preponderance of usage as indicated in E. G. Swem, Virginia Historical Index. Indian names are spelled according to F. W. Hodge, Handbook of American Indians.

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I. HISTORICAL SKETCH

Brunswick County is one of the series of Virginia counties whose southern limits coincide with the State boundary between Virginia and North Carolina, and it is situated half way between the Atlantic Coast and the Blue Ridge Mountains within the easternmost quarter of the four-hundred-mile line that marks the extreme east-and-west dimensions of the State. The northern boundary of the county is the Nottoway River, which separates Brunswick from Nottoway and Dinwiddie. Lunenburg and Mecklenburg extend to the west, and Greensville to the east. Bounded thus on three sides by the straight lines of the surveyor's instruments, the county forms approximately a rectangle, extending 20 miles east and west and, as an average, about 30 miles north and south. The total area is 557 square miles, and the population is 19,575.[1]

Enjoying the mild climate of its location between 36° 32' and 36° 56' north latitude, the county is also well watered and is well drained — on the north by the Nottoway River and on the south by the Roanoke, which crosses the county only in the extreme southwest corner. Most of the area is in the basin of the Meherrin River which flows eastward across the county not much south of the middle line.[2]

It is to be noted that the three main rivers flow towards North Carolina and Albemarle Sound rather than through the older parts of Virginia. During the period when water transportation determined the course of development in any region this factor was very important in retarding settlement. It also tended to build up social and economic relations to the southward.

The whole of Brunswick County lies west of the fall line, and it is on the slightly elevated plateau that is characteristic of the part of Virginia to the west of the fall line but east of the Piedmont Hills. The eastern part of the county is fairly level and broken only occasionally by gentle hills. Farther west as the plateau rises steadily in the center of the county, the land becomes increasingly hilly, especially around Lawrenceville and in the western part, though it never becomes rugged.[3] The soil in the eastern part of the county is a whitish loam, and in the west it is the dark red earth that is characteristic of much of the Virginia countryside.[4]

The Richmond-Petersburg granite formation, which extends to the south and southwest from Hanover County across Henrico, Chesterfield, Dinwiddie, western Greensville, and into North Carolina, also reaches across most of

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1. Rand McNally Commercial Atlas and Marketing Guide, p. 409.
2. United States Coast and Geodetic Survey, State of Virginia, Lawrenceville, McKenney, White Plains, and Emporia Quadrangles.
3. Ibid.; there is, however, no Federal survey of the westernmost strip of the county.
4. Virginia As She Is, p. 36.

Brunswick County. In several places in the county quarries have been opened to provide granite of excellent quality for monumental and general building purposes and for some kinds of street work, but at present none of these are operating.[1] In the county there are undeveloped beds of marl, some little copper, soapstone, and limestone, and, especially near Lawrenceville, good clays for making brick.[2]

Early History

The area that is now Brunswick County began early to figure in Virginia history. Before a single English generation had lived and died in Virginia, white men began to find their way across what is now Brunswick County. In 1650 Abraham Wood and Edward Bland traveled through the district on their journey of exploration to Occaneechi Island, which is the middle one of the three islands in the Roanoke River just west of where Clarksville now stands.[3] Within the next 10 years the route came to be traveled regularly. In 1673 James Needham and Gabriel Arthur went this way on their journey to explore the route leading farther south and up into the southern mountains.[4] As the fur trade prospered between Fort Wood, near what is now Petersburg in Dinwiddie County, and the Indians of the southern mountains, this path, usually called the Occaneechi Path or the Trading Path, became one of the world's highways of commerce. During the last quarter of the seventeenth century and the early years of the eighteenth, loads of fur were brought year after year over the Trading Path for sale in the great world markets of Leipsic, Amsterdam, Paris, Vienna, and London.[5]

This path led in a fairly direct line from the falls of the Appomattox River to Occaneechi Island and then southward through North Carolina. Like many other paths used by the white men, this one seems to have been well traveled by the Indians in their many comings and goings before the white men arrived on the continent. Apparently, too, like other such paths, the original track through the wilderness was marked out by the feet of the herds of buffalo that had made their way into this region long before the landing of the early settlers.[6]

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1. William McGill, Outline of the Mineral Resources of Virginia, pp. 14-15.
2. Ibid., p. 13.
3. For journal of this exploration see Clarence Walworth Alvord and Lee Bidgood, The First Explorations of the Trans-Allegheny Region by the Virginians, 1650-1674, pp. 109-130; see sketch of Abraham Wood in Dictionary of American Biography.
4. Ibid., pp. 56, 79; for journal of expedition, ibid., pp. 211-226.
5. For the development of the fur trade see Beckles Willson, The Great Company (1667-1871) Being a History of the Honourable Company of Merchants-Adventurers Trading into Hudson's Bay, passim.
6. Frederick Webb Hodge, ed., Handbook of American Indians North of Mexico. [Smithsonian Institution, Bureau of American Ethnology, Bulletin 30], esp. articles on Christanna Indians, Occaneechi, Saponi, and Tutelo.

Historical Sketch (First entry, p. 45)

By 1715, before Brunswick County had entered into any legal existence of its own, the Virginia trade with the Indians had passed its peak of prosperity, but for many years it continued to be a factor in the economic life of Virginia. Direct participation of the county area in the profits of the trade can not be traced, but the indirect effects of the constant travel through the region ought not to be overlooked. It also made an important group of men aware of the desirability of obtaining patents of ownership in this pleasantly situated district, and it helped to open the way to agricultural settlement, because many of these men began to acquire land and stimulate settlement.[1]

William Byrd's account of the survey of the boundary between North Carolina and Virginia in 1728, as well as such other writings as his "Journey to Eden," reflects this interest in the region for himself, and for others.[2] By 1728 families already settled and enjoying large holdings in the older parts of Prince George and of other counties had added new patents in the sparsely settled part of Prince George that was cut off to make the present Brunswick County.[3] The process of settlement had already begun.

It was at Christanna — about 15 miles south of the Nottoway River near what is now Gholsonville in Brunswick County but then in Surry County — that Gov. Alexander Spotswood settled friendly Indians from the Saponi, Tutelo, Occaneechi, and Stegaraki tribes. This was according to his general policy of undertaking the establishment of compact communities of friendly but fairly powerful Indian tribes in places where they would be a protection to white settlements and where they would be conveniently near for trade and missionary activities. In 1714 he made Christanna the headquarters for the monopolistic Virginia Indian Company established the same year. Spotswood also subsidized an Indian school there, and in 1715 Charles Griffin was its teacher with a salary paid by Spotswood.[4]

In 1720 the Virginia Assembly passed an act to create Brunswick County out of territory that had formerly been part of Prince George County, but left the actual definition of the boundaries to the Governor

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1. Verner W. Crane, Southern Frontier, 1670-1732, p. 157.
2. William K. Boyd, ed., William Byrd's Histories of the Dividing Line Betwixt Virginia and North Carolina, passim; William Byrd, Writings of Colonel William Byrd, of Westover in Virginia, Esqr., edited by John Spencer Bassett.
3. For dates and descriptions of location see Appendix to Inventory of the County Archives of Virginia; Prince George County.
4. "Journal of John Fontaine," Ann Maury, Memoirs of a Huguenot Family, pp. 272, 275-276; William Stevens Perry, Historical Collections Relating to the American Colonial Church, I, 306; R. A. Brock, ed., The Official Letters of Alexander Spotswood. The Collections of the Virginia Historical Society, II, 90; the record of the survey of 1063 acres for the Indian Company on Nov. 21, 1716, is in the Prince George County deed book, Deeds, Etc., 1713-1726, Archives Division, Virginia State Library.

with the consent of the Council.[1] Like many other place names of the period, the name chosen for the new county was associated with the rulers of Great Britain. Brunswick County was named for the Duchy of Brunswick, one of the possessions of the House of Hanover that had become the ruling house of Great Britain when George I became King in 1714.

Settlers in Brunswick and in Spotsylvania County, which was created by the same act, were to enjoy exemption from taxation for a period of 10 years beginning May 1, 1721, o.s. A fund of 1000 pounds was provided for arms and ammunition to be distributed among the settlers of both Brunswick and Spotsylvania, and another 500 pounds was set aside to pay for building church, courthouse, prison, and pillory and stocks for Brunswick.[2]

Nevertheless, the newly created county was not actually organized at this time. By the terms of the act of creation in 1720, the county court of Prince George County was to continue to have jurisdiction over the affairs of Brunswick, and the sheriff of Prince George was to function in Brunswick also and to have double fees for his trouble.[3]

During the next few years Brunswick County developed less swiftly than seems to have been expected. In 1722 the Council failed to recommend the election of burgesses for the county on the ground that it was "too thinly Inhabited" and that there were "neither courts nor officers of Justice" there.[4] At the end of the same year the colonial council was petitioning the British government in London to exempt inhabitants from the purchase of rights and payment of quitrents in order to stimulate speedy settlement, and early in 1724 an order in council from London approved the petition and provided for the remission of quitrents for a period of 7 years beginning May 1, 1721.[5]

At the same time the entry or survey of more than 1000 acres of land to any one person was forbidden in order to prevent the engrossment of large tracts by non-resident owners and to encourage actual settlement of relatively small parcels.[6] The reiteration of this denial of the right to take up more than 1000 acres indicates that there was some difficulty in enforcing this law; but on the whole the provision held, and the area benefited by an increasing number of actual settlers.[7]

In 1723 the Council defined a portion of the boundaries for Brunswick. In that year the boundary between Brunswick and Surry County was ordered

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1. William Waller Hening, The Statutes at Large, from the First Session of the Legislature in the Year 1619, IV, 77.
2. Ibid., pp. 77-78.
3. Ibid., p. 79.
4. Henry Read McIlwaine, ed., Executive Journals of the Council of Virginia, IV, 9.
5. Ibid., pp. 28, 61.
6. Ibid., p. 62.
7. Ibid., pp. 70, 88, 92, 94, passim.

to be surveyed at once and was to begin where the "upper line of Surry County crosses Nottoway River," thence in a straight line to the Meherrin at or near the mouth of "Reedy Creek or branch," and down the Meherrin to the lower part of Surry County and south to the North Carolina line. The northern boundary was to be from the mouth of the said Reedy branch up the north branch of the Nottoway to its head and thence by a northwest line "to the Mountains." The southern extent of the county was necessarily limited by the dividing line between North Carolina and Virginia, which was not finally fixed until after 1728, and the western limits of Brunswick were never fixed except by implication as other counties were formed.[1]

By 1728 there seems to have been a relatively prosperous population in the county in spite of the fact that neither a courthouse nor a church had as yet been erected,[2] and it is also evident that about half of the 500 pounds allowed in 1720 had not been spent in distributing arms and ammunition among Brunswick settlers.[3] William Byrd's accounts of the region at this period are surprisingly clear in showing the general outlines of the county very much as it exists today, and the surviving land grants and surveys show a good deal of activity in real estate.[4]

Moreover during these years several factors operated to relieve Indian pressure in the neighborhood. Chief among these were the success of the white men in their wars against the Indians of North and South Carolina and the treaty of 1722 at Albany between the Northern Indians and those of Virginia and the Carolinas. In 1722 also Spotswood was removed from the governorship of Virginia, and the Indians lost his support and that of the Virginia Indian Company when it was abandoned. Increasingly the Indian tribes around Christanna found it difficult to maintain themselves in the changing situation, and they loosened their hold over the region year by year, although they did not finally go North until 1740.[5]

In 1732 the government of Brunswick County was actually organized. By April a courthouse had been built, and ten justices of the peace were appointed.[6] The commission for holding the first court in the county was issued on April 22. Probably the county court was organized with Drury Stith as clerk on May 4, o.s., which any Perpetual Calendar will show was the first Thursday in the month and the legal day for holding

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1. McIlwaine, Exec. Jour., IV, pp. 56, 277-278.
2. Ibid., p. 173.
3. H. R. McIlwaine, Journals of the House of Burgesses of Virginia, 1727-1734, 1736-1740, pp. 11, 83, 151, 331, 377, 387.
4. Boyd, ed., William Byrd's Histories of the Dividing Line, passim.
5. Hodge, Handbook of American Indians, esp. article on Christanna; in 1729 rumors that the Saponi were leaving caused some perturbation lest they cause destruction at the last minute, McIlwaine, Exec. Jour., IV, 198, xlix.
6. McIlwaine, Exec. Jour., IV, 266; Deeds, Wills, Etc., vol. 1, p. 6, see entry 36.

the Brunswick Court. The earliest extant record is that of June 1.[1] In this year two representatives were sent to the House of Burgesses.[2] About the same time the county court first sat — on May 5 or 6 — the General Assembly passed an act making the situation of Brunswick County much more favorable for an organized political life.[3] Since, as the preamble to the act stated, the number of tithables in the area was still small and the burden of the poll taxes was very heavy, and also since some of the inhabitants of Surry County and Isle of Wight were inconveniently removed from the courthouse and the church, the Assembly therefore added parts of the counties of Surry and Isle of Wight to the area that had been formed of Brunswick County in 1720.[4] The enlarged county included what is now Greensville County, which lies to the east and was made a separate county in 1781, as well as all that was already incorporated in Brunswick County by the provisions of 1720.

The county seat in 1732 was located in what was then nearly the center of the inhabited parts of the country, probably approximately at the place known now as Cochran, six or seven miles northwest of the present county seat of Lawrenceville. Since that time its location has been changed twice in order to adjust to successive changes in the county's area.

In 1735 a small part of Brunswick County was incorporated in Amelia County.[5] In 1746 all that part of Brunswick that lies west of the present county was cut off to make Lunenburg County,[6] which was later divided and subdivided into the following counties: Halifax in 1752, Bedford in 1754, Charlotte in 1765, Mecklenburg in 1765, Pittsylvania in 1767, Henry in 1777, Patrick in 1791, Campbell in 1782, Franklin in 1786. In 1845 Appomattox County was formed from parts of Charlotte, Campbell, Buckingham, and Prince Edward. In 1781 Greensville County was formed to the east out of the territory that had been Brunswick County.[7]

These changes in area affected the location of the approximate center of the county and therefore the convenience of the location of the county seat. In 1746 the courthouse site was removed by court order of July 3, 1746 to the land of the clerk, Sterling Clack, which is usually

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1. McIlwaine, Exec. Jour., IV, 266; Morgan Poitiaux Robinson, Virginia Counties: Those Resulting from Virginia Legislature, p. 75; Hening Statutes, IV, 79; the word "June" is torn off the page, but its identity can not be in doubt, because the next page shows the next court held on July 6, 1732, and the next Aug. 3, 1732, Order Book, County Court, vol. 1, see entry 237.
2. McIlwaine, Jour. H. of B., 1727-1734, 1736-1740, p. viii; McIlwaine, Exec. Jour. IV. 266.
3. Hening, Statutes, IV, 355.
4. Ibid., p. 356.
5. Ibid., p. 467-468.
6. Ibid., V, 383-384.
7. Ibid., X, 363, XII, 596-597; see also Robinson, Virginia Counties, pp. 43-44, 46-48, 53, 63-65, with citations.

believed to be some place about 8 miles east of where it had been, that is, probably along the present route 140 between Lawrenceville and Emporia at a place not far from the present Smoky Ordinary. The Virginia Railroad now follows the old Cumberland Road.[1] In 1783 the county seat was moved again, this time to Lawrenceville, where it has remained.[2] In 1814 the General Assembly provided for the establishment of the town of Lawrenceville on the 20 acres of land at the courthouse of Brunswick County.[3] It is now (1942) a pleasantly situated town of 1703 inhabitants.[4] It was incorporated by act of legislature in 1874,[5] and a new charter was granted in 1934.[6] The present courthouse was built in 1854.[7]

Churches

Since Brunswick County was organized during the period when there was an established church in Virginia, the General Assembly erected the new parish of St. Andrew in 1720 at the same time that it passed the act to organize the new county. Moreover the act provided for the building of a church by appropriating 500 pounds "for a church, courthouse, prison, pillory and stocks."[8] About 1752 there seems to have been a good deal of controversy over issues that are not at all clear today, and in 1755 the Assembly dissolved the entire vestry and provided for a new vestry; in 1762 the Assembly authorized the sale of old glebe lands and the purchase of new; and at various other times the Assembly continued to exercise control.[9]

The difficulties of a frontier parish are constantly apparent in the records of these years, and at one time these difficulties are associated with the name of a great, though little known, Welsh poet, Goronwy Owen. In 1757 the conduct of the incumbent clergyman, the Rev. George Purdie, was called into serious question. The case was appealed to the Commissary, and although he acknowledged his neglect of duty and scandalous behavior, it was decided to try him for a while longer. When the parish was finally relieved of the burden of his ministry in 1760, the parish received the Welsh poet, Goronwy Owen, as its rector, but apparently the change did not improve conditions. It has been charged that Owen's talents as a writer of lofty poetry of the purest strain -- but in the Welsh language -- were hardly enough to offset the unfortunate difficulties of his situation. He seems to have left his native country under a cloud, and in America his love of alcoholic stimulation continued to

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1. Order Book, County Court, vol. 3, p. 42, see entry 237.
2. Hening, Statutes, XI, 256; Order Book, County Court, vol. 8, p. 230, see entry 237.
3. L, 1813, ch. 76, sec. 1.
4. Rand McNally Commercial Atlas and Marketing Guide, p. 413.
5. L. 1874, ch. 305, sec. 1.
6. L. 1934, ch. 194, secs. 1-22.
7. Order Book, County Court, vol. 38, 1852-63, pp. 88, 103, 117, see entry 237.
8. Hening, Statutes, IV, 78.
9. Ibid., VI, 503; VII, 617-18; for control see ibid., IX, 442.

betray him. The Vestry Book of the Parish of Saint Andrew, however, does not itself contain any reference to dissatisfaction with his conduct, and he served as rector until his death sometime between July 3, 1769, and July 22 of that year.[1]

The early years of the Presbyterian Church in Brunswick County are also associated with great names. John Caldwell, the great-grandfather of John Caldwell Calhoun of South Carolina and the father of James Caldwell, the celebrated Presbyterian clergyman and Revolutionary patriot,[2] was a leader of a group of Scotch Presbyterians who in 1739 obtained from the governor of Virginia, William Gooch, the promise to relax the laws requiring everyone to worship according to the rites of the established church.[3] Since the governor was eager to have the outlying parts of the colony settled as soon as possible, he was willing to grant special privileges to this hardy group. Not long before Lunenburg was cut off from Brunswick they settled themselves on Cub Creek in the part of Brunswick County that was cut off to form Lunenburg County in 1746 and Charlotte County in 1765.[4]

The Presbyterians settled down quickly, built churches, and became substantial members of the community. A series of deeds from Richard and William Kennon to three sons of John Caldwell is dated Jan. 1, 1745, and recorded in 1746; to William Caldwell 621 acres, to John Caldwell, son of John Caldwell, 1400 acres, and to David Caldwell 584 acres.[5] The older

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1. Vestry Book of the Parish of Saint Andrew, 1732, pp. 72, 74, 89, 125; his will is dated July 3, 1769, Will Book, vol. 4, pp. 8-9; see entries 413 and 169; sketch with discussion of his life in Wales and in England, and of his poetry in Dictionary of National Biography; Robert Jones, The Poetical Works of the Rev. Goronwy Owen: with his Life and Correspondence; the spelling Goronwy follows that of DNB but the Brunswick County records have the spelling Gronow.
2. William Henry Foote, Sketches of Virginia, Historical and Biographical, p. 104, speaks of John Caldwell as grandfather of John C. Calhoun but the true relation seems obvious from letter written May 11, 1825, by John Rodgers, a grandson of John Caldwell, in Elizabeth Venable Gaines, Cub Creek Church and Congregation, 1738-1838, pp. 90-91; see also Life of John C. Calhoun, p. 4 (actually written by himself) and J. B. O'Neall, The Annals of Newberry [South Carolina], p. 40.
3. Foote, Sketches, pp. 103-104; see also Percy Scott Flippin, William Gooch, pp. 54-56, and Henry Read Mcllwaine, The Struggle of Protestant Dissenters for Religious Toleration in Virginia, p. 40.
4. This church had a long and distinguished history, see Gaines, Cub Creek Church; among these distinguished enough to be the subjects of separate sketches in the Dictionary of American Biography were: Archibald Alexander, Samuel Davies, Drury Lacy, Thomas Peck, David Rice, John Holt Rice, John Blair Smith, and Samuel Stanhope Smith; the church also barely missed having as its clergyman one of the most important American theologians of the eighteenth century, Jonathan Edwards, see Gaines, Cub Creek Church, pp. 18-19 and Foote, Sketches, pp. 41-43, for exchange of letters on the subject.
5. Deed Book, vol. 4, pp. 58-60, 66-68, 70-73, see entry 36.

John Caldwell's will, dated Nov. 26, 1748, but not probated until Apr. 3, 1751, disposed of at least 2,600 acres of land.[1] When the new county of Lunenburg was formed, John Caldwell was active in its organization and was one of the members of the first county court. He was present at the first meeting on May 5, 1746,[2] and continued to serve until 1748.[3] Moreover, although he was a stalwart member of the flourishing Presbyterian Congregation of the community, John Caldwell was also chosen in 1746 to be a member of the vestry of Cumberland Parish.[4]

The practice of choosing dissenters for membership in vestries of the established church was by no means unknown in counties whose population was almost entirely made up of dissenters. Often the most influential men of the community, even though they were members of one or the other of the dissenting communions, were able to overcome whatever scruples they may have had and to assume the responsibilities of regular members of the vestry. During the early years of settlement in such a county as Augusta, for instance, the vestry members were for the most part men who "were politically Episcopalians and doctrinally Presbyterians."[5]

John Caldwell, however, in 1746 refused to take the oath of a vestryman and resigned. On the other hand, he does seem to have taken at least some interest in the business affairs of the established church because the vestry book of Cumberland Parish shows that from time to time money was paid out to him for the payment of an Episcopal reader on the Cub Creek settlement.[6]

The rise of Methodism in England, and its spread through the American colonies became increasingly important. Brunswick County lay in what has been called the cradle of Methodism.[7] In 1774, on the eve of the Revolutionary War, Robert Williams founded the first Methodist circuit in Virginia, extending from Petersburg across the Roanoke River into North Carolina and called Brunswick Circuit. The next year this circuit included fourteen counties in Virginia and two in North Carolina. Almost at once the whole region was in the midst of a great revival, and, during the first summer of the Revolution, interest in the revival was so great that the quarrels between Great Britain and her rebellious colonies seemed to have been forgotten.[8]

When the exigencies of the war actually began to be felt in the South, the Methodists were hard pressed. John Wesley clung firmly to the cause of Great Britain and the English Church, as did many others

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1. Gaines, Cub Creek Church, p. 95.
2. Landon C. Bell, The Old Free State, I, 91, 108-9, 290.
3. Ibid., p. 327.
4. Landon C. Bell, Cumberland Parish, pp. 25, 27, 81.
5. McIlwaine, The Struggle of Protestant Dissenters, pp. 41-42.
6. Bell, Cumberland Parish, pp. 73, 333.
7. Wesley M. Gewehr, The Great Awakening in Virginia, 1740-1790, p. 144.
8. Ibid., pp. 144, 151; sketch of Williams in Dictionary of American Biography.

of the ablest Methodist leaders. Two at least of the strongest preachers in Brunswick area returned to England, Thomas Rankin who in 1776 conducted the stirring revival meetings at Mabury's Chapel, and George Shadford who had been assigned to the Brunswick Circuit in 1775 but felt that his conscience could not permit him to renounce his allegiance to the King.[1]

It was only after the Revolution was over that the Methodist's finally cast their lot with the dissenters and took the final step of renouncing their connections with the Established Church of England, which by this time had become the Protestant Episcopal Church of America. In 1784 they organized themselves into the Methodist Episcopal Church of the United States. John Wesley died in 1791 — dying, as he had lived, a member of the Established Church of England.

In the struggle over the question of withdrawing governmental support for the established church, Brunswick County seems, with certain inconsistencies, to have on the whole supported the party that had set itself in opposition to the old established way of life. After the struggle was over the community settled down to the church organization that has become characteristic of the United States as a whole. Throughout the nineteenth century the various churches played a vigorous part in the life of the community, and today most of the Protestant denominations are represented by one or more churches. There is, however, no Roman Catholic Church.

Education

Until after 1870 Brunswick County, like the rest of Virginia, had no general public school system. There was a state law that provided for the elementary education of poor children at public expense. Indigent children could be taken into any school already operating in the county and a per diem allowance paid for them by the county court. Very few children, however, seem to have gone to school under the provisions of the law.[2]

In 1870 the rate of illiteracy in the county was high; among the colored, illiteracy was practically universal. Out of a total white population of 4,525 persons of all ages, the census of 1870 enumerated 796 as being illiterate.[3] Since at this period a little less than a third of the population in Virginia as a whole was under 10 years old,[4] it seems evident that even among the white population older than 9 years more than a quarter were illiterate.

A few, as for instance Robert Munford who wrote the play "Candidates," in which appeared the first Negro character in the American drama, were

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1. Gewehr, op. cit., pp. 148, 149, 151, 158-159, 169.
2. Alfred J. Morrison, The Beginnings of Public Education in Virginia, 1776-1800, p. 84.
3. U.S. Bureau of the Census, Ninth Census of the United States, 1870, Population, pp. 69, 432, hereafter cited by census number and date.
4. Ibid., Tenth Census, 1880, Population, pp. 636, 919.

educated in Europe. Munford lived in that part of Brunswick County which in 1765 was cut off from Brunswick to become Mecklenburg County. He was educated at Wakefield, which at that time was a famous school in Yorkshire, England.[1]

Most children who were taught at all were taught at home or in the neighborhood private schools. The oldest of the private schools of which there exists a record of continuous life was Ebenezer Academy, which was in what is now Mecklenburg County some 20 miles north of South Hill. This boy's school was probably founded in the last quarter of the eighteenth century by Bishop Francis Ashbury and the Rev. Edward Dromgoole, the father of George C. Dromgoole.[2] Although the Methodists were numerous and powerful in the region, they lost control of Ebenezer Academy, which, nevertheless, continued to be an influential institution for many years. When Randolph-Macon was established, the citizens of Brunswick County tried to have it located near Ebenezer. They offered subscriptions amounting to as much as $20,000 on condition that the new college be located at Physic Springs, about 4 miles from Lawrenceville and not far from the old Ebenezer Academy.[3] In 1861 an act of Assembly authorized the trustees of Ebenezer Academy to sell the real estate and pay over the proceeds to the superintendent of schools for the education of poor children in the county.[4]

There were other academies in the county during the early nineteenth century. One, Diamond Grove Academy, was for both boys and girls. In 1835 there was a "female school" and an "academy" at Sturgeonville.[5] In 1847 the cost of board and an English education for a term of 5 months at Harmony Grove Female Seminary was $50; music was $15 extra, and French $5.[6] A boy's education came slightly higher at Brunswick Academy, at Lawrenceville, during the same time. The catalog announcement of that institution advertised that board might be had in the best families at $40 for the term, and the fee for taking the Latin and Greek course was $20, algebra and geometry $20, English only $12.50. French was extra at $5.[7]

The attendance rolls of such a representative college as William and Mary reflect the interest of Brunswick County in education. Over and over again there occurs the name of some student from Brunswick County:

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1. See sketch in Dictionary of American Biography.
2. Morrison, Beginnings of Public Education in Virginia, 1776-1860, pp. 128, 153, and interleaved notes by author in copy in Virginia State Library, between pp. 128 and 129.
3. Richard Irby, History of Randolph-Macon College, p. 12, for picture of Ebenezer Academy, p. 75; J. H. Claiborne, Seventy-five Years in Old Virginia, pp. 21, 27-30.
4. L. 1861, ch. 272, sec. 1.
5. Joseph Martin, ed., A New and Comprehensive Gazetteer of Virginia, p. 133.
6. Brunswick Academy, Lawrenceville, Va., and Harmony Grove Female Seminary, Announcements, no p. numbers.
7. Ibid.

a Meade, an Edmunds, a Jones, a Gee, etc., through the long lists of distinguished county names.[1]

During these years the geographical, and therefore cultural, relation of the county to the northern part of North Carolina rather than to the rest of Virginia was evident in the field of education also. Of the men born in Brunswick County who attained enough eminence to be awarded individual sketches in the Dictionary of American Biography, several went to North Carolina for their education and others were educated there because the family had emigrated from Virginia.[2]

Thomas Saunders Gholson, who became a distinguished jurist and member of the Confederate States Congress, was born in 1808 in Gholsonville and attended secondary school in Oxford, North Carolina. He returned to Brunswick County and practiced law there and later at Petersburg, where he is buried. Aaron Venable Brown, the son of Aaron Brown, a Methodist clergyman and justice of Brunswick County from 1800 to 1813, was born there in 1795 but received all except his earliest education in North Carolina and entered the University of North Carolina in 1812. Later he went to Tennessee, where his family had by that time settled themselves, and became a leading lawyer, congressman, and governor. Thomas Person the North Carolina Revolutionary leader, was born in Brunswick County in 1733 but was educated in North Carolina because his family went to settle in that state about 1740. William Yates Atkinson, governor of Georgia from 1894 to 1898, was probably born in Brunswick in 1854 and educated at Oxford, North Carolina, and later in Georgia where his family had emigrated. James Robertson, a pioneer leader of the early Watauga Settlement in Tennessee, was born in Brunswick County and as a boy was taken by his parents to Wake County, North Carolina.

In 1871 when the county first undertook public education in accordance with the new law, there were 17 white and 8 colored teachers, with 571 white and 518 colored children enrolled. A term of five months was taught.[3] By 1885 there were 33 white and 34 colored teachers, with 1,175 white and 2,259 colored children--which was 57 percent of the white and 52 percent of the colored school population--enrolled in school. The actual average daily attendance was 32 percent for white and 23 percent for colored.[4] In the Virginia School Report of 1872 the Brunswick County superintendent wrote that "There is a considerable change in the public sentiment of the county in relation to the present free school system. It was at first looked upon with great disfavor but is now regarded with a more favorable eye".[5] By 1930 there were 26 white schools employing 89 white teachers and 44 colored schools employing 68 colored teachers.

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1. For these records see William and Mary College Quarterly, 2nd series, XIII (1933), and following volumes.
2. Individual sketches of each of these men appear in the Dictionary of American Biography.
3. Annual Report of the Superintendent of Public Schools, 1871, pp. 112, 158, 201.
4. Ibid., 1885, pt. 1, pp. 11, 14.
5. Ibid., 1872, p. 21.

Out of 2,675 white children of school age, 2,429 were enrolled in school, and out of a colored school population of 4,243, there were 3,460 enrolled.[1]

Horses and Horse Races

Another factor in the life of the community ought not to be overlooked -- horse breeding and horse racing. The improvement of the Virginia horse began in 1730 with the prosperity due to the enactment and enforcement of Governor Gooch's tobacco inspection law and the importation from England of the horse Bulle Rock. The practice of crossing the English horse with the Chickasaw pony -- the Indian pony of the region -- is usually credited with giving size and lasting bottom, as well as speed, to the Virginia horse of the period, and the blood strain continued to be important.[2] As late as the middle of the nineteenth century, the birth of a colt with a real Chickasaw color was the cause of a bitter argument in the famous horse magazine, The American Turf Register and Sporting Magazine, as to whether the sire or dam was of the Chickasaw line rather than pure thoroughbred stock.[3] From 1740 to 1750 Richard Lee, James Balfour, and John Willis of Brunswick County imported a number of English thoroughbred horses. When the estate of John Willis was settled in 1771, about 20 likely blooded horses were sold.[4] Many thoroughbreds imported into other sections of Virginia spent their last days in the Southside with Brunswick County owners.[5] Among those were James Balfour's Jolly Roger,[6] William Edwards' Fearnaught,[7] and James Maclin's Valiant.[8] So it was that when a new supply of English horses was imported from 1784 to 1805 the Southside was the natural place for them to go,[9] and for many years thereafter the counties of Brunswick, Greensville, and Mecklenburg led in the production of more and better racers.[10]

Horse racing became and continued to be an absorbing interest. A match race between two horses for a quarter of a mile, developed from informal and impromptu trials of speed, was called quarter racing. Any straight and level place a quarter of a mile long and wide enough for two horses to run abreast without touching either man or beast was suit-

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1. Annual Report of the Superintendent of Public Schools, 1930-31, pp. 123, 125, 132, 150, 153.
2. Fairfax Harrison, "Equine F.F.V.'s" Virginia Magazine of History and Biography, XXXV (1927), 333, 334, 359.
3. The American Turf Register and Sporting Magazine, XIII (1842), 479.
4. William G. Stanard, "Racing in Colonial Virginia," Virginia Magazine of History and Biography, II (1894-1895), 301, 304.
5. Fairfax Harrison, "Equine F.F.V.'s," Virginia Magazine of History and Biography, XXXV (1927), 336.
6. Ibid., p. 341.
7. Ibid., p. 358.
8. Ibid., p. 368.
9. Fairfax Harrison, The Background of the American Stud Book, p. 20.
10. The American Turf Register and Sporting Magazine, III (1832), 343.

able.[1] The main street of a small village was admirably adapted and frequently used for quarter racing.[2] Permanent double tracks a fourth of a mile long were also constructed.[3] Each horse was to keep his path, not being allowed to cross over after the first two or three jumps, and the one that came in first between the poles placed at the finish was the winner.[4]

Although quarter racing was replaced by course racing in the Tidewater after 1739, quarter racing remained popular in the Southside until after the Revolution.[5] It included the banter of owners, the bets of whole crops of tobacco, the disguising of well known horses, the two parallel straightaway race paths lined throughout their brief length with neighbors and visitors, the signal of the smacked whip, the jockeying start by turn and lock, the thrilling dash, the cheers of victory, and the collection of its fruits.[6] Many and varied were the stories of the skill and speed of this and that horse or famous owner. About 1773 a race was run in Brunswick which in popularity and interest exceeded most others of the time and would rank with famous sectional matches of later times.

A gentleman from Virginia and another from North Carolina, regretting that quarter racing was going out of fashion, decided to have one more race. The terms were soon settled: to run in 3 months, at 160 pounds racing weight, a quarter of a mile, for a stake of 100 hogsheads of Petersburg inspected tobacco. The large crowd gathered from far and near saw a sight that was remembered for a long time in Virginia and in North Carolina, for the North Carolinian won — but with a horse that he had borrowed from its Brunswick County owner.[7]

During the first half of the nineteenth century Brunswick County continued to be the center of an important horse racing region and kept interest in racing alive when it languished elsewhere. It was believed by many that a good brood mare made more clear money than many a Southside farm that worked 30 slaves.[8] At this time from Petersburg to Charleston, South Carolina, there was no public place for the training of horses, but gentlemen trained their own horses and those of great promise belonging to friends.[9] A local Southside race field was usually prepared from a stubble field ploughed up deep and thoroughly harrowed,

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1. William G. Stanard, "Racing in Colonial Virginia," Virginia Magazine of History and Biography, II (1894-1895), 293, 296, 297.
2. The American Turf Register and Sporting Magazine, IV (1833), 15.
3. Virginia Magazine of History and Biography, XLV (1937), 262.
4. William G. Stanard, "Racing in Colonial Virginia," Virginia Magazine of History and Biography, II (1894-1895), 296-297.
5. Fairfax Harrison, "Equine F.F.V.'s," Virginia Magazine of History and Biography, XXXV (1927), 367.
6. Fairfax Harrison, The Roanoke Stud, 1795-1833, p. 15.
7. Ibid., pp. 71-72.
8. Edward A. Wyatt, IV, "Newmarket of the Virginia Turf," William and Mary Quarterly, Second Series, XVII (1937), 481, 482, 490.
9. The American Turf Register and Sporting Magazine, VII (1836), 386, 393.

and, if the weather proved dry, this provided a very satisfactory race track.[1] Permanent race tracks were also established at Lawrenceville and in the counties adjoining Brunswick.

Course racing included Spring and Fall meetings, the elaborate and specific announcement of conditions, purses, and fees, purses raised by general subscription or by the owners, three or more entries, distances of from 1 to 4 miles, heats run off in rapid succession until some horse succeeded in winning the race by winning two heats, and an assemblage of wealth, style, and beauty from far and near.[2] The Fall races at Lawrenceville in 1830 continued for 4 days with sweepstake, poststake, and handicap races, and furnished uncommon interest and sport to the large company attending from the North as well as the South.[3]

The fame of some of the Brunswick horses extended far beyond the immediate neighborhood. Pictures and careful descriptions of some were published in The American Turf Register and Sporting Magazine even after the editorial offices were removed from Baltimore to New York, and the magazine had stopped publishing full accounts of Southern racing news. Daniel Dugger's Wagner[4] who won his first race at Lawrenceville in 1837, and his Portsmouth[5] who won from Boston at Petersburg in 1839, Philip Claiborne's Carolinian,[6] James J. Harrison's Virginian[7] and Sir Charles[8] were all horses whose fame was testified to and enhanced by the distinction of such publication of pictures and descriptions. Theophilus Field of Brunswick County was the proprietor of the Newmarket race course near Petersburg[9] and was also elected president of the Richmond Jockey Club in 1824. At a disposal sale in 1826, the prices paid for the horses of Theophilus Field averaged about $1000 each.[10] From Long Island, New York, to Charleston, South Carolina, James J. Harrison of Brunswick County was admired for his tact in victory, his cheerfulness in defeat, and his wit in story telling.[11] His Virginian earned $10,000 before dying prematurely,[12] and his Sir Charles won 20 races before breaking down in the City of Washington, in 1822 at the first intersectional match held.[13] The present county seat of Lawrenceville is usually believed to have been named for the horse Lawrence owned by James J. Harrison.[14]

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1. The American Turf Register and Sporting Magazine, IV (1833), 615.
2. Ibid., I-XV (1830-1844), passim.
3. Ibid., II (1831), 253-254.
4. Ibid., XIV (1843), 367.
5. Ibid., XII (1841), 55.
6. Ibid., IV (1833), frontispiece, p. 2.
7. Ibid., I (1830), 369-373, 579-582.
8. Ibid., pp. 473-475.
9. Edward A. Wyatt, IV, "Newmarket of the Virginia Turf," William and Mary Quarterly, Second Series, XVII (1937), 487.
10. Fairfax Harrison, The Background of the American Stud Book, p. 72.
11. Ibid., p. 76.
12. The American Turf Register and Sporting Magazine, I (1830), 373.
13. Ibid., p. 429; The American Farmer, July 11, 1823.
14. The American Turf Register and Sporting Magazine, II (1831), 267.

Transportation

The rivers and streams of Brunswick County have not been important for transportation, and throughout its history the main burden of traffic has been carried overland. The early influence of Indian paths on the course of most of the existing highways is no longer clearly evident, but its existence can not be doubted. The course of the main artery of communication has maintained its identity throughout the period -- Federal Highway number one.

Before the coming of the white man it was a buffalo trace and an Indian trail. After the middle of the seventeenth century it was important in the fur trade as the Occaneechi or Trading Path between the trading post at Fort Wood and the Indians of the southern mountains.[1] In 1751 the Map of the Most Inhabited Part of Virginia, Containing the Whole Province of Maryland with Part of Pennsylvania, New Jersey and North Carolina, drawn by Joshua Fry and Peter Jefferson shows the old Trading Path carefully traced across the county.

As agricultural settlement spread, the Trading Path became a main highway for each succeeding generation. A map dated as early as 1770 and names three bridges across the Nottoway River between Dinwiddie County and Brunswick: Stokers' Bridge, Jones's Bridge, and Burche's Bridge, although no roads are indicated.[2] On the map of 1818 made under the direction of James Madison, later president of William and Mary College, the name "Burches" is preserved as the name of the road crossing the river at this bridge,[3] and the route of the Burches Road on this map is the route of the old Trading Path. Later the road was called the Boydton-Petersburg Road, and in 1853, was operated as a toll road by the Boydton and Petersburg Plankroad Co.[4] Today (1942) the same route across the county is followed with a good deal of accuracy by Federal Highway number one, although in some places it is the roadbed of the Seaboard Railroad that follows the route of the old Trading Path while Highway number one runs along approximately parallel to the site of the old path.[5]

At a surprisingly early date the general pattern of the modern system of county roads had emerged. Available maps earlier that 1807 do

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1. See ante pp. 2-3
2. John Henry, A New and Accurate Map of Virginia Wherein Most of the Counties Are Laid Down from Actual Survey.
3. James Madison, William Prentiss, and William Davis, proprietors, A Map of Virginia Formed from Actual Surveys ... With Extensive Additions and Corrections to ... 1818, Burches Road is not named in the 1st ed., of 1807; see also John Wood, Brunswick County Map, which names Burche's Bridge and indicates the road but names it after Goe's Bridge over the Meherrin River; in 1790 William Goe was authorized to maintain a ferry or erect a bridge and to charge two pence for passage over either, Honing, Statutes XIII, 154-55.
4. United States Coast and Geodetic Survey, State of Virginia, Lawrenceville Quadrangle; Virginia Board of Public Works, 1852-53, XXXVII, 84.
5. Ibid.

not indicate highway routes, but the Madison map[1] of that date marks out the pattern of most of the present roads with only slight variations from their present course. The development in the years that have intervened has been for the most part leveling, straightening, and improving the road bed. Today there are about 108 miles of primary highway in the county, and 482 miles of secondary highway.[2] Of these some 50 miles are hard surfaced, and 118 miles surfaced.[3]

Railroad building in the county was not begun until late in the nineteenth century. When the Atlantic and Danville Railroad Company, a narrowgauge railroad, was projected in 1882, there were no railroads in Brunswick County,[4] nor was there a canal.[5] From earliest times tobacco was rolled to Petersburg in hogsheads, and such other produce as cotton was carried to market by even more laborious methods. Men and materials for railroad transportation had to be carried to Belfield in Greensville County — now Emporia.[6] In 1891 the Atlantic and Danville Railway was completed with a standard gauge instead of the projected narrow gauge.[7] It ran through Brunswick County over the right of way which is now a part of the Southern Railway System. In 1900 the road from Richmond through Petersburg to Norlina, which is now the Seaboard Air Line Railway, was opened.[8] The Virginian Railway from the coal fields to Norfolk was run across the county in 1907.[9] The total railroad mileage in Brunswick is about 80 miles.[10]

Population

In its earliest beginnings life in Brunswick County was modified by its remoteness from the more populous centers of the colony. Even as late as 1743 two Moravian missionaries traveling south from Brunswick Courthouse reported that they did not see a single house in the 15 miles between the place where they crossed the Meherrin River and where they crossed the Roanoke.[11] By 1790 there were 12,827 inhabitants of the

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1. See footnote 3 on ante p. 16.
2. "Report of Commission to Study Primary and Secondary Systems of Highways in Virginia," General Assembly, 1940, Senate Document no. 6, pp. 63, 99, 118.
3. Ibid., p. 118
4. Annual Report of the Railroad Commissioner of the State of Virginia, 1882, p. 47; ibid., 1883, p. 40; map in front of ibid., 1877.
5. Ibid.
6. Ibid., 1878, p. 34; W. H. Wesson, Calais - moralo: Fifty Years' Gleanings, pp. 9, 21.
7. Annual Report of the Railroad Commissioner of the State of Virginia, 1891, p. 302; ibid., 1892, p. 237.
8. Ibid., 1900, p. 567.
9. Annual Report of the Corporation Commission of Virginia, 1907, pt. 2, 635.
10. Corporation Commission of Virginia, Statement showing the Assessed Value of Railroad Companies in Virginia, 1941, passim.
11. "Extracts from the Diary of Leonhard Schnell and Robert Hussey," Va. Mag. XI (1903), 380.

county.[1] In 1800, 15,900 inhabitants are recorded.[2] In 1830 the figure was 15,411;[3] in 1840 it was 14,440;[4] in 1850, 13,894;[5] and in 1860, 14,809.[6] In 1870 the census reported a population of 13,422,[7] but in 1880 there were 16,707 persons living in the county.[8] In the next decades the numbers increased: 17,245 in 1890,[9] 18,217 in 1900,[10] 19,244 in 1910,[11] 20,286 in 1930,[12] and 19,575 in 1940.[13]

The proportion of colored population to white has changed from time to time. In 1790 there were 6,051 white persons in the county, and 6,777 slaves.[14] In 1800 there were 6,478 whites, and 9,422 slaves, which is a proportion of slaves rather higher than in the whole of eastern Virginia, where the census in this year counted 354,473 white inhabitants of the eastern part of the state and 322,199 slaves. In all of western Virginia there were only 23,597 slaves to a total population of 203,518.[15] In 1820 the total white population of Brunswick County was still only 6,052, but the slave population had grown to 10,081. In this year also the census listed 717 free colored persons.[16] In 1830, the year of the Virginia constitutional convention, there were 9,368 slaves to 6,043 white persons.[17] Ten years later there were only 4,972 white persons, 8,805 slaves, and 563 free colored persons.[18]

These figures remained substantially the same until after emancipation. In 1860 the 9,146 slaves were owned by only 772 masters.[19] The census of 1870 counted 4,525 white population, and 8,902 colored.[20] In 1880 the white population was 6,022 and the colored, 10,685, and in 1890 the proportion was 6,661 white to 10,584 colored.[21] These proportions

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1. U.S. Bureau of the Census, First Census of the United States, 1790, p. 9.
2. Ibid., Second Census, 1800, no p. number.
3. Ibid., Fifth Census, 1830, no p. number
4. Ibid., Sixth Census, 1840, Population, pp. 52, 204.
5. Ibid., Seventh Census, 1850, Population, p. 256.
6. Ibid., Eighth Census, 1860, Population, p. 500.
7. Ibid., Ninth Census, 1870, Population, p. 374.
8. Ibid., Tenth Census, 1880, Population, p. 82.
9. Ibid., Eleventh Census, 1890, Population, pt. 1, p. 433.
10. Ibid., Twelfth Census, 1900, Population, pt. 1, p. 605.
11. Ibid., Thirteenth Census, 1910, Population, III, p. 939.
12. Ibid., Fifteenth Census, 1930, Population, III, pt. 2, p. 1162.
13. Ibid., Advance material from the Census for 1940 through the kindness of Mr. William A. Galloway, Commercial Agent, U.S. Department of Commerce, 601 Atlantic Life Building, Richmond.
14. Ibid., First Census, 1790, p. 9.
15. Ibid., Second Census, 1800, no p. number.
16. Ibid., Fourth Census, 1820, p. 24.
17. Ibid., Fifth Census, 1830, no p. number but notice footnotes.
18. Ibid., Sixth Census, 1840, Population, p. 52.
19. Ibid., Seventh, Eighth Census, 1850, 1860, Population, pp. 256, and 500, 243, respectively.
20. Ibid., Ninth Census, 1870, Population, p. 69.
21. All figures from ibid., Eleventh Census, 1890, Population, pt. 1, p. 433.

have continued to be much the same ever since. In 1930 there were 8,994 white inhabitants to 11,492 colored.[1]

The white population of Brunswick County has continued to be homogeneous. In 1870 there were only 5 foreign-born persons in the county, 2 from Ireland and 3 from Germany. Moreover only 50 other persons in the whole county registered themselves as being born outside of the Commonwealth of Virginia. Of these 50, 49 were born in North Carolina and 1 in Tennessee.[2] In 1930 there were still only 14 foreign-born inhabitants of the county, and all but 4 had been naturalized.[3]

Economic Development

Although the economic development of the county has been largely agricultural, there has been from an early period some industrial development. As early as 1761 there was a good deal of complaint that the establishment of gristmills was interfering with the supply of fish on which the inhabitants of the county depended for a part of their food supply. In that year the General Assembly passed an act to compel mill owners to provide for the passage of fish up the river, by building openings or steps.[4]

In 1840 the United States Census reported 4 flour mills producing 570 pounds of flour a year in Brunswick County, 19 gristmills, and 2 sawmills. There were also 5 tanneries. The total capital invested in all manufacturing was $24,700.[5] In that year only 217 persons were engaged in either manufacturing or trade, whereas 3,318 were engaged in agriculture.[6]

In 1860 there were 23 flour and meal mills, 1 establishment to make iron castings and another to make saddles and harness, 2 for boots and shoes, 3 tanneries, and 6 sawmills. The total capital invested was $70,200, and 65 persons were employed.[7]

The years of the Reconstruction period and those immediately following were difficult. The census of 1870 and of 1880 reported 14 and 21 flour- and gristmills with capital investment of $36,300 and $37,300 respectively. In 1870, 29 persons were employed, and in 1880, 36 persons.[8] Also in the county during these years there were a few smaller establish-

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1. U.S. Bureau of the Census, Fifteenth Census, 1930, Population, III, pt. 2, p. 1162.
2. Ibid., Ninth Census, 1870, Population, p. 374
3. Ibid., Fifteenth Census, 1930, Population, III, pt. 2, pp. 1178, 1162.
4. Honing, Statutes, VII, 409.
5. U.S. Bureau of the Census, Sixth Census of the United States, 1840, Manufacturers, p. 228.
6. Ibid., Population, p. 52.
7. Ibid., Eighth Census, 1860, Manufacturers, pp. 635, 608
8. Ibid., Ninth Census, 1870, Industry and Wealth, p. 739; Tenth Census, 1880, Manufacturers, p. 365.

ments whose products were consumed locally, as many as 9 in 1870[1] and 12 in 1880.[2] By the census of 1900 the number of manufacturies of all kinds in Brunswick was listed as 52 with a total capital of $196,152, an annual payroll of $71,563, and 193 employees.[3] Since 1919, census figures have been omitted for small manufacturing establishments with an annual output whose value is under $5,000, and therefore it is impossible through them to trace accurately the developments in the county. The figures for 1930 are 40 establishments, 499 employees, and an annual payroll of $395,590;[4] for 1939, 23 establishments, 261 employees, and an annual payroll of $107,691.[5]

Throughout the county's existence agriculture has been its main source of income, and the county has remained predominantly rural. In 1930, out of a total population of 20,486 persons, 15,823 lived on farms.[6]

Up to 1860 not more than a half of the total area of Brunswick was reported in the Federal census as improved land. The census of 1860 described 160,870 acres as improved farm land, and 178,984 as unimproved.[7] In that same year the county was divided into 645 separate holdings, of which 87 were between 50 and 100 acres, 436 between 100 and 500 acres, and 44 between 500 and 1000 acres. Only 14 holdings were larger than 1000 acres.[8] According to the census, the value of the land was $2,318,267.[9] Of the 772 persons who owned the 9,146 slaves in the county, 392 — more than half — owned not more than 5 slaves apiece; another 251 persons owned between 5 and 20 slaves; and only 3 owned more than 100 slaves.[10]

During the economic depression from 1860 to 1875 the assessed values of all realty in Brunswick County decreased more than 25 percent.[11] In 1930 the estimated value of the land in Brunswick was $3,181,388.[12]

The census of 1930 accounted for 250,216 acres of land as in farms. The crop land was listed as 79,141 acres, pasture land 54,660 acres, and 98,398 acres as woodland.[13] There were 2,631 farms, and the average size of a farm was 95.1 acres. All but 45 farms were under 500 acres, and only

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1. U.S. Bureau of the Census, Ninth Census, 1870, Industry and Wealth, p. 577.
2. Ibid., Tenth Census, 1880, Manufacturers, p. 183.
3. Ibid., Twelfth Census, 1900, Manufacturers, pt. 2, pp. 910, 911.
4. Ibid., Fifteenth Census, 1930, Manufacturers, I, 287.
5. Ibid., advance material from the census for 1940 through the kindness of Mr. William A. Galloway.
6. Ibid., Fifteenth Census, 1930, Population, III, pt. 2, p. 1162.
7. Ibid., Eighth Census, 1860, Agriculture, p. 154.
8. Ibid., p. 218.
9. Ibid., p. 154.
10. Ibid., p. 243.
11. C. C. Pearson, Readjuster Movement in Virginia, p. 66.
12. U.S. Bureau of the Census, Fifteenth Census, 1930, Agriculture, II, pt. 2, p. 203.
13. Ibid., p. 175.

116 of them were between 260 and 500 acres. The largest number, 676, were between 20 and 50 acres, and the next largest, 650, were between 100 and 175 acres.[1]

Brunswick County has grown each of the three great staple crops of the South: tobacco, cotton, and, in recent years, peanuts. The cotton crop has never been important, although, except in 1870, some cotton has been reported in every census ever since the Federal census undertook to report such figures. In the 1840 census the cotton crop was reported as 12,699 lbs;[2] in 1850 it was 108 bales[3] and in 1860 only 12 bales;[4] in 1880 there were 2,950 bales[5] but in 1890 only 1,282;[6] and in 1930 the figure was 6,412 bales.[7]

The tobacco crop has continued to be important. There are no figures for the first century of the county's existence, but by 1840 the annual crop was 2,140,813 lbs.[8] In 1860 it was about twice that amount.[9] In 1870,[10] 1880,[11] and 1890[12] it was a little over 1,000,000 lbs. In 1900[13] and 1910[14] it was 3 times that amount, and in 1930 it was over 5,000,000 lbs.[15]

During recent years a new crop — peanuts — has become important. The 1890 census reported a crop of 1,088 bu. of peanuts.[16] In 1900 the crop was 20,377 bu.,[17] and tripled in the census of 1910.[18] By 1930 the crop was 41,383 bu.[19]

Other crops have been important in Brunswick County also. In 1860 — a year in which almost 5,000,000 lbs. of tobacco were grown — there was also grown 142,155 bu. of wheat and 427,805 bu. of corn, but at that time there were 2,944 milk cows in the whole county and only 1,792 horses and 18,931 hogs.[20] In 1870 the general depressed situation was reflected

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1. U.S. Bureau of the Census, Fifteenth Census, 1930, Agriculture, II, pt. 2, p. 193.
2. Ibid., Sixth Census, 1840, Manufacturers, p. 228.
3. Ibid., Seventh Census, 1850, p. 275.
4. Ibid., Eighth Census, 1860, Agriculture, p. 156.
5. Ibid., Tenth Census, 1880, Agriculture, p. 245.
6. Ibid., Eleventh Census, 1890, Agriculture, p. 397.
7. Ibid., Fifteenth Census, 1930, Agriculture, II, pt. 2, p. 225.
8. Ibid., Sixth Census, 1840, p. 228.
9. Ibid., Eighth Census, 1860, Agriculture, p. 156.
10. Ibid., Ninth Census, 1870, Industry and Wealth, p. 268.
11. Ibid., Tenth Census, 1880, Agriculture, p. 318.
12. Ibid., Eleventh Census, 1890, Agriculture, p. 454.
13. Ibid., Twelfth Census, 1900, Agriculture, pt. 2, p. 663.
14. Ibid., Thirteenth Census, 1910, Agriculture, II, 663.
15. Ibid., Fifteenth Census, 1930, Agriculture, II, pt. 2, p. 225.
16. Ibid., Eleventh Census, 1890, Agriculture, p. 494.
17. Ibid., Twelfth Census, 1900, Agriculture, pt. 2, p. 576.
18. Ibid., Thirteenth Census, 1910, Agriculture, II, 663.
19. Ibid., Fifteenth Census, 1930, Agriculture, II, pt. 2, p. 245.
20. Ibid., Eighth Census, 1860, Agriculture, pp. 154-157.

in the census figures. In that year the wheat and corn crop was only 44,309 bu. of the one and 166,892 bu. of the other, and the value of all the livestock in the county was only $199,220.[1] By 1900 the county was growing 396,050 bu. of corn a year and 47,130 bu. of wheat,[2] and the figures were hardly changed in 1930.[3] In 1930 there were also 2,647 milk cows, 1,129 horses, and 2,765 mules.[4]

Political Development

Brunswick County has played an active part in political controversies that have agitated Virginia. In 1775 Henry Tazewell, who was born in Brunswick in 1753, was a delegate to the House of Burgesses from the county. Though he had raised a troop of cavalry and was its captain he still hoped for reconciliation with Great Britain and offered resolutions in answer to the conciliatory propositions of Lord North. When, however, the convention of 1776 declared in favor of independence, he was a member of the committee that framed the Virginia Constitution. In 1778 he moved his home to Williamsburg and as a resident of Williamsburg had a distinguished career as a delegate to the General Assembly and later as a jurist and a member of the United States Senate.

In the State he advocated the abolition of primogeniture and entail, and the separation of Church and State. Of him the Dictionary of American Biography said that "never defeated in a political contest, he was probably the most popular Virginian of his day and this without surrendering strong opinions strongly held." His son, Littleton Waller Tazewell, was born in Williamsburg while his father was there as delegate from Brunswick County.[5]

During those years public opinion within the county seems to have been divided in the struggle to reorganize Virginia society by withdrawing governmental support from vested interests. In the long controversy over the established church the available evidence points now this way and now that. In 1784 Brunswick County favored the unsuccessful general assessment bill to require every tax payer to contribute to the support of an established church, which was denounced bitterly by the Presbyterians and the Baptists as a denial of the Declaration of Rights and of the essential spirit of the newly won American liberty and which is often considered one of the causes for the final break of the Methodists away from the Episcopal Church and the organization of an independent Methodist Episcopal Church in the United States.[6] In 1785 and 1786 there were citizens

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1. U.S. Bureau of the Census, Ninth Census, 1870, Industry and Wealth, pp. 267-68.
2. Ibid., Twelfth Census, 1900, Agriculture, pt. 2, p. 187.
3. Ibid., Fifteenth Census, 1930, Agriculture, II, pt. 2, p. 225.
4. Ibid., p. 265.
5. Sketch of each in the Dictionary of American Biography; Hugh Blair Grigsby, The Virginia Convention of 1776, pp. 82-83.
6. Charles Henry Ambler, Sectionalism in Virginia from 1776 to 1861, pp. 39-40; H. J. Eckenrode, Separation of Church and State in Virginia, p. 87; Jour. of the H. of D., 2nd Sess., 1784, pp. 19, 32, 82.

of Brunswick who signed a petition in favor of separation of Church and State and on the other hand also citizens who signed another petition protesting against such a separation in the General Assembly.[1] The delegates from Brunswick, Thomas Edmunds and Thomas Claiborne, supported the act for incorporating the Protestant Episcopal Church.[2] When James Madison's great bill for religious freedom to remove all religious tests in Virginia came to a vote in the General Assembly in 1785, Thomas Claiborne was one of the small minority who voted against it. Thomas Edmunds is not listed as voting.[3]

When the new Federal Constitution was drawn up and submitted to the states for ratification, opinion in Brunswick County seems to have been more nearly united. Apparently it was the liberal sentiments of the county that had become articulate, and liberal sentiment opposed ratification. Both of Brunswick's delegates to the Virginia Federal convention of 1788, John Jones and Binns Jones, feared the centralizing effects of the proposed constitution, favored amendment before adoption, and in the end both voted against the ratification of the Constitution of the United States. Henry Tazewell, then living in Williamsburg but a native and former representative of Brunswick in the General Assembly, also was in the forefront of the fight against ratification.[4]

Even at this early date current opinion was in conflict over the question of slavery. On Dec. 14, 1785, Thomas Edmunds of Brunswick voted against the resolution calling for the repeal of the act authorizing the manumission of slaves in Virginia, but his colleague, Thomas Claiborne, voted in favor of repealing the act.[5]

As the question of slavery became more pressing, spokesmen for the county became more and more decided in favor of the institution; but there is evidence to indicate that general opinion continued to be divided. In the General Assembly's discussion of the problem of slavery and the possibilities of state emancipation after the Nat Turner insurrection of 1831, James H. Gholson, a member of the House and brother of Thomas Saunders Gholson, opposed the proposition to emancipate all children of slaves on the ground that the owner of slaves had as reasonable a right to their increase as did the owner of land or stock. "Did any one question the title of the farmer to the fruits of his orchard? Could any one deprive him of colts born of his mares? In equal security could he not claim children born of his slaves?"[6] On the other hand about this time another Gholson

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1. Jour. of the H. of D., 2nd Sess., 1785, pp. 30, 61; Eckenrode, Separation of Church and State, pp. 111, 120, 125.
2. Eckenrode, Separation of Church and State, p. 93.
3. Ibid., p. 114; Jour. of the H. of D., 1785, pp. 95, 96.
4. Hugh Blair Grigsby, The History of the Virginia Federal Convention of 1788. Collections of the Virginia Historical Society, New Series, IX, 344, 346, 352, X, 363, 369.
5. Jour. of the H. of D., 1785, pp. 91-92.
6. Theodore M. Whitfield, Slavery Agitation in Virginia, 1829-1832, pp. 77-78, 20, 146; Richmond Constitutional Whig, Jan. 21, 1832; sketch of Thomas Saunders Gholson in Dictionary of American Biography.

kinsman, William Yates Gholson, who was born in Southampton County but had been living on his plantation near Gholsonville in Brunswick County, removed to Mississippi and later freed his slaves, went to the free state of Ohio, and won an important place for himself as jurist and author there.[1]

Two of the delegates to the Virginia Constitutional Convention, 1829-30, were natives of Brunswick, George C. Dromgoole who represented the county, and William H. Brodnax who was born in the county in 1786 but was a delegate from Dinwiddie. Brodnax was one of the most active of the younger leaders, but Dromgoole said little — indeed so little that John Randolph complained bitterly of the county by name on account of the silence of its representative.[2] Both Brodnax and Dromgoole supported the conservative eastern counties in the effort, the successful effort, to oppose a radical extension of the suffrage and to keep the western counties from increasing their representation in the General Assembly and thereby exercising an influence over state decisions in proportion to the section's numerical importance. In regard to the immediate problems of slavery, also, they both supported the conservative group.[3] Later, as one of the leaders of the Southern group in the House of Representatives, Dromgoole supported the gag rule to prevent all discussion of slavery in that body.[4]

On the question of internal improvements, however, Brunswick County was on the whole entirely out of sympathy with the decisions in the Constitution of 1830. Although that Constitution, so loyally supported by Brunswick, left the western counties little hope of help with internal improvements and although in the late 1830's Dromgoole opposed internal improvements vigorously in Congress, Brunswick County had from the earliest years exhibited a keen desire for internal improvements, which was natural to an area that was in great need of extensive additions to its transportation facilities but could hardly expect to pay for them out of its own resources.[5] The movement spent itself however without any important State or Federal undertakings in the county. There were some miles of plank road,[6] especially the Boydton and Petersburg Plank Road, and the Brunswick and Roanoke Plank Road from Lawrenceville to the Nottoway River where it crossed the Boydton and Petersburg Plank Road — subsidized by the state but financially unsuccessful and finally torn up. The many proposals for

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1. Sketch in Dictionary of American Biography.
2. Proceedings and Debates of the Virginia State Constitution of 1829-30, p. 312; David L. Pulliam, The Constitutional Conventions of Virginia, pp. 75, 76, 72.
3. Proceedings and Debates, passim; Hugh Blair Grigsby in Virginia Historical Reporter, vol. I, pt. 1, pp. 112, 115.
4. Edward James Woodhouse, "The Public Life of George C. Dromgoole," John P. Branch Historical Papers, I, 260-285, passim.
5. Ibid., p. 270.
6. Virginia Board of Public Works, 1851, vol. XXXVI, pp. 469, 471, 479; ibid., 1852-53, vol. XXXVII, p. 84; ibid., 1853-54, vol. XXXVIII, p. 682; ibid., 1857, vol. XL, pt. I, pp. 330-333; ibid., 1859, vol. XLI, pt. I, pp. 53, 503; ibid., 1860, vol. XLII, pt. I, p. 51.

improvements to make the rivers navigable and for canals across the county all came to nothing.[1] The nineteenth-century invention of the railroad had to wait until after the War for Southern Independence for extension into the county,[2] and in the end it was only modern high-speed roads that have to any extent solved the problem.

In 1861 James B. Mallory, the representative from Brunswick County to the Secession Convention, voted for the ordinance of secession, and the county took its part in the struggle that followed, and when it was over suffered the common disaster. The economic and political depression that overwhelmed the South made itself felt in the county. Property in slaves was an entire loss to the owners, and with a large Negro majority the county faced problems of constant difficulty. Other kinds of property declined sharply in value.

When, out of the general situation there arose a demand for political methods of alleviation, Brunswick County was again on both sides of the question, especially during the Readjuster struggle in the 1870's to provide for repudiation or "readjustment" of the public debt and during the Populist movement of the 1890's. Although the county was usually considered as predominately Readjuster, John Dugger, its representative in the General Assembly, voted for the funding bill of 1871.[3] In the bitter election of 1877 Gen. P. B. Starke, an Independent who was understood to favor funding and paying the debt,[4] was elected to the legislature, but his record as a Funder in that body is by no means clear.[5] His successor, Johnson Collins, voted as a Readjuster.[6] In 1882 the delegate from Brunswick voted for the remodeled "Riddleberger bill," and in the next two sessions Brunswick's representatives voted to sustain the settlement thus made.[7]

A generation later the Populist movement found Brunswick County in sore straits on account of the depressed price of tobacco, its Negro problem, lack of capital and credit facilities, and the prevailingly wasteful system of tenant farming as well as on account of the policies of the National government. The agricultural situation throughout the Southside was in as bad a condition as any region in the whole country, and like seventeen

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1. For examples see L. 1810, ch. 31; Report of Second Auditor, 1845, p. 13; Martin, A New and Comprehensive Gazetteer of Virginia, p. 230; Virginia Board of Public Works, 1818, vol. III, pp. 42-48; ibid., 1821, vol. VI, p. 16; ibid., 1834, vol. XVIII, p. 220.
2. Ibid., 1859, vol. XLI, pt. 2, Tabulations, no. 4.
3. Pearson, Readjuster, pp. 77, 104, 128; Nelson M. Blake, William Mahone of Virginia, pp. 185, 249, 250; House Journal, 1870-71, pp. 412, 387.
4. Pearson, Readjuster, pp. 77, 78 footnote 42, 66.
5. Starke is not listed with those voting on important questions in the special session of 1879, although he was present according to the House Journal, 1878-79, pp. 472, 479, 482, 483, 598; see also ibid., pp. 284-285.
6. Ibid., 1879-80, pp. 3, 401-404.
7. Ibid., 1881-82, pp. 3, 289; ibid., 1883-84, pp. 3, 67, 68; ibid., 1885-86, pp. 3, 570, 581-582; Pearson, Readjuster, p. 142.

other counties of Virginia's Southside, Brunswick's substantial voters wavered in their traditional loyalty to the Democratic party. As late as 1897 and 1899 the county returned an Independent candidate to the House of Delegates.[1]

Modern Times

Increasingly in the twentieth century any visible stamp of a peculiar county individuality has been less and less evident. Increasingly the county has merged itself and its problems into the larger considerations of State and National policy. At the beginning of the year (1942), with the erection of Camp Pickett from parts of the four counties of Nottoway, Dinwiddie, Brunswick, and Lunenburg, the northwest corner of Brunswick County actually passed into the direct control of the Federal Government.[2] The activity of the camp has made itself felt throughout the county. In a world at war the people of Brunswick, like the citizens of all the other counties in all the other states, watch and wait for news of war and of the sons of the county who have gone to take their places in the world of war.

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1. William D. Sheldon, Populism in the Old Dominion, p. 148.
2. Richmond News Leader, Jan. 6, 1942, Mar. 3, 1942; Richmond Times-Dispatch, Jan. 6, 1942, July 6, 1942.

(First entry, p. 45)

2. GOVERNMENTAL ORGANIZATION AND RECORDS SYSTEM

Legal Status of the County

Most county systems in America are copied, to some extent, from the English Shire or county.[1] In Virginia, however, "the English institutions of the time of the settlement were more nearly reproduced. In that colony the county - a mere subdivision of the colony without independent life as the New England town - early became the unit of representation in judicial and financial administration. The parish . . . combined both ecclesiastical and civil functions. In time the county as governmental unit took over much of the civil work of the parish."[2]

Altough the town is subordinate to the county in Virginia and the southern states,[3] there are at present 24 cities in Virginia which are not in any county.[4] In several of these cities are located the respective courthouses of counties which adjoin or surround the cities. It is generally held that the location fulfills the statutory requirement that the courthouse be located in the county, and that there is no conflict between the jurisdiction of the corporation court of the city and the circuit court of the county, since the city court has jurisdiction of the site.[5]

Although the county as a unit of government is older than states or towns,[6] it has never possessed sovereign attributes, but has been, and is today, a mere "arm" of the State.[7] "A county organization is created almost exclusively with a view to the policy of the State at large, for purposes of political organization and civil administration, in matters of finance, of education, of provision for the poor, of military organization, of the means of travel and of transport and especially for the general administration of justice." The county, unlike the city, is a mere quasi corporation, having certain corporate attributes, but only such as are necessary to the execution of the powers granted it.[8] Although "the board of supervisors, as the representatives of the political body, the county, are clothed with certain legislative and discretionary powers,"[9] and are supreme within the limits of their statutory jurisdiction and authority,[10]

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1. James Bryce, The American Commonwealth, I, 582; see also footnote 2.
2. Eugene McQuillin, The Law of Municipal Corporations, I, 226-227.
3. Ibid., I, 246.
4. Report of the Secretary of the Commonwealth (1937-38), pp. 257-272.
5. Supervisors of Norfolk Co. vs. Cox, 98 Va. 270 (at p. 274), 36 S. E. 380 (1900); 3 Michie's Digest 126, sec. 13.
6. 15 C. J. 393.
7. Board of Supervisors of King and Queen Co. vs. Cox, 155 Va. 687 (at p. 710), 156 S. E. 755 (1931).
8. Camp vs. Birchett, 143 Va. 686, 126 S. E. 665 (1925); J. Lacy, in Fry vs. County of Albemarle, 86 Va. 195 (at p. 197), 9 S. E. 1004 (1890); Ferguson vs. Board of Supervisors, 133 Va. 561, 113 S. E. 860 (1922); McQuillin, Municipal Corporations, I, 398.
9. J. Prentis, in Fergusion vs. Board of Supervisors, supra (at p. 566).
10. 15 C, J. 457.

"the board of supervisors, like every other quasi corporate body, being the mere creature of the statute, . . . has only such powers as are expressly conferred upon it, or necessarily implied in furtherance of the object of its creation."[1] However, certain quasi legislative powers of a local nature are given its board.[2] "The police power of the state, the power to legislate in the interest of the public welfare, the public health and the public safety is inherent in the legislature, and it may delegate the full power or any limited part thereof to the cities or counties of the State as it sees fit. . . . . It is plain that the legislature has the right to grant to any county any functions looking to the advancement of the public welfare not prohibited by the State Constitution."[3]

Structural Development of County Government

Civil government commenced in Virginia in 1619, when the Sandys party gained ascendancy within the Company and Sir George Yeardley was dispatched with a commission to hold a popular legislative assembly and set up a system of government based upon the law and institutions of England.[4] By 1624 monthly courts were being held at various points remote from Jamestown where the General Court (Governor and Council) sat.[5] These courts were headed by the commanders of plantations,[6] and served by the provost marshal,[7] but were now guided by civil rather than the military law which had ruled in the former courts martial.[8] In 1634 the land was divided into eight shires or counties in place of the earlier plantations, incorporations and hundreds, and county lieutenants (commanders of local military forces) were appointed as in England.[9] Thus the military authority was divorced from the judicial and administrative. At the same time, sheriffs replaced the provost marshals, and bailiffs and sergeants could be appointed where needed.[10] There is no statutory mention of constables until 1643 nor of coroners until 1674, but since both of these were common law officers of ancient tradition, they were probably functioning in Virginia much earlier, as is suggested by the phraseology of the first acts.[11]

The shift from the government of the Company to that of the Crown occurred in 1625 without serious alteration in the fabric of government, nor

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1. J. Hinton, in Roper vs. McWhorter, 77 Va. 214 (at p. 223) (1883); Supervisors vs. Powell, 95 Va. 635, 29 S. E. 682 (1898).
2. Code 1936, sec. 2743; McQuillin, Municipal Corporations, I, 400.
3. J. Chichester, in Kirkpatrick vs. Board of Supervisors, 146 Va. 113 (at p. 126).
4. Kingsbury, Records, III, 241, 309-310; Bruce, Institutional History in the Seventeenth Century, II, 245-250.
5. Hening, Statutes, I, 125.
6. Ibid., 130-133, 168-170.
7. Bruce, Institutional History, I, 592-594.
8. Hening, Statutes, I, 168-169.
9. Ibid., I, 224.
10. Ibid., I, 223.
11. Ibid., I, 246, 325, 419; W. W. Hening, Virginia Justice, pp. 205-209.

Governmental Organization (First entry, p. 45)

was there any violent change in the Commonwealth Period, during which the assembly ruled the Colony and selected its governors.[1] The Church of England always stood in close relationship with the government of Virginia;[2] the county was early divided into parishes,[3] and the parish vestry, chosen from among the parishioners,[4] acted as an arm of local government for the presentment and punishment of offenders against decency, sobriety or morality, and for the achievement of religious and charitable ends.[5] For the latter purpose they were empowered to levy a special tax and their agents, the church wardens, acted as welfare officers.[6] The church also recorded christenings, weddings, and burials in the parish register and reported these events to the county court annually.[7] The first surveyor arrived in the Colony in 1621,[8] and by 1655 the county court was permitted to select one for each county.[9] In 1646 commissioners (forerunners of the present commissioners of the revenue) were appointed to take lists of tithables,[10] and in 1647 collectors of the tax (temporarily relieving the sheriff of this part of his duties)[11] were appointed. These appointments recurred intermittently thereafter until the American Revolution.[12] The county court had long been required to make provision for roads and bridges, when in 1658 a statute called for the regular appointment of surveyors of highways.[13]

After the Restoration in 1660 there was a rather marked reaction against the democratic spirit of the Commonwealth, but little or no change in the actual structure of local government.[14] The only significant addition was the elaborate system of warehousing and inspection for tobacco and other commodities.

In 1777 three important agencies came into being - the High Court of Chancery, with the former equity jurisdiction of the General Court,[15] the commissioner of the tax (commisioner of the revenue),[16] and the assessors.[17] In 1785 the board of overseers of the poor took the place of the

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1. Hening, Statutes, I, 129-130, 363-368, 371-372.
2. Bruce, Institutional History, I, 37, 42.
3. Ibid., I, 55-61; Hening, Statutes, I, 228-229, 237, 249, 400, 478.
4. Ibid., I, 291; Bruce, Institutional History, I, 62-72.
5. Ibid., I, 73-75, 81-91, 98-100; Colonial Records of Virginia, pp. 26-28; Hening, Statutes, I, 160-161, passim.
6. Bruce, Institutional History, I, 74-78, 81-93, 98, 104-105.
7. Hening, Statutes, I, 155, 158, 180, 182-183, 433.
8. Kingsbury, Records, III, 477, 486.
9. Hening, Statutes, I, 404.
10. Ibid., I, 305-306.
11. Ibid., I, 342.
12. Ibid., II, 19, VII, 78, 80, 641; Bruce, Institutional History, II, 551-552.
13. Hening, Statutes, I, 456.
14. Bruce, Institutional History, I, 263-264; Hening, Statutes, I, 543-551; ibid., II, 41-148.
15. Ibid., IX, 389.
16. Ibid., IX, 351-352, 363-364.
17. Ibid., IX, 352-355, 549; ibid., X, 252, 501-503.

parish vestry as welfare agency,[1] the church having lost all temporal power and much of its property in the disestablishment following the Revolution.[2] The District Superior Court of Law, formed in 1788, received most of the common law jurisdiction formerly assigned to the General Court.[3] These courts, like the High Court of Chancery and the District Superior Courts of Chancery later established,[4] were not found in every county, but only at the central courthouse in each district. They are considered here because they were directly antecedent to the later circuit courts, and exercised the same authority in relation to the counties within their respective districts.[5] In 1800 the first regular appointments by statute of prosecutors (commonwealth's attorneys) for the local courts took place,[6] although there is ample evidence of the existence of similar functionaries during the Colonial Period.[7]

After the Constitutional Convention of 1829-30, the electoral districts were reapportioned and the freehold requirements reduced.[8] The first regular election officials were appointed at this time, relieving the sheriff of most of his duties in that line.[9]

Before 1851, no officer of State or local government except the Burgesses or Assemblymen had been elected by popular vote, but within 2 years after the constitutional revision effective that year, nearly all officers of importance were elected and the freehold restriction was entirely removed. This resulted in free white male suffrage.[10] Attacks on the county court during the revising conventions[11] resulted in the requirement that a presiding judge be present at all sessions.[12]

Although there was scarcely a county which did not feel the effects of the war, there were few changes in the form of local institutions until after 1869, when a new constitution was drafted for readmission of Virginia into the Union.[13] This constitution embodied a number of innovations which had been suggested at previous revisions, but hitherto rejected by the conservative convention members. The county court was thereafter to be headed

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1. Hening, Statutes, XII, 27-29, 273-274.
2. William Meade, Old Churches, Ministers and Families of Virginia, I, 16-17.
3. Hening, Statutes, XII, 730-763.
4. Shepherd, Statutes, II, 320-322.
5. Hening, Statutes, XII, 730.
6. Shepherd, Statutes, II, 215.
7. Hening, Statutes, VI, 52, 122; Bruce, Institutional History, I, 570-572.
8. Constitution of Virginia, 1830 [hereinafter cited as Const. 1830], art. III, in The Code of Virginia, 1849 [hereinafter cited as Code 1849].
9. L. 1830-31, ch. 1, secs. 12-16, 47; L. 1833-34, ch. 23, sec. 4.
10. Constitution of Virginia, 1851 [hereinafter cited as Const. 1851], arts. III, V, VI, in The Code of Virginia, 1860, [hereinafter cited as Code 1860]; L. 1852, ch. 71, secs. 1-26.
11. "Debates of June 5, 1851" in Virginia Reform Convention [Proceedings and Debates], Supplement to the [Richmond Newspapers], no. 60.
12. Const. 1851, art. VI, sec. 27.
13. Third Edition of the Code of Virginia, 1873 [hereinafter cited as Code 1873], pp. 24-30.

by one judge, in some cases appointed for two counties jointly, and the justices of the peace were to retain only their petty authority.[1] The court at this time lost most of its administrative authority to the newly created board of supervisors, the principal agency in the experimental township organization.[2] The counties were divided into townships somewhat upon the New England plan, and one supervisor, one township clerk (also ex officio the treasurer), one assessor (replacing the commissioner of the revenue), one collector (who performed the sheriff's former tax-collecting function), one commissioner of the roads, one or more overseers of roads, one overseer of the poor, three justices, three school trustees (see footnote), and three constables were elected for each division.[3] The supervisor, commissioner of roads, and assessor of each township constituted a township board in their division,[4] while the supervisors of the local units met together as the county board of supervisors, attended by the county clerk.[5] This officer, as well as the sheriff and the county treasurer, was elected by the voters of the county at large.[6]

The details of the township system were abolished by an amendment in 1875,[7] but the geographical and electoral divisions persisted as magisterial districts,[8] and the board of supervisors and the county treasurer continued to exist, the latter having added to his duties those formerly required of the township collectors.[9] The commissioner of the revenue resumed his former status,[10] and the supervision of roads fell once more to the county court.[11]

The new constitution adopted in 1902 omitted reference to the county court; it was abolished soon after, and all its former duties and powers were shifted to the circuit court.[12] The twentieth century has been marked by two interesting tendencies - the shifting of many of the former powers of local government to newly established offices and departments of the State government, and the increase in the county of functions and activities usually associated with town or city governments. The State Department of Highways[13]

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1. Constitution of Virginia, 1869, [hereinafter cited as Const. 1869], art. VI, sec. 13, in Code 1873.
2. Ibid., art. VII, sec. 2; L. 1869-70, ch. 188, secs. 3-21.
3. Const. 1869, art. VII, secs. 2-4; Code 1873, pp. 421, 461, 686, 689 (under the enabling act, contrary to the constitution, the school trustees were appointed by the State Board of Education).
4. L. 1869-70, ch. 188, sec. 27.
5. Ibid., secs. 1-26.
6. Const. 1869, art. VII, sec. 1.
7. L. 1872-73, ch. 301, secs. 1-4; L. 1874, ch. 106, secs. 1-4, ch. 188, secs. 1-4; L. 1874-75, ch. 76, sec. 1.
8. Constitution of Virginia, 1869 (as amended 1874) art. VII, sec.2, in The Code of Virginia, 1887, [hereinafter cited as Code 1887].
9. Ibid., art. VII, secs. 1, 2; L. 1878-79, ch. 60, secs. 5-18; Code 1887, secs. 602-605.
10. L. 1874-75, ch. 206, secs. 2-11.
11. Ibid., ch. 181, secs. 1-7; Code 1887, secs. 945-954.
12. L. 1902-3-4, ch. 401, sec. 1.
13. The State Highway Commission, from 1922 to 1932, had gradually taken over the maintenance of the primary road system.

in 1932 took in the secondary roads. The substitution of a single trial justice for the justices of the peace in minor civil and criminal jurisdiction, permissive and in effect in certain counties between 1912 and 1934,[1] became mandatory in 1934 in all counties.[2] The jurisdiction of the special justice appointed under an act of 1922 to hear juvenile and domestic relations cases[3] was transferred to the new court at that time.[4] In 1938 the Virginia Public Assistance Act[5] provided for an elaborate system of aid to the needy. The Department of Public Welfare acts in close liaison with the local welfare board and the county superintendents of public welfare.[6]

Functional Development of County Government

General Administration

When Brunswick County was created, the monthly, later county, court was its principal administrative agency and within the century its duties and powers became well defined and established by law as well as long custom. The extensive powers of the court were not substantially curtailed until 1870, when all except its judicial, appointive, and licensing authority was transferred to the newly created board of supervisors. Today the board does not have the all-inclusive administrative scope of the former court, for many of its powers have been preempted by recently established agencies of the State government. The most important function of the board at present is the administration of finance, but it also has general authority over county buildings and other property, may pass local zoning ordinances, and provide for the construction of sewerage systems.

Judiciary

Civil jurisdiction within the county from the beginning of the county until 1809 resided exclusively in the county court and its individual justices, the latter having petty jurisdiction only. In that year the circuit superior court of law was established in the county, with jurisdiction in cases above $100 in value brought by original process or appeal.[7] The authority of the county court was not limited as to civil causes for some years before the Revolution.[8] In 1785 a distinction between quarterly and monthly terms was set up, and the quarterly sessions were not restricted as to maximum value.[9] The same situation continued after 1831,[10] when the

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1. L. 1912, ch. 347, secs. 1-6.
2. L. 1934, ch. 249, secs. 4988(a)-4988(p).
3. L. 1922, ch. 483, secs. 1-13.
4. L. 1934, ch. 294, sec. 4988(n).
5. L. 1938, ch. 379, secs. 1-72.
6. L. 1914, ch. 353, secs. 1-7.
7. Shepherd, Statutes, III, 355-360.
8. Hening, Statutes, V, 489-491.
9. Ibid., XII, 32-36, 467-474; The Revised Code of the Laws of Virginia, 1819 [hereinafter cited as Code 1819], I, 244-261.
10. Code 1849, pp. 615-616.

superior court of law was replaced by the circuit superior court of law and chancery, nor was there any important alteration until 1870, when a single judge replaced the justices on the bench of the court, the jurisdiction remaining much the same.[1] During the same period the jurisdiction of the justices increased from $5 to $20 and in certain cases to $50.[2] In 1904 the county court passed out of existence, and all of its jurisdiction was transferred to the circuit court,[3] which is today the principal local judicial authority. The justices in Brunswick County lost their petty civil jurisdiction, except as to issuing warrants, to the trial justice.[4] This officer now has exclusive jurisdiction in civil cases up to $200, and concurrent jurisdiction with the circuit court in civil cases from $200 to $1,000.[5]

From 1777 until the circuit superior courts of law became part of the pattern of local government, the county had no regular court with criminal jurisdiction extending to the loss of life or member.[6] Misdemeanors and petty offenses were tried by the justices of the peace, and more serious crime by the county court,[7] while the latter might constitute itself a court of oyer and terminer with power of life and death, only for the trial of slaves accused of felonies.[8] The superior court was the first to exercise the general power of life and death in the county,[9] and the present circuit court succeeded to it.[10]

Equity jurisdiction (locally) in general was subject to the same limitations and was controlled by the same agencies as common law, except that the monthly sessions of the county court held rank in this respect equally with the quarterly terms.[11] In 1873, the county court lost the majority of its chancery authority to the circuit court,[12] and what remained of it went the same way in 1904.[13]

Probate authority, which was first bestowed upon the county court in 1645,[14] continued to be exercised by that agency until its termination in 1904.[15] Thereafter the circuit superior court of law (later the modern circuit court) shared in this jurisdiction,[16] and the Constitution of 1902,

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1. Const. 1869, art. VI, sec. 13; L. 1869-70, ch. 38, sec. 1.
2. Code 1873, p. 1003.
3. L. 1902-3-4, ch. 401, sec. 1.
4. L. 1930, ch. 166, sec. 1, ch. 352, sec. 4988; L. 1934, ch. 294, secs. 4988(a)-4988(h); Code 1936, sec. 4987(f).
5. L. 1936, ch. 387, sec. 4987(f); Code 1936, sec. 4987(f).
6. Except particular counties in which district courts of law were held.
7. Hening, Statutes, V, 491, 495; A Collection of . . . Acts of the General Assembly of Virginia, 1803 [hereinafter cited as Code 1803], p. 84.
8. Hening, Statutes, VIII, 138; Code 1803, p. 190.
9. Shepherd, Statutes, III, 355-360.
10. L. 1830-31, ch. XI, secs. 1-102.
11. See footnote 9, p. 32.
12. L. 1872-73, ch. 395, secs. 1-11.
13. L. 1902-3-4, ch. 401, sec. 1.
14. Hening, Statutes, 1, 302-303.
15. Code 1887, sec. 2533; L. 1902-3-4, ch. 401, sec. 1.
16. Shepherd, Statutes, III, 361; L. 1830-31, ch. XI, sec. 24.

from which was omitted any reference to the county court, conferred similar powers upon the clerk of the circuit court.[1] The circuit court in term and its clerk in term or in vacation may now officiate in the probate of wills and the appointment and regulation of personal representatives, but the actions of the clerk are subject to appeal to the court, and the administration may at any time be transferred to the jurisdiction of the court on protest from any person concerned.[2]

Law Enforcement

Most of the officials of county government in the eighteenth and nineteenth centuries were nominated conservators of the peace, but the principal functionaries in that line were the sheriff, constable, coroner, and justices of the peace.[3] These officers continue to exercise the same authority, but only the sheriff has any great importance in this respect today.[4] In the days when slave insurrection was much feared, mounted militia patrols rode the roads night and day for the apprehension of wandering Negroes and the prevention of unlawful assemblies.[5] This arrangement of course lapsed after 1865.[6]

The coroner has always presided over inquests, and until recently was empowered to call upon the sheriff or constables to bring together a coroner's jury.[7] He returns reports of his findings to the court (formerly the county court, now to the circuit court).[8]

The grand jury, convening semiannually or oftener in the circuit court (county court until 1904), is the source of indictments; it presents offenders on its own initiative or upon the information of any county official, as well as the testimony of witnesses.[9] The attorney for the commonwealth may also direct the presentment of a lawbreaker before court or grand jury. Prosecutions for felony must be by indictment.[10] Before 1785, the parish vestry also presented offenders against decency, sobriety, or morality, as part of its general supervisory authority.[11]

Finance

Although the preparation of an actual budget is a comparatively new idea, the county court in its apportionment of the county levy annually had

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1. Constitution of Virginia, 1902 [hereinafter cited as Const. 1902], art. VI, sec. 101, in Acts 1902-3-4.
2. L. 1902-3-4, ch. 255, sec. 1; Code 1936, secs. 5249, 5962(a).
3. Hening, Virginia Justice, pp. 202, 417-418; Code of Virginia . . . , Richmond, 1918 [hereinafter cited as Code 1919], sec. 4789.
4. Ibid., secs. 1539, 2144, 4864.
5. Code 1803, pp. 287-288, 406; Code 1860, pp. 491-492, 794-795.
6. L. 1865-66, ch. 17, sec. 3 (repealing c. 98 of Code 1860).
7. Hening, Virginia Justice, pp. 209-212; Code 1919, secs. 4806, 4809; L. 1926, ch. 256, secs. 4806, 4815.
8. Code 1803, p. 125; Code 1919, sec. 4812.
9. Hening, Statutes, I, 304, 463; Code 1919, secs. 4851-4864.
10. Ibid., secs. 4864-4866.
11. Hening, Statutes, I, 126, 240-241, 309-310; IV, 244.

to estimate the amounts needed for various purposes, on the basis of the accounts of expenditures for the preceding year,[1] and the parish vestry was similarly guided as to its special levy for church and charitable uses.[2] Today those agencies - the board of supervisors,[3] school board (through the division superintendent),[4] and local board of welfare[5] - which expend large sums annually, are required by law to prepare closely estimated budgets of their anticipated needs and disbursements. The budgets of the two latter agencies are submitted to the board of supervisors, and are considered by that body in the laying of the general and school levies.[6] Since the levy is thus laid and appropriated on a budgetary basis, and the board is forbidden to issue warrants amounting to more than the county tax for that year and the surplus if any from preceding years, every county officer is under indirect budgetary control, and must account with the board or the court for his receipts and disbursements.[7] Only the three named, however, prepare formal budgets based on their accounts for the preceding year.

Claims and account against the county for services, supplies and materials furnished, bounties for the destruction of vermin, and other causes, must be presented to the board of supervisors for examination and settlement. Those allowed by the board are then paid, by warrants drawn upon the treasurer, out of the respective funds.[8] Claims for allowances by the circuit court are handled by the clerk of the court, but the board must levy the amounts needed.[9] No more warrants may be issued than will equal in amount the county tax levied for the current year, except when there is a surplus from preceding ones; and there appears to be no provision for deferred payment or time warrants, except that warrants if presented before the collection of sufficient revenue may not be paid until the levy is in. No interest is paid on such warrants.[10] Warrants are paid by the treasurer, in the order of their presentation, to the amount of the fund upon which they are drawn.[11]

The accounts of county officers may be examined at any time by agents of the Auditor of Public Accounts, formerly the State Accountant.[12] The board of supervisors, also, at their July meeting is required to audit the accounts of the county and settle with the county treasurer, sheriff, or any other officer having an account with the county.[13] Deposits of county funds are made under the supervision of the county finance board.

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1. Code 1849, p. 277.
2. Bruce, Institutional History, I, 92, passim; see also published vestry books of Virginia parishes before 1785.
3. Code 1919, sec. 2768.
4. Ibid., sec. 646; L. 1928, ch. 471, sec. 657.
5. L. 1938, ch. 379, sec. 7.
6. Code 1919, sec. 2721; L. 1938, ch. 379, sec 7.
7. L. 1914, ch. 62, sec. 1; Code 1919, sec. 2726.
8. Code 1919, secs. 2724, 2729, 2759.
9. Ibid., sec. 2758.
10. Ibid., secs. 2724, 2782.
11. Ibid., secs. 2781, 2782.
12. L. 1914, ch. 122, sec. 17; Code 1919, sec. 565; L. 1936, ch. 58, sec. 565.
13. Code 1919, sec. 2719.

Bond issues for county purposes may be made by the board of supervisors, with the approval of the judge of the circuit court and of the people of the county, as expressed by their ballots in a special election for or against the bond issue.[1] The board is further required to include in the annual levy a sum sufficient to pay interest on the bonds so issued, and to create a sinking fund for the payment of the principal.[2] Such bonds might formerly be issued for road construction,[3] and those for school uses issued by the local school board with the approval of the supervisors and the voters, may be purchased from the proceeds of the Literary Fund by the State.[4] The board of supervisors may retire outstanding bonds and issue new bonds therefor.[5]

Elections

Since the constitutional amendments of 1928, any citizen of the United States, 21 years of age or over, who has been a resident of the State 1 year, of the county, city, or town 6 months, and of the precinct 30 days, is qualified to vote in Virginia if he has been registered and has paid his poll tax as required by law.[6] The registrars appointed to each electoral district by the county electoral board sit at least 2 days in each year for the registration of new voters and the correction of the former lists.[7] It is their duty to refuse to register idiots, lunatics, or other defectives, as well as persons convicted of crime and those guilty of participation in a duel, requiring a formal oath as to elegibility from each applicant.[8] The registration books, being of permanent nature, are required to be revised or "purged" periodically. This must be done at least once every 6 years, and the registrar posts a list of names which, from his own information or the motion of three qualified voters of his district, appear to be proper for removal from the books, and may after a hearing strike them out.[9]

Every person qualified to vote is elegible to any office of the State, or of any county wherein he resides, with various exceptions established in the constitution or by law.[10] Any person intending to become a candidate in any election must file his notice of candidacy with the Secretary of the Commonwealth if it is a State or National election, or with the county clerk in local elections, and it is the duty of these officials respectively to notify the secretary of each county electoral board concerned.[11] The electoral board proceeds immediately to have the proper ballots printed by a sworn printer and sealed in bundles until election day.[12]

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1. Code 1919, secs. 2735-2740.
2. Ibid., sec. 2741.
3. Ibid., secs. 2110-2119.
4. Ibid., secs. 614, 765-773.
5. Ibid., sec. 2735.
6. Const. 1902 (as amended 1928), art, II, sec, 18.
7. Ibid., art. II, sec. 25; Code 1919, secs, 86, 98.
8. Const. 1902 (as amended 1928), art. II, sec. 23; Code 1919, secs. 82, 93, 9
9. Code 1919, secs. 107, 108.
10. Const. 1902 (as amended 1928), art. II, sec. 32.
11. Code 1919, sec. 154.
12. Ibid., secs. 155, 156.

General elections are to be held on the Tuesday after the first Monday in November in the counties and cities, while special elections held in pursuance of a special law or to supply vacancies in any office may be held at such times as the law designates or the officer authorized to hold the election may prescribe in the writ of election which he must send to the sheriff of the respective county to be posted.[1] The same officers who function in the general elections are required to attend to the special, under the same regulations and penalties.[2] Since the majority of State and local officers are elected for a 4-year term, general elections are seldom held oftener, but special elections for the settlement of local questions (such as local option on liquor sales and bond issues) may be held at any time.[3]

It is the duty of the electoral board to provide in each voting precinct one or more booths or compartments, so constructed as to conceal the voter from observation, and to supply a desk or writing table, pen, and ink in each.[4] The constitution also provides that voting machines may be used, subject to regulations by law,[5] but the counties have rarely availed themselves of this privilege.

It is to be noted that the sheriff was the only regular election official in the counties until 1831. At that time, in line with the increase in the electorate by the reduction of the freehold requirement at the late constitutional revision, five freeholders were to be appointed by the county court to superintend the polls in each election district, and three commissioners chosen to meet with the county clerk, sheriff, and commissioner of the revenue for the examination of the poll books.[6] In 1852 the duties of these election officials were greatly augmented by the removal of freehold requirements and the extension of the electoral principle to virtually all State and local offices,[7] and after 1869 the agencies for the conduct of elections had assumed somewhat their present form.[8] Today the circuit court appoints for each county an electoral board of three members, which appoints the other election officials - one registrar, three judges, and two clerks of election - for each election district within the county.[9] Of these judges,

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1. Code 1919, secs. 140, 141.
2. Ibid., sec. 197.
3. Const. 1902 (as amended 1928), art. IV, secs. 41, 42, art. V, secs. 69, 77, 80, 81, art. VII, sec. 110; Code 1919, secs. 36, 131, 312, 613, 740, 765-773, 2739, passim.
4. Code 1919, sec. 160.
5. Const. 1902 (as amended 1928), art. II, sec. 37.
6. Hening, Statutes, I, 300, 411-412, VII, 524; Code 1819, I, 152; L. 1830-31, ch. 1, secs. 12-16, 47; L. 1833-34, ch. 23, sec. 4.
7. Const. 1851, art. III, sec. 1, art. V, secs. 2, 8, 11, 14, art. VI, secs. 6, 10, 27, 30; L. 1852, ch. 71, secs. 1-26; L. 1857-58, ch. 20, sec. 9.
8. L. 1869-70, ch. 46, secs. 1-10, ch. 76, secs. 24-43; L. 1870-71, ch. 279, sec. 40; L. 1871-72, ch. 181, sec. 7.
9. Const. 1902 (as amended 1928), art. II, sec. 31; Code 1919, secs. 86-88, 148, 149, 158.

five are designated commissioners of election for the final canvass (see below), and with the county clerk ex officio as its clerk, constitute the board of commissioners of election.[1] For the preservation of order at the place of election, any constable of the district may be directed to attend, or one or more persons, appointed by the judges of election in writing, may be clothed with the powers of a constable in this respect.[2] No person save the officials and the person voting is ordinarily allowed within 40 feet of the voting booth, and it is unlawful for crowds to congregate within 100 feet of the voting place.[3] This is in decided contrast to the elections of antebellum days, for it was not until 1870 that voting by ballot was introduced in Virginia by constitutional amendment, viva voce elections having been the rule since the seventeenth century.[4]

Records System

Perhaps the outstanding feature of the records system of Virginia is the successful attempt to reduce all official records to permanent bound volumes, which then have the same force and effect as the originals from which they were copied.[5] Judgments, decrees, orders - in fact all essential parts of a court proceeding- are entered in the order books,[6] the original case papers then becoming of little importance. Lists of delinquent lands,[7] returns of tax sales,[8] and other matters pertaining to the collection of taxes by summary proceedings,[9] are copied by the clerk into sets of books, even though the originals may be preserved.

Except for a short period following the revision of the 1919 Code, the index has not been a part of the record,[10] but has merely been imposed upon the clerk as a duty. However, the clerk is required to prepare general indexes "to all deed books, miscellaneous liens, will books, judgment dockets and court order books" in his office.[11] The general indexing of the order books is within the discretion of the court.[12]

This index is required to be a "modern, family name, or ledgerized alphabetical key-table general index".[13] The judge of the circuit court may, if his attention is directed to the need of an improved system of

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1. Code 1919, sec. 182.
2. Ibid., sec. 193.
3. Ibid., sec. 167.
4. Hening, Statutes, I, 300, 333-334, 411, 475; Const. 1851, art. III, sec. 4; Const. 1869, art. III, sec. 2.
5. Code 1919, sec. 6197.
6. Code 1936, sec. 5962(a).
7. Tax Code 1936, sec. 390.
8. Code 1936, secs. 2469, 2489.
9. Ibid., secs. 2469, 2489, 2491, 2495, 2497.
10. Code 1919, sec. 5194; (repealed) L. 1922, ch. 285, sec. 1.
11. L. 1828-29, ch. 27, sec. 2; L. 1876-77, ch. 231, sec. 1; Code 1936, sec. 3394.
12. L. 1936, ch. 57, sec. 3394.
13. Code 1936, sec. 3394.

indexing of these books, appoint a committee to investigate the situation and may direct that they contract for a modern system.[1]

Great care is taken to assure the accuracy and permanence of the records. It is a crime for a clerk fraudulently to destroy any records or make a false entry, or for the clerk or any person to remove, erase, or change the records fraudulently, or for any person to remove any records from the county,[2] except on court order for rebinding.[3] If any records have become illegible, they may be corrected from any writings which were in the books.[4] Further to assure accurate records, the clerk is required to verify each record within 30 days and, in the margin, note the date of verification.[5]

Prior to the revision of 1919, there was no uniformity in the titles or types of books in which miscellaneous instruments or papers were recorded, with a few exceptions. Deed book,[6] will book,[7] delinquent land book,[8] and the various dockets were recognized as such by name; but in other cases the law requiring a record simply required that it be recorded, or " recorded in a book to be kept for the purpose."[9] Conditional sales are found in the deed books, miscellaneous lien books, vendors' lien dockets, or (as is the case today) the conditional sales book. The revision of 1919 set up a set of books, specifying what instruments were to be recorded in each.[10] The latest amendment specified nine books: deed book, miscellaneous liens, land book, will book, an optional book for other fiduciary matters, judgment docket, justices' execution book, marriage register, and writings partially proved.[11] The record of conditional sales of personal property was in the deed book until 1920, when a separate book was established.[12]

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1. L. 1916, ch. 201, sec. 1; Code 1936, secs. 3395-3398.
2. Code 1936, secs. 3387, 4516-4518.
3. Ibid., secs. 5979-5982.
4. Ibid., sec. 6201.
5. Ibid., sec. 3401.
6. Hening, Statutes, XII, 156.
7. Ibid., XII, 145-146.
8. Code 1887, sec. 645.
9. Code 1819, II, 60; L. 1883-84, ch. 31, secs. 1-3.
10. Code 1919, sec. 3393.
11. L. 1932, ch. 163, sec. 3393; Code 1936, sec. 3393.
12. L. 1893-94, ch. 362, sec. 2462; L. 1920, ch. 280, sec. 5189; Code 1936, sec. 5189.

3. HOUSING, CARE, AND ACCESSIBILITY OF THE RECORDS

The present public buildings of Brunswick County are grouped on the courthouse green, which on the west side faces the Federal highway, route 58. The courthouse and office building, the clerk's office, which is a separate building with six rooms, and the jail are all of brick. The clerk's office building is fireproof. All the county buildings are heated by steam, from one plant for the courthouse, office building, and clerk's office, and a separate plant for the jail. All have electric light, adequate natural light, and ventilation free from dust, damp, or smoke.

The courthouse was built in 1854[1] in the familiar Greek Revival style with two full stories, and it has dimensions of approximately 50 x 55 x 30 feet. An addition of three floors and a basement, which is always called the office building, was built across the back in 1939 and 1940.[2] It measures 80 x 30 x 30 feet and extends some 15 feet at each side to form what appear to be north and south wings. A connecting doorway has been cut from the treasurer's office to the first floor of the addition, and another door at the top of a short flight of steps in the courtroom leads into the third-floor hall of the office building. There is also an outside door on the west front of each of the wings of the office building, two basement doors, and one door on the north side. At the back the ground slopes away sharply so that the basement is wholly above ground on the east.

Inside the courthouse there is a hall approximately 18 x 30 x 30 feet with a graceful curving double flight of stairs to the courtroom, which with two small jury rooms occupies the entire second story of the courthouse building. To the right of the front door the sheriff has an office of one room and to the left the commissioner of the revenue has two rooms. At the back of the courthouse the treasurer has two rooms and a vault across the entire width of the old courthouse. The addition or office building provides quarters for the farm security administration, home demonstration agent, and the tire rationing board, and a private office for the circuit judge on the third floor. On the second floor of the addition are the offices of the county farm agent and of the county welfare department. On the first floor are the offices of the school board and the division superintendent of schools, the schoolbook room, and the rooms of the health department. The trial justice courtroom is in the basement with an outside door opening out to the east. The trial justice also has a clerk's office and a private office there, and the supervisor of schools has an office, and the county farm agent an extra room in the basement.

The clerk's office building is a detached, irregular building measuring approximately 50 x 40 x 30 feet. It was built in 1892 and occupied

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1. Order Book, County Court, vol. 38, pp. 88, 117, 119, see entry 237.
2. Record of Proceedings, Board of Supervisors, vol. 8, p. 87, see entry 3.

Jan. 23, 1893.[1] It has six rooms, with four rooms on the ground floor and two above the front two rooms.

Since the board of supervisors has no regular office, it meets in the trial justice courtroom. All of the records are kept in the clerk's vault, except the current order book, which is kept in the room that is called the clerk's office.

The county clerk occupies the six-room clerk's office building, which is usually called by the shorter name of clerk's office, just as in the single room to the left — that is to the north — of the front door of this building. The room that is called the clerk's office is about 20 x 20 x 12 feet with two windows, a fireplace, two desks and chairs, about 300 cubic feet of filing space, and a bookcase with about 25 linear feet of shelving. Behind this to the northeast is the clerk's private office, 10 x 20 x 12 feet, with the usual office furniture. Also back of the clerk's office to the southeast is the vault, approximately 20 x 30 x 12 feet with three large windows, a long counter with about 150 linear feet of roller shelving underneath the counter, three tables, chairs, and stools. Arranged against the walls is some 700 linear feet of roller shelving and above this are tiers of file boxes which provide some 500 cubic feet of filing space. To the right of the front entrance of the building, on the southwest, is the deputy clerk's office, with four windows, a fireplace, a long counter with 60 linear feet of roller shelving, three desks and chairs, and about 60 cubic feet of filing space.

Upstairs there is a south-storage room to correspond to the deputy clerk's office, with four windows, a fireplace, and twelve cupboards with about 400 cubic feet of storage space. The north storage room above the clerk's office also has four windows and a fireplace, and five cupboards and four filing cases with some 400 cubic feet of storage space, part of which belongs to the local board of selective service, which is using the room at present (1942). There are also four desks and seven chairs in this room.

Most of the clerk's records are in the record vault, at least 75 percent. Current records amounting perhaps to 2 percent are in the deputy clerk's office. The board of supervisors' order books, chancery order books, and the common law order books are in the clerk's office, in all about 15 percent of all the clerk's records. Upstairs in the south storage room there is about 5 percent of the records, and another 3 percent in the north storage room.

The county court, long defunct, has no office space. All its remaining records are in the clerk's office record vault, except the old marriage bonds which are in the Archives Division of the Virginia State Library, amounting to only a small fraction of a percent.

The commonwealth's attorney has no offices on county property and keeps no permanent records.

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1. Order Book, County Court, vol. 46, p. 485, see entry 237.

Housing, Care, Accessibility (First entry, p. 45)

The trial justice has two offices, each about 15 x 20 x 9, on the east side of the basement of the office building, and a courtroom 30 x 30 x 9 with two doors and three windows. In the private office are a desk, three chairs, a metal safe, a bookcase, and a set of standard files containing perhaps 25 linear feet of shelving and 20 cubic feet of filing space. The outer office, used by the trial justice's clerk, has the usual office furniture. All the trial justice's records are kept here, except those that he sends to the clerk. As soon as any of the trial justice's records come into the custody of the clerk, they are regarded as records of the circuit court.

The justices of the peace do not have individual offices on county property and have not maintained permanent records.

The sheriff has an office, 20 x 15 x 15 feet, in the southeast corner of the courthouse. It contains the usual office furniture, and his records are kept there.

The constables do not have offices on county property or permanent records.

The coroner has no office on county property. Such records as he makes have been filed in the county or circuit courts and may be found there.

The commissioner of the revenue has two offices at the northwest corner of the first floor of the courthouse, one 20 x 15 x 15 feet with two doors and two windows, and the other 10 x 15 x 15 feet with a door that also serves as a window. The larger is the public room and contains the usual office furniture with filing cases and open shelves totaling about 100 cubic feet of storage space. The rear office has the usual office furniture and open, partitioned shelves with about 40 cubic feet of storage space. A small amount of material is kept in the south storage room of the clerk's office.

The assessors, who are appointed periodically only, have no office space and no permanent records.

The local board of equalization has no regular office but meets in the court room. Its records are kept in the south storage room of the clerk's office.

The county treasurer has the two rooms and a vault at the back of the first floor of the courthouse. The main office contains a counter with grill and interior shelving, desks, chairs, metal files, and safes. The dimensions of the room are 35 x 22 x 15. The private office, south of the main office, is approximately 20 x 15 x 15. It is furnished with a desk, chairs, safe, and filing cases providing about 40 cubic feet of space. The vault, 10 x 12 x 12 feet, opens off the main room to the west and contains about 80 percent of the treasurer's records. Another 5 percent are kept in the private office, and 15 percent in the main office.

The county finance board has no office but meets four times a year in the clerk's office, where its records are kept.

Housing, Care, Accessibility (First entry, p. 45)

The county electoral board has no office. It meets in the clerk's office vault. Its records are in the vault.

The school trustee electoral board, the county school board, and the division superintendent of schools have three rooms on the first floor of the office building, each about 15 x 15 x 9 feet. All their records are kept there.

The local board of public welfare occupies three rooms on the second floor of the office building in the southeast corner, each approximately 15 x 15 x 9 feet. In addition to the usual office furniture, these rooms contain filing equipment and shelves for the records of the office.

The office of the superintendent of the poor was abolished in 1936. The records which had accumulated in his office are embodied in the papers of the board of supervisors.

The parish vestry has been defunct as a county agency since the end of the eighteenth century. Its sole remaining record is a register of the Parish of Saint Andrew, and is in the custody of the clerk.

The local board of health meets in the offices of the Health Department, and its records are kept there.

The county health unit has three rooms on the first floor in the southeast corner of the county office building. Two of the rooms are approximately 15 x 20 x 9, and the largest room, used for the clinic, is about 35 x 20 x 9 feet. All the records of this agency, which serves the three counties of Mecklenburg, Greensville, and Brunswick, are kept in these rooms.

The county surveyor has no office in the county buildings and keeps no official or public records. Evidence of his work may be found in the plat books, deed books, and court records, which are regarded as belonging to other agencies.

The tobacco inspectors are not known to have had offices on county property, and none of their records have been found.

The white county agricultural agent has six rooms, each about 15 x 20 x 9, on the east side of the second floor of the office building and another room about the same size in the north end of the basement. All of the records are in these rooms. All those of the colored county agent are in his office at St. Paul's School, Lawrenceville.

The home demonstration agent has two rooms, each about 15 x 20 x 9, on the third floor of the office building. The agent's records are filed in these offices.

The game warden has no office on county property; none of his records were found.

The county militia has been defunct since 1865.

I. BOARD OF SUPERVISORS

The board of supervisors began to function in Brunswick County in 1870, the year in which the agency was first authorized in the State. One supervisor is elected for a term of 4 years by each of the 5 magisterial districts, Meherrin, Red Oak, Sturgeon, Totaro, and Powellton.

To be eligible for election to the board of supervisors, a candidate must have lived within the county for at least 1 year and must have lived at least 30 days within the district for which he is elected. Also he may not hold any of the other elective offices that are listed in article VII, section 113, of the constitution of 1902.[1]

In Brunswick County the county clerk is ex officio clerk of the board and custodian of its records. Thus he keeps a series of volumes in which action taken by the board, on matters considered by them, is recorded with their votes.[2] During the township period (1870-75) a corresponding record was kept by the clerk of each township board; such volumes as survived are now in the hands of the clerk, ex officio, of the board of supervisors.[3] From 1936 to 1938 the board supervised directly the work of the county superintendent of public welfare and issued orders on the treasurer for warrants for the support of the needy. In 1938 welfare duties passed to the local board of public welfare.[4]

Bills and claims which the board of supervisors allow or disallow are filed for reference;[5] a record is kept of warrants issued to pay these obligations.[6] The treasurer pays and cancels the warrants and returns them to the board when he submits his accounts.[7]

As the chief administrative agency of the county, the board receives the bi-monthly statements[8] and annual report of the county

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1. Code 1936, sec. 127. For general provision relating to this agency in the Commonwealth as a whole, see essay on the board of supervisors in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of those inventories, see last page of this volume.
2. L. 1869-70, ch. 188, secs. 41-42; Code 1919, sec. 2770; L. 1934, ch. 350, sec. 1; Code 1936, sec. 2770(a).
3. L. 1869-70, ch. 188, secs. 41-42.
4. L. 1936, ch. 325, sec. 10; L. 1938, ch. 379, secs. 15, 16, 30-33, 43, 45, 72 (repeal of former act).
5. L. 1869-70, ch. 188, sec. 13; L. 1934, ch. 350, sec. 1; Code 1936, sec. 2766.
6. L. 1869-70, ch. 188, sec. 23; Code 1919, secs. 2724, 2771, 2772; L. 1932, ch. 264, sec. 1; Code 1936, secs. 2724, 2724(a), 2771.
7. This is apparently not required by law. Since 1932 most counties have adopted a triplicate form of the warrant-check system.
8. L. 1869-70, ch. 179, sec. 13-14; Code 1887, sec. 858; Code 1919, sec. 2780; L. 1922, ch. 366, sec. 1.

treasurer,[1] the annual report of the superintendent of the poor in charge of the county poorhouse,[2] and a copy of the audit of the accounts of each county officer. In certain instances the board may order an audit. In such case it bears the cost of the audit.[3] Since 1928 the board is the responsible agent to undertake collection of delinquent taxes, and earlier records of delinquent taxes have therefore been considered as embodied in those kept for that board since 1928.[4]

Proceedings

1. PAPERS BOARD OF SUPERVISORS, 1870--. 12 bundles, 86 file boxes. Title varies: Orders &c., Board of Supervisors, 1870-85, 2 bundles; Meetings of Board of Supervisors, 1902, 2 bundles.

Original papers of the board of supervisors including petitions, resolutions, bids and contracts for supplies and equipment, claims against the county, insurance policies, reports of county officers, and reports of road officials on expenditures for construction and maintenance of roads, 1870-1932. Also contains: Cancelled warrants, 1902-32, entry 9. Arr. chron. by date of meeting. No index. Handwritten and handwritten on ptd. forms 1870-1907; handwritten, typed, and handwritten and typed on ptd. forms 1907--. Bundles aver. 4 x 5 x 9; file boxes 10 x 5 x 14. Bundles, 1870-1902, clk's. off., s. room storage; file boxes, 1892--, clk's. off., record vault.

2. RECORD, Feb. 1904-June 1920, Dec. 1922--. 11 vols. Title varies: Minutes of Board of Supervisors, Feb. 1904-July 1911, June 1914-June 1920, 5 vols.; Supervisors, Aug. 1911-May 1914, 1 vol.; Minute Book of Board of Supervisors, Dec. 1922-Nov. 1927, 2 vols.

Memoranda of the proceedings of the board of supervisors at regular and special meetings, made by clerk at meeting and showing in briefer form information given in entry 3. Arr. chron. by date of meeting. No index. Handwritten. Aver. 227 pp. 14 x 9 x 1. 3 vols., Feb. 1904-May 1914, clk's. off., n. room storage; 8 vols., June 1914--, clk's. off.

3. RECORD OF PROCEEDINGS OF BOARD OF SUPERVISORS, Sept. 1870--. 8 vols. (1-8). Title varies: Record of Board of Supervisors, Sept. 1870-July 1907, 2 vols.

Record of proceedings of board of supervisors at regular and

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1. L. 1869-70, ch. 179, secs. 13-14; Code 1887, sec. 862; Code 1919, sec. 2786; Tax Code 1936, sec. 359.
2. L. 1869-70, ch. 179, sec. 37; L. 1871-72, ch. 170, sec. 38; Code 1873, p. 435; Code 1919, sec. 2798.
3. L. 1869-70, ch. 188, sec. 5; Code 1887, sec. 833; Code 1919, sec. 2756; Code 1936, sec. 2719; Ernst v. Patrick County, 158 Va. 565, 164 S.E., 543.
4. For full discussion see essay on county treasurer.

special meetings including at various dates orders and resolutions of the board regarding levying of county taxes, lists of receipts and disbursements, approval of salaries for county officers, purchase of furniture and stationary for the use of the board, payment for building county jail, repairs to county jail, plans and specifications for road work, warrants drawn on road fund from bond issue, warrants to pay road surveyors, appointment of road viewers, report of superintendent of roads on stock and equipment and statement by him of receipts and disbursements, action on bridge construction, appointment of superintendent of poor, petition to be made to State Assembly for authority to sell county poorhouse and to purchase a more suitable site for new building, examination and certification of lists of insolvents and delinquents, appointment of special game wardens, cattle inspectors, local Civil Works Administrator, commissioners for special services, and welfare worker, approval of regulations of board of health, report of health officer, approval of report of superintendent of canning club, list of fines turned over to the clerk by justices of the peace, collection by treasurer of taxes for school purposes, apportionment of specified amounts from district to county school funds, treasurer's report, appropriations for crippled children, health work, testing gasoline tanks, farm demonstration work, and printing beverage license forms, petition for retention of farm demonstration agent, delivery to Virginia State Library, at Richmond, of original marriage bonds and ministers' returns through 1853, and purchase of check protectograph. Arr. chron. by date of meeting. Indexed alph. by subject. Handwritten 1870-95; handwritten and typed 1895-1922; typed 1923--. Aver. 467 pp. 16 x 11 x 2½. Clk's.off., record vault.

4. RECORDS TOWNSHIP BOARD - TOTARO TOWNSHIP AND MECHANICS LIENS, 1870-74, 1885-1920. 1 vol. (1).

Record of meetings of Totaro Township board showing date and place of meeting, names of members present, and action taken on division of township into road districts, appointment and election of road overseers, financial accounts for roads, bridge construction, and poor, township levies, and lists of insolvents, and signatures of clerk and chairman of township board. Also contains: Mechanics' Liens, 1885-1920, entry 53. No index, 1870-74; indexed alph. by first letter of surname of lienor and of lienee, 1885-1920. Handwritten 1870-74; handwritten and typed 1885-1920. 288 pp. 15 x 11 x 1½. Clk's. off., record vault.

Financial

Claims

5. COUNTY CLAIMS ALLOWED, 1870-90. 2 bundles.

Original claims for services and supplies presented to the board of supervisors and allowed by the board, showing date and amount of claim, name of person to whom allowed, kind of services rendered, fund out of which payment was allowed, date approved, and signature of clerk of board of supervisors. Arr. chron. by date of meeting of board of supervisors. No index. Handwritten. Aver. 2 x 3½ x 9. Clk's.off., n. room storage.

Board of Supervisors - Financial (6-10)

Disbursements

6. RECORD BOOK [Disbursement Record], 1871-74. 4 vols.
Title varies: Road District Red Oak Township Brunswick County, Sept. 1871-Oct. 1874, 2 vols.
Record, kept by district overseer of roads, of disbursements for construction and maintenance of roads in Red Oak Township road district, showing date and amount of disbursement, name of payee, and date and nature of service rendered. Arr. chron. by date of disbursement. No index. Aver. 250 pp. 14 x 9 x 1. Handwritten. Clk's.off., n. room storage.

7. WARRANTS, June 1871-Mar. 1876. 1 vol.
Stubs of warrants issued on the general county fund showing date, amount, and purpose of warrant, and name of payee. Arr. chron. by date issued. No index. Handwritten on ptd. forms. 250 pp. 13 x 13 x 2. Clk's.off., n. room storage.

8. [Warrants] F.E.R.A. [Federal Emergency Relief Administration], Aug.-Sept. 1934. 1 vol.
Stubs of warrants issued on Federal Emergency Relief Fund by order of the board of supervisors showing name of county, date, number, and amount of warrant, name of payee, and purpose for which issued. Arr. chron. by date issued, with warrants numbered consecutively. No index. Handwritten on ptd. forms. 84 pp. 13 x 10½ x ½. Clk's.off., n. room storage.

9. GENERAL COUNTY WARRANTS, Feb. 1932-June 1939. 73 bundles.
Title varies: County Warrants, Feb. 1932-Dec. 1937, 54 bundles; Warrants Outstanding, Mar.-June 1937, 1 bundle.
1862-1902 in Report of Settlement with County Treasurer, entry 16; 1902-32 in Papers of Board of Supervisors, entry 1.
Canceled warrants issued by board of supervisors against general county fund to pay county obligations showing date, number, amount, and purpose of warrant, name of payee, signatures of clerk of board of supervisors, chairman of board of supervisors, and county treasurer, endorsement of payee, and date paid; and carbon copies showing date, number, amount, and purpose of warrant, and name of payee. Also contains Virginia public assistance fund warrants, Mar.-June 1937, entry 10. Arr. chron. by date issued, with warrants numbered consecutively. No index. Typed on ptd. forms. Aver. 5½ x 2 x 9. Clk's. off., s. room storage.

10. VIRGINIA PUBLIC ASSISTANCE FUND [Warrants], Sept. 1936-May 1938. 21 bundles. Mar.-June 1937 in General County Warrants, entry 9.
Canceled Virginia Public Assistance Fund warrants issued by board of supervisors to pay for maintenance and care of the poor showing number, date, purpose, and amount of warrant, name of payee, signatures of county treasurer, clerk of board of supervisors, and chairman of board of supervisors, and endorsement of payee and date paid; also carbon copies of warrants showing number, date, purpose, and amount of warrant, and name of payee. Arr. chron. by date issued, with warrants numbered consecutively. No index. Typed on ptd. forms. Aver. 1 x 4 x 9½. Clk's.off., s. room storage.

11. VITAL STATISTICS WARRANTS ISSUED BY STATE REGISTRAR, 1937-1938. 2 bundles. 1938-39 in Bonds and Coupons Paid During the Fiscal Year, entry 14.

Canceled warrants issued by the State Registrar of Vital Statistics to the county registrars and payable by the county treasurer out of county funds, as compensation for reporting items of vital statistics to the State Registrar, showing date of warrant, date paid, name of State Registrar of Vital Statistics, amount of warrant, name of payee, number of births and deaths reported, number of "no report" cards, certificate with attested signature of State Registrar, and date audited. Arr. alph. by name of payee. No index. Handwritten on ptd. forms. Aver. ½ x 4 x 8. Clk's. off., s. room storage.

12. RECORD OF [General County Warrants and] ROAD WARRANTS, 1890-93, 1897-1902. 1 vol. (1).

Record of warrants drawn on general county fund, 1890-93, to pay for construction and maintenance of roads and bridges, election expenses, witnesses, supplies, and other county obligations, and of warrants drawn on the individual district road funds, 1897-1902, to pay for maintenance of roads in each district, showing date, number, amount, and purpose of warrant, name of payee, and fund on which drawn. Arr. chron. by date issued, with warrants numbered consecutively, 1890-93; arr. by district and chron. thereunder by date issued, with warrants numbered consecutively, 1897-1902. No index. Handwritten on ptd. forms. 416 pp. 15 x 11 x 2. Clk's. off., record vault.

13. RECORD OF VOUCHER CHECKS B.C.R.S. [Brunswick County Road Superintendent], 1932-33. 1 vol.

County road superintendent's record of checks issued to pay for road materials and labor, showing date, number, amount, and purpose of check, and fund against which drawn. Arr. chron. by date issued. No index. Handwritten on ptd. forms. 312 pp. 14 x 11 x 1. Clk's. off., n. room storage.

Reports and Settlements

14. BONDS AND COUPONS PAID DURING THE FISCAL YEAR, 1912-39. 2 bundles.

Canceled bonds issued by the board of supervisors to pay cost of public road construction in the several districts of the county and to aid in the construction of the Atlantic and Danville Railroad, showing serial number, name of magisterial district, amount of bond, dates interest due, date and place principal due, name of payee, date of bond, date audited, signatures of chairman of the board of supervisors, county clerk, and clerk of the board of supervisors, and coupons from bonds showing serial number of coupon, amount of coupon, date and serial number of bond, and signatures of chairman and clerk of board of supervisors. Also contains: Vital statistics warrants, 1938-39, entry 11. No obvious arrangement. No index. Ptd. 1912-19; typed on ptd. forms 1915-38; handwritten on ptd. forms 1938-39. Aver. 1½ x 4 x 10. Clk's. off., s. room storage.

15. RETURNS MADE BY COUNTY TREASURER, 1871-1900. 1 bundle.

Treasurer's statement to the board of supervisors of county taxes collected by him showing name of treasurer, period covered by statement,

tax year, amount received, amount disbursed, balance on hand, certificate of clerk, date returned to clerk's office, and signature of clerk. Arr. chron. by date returned to clerk's office. Handwritten on ptd. forms, 1871-75; handwritten and handwritten on hand-drawn forms 1876-1900. Aver. 1½ x 4 x 9. Clk's. off., s. room storage.

16. REPORT OF SETTLEMENT WITH COUNTY TREASURER, 1862-1902. 26 bundles. Title varies: Report of Settlement of the County Levy with Treasurer, 1862-85, 1896-1900, 16 bundles.

Treasurer's report on disbursements from the county levy showing year of levy, amount and date of each disbursement, purpose of disbursement, balance due county, signatures of treasurer and clerk, and date filed. Also contains General County Warrants, 1862-1902, entry 9. Arr. chron. by date report filed. No index. Handwritten and handwritten on ptd. forms. Aver. 4 x 3 x 9. Clk's. off., s. room storage.

17. REPORTS OF SUPERINTENDENT OF THE POOR, 1871-98, 1900-1903. 9 bundles, 1 file box. Title varies: Report and Settlement of Superintendent of the Poor, 1871-79. 1 bundle.

Miscellaneous records concerning the annual settlement for maintenance and care of the poor, consisting of:

i. Annual report of the superintendent of the poor, showing name of each person receiving assistance, date and place assisted, total number of white and colored persons provided for during year, total amount of money received during the year from levy and from other sources, total amount expended by superintendent during the year, total balance, amount in hands of superintendent, and amount outstanding or unpaid, names of inmates with total number and length of time kept at work, manner and quantity of work done, value and kind of crops raised on poorhouse farm, portion of crops used by superintendent and family, and portion for poor, number of each kind of stock kept on farm, names of owners of stock, and remarks, date report submitted, and signature of superintendent of the poor.

ii. Canceled warrants drawn on superintendent of the poor by each overseer for maintenance and care of the poor in his district, 1900-1903, showing date, number, amount, and purpose of warrant, name of payee, name of district, signature of overseer of the poor, and signed approval of superintendent of the poor.

iii. List of disbursements made by superintendent of the poor, 1900-1903, showing date, amount, and purpose of disbursement, and payee.

iv. Statements of amounts paid out during year, 1871-98, showing date and amount paid, name of payee, name of district, total paid out for all districts, amounts of credits and balance, and signatures of superintendent of poor and examining committee.

Arr. chron. by year. No index. Handwritten and handwritten on ptd. forms. Bundles aver. 3 x 4 x 9; file box 10 x 5 x 14. Bundles, 1871-98, clk's. off., s. room storage; file box, 1900-1903, clk's. off., record vault.

Board of Supervisors -
Delinquent Taxes (18)

Delinquent Taxes

18. DELINQUENT CAPITATION AND PERSONAL [and Real] PROPERTY, 1785-1840, 1850-82, 1886-98, 1901-12, 1914-30, 1936--. 16 bundles and 28 file boxes. Title varies: Insolvent Sheriff Returns, 1785-1821, 2 bundles; Sheriff's List of Insolvents, 1822-40, 2 bundles; List Insolvents, 1850-71, 3 bundles; Insolvents, 1872-82, 6 bundles; Insolvents in Capitation & Personal Property Taxes and Delinquent in Land Taxes State and County, 1886-88, 2 bundles; Insolvent and Delinquent County and State Taxes, 1889, 1 bundle; Delinquent and Insolvent Taxes, 1890-98, 1901-4, 4 file boxes; Insolvent and Delinquents, 1905, 1 file box; Delinquents and Insolvents, 1907-11, 4 file boxes; Delinquent Land Capitation and Property, 1906, 1922-30, 4 file boxes; Delinquent and Improper Assessment of Land, 1908-9, 1913, 3 file boxes; Delinquent Land and Insolvent Capitation and Personal Property, 1912, 1915-18, 3 file boxes; Delinquent Land and Capitation Taxes, 1919-21, 2 file boxes.

Lists of unpaid State and local taxes, reported by the sheriff until 1870 and by the treasurer after 1870, including:

i. Delinquent capitation and personal property, 1850-82, 1886-1912, 1914-30, 1936-39, showing county, district, name and address of person assessed, page and line in personal property book, description and value of property, amount delinquent, certificate of treasurer, and signature of clerk.

ii. Delinquent income tax, 1903-5, 1907-8, 1912, showing tax year, district, name of person taxed, page and line in commissioner's book, amount delinquent, amount of penalty, total amount, certificates of treasurer, commissioner of the revenue, and board of supervisors, and signature of clerk.

iii. Delinquent land, 1822-40, 1850-82, 1886-1930, showing county, district, name of commissioner of the revenue, tax year, name and address of person assessed, number of acres or number of block and lot, page and line in land book, amount delinquent, collections first year and second year, lands sold to Commonwealth, and improper assessments.

iv. Improper assessment of real estate, 1903-13, 1917-18, 1921-30, showing year, district, name of commissioner of the revenue, number of page and line in commissioner's book, name of person assessed, location, quantity, and description of land, amounts of tax and penalty, total amount of tax and penalty, and remarks.

v. Insolvents, county levy, 1822-27, 1850-82, showing year for which insolvent, name of person assessed, amount of tax, certificate of sheriff and of justice of the peace, and date returned and filed.

vi. Insolvents, personal property, 1785-1840, showing tax year, name of sheriff, name of person taxed, kind of property, amount of tax, date returned and ordered certified, and signature of clerk.

Arr. chron. by year, 1785-1840, 1850-73; arr. chron. by year and thereunder by dist., 1874-82, 1886-89; arr. chron. by year, thereunder by race, thereunder by district, and alph. thereunder by first letter of surname of

person assessed, 1890-98, 1901-30, 1936-39. No index. Handwritten on hand-drawn forms 1785-1840, 1850-69; handwritten on hand-drawn and ptd. forms 1872-73; handwritten on ptd. forms 1870-71, 1874-82, 1886-98, 1901-30; typed on ptd. forms 1936--. Bundles aver. 4 x 4 x 9; file boxes 10 x 5 x 14. Bundles, 1785-1840, 1850-82, 1886-89, clk's. off., n. room storage; file boxes, 1890-98, 1901-30, 1936--, clk's.off., record vault.

19. RECEIPTS OF TREASURER FOR DELINQUENT TAXES PAID BY THE CLERK, 1887-1900, 1917. 1 bundle, 1 file box.

Receipts given to clerk by treasurer for money collected for delinquent land taxes and for land redemption showing names of treasurer and clerk, name of delinquent, quantity and description of land charged, amounts collected for tax, penalty, and interest, total amount collected, signature of treasurer, and date filed. Arr. chron. by date filed. No index. Handwritten 1887-89, 1917; handwritten on ptd. forms 1890-1900. Bundle 2 x 3½ x 8½; file box 10 x 5 x 14. Bundle, clk's. off., n. room storage; file box, clk's. off.

20. APPLICATION TO PURCHASE LAND SOLD FOR DELINQUENT TAXES AND PURCHASED BY THE COMMONWEALTH, 1896-99. 2 bundles (1 bundle, 1896-97, labeled by contained letters of alphabet; 1 bundle, 1897-99, unlabeled).

Originals, and copies, of applications to purchase land previously bought by the Commonwealth because no sufficient bid was made at delinquent tax sale, 1896-99, showing name of applicant, number of acres, date land sold by treasurer, name of owner at date of sale, signature of applicant and of clerk, and date filed. Arr. alph. by first letter of surname of delinquent, 1896-97; chron. by date filed, 1897-99 No index. Handwritten and handwritten on ptd. forms. Aver. 3 x 3 x 8. Clk's. off., n. room storage.

21. SALE OF DELINQUENT LAND, 1913-30, 1934-35. 1 file box.

Lists of land sold for nonpayment of taxes, submitted by treasurer, including:

i. Land bought by individuals, 1915-17, 1919-29, showing date of list, year delinquent, name of person charged with tax in whose name land is sold, quantity and local description of land charged; amounts before 1925 due for State tax, penalties, interest, advertising costs, and total amount; amounts before and after 1925, due for local levies, penalties, interest, and total amount; date of sale, quantity of land sold, name of purchaser, amount of purchase money, remarks, and certifications of treasurer and clerk.

ii. Land bought in the name of the Commonwealth, 1913, 1916-18, 1920-26, 1928-29, 1934-35, showing date of list, year delinquent, name of person charged with tax in whose name land is sold, quantity and local description of land charged, amounts due for State tax (until 1925), penalties, interest, advertising costs, and total amount, amounts due for local levies, penalties, interest, and total amount, date of sale, quantity of land sold, name of purchaser,

amount of purchase money, remarks, and certifications of treasurer and clerk.

iii. Land not offered for sale as the Commonwealth purchased it prior to the public sale, 1913-16, 1919-20, 1922-25, showing date of list, year delinquent, name of person charged with tax, quantity and local description of land charged, amount of State tax and penalty due, amount of local levy and penalty due, remarks, and certification of treasurer.

iv. Land redeemed before sale, 1913, 1916-17, 1919-30, showing date of list, year delinquent, name of person charged with tax, quantity and local description of land charged, amounts due for State tax (until 1925), penalties, interest, advertising costs, and total amount, amounts for county levies, penalties, interest, and total amount, date of payment, remarks, and certification of treasurer.

No obvious arrangement. No index. Handwritten on ptd. forms. 10 x 5 x 14. Clk's. off., record vault.

22. DELINQUENTS, 1927--, 3 vols. Title varies: Delinquent Land Book, 1927-32.

Record, made from treasurer's lists, of delinquent taxes on real estate showing district, name of commissioner of the revenue, tax year, name and post office address of person assessed, location and description of land, number of acres or number of block and lot, page and line in land book, amount of taxes delinquent not including penalty, dates and amounts of collections during first year, amounts of penalty, interest, and costs, total collected; amount uncollected not including penalty; collections during second year with date, penalty, interest, and costs; and total collected; amounts due on land sold Commonwealth and on land improperly assessed; and dated certifications of treasurer and clerk. Also contains:

Record of improper assessments, showing district, name of commissioner of the revenue, tax year, name and post office address of person assessed, location and description of land, number of acres or number of block and lot, page and line in land book, amount delinquent not including penalty, and dated certifications of treasurer and clerk.

Arr. chron. by year, thereunder by type of record, thereunder by race, thereunder by district, and alph. thereunder by name of person assessed. No index. Typed on ptd. forms. Aver. 175 pp. 17½ x 22 x 1. Clk's. off., record vault.

23. DELINQUENT LAND BOOK, 1884-1926, 1930. 3 vols. (1 vol. 1930, labeled 2; 2 vols. 1884-1926, unlabeled).

Record of real estate delinquent because of failure of taxpayers to pay the tax assessed showing year delinquent, name and post office address of person assessed, page and line in commissioner's book, location and description of land, number of acres or number of block and lot, amounts of tax, penalty, and interest, with total amount, and remarks. Arr. alph. by name of delinquent. No index. Handwritten on ptd. forms. Aver. 290 pp. 17 x 12 x 1½. 1 vol., 1884-89, deputy clk's. off.; 2 vols. 1890-1926, 1930, clk's. off., record vault.

Board of Supervisors - (24-28)
Delinquent Taxes

24. DELINQUENT LANDS SOLD, 1927--. 1 vol.
Record of delinquent land sold to individuals, sold to the Commonwealth, and redeemed before sale, showing district, name of person assessed, description of land, number of acres or number of block and lot, year delinquent and for which sold, date sold, amount of purchase money, name of purchaser, and, if redeemed, date and amount of redemption payment, name of person by whom redeemed, and remarks. Arr. alph. by name of delinquent and chron. thereunder by year delinquent. No index. Handwritten on ptd. forms. 400 pp. 18 x 17 x 2½. Clk's. off., record vault.

For prior record of land sold to individuals, see entry 25; for prior record of land sold to Commonwealth, see entry 26.

25. RECORD OF LANDS SOLD FOR TAXES [to Individuals], 1886-1928. 1 vol.
Record of lands sold to individuals for the nonpayment of taxes showing for which years delinquent, name of the person charged with taxes, quantity and local description of land charged, amount of the State taxes due, amount of local levies due, quantity of land sold, name of purchaser, amount of purchase money, date of sale, and remarks. Arr. chron. by date of sale. Indexed alph. by name of the person charged with taxes. Handwritten on ptd. forms. 159 pp. 15 x 11 x 2. Clk's. off., record vault.

For subsequent record, see entry 24.

26. RECORD OF LAND PURCHASED BY THE COMMONWEALTH, 1886-1928. 1 vol.
Record of real estate sold by the treasurer for nonpayment of taxes and purchased by the Commonwealth, reported as a notice to prospective purchasers, showing year delinquent, name of taxpayer, quantity and local description of land charged, amount of State taxes due, amount of local levies due, quantity of land sold, amount of purchase money, date of purchase, and remarks. Arr. chron. by date of purchase. Indexed alph. by name of taxpayer. Handwritten on ptd. form. 158 pp. 15 x 11 x 1½. Clk's. off., record vault.

For subsequent record, see entry 24.

27. DELINQUENT LANDS, 1883-85. 1 vol. (1).
Record of collections on county and State land taxes delinquent for the years 1883, 1884, and 1885, showing name of person assessed, number of acres charged, amount of State tax, amount of school tax for State, county, and district, amount of county taxes, and dates and amounts of collection. Arr. chron. by year and alph. thereunder by name of person assessed. No index. Handwritten on ptd. forms. 398 pp. 13½ x 12 x 2. Clk's. off., record vault.

28. DELINQUENT TAXES COLLECTED ON PERSONS AND PROPERTY, 1905-16. 1 vol.
Record of delinquent personal property taxes and capitation taxes collected by the clerk of the circuit court showing name of taxpayer, kind of tax, name of payer, and date and amount paid. Arr. chron. by the date of payment. Indexed alph. by first letter of surname of delinquent taxpayer. Handwritten on ptd. forms. 150 pp. 14 x 9 x ½. Clk's. off.

Board of Supervisors - Miscellaneous (29-34)

29. RECORD OF DELINQUENT TAXES PAID TO COUNTY COURT CLERK, 1888-1917. 1 vol. (1).
Record of delinquent taxes paid to county clerk to redeem land previously purchased by the Commonwealth, showing date of payment, name of taxpayer, years for which taxes delinquent, quantity of land, and amount of tax paid. Arr. chron. by date of payment. No index. Handwritten on ptd. forms. 198 pp. 13 x 9½ x ½. Clk's.off.

30. RECORD OF IMPROPER ASSESSMENT OF LAND, 1893-1913. 1 vol.
Record, made from treasurer's lists, of real estate which had been improperly assessed or was not ascertainable by the commissioner of the revenue, showing tax year, district, name and address of taxpayer, whether estate held in fee simple or for life, quantity, description, and location of land, distance and bearing from courthouse, and amount of taxes, and remarks. Arr. by dist. and chron. thereunder by year improperly assessed. Indexed alph. by name of taxpayer. Handwritten on ptd. forms. 159 pp. 16 x 11 x 2. Deputy clk's. off.

31. RECORD OF INSOLVENT CAPITATION TAX AND PROPERTY TAX, 1885-86, 1910-14. 2 vols.
Record of delinquent capitation and personal property taxes showing tax year, page and line in commissioner's book, name of person charged with tax, amount of capitation tax, amount of property tax for support of government and public schools, total State taxes, amount of county levy for county purposes, for schools, and for roads, total county levy, and reason returned delinquent. Arr. chron. by year and alph. thereunder by name of person charged with tax. No index. Handwritten on ptd. forms. Aver. 302 pp. 16½ x 14 x 1½. Deputy clk's. off.

Miscellaneous

32. [CORRESPONDENCE], July 1922-Feb. 1924. 8 bundles (labeled by contained letters of alphabet).
Correspondence of the superintendent of roads regarding the purchase of materials and machinery, injuries to employees, cutting trees, road repairs, and routine details. Arr. alph. by name of correspondent. No index. Handwritten and typed. 2½ x 8 x 11½. Clk's. off., s. room storage.

33. RESIDENT ENGINEERS NOTE BOOKS AND CORRESPONDENCE, RED OAK DISTRICT BOND ISSUE, Feb. 1920-Sept. 1921. 1 file box.
Notes, estimates, plans, drawings, and related correspondence concerning road and bridge work. Arr. chron. by date filed. No index. Handwritten and typed. 10 x 5 x 14. Clk's. off., record vault.

34. ROAD MAPS, July 1912-Mar. 1915. 2 bundles.
Blueprints of public roads in the county, made by resident engineer of State Highway Commission, showing magisterial district, name of town or place road begins and ends, scale, names of intersecting roads, creeks, and rivers, names of persons owning property on road, date blueprint made, and signature of engineer. No obvious arrangement. No index. Blueprint. Aver. 6 x 11 x 13. Clk's. off., s. room storage.

(Next entry 35, p. 62)

II. COUNTY CLERK

In 1732 the county court of Brunswick County was organized - twelve years after the original act to erect the county. Drury Stith was appointed to be clerk.[1] Apparently the office of clerk in the area which was to constitute Brunswick County continued from this date.

The clerk is elected by popular vote for a term of 8 years. His chief duty is to record legal documents. During the long life of the office the county clerk has been ex officio clerk of various local boards and agencies. At present he acts ex officio as clerk of the board of supervisors as well as clerk of the circuit court. The most important instruments which come to the clerk are those of title to real property centering around deed books. Original instruments not yet recorded, or recorded and not yet verified, are filed in his office. There is an accumulation of writings which, although they may be removed by the person entitled to claim them,[2] have never been claimed and are allowed to lie in the clerk's files. Powers of attorney relating to transactions in real property are recorded principally in the deed books, and the originals are filed.[3] The clerk lists deeds recorded and sends a copy of the list to the commissioner of the revenue to enable him to tax the proper person.[4]

The deed books contain all sorts of recorded instruments; many are not directly related to the transfer of title to real property. Deed books were among the earliest mandatory records. Since the main purpose of recording is to make public and to regulate property transactions, they are open in Virginia to free public inspection, contrary to English custom which makes deeds almost completely private.[5] The deed books formerly had separate volume indexes, if any, but since 1828 the law has required a general index to deeds.[6] In Brunswick County there is an alphabetical

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1. Order Book, County Court, vol. 1, p. 2, see entry 237. For general provisions relating to this agency as a whole, see essay on the county clerk in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.
2. Hening, Statutes, III, 318-319; ibid., XII, 161-162; Code 1819, I, 331-363; Code 1849, pp. 512, 514; Code 1936, sec. 3392.
3. Code 1819, I, 272-273, 510-511; Code 1936, secs. 3386, 3393, 4349, 5203, 5215, 5223.
4. Hening, Statutes, XI, 143; Code 1849, p. 179; Code 1887, sec. 459; Code 1919, secs. 2274, 2284; Tax Code 1936, secs. 267, 273.
5. Bruce, Institutional History, I, 548-549; David S. Garland and Lucius P. McGehee, eds., The American and English Encyclopaedia of Law, XXIV, 75-76; William Blackstone, Commentaries, II, 338-339, 342; Halsbury's Laws of England, Being a Complete Statement of the Whole Law of England, edited by Viscount Hailsham, XXIII, 533, XXVII 790-792; Hening, Statutes, I, 227, 248-249; Code 1936, sec. 5194.
6. L. 1828-29, ch. 27, sec. 1; L. 1876-77, ch. 231, sec. 1; Code 1919, sec. 3394; Code 1936, sec. 3394.

index to deeds which covers the years from 1732 through 1904. Since 1904 separate index volumes have been kept for grantors and for grantees.[1]

Closely related to the deed records which established title to lands was the responsibility of perpetuating landmarks and property lines. In this connection, the custom of processioning was observed in Virginia as well as in England, from very early times.[2] Mentioned in acts of the Virginia Assembly in 1662, 1705, 1748, and 1792,[3] this system, which was known in England as "perambulation," consisted in walking around the bounds of land in the presence of a certain number of substantial freeholders (including the owners of the land), in marking the corners, and in making a permanent record of the boundaries.[4] Until 1792 the parish vestry appointed persons to conduct the processioning; later the duty of appointing processioners fell to the county court.[5] Processioning was gradually abandoned during the first half of the nineteenth century, but the destruction of records during the War for Southern Independence led to the revival of the custom in 1866.[6] This and the subsequent act (1867) were mandatory in counties whose records had been destroyed, and permissive in others. The county surveyor or any other surveyor might be employed and a jury trial demanded on any disputed boundary. The returns, recorded by the clerk in a special book, had the force and effect of "deeds duly recorded according to the registry acts of the state."[7] Special acts for certain counties were passed in 1884 and 1887, but they did not affect Brunswick County.[8] All provisions for processioning were omitted from the Code of 1919.

Plats of land are often recorded in the deed or trust deed books as well as in a separate set of books. Former provisions merely specified that any proper instrument "and all plats, schedules, and other papers thereto annexed" be recorded by copying them, word for word, into well-bound books. The 1919 Code embodied regulations to the same effect, but section 3393 specifies where each instrument is to be recorded. This section does not mention the plat book but requires that most instruments relating to land be entered in the deed book.[9] An act of 1918, actually subsequent to the Code, recited that "a large number of plats have been recorded in the various clerks' offices of this State in separate books from the deed books, and a question as to the validity of such plat books has arisen." The act then made the books a part of the official records of the office and provided that the clerk must make on the margin of each instrument an annotation giving the volume and page of

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1. See entries 37-39.
2. Hening, Statutes, II, 101-102.
3. Ibid., III, 325; ibid., V, 426-427; Shepherd, Statutes, I, 64-77.
4. See footnotes 2, 3.
5. See footnote 3; Code 1819, I, 338-339.
6. Not mentioned Code 1849; L. 1865-66, ch. 87, secs. 1-6.
7. L. 1866-67, ch. 156, sec. 1; Code 1873, pp. 884-886; Code 1887, secs. 2405-2412.
8. L. 1883-84, ch. 161, sec. 1; L. 1887, ch. 381, sec. 1.
9. Code 1819, I, 367; Code 1849, p. 514; Code 1887, sec. 2505; Code 1919, secs. 3392, 3393.

the record to which it relates.[1] However, in Brunswick County there are no plat books. The plats are included in the deed books.

Although not required nor recommended by law, more than one set of books may be kept at the same time for the recording of different classes of deeds and other instruments.[2] Mortgages or deeds of trust to which the Federal Land Bank or other farm credit agencies are parties are required to be entered in separate books unless immediately recorded in the general series of deed books.[3]

Some liens on and agreements affecting personal property are found in the deed books, but today separate books are provided for most of them. The originals are directed to be returned to the person entitled to claim under them.[4] Contracts of conditional sale, whereby title is reserved to the seller until the purchase price is paid, constitute a large percentage of such liens. The earlier acts relate only to rolling stock and other movable property to be used by railroad companies; but an act of 1894 embraces all classes of personal property. The clerk merely notes an abstract of such contracts, instead of copying them.[5] Certain specified liens, and all others not specifically directed to be recorded elsewhere, are entered in a series introduced by the revisors of the 1919 Code and known as the miscellaneous lien book.[6] Another series of volumes contains records of liens on growing crops held to secure the payment of advances made to farmers by individuals.[7] Still another series contains records of liens held by farm credit agencies of the Federal Government.[8]

Taxation records preserved in the clerk's office may have several functions. One important function is to enable purchasers of land to ascertain the amount of accrued taxes constituting a lien on land.[9] Therefore the clerk receives copies of all records relating to the taxation on land. An assessment was required in 1850, and a quinquennial reassessment was required by the Constitution of 1869 and carried into effect at once.[10] Under the early acts the assessors made two copies

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1. L. 1918, ch. 337, sec. 1; Code 1936, sec. 3393(a).
2. L. 1889-90, ch. 170, sec. 1; Code 1936, sec. 3392 (the former act apparently was to validate separate records previously made as well as to permit such divisions subsequently thereto).
3. L. 1918, ch. 258, sec. 1 (in accord with the Federal Act of July 17, 1916); Code 1936, sec. 3393.
4. Code 1849, p. 514; Code 1936, sec. 3392.
5. L. 1883-84, ch. 31, sec. 1; L. 1893-94, ch. 362, sec. 1; Code 1936, secs. 3393, 5189.
6. Code 1919, sec. 3393; L. 1920, ch. 218, sec. 1; Code 1936, sec. 3393.
7. L. 1891-92, ch. 488, sec. 1; Code 1919, sec. 6452; L. 1920, ch. 211, sec. 14; Code 1936, sec. 6452.
8. L. 1936, ch. 336, sec. 1; Code 1936, sec. 4168(67).
9. L. 1928, ch. 17, sec. 251; Tax Code 1936, sec. 251; <u>see</u> footnotes 5-9 on p. 58.
10. L. 1849-50, ch. 4, sec. 3; Const. 1869, art. 10, sec. 6; L. 1869-70, ch. 214, sec. 3.

of their book, filed one in the clerk's office for preservation and sent the other to the Auditor of Public Accounts. Beginning in 1885 a copy was sent to the commissioner of the revenue; since 1928 the commissioner receives the original from the assessors, and no copy goes to the State. In 1930 the law relating to reassessments was amended to apply only to certain cities and counties. There were subsequent amendments in 1932, 1934, and 1936; today there may be a reassessment in any year, if the board of supervisors authorizes it, provided that it may not occur more than once every 4 years.[1]

The clerk directly aids the commissioner in preparing the land book by submitting to him a list of the transfers or the partitions by deed.[2] From this list the commissioner charges the land to the proper persons on the new land book;[3] the land is valued on the basis of the reassessment.[4] The commissioner retains the original land book and sends copies to the treasurer, clerk, and Department of Taxation.[5]

A list of lands on which county taxes are delinquent is sent to the county clerk each year. From this list the clerk makes up a record of delinquent land taxes.[6] After selling the land, the treasurer returns to the circuit court and its clerk a list of lands on which the taxes were paid before he holds a sale, lands sold to the Commonwealth (because no individual offered a sufficient bid at the sale), and a list of lands sold to individuals. The lists of sales must be recorded in a book;[7] in practice, sales to individuals and to the State were until recent years recorded in separate sets. Today all three records are combined.[8] In order to become the owner of land sold to the Commonwealth, a person must apply in writing to the clerk and pay a certain percentage of the cost and accrued taxes in advance. The application contains material which enables the clerk to notify interested persons who might desire to save the property.[9] The clerk receives a copy of the personal property book. This was originally made to guide the court in laying the levy but is now kept to preserve the record and to make the information available to the

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1. L. 1874-75, ch. 318, sec. 5; L. 1884, ch. 116, sec. 6; Code 1887, sec. 443; Code 1919, sec. 2247; L. 1928, ch. 18, sec. 247; L. 1930, ch. 411, sec. 247; L. 1932, ch. 113, sec. 1; L. 1934, ch. 10, sec. 6; L. 1936, ch. 34, sec. 242; Tax Code 1936, sec. 242.
2. Hening, Statutes, XI, 143; Code 1849, p. 179; L. 1928, ch. 18, sec. 267; Tax Code 1936, sec. 267.
3. Code 1849, p. 182; L. 1928, ch. 18, sec. 274; Tax Code 1936, sec. 273.
4. Code 1919, sec. 2251; L. 1928, ch. 18, sec. 250; Tax Code 1936, sec. 250.
5. Hening, Statutes, XII, 245-247; L. 1928, ch. 18, sec. 255; L. 1932, ch. 225, sec. 1; Tax Code 1936, sec. 255.
6. For full discussion, see essay on county treasurer.
7. L. 1831-32, ch. 72, sec. 17 (sheriff instead of treasurer); L. 1872-73, ch. 391, sec. 3 (treasurer); L. 1885-86, ch. 367, sec. 23 (book required); L. 1928, ch. 24, sec. 390; Code 1936, secs. 2465, 2469, 2471, 2472, 2489, 2490; Tax Code 1936, sec. 391.
8. See entry 24.
9. L. 1893-94, ch. 635, sec. 666; Code 1936, sec. 2495.

public.[1] A list of delinquent capitation and personal property taxes was formerly sent to the circuit court.[2] The clerk made the collections which he recorded in a book kept for the purpose. The county treasurer now collects these taxes.[3]

To protect persons dealing with corporations and partnerships two books, one for the registration of charters[4] and another for certificates of partnerships,[5] are kept. Although originally the General Assembly granted or denied charters, it transferred this authority gradually to the local courts, 1852-70.[6] Since 1904 the State Corporation Commission chiefly has wielded this power.[7] Until 1930 the clerk sold hunting, fishing, and other wildlife licenses, but at present the treasurer of the county performs that duty, since the duties of the clerk have become increasingly numerous.[8]

When Virginia was a royal colony, the parish clerk aided the county clerk in recording vital statistics by returning transcripts of the parish register annually or more often.[9] After the separation of church and state in Virginia, the official record of births and deaths lapsed and no record was again kept until 1853, when the county clerk began to maintain separate registers of births and deaths. Beginning in 1853 the commissioner of revenue was required annually to report to the clerk all births and deaths in his county or district.[10] The clerk transcribed the information into separate registers until 1857, but thereafter we find only the original lists made by the commissioner of the revenue.[11]

In 1898 those sections in the act which required the registration of births and deaths were repealed. Such registrations were not again compulsory until an act of 1912 made the Department of Public Health responsible for the registration of births and deaths. The act authorized a central bureau of vital statistics at Richmond with a State Registrar in charge, who must be Commissioner of Health, and local registrars, supervised by the bureau, who must report directly to the State Registrar. According to the act the local registrar "shall also make a complete and accurate copy of each birth and death certificate registered by him in

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1. Hening, Statutes, XI, 113 (lists); Code 1849, p. 191 (book); Tax Code, 1936, sec. 318.
2. See essay on county treasurer.
3. L. 1878-79, ch. 60, sec. 26; Code 1919, sec. 2419 (repealed); L. 1928, ch. 28, sec. 436; Tax Code 1936, secs. 393, 394.
4. L. 1852, ch. 149, sec. 2; L. 1870-71, ch. 277, secs. 1, 2; Code 1936, sec. 3851.
5. L. 1922, ch. 360, sec. 2; Code 1936, sec. 4722(1).
6. L. 1852, ch. 149, secs. 2, 3; L. 1853-54, ch. 46, sec. 1; Code 1860, pp. 378-379 (notes); L. 1870-71, ch. 277, sec. 1.
7. L. 1902-3-4, ch. 270, secs. 2, 3; Code 1936, secs. 3849-3851.
8. See essay on county treasurer.
9. Hening, Statutes, I, 241.
10. L. 1852-53, ch. 25, sec. 1-7.
11. L. 1871-72, ch. 361, sec. 25.

a record book, supplied by the State registrar, and the local registrar of every district located in any county shall, within fifteen days after the end of each calendar year, transmit such record book to the county clerk's office of his county and shall take a receipt from the clerk therefor, which receipt shall be transmitted to the State registrar. Said record book shall be preserved by the clerk as a permanent record." Since 1918 certificates of birth and death are all sent to the State Bureau of Vital Statistics, at Richmond and the clerk has kept no copy since that date.[1]

The registration of marriages was not allowed to lapse in 1898 with that of births and deaths; it was continued in connection with the issuing of marriage licenses. The clerk received and filed bonds from those intending to marry, generally on the condition that there was no lawful impediment to the union, but this requirement was omitted from the code of 1849 and thus automatically repealed.[2] The new provision was that all marriages be under license, and that the officiating minister return a certificate of every marriage performed.[3] Although the return of the license itself was not required until 1861,[4] returned licenses are found as soon as marriage bonds are discontinued. The application is also kept by the clerk.[5] For a while, a separate record of each license was required. This record is found in some offices. Later it was combined with the marriage register.[6] In the marriage register is recorded pertinent information from the license and return. The register constitutes the permanent record of marriages. In recent years the clerk has sent this information to the Bureau of Vital Statistics.[7]

The clerk also keeps or has kept several other registers. These include a register for recording the reports of commissions summoned by a justice at the request of the finder to examine lost or strayed property;[8] a register of convicted felons giving names, descriptions, and previous records of conviction;[9] and a register for recording licenses issued by the medical examiners to practitioners in all branches of

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1. L. 1897-98, ch. 903, sec. 1; L. 1912, ch. 181, sec. 1, 18; Code 1919 secs. 1561, 1577, 1578; L. 1918, ch. 58, sec. 15; Code 1936, sec. 1578.
2. Hening, Statutes, II, 28, 55; ibid., VI, 82-85; ibid., XI, 505; Code 1819, I, 398-399; Code 1849, pp. 469-471, 800.
3. Ibid., pp. 469-471.
4. L. 1861, ch. 20, sec. 15; Code 1936, sec. 5076.
5. L. 1857-58, ch. 28, sec. 2; Code 1936, sec. 5074.
6. Code 1849, p. 469; L. 1861, ch. 20, sec. 15; Code 1919, sec. 5075 (two records merged).
7. Hening, Statutes, XI, 505; L. 1852-53, ch. 25, sec. 2; L. 1857-58, ch. 28, sec. 2; L. 1861, ch. 20, sec. 14-15; L. 1910, ch. 28, sec. 2229; Code 1936, secs. 3393, 5074-5076, 5092, 5096 (copy to Bureau of Vital Statistics each year); L. 1938, ch. 88, sec. 5074 (duplicate of each license and certificate sent instead of copy of register).
8. Hening, Statutes, VIII, p. 355; Code 1819, I, 445-447; Code 1849, p. 449; Code 1936, sec. 3565.
9. L. 1897-98, ch. 590, sec. 1; Code 1936, sec. 4787.

medicine, surgery, and dentistry as a prerequisite to practicing in the county.[1]

The memorial record of various military units drawn from the county in the War for Southern Independence, compiled by surviving members after the war,[2] is filed with the clerk. From the beginning of the war with Germany in 1917 dates a similar service record or muster roll.[3]

Notices of candidates' intentions to stand for office[4] and their subsequent expense accounts[5] are submitted to the clerk and filed. A list of persons who paid the capitation taxes in time to vote is sent by the treasurer to the clerk, who is directed to make copies for the judges of election and for the Auditor.[6] The sheriff posts these lists throughout the county. His affidavit to that effect is recorded in a separate book.[7] Some of the older annual registration books and also a copy of the permanent registration book[8] are in the clerk's office for preservation.[9] The actual voting before the changes created by the Constitution of 1869[10] was in most cases viva voce; the vote of each elector was placed under the name of the candidate for whom he voted,[11] and, after the result was compiled, the books were returned to the clerk's office.[12] Today elections are by ballot,[13] and, as each voter offers himself, his name is placed on the poll books,[14] which are then returned to the clerk's office and preserved.[15] The clerk may destroy the poll books and ballots, after they have been retained for one year in his office.[16]

The clerk also keeps a file of general correspondence.[17]

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1. L. 1883-84, ch. 65, sec. 6; Code 1936, sec. 1612.
2. L. 1897-98, ch. 265, sec. 1; Code 1936, sec. 5214.
3. L. 1918, ch. 331, sec. 1; L. 1924, ch. 308, sec. 2; Code 1936, secs. 5214(a)-5214(d).
4. L. 1895-96, ch. 700, sec. 5; L. 1902-3-4, ch. 587, sec. 122a; Code 1936, sec. 154.
5. L. 1902-3-4, ch. 98, sec. 3; Code 1936, sec. 253.
6. Const. 1902, art. 2, sec. 38; L. 1904, ch. 80, secs. 1-3; Code 1936, secs. 109-111.
7. Const. 1902, art. 2, sec. 38; L. 1904, ch. 89, sec. 1; Code 1936, sec. 109.
8. L. 1902-3-4, ch. 326, sec. 1; Code 1936, sec. 108.
9. L. 1871-72, ch. 181, sec. 12; Code 1887, sec. 84; L. 1906, ch. 323, sec. 1; Code 1936, sec. 104.
10. Const. 1869, art. 3, sec. 2.
11. Honing, Statutes, XII, 123; Code 1819, I, 151, 158; Code 1849, pp. 73-74; Const. 1851, art. 3, sec. 4.
12. Code 1849, p. 79.
13. Const. 1902 (as amended 1928) art. 2, secs. 27, 28; Code 1936, sec. 153.
14. Ibid., sec. 173.
15. L. 1869-70, ch. 76, sec. 39; Code 1936, sec. 180.
16. L. 1897-98, ch. 821, sec. 1 (3 years); L. 1934, ch. 83, sec. 1 (1 year); Code 1936, sec. 181.
17. Not required by law but kept as a matter of convenience.

Deeds

35. DEEDS [Miscellaneous], 1732--. 113 bundles (labeled by contained letters of alphabet) and 19 file boxes (18 file boxes, 1891-1915, labeled by contained letters of alphabet, 1 file box, 1916--, unlabeled). 1764-1818 in Miscellaneous Papers, entry 108.

Original instruments which have been recorded and filed in clerk's office, including agreements, bills of sale, deeds of bargain and sale, of gift, of partition, of trust, and of warranty, and homestead deeds, showing date of instrument, description of property, terms of agreement, names of grantor and grantee or parties to agreement, signatures of grantor and witnesses, place and date admitted to record, and clerk's attestation. Also contains:

i. Accounts of sale, 1891--, showing names of administrator and deceased, list and description of property, amounts received, date and place recorded, and attestation of clerk. Arr. chron. by year of record and alph. thereunder by first letter of surname of deceased.

ii. Accounts of sale under deeds of trust, showing date of deed of trust, date of sale, description of property, names of grantor, trustees, and purchasers, signature of trustee, certificate of commissioner of accounts, date and place admitted to record, and attestation of clerk. Arr. chron. by year recorded and alph. thereunder by first letter of surname of grantor.

iii. Decrees in chancery, confirming division of land, 1891--, showing names of deceased, plaintiff, and defendant, court term, date and place returned and admitted to record, and attestation of clerk. Arr. chron. by year recorded and alph. thereunder by first letter of surname of deceased.

iv. Deeds for timber, 1898--, showing date, names of grantor and grantee, description of property, consideration, signature of grantor, certificate of justice of the peace, date and place returned and recorded, attestation of clerk. Arr. chron. by year recorded and alph. thereunder by first letter of surname of grantor.

v. Inventories, 1891--, showing names of administrator and deceased, list and description of property, date and place recorded, attestation of clerk. Arr. chron. by year of record and alph. thereunder by first letter of surname of deceased.

vi. Leases, 1891--, showing date of instrument, description of property, terms of agreement, consideration, names of lessor and lessee, signatures of lessor and lessee, date and place returned and admitted to record, and attestation of clerk. Arr. chron. by year recorded and alph. thereunder by first letter of surname of lessor.

vii. Mechanics liens, 1903--, showing name of lienor and lienee, amount of lien, date, signature of lienor and his attorney, list and value of materials used, date and place returned and admitted to record, and attestation of clerk. Arr. chron. by year recorded and alph. thereunder by first letter of surname of lienor.

viii. Memoranda of lis pendens, 1891--, showing date executed, names of plaintiff and defendant, object of suit, signatures of plaintiff and plaintiff's attorney, date and place recorded, and clerk's attestation. Arr. chron. by year recorded and alph. thereunder by first letter of surname of plaintiff.

ix. Mortgages, 1904--, showing date, names of mortgagor and mortgagee, amount of mortgage and notes, date payable, rate of interest, signatures of mortgagor and mortgagee, date and place returned and admitted to record, and attestation of clerk. Arr. chron. by year recorded and alph. thereunder by first letter of surname of mortgagor.

x. Plats, 1895--, showing name of owner of land, date of survey, signature of surveyor, date and place admitted, recorded, and filed, and attestation of clerk. Arr. chron. by year recorded and alph. thereunder by first letter of surname of landowner.

xi. Powers of attorney, showing name and address of appointer and of appointee, date of appointment, signature of appointer, certificate of notary public, date and place returned and admitted to record, and attestation of clerk. Arr. chron. by year recorded and alph. thereunder by first letter of surname of appointer.

xii. Report of commissioner in chancery on assignment of dower, 1891--, showing name of widow, of deceased, and of commissioner, amount and description of property assigned, signature of commissioner, date and place recorded, and attestation of clerk. Arr. chron. by year recorded and alph. thereunder by first letter of surname of deceased.

xiii. Settlements of Estates, 1891--, showing names of administrator and deceased, list and description of property, amounts received and amounts paid out and purpose, signature of commissioner of accounts, date and place recorded, attestation of clerk. Arr. chron. by year of record and alph. thereunder by first letter of surname of deceased.

Crop liens, 1891--, entry 58; warrants in Commonwealth cases issued by justices, 1927-30, entry 138. Arr. chron. by year recorded and alph. thereunder by first letter of surname of grantor, 1732-1916; chron. by date recorded, 1916--. No index. Handwritten 1732-1885; handwritten, typed, and handwritten and typed on printed forms 1885--. Bundles aver. 3 x 3½ x 8; file boxes 10 x 5 x 14. Bundles, 1732-1890, clk's. off., s. room storage; file boxes, 1891--, clk's. off., record vault.

36. DEED BOOK, 1732--. 94 original vols. (93 vols., 1732--, labeled 1-93; 1 vol., 1902-5, labeled 53A); and 2 photostat vols. (1). Title varies: Deeds, Wills, &c., 1732-40, 1 vol. Record of deeds and other instruments recorded by county clerk, including:

i. Accounts of administrators, 1737-39, showing date of account, names of decedent and administrator, itemized account of receipts and disbursements, amount due administrator, balance, signature of administrator, date recorded, and attestation of clerk.

ii. Accounts of sheriff with county, 1742, 1749, 1750-64, 1790-94, 1802, 1812, showing date of account, name of sheriff, amounts due sheriff, services rendered, signature of sheriff, date recorded, and clerk's attestation.

iii. Agreements, 1745-72, 1777-78, 1785-89, 1791-95, 1799-1809, 1811-15, 1817-21, 1823-41, 1843, 1845-47, 1851-54, 1857-62, 1875-77, 1885-87, 1891-1903, 1905-13, 1915-21, 1925-26, 1929-35, 1937-38, 1940--, showing date and nature of agreement, names of parties concerned, consideration, signatures of parties and witnesses, date recorded, and clerk's attestation.

iv. Assignments, 1801, 1816, 1822, 1868-74, 1876-77, 1885-86, 1892-94, 1896, 1928, 1935, 1940--, showing date, names of assignor and assignee, description of property assigned, signature of assignor, date recorded, and clerk's attestation.

v. Bills of sale of personal property, 1749, 1755-75, 1779, 1786-96, 1798-1807, 1820-35, 1837-38, 1843-44, 1850, 1854-56, 1874-82, 1884-92, 1897-1913, 1915-20, 1923, 1932, showing date, names of grantor and grantee, description of property, consideration, signatures of grantor and witnesses, date recorded, and clerk's attestation.

vi. Chattel mortgages, 1732-40, 1755-75, 1790-93, 1795-97, 1800, showing information as in entry 61.

vii. Crop liens, 1896-1903, showing information as in entry 58.

viii. Deeds of conveyance, 1732--, showing date, names of grantor and grantee, description and location of property, consideration, signatures of grantor and witnesses, date recorded, and clerk's attestation.

ix. Deeds of extension, 1903-23, 1927, 1931-33, 1935-36, 1939, showing date, names of grantor and grantee, conditions of original deed with length of time extended, consideration, signatures of parties, date recorded, and clerk's attestation.

x. Deeds of loan, 1828-30, 1834-38, 1841-44, 1846, 1848-50, 1853-62, 1872-74, showing date, names of parties, description and condition of loan, signatures of lender and witnesses, date recorded, and clerk's attestation.

xi. Deeds of partition of land, 1746-50, 1858, 1874, 1885--, showing date, names of partitioners, description and location of property, signatures of partitioners and witnesses, date recorded, and clerk's attestation.

xii. Deeds of trust, 1737-40, 1749-61, 1766-71, 1773-74, 1777, 1788-1852, 1857-1903, 1925-26, 1932, 1934, 1940, showing information as in entry 46.

xiii. Easements, 1927-30, 1935, 1938-39, showing date, names of grantor and grantee, description of land, extent and limitation of right of way, consideration, signatures of grantor and grantee, dated acknowledgment, and clerk's attestation.

xiv. Emancipation deeds, 1791-93, 1795-97, 1803-6, 1810, 1814, 1818, 1820-22, 1826, 1851, 1861, showing name of slaveowner, name, age, and sex of slave to be emancipated, effective date, signature of slaveowner, date recorded, and clerk's attestation.

xv. Fiduciary bonds, 1874-75, 1878-81, 1884-92, 1896, showing information as in entry 190.

xvi. Guardian accounts, 1776-1808, showing information as in entry 174.

xvii. Homestead exemptions, 1871-1906, 1908-21, 1923-25, 1928-29, 1936, showing name of claimant and location, description, condition, and value of homestead, signatures of claimant and witnesses, date recorded and clerk's attestation.

xviii. Inventories and appraisements of estates, 1732-38, showing information as in entry 178.

xix. Leases, 1732-47, 1751-55, 1759-61, 1764-74, 1776-79, 1815-29, 1831-42, 1844-47, 1849-56, 1858-60, 1863-84, 1887, 1889, 1897, 1899, 1902-5, 1907-10, 1912-22, 1924, 1926--, showing date, names of lessor and lessee, description of property, duration and conditions of lease, amount of consideration, signatures of lessor and witnesses, date recorded, and clerk's attestation.

xx. Liens, 1874-87, 1889-95, showing information as in entry 56.

xxi. Lis Pendens, 1889-1909, 1911-17, 1919-26, 1928-31, 1933-35, 1938--, showing date, names of plaintiff, defendant, and plaintiff's attorney, object of suit, court in which pending, amount involved, description of property, and clerk's attestation.

xxii. List of heirs, 1912-24, showing information as in entry 172.

xxiii. List of land surveys, 1759-64, 1771, 1786, 1792, showing date of list, date of survey, name of landowner, parish in which land located, number of acres, signature of surveyor, dated acknowledgment, and clerk's attestation.

xxiv. Miscellaneous bonds, 1740-45, 1765-67, 1839, showing information as in entry 118.

xxv. Mortgages, 1736-44, 1751-55, 1773, 1788-91, 1798-1814, 1866-67, 1873, 1877, 1883-93, 1896, 1900, showing information as in entry 35.

xxvi. Official bonds, 1751-69, 1771-74, 1776-81, 1785-89, 1791-93, 1795-1816, 1818-57, 1862-96, showing information as in entry 184.

xxvii. Poll of votes for clerk of county, 1748, 1769, showing date, names of candidates, number of votes cast for each candidate, date recorded, and signature of clerk.

xxviii. Power of Attorney, 1735-63, 1767-68, 1772, 1788-93, 1795, 1798-1800, 1804-6, 1810-61, 1864-69, 1871-72, 1877-83, 1885, 1889-93, 1895-96, 1898--, showing information as in entry 116.

xxix. Release deeds, 1751-55, 1767, 1769-72, 1776-77, 1791-92, 1796-1808, 1810-15, 1892, 1905, 1907-8, showing information as in entry 47.

xxx. Relinquishment of dower, 1733-69, 1771-72, 1774, 1776, 1792, 1801-3, 1813-15, 1823-24, 1826-30, showing name of person relinquishing dower, date, signature of person relinquishing, date recorded, and clerk's attestation.

xxxi. Renunciation of will, 1751-53, 1773, 1787, 1804, 1836, 1842, 1865, 1870, 1876, 1884, showing date, name of renouncer, name of testator, amount or description of the bequest, signatures of renouncer and of witnesses, date recorded, and clerk's attestation.

xxxii. Timber deeds, 1902--, showing date, names of grantor and grantee, quantity and description of timber, consideration, signatures of grantor and witnesses, date recorded and attestation of clerk.

xxxiii. Title note, 1889-90, showing amount of the note, name of the person to whom payable, dates, signatures of co-makers and of witnesses, dated acknowledgment, and clerk's attestation.

xxxiv. Wills, 1732-38, 1902, showing information as in entry 169. Arr. chron. by date recorded. Indexed alph. by name of grantor or person concerned, 1732-97, 1800-1828; not indexed, 1797-1800; indexed alph. by names of grantor and grantee, 1828--; also separate index, 1732--, entries 37-39. Photostat 1732-40; handwritten 1732-1905; handwritten and typed 1902-5, 1909-18; typed 1905-9, 1918--. Aver. 615 pp. 16 x 11 x 3. 94 original vols. and 1 photostat vol., clk's. off., record vault; 1 photostat vol., Archives Division, Virginia State Library.

37. INDEX TO DEEDS &C., GRANTEES, 1904--. 7 vols. (1 vol., 1904-12, labeled 3; 6 vols., 1912--, labeled by contained letters of alphabet). Title varies: General Index to Deeds, Grantees, 1904-12, 1 vol.

Grantee index to record of deeds, entry 36, showing names of grantee and grantor, date and kind of instrument, and volume and page of record. Arr. alph. by first two letters of surname and first letter of given name of grantee. Handwritten on ptd. forms. Aver. 285 pp. 14 x 10 x 3½. Clk's. off., record vault.

38. INDEX TO DEEDS &C., GRANTORS, 1904--. 7 vols. (1 vol., 1904-12, labeled 3; 6 vols. 1912--, labeled by contained letters of alphabet). Title varies: General Index to Deeds, Grantors, 1904-12, 1 vol.

Grantor index to record of deeds, entry 36, showing names of grantor and grantee, date and kind of instrument, and volume and page of record. Arr. alph. by first two letters of surname and first letter of given name of grantor. Handwritten on ptd. forms. Aver. 271 pp. 14 x 10 x 3½. Clk's. off., record vault.

39. GENERAL INDEX TO DEEDS, 1732-1904. 2 vols. (A, B).

Grantor and grantee index to record of deeds, entry 36, showing names of grantor and grantee, kind of instrument, year recorded, and number and page of volume. Arr. alph. by first letter of surname of grantor and of grantee. Handwritten. Aver. 775 pp. 17 x 11 x 3½. Clk's. off., record vault.

40. DAILY INDEX OF RECEIPTS OF DEEDS FOR RECORDATION [Reception Record], 1902--, 4 vols.

Daily record of deeds or other writings filed for recording, maintained to make instrument effective immediately upon receipt by county clerk, showing year, month, day, and hour received by clerk. Arr. alph. by first letter of surname of grantor and of grantee and chron. thereunder by date received. No index. Handwritten on ptd. forms. Aver. 295 pp. 17 x 13½ x 2. 1 vol., 1902-11, deputy clk's. off.; 3 vols., 1911--, clk's. off., record vault.

41. WRITINGS NOT ADMITTED TO RECORD, 1807-88, 1930--. 6 bundles (labeled by contained letters of alphabet), 1 file box. Title varies: Deeds Partly Proved, 1807-29, 5 bundles; Deeds and Wills Partly Proved, 1827-88, 1 bundle. 1764-1818 in Miscellaneous Papers, 1764-1888, entry 108.

Original deeds, 1807-88, 1930--, showing information as in entry 35, filed by the county clerk but not recorded because not fully proved or because recordation fees have not been paid. Also contains Wills not admitted to record, entry 167.

Arr. alph. by name of grantor or testator, 1807-88; arr. chron. by date filed, 1930--. Handwritten 1807-88; handwritten and typed 1930--. No index. Bundles aver. 3½ x 4½ x 8; file box 10 x 5 x 14. 6 bundles, 1807-88, clk's. off., s. room storage; 1 file box, 1930--, clk's. off.

42. RETURNS OF PROCESSIONING, 1795-1836. 2 vols.

Recorded copies of county court orders appointing land processioners showing term of court, names of appointees, month in which processioning is to be done, date court order recorded, and clerk's attestation. Also contains:

Register of dower slaves, 1805-12, showing name of the owner, the maiden name of wife, names and ages of slaves, date list was returned to clerk's office and recorded, and clerk's attestation.

Record of processioners' reports, Aug. 1795-Apr. 1836, entry 44; register of free Negroes, Nov. 1803-Feb. 1811, entry 266. Arr. chron. by date recorded. No index. Handwritten. Aver. 270 pp. 13 x 7½ x 1. Clk's. off., n. room storage.

43. REPORT OF PROCESSIONERS, 1807-24, 1828, 1832, 1836-44, 1870-71. 8 bundles. Title varies: Processioning Returns, County Court, 1807-24, 1828, 1832, 1836-42, 6 bundles.

Records concerning the processioning of land, consisting of:

i. Copies of county court orders appointing processioners, showing names of persons appointed, location of land to be processioned, term of court at which appointments were made, and signature of clerk.

ii. Original reports of processioners, showing date of processioning, name of landowner, description and marks of corners, names of persons present, precinct number, signatures of processioners, and certificate of justice of the peace.

Arr. chron. by year of processioning and numer. thereunder by precinct no. No index. Handwritten and handwritten on ptd. forms. Aver. 3 x 3½ x 8. Clk's. off., n. room storage.

44. [RECORD OF PROCESSIONERS' REPORTS], 1836-55. 1 vol. Aug. 1795-Apr. 1836 in Returns of Processioning, entry 42.

Record of reports made by the processioners appointed by the county court in order to determine and to re-mark the land boundaries in the county, showing date of processioning, name of landowner, description of marks and corners, precinct number, number of days processioners worked, names of persons present, and copied signatures of processioners. Arr. by precinct and chron. thereunder by date of processioning. No index. Handwritten on hand-drawn forms. 320 pp. 15 x 10½ x 2. Clk's. off., s. room storage.

45. RECORD OF PLATS, 1896-97, 1899-1901, 1906-8, 1911, 1914-18. 1 vol.

Plats, drawn by county surveyor, of lots and subdivisions sold by order of county court, 1896-97, 1899-1901, and by order of circuit court, 1906-8, 1911, 1914-16, showing boundaries, houses, trees, rivers, roads, lot numbers, acreage, signature of surveyor, date of survey, declination, scale, and clerk's attestation. No obvious arrangement. Indexed alph. by name of landowner. Hand-drawn. 500 pp. (33 used). 12 x 18 x 2½. Clk's. off., record vault.

46. TRUST DEED BOOK, 1904--. 29 vols. (1-29). Title varies: Deeds of Trust, 1913-15, 1920-34, 10 vols. 1737-1904 in Deed Book, entry 36.

Record of deeds of trust given to secure loans and deferred purchase money and recorded as notice to prospective purchasers or creditors showing date of intrument, names of grantor, creditor, and trustee, amount of debt secured, terms of payment, legal description of property, names of witnesses or date of acknowledgment and name of person taking acknowledgment, date of recording, clerk's attestation. Arr. chron. by date recorded. Indexed alph. by names of grantor and trustee. Typed 1904-11, 1913-15, 1919--; typed and handwritten 1912-13, 1915-19. Aver. 550 pp. 17 x 12 x 3. Clk's. off., record vault.

Liens

Real Property

47. RELEASE DEEDS, 1885--. 2 vols. (1, 2). 1751-1908 in Deed Book, entry 36.

Record of deeds releasing deeds of trust and mortgages, showing names of grantor, grantee, and trustee, date and amount paid, names of witnesses or date of acknowledgment and name of officer taking acknowledgment, date recorded, and clerk's attestation. Arr. chron. by date recorded. Indexed alph. by names of grantor and trustee. Handwritten and typed 1885-1927; typed 1928--. Aver. 400 pp. 17 x 12 x 2. Clk's. off., record vault.

48. ACCOUNT OF SALES UNDER DEED OF TRUST, 1926-38. 3 file boxes.

Original reports on sales of property under deeds of trust, which have been approved and recorded, showing names of trustee and assignor, date of sale, signature of trustee, certificate of commissioner of accounts, date and place recorded, and clerk's attestation. Arr. chron. by date returned and admitted to record. No index. Handwritten and typed on ptd. forms. 10 x 5 x 14. Clk's. off., record vault.

49. LIST OF MORTGAGES, 1900. 1 bundle.

Original list of deeds of trust and mortgages on land and personal property made to secure the payment of debts, showing number of district, year of deed, when admitted to record, names of grantors and creditors, amount of debt secured to each creditor, total amount of debt secured, and description of property. Arr. numer. by dist. no. No index. Handwritten on ptd. forms. ½ x 3 x 9. Clk's. off., n. room storage.

50. AFFIDAVITS &C AS TO NOTES AND POWERS OF ATTORNEY, 1916--. 2 file boxes. Title varies: Affidavits of Notes and Bonds Lost

Which are Secured by Deeds of Trust, and Orders to Mark Deeds Satisfied, 1916-38.

Original papers filed by the clerk, consisting of:

i. Affidavits regarding lost bonds, showing date and amount of bond, by whom executed, to whom payable, how secured, and where recorded, signatures of notary public and clerk, and date affidavit filed.

ii. Orders to clerk to mark deeds of trust satisfied, showing date of order, name of trustee, signature of grantor, signature of clerk, and date filed.

iii. Powers of attorney to mark deeds of trust satisfied and to release judgments, showing date, name of person granting power, name of person granted power, purpose of power; signature of person granting power and of clerk, and date filed.

Arr. chron. by date filed. No index. Handwritten, typed, and handwritten and typed on ptd. forms. 10 x 5 x 14. Clk's. off., record vault.

51. FEDERAL LAND MORTGAGE BOOK, Dec. 1918-Oct. 1935. 1 vol. (1). Record of mortgages executed to secure payment of loans made by Federal Land Bank showing names of mortgagor and mortgagee, amount of mortgage, date and amount of promissory note, rate of interest, terms of payment, date of maturity, brief description of land involved, signature of mortgagor, dated acknowledgment, and clerk's attestation. Arr. chron. by date recorded. Indexed alph. by name of mortgagor and chron. thereunder. Typed on ptd. forms. 354 pp. 17 x 12 x 2½. Clk's. off., record vault.

52. LIST OF HEIRS AND MECHANICS LIENS, July 1885--. 1 file box. Original mechanics' liens filed by the clerk showing name of plaintiff and of defendant, amount of debt, amount of material used and of work done, description of property against which lien is given, date of lien, signature of plaintiff, dated certificate of clerk of court, and date admitted to record. Also contains list of heirs, 1916-36, entry 172. Arr. by subject and thereunder alph. by name of decedent or plaintiff. No index. Handwritten and handwritten and typed on ptd. forms. 10 x 5 x 14. Clk's. off., record vault.

53. [MECHANICS' LIENS], 1885-1934. 1885-1920 in Records Township Board - Totaro Township and Mechanics' Liens, entry 4; 1920-34 in Miscellaneous Liens, entry 56.

Record of obligations for services and material constituting a lien on the property and material showing final estimate of completed work, names of lienor and lienee, description of property, itemized price, list of materials used, names of those furnishing materials, date of contract, amount due, dated acknowledgment, and clerk's attestation.

Personal Property

54. RESERVATION OF TITLE NOTES, Feb.-July 1938. 1 file box. Contracts of conditional sale in which title to the property is reserved to vendor until final payment of purchase price showing names of vendor and vendee, date of contract, description of property, amount of purchase price, amount of cash payment, amount of deferred balance, conditions of payment, signatures of vendee, dealer, and witnesses, date docketed, place

at which docketed, and signature of clerk. Arr. alph. by name of vendee. No index. Handwritten on ptd. forms. 10 x 5 x 14. Clk's. off., record vault.

55. CONDITIONAL SALES BOOK, 1895--. 10 vols. (1 vol. unlabeled; 2-10). Title varies: Contracts for Personal Property, 1895-1902, 1 vol.; Reservation of Title to Personalty, 1902-25, 5 vols.
Record of contracts of conditional sales in which title is reserved to vendor until payment of full purchase price showing names of vendor and vendee, date of contract, amount due, conditions of payment, description of property, date and time docketed, and date satisfied. Arr. chron. by date docketed. Indexed alph. by name of vendee, 1895-1902; indexed alph. by names of vendor and vendee and chron. thereunder, 1902--. Handwritten on ptd. forms. Aver. 208 pp. 16 x 12 x 2. 1 vol., 1895-1902, clk's. off., 9 vols., 1902--, clk's. off., record vault.

56. MISCELLANEOUS LIENS, 1920--. 6 vols. (1-6).
Record of all liens on personal property and all other liens for which recording elsewhere is not specifically provided, kept to validate such liens against subsequent purchasers, showing names of lienor and lienee, subject of lien, description of property, amount due, date of acknowledgment and name of person taking acknowledgment, date of recording, clerk's attestation. Also contains: Mechanics' Liens, entry 53. Arr. chron. by date of recordation. Separate index, entry 57. Typewritten. Aver. 500 pp. 19 x 12 x 3. Vols. 1-5, 1920-37, clk's. off., record vault; vol. 6, 1938--, deputy clk's. off.

57. GENERAL LEDGER TO MISCELLANEOUS LIENS, Nov. 1920--. 1 vol. (1).
Lienor and lienee index to record of Miscellaneous Liens, entry 56, showing date of docketing, names of lienor and lienee, and reference to volume and page of record. Arr. alph. by name of lienor and lienee and chron. thereunder by date docketed. Handwritten on ptd. forms. 500 pp. 19 x 12 x 3. Clk's. off., record vault.

58. CROP LIENS AND CONTRACTS FOR PERSONAL PROPERTY, 1895-1900. 1 file box. 1891-- in Deeds [Miscellaneous], entry 35.
Original crop liens showing names of lienor and lienee, date and amount of lien, kind of crop securing payment of lien, signature of lienee, dated certification of notary public, date docketed, and signature of clerk. Also contains: conditional contracts for sale of personal property showing date of contract, names of vendor and vendee, description of property, amount of purchase price, when and how payable, signatures of vendor and vendee, date docketed, and signature of clerk. Arr. alph. by name of lienor or of vendor. No index. Handwritten on ptd. forms. 10 x 5 x 14. Clk's. off., record vault.

59. CROP LIEN, May 1892--. 7 vols. (1-7). Title varies: Crop Lien Docket, 1892-Sept. 1937, 6 vols.
Record of agreements concerning loans or advances made to farmers and secured by liens on growing crops showing date of lien, kind of crop, location of land on which crop is seeded, names of lienor and lienee, amount of lien, date docketed, date and amount of each credit, and date discharged or paid. Arr. chron. by date docketed. Indexed alph. by names of lienor and lienee. Handwritten on ptd. forms 1892-1937; typed

on ptd. forms 1938--. Aver. 133 pp. 18 x 12 x 2. 3 vols., 1892-1927, clk's. off., s. room storage; 4 vols., 1928, clk's. off., record vault.

60. FEDERAL CROP LIENS, 1932. 1 file box.
Original Federal crop lien agreements showing names of lienor and liense, kind of crop, location of land on which crop is seeded, number of acres, amount and date of loan, signatures of lienor, liense, and witnesses, date docketed, and signature of clerk or deputy clerk. Arr. alph. by name of liense. No index. Handwritten on ptd. forms. 10 x 5 x 14. Clk's. off., record vault.

61. CHATTEL DEEDS OF TRUST - SOUTH HILL PRODUCTION ASSOCIATION, 1937--. 4 file boxes. Title varies: Chattel Deeds of Trust, Resettlement Administration, March 1937, 1 file box; Chattel Deeds of Trust, Resettlement Administration and South Hill Production Credit Association, May 1937-August 1937, 1 file box; Chattel Deeds of Trust - Resettlement Administration and Farm Security Administration, Feb. 1938-Aug. 1939, 1 file box.
Deeds of trust held by Federal credit agencies on personal property showing date, names of grantor and trustee, description of land on which property is located, quantity and description of livestock and equipment, amount of loan, date and amount of debt, rate of interest, date of maturity, signature of grantor, dated acknowledgment, date filed in clerk's office, date and place docketed, and clerk's attestation. Arr. alph. by name of grantor. No index. Typed on ptd. forms. 10 x 5 x 14. Clk's. off., record vault.

Taxation

Real Property

62. REASSESSMENT LAND BOOK, 1890, 1895, 1905, 1910, 1925, 1934. 6 vols. Title varies: Reassessment of Lands, 1905, 1 vol.; Reassessment Book, 1910, 1925, 2 vols. 1880, 1885 in Land Book, entry 63.
Clerk's record of reassessment of value of tracts of land, town lots not in incorporated towns, standing timber, improvements, and machinery, showing names of county and district, name of assessor, year of reassessment, name and address of landowner, description and number of acres in each tract of land or number of block and lot, value of land per acre including value of standing trees owned by the landowner, value of land and standing timber owned by the same person or value of land exclusive of standing timber not owned by the landowner, value of buildings and improvements, value of machinery and other fixtures attached to buildings, value of standing timber owned by other than the owners of the land, total value of all land, standing timber, buildings and improvements, amounts of district and county levies, and remarks. Arr. by dist. and alph. thereunder by name of landowner, 1890; arr. by race, thereunder by dist., and alph. thereunder by name of landowner, 1895, 1905, 1910; arr. by race, thereunder by dist. and town, and alph. thereunder by name of landowner, 1925, 1934. No index. Handwritten on ptd. forms

1890, 1895, 1905, 1910, 1925; typed on ptd. forms 1934. Aver. 150 pp. 16 x 21 x 1. Clk's. off., record vault.

63. LAND BOOK, 1836-37, 1851--. 54 vols.
Clerk's record of the assessment on tracts of land, lots, standing timber, buildings, and improvements, showing county, district, name of the commissioner of the revenue, name and address of landowner, description of land, number of acres in tract or number of block and lot, value of land per acre including standing timber if owned by landowner, value of land and timber owned by same person or value of land exclusive of timber not owned by landowner, value of buildings and improvements, value of timber owned by other than landowner, total value of land, standing timber, buildings, and improvements; amount of county and district levies, and remarks. Also contains Reassessment Land Book, 1880, 1885, entry 62. Arr. alph. by name of landowner, 1836-37; arr. chron. by year, thereunder by dist., and alph. thereunder by name of landowner, 1851-63, 1865-90; arr. chron. by year, thereunder by race, thereunder by dist., and alph. thereunder by name of landowner, 1691-99; arr. by race, thereunder by dist., and alph. thereunder by name of landowner, 1908. No index. Handwritten on hand-drawn forms, 1836-37; handwritten on ptd. forms, 1885-1930; typed on ptd. forms, 1931--. Aver. 175 pp. 16½ x 23 x 1. 2 vols. 1836-37; clk's. off., s. room storage, 52 vols., 1851-63, 1865--, clk's. off., record vault.

64. LIST OF ALTERATIONS, 1827-1928, 1 bundle, 3 file boxes.
Title varies: List of Alterations in Land Prior to 1860, 1827-59; List of Alterations in Land, 1860-90.
Clerk's copies of lists of transfers of titles to real estate, which he prepares each year for the commissioner of the revenue in order that the commissioner of the revenue may make the proper adjustments on his land book, showing kind of instrument, date instrument made, date recorded, names of grantor and grantee, number of acres, value and description of land, and remarks. Arr. by year, 1827-59; by district, and chron. thereunder by year list made, 1860-1928. No index. Handwritten 1827-59; handwritten on hand-drawn forms 1860-88; handwritten on ptd. forms 1889-1928. Bundle 3 x 3½ x 8; file boxes, 10 x 5 x 14. Bundle, 1827-59, clk's. off., n. room storage; file boxes, 1860-1928, clk's. off., record vault.

Personal Property

65. PERSONAL PROPERTY BOOKS, 1782-96, 1801-50, 1852-63, 1865-80, 1882--. 30 bundles, 172 vols. Title varies: Lists of Taxable Property, 1782-96, 2 bundles; Commissioner's Returns, 1801-14, 1816-18, 1821-23, 9 bundles; Commissioner's Books, 1815, 1820, 1824-25, 19 bundles; untitled, 1852-60, 1862-63, 1865-67, 28 vols.; Property Book, 1861, 1868-71, 11 vols.; Township Property Book, 1872-75, 20 vols.; District Property Book, 1876-80, 1882-88, 23 vols.; Brunswick County Property Book, 1889-99, 22 vols.; Brunswick Property Book, 1903-6, 8 vols.; County Personal Property Book, 1907-24, 38 vols.
Clerk's copy of taxes assessed by the commissioner of the revenue on persons and personal property for each year, showing tax year, race, name of magisterial district, name of commissioner of the revenue, name and

post office address of person assessed, amount of State capitation tax; value, tax rate, and amount of tax on intangible personal property for State taxation only, including bonds, notes, other evidences of debt, claims, moneyed capital coming in competition with business of National banks, and capital not otherwise taxed, amount of penalty for failure to file return, and total State taxes and penalties; value, tax rate, and amount of tax on tangible personal property, machinery and tools, and merchants' capital, with total county and district levies. Arr. chron. by tax years, 1782-96, 1801-50; arr. alph. by name of tax payer, 1852-63, 1865-80, 1882-90; arr. by race, by district, and alph. thereunder by name of taxpayer, 1891--. No index. Handwritten on hand-drawn forms 1782-96, 1801-44; handwritten on ptd. forms 1845-50, 1852-63, 1865-80, 1882-1929; typed on ptd. forms 1930--. Bundles aver. 4½ x 8 x 4; vols. aver. 175 pp. 18 x 20 x 1. 2 bundles, 1782-96, clk's. off., n. room storage; 28 bundles, 1801-50, clk's. off., s. room storage; 169 vols., 1852-63, 1865-80, 1882-1936, clk's. off., s. room storage; 3 vols., 1937--, clk's. off., record vault.

66. BONDS LISTED BY COMMISSIONER OF THE REVENUE, 1898-99. 4 bundles.

Lists of taxable bonds and other evidences of debt, reported by the holder to the commissioner of the revenue, and filed in the clerk's office, showing whether debt in form of bond, note, stock, or other medium, date of bond, note, stock, or other medium; when payable, original value, dates and amounts of credits, balance due, total amount of balance due on bonds, notes, stocks, and other evidences of debt of $100 and over, aggregate amount of all bonds, notes, stocks, and other evidences of debt under $100, aggregate amount of balance due, amounts of deductions, balance upon which taxes are to be assessed, certificate of principal, and certificate of the commissioner of the revenue. Arr. alph. by first letter of surname of principal. No index. Handwritten on ptd. forms. Bundles aver. 9 x 4 x 3. Clk's. off., n. room storage.

67. DOG BOOK, BRUNSWICK COUNTY, 1904-8, 1910-16. 18 vols.

Lists of dog owners reported by the commissioner of the revenue to the clerk, showing magisterial district, name and race of dog owner, number of male, female, or unsexed female dogs owned, amount of tax end of year, total number of male, female, or unsexed female dogs in district, amount tax each for white and colored owners in each district, grand totals for each district, and signature of commissioner of the revenue. Arr. by dist., thereunder by race, and alph. thereunder by name of owner. Handwritten. Aver. 133 pp. 11 x 5½ x 5. Clk's. off., s. room storage.

Licenses

68. REPORTS OF LICENSES RETURNED BY COMMISSIONER OF REVENUE, 1851-1927. 8 bundles and 3 file boxes. Title varies: List of Licenses Returned by the Commissioner of the Revenue, 1851-99, 8 bundles; Licenses Returned by the Commissioner of the Revenue, 1900-1912, 1 file box.

Clerk's copies of reports of the commissioner of the revenue to the Department of Taxation, consisting of:

i. Classification of licenses, 1906, 1912-18, 1922, 1924, showing names of county and the commissioner of the revenue, month of

report, total number of each kind of license issued, total amount of the taxes and the penalties on each kind, amount of the fees, total of all taxes, penalties, and fees, grand total, and date filed.

ii. Report on all persons assessed with license tax, 1851-77, showing district, name of the commissioner of the revenue, inclusive dates of report, name of person or firm assessed, name of treasurer to whom tax payable, expiration date, data on which assessment made, amount of tax, and remarks.

iii. Report on increase and omissions in merchant licenses, 1918, showing number of district, name of the commissioner of the revenue, date of report, date license issued, name of person or firm licensed, name of treasurer to whom license tax paid, beginning and expiration dates of license, amount of tax as ascertained by commissioner of the revenue, additional purchases reported by local board of revenue, additional tax assessed by commissioner, affidavit of commissioner, certificate of clerk, and date filed.

iv. Report on licenses issued other than liquor licenses, 1878-1914, showing district number, name of commissioner, inclusive dates of report, date license issued, name of person or firm licensed, kind of license, name of treasurer to whom license tax paid, beginning and expiration dates of license, amount of tax on each license and data upon which assessment made, affidavit of commissioner, certificate of clerk, and date filed.

v. Report on licenses issued other than merchants and liquor licenses, 1915-27, showing district number, name of commissioner of the revenue, inclusive dates of report, beginning and expiration dates of license, kind of license, to whom issued, location of place of business, name of treasurer to whom license tax paid, data upon which tax assessment made, amount of tax on each license, total amount on each class of license, affidavit of commissioner, certificate of clerk, and date filed.

vi. Report on liquor licenses issued, 1853-1916, showing district number, name of the commissioner of the revenue, inclusive dates of report, date license issued, expiration date, name of treasurer to whom license tax paid, name of person or firm licensed, location of place of business, kind of business, amount of tax, remarks, and date filed.

vii. Report on merchants licenses, 1901, 1904, 1915-27, showing district number, name of commissioner, inclusive dates of report, date license issued, expiration date, name of person or firm licensed, location of place of business, name of treasurer to whom license tax paid, amount of tax on each license, affidavit of the commissioner of the revenue, certificate of clerk, and date filed.

viii. Report on omitted intangible personal property and income, 1918, showing district number, names of commissioner and examiner of records, name and residence of taxpayer, years omitted, subjects of taxation, whether State or local tax, amounts of tax and interest, certificate of examiner of records and of the commissioner of the revenue, and date filed.

ix. Report on omitted and specially assessed capitation tax, 1912-13, 1920, 1922, showing district number, name of commissioner, period covered by report, name of person assessed, years for which assessed, amount of tax, certificate of the commissioner of the revenue, and date filed.

Arr. chron. by date filed. No index. Handwritten on hand-drawn and ptd. forms, 1851-79; handwritten on ptd. forms, 1880-1921. Bundles aver. 3½ x 4½ x 8; file boxes 10 x 5 x 14. Bundles, 1851-99, clk's. off., n. room storage; file boxes, 1900-1927, clk's. off., record vault.

Corporations and Partnerships

69. CHARTER BOOK, 1888--. 3 vols. (1-3).

Record of certificates of incorporation showing name and purpose of corporation, address of principal office, names and addresses of officers and directors, maximum and minimum amount of capital stock, and clerk's attestation. Also contains:

Certificates of dissolution, showing name of corporation, names of parties concerned, date charter granted, date of dissolution, name of secretary of State Corporation Commission, and clerk's attestation.

Arr. chron. by date recorded. Indexed alph. by first letter of name of corporation. Handwritten and typed, June 1888-Nov. 1914; typed, Dec. 1914-Jan. 1921, Apr. 1939--; handwritten, Jan. 1921-May 1938. Aver. 420 pp. 15 x 10 x 2½. Clk's. off.

70. LIST OF OFFICERS AND DIRECTORS OF CORPORATIONS, Apr. 1916--. 1 file box.

Reports of officers and directors of corporations in the county, sent to clerk after the annual stockholders' meeting, showing name of the corporation, location of place of business, name, address, and title of each officer, names and addresses of directors, signature of president or other officer, date filed, and signature of clerk. Arr. chron. by date filed. No index. Handwritten, typed, and handwritten and typed on ptd. forms. 10 x 5 x 14. Clk's. off.

71. RECORD OF PARTNERSHIPS, Oct. 1906-Apr. 1908, Nov. 1915-Sept. 1920, Mar. 1922-Nov. 1932, Aug. 1935--. 1 vol. (1).
Last entry Aug. 1935.

Record of partnership agreements, kept by the clerk to provide a permanent record and to give public notice of such partnerships showing name and address of each partner, firm name, character and location of business, purpose and duration of partnership, amount of capital, date of agreement, date recorded, signatures of partners, dated acknowledgment, and clerk's attestation. Arr. chron. by date recorded. Indexed alph. by name of firm. Typed 1906-8, 1915-20; handwritten 1922-32, 1935. 500 pp. 16 x 11 x 2. Clk's. off.

72. CERTIFICATE OF PARTNERSHIP, Dec. 1922--. 1 file box.

Original certificates of partnership showing name, post office address, and residence of each partner, name and style of firm, duration of partnership, location of place of business, date of certificate, signatures of partners, dated acknowledgment, date and place recorded, and

clerk's attestation. Arr. chron. by date recorded. No index. Handwritten, typed, and handwritten and typed on ptd. forms. 10 x 5 x 14. Clk's. off.

Vital Statistics

Births and Deaths

73. REGISTER OF BIRTHS, Sept. 1853-Sept. 1857. 1 vol.
Clerk's record of births, compiled from commissioner's annual report, showing date and place of birth, name of child if named, sex and race, whether born free or slave, whether born alive or dead, father's name in full if child is free and born in wedlock, name of owner if child was born a slave, father's occupation and residence, mother's name in full, number at birth, deformity or any circumstance of interest, and source of information with name of informant and relation of informant to person born. Arr. chron. by date of birth. No index. Handwritten on ptd. forms. 84 pp. 20 x 14 x 1. Clk's. off., s. room storage.

74. REGISTER OF BIRTHS, 1867-76, 1899. 1 vol. (1).
Record of births, transcribed in 1940 from cards sent to clerk by Bureau of Vital Statistics, for the purpose of furnishing proof of the ages of persons applying for old age pensions, showing name, names of parents, and date of birth. Arr. alph. by name of infant. No index. Handwritten on ptd. forms. 509 pp. 16 x 11½ x 3. Clk's. off.

75. REGISTER OF BIRTHS AND DEATHS, 1853-62, 1864-69, 1871-85, 1887-97. 10 vols., 9 bundles.
Annual report of the commissioner of the revenue to county clerk on births in each district in the county showing year, district number, date and place of birth, name of child if named, sex and race, whether born free or slave, whether born alive or dead, father's name in full if child is free and born in wedlock, name of owner if child was born a slave, father's occupation and residence, mother's name in full, number at birth, deformity or other circumstance of interest, name of person giving information on birth, relation of informant to person born, and dated certificates of the commissioner of the revenue and justice of the peace. Also contains:

> Report on deaths, showing name, sex, age, and race of deceased, year of report, district number, whether free or slave, name of owner if a slave, date and place of death, cause of death, names of parents, place of birth, occupation, marital status, and name of consort if married, name of person giving information on death, relation of informant, dated certification of the commissioner of the revenue and justice of the peace, and date returned to clerk's office.

Arr. by births and deaths and thereunder by district. No index. Handwritten on ptd. forms. Vols. aver. 18 pp, 18 x 14 x ½; bundles aver. 4 x 5 x 9. 2 vols., 1853-54, and 9 bundles, 1864-69, 1871-85, 1887-97, s. room storage; 8 vols., 1855-62, clk's. off., hall storage.

76. BUREAU OF VITAL STATISTICS, BIRTH CERTIFICATES, June 1912-Jan. 1918. 91 vols.
Carbon copies of birth certificates filed by the local registrar of vital

statistics with the county clerk as a permanent record showing names of county, district, town, and state, registration district number, primary district number, registration number, full name of child, number in order of birth if twin or triplet, whether parents married, date of birth, father's full name, address, race, age at last birthday, birthplace, and occupation; identical personal history for mother; total number of children born to mother including present birth, number of children now living including present birth; certificate of attending physician or midwife stating the hour of birth and whether stillborn or alive, date certificate filed, and signature of registrar. Arr. numer. by register no. No index. Handwritten on ptd. forms. Aver. 43 pp. 8 x 6½ x ½. Clk's. off., s. room storage.

77. BIRTHS AND DEATHS, 1913. 1 file box.
Vital statistics records consisting of:

i. Official copies of birth certificates, showing information as in entry 76.

ii. Official copies of death certificates, showing information as in entry 79.

Arr. by dist. and chron. thereunder by date filed. No index. Handwritten on ptd. forms. 10 x 5 x 14. Clk's. off., record vault.

78. REGISTER OF DEATHS, 1853-55. 1 vol.
County clerk's record of deaths, compiled from commissioner's annual report, showing name, age, sex, race, and occupation of deceased, if colored whether free or slave, name of owner if slave, date and place of death, cause of death, names of parents, place of birth, marital status, name of consort if married, source of information with name of informant and relation to deceased. No obvious arrangement. No index. Handwritten on ptd. forms. 181 pp. 19½ x 14 x ½. Clk's. off., s. room storage.

79. BUREAU OF VITAL STATISTICS, DEATH CERTIFICATES, June 1912-Dec. 1917. 58 vols.
Official copies of death certificates filed by the registrar of vital statistics with the county clerk as a permanent record showing place of death, full name and residence of deceased, personal and statistical history of deceased giving sex, race, marital status, date of birth, age, and occupation of decedent; name and birthplace of parents, date and cause of death, date and place of burial, name and address of undertaker, name and address of informant, date filed, and signature of local registrar. Arr. numer. by register no. No index. Handwritten on ptd. forms. Aver. 27 pp. 8½ x 7 x ½. Clk's. off., s. room storage.

Marriages

80. MARRIAGE LICENSE, 1855--. 27 bundles (labeled by contained letters of alphabet) and 26 file boxes unlabeled. Title varies: Certificates of Marriage, 1855-86. Marriage records include:

i. Application for marriage license, 1890-1924, 1928--, showing name of county, clerk's number, full names of groom and bride, age, race, previous marital status, place of birth,

father's full name, mother's maiden name, and place of residence of each party, occupation of groom, date and place of proposed marriage, and signatures of bride, groom, and clerk.

ii. Letters of consent, 1886-1926, showing information as in entry 83.

iii. Marriage license, 1885--, showing identical information as application (item 1), also name of celebrant, official status, religious denomination if clergyman, date and place of marriage, date of certificate, and signature and address of celebrant.

Arr. alph. by name of celebrant, 1855-89; alph. by name of groom, 1890--. No index. Handwritten on ptd. forms 1855-85; handwritten and handwritten on ptd. forms 1886-1926; handwritten and typed on ptd. forms 1927-30; typed on ptd. forms 1931--. Bundles aver. 3 x 3 x 8; file boxes 10 x 5 x 14. 27 bundles, 1855-89, clk's. off., s. room storage; 26 file boxes, 1890--, clk's. office, record vault.

81. MARRIAGE LICENSES, 1850--. 15 vols. (1-15).
Clerk's record of licenses issued and of marriages performed showing date license issued, date and place of marriage, full names of bride and groom, race, age, marital status, place of birth, present residence, and names of parents of each, occupation of groom, name of celebrant, and date license returned. Arr. chron. by date license issued. Indexed alph. by first letter of surname of bride and of groom. Handwritten on hand-drawn forms 1850-66; handwritten on ptd. forms 1866--. Aver. 250 pp. 17 x 12 x 2. Clk's. off., record vault.

82. MARRIAGE REGISTER, 1750-1850. 1 vol. (II).
Record of marriages compiled by the clerk from original marriage bonds showing date of bond, full names and ages of husband and wife, condition before marriage, and names of parents. Arr. chron. by date of bond. Indexed alph. by first letter of surname of each party. Handwritten on ptd. forms. 205 pp. 14 x 17 x 1½. Clk's. off., record vault.

83. LETTERS FROM PARENTS GIVING CONSENT TO MARRIAGE, 1875-84, 1907-26. 4 bundles (labeled by contained letters of alphabet) and 1 file box. Title varies: Certificates Granting Marriage Licenses Before 1885, 1875-84. 1886-1926 in Marriage Licenses, entry 80.
Original letters, to clerk from parents or guardians of minors, giving consent for marriage licenses to be issued showing date, names and ages of parties desiring license, and signatures of parent or guardian and witnesses. Arr. chron. by year and alph. thereunder by name of husband, 1875-84; alph. by name of husband 1907-26. No index. Handwritten 1875-84; handwritten and typed 1907-26. Bundles aver. 1½ x 2½ x 7; file box 10 x 5 x 14. Bundles, 1875-84, clk's. off., n. room storage; file box, 1907-26, clk's. off., record vault.

84. APPLICATIONS FOR MARRIAGE LICENSE, 1858-61, 1924-27. 1 bundle (labeled by contained letters of alphabet) and 1 file box. Title varies: Certificates Given By Parties Getting Marriage License, 1858-61.
Applications for marriage licenses made to county clerk showing city or

county, clerk's number, full name of groom, present name of bride, information from bride and groom giving age, race, whether single, widowed, or divorced, number times previously married, birthplace, father's full name, mother's maiden name, residence, and post office address, occupation of groom, date and place of proposed marriage, signatures of bride and groom, dated certification of clerk, license number, and volume and page of marriage register in which recorded. Arr. chron. by year and alph. thereunder by name of man, 1858-61; alph. by name of man, 1924-27. No index. Handwritten on ptd. forms. Bundle 4 x 5 x 6; file box 10 x 5 x 14. Bundle, 1858-61, clk's. off., n. room; file box, 1924-27, clk's. off., record vault.

85. CERTIFICATE OF MARRIAGE, Sept. 1848-Aug. 1853. 1 vol. (1). Record of clergymen's returns on marriages showing date of marriage, names of contracting parties, copy of signature of officiating clergyman, date list returned to clerk's office, date recorded, and attested signature of clerk. Arr. chron. by date list recorded. Indexed alph. by first letter of surnames of contracting parties. Handwritten. 230 pp. 14½ x 10½ x 2, clk's. off., record vault.

Registers

86. ESTRAYS, Aug. 1773-Dec. 1834, Nov. 1874-Jan. 1898. 2 vols. Record of orders from justices of the peace for specified freeholders to examine and appraise lost property at the request of persons finding such property on their land, showing name of justice of the peace, date, names of freeholders forming committee, description of property, and attested signature of justice. Also contains:

> Record of certificates of appraisement, showing names of appraisers, date of certificate, name of finder of estray, description and appraised value of property, signatures of appraisers, and clerk's attestation.

Arr. chron. by date recorded. No index, 1773-1834; indexed alph. by finder of estray, 1874-98. Handwritten. Aver. 140 pp. 18 x 10½ x 1. 1 vol., 1773-1834, clk's. off., n. room storage; 1 vol., 1874-98, clk's. off.

87. REGISTER OF CONVICTS, 1871--. 1 vol. Record kept by the clerk of persons convicted of felony or other infamous offense, showing name in full and aliases, present and last known residence, race, height, color of eyes and hair, marks, apparent or known age, occupation, offense, court in which convicted, date of conviction, reference to order book page, and whether judgment reversed or pardon granted with date. Arr. chron. by date convicted. Indexed alph. by name of convict. Handwritten on ptd. forms. 119 pp. 16½ x 15½ x 1. Clk's. off.

88. MEDICAL REGISTER, 1894-1909, 1912--. 2 vols. Title varies:

> Record of Physicians, Surgeons, and Dentists, 1894-1909, 1 vol.

Record of persons granted licenses to practice medicine, surgery, and dentistry, showing date of license, name, residence, and place and date of birth of licensee, source of license, number of license, school of practice, signature of licensee, date recorded, and clerk's attestation.

Arr. chron. by date recorded. Indexed alph. by name of licensee. Handwritten 1894-1909; handwritten on ptd. forms 1912--. Aver. 262 pp. 15 x 10 x 1½. 1 vol., 1894-1909, clk's. off., record vault; 1 vol., 1912--, clk's. off.

Military

89. MUSTER ROLL, BRUNSWICK COUNTY, 1861-65. 1 vol.
Roster of soldiers mustered in Brunswick County for the Confederate Army showing name and rank of soldier, name of company, location of battle in which wounded if wounded, and, if deceased, place of death. Arr. alph. by first letter of surname of soldier and alph. thereunder by name of company. No index. Handwritten. 300 pp. 15½ x 10½ x 2. Clk's. off.

90. MUSTER ROLL IN WAR WITH GERMANY, Aug. 1917-Sept. 1918, Dec. 1918. 1 vol., and 34 loose sheets of related records placed in vol.
Miscellaneous World War records including:

i. List of registrants taken from records of local registration board, Dec. 1918, showing order number, name, address, and race of registrant, whether enlisted or inducted, and date of discharge.

ii. List of volunteers in national guard, Feb. 1918, showing name and age of volunteer, name of organization, and date and place mustered.

iii. Muster roll in war with Germany, Aug. 1917-Sept. 1918, showing name, address, age, and race of soldier, date drafted for selective service, date accepted as volunteer in army, navy, or marine corps, or mustered as member of national guard or naval militia, place mustered, rank, branch, and remarks.

iv. Recapitulation of men sent to camp, undated, showing number of enlistments, of inductions, and of men sent from students' army training corps, number of men rejected and discharged from camp, and net total in camp.

v. Supplement to list of men in service, Dec. 1918, showing name of soldier, order number, name of camp, and army serial number.

Arr. alph. by name of soldier. No index. Handwritten on ptd. forms. 200 pp. 16 x 11 x 2. Clk's. off.

Elections

91. PERMANENT ROLL OF VOTERS IN THE COUNTY OF BRUNSWICK WHO REGISTERED IN 1902-3, Sept. 1902-Oct. 1903. 1 vol.
Record of general registration of all voters, undertaken after the Constitution of 1902 became effective, for the purpose of unifying the state election machinery and of obtaining a record of all persons eligible to vote, showing district, precinct, date of registration, name, race, date of birth, age, and occupation of voter, and length of residence in state, in county, and in precinct, whether exempt from payment of poll tax as a prerequisite to voting, whether naturalized with date and court by which papers of naturalization issued, or whether

transferred with date and precinct to which transferred. Arr. by district, thereunder by precinct, and chron. thereunder by date registered. Indexed alph. by name of voter. Handwritten on ptd. forms. 91 pp. 16 x 11 x ½. Clk's. off.

92. STATEMENT OF TREASURER WHO PAID CAPITATION TAXES, May 1904--. 1 file box.

List sent clerk by treasurer, of persons who paid the capitation tax in time to be qualified for voting, showing name and race of taxpayer, years paid, certification of treasurer, and of clerk, date list filed in clerk's office, and signature of clerk. Arr. chron. by year, thereunder by race, and alph. thereunder by name of taxpayer. No index. Handwritten, typed, and handwritten and typed on ptd. forms. 10 x 5 x 14. Clk's. off., record vault.

93. SHERIFF'S RETURNS IN REGARD TO PERSONS WHO HAVE PAID CAPITATION TAX, July 1918-June 1936. 1 vol.

County clerk's record of sheriff's return on posting lists of qualified voters and on posting the court order for a special election concerning bond issue, showing year, town, precinct in which posted, name of district, date posted, and signature of sheriff. Arr. chron. by date returned. No index. Handwritten 1918-35; typed 1936. 201 pp. 14 x 8½ x ½. Clk's. off.

94. COUNTY POLL BOOKS, 1787-90, 1795, 1797, 1799-1800, 1803, 1809-10, 1812-16, 1820, 1823-24, 1828, 1854-65, 1873-74, 1876-78, 1881-82, 1885-87, 1889-91, 1893, 1902-3, 1908, 1933--. 27 bundles, 311 vols. Title varies: Election Polls, Congress, Senate, Delegates and Electors, 1787-90, 1795, 1797, 1799-1800, 1803, 1809-10, 1812-16, 1820, 1823-24, 1828; Polls, General Election, 1854-61, 1864; Polls, General Elections and Special Elections, 1862-65; Poll Book, 1873-74, 1876-78, 1881-82, 1885-87, 1889-91, 1893, 1902-3, 1908.

Poll books used in general, local, and special elections held in the county and deposited in the clerk's office by election officials, showing oaths of judges and clerks of election, date of election, name or number of precinct, township, or district, number and names of electors, certificates of judges as to number of electors, names of candidates, office sought, and number of votes cast for each candidate. Arr. chron. by year of election, 1787-90, 1795, 1799-1800, 1803, 1809-10, 1812-16, 1820, 1823-24, 1828, 1854-65; by precinct and numer. thereunder by electors numbered in order of voting, 1873-74, 1876-78, 1881-82, 1885-87, 1889-91, 1893, 1908; numer. by electors numbered in sequence, 1933-39. No index. Handwritten on hand-drawn forms 1787-90, 1795, 1799-1800, 1803, 1809-10, 1812-16, 1820, 1823-24, 1828, 1854-65; handwritten on ptd. forms 1873-74, 1876-78, 1881-82, 1885-87, 1889-91, 1893, 1908, 1933-39. Bundles aver. 8 x 5 x 3½; vols. 25 pp. 14 x 8½ x ½. 5 bundles, 46 vols., 1787-90, 1795, 1797, 1799-1800, 1803, 1809-10, 1812-16, 1820, 1823-24, 1828, 1862-65, 1902-3, clk's. off., n. room storage; 22 bundles, 265 vols., 1854-61, 1873-74, 1876-78, 1881-82, 1885-87, 1889-91, 1893, 1908, 1933--, clk's. off., s. room storage.

95. NOTICE OF CANDIDATES, 1895-99, 1905--. 1 bundle, 1 file drawer.

Original notices of candidates declaring intention to run for public offices

in county primary elections, showing date of notice, name of candidate, office for which a candidate, date election to be held, signatures of witnesses and candidate, and date filed in clerk's office. Arr. chron. by date of election. No index. Handwritten 1890-99; handwritten and typed 1905-19; handwritten on ptd. forms 1919--. Bundle 3 x 4 x 8; file drawer 4 x 5 x 16. Bundle, 1895-99, clk's. off., n. room storage; file drawer, 1905--, clk's. off., record vault.

96. STATEMENTS OF EXPENSES OF ELECTION BY CANDIDATES, 1903--. 1 file box.

Original statements of expenses incurred by candidates for office, filed with the clerk as required by law, showing name of candidate, office sought, itemized statement of expenditures, signature of candidate, certificate of clerk, and date filed. Arr. chron. by date filed. No index. Handwritten, typed, and handwritten on ptd. forms. 10 x 5 x 14. Clk's. off., record vault.

97. ELECTION RETURNS, 1870--. 2 file boxes.

Election records include:

i. Abstract of votes, showing names of candidates, office sought, date of election, number of votes from each precinct, number for each candidate, total number for each candidate, and signatures of election commissioners.

ii. Certificates of election returns, showing date of certificate and of election, number of votes received by each candidate, name of candidate receiving highest number of votes, signatures of members of the electoral board, and clerk's attestation.

Arr. chron. by date of election. No index. Handwritten, typed and handwritten on ptd. forms. 10 x 5 x 14. Clk's. off., record vault.

98. REGISTRARS FOR BRUNSWICK COUNTY, Mar.-Aug. 1902. 1 bundle.

Original certificates of acceptance sent to the clerk of the county court by individuals appointed to serve as registrars, showing name of district, date, post office address and signature of person accepting, date filed, and signature of clerk. Arr. chron. by date filed. No index. Handwritten on ptd. forms and typed. 1 x 4 x 10. Clk's. off., n. room storage.

99. REGISTRARS' OATHS, 1884-98. 1 bundle (labeled by contained letters of alphabet).

Original oaths of registrars showing name of registrar, precinct for which appointed, date of oath, signature of notary public, date filed, and signature of clerk. Arr. alph. by name of person taking oath. No index. Handwritten on ptd. forms. 1 x 3 x 8. Clk's. off., n. room storage.

100. POLL, OVERSEER OF POOR, 1795-1812, 1 bundle.

Papers relative to election held for overseer of the poor, including:

i. Original court order to sheriff directing that he make proclamation according to law, that an election be held to elect an overseer of the poor, showing name of county, court, date of order, and signature of judge.

ii. Proclamation, showing date, name of parish, officer to be elected, date and place election to be held, signature of sheriff, date filed, and signature of clerk.

iii. Poll of voters, showing date and place of election, names of voters, names of candidates, total number of votes received by each, date filed, and signature of clerk.

Arr. chron. by date filed. No index. Handwritten. 1 x 1 x 4. Clk's. off., s. room storage.

Financial

101. REPORTS TO AUDITOR OF PUBLIC ACCOUNTS RECEIPTS &C., 1820-27, 1829-38, 1846-95, 1904-19, 1936--. 2 bundles and 2 file boxes. Title varies: Copies - Returns to Auditor, Previous to 1870, 1820-27, 1829-38, 1846-69, 1 bundle; Copies of Returns, Commissioner of Revenue to Auditor Since 1870, 1871-95, 1 bundle; Reports to Auditor &c., Receipts &c., 1904-19, 1 file box.

Miscellaneous papers relative to the transactions between the clerk and the Auditor of Public Accounts, including:

i. Circuit court clerk's report to the Auditor of Public Accounts on all money under control of the court, 1919.

ii. Correspondence relative to clerk's reports to Auditor of Public Accounts, 1821, 1823-24.

iii. List of all fines, penalties, forfeitures and amercements imposed by the circuit court or assessed therein during the preceding year, embracing all executions which were not returnable at time of last annual report, 1820-21, 1823-27, 1829-35, 1837.

iv. List of officers and directors of the Bank of Lawrenceville reported to the circuit court clerk, 1913-15.

v. Receipt from Auditor of Public Accounts for State money collected and paid to Auditor by clerk, 1829, 1904, 1906-20, 1936--.

vi. Report to Auditor of Public Accounts from clerk on writ tax on suits, 1821-23, 1825-27, 1829, 1831, 1835-38, 1846-51, 1854-55, 1857-90.

vii. Report to the board of supervisors on fines collected by justices of the peace and clerk, 1913.

viii. Report of delinquent capitation taxes and personal property taxes collected by the circuit court clerk, 1908, 1910-19.

ix. Report on delinquent taxes collected by the clerk on land sold by the treasurer, purchased for the Commonwealth, and afterwards redeemed by the owner, 1904-14, 1917.

x. Report on the number of days circuit court was in session during the year and the business transacted in said court, 1850-66, 1871-95.

Arr. chron. by date of report, 1820-27, 1829-38, 1846-95, 1904-19; no obvious arrangement, 1936--. No index. Handwritten on hand-drawn forms 1820-27, 1829-38, 1846-95; handwritten and handwritten and typed on ptd. forms 1904-19, 1936--. Bundles aver. 4 x 4 x 9; file boxes 10 x 5 x 14. Bundles, 1820-27, 1829-38, 1846-95, clk's. off., n. room storage; file boxes, 1904-19, 1936--, clk's. off.

102. ACCOUNTS CURRENT NOT CONFIRMED, 1912--. 1 file box.
Miscellaneous records of county clerk, including:

i. Account of clerk of circuit court against the Commonwealth, 1930-39, showing date service rendered, name of defendant or person for whom service performed, whether offense a felony or misdemeanor, whether defendant acquitted or convicted, whether costs have been paid clerk, amount allowed, attestation of clerk, and signature of judge.

ii. Final accounts submitted by fiduciaries and not confirmed, 1912-28, showing names of fiduciary and decedent, date, amount, and source of each receipt, total amount on hand, date, amount, and purpose of each disbursement, total amount of disbursements, amount of assets chargeable to fiduciary, amount of cash in bank, signatures of fiduciary and clerk, and date filed.

iii. Notice of resignation of county officers, 1929-39, showing date of resignation, name of officer, signature of officer resigning and of clerk, and date filed.

iv. Petition to judge of circuit court to appoint specified person as constable for district, 1929-39, showing name of person, number of district, signatures of petitioners and clerk, and date filed.

v. Report of commissioner of the revenue on persons who have violated the revenue law, 1931, showing date of report, names and addresses of persons violating revenue law, occupation of each, and signature of commissioner of the revenue.

Arr. chron. by date filed. No index. Handwritten, typed, and handwritten on ptd. forms. 10 x 5 x 14. Clk's. off.

103. [CANCELED CHECKS AND BANK STATEMENTS], Sept. 1924--. 4 bundles.
Clerk's bank account records, consisting off:

i. Canceled checks, showing date, number, purpose, and amount of check, name of payee, and signature of clerk.

ii. Statements, showing name and address of bank, name of depositor, dates and amount of each check drawn, dates and amounts of deposits, and balance.

Arr. chron. by date of check or statement, with checks numbered consecutively. No index. Handwritten and typed on ptd. forms. Aver. $3\frac{1}{2}$ x 5 x $9\frac{1}{2}$. Clk's. off.

104. [CHECK STUBS], Dec. 1938--. 1 vol.
Stubs of checks drawn by clerk showing serial number, date issued, amount of check, and for what purpose issued. Arr. chron. by date of check, with stubs numbered consecutively. No index. Handwritten on ptd. forms. 200 pp. $10\frac{1}{2}$ x $11\frac{1}{2}$ x $\frac{1}{2}$. Clk's. off.

Correspondence

105. RECORD, 1894--. 10 vols. Title varies: Memo Book, 1894-1906, 1 vol.
Original letters of request from attorney to clerk asking for certain services in chancery suits, showing names of plaintiff and defendant,

date and object of suit, date of request, and signature of attorney. Arr. chron. by date of letter. No index. Handwritten 1894-1906; handwritten and typed 1906--. Aver. 300 pp. 14 x 9 x 3½. Clk's. off., s. room storage.

106. LETTERS, 1903-11, 1913--. 25 letter files (11 files, 1903-8, labeled 1-11; 3 files, 1908-11, labeled by contained letters of alphabet; 11 files, 1913-25, not labeled). Title varies: Memorandum, 1904-11, 1913, 13 files; Transfer, 1913-15, 2 files.

Original letters received by clerk and carbon copies of his outgoing letters pertaining to the business of the county and court, orders for office material and official forms, applications for licenses, copies of deeds, wills, and other instruments. Arr. chron. by date of letter. No index. Handwritten and typed. 10 x 12 x 3. Clk's. off., n. room storage.

107. LETTERS &C., REGARDING WORLD WAR, 1917-18. 1 bundle.

Correspondence and miscellaneous papers of the local board for the World War selective draft including:

i. Certificate of discharge from further call, showing serial number of certificate, name of local board, date of physical examination, names of examining physician and representative of the local board, name and address of person discharged, limitations and conditions of discharge, date of certificate, and signatures of chairman and clerk of the local board, and of examining physicians.

ii. Correspondence and telegrams to the chairman relative to registration, exemptions, discharges, and transportation of draftees.

iii. List of men called into service, not exempted or discharged, showing local board serial number, order number, and name and address of draftee.

iv. List of men selected for military service, showing dates notice posted and posting verified, local board order number, name and address of each man, signatures of chairman and secretary of district board, and date filed.

v. Notice of call to appear before local board for physical examination, showing name of man, local board serial number, order number, date to report, signature of chairman of local board, and date notice mailed.

vi. Notice of call to military service, showing name of man selected, order number, date to report for military duty, and signature of chairman of local board.

Arr. chron. by date filed. No index. Handwritten and typed on ptd. forms. 4 x 4 x 4. Clk's. off., n. room storage.

Miscellaneous

108. MISCELLANEOUS PAPERS, 1764-1888. 3 bundles. Title varies: Miscellaneous Papers, Deeds, etc., 1764-1818, 1 bundle.

Papers filed by county court consisting of:

i. Memorandum for docket of superior court, 1818, showing date

of court, names of attorneys and parties in case, style of suit, and decision.

ii. Transcript of judgment, 1818, showing names of plaintiff and defendant, name of court, nature of suit, amount of debt and of costs, rate and amount of interest, date interest begins, amount to be discharged by, names of attorneys, signature of clerk, officer's returns, and signature of officer.

Also contains: deeds of bargain and sale partly proved, 1764-1818; entry 41; accounts of sale, 1820-88, deeds of bargain and sale, 1764-1818, deeds of gift, 1764-1805, mortgage, 1812, deeds of partition, 1764-1818, deeds of trust, 1795-1818, inventories, 1816, 1818-88, leases, 1764-1818, entry 35. Arr. chron. by date filed. No index. Handwritten and handwritten on hand-drawn and ptd. forms. Aver. 3 x 3 x 8. Clk's. off., n. room storage.

109. [Miscellaneous Papers] COPIES, RETURNS SENT TO AUDITOR, COUNTY COURT, 1817-87. 3 bundles. Title varies: Copies of Returns to Auditors &c. Prior to 1840, County Court, 1821-39.

Copies of miscellaneous reports and lists sent the Auditor of Public Accounts by the county clerk, including:

i. Copy of report of fines, imposed by the courts and justices, for which executions have been issued, 1825-87, showing names of defendants paying fines, nature of offense, amount of fine and costs, fees for commonwealth's attorney, sheriff, witnesses, and jury, total of all costs, date of judgment, kind of execution issued for fines and costs, to whom execution delivered, return day of execution, officer's return, name of clerk to whom fine was paid, oath of clerk with date, and date report sent to Auditor.

ii. List of all certificates of probate and of administration granted, 1833-50, showing year for which report was made, date of each certificate, name of decedent, name of administrator or executor, amount of his bond and names of sureties, and date list sent to Auditor.

iii. Quarterly report on taxes, and on fees received by county court clerk, 1878-85, showing name of clerk, period covered by report, amounts received on cases received from justices, subpenas in chancery, deeds, wills admitted to record, grants of administration, and county court seal, with total collected, amount of fees deducted, balance due Commonwealth on law proceedings, certificate of clerk and justice of the peace, and date report sent Auditor.

iv. Report on acting justices, 1821-51, showing name of each justice, dates of his commission and qualification, number of deaths, removals, or resignations, certificate of clerk of court with date, and date report sent to Auditor.

v. Report on all licenses issued to keepers of ordinaries, hawkers, and exhibitors of public shows, 1821-25, showing year covered by report, date of each license, name of licensee, kind of license, name of officer to whom license tax paid, amount of license tax, certificate of clerk of court, and date report sent to Auditor.

vi. Report on capitation taxes collected by the clerk of county court, 1879, showing date of payment, name of taxpayer, amount of tax paid, total amount of report, and date report sent to Auditor.

vii. Report on fees collected by notaries public, 1878-79, showing number of items, description and amount of each item, total amount of report, certificate of clerk, and date sent to Auditor.

viii. Report on marriage licenses issued, 1817-37, showing year covered by report, number of licenses issued, number of applicants for licenses who signed by mark because unable to write, and date report sent to Auditor.

ix. Report on taxes which county clerk received or should have received on wills, administrations, deeds, suits, and seals, 1876-87, showing name of payer, account credited, date paid, amount of tax, oath of county court clerk with date, certificate of judge of county court, and date sent to Auditor.

x. Report on writ tax, 1821-87, showing name of clerk, date of report, number and description of items, amount of each item, total amount of report, oath of clerk with date, and date report sent to Auditor.

Arr. chron. by year. No index. Handwritten and handwritten on hand-drawn forms 1821-39; handwritten on hand-drawn and on ptd. forms 1840-87. Aver. 3 x 3½ x 8. Clk's. off., n. room storage.

110. CERTIFICATE OF ESTRAYS, 1791-1897. 7 bundles.

Original certificates of appraisal of estray stock showing date, kind of estray, description, approximate age, appraised value, signature of appraiser, date certificate returned and filed, and signature of clerk. Arr. chron. by date returned. No index. Handwritten. Aver. 2 x 3 x 6. Clk's. off., n. room storage.

111. LISTS OF FREE NEGROES RETURNED BY COMMISSIONER OF REVENUE, 1851-62. 1 bundle.

Lists sent by the commissioner of the revenue to the clerk, including:

i. List of free negroes over twelve years of age, showing name of parish, year, and name, sex, age, and occupation of negro.

ii. List of free male negroes between eighteen and fifty years of age, showing name of parish, year, name of negro, and signature of commissioner of the revenue.

iii. List of free negroes summoned by sheriff to work on fortifications, showing name of negro, time and place to report, and signature of sheriff.

Arr. chron. by year and thereunder by parish. No index. Handwritten on hand-drawn forms. 1½ x 3 x 8. Clk's. off., n. room storage.

112. REPORT OF DRUGGISTS, Dec. 1917-Sept. 1924. 1 file box.

Report sent monthly to the clerk by druggists, and managers of hospitals, hotels, and chemical laboratories, and manufacturers of extracts, licensed under the Mapp Prohibition Act to use or dispense ardent spirits, showing date of report, court to which made, nature of business, amount on hand at end of period covered by last report, quantity of each kind purchased during month, total monthly purchase, amount of each used or dispensed during month, balance of each on hand, signature of owner of

business, date filed, and signature of clerk. Arr. chron. by date filed. No index. Handwritten on ptd. forms. 10 x 5 x 14. Clk's. off.

113. AFFIDAVITS, Nov. 1916-Aug. 1917. 4 file boxes.
Title varies: Reports of Agents of Express Co. as to Whiskey, Nov. 1916-Jan. 1917; Affidavits Whiskey, Feb.-Mar. 1917.
Record of ardent spirits delivered to consignees by Southern Express Company showing place and date received, name of consignee, quantity, weight, and kind of ardent spirits, waybill number, date shipped, name of shipper, amount of express charges, record of notice to consignee and to shipper, affidavit of consignee that ardent spirits is for personal use, with signatures of consignee and witnesses, certificate of express agent, and date filed. Arr. alph. by name of town in which shipment received. No index. Handwritten on ptd. forms. 10 x 5 x 14. Clk's. off.

114. THE CONTRACT BOOK OF TOBACCO GROWERS ASSOCIATION, Aug. 1921-Jan. 1924. 1 vol.
Original contracts and agreements among tobacco growers maintained by clerk to give public notice of the rights and obligations of the parties, showing date and place signed, name and address of grower, production for the previous year, signature of president of association, and clerk's attestation. Arr. alph. by name of grower. No index. Handwritten on ptd. forms. 104 pp. 14½ x 9½ x 1½. Deputy clk's. off.

115. LIST OF OFFICERS WHOSE PICTURES ARE IN THE COURTHOUSE, 1816-90, 1938-39. 1 file box.
List of county officers whose pictures are hung in the courthouse, 1816-90, showing name of officer, title of office, and beginning and ending date of term. Also contains:
List of county and district officers, 1938-39, showing name of officer, title of office, date elected or appointed, date qualified, beginning and ending dates of term, and remarks.
Arr. chron. by date term of office begins. No index. Handwritten 1816-90; handwritten on ptd. forms 1938-39. 10 x 5 x 14. Clk's. off., record vault.

(Next entry 116, p. 96)

III. CIRCUIT COURT

In the work of recording, the circuit court has from its establishment been subject to more detailed and more specific regulation than the county court. So strong was the contemporary impression of the duality of the court in its common law and chancery jurisdictions that the act which established the circuit court in 1831 directed the clerks of the new court to procure two complete sets of books, one for law and one for chancery records.[1] This was perhaps natural inasmuch as the new agency was the immediate result of the union of two separate agencies, the district superior courts of chancery and the circuit superior courts of law. The realization that no need existed for complete separation of records, which in some courts extended even to the clerk's fee books, had apparently become evident by 1849. In that year the provisions of the law became less specific in requiring the separation of all records.[2] The judge of the circuit court is chosen by the vote of both houses of the General Assembly for a term of 8 years, and he serves in more than one county.[3] The county clerk, chosen for 8 years by popular election, is the clerk of the circuit court.[4]

So alike are the records and proceedings at common law and chancery[5] that it would be repetition to trace the two separately. Both divisions of the court employ similar methods for keeping the records, and, unless specially noted, the records discussed are kept separately for the two jurisdictions.

Papers relating to each case are bundled together and filed for ready reference. Chancery case papers have a separate index. In the common law index, cases are classified as civil or criminal.[6] Coroner's reports of inquests on the bodies of those who have died under suspicious circumstances take their place among the papers of criminal cases, provided foul play is indicated.[7] When a suit is to be instituded, or further process issued, the party, or his attorney, informs the clerk of the process desired and of the names of the persons on whom it is to be served. In criminal cases the clerk may act directly or at the instance of a county officer, such as the commonwealth's attorney. Record of the issuance and return of process is maintained in a separate volume; law and chancery are together. Space is also provided

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1. L. 1830-31, ch. XI, sec. 83; for general provisions relating to this agency in the commonwealth as a whole, see essay on the circuit court in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.
2. Code 1849, pp. 625, 633, 699.
3. Const. 1902 (as amended 1928), art. VI, sec. 96.
4. See sketch of county clerk.
5. The terms "law side" and "chancery side" have been commonly used in Virginia and elsewhere in referring to courts which had both jurisdictions, Henry Campbell Black, A Dictionary of Law, p. 1096.
6. Apparently for convience only; not mentioned in statutes.
7. Shepherd, Statutes, I, 50; L. 1902-3-4, ch. 527, sec. 1; L. 1926, ch. 256, sec. 1.

on the pages of the standard loose-leaf docket for notes on writs issued and returned.[1] In civil cases process is made returnable on a specified day, called rule day, which takes its name from a rule of court. Under the Code of Virginia, the first and third Mondays of every month are rule days, unless the term of a circuit court, or of the corporation or city court designated for the trial of civil cases in which juries are required, happens to start on the first or third Monday, or on either of the 2 succeeding days. A rule of court is an order made by a court at the instance of one of the parties to a suit. The order commands a ministerial officer, or the opposite party to the suit, to do some act, or to show cause why some act should not be done. When the required number of rule days have passed during which further pleadings may be entered, the case is matured for entry into court. Proceedings at rules are generally under the guidance and the control of the clerk of court. Prior to 1924 a separate docket was kept for recording proceedings at rules, but recordings are now made in a separate section of the general docket.[2] Before the adoption of the loose-leaf notebook, cases matured at rules were entered on a separate court or "issue" docket, in the order in which they were to be heard, and moved forward by the clerk's recopying the entry at each term.[3] The issue docket, however, as well as the rules docket, is superseded by the new loose-leaf dockets. Under the present loose-leaf system most of the proceedings in each case are noted briefly on a single sheet in the docket, and this is transferred, first from the rules section of the current docket to the section reserved for matured cases. At the final determination of the case the proceedings may be transferred to a separate section or volume reserved for ended cases.[4] Like case papers, common-law dockets are divided to keep civil and criminal affairs separate.[5] Records of the proceedings in court on every case are made in the minute book which in Brunswick County may be used equally for common law or chancery cases. Subsequently the proceedings which were copied in the minute book are copied in better style in the common law or chancery order book according to the jurisdiction to which the case belongs. The recopying constitutes the final record.[6]

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1. L. 1830-31, ch. XI, secs. 73, 83; Code 1887, sec. 3187; Code 1919, sec. 3403; L. 1923, ch. 75, sec. 1; Code 1936, sec. 3403; see entry 125.
2. Code 1819, I, 507; L. 1825-26, ch. 15, sec. 14; Code 1919, secs. 6074, 6075; L. 1923, ch. 75, sec. 1; Black, Dictionary of Law, p. 1052; Code 1936, secs. 6243, 6245; see footnote 5.
3. L. 1830-31, ch. XI, sec. 18; Code 1849, p. 670; Code 1887, secs. 3378, 3379; Code 1919, secs. 6243, 6245.
4. L. 1923, ch. 75, sec. 1 (the abolition of the separate rules docket is not mandatory, but the use of the loose-leaf form is); Code 1936, sec. 6245.
5. Code 1919, sec. 6244 (apparently by the revisors; a separate criminal docket is required, but there is no provision for a current-ended division); Code 1936, sec. 6244.
6. Code 1819, I, 237; L. 1830-31, ch. XI, secs. 18, 83, 98; Code 1849, pp. 625, 646; Code 1887, sec. 3114; Code 1919, sec. 5962; L. 1926, ch. 458, secs. 1, 3; L. 1936, ch. 178, sec. 1, ch. 347, sec. 1; Code 1936, sec. 5962(a). The distinction between a rough minute and an order book is a matter of convenience; no statute has been found which compels or forbids a distinction to be made.

When the final order, or decree, or judgment is entered in a case, further proceedings are often necessary to enforce the performance of the court's requirements, especially when the payment of money is ordered. Any person interested may obtain an authenticated abstract of a judgment and deliver it to the clerk who records it in the judgment docket. The judgment thus abstracted may then be proceeded upon by or in any court to which the abstract is delivered.[1] All judgments for money, which are rendered by the courts of the county, or through the clerk's office, must be recorded on a docket. A judgment rendered by any other court in the State must be similarly recorded, provided a certified abstract of it is delivered to the clerk of the court within whose jurisdiction lies the property on which the judgment lien is claimed. After the judgments have been recorded, they constitute liens on any land owned by the judgment debtor within the county.[2] Effective January 1, 1917, the judgment lien docket was combined with the execution book, and the combined record is in use today.[3] The judgment docket and the combination record are indexed in a separate general index.[4]

Records which were kept by the justices of the peace in their minor judicial functions had to be returned to the court and filed or recorded there. The right of the justices to issue executions on their own judgments was limited. In a civil case, if a justice issued an execution which was not returned to him, and renewed by him within a year, it had to be returned to the office of the clerk of the county court, later the circuit court, by the constable, or other officer, who had been ordered to serve it; the execution was then filed in the court.[5] Since 1898 a similar return has been required for all the papers of a case heard before an individual justice, including an abstract of the judgment rendered.[6] For instance, the papers in civil cases disposed of by the trial justice, who supplanted the justices of the peace, are sent to the circuit court after a period of 1 year, when they are proceeded upon in the same manner as judgments of the circuit court.[7] Until the power of the justice of the peace was taken over by the trial justice, each justice of the peace was required to keep a docket in which was entered every judgment rendered and every execution issued by him; these volumes, when all blank space in them was filled up, or when the justices left office or died, were returned to the court, where they were incorporated with its records.[8] Warrants and other papers belonging to cases tried by the justices

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1. L. 1842-43, ch. 75, sec. 1; Code 1849, pp. 708-709; L. 1872-73, ch. 25, sec. 1; L. 1902-3-4, ch. 498, sec. 1; see footnote 3.
2. See footnotes 1, 3.
3. L. 1916, ch. 76, sec. 2; Code 1936, secs. 3393, 3394, 6461, 6463.
4. Ibid., sec. 3394. Neither these nor the following records are subject to the law-chancery division, unless so stated.
5. Shepherd, Statutes, III, 287; Code 1819, I, 253; L. 1859-60, ch. 39, sec. 1; Code 1887, secs. 2949, 2950; Code 1919, secs. 6030, 6031; (repealed) L. 1934, ch. 294, sec. 1.
6. L. 1897-98, ch. 603, sec. 1; L. 1901-2, ch. 371, sec. 1; Code 1919, sec. 6030; (repealed) L. 1934, ch. 294, sec. 1.
7. L. 1934, ch. 294, sec. 1; L. 1936, ch. 385, sec. 1; Code 1936, sec. 4987(j).
8. L. 1820-21, ch. 32, sec. 2; Code 1849, p. 596; Code 1887, sec. 2944; Code 1919, sec. 6024; (repealed) L. 1934, ch. 294, sec. 1.

were returned to court at once.[1] Since the trial justice took over the jurisdiction of the justices of the peace, case papers have been returned from his court. He may retain them a year, or when the fine is paid in installments, he may retain them as long as 3 years.[2] The justices of the peace, albeit shorn of their power, still function. They may still issue warrants, though they may not try the offenders. Warrants authorizing county officers to search for illegal liquor may be issued by any justice. The warrant, after the search has been made, must be filed in the circuit court.[3] In substance, the same procedure applies to distress warrants which are returned unsatisfied.[4]

Executions issued on judgments of any nature are usually returned by the serving officer with notation of service and satisfaction or failure to satisfy. In Brunswick County they are kept in a separate series of file boxes. A separate execution book was formerly maintained by the clerk for executions issuing from the court. This was done to systematize their satisfaction and to determine the date on which the lien became effective.[5] This record is now fused with the judgment lien docket.[6] A witness in a criminal or civil case is paid through a certificate issued by the clerk for payment by the county treasurer on demand.[7] The clerk retains the stub or another record of the certificate.[8]

The probate authority formerly held by the county court, and after 1809 shared by it with the superior and circuit courts, has since 1904 been transferred entirely to the circuit court and its clerk.[9] The clerk, who in some respects acts independently, partly fills the place in probate and fiduciary affairs left vacant when the county court was abolished in 1904. The circuit court has thus inherited all the original wills and all the records pertaining to probate and fiduciary matters. In addition to the clerk, commissioners assist the court in its purely administrative functions.[10]

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1. Code 1819, II, 59 (criminal judgments); Code 1887, sec. 4107 (same); L. 1897-98, ch. 603, sec. 1; Code 1919, secs. 4989, 6030; Code 1936, sec. 4989 (this provision repealed so far as justice of the peace concerned by L. 1934, ch. 294, sec. 1).
2. L. 1934, ch. 294, sec. 1; L. 1936, ch. 385, sec. 1; Code 1936, sec. 4987(j).
3. L. 1916, ch. 146, sec. 22; Code 1919, secs. 4612, 4613; Code 1936, sec. 4987(f).
4. L. 1897-98, ch. 706, sec. 1; Code 1936, secs. 5522, 5523, 5528.
5. Hening, Statutes, VIII, 123; Shepherd, Statutes, I, 12-13; L. 1830-31, ch. XXV, sec. 1; Code 1849, pp. 633, 711, 713; L. 1881-82, ch. 190, sec. 1; Code 1887, secs. 3182, 3581, 5591; L. 1897-98, ch. 557, sec. 1; L. 1916, ch. 447, sec. 1; Code 1936, secs. 6480, 6491.
6. L. 1916, ch. 76, sec. 2; Code 1936, sec. 6463.
7. Hening, Statutes, XII, 749, 757; Code 1819, I, 518-519; Code 1936, secs. 6009, 6010 (pay of jurors). Witnesses in criminal cases are paid in much the same manner according to Code 1936, secs. 4957, 4958.
8. Ibid., sec. 3530; see footnote 5.
9. L. 1872-73, ch. 395, sec. 9; see previously published inventories.
10. L. 1869-70, ch. 293, sec. 1; Const. 1902, art. VI, sec. 101; L. 1902-3-4, ch. 255, secs. 1-2; Code 1936, secs. 5249, 5401.

Circuit Court (Next entry 116, p. 96)

The original will, or a duly authenticated copy of a lost will, must be recorded as soon as it is admitted to probate. It must remain in the clerk's office unless it is taken to another court by court order. A certified copy of a will that is duly recorded in the court in which it was proved, may also be recorded in the court of any county in which the testator has real estate.[1] In addition to the original wills there is a series of will books in which wills and other matters relative to decedents' estates are recorded.[2] A separate index to these volumes is required.[3] Executors, administrators, guardians, and other fiduciaries are under the control and supervision of the circuit court, which is assisted by its commissioners and the clerk.[4] Fiduciary accounts, and inventories and appraisements, are submitted to the commissioner of accounts, and, after lying 30 days or longer for objections, are recorded in the will book, or in the fiduciary account book. After being approved and recorded, the originals are filed together.[5] A separate book for records of approved fiduciary accounts has been required except during a short period following the 1919 revision of the code.[6] Such a series, including a separate book for the circuit before its assumption of the powers of the county court, has been kept in Brunswick County. The clerk's action in probate affairs, which was authorized by the Constitution of 1902 and by subsequent legislation, is recorded in a set of books kept for that purpose.[7] The only index which the legislature requires for these records is the general index to wills. In Brunswick County this index includes an index of fiduciary accounts.[8]

Oaths of county officials are taken before the court,[9] and the recordings filed together. Official, fiduciary, and all other bonds taken and acknowledged before a court are recorded by the clerk. A special book for officers' bonds was first required in 1887; under the 1919 revision of the code, all bonds, official and fiduciary, were directed to be recorded in the bond book.[10] According to long custom, several sets of bond books during certain periods have been kept for the different classes of bonds. It should be noted also that copies of paroles and conditional pardons have been returned by the penitentiary official to the sentencing court,

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1. Hening, Statutes, I, 302-303; Code 1936, sec. 5262.
2. Hening, Statutes, I, 302-303; Code 1936, secs. 3393, 5662.
3. L. 1876-77, ch. 231, sec. 1; Code 1936, sec. 3394.
4. Ibid., secs. 5249, 5359, 5360, 5428; see footnote 2.
5. Code 1887, sec. 2698; L. 1904, ch. 152, sec. 1; Code 1936, secs. 3393, 5428.
6. Hening, Statutes, XII, 195-196; L. 1869-70, ch. 293, sec. 1; Code 1919, sec. 5428; L. 1922, ch. 503, sec. 1; L. 1928, ch. 26, sec. 1; Code 1936, secs. 3393, 5428.
7. See footnote 2; L. 1926, ch. 458, sec. 1; Code 1936, secs. 5249, 5962(a).
8. L. 1876-77, ch. 231, sec. 1; Code 1936, sec. 3394.
9. Hening, Statutes, X, 22-23; L. 1878-79, ch. 60, sec. 1; Code 1936, sec. 2696.
10. L. 1842-43, ch. 18, sec. 1; Code 1887, sec. 812; Code 1919, sec. 3393; Code 1936, secs. 279, 2696, 3393.

and filed there to secure observance of the conditions of the parole or pardon.[1]

Reports of the commissions called to examine persons thought to be insane, epileptic, feeble-minded, or addicted to the use of drugs are returned to the court for preservation. Until 1936 these reports included the questions and answers taken at the hearing, but today only the application and warrant of arrest, medical certificate, and order of commitment are returned. Usually these reports are filed, and the essential information abstracted in a record book.[2] In Brunswick County this book is kept alphabetically and not indexed separately.[3]

The function of the circuit court in tax matters is at present largely confined to confirming the treasurer's reports on land sold for taxes and on land on which delinquent taxes were paid before the sale which had been ordered could take place. For instance, since 1928 reports of delinquent taxes which formerly went to the court have gone to other agencies.[4] On the other hand, while most financial records required of the circuit court or of its clerks are designed for accounting purposes, the record of money belonging to estates represented by fiduciaries and kept on deposit by order of court acts as a taxation record. A report on this record is made to the Auditor and Examiner of Records in order that funds may be assessed for taxation.[5] The clerk of the circuit court must make, chiefly to the Comptroller, various reports on money passing through his hands. The Comptroller was formerly called Auditor of Public Accounts. The clerk makes out on forms provided by the Comptroller a signed statement of all taxes and other money collected during the preceding month. On sending the statement to the Comptroller, the clerk pays into the treasury the amount of taxes collected. He retains copies of the statements. The legal requirement to submit these financial statements compels the clerk to be regular in his financial accounting and enables the authorized Auditor to supervise the remittances of funds due the State Treasury.[6] Under the code chapters governing the operation of motor vehicles, the clerk of the court received reports of automobile accidents.[7] The clerk keeps notes to insure the return of case papers which he permits attorneys to borrow from his office.[8]

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1. L. 1897-98, ch. 685, sec. 4; L. 1902-3-4, ch. 192, sec. 1; L. 1904, ch. 68, sec. 1; no current provision found.
2. L. 1899-1900, ch. 933, sec. 1; L. 1902-3-4, ch. 139, sec. 1; Code 1919, secs. 5, 1017, 1018; L. 1936, ch. 29, sec. 1; Code 1936, secs. 1017, 1019.
3. See entry 194.
4. See essay on county treasurer.
5. L. 1897-98, ch. 708, sec. 1; Code 1936, sec. 6310.
6. L. 1897-98, ch. 824, sec. 4; L. 1918, ch. 424, sec. 1; L. 1926, ch. 19, sec. 1, ch. 319, sec. 1; Tax Code 1936, sec. 406.
7. L. 1926, ch. 474, sec. 31; L. 1932, ch. 342, sec. 59. By the act of 1932, the report is made to the Division of Motor Vehicles, rather than to the clerk; a copy may be secured by any officer or interested party.
8. Not covered by statute; in recent years a temporary memorandum has been signed by borrower and destroyed on return of papers.

Circuit Court (Next entry 116, p. 96)

For the collection of fees due to the clerk and the court, a set of fee books for chancery[1] and a set for law were formerly required.[2] The provision for separate sets of books for law and chancery was omitted from the revised code of 1849. The code merely provided that the clerks of the circuit courts keep fee books.[3] Space for recording court fees is provided on the uniform docket established in 1924. Since 1924 it has been permissible to discontinue the fee books.[4] The justices collected fines and costs. This was done by means of officially numbered and registered forms issued by the State and charged to and distributed by the clerk of the court to the justices of the peace who were held accountable for them. The justices made out their receipts for their collections for fines and costs; the stubs and the justices' receipts presented by them in their settlement were filed by the clerk.[5] In the decade 1878-87 the justices could issue executions to recover the fines and costs which they imposed.[6] In all other periods each justice had to certify to court each month all fines and costs imposed.[7] The clerk recorded the fines and costs in a book and issued executions for their collection. The same procedure is followed in collecting fines and costs imposed by the trial justice.[8] By an act effective August 31, 1898, a record of all money collected by the clerk on account of the Commonwealth was ordered to be recorded in a book[9] called Tax Book. In 1918, by an amendment to the act of 1898, a new form called the Waring System was introduced on which to maintain this record.[10] In Brunswick County in 1936, the Waring System form gave way to standard forms prescribed by the State Auditor of Public Accounts. So important is this record that a statute makes it a record of the court.[11] The book is now furnished by the Comptroller.[12] Since 1936 it has been in the form of duplicate and triplicate receipt books for the various classes of collections.[13] Three general account books complete the agency's financial records.

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1. L. 1825-26, ch. 15, sec. 15; L. 1830-31, ch. XI, sec. 83.
2. Code 1819, I, 233-234, 318; L. 1830-31, ch. XI, sec. 83.
3. Code 1849, p. 699; Code 1936, secs. 3484, 3494.
4. L. 1923, ch. 75, sec. 1; Code 1936, secs. 6243, 6245.
5. L. 1904, ch. 124, sec. 2; Code 1936, sec. 2546.
6. L. 1877-78, ch. 25, sec. 5; (repealed) Code 1887, sec. 718.
7. Code 1887, sec. 718; Code 1936, sec. 2550.
8. Code 1819, II, p. 60; Code 1887, sec. 719; Code 1936, secs. 2550, 2552.
9. L. 1897-98, ch. 824, secs. 1, 6; L. 1918, ch. 424, sec. 1 (Waring System adopted); Tax Code 1936, sec. 406.
10. L. 1918, ch. 424, sec. 1.
11. See footnote 9.
12. L. 1926, ch. 319, sec. 1; Tax Code 1936, sec. 406.
13. See entries 198, 199, 202-204.

Chancery

Case Papers

116. [CHANCERY] CAUSES DECIDED, 1810, 1814, 1815, 1817, 1819-26, 1828--. 224 file boxes (labeled numerically) and 3 bundles (unlabeled). Title varies: untitled, 1810-1917, 1935-41, 136 file boxes; Dr. Shell Estate, 1828-31, 1 bundle; Tally Exor's vs. Fields, 1877-1930, 1935, 2 file boxes; Tally vs. Fields, et al., 1880-1932, 4 file boxes; Papers in Suit Camp Manufacturing Company vs. W. R. Carpenter, 1906-10, 1 bundle.

Original papers, filed in chancery cases decided in the circuit court, concerning wills, administration, insane persons, divorce, and other equity matters, consisting of:

i. Affidavits, 1853-54, 1857-58, 1871, 1873, 1878-81, 1883, 1885, 1888, 1890, 1893-94, 1903-5, 1908-9, 1911, 1913, 1915-17, 1919, 1925-26, 1929, 1931-32, 1934-36, 1938, showing name and address of persons making affidavit, statement of facts, oath, signature of person making same, and signature and title of person administering the oath.

ii. Agreements, 1844, 1907-8, showing date and place made, nature, terms, and signatures of all parties to agreement.

iii. Answer, 1815, 1821, 1823-25, 1829-39, 1842-45, 1853, 1855, 1857, 1859, 1861, 1866, 1868, 1870, 1874, 1878-82, 1884, 1886, 1888-90, 1894-97, 1900-1910, 1912-13, 1915-20, 1922, 1925-26, 1929-40, showing name of court, style and nature of case, statement of defendant giving grounds of defense, names of plaintiff and defendant, date suit was instituted.

iv. Appointment, 1932, 1934-35, showing name of appointee, office, duties, date of appointment, and signature of judge or other officials making the appointment.

v. Assumpsit, 1868, showing name of court and county, plaintiff and defendant, nature of act assumed, date of instrument and signature of issuing officer.

vi. Award, 1834-36, showing date, location and description of land or other property awarded, name of person to whom award was made, and signature and title of person making award.

vii. Bill in chancery, 1814, 1819-20, 1825, 1828-29, 1831-39, 1841-45, 1853-56, 1859, 1866-84, 1886-1940, showing statement, nature and style of case, declaration or complaint, and dates suit filed and case to be heard.

viii. Bill of exception, 1839, 1907, 1932, showing name of county, court, and date of bill, nature and style of case, decision, rulings, or instructions, exceptions noted with facts on which based, and signature of judge.

ix. Bill of sale, 1839, showing information as in entry 36.

x. Commissioners notice, 1867, 1871, 1873, 1875, 1878, 1880-81, 1883, 1886-88, 1890, 1893-97, 1899, 1904-7, 1909-11, 1915-16, 1920, 1930, 1932, 1934-37, 1939-40, showing date, commissioner's address, date and place settlement to be made, name and character of fiduciary, name of estate, date of decree ordering settlement, style of suit, and signature of commissioner.

xi. Commissioners report, 1830, 1832-40, 1844-45, 1854, 1856, 1859, 1862, 1866-1920, 1922-27, 1929-40, showing commissioners

action relative to their appointment, date of report, and signatures of commissioners.

xii. Court order, 1825, 1832-34, 1837-38, 1864, 1869-71, 1874, 1878, 1901, 1907, 1912, 1915-16, 1924, 1930, 1932-36, 1938-39, showing information as in entry 118.

xiii. Decree, 1813, 1819-20, 1830-46, 1853-62, 1864, 1866, showing names of county, court, judge, statement of what is decreed, date of decree, and signature of judge.

xiv. Decree nisi, 1814, 1819, 1821-23, 1826, showing date and nature of decree, names of county, court, plaintiff, and defendant, and duration of time before decree will become final unless contested.

xv. Demurrer, 1877,1881, 1890, 1907-9, 1911, 1915-17, 1926, 1934-35, 1938, showing name of county, court, style and nature of case, reference to the law of demurrer, date of demurrer, and signature of presiding judge.

xvi. Deposition, 1830, 1832-39, 1843-45, 1852-53, 1855-56, 1858-59, 1867-74, 1879-80, 1882-86, 1888, 1890, 1894, 1896-97, 1899-1900, 1902, 1904-19, 1923, 1925, 1926, 1929-32, 1934-36, 1938, 1940, showing names of witness, plaintiff, and defendant, date of deposition, cause and testimony, and oath and signature of witnesses.

xvii. Exhibits, 1810, 1814, 1817, 1819-24, 1826, 1828-36, 1838-39, 1842-45, 1853-63, 1865-66, 1868-87, 1889-91, 1893-1918, 1920, 1923-25, 1927-32, 1934, 1937-38, including copy of deeds, agreement, bill of sale, contracts, decree, account, wills, inventory, appraisement, deposition, receipts, deed of trust, extract of judgment, miscellaneous bond, court order, tax bills, affidavit, letters, promissory note, clerk's certificate, commissioner's report, certificate of guardianship, fiduciary bond, confederate notes (money), fire insurance policy, plat, marriage certificate, warrants, marriage license, statement of costs, lien, power of attorney, checks, arrest warrant, tax receipts, and telegram.

xviii. Extract of judgment, 1832-33, 1837-38, 1855, 1860, 1867-68, showing name and term of court, year, style, and nature of case, cost of judgment, computed interest from amount of costs, date, clerk's teste and signature.

xix. Fiduciary accounts, 1855, 1859, 1862-67, 1870-74, 1882, 1884, 1888, 1896, 1904-5, showing information as in entry 178.

xx. Fiduciary bonds, 1833, 1834, 1838, 1840, 1858, 1860, 1876, showing information as in entry 190.

xxi. Fieri facias, 1836, 1840, 1844, 1879, 1887, showing information as in entry 227.

xxii. Injunction, 1870, 1887, 1904, 1907, 1920, 1936, showing information as in entry 118.

xxiii. Inventory and appraisement, 1915, 1922, showing information as in entry 178.

xxiv. Miscellaneous bond, 1810, 1812, 1813, 1825, 1828, 1831, 1833-43, 1853-55, 1858-60, 1862, 1870-71, 1886, 1889-90, 1892, 1894, 1904-5, 1907-13, 1915, 1917-19, 1922-23, 1938, showing information as in entry 118.

xxv. Notice of intention to take deposition, 1823, 1832, 1835-40, 1842-45, 1853, 1855-56, 1859, 1868, 1871-72, 1878, 1880, 1906-7, 1915, 1918-19, 1926-27, 1932, showing names of persons to

testify, date and place, testimony taken, nature of suit, date of notice, and signature of official taking depositions, and acknowledgment of service, with the signatures of parties served.

xxvi. Official bond, 1871, 1877-78, 1880-83, showing information as in entry 184.

xxvii. Official oath, 1885, showing information as in entry 213.

xxviii. Order of publication, 1833, 1835-42, 1845, 1853, 1890, 1902-5, 1909-10, 1912-13, 1915-17, 1919, 1923, 1925, 1927, 1929-32, 1934-38, 1940, showing names of court, county, and newspaper, number of times and dates of publication, nature and date of order and issuing officer's signature.

xxix. Petition, 1830, 1832-33, 1835, 1858-59, 1864, 1869, 1872, 1875-76, 1878-82, 1886-87, 1890, 1892-94, 1896-98, 1902, 1906-9, 1911-12, 1914-18, 1920-38, 1940, showing name of court, nature, purpose, and date of petition, name of respondent, and signature of petitioner.

xxx. Plea, 1872, 1907, 1935, showing name of county, court, style and nature of case, statement of affirmation or denial, date of plea, and attorney's signature for plaintiff and defendant.

xxxi. Power of attorney, 1855, 1919, showing date of instrument, name of person to whom power is given, purpose for which given, duration of power, and signature of person granting power.

xxxii. Promissory notes, 1861, 1863, 1877, 1879, showing information as in entry 159.

xxxiii. Receipts, 1854, 1859, 1861, 1871-74, 1876, 1878-79, 1883, 1885-86, 1890, 1894, 1896-97, 1917, 1919, 1924-25, showing date, place, name of person making payment, amount paid, and signature of person receiving payment.

xxxiv. Replication, 1871, 1935, showing names of plaintiff and defendant, nature of case, plaintiff's answer to defendant's plea, and date of instrument.

xxxv. Resignation, 1939, showing post office address, date of notice, name of person to whom addressed, name of office, reason for resigning, date effective, and signature of person resigning.

xxxvi. Statement of costs, 1818, 1825, 1833-34, 1837-38, 1840, 1892-93, 1899, 1901, 1903, 1905, 1907, 1910, 1914, 1916-17, 1919, 1921, 1926-27, 1929-32, 1936, 1938, showing name of county and person to whom charged, style of suit, itemized statement of cost, and clerk's signature.

xxxvii. Subpena, 1814, 1832, 1853, 1855-56, 1863, 1865-66, 1868-71, 1873-74, 1878-90, 1892-93, 1895-1900, 1902, 1904-9, 1911-17, 1931, 1936, showing information as in entry 164.

xxxviii. Supersedeas, 1873, 1908, showing name of county officer to whom addressed, directing that he refrain from executing or acting under a writ in his hands, date, and issuing officer's signature.

xxxix. Summons, 1814, 1816, 1819, 1822-23, 1825-26, 1831-38, 1841-45, 1855, 1857, 1859, 1862-63, 1866, 1868-76, 1878-79, 1882, 1887, 1891, 1893, 1897-99, 1902, 1904-7, 1909-12, 1916-22, 1924-27, 1929-40, showing information as in entry 118.

xl. Warrant, 1823, showing information as in entry 130.

No obvious arrangement. No index. [Common law docket serves as general index]. Handwritten and handwritten on ptd. forms, 1802-93; handwritten

and typed on ptd. forms, 1894--. Bundles aver. 8 x 3 x 4; file boxes 10 x 5 x 14. 3 bundles, 1842-75, 1877-1930, 1906-10, clk's. off., n. room storage; 212 file boxes, 1810-1939, clk's. off.; 12 file boxes, 1877-1941, clk's. off., record vault.

117. INDEX TO CHANCERY CAUSES ENDED, 1901--. 1 vol.
Index to papers filed in ended chancery causes showing names of plaintiff and defendant, and file box number. Arr. alph. by first letter of surname of plaintiff and defendant. No index. Handwritten. 176 pp. 17 x 8 x 1. Clk's. off.

118. CHANCERY CAUSES [Pending], 1885--. 26 file boxes (18 file boxes, 1885--, labeled by contained letters of alphabet; 8 file boxes unlabeled). Title varies: Chancery Causes. Osborne vs. Osborne, 1918-39, 5 file boxes; State Corporation Commission vs. Brunswick Bank and Trust Co., 1934-39, 3 file boxes.
Original papers filed in chancery cases pending in the circuit court of Brunswick County concerning divorce matters, persons of unsound mind, wills, administration, and other equity matters, consisting of:

i. Affidavit, 1897, 1908, 1910, 1914, 1916-17, 1919, 1922, 1929, 1930, 1932, 1937--, showing information as in entry 116.
ii. Answer, 1907, 1909-11, 1915-16, 1919-20, 1922-24, 1926-40, showing information as in entry 116.
iii. Appointment, 1929, 1938, showing information as in entry 116.
iv. Attachment, 1931, 1939, showing name of county, name of court, addressed to sheriff, names of plaintiff and defendant, description and location of property to be attached, date of and reason for attachment, amount received, signature of clerk of court, sheriff's return with date and signature.
v. Bill in chancery, 1885, 1907, 1911, 1913-16, 1919, 1922, 1924-40, showing information as in entry 116.
vi. Bill of exception, 1914, showing information as in entry 116.
vii. Commissioner's notice, 1887, 1896, 1911, 1916-17, 1919, 1922, 1925-26, 1928, 1931-32, 1940, showing information as in entry 116.
viii. Court order, 1927-29, 1932-35, 1937-40, showing style of suit, nature of case, statement of the court's order, date of order, and signature of judge.
ix. Decree, 1886-88, 1894, 1896-1908, 1910-41, showing information as in entry 116.
x. Demurrer, 1928-29, 1932, 1935, 1937, showing information as in entry 116.
xi. Depositions, 1907, 1911, 1915-16, 1920, 1922, 1925, 1928-41, showing information as in entry 116.
xii. Exhibits, 1885-86, 1888, 1898-1902, 1904, 1906-20, 1922-41. Marriage certificates, copies of decrees, promissory notes, wills, letters, plats, statements, receipts, deeds, insurance policies, contracts, judgments, liens, miscellaneous bonds, inventories and appraisements, surveys of land, certificates and licenses.
xiii. Injunction, 1928, 1932, showing names of county, court, plaintiff, and defendant, nature of act forbidden, date of instrument, and signature of judge.

Circuit Court - Chancery (119)

xiv. Miscellaneous bond, 1897, 1907, 1910-11, 1914-16, 1919, 1922, 1926-28, 1932, showing names of principal and surety, condition of obligation, amount and date of bond, and signatures of principal and surety.

xv. Notice to take depositions, 1940, showing names of persons to testify, date and place of testimony, nature of suit, date of notice, signature of official to take depositions, acknowledgment of service of notice with signatures of parties served.

xvi. Order of publication, 1916, 1919, 1922, 1924, 1926-30, 1937-40, showing names of county, court, and newspapers, order for publication, number times and dates to be published, date of order, and signature of issuing officer.

xvii. Petition, 1886-88, 1894, 1897-98, 1900-1902, 1905, 1907, 1910-13, 1915-17, 1919-26, 1928-41, showing name of court, nature of petition, purpose, and date, name of respondent, and signature of petitioner.

xviii. Plea, 1929, showing name of county and of court, style and nature of case, statement of affirmation or denial, date of plea, signature of attorney for plaintiff.

xix. Replication, 1929, 1937, showing name of plaintiff, nature of case, plaintiff's answer to defendant's plea, name of defendant, and date of instrument.

xx. Report of commissioner, 1885-87, 1896-1902, 1904, 1907-8, 1910-40, showing action of commissioner in reference to purpose of appointment, date of report, and signature of the commissioner.

xxi. Resignation, 1929, showing P. O. address, date of notice, addressee, title of position, reason for resigning, effective date, and signature of person resigning.

xxii. Statement of costs, 1896-99, 1903, 1906, 1913-15, 1917, 1919-20, 1922, 1925-31, 1934, 1937-40, showing name of county, style and itemized statement of costs, name of party to which charged, and signature of the clerk.

xxiii. Subpena, 1885, 1916, 1924, 1930, 1938, showing name of witness, names of plaintiff and defendant, kind of suit, term of court, signature of clerk, date issued and date executed, and signature of officer serving subpena.

xxiv. Summons, 1900, 1907, 1909, 1913-16, 1919, 1922-40, showing name of county and of court, name of person summoned, style and nature of case, date for appearance, date of summons, and signature of issuing officer.

No obvious arrangement. No index. [Common law docket serves as general index]. Handwritten and typed on ptd. forms. 10½ x 4 3/4 x 13. Clk's. off., n. room storage.

119. CHANCERY RULES, 1932-33, 1937--. 1 file box.

Original papers and the related correspondence filed in chancery cases not yet matured, including bills in chancery, 1932, 1937, 1941--, appointments, 1933, resignations, 1933, summons, 1937--, orders of publication, 1938, 1940, affidavits, 1939, and notices to take depositions, 1941--, showing name of plaintiff and of defendant, names of attorneys for each, nature of the case, and the date filed. No obvious arrangement. No index.

Handwritten, typed, and handwritten and typed on ptd. forms. 10 x 5 x 14. Clk's. off.

120. CONDEMNATION PROCEEDINGS, 1939--. 1 file box.
Original papers relative to chancery proceedings to condemn land for State highways showing date, route number, project number, name of town or county, name of estate or name of owner of the land to be condemned, quantity of land to be condemned with estimated value; also a blueprint of the land and a certificate from the State Treasurer covering cost of land. No obvious arrangement. No index. Handwritten and typed on ptd. forms. 10 x 5 x 14. Clk's. off.

121. ORDERS OF PUBLICATION ETC., (SUPERIOR COURT), 1832-36. 1 bundle.
Miscellaneous chancery papers filed by clerk of circuit court, including:

i. Docket of commissioner in chancery, 1836, showing term of court, names of parties, date of settlement, remarks, date filed, and signature of clerk.

ii. Lists of cases referred to the commissioner and not reported upon, 1836, showing names of parties to suit, date list filed, and signature of clerk.

iii. Orders of Publication, showing date, names of plaintiff and defendant, date defendant must appear to file answer to suit, name of publication in which notice to be printed, place where order to be posted, signature of clerk, and date filed.

Arr. chron. by date filed. No index. Handwritten and handwritten on ptd. forms. 1 x 3 x 8. Clk's. off., n. room storage.

Dockets and Proceedings

122. CHANCERY DOCKET, 1932--. 1 vol.
Record of suits in equity instituted in circuit court, processes issued, and proceedings at rules, showing case number, file number, names of plaintiff, defendant, and attorneys, short style of suit, nature of suit, date docketed, process to begin suit giving date entered and return day, memorandum of service of process, proceedings at rules, memorandum of orders and proceedings, clerk's fees versus plaintiff, clerk's fees versus defendant, statement of costs of prosecution including writ tax, fees for attorneys, sheriff, sergeant, and witnesses, cost of depositions, cost of commissioner's report, and all other costs. Arr. by cases at rules and matured cases and alph. thereunder by name of plaintiff. No index. Handwritten on ptd. forms. 610 pp. 10 x 12 x 3½. Clk's. off.

123. DOCKET, 1832-38, 1845-62, 1871-1936. 10 vols. (1 vol., 1832-38, labeled 1; 1 vol., 1845-62, labeled 3; 8 vols., 1871-1936, unlabeled). Title varies: Chancery Docket, 1832-38, 1 vol.; Superior Court Docket, 1845-62, 1 vol.; Docket, Brunswick Circuit Court, 1871-1910, 4 vols.
Record of cases set for trial or for hearing in circuit court showing the term of court, names of attorneys for plaintiff and for defendant, names of plaintiff and defendant, case number, date the decree entered, and type of case. Arr. chron. by term of court and thereunder by type of case. No index, 1845-62, 1871-80, 1896, 1910; indexed alph. by first letter of surname

of plaintiff, 1880-95, 1910-36. Handwritten on hand-drawn forms 1845-62, 1880-95; handwritten 1871-80; handwritten and typed on ptd. forms 1896-1905, 1910-21; typed on ptd. forms 1905-10; handwritten on ptd. forms 1921-36. Aver. 267 pp. 16⅓ x 12 x 1½. 1 vol., 1832-38, clk's. off., n. room storage; 1 vol., 1845-62, 3 vols., 1871-1936, clk's. off., s. room storage.

124. CHANCERY RULE DOCKET - CIRCUIT COURT, 1832-1924. 4 vols. (1-4). Title varies: Superior Court Chancery Rule Docket, 1832-47, 1 vol.

Record of proceedings at successive rules upon chancery cases not yet matured for entry in circuit court, showing names of attorneys for plaintiff and defendant, names of plaintiff and defendant, date returnable, and action at successive rules. Arr. chron. by return date. No index, 1904-17; indexed alph. by first letter of surname of plaintiff and of defendant. Handwritten on ptd. forms. Aver. 205 pp. 17 x 12 x 2⅓. 1 vol., 1832-47, clk's. off., n. room storage; 3 vols., 1832-1924, clk's. off.

125. PROCESS BOOK - CIRCUIT COURT, Feb. 1917-Mar. 1924. 1 vol. (1).

Record of issuance and service of processes in chancery and in common law cases showing names of attorneys and of plaintiff and defendant, nature of action, case number, date process issued, date received and by whom, and return day. Arr. chron. by date issued. No index. Handwritten on ptd. forms. 98 pp. 18 x 11 x 1½. Clk's. off.

126. CHANCERY ORDER BOOK, 1832--. 26 vols. (1 vol. unlabeled; 2-26). Title varies: Record Book, 1832-56, 1 vol.; Chancery Orders, 1857-95, 4 vols.; Record, 1895-99, 1 vol.

Record of the proceedings in circuit court on chancery matters including suits in chancery, assignment of guardians, appointment of fiduciaries, revocation of powers of fiduciaries, reports of commissioners in chancery, petitions, reports of fiduciaries, reports of special commissioners, and other matters coming under chancery jurisdiction. Arr. chron. by term of court. Indexed alph. by name of plaintiff and of defendant. Handwritten 1832-99; handwritten and typed 1899-1919; typed 1919--. Aver. 580 pp. 16 x 10½ x 2⅓. Clk's. off., record vault.

Common Law

Case Papers

127. JUDGMENT [Ended Common Law Papers], 1830--. 18 bundles, 1830-90, 74 file boxes (labeled by contained letters of alphabet).

Original court papers including attachments, summonses, declarations, notices of motion for judgment, indictments and other pleadings, correspondence and exhibits concerning cases, showing names of plaintiff and defendant and of attorneys, date and nature of suit, and disposition of case. Arr. chron. by term of court and thereunder by first letter of surname of plaintiff. No index. Handwritten, handwritten on printed forms, and typed. Bundles aver. 5 x 3 x 7; file boxes 10 x 5 x 14. Bundles, clk's. off., s. room storage; file boxes, clk's. off., record vault.

128. COMMON LAW CASES PENDING, 1924, 1926-33, 1935--. 1 file box. Original papers and correspondence constituting the record of civil and criminal cases docketed and pending but not yet decided in circuit court, including exhibits such as plats, tax receipts, and promissory notes, 1924, 1926-27, 1933, 1937-38, 1940-41, court orders, 1926, 1928, 1930-33, 1937, 1939, 1941, petitions, 1924, 1930, 1936-37, miscellaneous bonds, 1929, ordinances, 1926, commissioners' reports, 1926, 1933, 1938, 1940, declarations, 1928, 1939-40, affidavits, 1928-30, 1940--, summonses, 1928, 1930-33, 1935-36, 1938-40, extracts of judgment, 1928, 1930-33, 1940--, answers, 1929, pleas, 1929, 1939--, fieri facias, 1930-33, 1938, appointments, 1930, 1935, orders of publications, 1930, attachments, 1936, appeals, 1939, and demurrers, 1940, showing case number, names of plaintiff, defendant, and attorneys, cause of action, and date filed. Arr. by cases according to date of filing. No index. Handwritten, typed, and handwritten and typed on ptd. forms. 10 x 5 x 14. Clk's. off.

129. COMMON LAW RULES, 1904, 1913, 1915--. 1 file box. Original papers and related correspondence filed in common law cases not yet matured, including exhibits such as ordinances, resolutions, plats, promissory notes, and copies of deeds, 1904, 1913, 1915, 1920, 1927, 1929, demurrers, 1904, 1916, 1918, attachments, 1915-16, 1918-21, 1926, 1928-29, motions, 1915, 1920, 1922, 1927-29, 1932, summonses, 1916-22, 1926, 1928, 1930, 1932-33, 1935-39, miscellaneous bonds, 1916, 1921, 1925, 1928, complaints, 1916, 1924-26, 1931, 1933, bills in chancery, 1916-17, 1940, criminal warrants, 1916, 1924-26, 1931, 1933, 1939-40, petitions, 1917, 1921, 1927, 1929, 1932, 1938, decrees, 1917-19, assumpsits, 1917-18, pleas, 1918, 1939, extracts of judgments, 1918, 1920, 1926-28, 1933, 1936, 1938, 1940, affidavits, 1918, 1920-21, 1927, 1931, answers, 1918, fieri facias, 1919, 1922, 1926, 1929-32, 1938-40, declarations, 1920, 1939, rules, 1921, 1926, 1928-31, appointments, 1923, 1928, court orders, 1927-28, mittimus, 1931, and civil warrants, 1936, 1940, showing case number, names of plaintiff and defendant, names of attorneys, nature of case, and date filed. No obvious arrangement. No index. Handwritten, typed and handwritten and typed on ptd. forms. 10 x 5 x 14. Clk's. off.

130. CRIMINAL CASES [Pending], 1938--. 1 file box. Original papers filed in criminal cases pending in circuit court, consisting of:

i. Correspondence, 1940, from Central State Hospital concerning an insane person up for trial.
ii. Court order, 1938, showing date of court, purpose of order, and signature of clerk.
iii. Indictments, 1938--, showing term of court, name of defendant, offense, and signature of grand jurors.
iv. Warrants of arrest, 1938, 1940-41, showing name of defendant, name of complainant, name of trial justice, cause of complaint, names of witnesses to be summoned, date of warrant, signature of trial justice, date warrant executed, and name of officer executing.
v. Witness subpenas, 1940-41, showing name of witness, date to appear, names of plaintiff and defendant, date of subpena, and signature of clerk.

Arr. by cases according to date of filing. No index. Handwritten and typed on ptd. forms. 10 x 5 x 14. Clk's. off.

131. INQUISITIONS, 1784--. 2 bundles, 1 file box. Title varies: Inquisitions, Pardons &c., 1784-1828, 1 bundle.
Miscellaneous circuit court papers including:

i. Inquisitions, showing time and place inquisition held, names of deceased and coroner, cause of death, signature of coroner and jurors, date returned to clerk's office and filed, and signature of clerk.

ii. Inventories and appraisements of estates of persons adjudged insane, 1802-11, showing name of person, date, itemized list of slaves, personal property, and live stock, appraised value of each item, appraised value of entire estate, signature of appraiser, and date filed.

iii. Pardon, 1784, showing date, name of person pardoned, nature of offense, and signature of the Governor.

Arr. chron. by date filed. No index. Handwritten 1784-1880; handwritten and typed 1880--. Bundles aver. 3 x 4½ x 9; file box 10 x 5 x 14. Bundles, 1784-1880, clk's. off., s. room storage; file box, 1880--, clk's. off., record vault.

132. PAPERS FILED BY TRIAL JUSTICE, 1934--. 1 file box.
Original papers filed in the clerk's office by the trial justice, consisting of:

i. Civil warrants and judgments, showing date, names of plaintiff and defendant, nature of complaint, amount of debt or damage, date interest begins, disposition of case, signature of trial justice, date of execution, signature of executing officer, amount of costs, and docket number.

ii. Distress warrants, showing date of warrant, names of plaintiff and defendant, cause, amount of debt, signature of clerk of trial justice court, docket number, date warrant executed, and signature of executing officer.

iii. Judgments for the defendant, showing names of plaintiff and defendant, cause, amount of judgment, date interest begins, signature of attorney for plaintiff, docket number, amount of costs, signature of trial justice, date filed, and signature of circuit court clerk.

Arr. alph. by name of plaintiff. No index, see entry 133. Handwritten on ptd. forms. 10 x 5 x 14. Clk's. off.

133. INDEX TO CIVIL CASES FROM TRIAL JUSTICE COURT, 1937--. 1 vol. (1).
Plaintiff and defendant index to case papers from trial justices' court, entry 132, showing names of plaintiff and defendant, date of judgment, date filed, and file number. Arr. alph. by names of plaintiff and defendant and chron. thereunder by date of judgment. Handwritten on ptd. forms. 189 pp. 18 x 12 x 3. Clk's. off., record vault.

134. REPORT OF TRIAL JUSTICE, July 1934--. 1 file box.
Monthly report of Trial Justice to clerk of circuit court on criminal cases which he disposed of showing date of report, name of trial justice, date of each trial, name of person tried, docket number, whether offense charged a felony or misdemeanor, disposition of case, statement of fine and costs with amount of fine and amount of fees of commonwealth's attorney, issuing justice, sheriff or constable, witnesses, and clerk of court, other costs,

total amount of fine and costs, and date paid; disposition of collections with amount paid witnesses and others, amount remitted to treasurer, and amount remitted to clerk; date papers filed, and signature of clerk. Arr. chron. by date filed. No index. Handwritten on ptd. forms. 10 x 5 x 14. Clk's. off., record vault.

135. PAPERS RETURNED IN CASES OTHER THAN LARCENY NOT DISMISSED, 1885-1914. 5 bundles and 2 file boxes. Title varies: Papers Returned by Justices of the Peace in Commonwealth Cases Other than for Larceny, 1885-98, 5 bundles; Papers Returned by Justices in Cases Other than Larceny Not Dismissed, 1898-1904, 1 file box.

Papers relating to cases tried by justices of the peace and returned to clerk's office by the justices, consisting of:

i. Arrest warrants, showing names of plaintiff and defendant, cause of complaint, date of warrant, certificate of justice of the peace, signature of sheriff, date returned to clerk's office, amount of costs, clerk's fee, and signature of clerk.

ii. Peace bonds, showing name of defendant, names of sureties, date, condition, and amount of bond, signature of officers, date returned and filed, and signature of clerk.

iii. Peace recognizance, showing names of plaintiff and defendant, date, amount, and condition of obligation, signature of justice of the peace, date filed, and signature of clerk.

Arr. chron. by date returned. No index. Handwritten and handwritten on ptd. forms. Bundles aver. 4 x 4½ x 9; file boxes 10 x 5 x 14. Bundles, 1885-98, clk's. off., n. room storage; file boxes, 1898-1914, clk's. off., record vault.

136. WARRANTS RETURNED BY TRIAL JUSTICE, 1934--. 2 file boxes. Original criminal warrants returned to circuit court clerk's office by trial justice showing docket number, names of complainant and defendant, dates issued and executed, name of arresting officer, defendant's plea, offense charged, amount of costs, sentence, and signature of trial justice and trial justice clerk. Arr. chron. by date of warrant and numer. thereunder by docket number. For index, see entry 137. Handwritten on ptd. forms. 10 x 5 x 14. Clk's off., record vault.

137. INDEX TO TRIAL JUSTICE REPORTS, 1934--. 1 vol. Index to trial justice criminal warrants filed in clerk's office, entry 136, showing name of defendant, date of warrant, and docket number. Arr. alph. by name of defendant. Handwritten on ptd. forms. 192 pp. 16 x 10½ x 1. Clk's. off.

138. WARRANTS ISSUED BY JUSTICES OF THE PEACE, Dec. 1898-Sept. 1927, Mar. 1930-Feb. 1934. 4 file boxes. Title varies: Warrants Issued by Justices in Commonwealth Cases, Dec. 1898-May 1916, 1 file box; Warrants of Justices in Commonwealth Cases, May 1916-June 1921, 1 file box. 1927-1930 in Deeds [Miscellaneous], entry 35.

Original warrants issued by the justices of the peace and returned to the clerk's office after service showing names of complainant and defendant, kind of warrant, date issued, officer's return, date filed, and signature of circuit court clerk. Arr. chron. by date filed. No index. Handwritten on ptd. forms. 10 x 5 x 14. Clk's. off., record vault.

139. PRESENTMENTS OF GRAND JURY, 1823-35. 1 bundle.
Original presentments of the grand jury returned to circuit court showing name of defendant, nature of offense, names of grand jurors, court term, and signature of foreman of grand jury. Arr. chron. by year. No index. Handwritten. 1½ x 2½ x 6½. Clk's. off., n. room storage.

140. WARRANTS AGAINST PARTIES CONVICTED OF LARCENY RETURNED BY JUSTICES OF THE PEACE, 1877-99. 1 bundle.
Miscellaneous papers returned to clerk's office by justices of the peace, consisting of:

i. Certificates of commitment for misdemeanor, 1886, showing names of plaintiff and defendant, nature of offense, date of commitment, length of term, cause of commitment, and signature of justice of the peace.
ii. Lists of voters convicted of felony and petit larceny, 1885-95, showing year, names of persons convicted, offense charged, and signature of clerk.
iii. Warrants of arrest, 1877-99, showing names of plaintiff and defendant, amount of debt or judgment, date, signature of justice of the peace, date executed, date returned, signature of clerk, and amount of costs.

Arr. chron. by year returned. No index. Handwritten on ptd. forms. 4 x 3 x 9. Clk's. off., s. room storage.

141. CERTIFICATES OF TRIALS OF MISDEMEANOR CASES BY JUSTICES, Aug. 1878-Dec. 1885. 1 vol.
Record of certificates of trials of misdemeanor cases by justices of the peace showing date of trial, name of persons tried, whether convicted or acquitted, amount of fine if convicted, term of imprisonment, amount of costs of trial and to whom payable, name of prosecutor, date and nature of execution and to whom delivered, name of justice, amount of costs received by justice, date return made to court, officer's return on execution with date, and disposition of case. Arr. chron. by date of trial. No index. Handwritten on ptd. forms. 250 pp. (10 used) 17 x 14 x 2. Clk's. off., s. room storage.

142. REPORTS OF JUSTICE OF THE PEACE, 1880-1934. 8 bundles and 6 file boxes. Title varies: Returns of Justices of Trials, 1880-87, 1 bundle; Reports of Trials by Justices, 1888-1923, 7 bundles, 5 file boxes.
Monthly reports of justices of the peace to clerk of circuit court on criminal cases disposed of showing date of report or return, name of person tried, offense charged, date tried, term of imprisonment, amount of fine, itemized statement of costs of prosecution, total amount of costs, whether fine and costs or any part of them paid, remarks, date returned to clerk's office, and signature of clerk. Arr. chron. by date of report. No index. Handwritten on hand-drawn forms 1880-87; handwritten on ptd. forms 1888-1934. Bundles aver. 3½ x 4 x 9; file boxes 10 x 5 x 14; bundles, 1880-97, clk's. off., n. room storage; file boxes, 1898-1934, clk's. off., record vault.

Dockets and Proceedings

143. LAW DOCKET, CIRCUIT COURT, 1924--. 1 vol.

Circuit Court - Common Law (144-147)

Record of cases at law instituted in circuit court, processes issued, and proceedings at rules, showing case number, file number, names of plaintiff and defendant, names of attorneys, short style of suit, nature of suit, date docketed, process to begin suit giving date entered and return day, memorandum of serving process, proceedings at rules, memorandum of orders and proceedings, clerk's fees versus plaintiff, clerk's fees versus defendant, statement of costs of prosecution including writ tax, fees for attorneys, sheriff, sergeant, and witnesses, costs of depositions, costs of commissioner's report, and all other costs. Arr. by cases at rules and matured cases and alph. thereunder by name of plaintiff. No index. Handwritten on ptd. forms. 400 pp. 10 x 12⅓ x 4. Clk's. off.

144. RULE DOCKET, 1789-1840. 3 vols. Title varies: Rule Book, 1789-1814, 1 vol.; Letter Book, 1814-22, 1 vol.

Record of proceedings at successive rules on cases not yet matured for entry in district court, 1789-1808, and circuit court, 1809-40, showing names or initials of attorneys, sheriff's returns, court term, names of parties, type of case, and action at successive rules. Also contains:

Office judgments confirmed by district court, 1789-1808, and circuit court, 1809-40, showing term of court, names of plaintiff and defendant, names of attorneys, kind of case, date and amount of judgment, amount judgment to be discharged by, and amount of costs.

Rules arr. chron. by dates of rules; office judgments arr. chron. by court term. No index, 1789-1814; indexed alph. by first letter of surname of plaintiff, 1814-40. Handwritten and handwritten on hand-drawn forms. Aver. 250 pp. 16 x 10½ x 2. Clk's. off., n. room storage.

145. COMMON LAW RULE DOCKET, CIRCUIT SUPERIOR COURT, 1822-31, 1840-1921. 3 vols. (1 vol. 1822-31, unlabeled; 2 vols. 1840-1921, labeled 2). Title varies: Rule Book, Superior Court, 1822-31, 1 vol.; Rule Docket, Superior Court, 1840-47, 1 vol.

Record of proceedings at successive rules upon common law cases not yet matured for entry in circuit court showing names or initials of attorneys, names of plaintiff and defendant, kind of action, officer's return, and proceedings at successive rules. Arr. chron. by dates of rules. Indexed alph. by name of plaintiff, 1822-31; no index, 1840-1921. Handwritten on hand-drawn forms. Aver. 280 pp. 15½ x 10½ x 2½. 2 vols., 1822-31, 1840-47, clk's. off., n. room storage; 1 vol., 1847-1921, clk's. off.

146. RECORD [Minutes], Feb. 1904-Apr. 1920, Feb. 1923-Sept. 1924, May 1930-Apr. 1932. 7 vols. Title varies: Minutes, County Court, Feb. 1904-Apr. 1911, 3 vols.; Minute Book, Oct. 1911-Feb. 1916, 1 vol.; untitled, June 1916-Apr. 1920, Feb. 1923-Sept. 1924, 2 vols.

Memorandum of administrative and judicial proceedings and orders of circuit court from which is compiled the court order book showing in brief form information as in entry 147. Arr. chron. by term of court. No index. Handwritten. Aver. 169 pp. 14 x 9 x ⅓. Clk's. off., n. room storage.

147. COMMON LAW ORDER BOOK, 1799-1819, 1824--. 22 vols. (1799-1819 labeled 2, 3; 1824-42 unlabeled; 1843-- labeled 2-19). Title varies: Order Book, District Court, 1799-1819; Order Book, Superior Court, 1824-42, Order Book, 1843-68; Orders Circuit Court, 1868-1906.

Record of common law proceedings and orders of circuit court in regular session and in vacation showing date, name of presiding judge with signature of judge to each term's orders, style and disposition of cases, appointment of jury commissioners and lists of jurors for each term of court, and including at various dates qualifications of county officers and of attorneys, appointments of county officers and special police, and examiners of accounts of fiduciaries and accounts against the Commonwealth. Also contains:

Order Book of district court, 1799-1809, showing date, name and signature of presiding judge, style of case, names of plaintiff and defendant, and disposition of case.

Arr. chron. by term of court, indexed alph. by first letter of surname of plaintiff and defendant. Handwritten and typed. Aver. 500 pp. 16 x 11 x 2. 1799-1842, clk's. off., record vault; 1843--, clk's. off.

Judgments

148. JUDGMENT CONFESSED, July 1934--. 1 file box.
Original judgment rendered upon confession of defendant in office of clerk of circuit court showing names of plaintiff and defendant, name of defendant's attorney, type of case, date and amount of judgment, date interest starts, attorney's fee, date confessed, where recorded, amount of costs, and signature of clerk. Arr. chron. by date confessed. No index. Handwritten on ptd. forms. 10 x 5 x 14. Clk's. off.

149. JUDGMENTS BEFORE JUSTICE OF THE PEACE, Jan. 1921--. 12 file boxes. Title varies: Judgments Justice of the Peace, 1921-32, 9 file boxes.
Original warrants and judgments of justice of the peace and trial justice filed in circuit court showing name of officer, date defendant is to appear, names of plaintiff and defendant, amount of claim, date of warrant, cause of action, date of judgment, date interest begins, signature of justice of the peace, officer's return, signature of officer, date entered on judgment docket, and signature of clerk. Arr. chron. by date docketed. No index. Handwritten and typed on ptd. forms Jan. 1921-July 1927; handwritten on ptd. forms July 1927-Oct. 1939. 10 x 5 x 14. Clk's. off., record vault.

150. EXTRACTS OF JUDGMENTS FROM CIRCUIT AND OTHER COURTS, 1852--. 2 bundles (1 bundle, 1852-1904, unlabeled; 1 bundle, 1885-90, labeled by contained letters of alphabet); 1 file box. Title varies: Copies of Judgments Granted in Other Counties Which Have Been Entered on Judgment Docket, 1852-1904, 1 bundle; Copies of Judgments from Circuit Court Entered on Judgment Docket, 1885-90, 1 bundle.
Extracts of judgments granted by circuit court, justice of peace, and trial justice, and of judgments granted by courts in other counties and docketed in Brunswick County in order that execution may be issued, showing name of county and of court in which judgment granted, names of plaintiff and defendant, style of suit, amount of judgment, date interest begins, amount of costs, attestation of clerk of court in which judgment issued, date entered on judgment docket, and signature of county clerk of Brunswick. Arr. alph, by name of plaintiff. No index. Handwritten and

handwritten on ptd. forms. Bundles aver. 2½ x 3 x 8; file box 10 x 5 x 14. Bundles, 1852-1904, clk's. off., n. room storage; file box, 1890--, clk's. off., record vault.

151. CERTIFICATE OF CLERK OF CIRCUIT COURT AS TO JUDGMENTS THAT HAVE BEEN SATISFIED IN WHOLE OR IN PART, 1886-1901. 1 bundle (labeled by contained letters of alphabet).

Original certificates of satisfaction or part satisfaction of judgments, 1886-1901, showing date, names of plaintiff and defendant, date judgment obtained, date satisfied or partly satisfied, signature of clerk of circuit court, and date entered on judgment docket. Also contains:

Extracts of judgments showing date, names of plaintiff and defendant, amount of judgment, date interest begins, amount of costs, amounts and dates of credits, signature of clerk of circuit court, and date returned and entered on judgment docket.

Arr. alph. by name of plaintiff. No index. Handwritten and handwritten on ptd. forms. 2 x 3 x 7½. Clk's. off., n. room storage.

152. OFFICE JUDGMENTS, 1825-1934. 3 vols. (2 vols., 1825-55, 1857, unlabeled; 1 vol., 1856-1934, labeled 2). Title varies: Record Book, 1825-55, 1857, 2 vols.

Record of judgments rendered on confession of defendant in office of clerk and confirmed in the circuit court showing term of court, names of attorneys, names of plaintiff and defendant, nature of action, date and amount of judgment, amount of plaintiff's costs, amounts of credits, and by whom judgment discharged. Arr. chron. by date judgment confirmed in court. Indexed alph. by first letter of surname of plaintiff and defendant. Handwritten 1825-40; handwritten on hand-drawn forms 1831-55, 1857; handwritten on ptd. forms 1856-1934. Aver. 480 pp. 16 x 11 x 2½. 2 vols., 1825-55, 1857, clk's. off., n. room storage; 1 vol., 1856-1934, clk's. off.

153. JUSTICE'S JUDGMENT AND EXECUTION BOOK, 1906-9, 1913-18, 1922-34. 7 vols.

Record of civil judgments and executions kept by individual justices of the peace and returned to the circuit court, when the book was filled or the justice left office, to give the clerk of the circuit court a record for issuing abstracts of judgment, showing names of plaintiff and defendant, date of judgment, amount of judgment exclusive of costs, date from which judgment bears interest, and amount of costs, date of execution, date delivered, to whom delivered, and when returnable. Arr. chron. by date of judgment. Indexed alph. by first letter of surname of plaintiff. Handwritten on ptd. forms. Aver. 50 pp. 13½ x 9 x ½. 4 vols., 1906-9, 1913-18, clk's. off., n. room storage; 2 vols., 1922-30, clk's. off., s. room storage; 1 vol., 1930-34, clk's. off., record vault.

154. JUDGMENT LIEN DOCKET, 1843-1916. 3 vols. (2-4). Title varies: Judgment Docket, 1843-1908, 2 vols.

Record of judgments and decrees rendered by courts or justices, maintained to obtain liens for the satisfaction of such judgments, showing names and addresses of plaintiff and defendant, date and description of judgment, in what court granted or name of rendering justice, amounts of cost, debt or damages, and interest, date and amount of credits, and date and time docketed. Arr. chron. by date docketed. No index, 1843-86; indexed alph. by first

letter of surname of plaintiff, 1886-1916. Handwritten on ptd. forms. Aver. 198 pp. 16 x 11 x 2½. Clk's. off., record vault.

For subsequent record of judgment liens, see entry 155.

155. JUDGMENT LIEN DOCKET AND EXECUTION BOOK, Jan. 1917--. 9 vols. (5-13).

Record of abstracts of judgments constituting liens on property, and of executions on judgments, maintained to systematize the satisfaction of judgments for money or property and to provide a public record of the liens, showing names of attorneys, plaintiff, and defendant, date of judgment, in what court rendered or name of rendering justice, day and hour docketed, amount of judgment and date from which it bears interest, amount of costs recovered, whether homestead can be claimed, amounts and dates of any credits; date and nature of each execution, to whom directed, additional cost incident to issuing execution and docketing judgment, date and nature of return on execution, date of payment in whole or in part other than officer's return, and by whom payment made. Arr. chron. by date judgment docketed. Indexed alph. by first letter of surname of plaintiff and of defendant and chron. thereunder; also separate index, 1918--, entries 156, 157. Handwritten on ptd. forms. Aver. 196 pp. 18 x 12 x 3. Clk's. off., record vault.

For prior record of judgments, see entry 154; for prior record of executions, see entry 162.

156. PLAINTIFF, GENERAL INDEX TO JUDGMENT LIEN DOCKETS AND EXECUTION BOOKS, 1918--. 1 vol.

Plaintiff index to record of judgment liens and executions, entry 155, showing year, names of plaintiff and defendant, and reference to volume and page of record. Arr. alph. by first two letters of surname and first letter of Christian name of plaintiff. Handwritten on ptd. forms. 399 pp. 17 x 14 x 3. Clk's. off.

157. DEFENDANTS, GENERAL INDEX TO JUDGMENT LIEN DOCKETS AND EXECUTION BOOKS, 1918--. 1 vol.

Defendant index to record of judgment liens and executions, entry 155, showing year, names of defendant and plaintiff, and reference to volume and page of record. Arr. alph. by first two letters of surname and first letter of Christian name of defendant. Handwritten on ptd. forms. 399 pp. 17 x 14 x 3. Clk's. off., record vault.

Executions

158. EXECUTIONS CIRCUIT COURT, 1827-92, 1896--. 22 bundles (labeled by contained letters of alphabet) and 7 file boxes (1 file box, 1896-1904, unlabeled; 6 file boxes, 1904--, labeled by contained letters of alphabet). Title varies: Executions, 1904-16, 2 file boxes.

Original circuit court executions showing names of plaintiff and defendant, date and nature of execution, amount of judgment and of costs, date interest begins, name of plaintiff's attorney, signature of clerk, to whom execution delivered, when returnable, officer's return, and signature of officer. Arr. alph. by first letter of surname of plaintiff, 1829, 1839, 1859, 1896--. No index. Handwritten and handwritten on ptd. forms

1827-92; handwritten on ptd. forms 1896--. Bundles aver. 3 x 5 x 7; file boxes 10 x 5 x 14. 22 bundles, 1827-92, clk's. off. s. room storage; 7 file boxes, 1896--, clk's. off., record vault.

159. EXECUTIONS RETURNED FROM TRIAL JUSTICES, 1890--. 9 file boxes. Title varies: Executions Returned by Constables, 1890-1935, 8 file boxes.

Executions issued by justices of the peace and trial justice and returned by constables and sheriff, and related papers including:

i. Indemnifying bond, 1890-1923, showing names of principal and surety, amount and date of bond, condition of obligation, and signatures of principal and surety.

ii. List of property sold to satisfy judgments, 1890-1923, showing names of plaintiff and defendant, name of officer selling property, itemized account of articles sold with price, total amount collected, amount deducted for costs, and amount applied on judgment.

iii. Promissory note, 1890-1923, showing date and amount of note, date of maturity, name of payee, and signatures of maker and endorsers.

iv. Warrant, judgment, and execution, 1890--, showing names of plaintiff and defendant, date to appear, cause of summons, date of warrant, name of officer serving warrant, and name of issuing justice; date and amount of judgment, date interest starts, and amount of costs; date of execution, name of defendant, amount of judgment, name of issuing justice, date of officer's return, and date execution docketed.

Arr. chron. by date of officer's return, 1890-1927, 1932--; alph. by name of plaintiff, 1927-35. No index. Handwritten and handwritten on ptd. forms 1890-1927; handwritten on ptd. forms 1927--. 10 x 5 x 14. Clk's. off., record vault.

160. CONSTABLES' EXECUTION BOOK, 1886--. 4 vols. (1-4). Title varies: Executions Returned by Constables, 1886-1917, 1 vol.

Record of executions issued by justices, 1886-1934, and by trial justice, 1934--, and returned by constables, showing names of plaintiff and defendant, date and nature of execution, name of justice issuing execution, amount of debt, amount of costs, and date and nature of constable's return. No obvious arrangement. Indexed alph. by first letter of surname of plaintiff and of defendant. Handwritten on ptd. forms. Aver. 200 pp. 15 x 10 x 2. Clk's. off., record vault.

161. CHANCERY COURT EXECUTION DOCKET, May 1832-Oct. 1916. 1 vol.

Record of executions issued on judgments of the circuit court showing names of attorneys, names of plaintiff and defendant, kind of execution, date issued, amounts of judgment, penalty, and costs, when execution returnable, and officer's return. Arr. chron. by date issued. Indexed alph. by first letter of surname of plaintiff and of defendant. Handwritten. 500 pp. 17 x 11 x 2½. Clk's. off.

162. EXECUTION BOOK - CIRCUIT COURT, 1809-1917, 8 vols. (4 vols. unlabeled; 1-4). Title varies: untitled, 1809-19, 1826-31, 3 vols.; Superior Court, 1819-26, 1 vol.; Common Law Executions,

1831-43, 1 vol.; Executions, 1843-70, 1 vol.; Executions Circuit Court, 1870-1911, 1 vol.
Record of executions issued on judgments rendered by the circuit court showing name of plaintiff's attorney, names of plaintiff and defendant, amounts of judgment and costs, date and nature of execution, when returnable, to whom delivered, and officer's return. Arr. chron. by date of execution. No index, 1809-12, 1870-1911; indexed alph. by first letter of surname of plaintiff, 1812-31; indexed alph. by first letter of surname of plaintiff and of defendant, 1831-70, 1911-17. Handwritten on hand-drawn forms 1809-31; handwritten 1831-1911; handwritten on ptd. forms 1911-17. Aver. 192 pp. 16 x 10 x 2. 4 vols., 1809-31, clk's. off., n. room storage; 4 vols., 1831-1917, clk's. off.
For subsequent record, see entry 155.

Witnesses

163. SPAS. [Subpenas], 1809-43. 43 bundles (19 bundles, 1809-16, 1822-24, 1833-39, unlabeled; 24 bundles, 1817-21, 1825-32, 1840-42, labeled by contained letters of alphabet).
Original subpenas issued to summon witnesses to testify in circuit superior court cases showing name of witness, names of plaintiff and defendant, kind of suit, term of court, signature of clerk, date executed, and signature of officer serving subpena. Arr. chron. by term of court, 1809-16; alph. by name of witness, 1917-43. No index. Handwritten and handwritten on ptd. forms. Aver. 7 x 3½ x 3. Clk's. off., s. room storage.

164. COMMONWEALTH SPAS. [Subpenas], 1829-48. 3 bundles.
Original subpenas issued to summon witnesses for the Commonwealth in superior court cases showing name of defendant, date subpena issued, term of court, signature of clerk, date executed, and signature of officer executing. Arr. chron. by term of court. No index. Handwritten and handwritten on ptd. forms. Aver. 3 x 3½ x 6. Clk's. off., s. room storage.

165. WITNESS ATTENDANCE, 1805--. 4 vols. (3 vols., 1805-1914, unlabeled; 1 vol., 1914--, labeled 2). Untitled, 1805-1914.
Record of witnesses summoned and appearing before circuit court, 1809--, showing term of court, style of case, names of plaintiff and defendant, names of witnesses, number of days attended, number of miles traveled, amount claimed for mileage and ferriage, and total amount of compensation due witness. Also contains: record of District Court showing same information 1805-9. Arr. chron. by term of court. No index. Handwritten on hand-drawn forms 1805-1914; handwritten on printed forms 1914--. Aver. 192 pp. 17 x 15 x 2. 3 vols., 1805-14, clk's. off., n. room storage; 1 vol., 1914--, clk's. off.

Probate

Wills

166. WILLS, 1721-89, 1803--. 11 bundles (10 bundles labeled by contained letters of alphabet), and 1 bundle unlabeled;

4 file boxes (unlabeled). Title varies: Old Wills, 1701-89, 1803-10, 2 bundles.
Original wills and copies of wills, which have been recorded and filed by the county clerk, showing date of will, name of testator, names of heirs or beneficiaries with amounts or description of property bequeathed to each, name of administrator, signature of witnesses and testator, date probated, and signature of clerk. Arr. alph. by name of testator, 1701-89, 1803-70; arr. chron. by date recorded, 1870--. No index. Handwritten 1701-89, 1803-1903; handwritten and typed 1904--. Bundles aver. 3 x 3½ x 8; file boxes 10 x 5 x 14. Bundles, 1701-89, 1803-70, clk's. off., s. room storage; file boxes, 1870-1939, clk's. off., record vault.

167. [WILLS NOT ADMITTED TO RECORD], 1827-88, 1930--. In Writings Not Admitted to Record, entry 41.
Original instruments filed by the county clerk but not recorded because not fully proved or because recordation fees not fully paid.

168. WRITINGS PRESENTED FOR PROBATE THAT WERE NOT PROPERLY EXECUTED, 1906. 1 file box.
Original wills not recorded because not fully proved showing date of will, name of testator, name of administrator, names of beneficiaries or heirs, bequests and provisions, signature of testator, signatures of witnesses, and date presented for probate. Arr. chron. by date filed. No index. Handwritten and typed. 10 x 5 x 14. Clk's. off.

169. WILL BOOK, 1739--. 24 vols. (2, 3, 4 in 2 parts, 5-24).
Record of wills and other instruments recorded by county clerk including:

i. Accounts current, 1739-1904, showing information as in entry 173.
ii. Agreements, 1783-85, showing information as in entry 36.
iii. Bills of sale, 1783-84, showing information as in entry 36.
iv. Collateral tax receipt, 1853-79, showing date, amount of tax, value of collateral, and signatures of county treasurer and clerk.
v. Deeds of conveyance, and deeds of gift, 1783-85, showing information as in entry 36.
vi. Inventories and appraisements, 1739-1904, showing information as in entry 178.
vii. List of heirs, 1896--, showing date of list, names of testator and heirs, amount or description of each bequest, certification of personal representative, and clerk's attestation.
viii. List of land surveys, 1783, showing date of list, names of landowners, number of acres surveyed for each landowner, signature of surveyor, and date list examined and recorded.
ix. Renunciation of wills, 1896-98, showing date of renunciation, name of testator, name of person renouncing will, reason for renunciation, and signature of person renouncing.
x. Trust deeds, 1784-85, showing information as in entry 36.
xi. Wills, 1739--, showing date, name of testator, disposition of estate, names of beneficiaries, name of executor, copied signatures of testator and witnesses, date recorded, and clerk's attestation.

Also contains: record of guardian accounts, 1828-30, entry 179.
Arr. chron. by date recorded. Indexed alph. by first letter of surname of testator, grantor, or person concerned, 1739-50, 1778--; no index, 1751-77,

also separate index, entry 170. Handwritten 1739-1896; handwritten and typed 1896-1925; typed 1926--. Aver. 600 pp. 16 x 11 x 3. Clk's. off., record vault.

170. GENERAL INDEX TO WILLS, &C, 1735--. 1 vol. (A).
General index to record of wills, entry 169, and fiduciary accounts, entry 178, showing name of deceased, type of instrument, year recorded, and volume and page of record. Arr. alph. by name of deceased. Handwritten on ptd. forms. 328 pp. 12 x 17 x 1½. Clk's. off., record vault.

171. WILLS, BONDS ETC., 1885-1904. 1 vol. (2)
Record of matters coming under the jurisdiction of the circuit court, consisting of:

i. Accounts current concerning estates, showing information as in entry 173.
ii. Accounts of sales of personal property, showing information as in entry 48.
iii. Official bonds, showing information as in entry 184.
iv. Wills, showing information as in entry 169.

Arr. chron. by date recorded. Indexed alph. by first letter of surname of person concerned. Handwritten. 464 pp. 17 x 12 x 3. Clk's. off., record vault.

172. LIST OF HEIRS, 1937--. 1 file box. 1916-36 in List of Heirs and Mechanic's Liens, entry 52.
Lists of heirs of persons who have died intestate showing name of decedent, names, addresses, and ages of heirs, signature of personal representative, dated certificate of clerk, date and place recorded, and signature of clerk. Arr. chron. by date recorded. No index. Handwritten on ptd. forms. 10 x 5 x 14. Clk's. off., record vault.

Fiduciary

173. ACCOUNTS CURRENT AND FINAL ACCOUNTS, 1732--. 7 file boxes (unlabeled) and 44 bundles (labeled by contained letters of alphabet). Title varies: Account Current, 1732-1935, 44 bundles and 5 file boxes.
Original of fiduciaries handling estates of deceased persons which have been approved by the court and recorded, including:

i. Accounts current, showing names of fiduciary and deceased, itemized list of receipts and disbursements, balance on hand, signature of commissioner of accounts, certificate of clerk, date account returned to clerk's office, date examined, confirmed, and ordered to be recorded, place recorded and signature of clerk.
ii. Final accounts, showing names of fiduciary and deceased, date account entered, date presented to commissioner of accounts, balance on hand, number of days required for settlement before commissioner of accounts, date and amount of fiduciary's bond, place recorded, signature of commissioner of accounts, cash balance on deposit, place deposited, description and appraised value of property in hands of fiduciary at date of account, fiduciary's certificate, signature of commissioner, date returned to clerk's office, signature of clerk, date examined, confirmed, and ordered recorded, and place recorded.

Arr. alph. by name of deceased and chron. thereunder. No index. Handwritten, typed, and handwritten and typed on ptd. forms. Bundles aver. 2 x 3½ x 6; file drawers, 10 x 5 x 14. 44 bundles, 1732-1895, clk's. off., n. room storage; 7 file boxes, 1896--, clk's. off., record vault.

174. GUARDIAN ACCOUNTS, 1750--. 27 bundles (labeled by contained letters of alphabet) and 2 file boxes (unlabeled). Title varies: Guardian Reports, 1830-40, 1 bundle.

Original accounts of guardians handling estates of wards, consisting of:

i. Accounts current, showing names of guardian and ward, name of commissioner of accounts, itemized statement of receipts and disbursements, signature of guardian, date returned to clerk's office, date examined, confirmed, and ordered to be recorded, and clerk's attestation.

ii. Final accounts, showing names of guardian and ward, itemized statement of receipts and disbursements, date of confirmation of guardian's authority, date account submitted to commissioner of accounts, date completed, amount of bond for guardian, request from guardian and sureties for release from further liability, signature of commissioner of accounts, amount of fee, dates examined, confirmed, and ordered to be recorded, where recorded, and signature of clerk.

Arr. alph. by name of ward, 1750-1890; arr. chron. by date confirmed, 1891--. No index. Handwritten 1750-1890; handwritten and typed 1891--. Bundles aver. 2 x 4 x 6; file boxes 10 x 5 x 14. Bundles, 1750-1890, clk's. off., s. room storage; file boxes, 1891--, clk's. off., record vault.

175. OLD ACCOUNTS CURRENT NOT CONFIRMED, 1822-36. 1 bundle.

Original accounts of fiduciaries returned to county court but not confirmed showing date, names of fiduciary and decedent, itemized statement of receipts and disbursement, signature of commissioner of accounts, clerk's certification, and date returned. Arr. chron. by date returned. No index. Handwritten. 3 x 8 x 12. Clk's. off., n. room storage.

176. INVENTORIES, APPRAISEMENTS, AND ACCOUNT SALES, 1732-1890, 1896-1938. 37 bundles (labeled by contained letters of alphabet) and 4 file boxes (unlabeled). Title varies: Inventories and Appraisements, 1732-1810, 9 bundles; Inventories, Accounts Current, 1792-99, 1 bundle.

Papers relative to the settlement of the estates of deceased persons, including:

i. Accounts current, 1792-99, showing information as in entry 178.

ii. Accounts of sales, 1810-90, 1896-1938, showing information as in entry 48.

iii. Court order appointing appraisers, 1896-1938, showing date of order, names of appraisers, approximate time to meet for appraisal, name of deceased, location of estate, and attested signature of judge of circuit court.

iv. Inventories and appraisements, 1732-1890, 1896-1938, showing information as in entry 178.

Arr. alph. by first letter of surname of decedent. No index. Handwritten 1732-1890, 1896-1911; handwritten on hand-drawn forms 1792-99; handwritten on ptd. forms 1896-1911; typed 1911-38. Bundles aver. 5½ x 4 x 8; file

boxes 10 x 5 x 14. 12 bundles, 1732-1810, 1880-90, clk's. off., n. room storage; 25 bundles, 1810-1880, clk's. off., s. room storage; file boxes, 1896-1938, clk's. off., record vault.

177. GENERAL INDEX TO RECORDS OF FIDUCIARY ACCOUNTS, 1843--. 1 vol. (A).

General index to Fiduciary Accounts 1904--, entry 178, Guardian's Account Book, 1843--, entry 179, and fiduciary accounts in Will Book, entry 169, showing name of deceased, character of fiduciary, year, and volume and page of record. Arr. alph. by name of deceased or person represented. Handwritten on ptd. forms. 334 pp. 16½ x 12 x 2. Clk's. off., record vault.

178. FIDUCIARY ACCOUNTS, 1904--. 8 vols. (1-8).

Record of transactions of fiduciaries handling estates of deceased persons, consisting of:

i. Accounts current, showing date of account, names of decedent and fiduciary, itemized receipts and disbursements, amount of balance held by fiduciary, signatures of commissioner of accounts and clerk, and date recorded.

ii. Final accounts of estates, 1923--, showing names of decedent and fiduciary, itemized receipts and disbursements, certification of commissioner of accounts, signature of clerk, and date recorded.

iii. Accounts of sales, showing date account, names of decedent and fiduciary, list of articles sold with price of each, total amount derived from sale, names of purchasers, amount credited to legatee's account, signatures of commissioner in chancery, fiduciary, and clerk, and date recorded.

iv. Inventories and appraisements, showing name of decedent, names of appraisers, list of articles appraised with appraised value, signatures of appraisers, commissioner of accounts, and clerk, and date recorded.

Arr. chron. by date recorded. Indexed alph. by first letter of surname of decedent; also separate index, entry 177. Aver. 500 pp. 17 x 12 x 3. Clk's. off., record vault.

179. GUARDIANS' ACCOUNT BOOK, 1740-81, 1808--. 8 vols. (7 vols., 1740-81, 1827--, labeled 1-7; 1 vol., 1808-27, unlabeled). Title varies: Orphans' Accounts, 1740-81, 1 vol.; Guardian Book, 1827-43, 1 vol.; Guardian Accounts, 1808-27, 1843-1915, 4 vols. 1732-39 in Deed Book, entry 36; 1828-30 in Will Book, entry 169.

Record of accounts rendered to the court by guardians, 1740-81, 1808--, showing name of ward and of guardian, itemized list of expenditures, total paid out for year, and signatures of guardian and clerk of court, Also contains:

Record of orders to guardians to appear before the court to render accounts of estates of wards under their jurisdiction, 1740-81, showing name of guardian, term of court at which to appear, name of sheriff, and signatures of clerk and justice.

Arr. chron. by date recorded. Indexed alph. by first letter of surname of guardian, 1740-81; no index, 1808-27; indexed alph. by first letter of surname of ward, 1827--; also separate index, entry 177. Handwritten 1740-81, 1808-60; handwritten and typed 1860-1915; typed 1915--. Aver.

450 pp. 16 x 11 x 12½. 7 vols., 1740-81, 1827--, clk's. off., record vault; 1 vol., 1808-27, clk's. off., s. room storage.

180. RECORD OF COMMISSIONER OF ACCOUNTS BRUNSWICK COUNTY, Oct. 1870-April 1909. 1 vol.
Record of accounts and settlements of fiduciaries reported to commissioner of accounts for his examination and approval showing name of fiduciary and name of decedent whom he represents, or name of person for whom he is guardian; penalty of fiduciary's bond, names of his sureties, dates of orders conferring and revoking authority, and date of return on inventory, account of sales, and of each settlement of accounts. Arr. chron. by date of order conferring authority. No index. Handwritten on ptd. forms. 119 pp. 18 x 11½ x 1. Clk's. off., s. room storage.

181. ORDERS BY CLERK AS TO PROOF OF WILLS, QUALIFICATION ON ESTATES &C., Apr. 1904--. 2 vols.
Record of orders and proceedings of clerk of the circuit court in fiduciary matters, wherein he functions in the same manner as the court, including statement that wills and accounts have been admitted to record, appointments and qualifications of fiduciaries, and notations of admission of wills to probate, showing date, names of persons represented, name of fiduciary, amount of bond, name of surety, and clerk's attestation. Arr. chron. by date recorded. Indexed alph. by first letter of surname of decedent. Handwritten and typed April 1904-Dec. 1934; typed Jan. 1935--. Aver. 550 pp. (66 used) 17 x 11 x 2. Clk's. off.

182. LIST OF FIDUCIARIES, COUNTY COURT, Aug. 1850-Jan. 1904. 1 vol. (1).
Record of fiduciaries appointed by county court showing name of fiduciary and of decedent or living person for whom fiduciary acts, amount and conditions of bond, names of sureties, and date of appointment and of order revokinng appointment. Arr. chron. by date of appointment. Indexed alph. by first letter of surname of person represented and chron. thereunder. Handwritten. 112 pp. 14½ x 10½ x 2. Clk's. off., record vault.

183. LIST OF FIDUCIARIES CIRCUIT COURT, Mar. 1860-Mar. 1928. 1 vol. (1).
Record of fiduciaries appointed by circuit court showing name of fiduciary, name of decedent or living person for whom fiduciary acts, amount and conditions of bond, names of sureties, date of appointment. Arr. chron. by date of appointment. Indexed alph. by first letter of surname of person represented. Handwritten. 70 pp. 14½ x 10½ x 2. Clk's. off., record vault.

Bonds

184. BONDS OF OFFICERS, COMMISSIONERS &C, 1814--. 5 bundles, 6 file boxes (labeled by contained letters of alphabet). Title varies: Bonds of Clerks, Commissioner of the Revenue, Surveyors, Superintendent of Schools &c,, 1814-70, 1 bundle; County Officers Bonds, Clerk, Comm'r. of the Revenue, Township Clerk, Supt. of the Poor, Supervisors, Overseer of the Poor, Collectors, Treasurer, Sheriff &c, 1870-1902, 2 bundles; County Officers

Bonds, Notaries Public, Road Supt. &c. All Bonds save Fiduciary, 1870-1903, 2 bundles.

Original bonds of county officers showing names of principal and sureties, date, amount, and condition of bond, office for which bonded, signatures of principal, sureties, and witnesses, dated acknowledgment, signature of clerk, and place of record. Also contains:

i. Bonds to sell ardent spirits, 1924--, showing names of principal and sureties, date, amount, and condition of bond, signatures of principal and surety, certificate of clerk and place of record.

ii. Injunction bonds, 1924--, showing names of principal and sureties, date, amount, and condition of bond, signatures of principal and sureties, dated acknowledgment, signature of clerk, and place of record.

iii. Special commissioner's bonds, 1904--, showing names of principal and sureties, and of plaintiff and defendant, date, amount, and condition of bond, signatures of principal and sureties, dated acknowledgment, signature of clerk, and place of record.

Administrators' bonds, 1904--, entries 185, 186; executors' bonds, 1904--, entry 250; guardian, curator, and committee bonds, 1904--, entry 186. Arr. alph. by first letter of surname of principal. No index. Handwritten 1814-47; handwritten on ptd. forms 1848--. Bundles aver. 2 x 3½ x 7½; file boxes 10 x 5 x 14. Bundles, 1814-1903, clk's. off., s. room storage; file boxes, 1904--, clk's. off., record vault.

For other original officers bonds, see entry 211.

185. ADMINISTRATORS' BONDS, 1732-1870. 15 bundles (labeled by contained letters of alphabet). 1870-1904 in Bonds of Executors, Administrators, Guardians, Curators &c., entry 186; 1904-- in Bonds of Officers, Commissioners &c., entry 184.

Original bonds given by administrators showing names of principal, surety, and decedent, amount and date of bond, condition of obligation, signatures of principal, surety, and witnesses, dated acknowledgment, and signature of clerk. Arr. alph. by name of principal. No index. Handwritten and handwritten on ptd. forms 1732-80; handwritten on ptd. forms 1780-1870. Aver. 3 x 3 x 8. Clk's. off., s. room storage.

186. BONDS OF EXECUTORS, ADMINISTRATORS, GUARDIANS, CURATORS &C., 1750-1904. 15 bundles (labeled by contained letters of alphabet). Title varies: Guardian Bonds, 1750-1850, 9 bundles; Bonds for Guardian and Committee, 1850-60, 1 bundle; Bonds for Guardian, Curator & Committee, 1860-70, 1 bundle.

Original bonds given by guardians, curators, and committee, showing names of principal, surety, and ward, date, amount, and condition of bond, signatures of principal and surety, dated acknowledgment, signature of clerk, and where recorded. Also contains executors bonds, 1870-1904, entries 184, 250; administrators' bonds, 1870-1904, entries 184, 185. Arr. alph. by first letter of surname of principal. No index. Handwritten 1750-80; handwritten on ptd. forms 1780-1904. Aver. 3½ x 3½ x 8½, Clk's. off., s. room storage.

187. STAY BONDS, 1809-18. 2 bundles.

Original bonds to stay execution on judgments pending appeal showing names of principal and sureties, amount and date of bond, condition of obligation, amount of judgment, amount to discharge judgment, signatures of principal and sureties, dated acknowledgment, and signature of clerk. Arr, alph. by

name of principal. No index. Handwritten and handwritten on ptd. forms. Aver. 1½ x 2⅓ x 7½. Clk's. off., s. room storage.

188. OLD DELIVERY BONDS ON WHICH THERE ARE NO JUDGMENTS, 1819-35. 1 bundle.

Original forfeited forthcoming bonds given to secure the amount of a debt on which judgment was disallowed by court showing information as in entry 184. Also contains:

Original fieri facias, showing information as in entry 227.

Arr. alph. by name of defendant. No index. Handwritten and handwritten on ptd. forms. 3 x 3½ x 7. Clk's. off., n. room storage.

189. REFUNDING BONDS, 1845-85. 1 bundle (labeled by contained letters of alphabet).

Original bonds given by heirs in order to secure payment of any further obligations which might arise against estate after fiduciary has made final settlement, showing names of principal and sureties, amount and date of bond, condition of obligation, signatures of principal, sureties, and witnesses, dated acknowledgment, date recorded, and signature of clerk. Arr. alph. by first letter of surname of principal. No index. Handwritten. 4 x 4 x 9. Clk's. off., s. room storage.

190. BOND BOOK, 1897--. 12 vols. (1-10, 12, 13).

Record of bonds of county officers showing names of principal and sureties, amount, date, and terms of bond, office for which bonded, date admitted to record, and attestation of clerk. Also contains record of:

i. Fiduciary bonds, showing names of principal and surety, date, amount, and condition of bond, character of fiduciary, date recorded, and clerk's attestation.

ii. Special commissioners bonds, 1903-30, entry 191.

Arr. chron. by date recorded. Indexed alph. by first letter of surname of principal. Handwritten on ptd. forms. Aver. 300 pp. 14 x 9 x 2. Clk's. off., record vault.

191. [Special Commissioner's] BOND BOOK, 1930--. 1 vol. (11). 1903-30 in Bond Book, entry 190.

Record of bonds given by persons appointed special commissioners in suits showing names of principal and sureties, style of suit, date, amount, and condition of bond, signatures of principal and sureties, date recorded, and clerk's attestation. Arr. chron. by date recorded. Indexed alph. by name of principal. Handwritten on ptd. forms. 302 pp. 14 x 9 x 2. Clk's. off., record vault.

Pardons

192. PARDONS GRANTED BY THE GOVERNOR TO CONVICTS, 1898-1903. 1 bundle.

Copies of pardons granted by the Governor to convicts in the State Penitentiary showing date, name and number of convict, offense, length of term, conditions of pardon, signature and seal of the Governor of the Commonwealth, signature of the Secretary of the Commonwealth, agreement of convict to accept conditions of pardon, signatures of convict and witnesses, date returned and filed, and signature of clerk. Arr. chron. by date returned and

filed. No index. Handwritten on ptd. forms. ½ x 3½ x 8. Clk's. off., n. room storage.

Lunacy

193. REPORT OF COMMISSION OF LUNACY, Jan. 1901--. 3 file boxes. Title varies: Report of Commission Regarding Insane Persons. 1901-1921, 1 file box.

Original papers relating to proceedings of lunacy commissions appointed by circuit court, consisting of:

i. Certificate of discharge, showing name of patient, age, financial status, physical condition, date of discharge, and signatures of justice or judge, and physician.

ii. Complaint and petition showing name of petitioner, name of person alleged insane, date of petition, signature of petitioner, and certificate of justice of peace.

iii. Findings and adjudication of the commission showing names of patient, justice, and physicians, date, decision of commission, and signatures of justices and physicians.

iv. Inquisition held by justice of peace showing date, name of justice, names and addresses of examining physicians, name of patient, and signatures of witnesses and physicians.

v. Order of commitment showing name and location of hospital, names of justice, physicians, and patient, signature of justice, date returned to clerk's office, and signature of clerk.

vi. Warrant showing date, name of complainant, name of patient, cause of complaint, names of physicians and witnesses, signature of justice, officer's return, and signature of officer.

Arr. alph. by name of patient. No index. Handwritten and handwritten on ptd. forms, Jan. 1901-Nov. 1921; handwritten on ptd. forms, Dec. 1921--. 10 x 5 x 14. Clk's. off., record vault.

194. RECORD BOOK OF INSANE, EPILEPTIC, INEBRIATE, AND FEEBLE-MINDED PERSONS, Apr. 1924--. 1 vol. (1).

Record of proceedings and the commitment of insane, epileptic, inebriate and feeble-minded persons showing age, color, birthplace, residence, occupation, education, and name of guardian, nearest relative, or friends of patient, names of officiating judge or justice and two physicians, dates of proceedings and of commitment, and name of person or institution to which committed. Arr. alph. by first letter of surname of patient and chron. thereunder. No index. Handwritten on printed forms. 18 x 12 x 1½. Clk's. off.

Financial

195. CHANCERY FEE BOOK, 1856-1901, 1908-23. 4 vols. Title varies: Chancery Fees, 1856-1901, 2 vols.

Record of charges made by the circuit court clerk for services rendered in chancery matters showing names of plaintiff and defendant, date of service, subject of charge, and amount of fee. Arr. chron. by date fee

charged. Indexed alph. by first letter of surname of plaintiff, 1856-1901; indexed alph. by first letter of surname of plaintiff and of defendant, 1908-23. Handwritten. Aver. 400 pp. 16½ x 7⅞ x 1½. Clk's. off., s. room storage.

196. FEE BOOK, 1810-12, 1814-1925. 18 vols. Title varies: Superior Court, 1820-26, 1 vol.; untitled, 1828-41, 2 vols.; Common Law Fee Book, 1916-25, 1 vol.

Record of charges made by the circuit court clerk for services rendered by him, showing date and amount charged, and type of service rendered. Arr. chron. by date charged. Indexed alph. by first letter of surname of person charged, 1810-12, 1814-1907; 1 vol., 1820-26, not indexed. Handwritten. Aver. 304 pp. 14 x 6 x 1½. 17 vols., 1810-12, 1814-1907, 1918-25, clk's. off., n. room storage; 1 vol. 1906-25, clk's. off., record vault.

197. CLERK'S RECEIPT BOOK, 1898-1918, 1928-29, 1935-36, 5 vols. Title varies: Tax Book County Court, 1898-1910, 1 vol.; untitled, 1928-29, 1935-36, 4 vols.

A record of all money collected, or which should have been collected, kept for accounting with the Auditor of Public Accounts, showing amounts of taxes and fees on deeds, contracts, and other writings, wills and administrations, chancery suits, and actions at law, fines, forfeited recognizances, costs, sales of forfeited property, and delinquent taxes on capitation, personal property, and real estate; fees paid by others than State in criminal cases and for issuing marriage licenses; allowances, commissions, salaries, or other compensation received from county or city, and other fees not specified; fees paid by State for criminal trials, for making descriptive lists of felons and entering certificates of fines, and for reporting marriages, and all other purposes; fees charged giving amounts collected and uncollected, amounts paid for salaries, clerical help, premiums on bonds, and necessary office expenses; monthly summary of taxes and annual summary of fees by month. Arr. chron. by date of collection, 1898-1918; by type of collection and chron. thereunder by date of collection 1928-29, 1935-36. No index. Aver. 181 pp. 14 x 9 x 1. Handwritten on ptd. forms. 4 vols., 1898-1910, 1928-29, 1935-36, deputy clk's. off.; 1 vol., 1910-18, clk's. off., s. room storage.

198. LAW AND CHANCERY RECEIPTS, Jan. 1936--. 4 vols. (3 vols. 1936-39, labeled 1-3; 1 vol. 1939--, unlabeled).

Carbon copies of receipts given by circuit court clerk to persons who pay writ tax and deposit fees in common law and chancery suits showing date, number, and amount of receipt, name of payer, account credited, amount of writ tax and of deposit in chancery cause or in action at law, total amount, names of plaintiff and defendant, docket number, and signature of clerk or deputy clerk. Arr. chron. by date of receipt, with receipts numbered consecutively. No index. Handwritten on ptd. forms. Aver. 100 pp. 11 x 10½ x 1. 3 vols., 1936-39, clk's. off., n. room storage; 1 vol. 1939--, clk's. off.

199. OFFICIAL RECEIPTS, Jan. 1936--. 1 vol.

Carbon copies of official receipts for fines and costs paid showing name of office, date, number, and amount of receipt, name of payer and of account credited, and signature of clerk. Arr. chron. by date issued, with receipts numbered consecutively. No index. Handwritten on ptd. forms. 100 pp. 11 x 10½ x ½. Clk's. off.

200. VIRGINIA FINES AND COSTS, 1908-20, 1922-35. 10 vols. Title varies: Receipts for fines, Apr. 1908-Jan. 1913, Mar. 1913-Jan. 1917, Apr. 1918-June 1920.
Stubs of receipts given by clerk or other collecting officer for fines and costs paid showing date, number, and amount of receipt, name of person fined, name of person making payment, signatures of person receiving receipt and of witness if person cannot write. Arr. chron. by date issued, with stubs numbered consecutively. No index. Handwritten on ptd. forms. Aver. 50 pp. 11½ x 4½ x ⅛. Clk's. off., n. room storage.

201. [STATEMENT OF COSTS OF PROSECUTION], May 1888-May 1923. 1 vol. (2).
Record of costs in cases tried by justices of the peace showing name of defendant, offense charged, date of trial, verdict, term of imprisonment or amount of fine if convicted, name of justice and of constable, amount of fees due each, name of prosecutor liable for costs, names of Commonwealth witnesses, amount of fees due each witness, amount of clerk's fees, total costs, whether fine and costs paid to justice, date justice paid fine and costs to clerk, and date process issued by clerk. Arr. chron. by date of trial. No index. Handwritten on ptd. forms. 399 pp. 18 x 14 x 3. Deputy clk's. off.

202. PLAIN RECEIPTS, 1936--. 18 vols. (5 vols., 1936-37, 1-5; 11 vols., 1937-39, labeled by contained receipt nos.; 2 vols., 1939--, unlabeled).
Carbon copies of receipts issued by circuit court clerk to persons who pay for general services rendered by him showing date, number, and amount of receipt, name of payer, kind of service rendered, account credited, and signature of clerk or deputy clerk. Arr. chron. by date issued with receipts numbered consecutively. No index. Handwritten on ptd. forms. Aver. 100 pp. 11 x 10½ x ½. Clk's. off., n. room storage.

203. DEED RECEIPTS, 1936--. 15 vols. (6 vols., 1936-37, labeled 1-6; 9 vols., 1937--, labeled 1-9).
Carbon copies of receipts issued by circuit court clerk to persons who pay fees for recording deeds showing date, number, and amount of receipt, name of payer and of account credited, names of grantor and grantee, description of property, amount of consideration, kind of conveyance, time of recordation, amounts of tax, transfer and clerk's fees, revenue stamp, and fee for plat, total amount, deed number, and signature of clerk. Arr. chron. by date issued, with receipts numbered consecutively. No index. Handwritten on ptd. forms. Aver. 100 pp. 11 x 10½ x ½. Clk's. off., n. room storage.

204. DELINQUENT RECEIPTS, 1936--. 3 vols.
Copies of circuit court clerk's receipts for delinquent land taxes paid showing name of payer, page and line in land book, year for which delinquent, description of land, amount of penalty and of interest, total amount, account number, redemption fee, receipt number, and signature of clerk or deputy clerk. Arr. chron. by date issued, with receipts numbered consecutively. No index. Handwritten on ptd. forms. Aver. 100 pp. 11 x 10½ x ⅛. 1 vol., 1936-38, clk's. off., n. room storage; 2 vols., 1938--, clk's. off., record vault.

205. [DELINQUENT TAX RECEIPTS], Jan.-Aug. 1934. 1 vol.
Stubs of receipts for money paid clerk for redemption of real estate previously sold the Commonwealth for nonpayment of taxes showing name

of commissioner and of person redeeming land, district, tax year, description of land, date interest began, amounts of tax, penalty, and interest, total of tax, penalty, and interest, amount of redemption fee, date and total amount of receipt, and signature of clerk. Arr. chron. by date of receipt. No index. Handwritten on ptd. forms. 83 pp. 13 x 4 x $\frac{1}{2}$. Clk's. off., s. room storage.

206. CLASSIFICATION OF REVENUES, July 1936--. 1 vol.
Record of the monthly classification of revenues collected by clerk.

i. Classification of clerk's fees showing month, date of collection, total, and amounts collected on deeds, wills and administrations, chancery causes, actions at law, criminal cases, land redemptions, recording lands sold and lands delinquent, State revenues, hunting and fishing licenses, marriage licenses issued, making descriptive lists of criminals, reporting marriages and divorces, preparing and printing voting lists, collections for commissioner of revenue, and miscellaneous fees.

ii. Classification of local revenues showing month, date of collection, and total amounts collected on local fines, costs, commonwealth attorney's fees, transfer fees, land redemption, other revenue, town fines and costs, town taxes, and other town revenue.

iii. Classification of State revenues showing month, date of collection, and total amounts collected on deeds, wills and administrations, chancery causes, actions at law, fines or forfeited recognizances, costs, sale of forfeited property, hunting and fishing licenses, marriage licenses, land redemption with penalty, interest, and commonwealth attorney's fees.

Arr. by subject, and chron. thereunder by date of entry. No index. Handwritten on ptd. forms. 150 pp. 14 x 11 x 1. Deputy clk's. off.

207. RECEIPTS AND DISBURSEMENTS, July 1936--. 1 vol.
Circuit court clerk's record of receipts showing date, amount received, docket or deed number, collections for State, city, or county, clerk's fees, revenue stamps, and other collections; and disbursements showing date, amount deposited or paid over counter, bank accounts with name of bank, amounts of deposits and checks, cash voucher deposit or check number, and name of payee; other collections disbursed with description and amount. Arr. by receipts and disbursements, and chron. thereunder by date of transaction. No index. Handwritten on ptd. forms. 100 pp. 17 x 11 x 1. Deputy clk's. off.

208. [GENERAL LEDGER], 1937--. 1 vol.
Circuit court clerk's record of running accounts classified as cash in office, cash in bank, Commonwealth of Virginia, county, clerk's fees, revenue stamp, collections for others, deposits in chancery suits and law suits, and other accounts, showing for each date, description, posting reference, debits, credits, and balances. Also contains:
Journal, showing date, description, posting reference, debits, credits, and balance.
Arr. by subject of account and chron. thereunder by date of entry. No index. Handwritten on ptd. forms. 120 pp. 12 x 11 x 1$\frac{1}{2}$. Deputy clk's. off.

209. AUDITOR'S RECEIPTS, 1830-35. 1 bundle.
Original receipts to the clerk from the Auditor of Public Accounts for tax collected on law processes showing date and amount of receipt, name of clerk from whom money received, purpose and year of payment, and signature of auditor. Arr. chron. by date of receipt. No index. Handwritten on ptd. forms. 3 x 1 x 8. Clk's. off., n. room storage.

Miscellaneous

210. LETTERS, VOUCHERS, ETC., 1783, 1809-26. 1 bundle.
Miscellaneous papers relative to court matters, including:

i. Copy of report of division of slaves, 1825, showing total number of slaves, name and value of each slave granted to each person, and clerk's attestation.
ii. Copies of vouchers, 1826, showing date, amount, and purpose of allowance, and name of payee.
iii. Copy of will, 1783, showing information as in entry 169.
iv. Correspondence, 1812-14, of clerk with attorneys and others.
v. Deed of bargain and sale, 1811, showing information as in entry 35.
vi. List of fines imposed by circuit court, 1819, showing months covered by report, name of defendant, amount of each fine, total amount of all fines covered by report, date filed, and clerk's attestation.
vii. List of licenses issued to keepers of ordinaries and houses of private entertainment, 1809-26, showing license year, name of licensee, date of license, amount of license tax, total amount on all licenses, date filed, and attestation of clerk.

Arr. chron. by date filed. No index. Handwritten and handwritten on ptd. forms. 3 x 3 x 8. Clk's. off., n. room storage.

211. WILLS, BONDS &C., CIRCUIT COURT [Miscellaneous Papers], 1789-1881. 1 bundle.
Miscellaneous papers coming under the jurisdiction of the circuit court, including:

i. Accounts current, 1819-81, showing information as in entry 173.
ii. Deeds of bargain and sale, 1800-1881, showing information as in entry 35.
iii. Fiduciary bonds, 1789-1881, showing information as in entry 190.
iv. Official bonds, 1800-1881, showing information as in entry 184.
v. Partly proved deeds of bargain and sale not recorded, 1869-78, showing date of deed, names of grantor and grantee, amount of consideration, quantity and description of property, signature of grantor, and term of court at which partly proved.
vi. Wills, 1789-1881, showing information as in entry 173.

Arr. chron. by term of court. No index. Handwritten and handwritten on ptd. forms. 3½ x 4 x 9. Clk's. off., n. room storage.

212. BONDS, WILLS &C, CIRCUIT COURT, 1869, 1871-1904. 1 file box.
Miscellaneous papers relative to estates of deceased persons, including:

i. Accounts of sales, 1888, showing information as in entry 35.
ii. Copies of wills, 1872, 1880, showing information as in entry 169.
iii. Fiduciary bonds, 1880, 1884-90, showing information as in entry 190.

iv. Inventories and appraisements of estates, 1888, showing information as in entry 36.

v. Officers' bonds, 1869, 1885, 1887, 1903-4, showing information as in entry 184.

vi. Receivers' bonds, 1876, 1886-96, showing names of principal and surety, date and amount of bond, condition of obligation, names of plaintiff and defendant in suit, signatures of principal and surety, dated acknowledgement, signature of clerk, and place recorded.

vii. Special commissioners' bonds, 1871-1903, showing information as in entry 191.

viii. Trustees' bonds, 1886-87, 1889-1902, showing names of principal and surety, date and amount of bond, condition of obligation, names of plaintiff and defendant in suit, signatures of principal and surety, dated acknowledgment, signature of clerk, and place recorded.

Arr. alph. by name of principal or of deceased. No index. Handwritten and handwritten on ptd. forms. 10 x 5 x 14. Clk's. off.

213. OATHS OF SCHOOL TRUSTEES [Officers' Oaths and Miscellaneous Papers], 1904-13. 1 file box.

Miscellaneous papers filed in clerk's office consisting of:

i. Affidavits to mark deeds of trust satisfied, Feb. 1906-Jan. 1907, showing name of grantor, name of trustee, date of deed of trust, place recorded, amount of note, date due, signature of grantor, signature and acknowledgment of notary public, date of affidavit, date filed, and signature of clerk.

ii. Officers' oaths, 1904-7, showing name of officer, office, purpose and date of oath, signature of officer, and clerk's attestation.

iii. Reports of corporations, showing name of corporation, date of meeting, names of directors and other officers, location of home office, kind of business, amount of authorized capital, amount of stock issued and outstanding, addresses and terms of office of officers and directors, date of next annual meeting of stockholders, signatures of president and secretary of corporation, date filed, and signature of clerk of the court.

Arr. chron. by date filed. No index. Handwritten and handwritten and typed on ptd. forms. 10 x 5 x 14. Clk's. off.

214. SCHEDULES DELIVERED IN BY INSOLVENT DEBTORS, SUPERIOR COURT, 1820-51. 1 bundle (1).

Original oaths of insolvency made in circuit court showing date, name of debtor, list of personal property, amount of debt, date returnable, signature of debtor, certificate of justice of peace, date returned, and signature of clerk. Also contains:

Orders for release of persons imprisoned for debt, showing date of order, name of debtor, and date and conditions of order.

Arr. chron. by date of oath. No index. Handwritten. $3\frac{1}{2}$ x $3\frac{1}{2}$ x 8. Clk's. off., n. room storage.

215. DEPARTMENT OF COMMERCE AND LABOR DIVISION OF NATURALIZATION RECORD OF DECLARATION OF INTENTION, June 1907-Apr. 1911. 1 vol.

Original declarations of intention to become naturalized citizens showing State, county, and court, name, age, and occupation of declarant, height,

weight, color of hair and of eyes, and other visible identifying marks, date and place of birth, present residence, from where emigrated, name of vessel, last foreign residence, date of arrival in this country, signature of declarant, date recorded, and clerk's attestation. Also contains:

Order from the judge of the circuit court that declarations of intention and petitions for naturalization in this court be discontinued, date of order, and signature by judge.

Arr. chron. by date recorded. No index. Handwritten on ptd. forms. 100 pp. 14 x 8½ x 1. Clk's. off., record vault.

216. [RECEIPT FOR COURT PAPERS], Oct. 1914-Mar. 1916. 1 vol. Clerk's record of papers removed by attorneys from his office for study showing names of plaintiff and defendant, name of person removing papers, date papers removed, and date returned. Arr. chron. by date removed. Indexed alph. by first letter of surname of plaintiff. Handwritten on ptd. forms. 248 pp. 16 x 16½ x 1½. Clk's. off., s. room storage.

IV. COUNTY COURT

Although Brunswick County was formed in 1720, 12 years were to pass before it was actually organized. On April 22, 1732, the commission for holding the first court was issued, and probably the court met in May of this year.[1]

An act of 1870 replaced the many justices of the county court by one judge in a county, but the judicial functions of some counties were placed under the jurisdiction of a judge who held alternate sessions in two or more counties. Brunswick County is not, however, joined with another county.[2]

To describe the records of the county court in detail would be to repeat in large part the essay on the circuit court. Before 1870, also, the county court exercised most of the powers now granted to the board of supervisors. It is notable that the county court should have retained as much of its old administrative authority as it did up to the date on which it was abolished in 1904.[3]

Case Papers

217. OLD CHANCERY SUITS REFERRED, 1817-27. 2 bundles (labeled by contained letters of alphabet).
Chancery papers referred by county court to commissioners in chancery for settlement showing names of plaintiff, defendant, and attorneys, style of suit, cause of action, date filed, and signature of clerk. Arr. alph. by first letter of surname of plaintiff. No index. Handwritten and handwritten on ptd. forms. Aver. $3\frac{1}{2}$ x 4 x 8. Clk's. off., n. room storage.

218. CHANCERY SUITS DISMISSED, 1817-19. 3 bundles (labeled by contained letters of alphabet).
Original papers and related correspondence in chancery suits dismissed in county court showing names of plaintiff, defendant, and attorneys, cause of action, date filed, and signature of clerk. Arr. alph. by name of plaintiff. No index. Handwritten and handwritten on ptd. forms. Aver. 4 x 4 x 8. Clk's. off., n. room storage.

219. FRIENDLY SUITS, COUNTY COURT, 1807-32. 3 bundles (labeled by contained letters of alphabet). Title varies: Old Friendly

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1. See Historical Sketch. For general provisions relating to this agency in Virginia as a whole, see essay on the county court in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.
2. Const. 1869, art. 6, sec. 13; Code 1873, p. 1028 (Brunswick forms the twelfth district).
3. See previously published inventories.

Suits in Chancery - No Reports Returned, 1807-25, 1 bundle. Bills and answers in friendly suits, wherein commissioners were appointed to sell property left by a deceased person and divide the proceeds among the proper heirs, but on which no reports have been made by the commissioners, showing names of plaintiff and defendant, names of attorneys, cause of suit, disposition of case, and date papers filed. Arr. alph. by first letter of surname of plaintiff. No index. Handwritten. Aver. 2½ x 3 x 7. Clk's. off., n. room storage.

220. CHANCERY RULES COUNTY COURT, 1828-41. 2 bundles (1-2). Original papers filed in chancery cases disposed of at rules showing names of plaintiff and defendant, rule dates, name of attorney for plaintiff, signature of clerk, date of execution, to whom execution delivered, signature of sheriff, cause of action, term of court, amount of costs, disposition of case, signature of attorney for plaintiff, and date filed. Arr. chron. by date filed. No index. Handwritten. Aver. 8 x 3 x 3. Clk's. off., n. room storage.

221. OLD NOTICES DISCONTINUED FOR WANT OF PROSECUTION, 1793-1817, 1829-34. 2 bundles. Title varies: Notices Dead for Want of Continuance, 1793-1817, 1 bundle.
Original notices of actions in chancery discontinued for want of prosecution showing name of plaintiff and of defendant, purpose of action, term of court, signature of clerk, officer's return, signature of officer. Arr. alph. by first letter of surname of plaintiff. No index. Handwritten and handwritten on ptd. forms. Aver. 1 x 3½ x 8. Clk's. off., s. room storage.

222. OLD CHANCERY CAUSES COUNTY COURT NOT DECIDED, 1841-65. 8 bundles (labeled by contained letters of alphabet). Title varies: Chancery Causes Undecided in Which No Decrees Have Been Rendered Since 1860, County Court, 1841-60, 5 bundles.
Original papers and related correspondence, filed in chancery causes upon which no decrees have been rendered, concerning wills and administrations, divorces, insane persons, minors, and other equity matters, showing name of plaintiff and of defendant, names of attorneys, cause of action, date filed, and signature of clerk. Arr. alph. by first letter of surname of plaintiff. No index. Handwritten and handwritten on ptd. forms. Aver. 3 x 3 x 8. Clk's. off., s. room storage.

223. COPIES OF RECORDS, 1784-1816. 5 bundles (labeled by contained letters of alphabet).
Transcripts of proceedings in chancery suits, compiled to accompany appeal to higher court, showing style of suit, names of plaintiff and defendant, cause of action, proceedings, names of attorneys, and signature of clerk. Arr. alph. by first letter of surname of plaintiff. No index. Handwritten. Aver. 3 x 3½ x 8. Clk's. off., n. room storage.

224. INDICTMENTS AGAINST PARTIES WHO ARE OUT OF THIS COUNTY, AND STILL ON DOCKET FOR TRIAL, 1892-1903. 1 bundle.
Original warrants against parties who were not apprehended showing date, name of plaintiff and of defendant, cause of complaint, amount of debt or damages and of costs, officer's return with signature, date returned and filed, and signature of clerk. Arr. chron. by date filed. No

index. Handwritten and typed and handwritten on ptd. forms. 1 x 4 x 9. Clk's. off., n. room storage.

225. CAPIAS [County Court], 1812. 1 bundle.
Original capiases issued against persons ordering them to appear before county court to answer indictments, showing name of person, date to appear, offense, date capias issued, signature of clerk, date of execution of capias, signature of sheriff, and term of court. Arr. chron. by term of court. No index. Handwritten and handwritten on ptd. forms. $3\frac{1}{2}$ x 4 x 7. Clk's. off., n. room storage.

226. REPLEVIN BONDS, 1769-96. 4 bundles (labeled by contained letters of alphabet).
Original bonds given in order to recover possession of personal property levied on or distrained, showing names of principal and sureties, amount and date of bond, condition of obligation, signatures of principal, sureties, and witnesses, date of acknowledgment, signature of clerk, and place recorded. Arr. alph. by name of principal. No index. Handwritten and handwritten on ptd. forms. Aver. 3 x 4 x 7. Clk's. off., s. room storage.

227. BONDS ON WHICH NOTICES HAVE NOT BEEN GIVEN, 1803-15. 1 bundle.
Original forthcoming bonds which were forfeited in order to procure a hearing in county court and on which no further action was taken showing names of principal (defendant) and surety, date and amount of bond, condition of obligation, signatures of principal, surety, and witnesses, and clerk's attestation. Also contains:

Original fiori facias, showing names of plaintiff and defendant, amount of debt and of costs, date to appear in court, signature of clerk, amount due to satisfy execution, and officer's return.

Arr. alph. by first letter of surname of defendant. No index. Handwritten and handwritten on ptd. forms. $1\frac{1}{2}$ x $2\frac{1}{2}$ x 7. Clk's. off., n. room storage.

228. RECOGNIZANCE TO KEEP PEACE, 1851-85. 2 bundles (labeled by contained letters of alphabet).
Peace recognizances showing date, names of plaintiff and defendant, amount and condition of recognizance, signature of justice of peace, and date returned. Also contains:

Peace warrants, showing date, names of plaintiff and defendant, cause, signature of justice, date warrant executed, signature of constable, amount of costs, disposition of case, and signature of justice of peace.

Arr. chron. by date returned. No index. Handwritten and handwritten on ptd. forms. Aver. 3 x 4 x 8. Clk's. off., n. room storage.

229. SCHEDULES, COUNTY COURT, 1822-50. 3 bundles (1-3).
Original oaths of insolvency made in county court, showing information as in entry 214. Also contains:

Orders for release of persons imprisoned for debt, showing information as in entry 214.

Arr. chron. by date of oath. No index. Handwritten. Aver. $2\frac{1}{2}$ x 3 x 7. Clk's. off., n. room storage.

For circuit court oaths and orders, see entry 214.

230. SPA'S [Subpenas], 1790-1844. 72 bundles (labeled by contained letters of alphabet). Title varies: Subpoenas Witnesses, 1790-1828, 53 bundles; Subpoenas, 1829-32, 10 bundles.
Original subpenas issued for appearance of witnesses on behalf of defendants in cases tried in county court showing names of plaintiff, defendant, and witness, term of court, style of case, signature of clerk, date subpena served, and signature of sheriff. Arr. alph. by name of plaintiff. No index. Handwritten and handwritten on ptd. forms. Aver. 2 x 3 x 5. Clk's. off., s. room storage.

231. ORDERS ATTENDANCE, 1800-1815. 2 bundles (labeled by contained letters of alphabet).
Copies of county court orders for defendant in suit to pay a specified sum to a person serving as witness in his behalf showing court term, name of witness and of defendant, amount ordered to be paid, and attested signature of clerk. Arr. alph. by name of witness. No index. Handwritten. Aver. $2\frac{1}{2}$ x 3 x 5. Clk's. off., n. room storage.

232. INJUNCTIONS, Feb.-Dec. 1817. 1 bundle.
Original injunctions granted in county court showing names of complainant and defendant, date granted, cause of complaint, term of court, signature of clerk or justice of peace before whom oath made, and date returned to clerk's office. Arr. chron. by date returned. No index. Handwritten. 2 x 2 x 6. Clk's. off., s. room storage.

233. COPIES OF RECORDS &C. [Miscellaneous], 1763-1817. 1 bundle.
Copies of miscellaneous county court papers including:

i. Accounts current, 1817, showing information as in entry 173.
ii. Bonds of county officers, 1795-1814, showing information as in entry 184.
iii. Court order appointing road surveyor, 1818, showing name of appointee, date, where road begins and ends, and signature of clerk.
iv. Court orders to commissioners in chancery to settle administrators' accounts and make report to county court, 1818, showing date, names of deceased and administrator, purpose of order, and signature of clerk.
v. Deeds of bargain and sale, 1763, 1805, showing information as in entry 35.
vi. Deeds of partition of land, 1814, showing names of persons concerned, quantity and description of land, signatures of persons concerned, date proved and ordered recorded, and signature of clerk.
vii. Deeds of trust, 1804-6, showing information as in entry 46.
viii. Inventories and appraisements, 1789, showing information as in entry 178.
ix. Judgments, 1809-17, showing information as in entry 150.
x. Suits in chancery, 1809-17, showing names of plaintiffs and defendants, cause of suit, names of attorneys, and signature of clerk.
xi. Transcripts of proceedings suits, 1809-17, showing names of plaintiff and defendant, name of court, cause of suit, names of attorneys, amount of debt and costs, rate of interest, date interest starts, by whom execution to be

discharged, officer's return on execution, and signature of clerk.

xii. Wills, 1767-1812, showing information as in entry 169.

Arr. chron. by date filed. No index. Handwritten. 4½ x 3½ x 8. Clk's. off., n. room storage.

234. OLD PETITIONS ETC., COUNTY COURT [Miscellaneous], 1862-85. 1 bundle.

Miscellaneous county court papers including:

i. Application for leave to establish a road, 1862-85, showing date of application, name of applicant, location of beginning and of end of proposed road, court term at which application made, court order for specified persons to view route of proposed road and make report to court, and signature of clerk.

ii. Attachment bonds, 1862-85, showing names of principal and sureties, amount and date of bond, condition of obligation, attested signatures of principal and sureties, date acknowledged and ordered to be recorded, and clerk's attestation.

iii. Petition to county court to build a bridge, 1862-85, showing name of river to be bridged, signatures of petitioners, date petition returned and filed, and signature of clerk.

iv. Subpenas for Commonwealth witnesses, 1862-85, showing names of persons to whom issued, style and nature of case, date to appear before county court, term of court, and signature of clerk.

v. Subpenas for witnesses to prove will, 1862-85, showing name of person for whom issued, date to appear before court, date subpena served, term of court, and signature of clerk and of sheriff serving.

vi. Summons to execute a new bond, 1862-85, showing names of persons to whom summons issued, date to appear before court, and signature of clerk.

Arr. chron. by term of court. No index. Handwritten and handwritten on ptd. forms. 3 x 3 x 9. Clk's. off., s. room storage.

235. OLD COUNTY COURT PAPERS, TAX NOT PAID ON APPEAL, 1885-1900. 1 bundle.

Miscellaneous county court papers including:

i. Bonds, 1885, 1887, 1892, showing names of principal and surety, date and amount of bond, condition of obligation, and signatures of principal and surety.

ii. Capias, June-July 1898, showing names of plaintiff and defendant, cause, date, signature of clerk, and sheriff's return.

iii. Civil warrants, Oct. 1892-Jan. 1894; Aug. 1897-July 1898, showing names of officer, complainant, and defendant, date of warrant, date and place to appear, amount of debt, names of attorneys, signature of issuing officer, date warrant served, signature of serving officer, date filed, and signature of clerk.

iv. Indictment, June 1896, showing names of complainant and defendant, reason for complaint, names of witnesses for the Commonwealth, date filed and signature of clerk.

v. Subpenas for Commonwealth witnesses, Aug. 1900, showing name of witness, date to appear, name of defendant, and signature of clerk.

vi. Summons to answer indictment, June 1898, showing date of summons, name of defendant, date to appear in court, cause of indictment, signature of clerk, sheriff's return, and date filed.

Arr. chron. by date filed. No index. Handwritten and handwritten on ptd. forms. 1 x 4 x 9. Clk's. off., n. room storage.

Proceedings and Dockets

236. MINUTES, COUNTY COURT, 1803, 1807-10, 1812-14, 1817-29, 1835-42, 1848-52. 8 vols. Title varies: untitled, 1803, 1807-10, 1812-14, 1820-29, 1835-42; Record, 1817-20.

Rough minutes of administrative and judicial proceedings and orders of the county court showing in brief form information as in entry 237. Arr. chron. by term of court. No index. Handwritten. Aver. 300 pp. 13 x 8 x 2. 7 vols., 1803, 1807-10, 1812-14, 1817-29, 1835-42, clk's. off., n. room storage; 1 vol. 1848-52, clk's. off.

237. ORDER BOOK, COUNTY COURT, 1732-42, 1745-60, 1765-1904. 50 vols. (1-50). Title varies: Orders, 1753-56, 1868-86, 5 vols.

Record of proceedings of the county court at regular sessions and in vacation showing term of court, place of court, signature of presiding judge, and decisions of the court regarding laying the county levy, exempting persons from payment of levies, allowances to witnesses and jurors and for other services rendered the county, insolvents, tithes, cases tried, exemptions from military duty, paupers, elections, appointment and qualification of fiduciaries and county officers, adjudging the ages of slaves, registration of free Negroes, appraisal of estates, binding out orphans, admitting to record cattle brands, deeds, wills, inventories and appraisements, and fiduciary accounts, laying off prison bounds, repairs to prison and courthouse, proposed roads, licenses to retail goods, to keep ordinaries, and to practice law, and other matters coming under the jurisdiction of the court. Also contains: Execution docket, 1757-59, entry 247; Deeds, wills &c., 1781-83, entry 36; Free Negro register, 1850-64, entry 266. Arr. chron. by term of court. Indexed alph. by subject and first letter of surname of person concerned, 1732-42, 1745-51, 1864-1904; no index, 1851-64. Handwritten 1732-42, 1745-1900; handwritten and typed, 1900-1904. Aver. 500 pp. 16 x 11 x 4. Clk's. off., record vault.

238. RULE DOCKET, 1789-1809, 1817-22, 1824-40. 6 vols. (1, 6, 9; 3 vols. unlabeled). Title varies: Rule Book, 1789-1809, 4 vols.; Letter Book, 1817-22, 1 vol.

Record of proceedings at successive rules on common law and chancery cases not yet matured for entry in county court, showing date, names of plaintiff, defendant, and attorneys, kind of action, returns, and action at successive rules. Also contains: record of office judgments confirmed in county court, 1789-1809, 1817-22, 1824-40, entry 240. Rules indexed alph. by first letter of surname of plaintiff, 1789-1809; rules not indexed, 1817-22, 1824-40; office judgments not indexed,

County Court - Judgments, (239-243)
Process Book, and Executions

1789-1809, indexed alph. by first letter of surname of plaintiff, 1817-22, 1824-40. Handwritten and handwritten on hand-drawn forms. Aver. 300 pp. 15 x 10 x 2. 4 vols., 1789-1809, clk's. off., n. room storage; 2 vols., 1817-22, 1824-40, clk's. off., s. room storage.

239. DOCKET, BRUNSWICK COUNTY, 1841-1903. 3 vols. Title varies: [Issue] Docket, 1841-68, 1 vol.; Docket, Brunswick County Court, 1869-1887, 1 vol.

Docket of cases set for hearing in county court, maintained to determine the status of each case and to prepare information for the use of the judge during sessions of court, showing date, names of attorneys, names of plaintiff and defendant, nature of offense, plea, date last process issued, return on process, names of witnesses for the Commonwealth, and order of court. Also contains: office judgments, 1841-68, entry 240. Arr. chron. by term of court. No index. Handwritten on hand-drawn forms 1841-68; handwritten on ptd. forms 1869-1887; handwritten and typed on ptd. forms 1887-1903. Aver. 216 pp. 18 x 12 x 2. 1 vol. 1841-68, clk's. off., n. room storage; 2 vols., 1869-1903, clk's. off., s. room storage.

Judgments, Process Book, and Executions

240. OFFICE JUDGMENTS, 1789-1809, 1817-22, 1824-68. 1789-1809, 1817-22, 1824-40, in Rule Docket, entry 238; 1841-68 in [Issue] Docket, entry 239.

Record of office judgments confirmed in the county court showing term of court, names of attorneys, plaintiff, and defendant, date and amount of judgment, rate of interest, date interest begins, and amount judgment to be discharged by.

241. OFFICE JUDGMENTS, 1819-24, 1840-58. 2 vols. (1 vol., 1819-24, unlabeled; 1 vol., 1840-58, labeled 10).

Record of judgments rendered upon confession of defendant in office of clerk and confirmed by county court, showing information as in entry 240. Arr. chron. by date of judgment, 1819-24; chron. by term of court, 1840-58. Handwritten. Aver. 437 pp. 13 x 12 x 3. Clk's. off., n. room storage.

242. FEE BOOK, SHERIFF [Process Book], 1816-17. 1 vol.

Record of issuance and service of process in common law cases showing date of process, names of attorneys, style of suit, nature of case, amount of judgment and of bail, return day, sheriff's return, and amount of sheriff's fee. Arr. chron. by date of process. No index. Handwritten on hand-drawn forms. 300 pp. 13 x 8 x 1. Clk's off., s. room storage.

243. EXECUTIONS, COUNTY COURT, 1760-1904. 151 bundles (labeled alph.), 2 file boxes. Title varies: Executions Prior to 1780, 1760-79, 34 bundles; Executions, 1780-1833, 94 bundles; Executions Old, 1792-1801, 3 bundles.

Original executions on judgments issued by county court showing names of plaintiff, defendant, and attorneys, date of judgment, amount of judgment and of costs, amount judgment to be discharged by, date and kind of execution, to whom delivered, and signature of clerk. Arr. alph. by first letter of name of plaintiff. No index. Handwritten and handwritten

County Court - Judgments,
Process Book, and Executions (244-248)

on ptd. forms. Bundles aver. 2 x 3½ x 6; file boxes 3½ x 4 x 13. Bundles, clk's. off., s. room storage; file boxes, clk's. off., record vault.

244. EXECUTIONS RETURNED BY CONSTABLES, 1854-88. 14 bundles (labeled by contained letters of alphabet). Title varies: Executions Returned Satisfied by Constables, 1854-60, 5 bundles. Original executions issued in county court, returned marked satisfied by constables, showing names of plaintiff and defendant, date of judgment, amounts of judgment, interest, and costs, date of execution, to whom delivered, date returned, and signature of constable. Arr. alph. by first letter of surname of plaintiff. No index. Handwritten and handwritten on ptd. forms. Aver. 4 x 5 x 7. Clk's. off., s. room storage.

245. EXECUTION RETURNED "NO EFFECTS" BY CONSTABLES, 1850-60. 1 bundle (labeled by contained letters of alphabet). Original executions, issued in county court and returned unsatisfied by constables, showing names of plaintiff and defendant, date of judgment, amounts of judgment, interest, and costs, date of execution, to whom delivered, date returned, and signature of constable. Arr. alph. by first letter of surname of plaintiff. No index. Handwritten on ptd. forms. 4 x 4 x 6. Clk's. off., s. room storage.

246. EXECUTIONS WHICH WERE NOT PUT IN SHERIFF'S HANDS, 1826-28. 1 bundle (labeled by contained letters of alphabet). Original executions, issued in county court and not given to sheriff for service, showing term of court, date of execution, names of plaintiff and defendant, amount of judgment and costs, and signature of clerk. Arr. alph. by first letter of surname of plaintiff. No index. Handwritten and handwritten on ptd. forms. 2 x 2 x 4. Clk's. off., s. room storage.

247. EXECUTIONS, COUNTY COURT, 1766-1805, 1820-24, 1829-1904. 9 vols. (8 vols., 1766-1805, 1820-24, 1829-87, unlabeled; 1 vol., 1887-1904, labeled 3). Title varies: Execution Book, 1766-1796, 1820-24, 1829-87, 6 vols.; Execution Docket, 1769-1805, 2 vols. 1757-59 in Order Book, County Court, entry 237. Record of executions issued for the satisfaction of judgments rendered or recorded in the county court showing names of plaintiff and defendant, name of plaintiff's attorney, date returnable, to whom delivered, and officer's return. Arr. chron. by date of execution. No index, 1766-1805, 1820-24; indexed alph. by names of plaintiff and defendant 1829-1904. Aver. 142 pp. 10 x 8 x 1. Handwritten on hand-drawn forms, 1766-1805, 1820-24, 1829-87; handwritten on ptd. forms 1887-1904. 8 vols., 1766-1805, 1820-24, 1829-87, clk's. off., n. room storage; 1 vol., 1887-1904, clk's. off.

248. EXECUTIONS, June 1740-Nov. 1756. 3 vols. (1-3). Record of returns by sheriffs on executions issued by justices showing date issued, names of plaintiff and defendant, amount of debt or damage, amount of costs, name of issuing justice, and signature of sheriff. Arr. chron. by date issued. No index, 1740-50; indexed alph. by first letter of surname of plaintiff, 1750-56. Handwritten. Aver. 422 pp. 15 x 10 x 2. Clk's. off., s. room storage.

Commissions and Bonds

249. COMMISSIONS FOR SHERIFFS, JUSTICES ETC., 1820-65. 1 bundle. Original commissions from the Governor to county officers including sheriff, surveyor, coroner, and justice of the peace, showing name of person commissioned, date of commission, duration of office, seal of Commonwealth, and signature of Governor. Arr. chron. by date of appointment. No index. Handwritten on ptd. forms. 3 x 3 x 8. Clk's. off., n. room storage.

250. EXECUTORS' BONDS, 1760-1870. 12 bundles (labeled by contained letters of alphabet). 1870-1904 in Bonds of Executors, Administrators, Guardians, Curators &c., entry 186. 1904-- in Bonds of Officers, Commissioners &c., entry 184. Original bonds given by executors of estates showing names of principal, sureties, and decedent, amount, date, and condition of bond, signatures of principal, sureties, and witnesses, dated acknowledgment, signature of clerk, and place where recorded. Arr. alph. by first letter of surname of principal. No index. Handwritten on ptd. forms. Aver. 3 x 3 x 7½. Clk's. off., s. room storage.

251. SHERIFFS' BONDS, 1778-1896. 4 bundles (labeled by contained letters of alphabet). Title varies: Old Sheriffs' Bonds, 1778-1821, 1 bundle. Original bonds given by sheriffs showing names of principal and sureties, amount, date, and duration of bond, condition of obligation, beginning and ending dates of term of office, signatures of principal, sureties, and witnesses, date acknowledgment, and signature of clerk. Arr. alph. by first letter of surname of principal. No index. Handwritten 1778-1831; handwritten and handwritten on ptd. forms 1832-96. Aver. 5½ x 3½ x 7. Clk's. off., s. room storage.

252. CONSTABLES' BONDS, 1805-85. 1 bundle (labeled by contained letters of alphabet). Original bonds given by constables showing names of principal and sureties, amount, date, and duration of condition of obligation, duration of bond, signatures of principal, sureties, and witnesses, dated acknowledgment, and signature of clerk. Arr. alph. by first letter of surname of principal. No index. Handwritten on ptd. forms. 3 x 3 x 6. Clk's. off., s. room storage.

253. BONDS FOR OBTAINING LICENSES TO SOLEMNIZE MATRIMONY, 1789-1826. 1 bundle. Original bonds given by clergymen authorized to perform marriage ceremonies, showing names of principal and surety, amount and date of bond, condition of obligation, signatures of principal, surety, and witnesses, dated acknowledgment, signature of clerk, and where bond recorded. Arr. alph. by name of principal. No index. Handwritten. 3 x 3½ x 8. Clk's. off., s. room storage.

254. BONDS EXECUTED BY KEEPERS OF ORDINARIES AND HOUSES OF PRIVATE ENTERTAINMENT, 1792-1851, 1858-60. 9 bundles (3 bundles, 1792-1822, labeled 1-3, 6 bundles, 1820-51, 1858-60, labeled by contained letters of alphabet). Title varies:

Ordinary Keepers Bonds, 1792-1851, 7 bundles.
Original bonds given by keepers of ordinaries and houses of private entertainment, and by merchants showing names of principal and sureties, date and amount of bond, condition of obligation, signatures of principal, sureties, and witnesses, date acknowledgment, clerk's attestation, and place recorded. Arr. chron. by date of bond, 1792-1822; arr. alph. by first letter of surname of principal 1820-51, 1858-60. No index. Handwritten and handwritten on ptd. forms 1792-1822; handwritten on ptd. forms 1820-51, 1858-60. Aver. 2½ x 3 x 7. Clk's. off., s. room storage.

255. BRIDGE BONDS, 1827-57. 1 bundle (labeled by contained letters of alphabet).
Original bonds given by persons contracting to build or repair bridges showing names of principal and sureties, amount, date, and duration of bond, condition of obligation, signatures of principal, sureties, and witnesses, dated acknowledgment, date recorded, and signature of clerk. Arr. alph. by first letter of surname of principal. No index. Handwritten on ptd. forms. 5 x 4 x 8. Clk's. off., s. room storage.

Roads

256. REPORT OF SURVEYOR OF ROADS, 1876-85. 6 bundles (labeled by contained letters of alphabet).
Original reports of county road surveyors submitted to county court showing name of surveyor, number of road precinct, name of district, amount of salary received by surveyor during year, from whom received, amount expended under order of court in hire of hands, teams, plows, and for placing and keeping signboards, amount expended in repairing roads during past year, manner in which expended, amount on hand unexpended, number of days and of hands worked on roads during past year, date report submitted, signature of surveyor, date approved, and certification of justice of the peace. Arr. alph. by name of surveyor, 1876, 1879-81; arr. chron. by year and alph. thereunder by name of surveyor, 1877-78, 1882-85. No index. Handwritten on ptd. forms. Aver. 3 x 4 x 8½. Clk's. off., s. room storage.

257. ORDERS APPOINTING ROAD SURVEYORS, 1826-93. 5 bundles (labeled by contained letters of alphabet). Title varies: Orders Appointing Surveyor of Roads, 1826-60, 3 bundles.
Notices of appointment of road surveyors by county court, returned to court by sheriff after he has notified appointee, showing name of appointee, date of appointment, boundaries of roads, date of order, signature of clerk, names of laborers assigned to work on roads, and signature of sheriff serving notice. Arr. alph. by name of surveyor. No index. Handwritten 1826-40; handwritten on ptd. forms 1840-93. Aver. 3 x 4 x 7. Clk's. off., s. room storage.

Financial

258. COUNTY CLAIMS ALLOWED, 1780-1809, 1821-25, 1827-64, 1866-69. 48 bundles. Title varies: Claims Allowed in County

Levy, 1827-28, 2 bundles; County Claims, 1829-42, 1848-50, 17 bundles; Claims Allowed, 1843-47, 1851-64, 19 bundles. Original claims against the county, presented to and allowed by the county court, for services rendered, showing date and amount of claim, name of claimant, service rendered, fund against which claim is allowed, signature of presiding judge, date approved, and signature of clerk of county court. Arr. chron. by date approved. No index. Handwritten. Aver. 3½ x 4 x 7. Clk's. off., n. room storage.

259. [County Court] FEE BOOK, 1771-77, 1783-85, 1790-99, 1801-9, 1823-24, 1833-1904. 24 vols.
Record of charges made by the county court clerk for services rendered by him showing date charged, name of person charged, purpose, and amount of fee. Arr. chron. by date fee charged. Indexed alph. by first letter of surname of person charged with fee, 1771-77, 1785, 1790-99, 1801-9, 1823-24, 1833-1904; no index 1783-84, 1804-5, 1807. Handwritten. Aver. 200 pp. 16 x 6½ x 1. 16 vols., 1771-77, 1783-85, 1790-99, 1801-9, clk's. off., n. room storage; 8 vols., 1823-1904, clk's. off., record vault.

260. SHERIFFS' RECEIPTS, 1838-50. 2 bundles.
Receipts given by sheriff when collecting the tax imposed on tavern, ordinary, and peddler, and other licenses, showing date and amount of receipt, name of payer, purpose for which money paid, and signature of sheriff. Arr. chron. by year. No index. Handwritten. Aver. 3 x 3 x 6. Clk's. off., n. room storage.

261. ACCOUNTS OF THE COLLECTORS OF THE COUNTY LEVY, 1800-1824. 1 bundle.
Original accounts of the collectors of the county levy showing amount of collections, year for which collected, date, number of tithables, amount collected from each, total amount collected, and amount due county; and disbursements, with name of person to whom disbursed, purpose, amount and total amount of disbursements; amount of balance due county, certificate of clerk, and date returned, Arr. chron. by date returned. No index. Handwritten on hand-drawn forms. 1½ x 3 x 8. Clk's. off., storage.

262. ORDERS FOR COUNTY CLAIMS, 1823-31. 1 bundle
Requests from individuals to clerk of county court that money due them by the court in payment of services rendered be sent by bearer of request, showing date of request, name of clerk, service rendered, name of person to whom money is to be given, and signature of person making request. Arr. chron. by year. No index. Handwritten. 2½ x 4 x 6. Clk's. off., n. room storage.

Miscellaneous

263. WITNESSES ATTENDANCE, BRUNSWICK COUNTY COURT, 1807-1904. 3 vols. Title varies: Witnesses for the Commonwealth, County Court, 1807-49, 1 vol.; Witness Attendance for the Commonwealth, County Court, 1850-93, 1 vol.
Record of witnesses for Commonwealth in cases tried in county court

showing date, style of suit, name of each witness, number days attending court, number miles traveled, amount for ferriage, and total amount allowed. Arr. chron. by term of court. No index. Handwritten on hand-drawn forms. Aver. 273 pp. 13 x 11 x 1. Clk's. off., n. room storage.

264. PROCEEDINGS, OVERSEERS OF POOR, 1824-70. 1 bundle.
Miscellaneous records of overseers of the poor, including:

i. Copy of annual report on proceedings of the board of overseers, showing date and place of meeting, names of members present, orders of the board, signature of clerk of board, and signature of county court clerk.

ii. Election poll for overseer of the poor, 1824-36, showing date of election, name of parish, names of voters and candidates, number of votes cast for each candidate, signature of commissioner, date returned, and signature of clerk.

iii. Lists of persons in poorhouse, showing name and age of each person.

iv. Report on assistance given, 1852-70, showing amount received from various sources, amount disbursed, names of persons in poorhouse, total number of white and of colored persons, length of time each remained and how employed, names of persons assisted not in poorhouse, total number of white and of colored persons, length of time assistance given to each, amount of incidental expenses, date returned, and signature of clerk of board of overseers of the poor.

Arr. chron. by year. No index. Handwritten and handwritten on hand-drawn forms. 3 x 3 x 8. Clk's. off., s. room storage.

265. CONTRACTS WITH FREEDMEN, RETURNED BY AGENT OF FREEDMEN'S BUREAU, 1866-68. 2 bundles (labeled by contained letters of alphabet).
Papers relative to binding out orphaned minors to responsible persons, to learn a trade, consisting of:

i. Contracts, showing name of guardian, name and age of apprentice, name of person to whom bound, amount of remuneration to be awarded apprentice, and attested signatures of guardian and person to whom bound.

ii. Indemnity bonds, showing names of principal and surety, date, amount, and condition of bond, name and age of apprentice, and signatures of principal and surety.

Arr. alph. by first letter of surname of principal. No index. Handwritten, and handwritten on ptd. forms. Aver. $2\frac{1}{2}$ x $3\frac{1}{2}$ x 9. Clk's.off., n. room storage.

266. [REGISTER OF FREE NEGROES], Aug. 1820-May 1850. 1 vol.
Nov. 1803-Feb. 1811 in Returns of Processioning, entry 42; 1850-54, in Order Book, County Court, entry 237.
Record of free Negroes permitted to reside in State in which identification cards required by law were issued, showing date of registration, name of Negro, description, whether emancipated or born free, identification number, date registered, and clerk's attestation. Arr. chron. by date recorded. No. index. Handwritten. 300 pp. 13 x 8 x 1. Clk's. off., s. room storage.

V. COMMONWEALTH'S ATTORNEY

The statute providing for the appointment of the commonwealth's attorney was passed in 1788.[1] The precedent for this office is found in Virginia records as early as 1643 which refer to persons appointed by the Attorney General in several counties to prosecute for the crown.[2] At present (1942), the commonwealth's attorney in each county is elected by popular vote for a term of 4 years.[3]

As county prosecutor, the commonwealth's attorney originates many records. In Brunswick County he does not retain his records but immediately turns them over to the clerk of the court before which he acts as prosecutor. The clerk then files them with the case papers which constitute archives of the court.[4]

267. [MISCELLANEOUS RECORDS], 1932--. 1 file drawer.
Miscellaneous records of commonwealth's attorney include:

i. Copies of civil and criminal dockets, showing name of attorney for plaintiff and for defendant, names of plaintiff and defendant, offense charged, and disposition of case.

ii. Copies of indictment, showing term of court, names of plaintiff and defendant, offense charged, date of offense, names of witnesses, date indicted, and disposition of case.

iii. Correspondence relative to cases and to alcoholic beverage licenses issued.

iv. Summary of proceedings of circuit court, showing term of court, names of grand jurors, number of cases disposed of, names of defendant, attorneys, and witnesses in each case, types of cases, and disposition of each case.

Arr. chron. by term of court and date of correspondence. No index. Typed and typed on ptd. forms. $11\frac{1}{4}$ x $17\frac{1}{2}$ x 25. Off. of com. atty.

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1. Hening, Statutes, XII, 730, 758. For general provisions relating to this agency in Virginia as a whole, see essay on the commonwealth's attorney in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.
2. Bruce, Institutional History, I, 570-571.
3. Code 1936, sec. 123.
4. See essays and entries of the circuit court and the county court.

(Next entry 268, p. 141)

VI. TRIAL JUSTICE

A justice to hold a juvenile and domestic relations court in Brunswick County was appointed by the judge of the circuit court, July 19, 1922, for a term of 6 years beginning on that day, and this forerunner of the trial justice took office on the day on which he was appointed.[1] On June 19, 1934, the judge of the circuit court of Brunswick County appointed a trial justice, who qualified on this same day.[2]

The trial justice is required to keep a docket on a form prescribed and supplied by the State and approved by the Auditor of Public Accounts. This docket contains the full record of all causes which came or were prosecuted before him. It also contains a record of their final disposition and an account of all fines and costs imposed.[3]

In Brunswick County there are separate dockets for civil cases pending, civil cases ended, criminal cases pending, the record of criminal cases disposed of, criminal cases ended, ended cases of county ordinance violations, juvenile and domestic relations cases, and civil judgments. Civil judgments have a separate index. The juvenile and domestic relations docket includes a docket inherited from the court established under an act of 1922. At that time the form was prescribed by the State Board of Public Welfare, and the book was directed to remain in the office of the judge of the court.[4] When, under acts of 1934 and 1936, all original papers were ordered to be returned to the circuit court, the only juvenile and domestic relations record left in the court of the trial justice was the permanent order book. The juvenile and domestic relations docket is the current continuation of this book.[5]

It is a function of the trial justice's clerk to keep the trial justice's accounts.[6] The trial justice or his clerk, or a justice of the peace, is required to give to any person paying fines or costs a receipt on a form prescribed by law. The trial justice's clerk retains the current book, but the duplicate pages of used receipt books may be returned to the clerk of the circuit court.[7] Canceled checks and cash

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1. Common Law Order Book, vol. 11, 1922-24, p. 40, entry 147. For general provisions relating to this agency in the Commonwealth as a whole, see essay on the trial justice, in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories see last page in this volume.
2. Common Law Order Book, vol. 16, 1932-34, p. 480, entry 147.
3. L. 1934, ch. 294, sec. 1; L. 1936, ch. 385, sec. 1; Code 1936, sec. 4987(i).
4. L. 1922, ch. 483, sec. 7.
5. L. 1934, ch. 294, sec. 1; L. 1936, ch. 385, sec. 1; Code 1936, secs. 4987(j) and (l).
6. L. 1934, ch. 294, sec. 1; L. 1936, ch. 385, sec. 1; Code 1936, sec. 4987(g).
7. L. 1904, ch. 124, sec. 1; Code 1936, sec. 2546.

receipts are also kept as a basis for accounting for fines and costs collected.[1] The trial justice's accounts consist of the cash book and the general ledger. The general ledger has separate volumes for open and closed accounts. There are other records, chiefly general correspondence relating to financial reports and to cases before the courts. There are also copies of the monthly report, to the circuit court, of criminal cases handled.[2]

Papers connected with cases tried by the trial justice remain in his office for 1 year, or as long as 3 years if a fine is paid in installments. Cases may, however, be removed or appealed, or otherwise directed to be returned to the court either within the year or, when the fine is paid in installments, before the 3 years have elapsed. Abstracts of judgments may be granted within the time limits, and original and additional executions may be issued in accordance with the general laws of the State. At the end of the year, or of the 3 years period, they are directed to be returned to the clerk of the circuit court to be filed, indexed, and preserved. As soon as they are indexed and filed in the circuit court, they may be proceeded upon in the same manner as judgments of the circuit court.[3]

Juvenile and domestic relations case papers are not covered by the provisions for the trial justice papers, inasmuch as the trial justice when trying these cases acts as judge of a separate court known as the juvenile and domestic relations court.[4]

The trial justices of Virginia have banded themselves into an association for mutual help and advice; the present trial justice of Brunswick County (1942) is the representative of this district on the executive committee.

Case Papers

268. [TRIAL JUSTICE'S CIVIL WARRANTS], 1935--. 1 file box.
Original civil warrants and judgments of trial justice, showing docket number, names of plaintiff and defendant, date defendant must appear, amount of judgment and date from which it bears interest, rate of interest, date returnable, date of execution, and signature of trial justice. Arr. chron. by date of execution. No index. Handwritten on ptd. forms. 8 x 4 x 10. T. J. off., room 1.

269. UNCOLLECTED WARRANTS, 1937--. 1 file drawer.
Original criminal warrants on which the fines and costs are only partially

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1. L. 1934, ch. 294, sec. 1; L. 1936, ch. 385, sec. 1; Code 1936, secs. 4987(i) and (m); see entries 281, 282.
2. L. 1920, ch. 78, sec. 1; Code 1936, sec. 2551.
3. L. 1934, ch. 294, sec. 1; L. 1936, ch. 385, sec. 1; Code 1936, sec. 4987(j); see entry 274.
4. L. 1934, ch. 294, sec. 1; L. 1936, ch. 385, sec. 1; Code 1936, sec. 4987(l).

paid showing docket number, name of defendant, name of trial justice, offense charged, names of witnesses, signature of trial justice, date warrant executed, findings of trial justice, and amounts of fine and costs. No obvious arrangement. No index. Handwritten on ptd. forms. 6 x 10 x 20. T. J. off., room 1.

270. PARTIAL FINES, Feb. 1935--. 1 file box.
Criminal warrants upon which convictions have been obtained and which have been retained by trial justice until full payment of fines has been made by the defendant, showing docket number, names of complainant and defendant, date and nature of offense, names of witnesses, signature of issuing officer, date of warrant, date warrant served, signature of arresting officer, date of trial, disposition of case, amount of fine and costs, and signature of trial justice. Arr. numer. by docket number. No index. Handwritten on ptd. forms. 8 x 4 x 10. T. J. off., room 1.

271. INCOMPLETE FINES, Apr. 1940--. 1 file drawer.
Trial justice's card record of fines not fully paid showing name and address of person fined, docket number, amount of fine, amounts and dates of credits, and date payment due. Arr. chron. by date payment due. No index. Typed on ptd. forms. 6 x 6 x 24. T. J. off., room 1.

Dockets

272. C. [CIVIL DOCKET], 1934--. 3 vols. (1-3).
Record of civil cases determined by the trial justice showing case number, name of trial justice, names of plaintiff and defendant, object of action, dates of warrant, trial, and continuances, date papers filed in clerk's office, names of co-defendants, disposition of case, statement of costs with date paid and amount, names of attorneys for plaintiff and for defendant, whether judgment for plaintiff or defendant, and remarks. Arr. numer. by docket no. Indexed alph. by name of plaintiff and of defendant; also separate index, entry 273. Handwritten on ptd. forms. Aver. 820 pp. 11 x 12 x 5. T. J. off., room 1.

273. INDEX TO CIVIL DOCKET, June 1934--. 1 vol.
Plaintiff and defendant index to trial justice's C. [Civil Docket], entry 272, showing names of plaintiff and defendant, kind of action, and docket number. Arr. alph. by name of plaintiff and of defendant. Handwritten on ptd. forms. 140 pp. 11 x 12 x 2. T. J. off., room 1.

274. C. M. [CRIMINAL DOCKET], 1934--. 4 vols. (1-4).
Record of criminal cases determined by trial justice showing docket number, name of trial justice, name, place of birth, age, race, marital status, and occupation of defendant, brief description of offense charged, dates of warrant, appearance, and continuances; names of witnesses for the Commonwealth and for the defense, mileage and fees claimed, arresting officers' fees, disposition of case stating whether convicted, sent to grand jury, or acquitted; jail sentence (if any), amount of fine, date fine paid, amount of costs of trial, bail, warrant, and arrest, total amount of fine and costs, date paid, and remarks.

Arr. numer. by docket no. Indexed alph. by name of defendant; also separate index, entry 275. Handwritten on ptd. forms. Aver. 523 pp. 11 x 12 x 5. T. J. off., room 1.

275. INDEX TO CRIMINAL DOCKET, 1934--. 1 vol.
Index to trial justice's C. M. [Criminal Docket], entry 274, showing name of defendant, docket number, and name of trial justice. Arr. alph. by name of defendant. Handwritten on ptd. forms. 75 pp. 11 x 12 x 2. T. J. off., room 1.

276. JUVENILE AND DOMESTIC RELATIONS DOCKET, 1934--. 1 vol.
Trial justice's record of cases involving offenses by minors, neglect of dependent children by parents, and litigation between husband and wife over domestic matters showing name of trial justice, case number, name of complainant, style of case, name, address, age, race, marital status, occupation, and place of birth of defendant, brief description of offense, name, sex, and age of each dependent child; dates of complaint, trial, continuances, and dismissal (if dismissed); record of bail, with name of surety, amount of bail, and date to appear in court; name of each witness for the Commonwealth, and for the defense, mileage claimed, and amount of fees due each; name of officer issuing warrant and amount of his fee, names of officers making arrest and serving papers, with date of service, kind of paper served, mileage, and fee; statement of costs, with date and amount paid; record of payments made under order of court, with date of payment, details of payment, page of trial justice's account book, amount paid to court, and amount paid to dependents by court; and orders and remarks. Arr. numer. by docket no. Indexed alph. by name of defendant. Handwritten on ptd. forms. 250 pp. 11 x 12 x 3. T. J. off., room 1.

Financial

277. OFFICIAL RECEIPTS FOR FINES AND COSTS, July 1938--. 6 vols.
Untitled, July 1938-Apr. 1939, Mar. 1940--, 4 vols.
Carbon copies of receipts for fines and costs imposed and collected by trial justice showing name of office, name of county, number and date of receipt and from whom received, account credited, amount of fine, amount of costs, total amount of fine and costs, and signature of trial justice. Arr. chron. by date issued, with receipts numbered consecutively. No index. Handwritten on ptd. forms. Aver. 125 pp. 10 x 12 x 1. 3 vols., July 1938-April 1939, Mar. 1940--, T. J. off., room 1; 3 vols., Apr. 1939-Mar. 1940, T. J. off., s. room.

278. RECEIPTS, 1934-37. 3 vols.
Carbon copies of trial justice's receipts for all money paid to him other than State fines and costs showing docket number, name of payor, account credited, date, number, and amount of receipt, service rendered, and signature of trial justice. Arr. chron. by date of receipt, with receipts numbered consecutively. No index. Handwritten on ptd. forms. Aver. 54 pp. 11 x 16½ x ½. Clk's. off., n. room storage.

279. VIRGINIA FINES AND COST OFFICIAL RECEIPT FORM [stubs], July 1934-Dec. 1935. 5 vols.

Stubs of trial justice's receipts for fines and costs showing receipt number, county, date, amount of fine, amount of costs, total amount, names of person fined, person to whom receipt given, and person making payment, and signature of trial justice. Arr. chron. by date issued, with receipts numbered consecutively. No index. Handwritten on ptd. forms. Aver. 32 pp. 4½ x 11 x ½. Clk's. off., n. room storage.

280. [CHECK STUBS], Nov. 1936--. 2 vols.
Stubs of checks drawn by the trial justice showing date, number, and amount of check, name of payee, and purpose for which drawn. Arr. chron. by date of check, with stubs numbered consecutively. No index. Handwritten on ptd. forms. Aver. 166 pp. 8 x 12 x 1. T. J. off., room 1.

281. CANCELED CHECKS OF TRIAL JUSTICE, 1935-36. 1 bundle.
Trial justice's canceled checks showing date, number, and amount of check, name of payee, purpose for which drawn, signature of trial justice, indorsement of payee, and date paid. Arr. chron. by date drawn, with checks numbered consecutively. No index. Handwritten on ptd. forms. 1 x 3 x 8. Clk's. off., s. room storage.

282. CASH RECEIPTS AND DISBURSEMENTS, 1934--. 1 vol.
Trial justice's record of cash receipts showing date of entry, cash debit, name of payer, docket number, and purpose for which paid; also disbursements showing date of entry, check number, name of payee, bank deposits, and purpose for which paid. Arr. by receipts and disbursements and chron. thereunder by date of entry. No index. Handwritten on ptd. forms. 250 pp. 14 x 17 x 2. T. J. off., room 1.

283. GENERAL LEDGER, July 31, 1934--. 1 vol.
Trial justice's record of receipts, disbursements, and balances of the following accounts: Cash in office, cash depository, bonds, partial fines, Commonwealth of Virginia, filing in civil cases, fees collected for clerk, sheriff, justice, and others, payments in domestic relations cases, and sundries, showing under each account date of transaction, description, posting reference, debits and credits, and balance. Arr. by subject and chron. thereunder by date of transaction. No index. Handwritten on ptd. forms. 200 pp. 12 x 12 x 2. T. J. off., room 1.

(Next entry 284, p. 146)

VII. JUSTICE OF THE PEACE

Before the office of trial justice was established in Brunswick County in 1934, the justices of the peace exercised various functions. They are discussed in the essay on the circuit court.[1] However, the justices kept no permanent records. All of their papers and books were returned sooner or later to the county or circuit court to become records of that agency.

Since 1934, their responsibilities have been greatly curtailed. They have also not been required to keep records, and no records were found in Brunswick County. The present law provides for three justices of the peace elected for a 4-year term from each of the five magisterial districts.[2]

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1. For general provisions relating to this agency in Virginia as a whole, see essay on the justice of the peace in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.
2. Code 1936, sec. 127.

VIII. SHERIFF

The office of sheriff was established in Virginia in 1634, and in Brunswick County presumably when the county was first organized. Today (1942) he is elected by the qualified voters of the county for a term of 4 years. He is the law-enforcing agent of the county and as such makes arrests, serves papers, waits on the circuit court, and acts as jailer. The sheriff is required to keep a fee book or journal of cash received.[1] This book is specially important as an act passed in 1920 limits the total amount of the annual compensation which the sheriff may receive.[2] As jailer, he is required to maintain a detailed record of the commitment and conduct of each prisoner in his care.[3] In addition he maintains a file of miscellaneous papers.

284. [MISCELLANEOUS RECORDS], 1935--. 1 file drawer, 1 bundle. Miscellaneous papers filed by the sheriff, including:

i. Affidavit for search warrant, 1940, showing date, name of affiant, description and location of article for which search is to be made, name of person whose property is to be searched, and signature of affiant.

ii. Arrest warrant, showing date of warrant, name of officer to whom directed, name of defendant, date and nature of offense charged, and signature of issuing officer.

iii. Capias, 1939-40, showing date, name of officer to whom addressed, name of defendant, date defendant must be in court, date indicted, and signature of issuing officer.

iv. Correspondence, 1937--, regarding accounts of the office, equipment and supplies, prisoners, notices posted for sale of property, and duties of sheriff and deputy.

v. Federal Bureau of Investigation report on criminals, 1937--, showing date of report, name and number of each criminal, names of accomplices and their numbers, offense charged, and disposition of case.

vi. Fingerprint cards, 1937--, showing name and alias of prisoner, residence, description, classification number, date of arrest, offense charged, date and place of birth, right and left hand fingerprints, names of accomplices with their numbers, criminal history, present charge, and disposition of case.

vii. Search warrant, 1940, showing date, name of officer to whom directed, name of affiant, description and location of article for which search is to be made, name of person whose

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1. Code 1936, sec. 3494. For general provisions relating to this agency in Virginia as a whole, see essay on the sheriff in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.
2. L. 1920, ch. 493, sec. 1; L. 1926, ch. 198, sec. 1; Code 1936, sec. 3516.
3. L. 1910, ch. 260, secs. 2-4; L. 1932, ch. 396, sec. 1; Code 1936, secs. 2860, 2861.

property is to be searched, and signature of issuing officer.

viii. Sheriff's account with trial justice, 1935--, showing date, description of account, amount of each entry, and total amount.

Also contains: jail register, 1940, entry 288. No obvious arrangement. No index. Handwritten, typed, and handwritten and typed on ptd. forms. File drawer 11 x 14 x 17; bundle 3 x 4 x 8. Sheriff's off.

285. CRIMINAL FILE, Nov. 1939--. 1 file box.
Sheriff's card record of criminal cases tried showing name of defendant, aliases, address, place of birth, occupation, complete description, offense charged, fingerprint number, date fingerprinted, date of arrest, names and addresses of parents, disposition of case, reference, remarks, and name of arresting officer. Arr. alph. by name of defendant. No index. Typed on ptd. forms. 4 x 6 x 15. Sheriff's off., sw. room.

286. JOURNAL, Jan. 1940--. 1 vol.
Sheriff's record of cash received, maintained to determine the amount collected in excess of the amount he is permitted to retain as compensation, showing name of sheriff, county, date, and amounts received for serving warrants and summonses in civil cases, arrest fees, fees for serving papers in criminal cases, mileage paid by State and county, levy fees and commissions on sales, fees for attending court and board meetings, commissions for acting as administrator of estates and for care of prisoners, committal fees, salary, and miscellaneous receipts. Also contains:

Record of disbursements, showing name of sheriff, county date, name of payee, check number, and amount paid out for premiums on bonds, salaries and fees for deputies, care of prisoners, office and automobile expenses, and miscellaneous expenditures.

Arr. by receipts and disbursements and chron. thereunder by date of entry. No index. Typed on ptd. forms. 23 pp. 16 x 11 x ½. Sheriff's off., sw. room.

287. MONEY RECEIPTS, Oct. 1934-Sept. 1937. 2 vols.
Carbon copies of receipts given by sheriff for money collected showing name of payer, date, amount, and purpose of payment, and signature of sheriff. Arr. chron. by date of receipt. No index. Handwritten on ptd. forms. Aver. 43 pp. 12 x 7 x ½. Sheriff's off., sw. room.

288. [JAIL REGISTER], July 1933-Dec. 1938. 1 vol. 1940 in [Miscellaneous Records], entry 284.
Jailer's record of every person committed to jail showing name, sex, race, and age of prisoner, nature of charge, date of trial, length of sentence, amount of fine and costs, date and reason for release, actual date of commitment and of release, and remarks. Arr. chron. by date of commitment. No index. Handwritten and typed on ptd. forms. 74 pp. 12 x 9½ x ½. Sheriff's off., sw. room.

289. [DELINQUENT PERSONAL PROPERTY TAXES], 1928-32. 5 vols.
Lists of delinquent personal property taxes, which sheriff may collect by distress, showing district, years for which tax delinquent, amount delinquent, and name and address of taxpayer. Arr. by dist. and alph.

thoroundor by namo of taxpayor. No indox. Typod on ptd. forms. Avor. 15 pp. 17 x 11 x ½. Shoriff's off.

290. WEEKLY REPORT OF BRUNSWICK COUNTY AUTO LICENSE AGENT, Mar. 1940. 1 vol.

Shoriff's copios of wookly roports of automobilo liconsos sold by liconso agont for Brunswick County showing information as in ontry 342. Arr. chron. by wook of roport. No indox. Typod on ptd. forms. 45 pp. 16 x 10½ x 1. Shoriff's off., sw. room.

291. MISCELLANEOUS PAPERS, JAIL OR SHERIFF'S FILE, 1818-25. 1 bundlo.

Copios of miscollanoous papors including:

i. Docroo nisi, 1825, showing dato of docroo, namos of county and court, namos of plaintiff and dofondant, naturo of docroo, and longth of timo which must oxpiro bofore docroo bocomos final.

ii. Exhibits, 1818-24, such as copios of wills, doods, doods of trust, bonds, fiduciary accounts, and dopositions.

iii. List of liconsos grantod to poddlors, koopors of ordinarios, and koopors of houses of privato ontortainmont, 1820-24, showing namo of liconso, naturo of businoss, dato liconso oxpiros, namo of county, and dato of list.

iv. Mittimus, 1818-19, showing namo of constablo, namo of dofondant, namo of justico of tho poaco, dato and naturo of offonso, dato of mittimus, and signaturo of justico of tho poaco.

v. Shoriff's bond, 1818-24, showing namos of principal and suroty, dato, amount, and condition of bond, and signaturos of principal and suroty.

vi. Subpona, 1822-24, showing namo of witnoss summonod, dato and timo to appoar, in whoso favor witnoss is to tostify, namos of plaintiff and dofondant, dato of subpona, and signaturo of clork.

Arr. chron. by dato of instrumont. No indox. Handwritton and handwritton on ptd. forms. 3 x 4 x 8. Clk's. off., n. room storago.

(Next entry 292, p. 152)

IX. CONSTABLE

A statutory reference to the constable in Virginia dates back to 1643. He has never been required in Virginia to keep permanent records.[1] The nearest approach to a permanent record maintained by him is a fee book, but this was not found in the public records of the county. A record of executions served by the constable of Brunswick County was maintained by the circuit court clerk when the unsatisfied executions were returned to the court for its further action, and this record, 1886-1904, is preserved. In 1851 the office became elective,[2] and in 1903 the length of term was changed from 2 to 4 years.[3] At present there is legal provision for one constable in each of the five magisterial districts.[4]

X. CORONER

The coroner's office was probably established in Brunswick County when the county was first organized in 1732. At present he is appointed by the judge of the circuit court for a term of 4 years, and he must be a registered physician. His chief duty is to hold an inquest over the body of any person who has met sudden, violent, or unexplained death, and, like a justice of the peace, he may issue a warrant for the arrest of persons he holds to be implicated in the homicide.[5]

The coroner acting in his judicial capacity is required to keep a record of deaths in relation to which he acts officially.[6] Since the coroner makes returns on all inquisitions, written testimonies, and recognizances, to the circuit court, he keeps no permanent public records. His returns and reports on inquests on dead bodies are filed with and become records of the circuit court.[7]

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1. Hening, Statutes, I, 246. For general provisions relating to this agency in Virginia as a whole, see essay on the constable in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of those inventories, see last page of this volume.
2. Const. 1851, art. VI, sec. 30.
3. L. 1902-3-4, ch. 294, sec. 96
4. Code 1936, sec. 127.
5. For general provisions relating to this agency in Virginia as a whole, see essay on the coroner in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.
6. Shepherd, Statutes, I, 50; L. 1902-3-4, ch. 527, sec. 1; Code 1919, sec. 4812; L. 1926, ch. 256, sec. 1.
7. See entry 131.

(Next entry 292, p. 152)

XI. COMMISSIONER OF THE REVENUE

The office of the commissioner of the revenue was created by the Revolutionary Government of Virginia in 1777. The date on which the office was established in Brunswick County has not been determined. In Brunswick County, as elsewhere, the office was suspended during the township period from 1870 to 1875.

As the commissioner's primary duties concern the assessment of property for taxation, most of his records relate to taxation. He keeps a record of changes in ownership and valuation of real estate, based on information which he obtains from the record of the general reassessment of land, a copy of which he receives from the assessors.[1] From this record and from the former land books, he compiles the land book each year.[2] He retains the original land books and sends copies of them to the clerk, the treasurer, and the Department of Taxation.[3] The State Corporation Commission assesses the value of all property of public service corporations for purposes of taxation. The evaluation is based on reports sent to the Commission by an official of the corporation. A certified copy of the assessment is sent to the Comptroller, who was formerly the Auditor of Public Accounts; to the head of the corporation; and to the county board of supervisors.[4] The board examines the record for correctness.[5] When assured of its correctness, the board uses it as a guide in determining the amount of the county levy. The rate must be uniform on public service corporations,[6] on other corporations, and on individuals. The commissioner of revenue must compute the appropriate levies on tangible personal property, rolling stock, real estate,[7] and merchants' capital of public service corporations.[8] It is for this reason that the record is kept in the commissioner's office. The commissioner certifies a copy of the assessment, with the appropriate levies, to the county treasurer for collection.[9]

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1. Code 1887, secs. 437, 443; Code 1919, sec. 2247; Tax Code 1936, secs. 242, 247. For general provisions relating to this agency see essay on commissioner of the revenue in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.
2. Tax Code, 1936, secs. 253-264; for discussion, see essay on county clerk.
3. Code 1849, pp. 189-191; Code 1919, secs. 2341, 2342; L. 1926, ch. 576, sec. 10; L. 1928, ch. 45, sec. 255; L. 1932, ch. 225, sec. 1; Tax Code 1936, sec. 255.
4. L. 1902-3-4, ch. 148, secs. 27, 28, 34; L. 1915, ch. 141, sec. 1; L. 1916, ch. 472, sec. 1; L. 1926, ch. 358, sec. 1; L. 1928, ch. 45, secs. 215, 217, 218, 221, 225-228; L. 1934, ch. 137, sec. 1; Tax Code 1936, secs. 215, 216(a), 217, 218, 221, 225, 228.
5. Code 1919, sec. 3704; L. 1928, ch. 45, sec. 233; Tax Code 1936, sec. 233.
6. See footnote 4; Tax Code 1936, secs. 216, 217, 219, 222, 226, 229.
7. L. 1928, ch. 45, sec. 234; Tax Code 1936, secs. 216, 217 (rolling stock only), 219 (real estate and tangible personal property only), 222 (same), 226 (same), 229 (same), 234 (commissioner to extend).
8. See entry 294.
9. See footnote 7.

Any person aggrieved by an assessment made by the commissioner of revenue may request the commissioner to correct it,[1] or may petition the court to order the commissioner to correct it.[2] If the assessing officer made the erroneous assessment, he may petition the court to have it corrected.[3] The commissioner keeps a record of all corrections.

Each taxpayer makes an annual return to the commissioner on all his property, except real estate.[4] The commissioner retains a copy of the personal property book which he compiles from the returns and other records, and sends copies to the clerk, the treasurer, and the Department of Taxation. Formerly he sent a copy to the Auditor.[5] The assessment of individual incomes is directed to be made in a separate book, and the book to be kept under lock and key by the commissioner and other officers who have a copy of it.[6] Capitation taxes are included on the tax returns and the personal property book;[7] omitted assessments, however, are handled differently. Any person not taxed by a capitation tax, either because it was omitted or because he did not come of age until after a certain date, may apply to the commissioner of revenue and have himself assessed. On being given the assessment certificate by the commissioner, he pays the amount to the treasurer and receives a receipt. The commissioner keeps a record of assessments and makes to the proper State agency a periodical report which is the basis for charging the treasurer with the amount collected. The commissioner keeps a duplicate of this report.[8]

The commissioner of revenue computes license taxes, and he issues an application which, when receipted by the treasurer, constitutes a license to prosecute the desired business or profession. Formerly a more cumbersome procedure was required, but the commissioner still issued the license.[9] A special type of license is that issued to persons desiring to use a machine for picking peanuts, and these licenses are handled in the same manner.[10] The commissioner retains copies of all licenses assessed and makes a periodical report of license assessments to the Department of Taxation.[11] This list may be used to charge the collecting officer with the amount of

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1. L. 1928, ch. 45, sec. 413; Tax Code 1936, sec. 413.
2. L. 1928, ch. 45, sec. 414; Tax Code 1936, sec. 414.
3. L. 1928, ch. 45, sec. 415; Tax Code 1936, sec. 415.
4. L. 1852-53, ch. 7, sec. 21; Code 1860, p. 202; Code 1919, sec. 2254; Tax Code 1936, sec. 307.
5. Code 1849, pp. 188-191 (book replaces the former list); Tax Code 1936, secs. 317, 318.
6. Code 1919, sec. 2343; L. 1928, ch. 45, sec. 33; Tax Code 1936, sec. 33.
7. See entry 65.
8. L. 1902-3-4, ch. 342, sec. 1 (clerk performs duties); L. 1910, ch. 304, secs. 1-2, ch. 362, sec. 1-2 (commissioner performs duties); Code 1919, secs. 116, 117, 2420; L. 1928, ch. 45, sec. 420; Tax Code 1936, sec. 420.
9. L. 1885-86, ch. 415, sec. 1; Code 1919, sec. 2360; Tax Code 1936, sec. 129.
10. L. 1936, ch. 401, sec. 2.
11. L. 1928, ch. 45, sec. 145; Tax Code 1936, sec. 145.

taxes which it shows.[1] The commissioner retains copies of his reports to the Department of Taxation, and in Brunswick County he keeps records of licenses issued and files of miscellaneous receipts and reports.[2]

292. COUNTY LAND BOOK, 1852, 1855, 1871-74, 1927--. 22 vols.
Commissioner of the revenue's copy of record of tax assessments on land, lots, standing timber, buildings and improvements, and mineral lands under development, showing information as in entry 63. Arr. alph. by name of landowner, 1852, 1855, 1871-74; by race, thereunder by dist., and alph. thereunder by name of person assessed, 1927--. No index. Handwritten on ptd. forms, 1852, 1855, 1871-74, 1927-30; typed on ptd. forms, 1931-39. Aver. 115 pp. 17 x 22 x 1. 9 vols. 1852, 1855, 1871-74, clk's. off., s. room storage; 13 vols., 1927--, comm. rev. off., s. room.

293. PERSONAL PROPERTY BOOK, 1927--. 13 vols.
Commissioner of the revenue's record of assessment of taxes on personal property, showing information as in entry 65. Arr. by race, thereunder by district, and alph. thereunder by name of person assessed. No index. Handwritten on ptd. forms 1927-30; typed on ptd. forms, 1931--. Aver. 175 pp. 17 x 22 x 1. Comm. rev. off., s. room.

294. RETURN OF TANGIBLE PERSONAL PROPERTY MACHINERY AND TOOLS AND MERCHANT'S CAPITAL, 1912, 1930-39. 54 bundles. Title varies: List Returned by Commissioner of the Revenue District No. 1, Bonds &C. 1912, 1 bundle; untitled, 1939, 1 bundle.
Original tax returns from property owners to commissioner of revenue on tangible personal property, machinery and tools, and merchants' capital for local taxation only showing name of taxpayer, post office address, district, local capitation tax (if any), quantity, kind, and fair market value of tangible personal property, fair market value of machinery and tools, and merchants' capital, oath of taxpayer, signatures of taxpayer and commissioner of the revenue. Arr. alph. by name of taxpayer, 1912; by race, thereunder by district, and alph. thereunder by name of taxpayer, 1930-39. No index. Handwritten on ptd. forms. Aver. 16 x 10 x 6. 53 bundles, 1912, 1930-38, clk's. off., s. room storage; 1 bundle, 1939, comm. rev. off., w. room.

295. [LIST OF TAXPAYERS], 1931-32, 1936, 1939. 40 vols.
List of white and colored persons owning taxable personal property in the county showing tax year, district, name and address of taxpayer, and quantity and assessed value of livestock, automobiles and other vehicles, farming implements, firearms, household and kitchen furniture, machinery and tools, merchants' capital, bonds, notes, and money. Arr. alph. by name of taxpayer. No index. Handwritten on hand-drawn forms. Aver. 88 pp. $8\frac{1}{2}$ x $5\frac{1}{2}$ x $\frac{1}{2}$. Comm. rev. off., s. room.

296. APPLICATIONS FOR STATE LICENSES, Jan. 1936--. 2 bundles.
Applications to commissioner of the revenue for State licenses showing license year, county or city, date of application, location of business

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1. L. 1928, ch. 45, sec. 146; Tax Code 1936, sec. 146.
2. See entries 68, 297.

or professional office, name and address of applicant, name and class of firm, date applicant began business, number of present employees, annual rental value of premises, kind of license, basis for assessment of license tax, amounts of fee, penalty, and total, amounts of taxes prescribed by law, fees, and total taxes and fees, amount of penalties, and total taxes, fees, and penalties, dated oath of applicant, and signature of officer administering oath. Arr. chron. by license year and alph. thereunder by name of applicant. No index. Handwritten on ptd. forms. Aver. 1½ x 7½ x 10. Comm. rev. off., o. room.

297. LICENSE REPORT, Jan. 1939--. 1 vol.

Miscellaneous reports filed by commissioner of the revenue, including:

i. Classification of licenses, showing name of commissioner, month, year, kind of license, number of each kind, and total taxes, penalties, and fees.

ii. License reports, showing name of commissioner of the revenue, inclusive dates of report, name of licensee and of firm, location of place of business, kind of business or profession licensed, date license issued, beginning and expiration dates, basis for verification of tax assessed, amounts of tax, fee, and penalty, and total amount.

iii. Reports on omitted and specially assessed State capitation taxes, showing name of commissioner, year, name and address of taxpayer, date certificate issued, for what year assessed, amounts of tax, penalty, and interest, total of tax, penalty, and interest, and oath of commissioner of the revenue.

Arr. chron. by date of report. No index. Typed on ptd. forms. 55 pp. 22 x 17 x ½. Comm. rev. off., o. room.

(Next entry 298, p. 155)

XII. ASSESSORS

This office was first established in Virginia by the Revolutionary Government in 1777. Since 1926 assessors have not been permanent officials. However, the term assessors is applied to such officers as may be appointed by the circuit court to serve for any current general reassessment year.

The entire duty of the assessors is to compile information for entry on the land books. They keep no permanent records, but the original copies of their books are distributed among other county offices. The original assessment book of Brunswick County is filed in the clerk's office. Copies are sent to the commissioner of the revenue and to the local board of equalization. Copies of the recapitulation sheets are sent to the State Department of Taxation.[1]

No records for this office were found in Brunswick County.

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1. L. 1884, ch. 116, sec. 6; Code 1887, sec. 443; Code 1919, sec. 2247; Tax Code 1936, sec. 247. For general provisions relating to this agency in the Commonwealth as a whole, see essay on the assessors in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.

XIII. LOCAL BOARD OF EQUALIZATION
(Local Board of Review)

A local board of equalization to review questions of erroneous or unjust taxation was appointed in Brunswick County in 1925. Appointments, which were temporary, were made by the judge of the circuit court under the act of that year. The board of 1925, having performed its duty, dissolved. When matters arose requiring attention, members to compose a second board were appointed in 1934.[1] These boards were preceded by a local board of review, established by authority of an act of 1915. The act was repealed in 1922, and the board abolished.[2] It is probable that the abolition of the local board of review made obvious the need of an agency other than the courts for the periodical review of questions of erroneous or unjust taxation. Appointments follow a general reassessment, and are temporary.[3]

298. **PAPERS, LOCAL BOARD OF REVIEW** [and Local Board of Equalization], 1916-30. 1 file box.

Miscellaneous papers of the local board of review and its successor, the local board of equalization, consisting of:

i. Order to sheriff to summon persons for failure to make return on property, 1917, showing names of persons summoned, date to appear, signature of clerk, and date.

ii. Record of local levies on merchants' capital, share of bank stock, public service corporations, and other property not assessable on personal property book, 1927, showing year, name of magisterial district, name of commissioner, name and address of taxpayer, merchants' capital, shares of bank stock, public service corporations, other property, total levies, remarks, and date filed.

iii. Record of oath of office of members of local board of review, 1916-17, showing name and signature of officer, office, signature of clerk, and date.

iv. Report of commissioner of the revenue on assessment of income, 1921, showing name of magisterial district, name of commissioner, name of taxpayer, post office address, sources of income, total gross income, deductions and exemptions, value of taxable income, rate and amount of tax, date filed, and signature of clerk.

v. Report of commissioner of the revenue on examination of

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1. L. 1924, ch. 397, sec. 1; Common Law Order Book, vol. 12, 1924-26, p. 165; ibid., vol. 16, 1932-34, p. 406, entry 147; Tax Code 1936, sec. 344. For general provisions relating to this agency in the Commonwealth as a whole, see essay on the local board of equalization in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.
2. L. 1915, ch. 116, sec. 6; L. 1916, ch. 215, sec. 6; L. 1922, ch. 304, sec. 1; Common Law Order Book, vol. 8, 1915-17, pp. 278, 480, and vol. 9, p. 143, entry 147.
3. See footnote 1.

interrogatories of taxpayer relating to intangible personal property and money, 1918, showing county or city levies, penalty and interest, certificate of examiner of records and of commissioner of the revenue, dates of certificates, and date filed.

vi. Report of commissioner of the revenue on omitted tangible personal property, showing year, name of commissioner, number of district, name and residence of taxpayer, certificate of commissioner of revenue, date of certificate, and date filed.

vii. Report of examiner of records to commissioner of the revenue on omitted property held by fiduciaries, showing year, name of examiner of records, number of judicial circuit, name of commissioner of the revenue, name, character, and residence of fiduciary, name of decedent, style of suit, and year or years for which omitted.

viii. Report of examiner of records to commissioner of the revenue on property held by fiduciaries, showing name, character, and residence of fiduciary, name of decedent, style of suit, tangible and intangible personal property, total State taxes, total county and district levies on tangible personal property, total district road levies, total county and district levies.

ix. Report of examiner of records to local board of review on examination and investigation of the interrogatories of merchants to determine proper assessment of taxes, showing tax year, date of application, name and location of place of business of merchant, duration of license, basis for assessing tax, certificate of examiner of records and of chairman of local board of review, date filed, and signature of clerk.

x. Report of examiner of records to local board of review on examination of interrogatories of taxpayers relating to intangible property and money, showing name of examiner of records, number of district, year, name, and place of residence, certificates of examiner of records and chairman of local board of review, dates of certificates, dates filed, and signature of clerk.

xi. Report of examiner of records to local board of review on omitted assessment of intangible personal property, money, and income, showing name of magisterial district, name of commissioner, name of individual, corporation, or firm assessed with taxes, place of residence, post office address, assessed value of real estate, tangible personal property, and merchants' capital, amount levied on each, total assessed value and total amount levied on real estate, personal property, and merchants' capital, date filed, and signature of clerk.

xii. Supplemental assessment of commissioner of the revenue on personal property and income. 1924-27, showing tax year, name and residence of taxpayer, class and value of property assessed, certificate of commissioner of the revenue, date of certificate, date filed, and signature of clerk.

xiii. Supplemental assessment of commissioner of the revenue on persons and property, 1927, showing year, name of county, magisterial district, name of commissioner of the revenue, name of person assessed, post office address, intangible personal property for State taxation only, total value of all tangibles, fair

market value of machinery and tools and merchants' capital, dated oath of commissioner of the revenue, certificate of clerk with date, and date filed.

xiv. Voluntary returns on intangible personal property, money, and income, reported by examiner of records to local board of review, 1916, showing name of examiner of records, name of commissioner of the revenue, number of district, name of residence of taxpayer, total county and district levies assessed, date filed, and signature of clerk.

Arr. chron. by date filed. No index. Handwritten and typed on ptd. forms. 10 x 5 x 14. Clk's. off.

299. PROCEEDINGS LOCAL BOARD OF REVIEW [and Local Board of Equalization], July 1915-July 1921, July 1925-Dec. 1926. 1 vol.

Record of proceedings of the local board of review, 1915-21, and of its successor the local board of equalization, 1925-26, showing date of meeting, names of members present, and action taken by the board on such matters as appointment and qualification of members of the board, lists of intangible personal property furnished by examiner of records for approval, review of merchants' reports and tax returns, complaints of taxpayers erroneously assessed, orders for adjustment of assessments, and examination of commissioner's book, with signature of officer of board and attestation of clerk. Arr. chron. by date of meeting. No index. Handwritten and typed. 400 pp. 14½ x 9 x 1½. Clk's. off., s. room storage.

(Next entry 300, p. 166)

XIV. COUNTY TREASURER

Before 1870 the office of county treasurer was not usual in Virginia although the title was used in some counties.[1] The law provided that the sheriff in each county perform the duties ordinarily connected with the title of county treasurer, but as early as 1789 the law took cognizance of deputy sheriffs and "other collectors of public taxes."[2] In 1870 the legislature provided specifically for the office of county treasurer.[3] A treasurer was elected in November 1870, to take office January 1, 1871, and to serve 3 years from that date, but, since he did not qualify, another candidate was appointed on Mar. 27, 1871, and gave bond for $50,000.[4]

The treasurer is elected for a term of 4 years and is the principal financial officer of the county. All the records in his office relate to a system of accounting for money. After he has received the tax books from the commissioner of the revenue,[5] he makes out tax tickets in triplicate to indicate the amount of taxes charged against each taxpayer.[6] Before 1928 the treasurer was only required to give a receipted ticket to the person paying taxes to him.[7] Tax bills or tickets remaining in the office represented unpaid taxes. Until some time in 1928, these tickets were delivered at the end of the fiscal year to the clerk of the court with the delinquent lists.[8] Tax bills or notices,[9] as well as receipts,[10] have been required since 1928. Under the present system the tax bill is made in triplicate; one copy is sent to the taxpayer and the other two are placed in a file or binder where they remain as long as the taxes, or any part of them, remain unpaid. When payment is made in full, one of these filed copies serves as a receipt, and the other, with a notation on its face that payment has been made, is filed as a record of payment.[11]

The treasurer keeps several sets of books as a basis for accounting

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1. For example, in Essex County before the Revolution and in Halifax County as early as the War for Southern Independence.
2. Hening, Statutes, XIII, 38, 60, 65.
3. L. 1869-70, ch. 179, sec. 1. For general provisions relating to this agency in the Commonwealth as a whole, see essay on the county treasurer in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.
4. Orders, vol. 40, 1868-72, pp. 222, 388, in Order Book, County Court, entry 147.
5. Hening, Statutes, IX, 358; Code 1849, pp. 189-190 (sheriff receives); L. 1874-75, ch. 206, sec. 67 (treasurer receives); Tax Code 1936, sec. 318.
6. Code 1919, sec. 2408; Tax Code 1936, sec. 370.
7. Code 1919, secs. 2408, 2409; see footnote 8.
8. Code 1887, sec. 608; Code 1919, sec. 2417; L. 1924, ch. 471, sec. 1; (repealed) L. 1928, ch. 45, sec. 389.
9. Ibid., sec. 371; Tax Code 1936, sec. 371.
10. See footnote 6; L. 1928, ch. 45, sec. 370; Tax Code 1936, sec. 370.
11. See entry 302.

for State[1] and county funds.[2] Every sum collected is entered in the classified journal-warrant register, and in a collection register. Journal entries are posted regularly to the cash books and general ledger, and also to the distribution ledger which furnishes a valuable analysis of the county's receipts and disbursements for various purposes. These accounts are required by the Comptroller, who has general supervisory power over the treasurer's records. The Auditor formerly exercised this supervision.[3] The procedure of the State accountants is to a large extent discretionary but may vary according to local conditions. For instance the board of supervisors, or other local officials, may request a special bookkeeping system.[4] The treasurer makes a periodical report and submits to the local board of supervisors a statement of his accounts with the county.[5] He settles his accounts with the board at annual meetings. If his term of office is about to expire, he makes a final settlement. If he dies in office, his personal representative makes the final settlement of his accounts.[6]

All county funds must eventually pass through the hands of the treasurer. He receives from the trial justice remittances and reports of that officer's collections for the county and State,[7] and he must himself report monthly to the Comptroller his receipts of State funds.[8] The treasurer[9] and also all depositories handling county funds, alike, are required to be bonded.[10] The treasurer receives from the commissioner of the revenue a list of assessments on the property of public service corporations operating within the county.[11] He may employ deputies to aid him in performing his duties, and he maintains a file of accounts between himself and his deputies, and of the bonds given by them to him.[12]

All county funds collected are paid to the county treasurer, and

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1. L. 1869-70, ch. 179, sec. 21; L. 1932, ch. 154, sec. 1; Tax Code 1936, secs. 369, 372.
2. L. 1869-70, ch. 179, secs. 9, 10, 12; L. 1930, ch. 130, sec. 1; Tax Code 1936, sec. 354.
3. L. 1878-79, ch. 60, sec. 20; Code 1936, sec. 565; Tax Code 1936, sec. 374.
4. L. 1914, ch. 122, sec. 1; Code 1936, sec. 565.
5. L. 1869-70, ch. 179, sec. 12; Tax Code 1936, sec. 360.
6. L. 1869-70, ch. 179, sec. 13; Tax Code 1936, sec. 359.
7. L. 1934, ch. 294, sec. 1; Code 1936, sec. 4988 (1).
8. Code 1919, sec. 2412 (semiannually, or upon request); Tax Code 1936, sec. 374 (monthly or oftener).
9. L. 1869-70, ch. 179, sec. 4; L. 1878-79, ch. 60, sec. 4; L. 1930, ch. 427, sec. 1; Code 1936, sec. 2698.
10. L. 1932, ch. 400, sec. 1; Tax Code 1936, sec. 350.
11. L. 1928, ch. 45, sec. 234; Tax Code 1936, sec. 234.
12. The treasurer is responsible for the actions of his deputies, and their bonds are made payable to him: L. 1869-70, ch. 179, sec. 7; L. 1871-72, ch. 170, sec. 7, ch. 187, sec. 1; L. 1877-78, ch. 186, sec. 1; L. 1928, ch. 45, sec. 352; Code 1936, sec. 2701; Tax Code 1936, sec. 352; L. 1938, ch. 15, sec. 1.

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they are disbursed by him only upon receipt of warrants lawfully authorized and issued.[1] To determine the order of payment, especially when the funds in the treasury are not sufficient for immediate settlement, and to keep a record of paid warrants, the treasurer, since his office was established, has been required to keep a record of every warrant drawn upon him by the board of supervisors.[2] The same procedure was required when formerly the county and circuit courts drew directly on the treasurer.[3] Before 1932 it was required that a record of each warrant presented for payment be entered in the warrant register, that the treasurer pay it,[4] and that the warrant be canceled and returned to the agency which issued it. The county finance board was created in 1932, and the method of payment limited to checks drawn upon an authorized depository, although in a few instances payment of cash was permitted.[5] Now, in most cases, instead of recording the issue of warrants in bound volumes, the treasurer files a carbon copy of each warrant issued.

According to the present system, which is sometimes called the warrant-check plan, after the board of supervisors has passed on and allowed the claim, the chairman and clerk draw a draft (warrant), in triplicate, on a depository, and sign the original. There is also a blank in which the treasurer places his signature when the draft is presented for him to sign.[6] The board retains a copy as a warrant register;[7] another copy is sent to the treasurer to serve him as a warrant register and check stub.[8] When bound or filed, these copies of draft warrants become permanent records of the office.

The treasurer also pays jury certificates issued by the court clerk to compensate jurors.[9] Warrants for particular purposes may vary in form, and they are accounted for and filed separately. In the period 1936-38 the treasurer issued warrants on the Virginia Public Assistance Fund on the order of the board of supervisors; since 1938, the local board of welfare has performed this duty.[10] In banking for the county the treasurer, like any other depositor, receives deposit slips and canceled checks and bank statements periodically and files the stubs of regular checks drawn

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1. L. 1926, ch. 496, sec. 1; L. 1928, ch. 45, sec. 350; L. 1932, ch. 400, sec. 1; L. 1936, ch. 14, sec. 1; Tax Code 1936, sec. 350; L. 1940, ch. 212, sec. 1.
2. L. 1869-70, ch. 179, sec. 10; Code 1919, sec. 2781; Tax Code 1936, sec. 355.
3. L. 1869-70, ch. 179, sec. 10; (repealed) L. 1878-79, ch. 60, sec. 10.
4. L. 1869-70, ch. 179, sec. 10; Code 1919, sec. 2782; Tax Code 1936, secs. 355, 356.
5. L. 1932, ch. 400, sec. 1; Tax Code 1936, sec. 350; L. 1940, ch. 212, sec. 1.
6. Code 1936, secs. 5563-5578; see entry 316.
7. Board of supervisors' duplicate warrants in bundles, entry 9.
8. See entry 313.
9. L. 1895-96, ch. 460, sec. 1; Code 1936, sec. 6010.
10. L. 1936, ch. 223, sec. 5; (repealed) L. 1938, ch. 379, sec. 2; now by the local board of public welfare, L. 1938, ch. 379, secs. 10-45.

County Treasurer (Next entry 300, p. 166)

by him for various special funds and purposes.[1] The treasurer's other records pertain mainly to his function of tax-collection. He receives from the commissioner of the revenue a copy of the record of assessment of real estate for taxation[2] and a copy of the personal property book.[3] From these, and from supplemental assessment records from different sources, he makes out a tax bill for each taxpayer.[4]

The law requires five delinquent tax lists. These are (1) a "list of real estate on the commissioner's land book improperly placed thereon or not ascertainable, with the amount of the taxes and levies charged thereon"; (2) a "list of other real estate which is delinquent for the nonpayment of the taxes and levies thereon"; (3) a "list of such of the taxes and levies assessed on tangible personal property, machinery and tools, and merchants' capital, or other subjects segregated for local taxation, exclusively, except real estate, as he is unable to collect, including local capitation taxes, if any"; (4) a "list of such of the taxes on intangible personal property and individual income, or other subjects segregated for State taxation exclusively, as he is unable to collect, excluding State capitation taxes"; and (5) a "list of unpaid State capitation taxes."[5]

List (1), the list of real estate improperly assessed, was formerly examined first by the commissioner of the revenue, next by the board of supervisors, and finally by the commissioner of accounts who certified it to the court. The court was required to direct the clerk to send a copy to the commissioner of the revenue who was instructed to make his land books conform with it. The clerk was also directed to send a copy to the Auditor. The original list was filed in the clerk's office. On the revision and codification of the tax laws in 1928, the treasurer was required merely to submit the list to the board of supervisors which might direct that a copy be sent to the commissioner of revenue.[6] Until 1934 the board re-submitted the list to the treasurer and ordered him to continue to try to collect for a year. The treasurer then returned the list to the board, showing any changes which had occurred in it during the year. The board might then turn the list over to a special collector who reported his collections directly to the board. When the special collector was able to report that he could make no more collections, he returned the list to the board, which re-submitted it to the treasurer. The treasurer then became responsible for any further collections of those delinquent taxes on real estate. In 1934 the act was amended so that the list goes to the

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1. See entry 318.
2. Hening, Statutes, IX, 358; Code 1849, pp. 189-190; L. 1874-75, ch. 206, sec. 67; Tax Code 1936, sec. 255.
3. L. 1869-70, ch. 188, sec. 71; Code 1919, sec. 2342; L. 1932, ch. 156, sec. 1; Tax Code 1936, sec. 318.
4. Code 1919, sec. 2258; L. 1924, ch. 395, sec. 1; L. 1926, ch. 188, sec. 1, ch. 542, sec. 1; Tax Code 1936, sec. 316.
5. Code 1887, sec. 605; Code 1919, sec. 2414; L. 1928, ch. 45, sec. 387; Tax Code 1936, sec. 387.
6. L. 1831-32, ch. LXXII, sec. 10; Code 1919, secs. 2414, 2417; L. 1928, ch. 45, sec. 389; Tax Code 1936, sec. 389.

board of supervisors only, since taxes on this list seem obviously not collectible.[1]

Before 1928, list (2), the "list of other real estate" on which taxes were delinquent, was made out and handled in the same manner as list (1), except that a copy was not directed to be sent to the commissioner of the revenue, and the clerk was directed to record the list in a book to be kept for the purpose.[2] The revision of 1928 made the same changes in the list of other real estate that were made in the list of improper assessments. The list of other real estate goes directly to the board of supervisors for examination and approval[3] and is re-submitted to the treasurer who is allowed one year in which to make the collections. At the end of the year the treasurer submits it to the board of supervisors to show the changes. The board may then return it to the treasurer, or to special collectors, for further collections. It is finally given to the treasurer, who is responsible for collections until the land is sold.[4] The treasurer sends a certified copy of the list to the clerk to be recorded in the book of delinquent lands.[5] The treasurer then offers for sale at public auction the real estate on which taxes are still delinquent at the conclusion of the two years allowed for collection. He reports the result of his sale to the Comptroller, to the circuit court to be confirmed, and also to the clerk of the circuit court in order that it may be recorded.[6] The report on sales of land is accompanied by a list of land holdings on which the taxes were paid before the auction was held.[7]

To enable the treasurer to make out list (3), the list of personal property on which the taxes are delinquent,[8] the commissioner of the revenue sends him a copy of the personal property book,[9] and a copy of the State income tax records.[10]

Before 1928 only three lists were required. Before that year the list of personal property on which taxes were delinquent included capitation taxes, and taxes on both tangibles and intangibles. The list was handled in the same way as lists (1) and (2), except that a recapitulation of the total State taxes due was sent to the Auditor.[11]

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1. L. 1928, ch. 45, sec. 394; L. 1934, ch. 379, sec. 1; Tax Code 1936, sec. 394.
2. L. 1883-84, ch. 560, sec. 1; Code 1919, sec. 2428; see footnote 6 on preceeding page.
3. L. 1928, ch. 45, sec. 389; Tax Code 1936, sec. 389.
4. L. 1928, ch. 45, sec. 394; L. 1934, ch. 379, sec. 1; Tax Code 1936, sec. 394.
5. L. 1928, ch. 45, sec. 390; Tax Code 1936, sec. 390.
6. L. 1872-73, ch. 391, secs. 2-4; L. 1930, ch. 363, sec. 1; Code 1936, secs. 2465, 2469, 2489.
7. L. 1895-96, ch. 469, sec. 1; Code 1919, secs. 2465, 2466; L. 1920, ch. 14, sec. 1 (sec. 2466 repealed); Code 1936, sec. 2465.
8. See footnote 7 on following page.
9. L. 1869-70, ch. 188, sec. 71; Tax Code 1936, sec. 318.
10. L. 1928, ch. 45, sec. 33; Tax Code 1936, sec. 33.
11. Code 1887, sec. 608, Code 1919, sec. 2417.

County Treasurer (Next entry 300, p. 166)

The Constitution of 1902 allowed the General Assembly to provide for the segregation of different classes of property for State and local taxation after 1913 and provided that the rate be uniform on each class of property.[1] This apparently was impossible under the preceding Constitution, which provided that no species of property be taxed at a higher rate than any other species of property of the same value.[2] In 1915, acting under this power, the General Assembly segregated, for local taxation, real estate, all tangible personal property in section 6 of the tax bill of 1903, and the tangible personal property of public service corporations, except the rolling stock of steam railroads.[3] Intangible personal property and all other taxable property was segregated for State taxation only; but certain State taxes were allowed to continue on subjects of local taxation, and certain local taxes were allowed to continue on subjects taxed by the State.[4] The revision of 1919 added the capital of merchants to the subjects of local taxation, eliminated duplication, and retained a small State school tax on real estate and tangible personal property.[5] Segregation was completed in 1926, when the school tax on subjects of local taxation was repealed.[6] The Tax Code of 1928 followed out this segregation by dividing the delinquent personal property list into lists (3), (4), and (5).[7]

List (3), which deals with delinquent taxes on a number of different kinds of tangibles that are taxed locally only, is handled in the same way as list (2). If the special collectors to whom the lists had been given for collection reported that no more collections were possible the original law made the treasurer responsible for completing the collections.[8] In 1934 it was provided that the board could turn the list over to the treasurer for an additional collection period of 2 years, making a total of 3 years from the date on which the original list was made, or the board could turn the list over to special collectors of delinquent taxes who reported back to the board. In either case the treasurer, since 1934, has ceased to be held responsible for collections after the expiration of the original 1 year period assigned to him for collecting.[9]

A copy of list (4), which concerns delinquent taxes on various types of intangibles subject to State taxation only, is sent to the Department of Taxation to be audited and checked. The Department then notifies the Comptroller, who credits the treasurer with the amount shown and records the amount in a separate delinquent tax account charged to the treasurer.[10] The treasurer collects for 1 or 2 years, meanwhile, on the original list,

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1. Const. 1902, art. XIII, secs. 168, 169.
2. Const. 1869, art. X, sec. 1.
3. L. 1902-3-4, ch. 148, sec. 6; L. 1915, ch. 85, sec. 1.
4. Ibid., sec. 1.
5. Code 1919, secs. 2205, 2206.
6. L. 1926, ch. 576, sec. 1; Const. 1902 (as amended 1928), art. XIII, sec. 168; Tax Code 1936, secs. 7, 8.
7. L. 1928, ch. 45, sec. 387; Tax Code 1936, sec. 387.
8. L. 1928, ch. 45, sec. 393.
9. L. 1934, ch. 379, sec. 1; Tax Code 1936, sec. 394.
10. L. 1928, ch. 45, sec. 392; Tax Code 1936, sec. 392.

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making notations of his collections. When the 2 years are up, he submits a revised list for which he is given credit on the delinquent tax accounts.[1]

List (5), the list of unpaid capitation taxes, is important because the payment of this tax is prerequisite to voting. Closely related to this list are many important records. One of these is the list of those who have paid the State capitation tax. The treasurer is directed to send to the clerk, at least 6 months before each regular election, a list of the names of persons who have paid this tax for the preceding 3 years, and who are therefore eligible voters.[2] The treasurer is not required to keep a permanent record of such payments, but he usually records them for his own convenience. He sends the clerk the list of those who have paid the State capitation tax and keeps copies for his own file. Persons who have not been assessed with the State capitation tax, through omission, or because they had become of age during the current year and had not registered, may apply to the commissioner of the revenue for a certificate of assessment[3] and on receiving the certificate pay the treasurer the amount assessed. The treasurer was formerly required to give a receipt, made out on a special form, to the person who paid a certificate of an assessment that had been omitted from the regular list.[4] This form is no longer required. The law now requires the treasurer to deliver to the person the same form of receipt that is given when receipting for all types of taxes.[5] The treasurer keeps a separate record of those out-of-order collections and makes a monthly report on them to the Comptroller. Prior to 1928 the report was made periodically to the Auditor.[6] The treasurer sends a list of delinquent taxes to the Department of Taxation. A year later he sends the same Department an amended report on them, but he continues meanwhile to collect those still delinquent.[7]

The treasurer collects most of the license taxes. He sends the Commission of Game and Inland Fisheries quarterly reports.[8] In issuing a dog license he keeps a duplicate of the official form on which the receipt is made out and makes an annual report of all dog licenses issued.[9] Under the original acts the treasurer, from lists compiled by the commissioner of

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1. L. 1928, ch. 45, sec. 395; Tax Code 1936, sec. 395; L. 1940, ch. 316, sec. 1.
2. Const. 1902, art. II, sec. 38; L. 1902-3-4, ch. 596, sec. 1; Code 1936, sec. 109. The fact that this is a State capitation tax has been emphasized here to distinguish it from the capitation tax which may be levied by a Virginia city or town government to create a local fund, Tax Code 1936, sec. 293.
3. L. 1910, ch. 304, sec. 1, ch. 362, sec. 1 (issued by commissioner of revenue); Code 1919, secs. 116, 117, 2420; Tax Code 1936, sec. 420.
4. L. 1902-3-4, ch. 342, sec. 1, (repealed) L. 1910, ch. 304, sec. 1; ch. 362, sec. 1.
5. Code 1919, sec. 2408; L. 1928, ch. 45, sec. 370; Tax Code 1936, sec. 370.
6. L. 1906, ch. 26, secs. 2-3; Tax Code 1928, sec. 420; Tax Code 1936, sec. 420.
7. Tax Code 1928, sec. 395; Tax Code 1936, sec. 395.
8. L. 1930, ch. 247, sec. 79; Code 1936, sec. 3305(79).
9. L. 1930, ch. 247, sec. 77; Code 1936, sec. 3305(77 and 80).

revenue, made out tickets for license taxes on dogs and sent the tickets to the clerk. The treasurer gave the constable a list of the unpaid license taxes on dogs, and it was the duty of the constable to destroy the dogs listed as unlicensed.[1] The treasurer also received applications for a license authorizing the applicant to own a pistol or revolver, and he collected the tax charged on the license. He paid the amount collected into the State Treasury from which it was disbursed for the benefit of the Crippled Children's Hospital.[2] Since 1930 the treasurer in Brunswick County sells hunting, fishing, and other wildlife licenses, keeps a record of sales, and reports them periodically to the Comptroller and the Commissioner of Game and Inland Fisheries.[3] License taxes on corporations and individuals are assessed by the commissioner of the revenue at rates fixed by law on the value or volume of business or at a flat annual rate, according to the nature of the privilege involved.[4] An application for license approved and endorsed by the commissioner, if presented to the treasurer, and receipted by him on its face, constitutes a license to pursue the specified occupation.[5] Sums arising from license taxes are accounted for under separate heads monthly,[6] but otherwise they are handled in the same manner as other forms of revenue. The treasurer files a duplicate assessment bill, keeps a list of licenses issued, and files copies of the reports which he sends to the State tax authorities.[7]

The funds of the local welfare agency are in the hands of the treasurer and are disbursed by him on the presentation of warrants issued by the local board. He receives a copy of the board's list of warrants issued; he files the warrants, which he pays and cancels; and he receives the vouchers which accompany the remittances of the State's share of welfare funds, appropriated under the Virginia Public Assistance Acts of 1936 and 1938.[8]

The county school board issues warrants on the treasurer for school funds to be disbursed by him for the purpose designated on the warrant.[9] Bonds may be issued by the school board, with the approval of the board of supervisors and of the voters of the county. The State Board of Education may purchase these bonds out of the proceeds of the Literary Fund; or any person wishing to make an investment for personal reasons may purchase them. A sinking fund may be established in the county treasury out of

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1. L. 1901-2, ch. 402, secs. 1, 2; L. 1902-3-4, ch. 509, sec. 1; L. 1912, ch. 219, secs. 1, 2; Code 1919, sec. 2317, (repealed) L. 1930, ch. 247, sec. 83.
2. L. 1926, ch. 158, secs. 1, 7; (repealed) L. 1936, ch. 297, sec. 1.
3. L. 1916, ch. 152, sec. 27; Code 1919, sec. 3332; L. 1936, ch. 90, sec. 29; Code 1936, sec. 3305(29); see essay on county clerk.
4. Code 1919, sec. 2366; Tax Code 1936, sec. 188.
5. Code 1919, sec. 2360; Tax Code 1936, sec. 129.
6. Code 1919, secs. 2372, 2381; Tax Code 1936, sec. 147.
7. Code 1919, secs. 2374, 2375, 2381; Tax Code 1936, secs. 145-147.
8. L. 1936, ch. 223, sec. 5, ch. 325, secs. 12, 13; L. 1938, ch. 379, secs. 15, 45, 72.
9. L. 1902-3-4, ch. 509, sec. 1; Code 1919, secs. 726, 788; L. 1928, ch. 471, sec. 700; L. 1936, ch. 314, sec. 700; Code 1936, sec. 700.

which the principal on the bonds may be paid. Interest is paid out of the school tax levied on the district for whose schools the school board issued the bonds.[1] The treasurer makes to the board of supervisors an annual report on receipts and disbursements of school funds.[2]

In addition to the records discussed in this essay, the treasurer keeps a correspondence file.

Receipts

300. [PAID AND UNPAID TAX TICKETS - WHITE AND COLORED], 1936-38. 23 file boxes.

Original and duplicate tax tickets constituting the record of paid and unpaid taxes on personal property and real estate, and unpaid State capitation tax, showing district, name of treasurer, ticket number, tax year, name and address of taxpayer, page and line in commissioner's book, subjects of tax, with value, rate, and amount on each subject for State tax, and for local tax, with total amount of State tax and total amount of local tax, amounts of penalty and interest, total amount of State and local taxes, and dates and amounts of credits. Arr. alph. by name of taxpayer. No index. Typed on ptd. forms. 5 x 10 x 16. Treas. off., n. room.

301. INSOLVENTS AND DELINQUENTS, 1816-17, 1826-28, 1889-1926. 43 bundles. Title varies: Insolvent Tax Accounts, 1816-17, 1826-28, 4 bundles; Tax Accounts, 1892-1903, 12 bundles; Tax Tickets, 1911-14, 4 bundles; Delinquents, 1915-20, 6 bundles; Delinquent Tax Tickets, 1921, 1 bundle.

Original tax tickets representing unpaid State and local taxes showing name and address of person assessed, district, ticket number, subject of tax, tax rate, and amount of tax for State, subject of tax, tax rate, and amount of tax for local purposes, total amount of tax, amount of penalty, and total amount of tax and penalty. Arr. alph. by first letter of surname of person assessed, 1816-17; arr. chron. by year and alph. thereunder by first letter of surname of person assessed, 1826-28; arr. by dist. and alph. thereunder by first letter of surname of person assessed, 1889-1915; arr. by race, thereunder by district, and alph. thereunder by first letter of surname of person assessed, 1916-26. No index. Handwritten on ptd. forms. Aver. 3 x 4 x 6. 4 bundles, 1816-17, 1826-28, clk's. off., n. room storage; 39 bundles, 1889-1926, clk's. off., hall storage.

302. [PAID TAX TICKETS FOR WHITE AND COLORED PERSONS], 1931-37, 1939. 21 file boxes.

Office copies of tax tickets constituting the record of paid State and local taxes, showing information as in entry 300. Arr. chron. by tax

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1. L. 1906, ch. 252, sec. 1, ch. 255, secs. 1, 9; L. 1908, ch. 32, sec. 1; Code 1919, secs. 614, 765, 773; L. 1928, ch. 471, secs. 633, 673-75; Code 1936, secs. 633, 673-75.
2. L. 1871-72, ch. 107, secs. 7, 9; Code 1887, sec. 1484; Code 1919, sec. 728; L. 1928, ch. 471, sec. 700; Code 1936, sec. 700.

year, thereunder by dist., and alph. thereunder by name of taxpayer, 1931-35; chron. by date paid, 1936-37, 1939. No index. Typed on ptd. forms. 9½ x 7½ x 24. 9 file boxes, 1931-35, treas. off., record vault; 12 file boxes, 1936-37, 1939, treas. off., n. room.

303. MONEY RECEIPTS, Sept. 1939--. 1 vol.
Treasurer's carbon copies of receipts for partial payments on taxes showing date, receipt number, name of payer, total amount of account, amount paid, for what paid, balance due, and signature of treasurer. Arr. chron. by date issued, with receipts numbered consecutively. No index. Handwritten on ptd. forms. 300 pp. 8½ x 11 x 1. Treas. off., s. room.

304. [DUPLICATE RECEIPT BOOK], 1933-36. 1 vol. (246B).
Treasurer's carbon copies of miscellaneous receipts showing date, number and amount of receipt, name of person making payment, purpose, and signature of treasurer. Arr. chron. by date issued, with receipts numbered consecutively. No index. Handwritten on ptd. forms. 33 pp. 8 x 11 x ½. Treas. off., n. room.

305. [RECEIPTS], Aug. 1935-Apr. 1937. 1 vol.
Treasurer's carbon copies of receipts for omitted or specially assessed capitation taxes showing name, race, and address of taxpayer, district, tax year, amounts of tax, penalty, and interest, total amount, date of receipts, and signature of treasurer. Arr. chron. by date of receipt. No index. Handwritten on ptd. forms. 80 pp. 8 x 12 x 1. Treas. off., record vault.

306. TAXES COLLECTED, 1933-34. 1 vol.
Treasurer's record of taxes collected by deputies, compiled from reports submitted with remittances by the deputies, showing tax year, inclusive dates covered by report, name of taxpayer, kind of tax, amount of penalty and interest on each kind of tax, and total amount of each kind of tax collected. Arr. chron. by year and thereunder by dist. No index. Handwritten and typed on ptd. forms. 210 pp. 11 x 14 x 1½. Treas. off., record vault.

307. COLLECTION RECORDS, July 1932--. 2 vols. Title varies:
Treasurer's Receipts, 1932-34.
Treasurer's record of daily collections of taxes showing date, tax year, district, name of taxpayer, tax ticket number, amount of State taxes collected including capitation tax, omitted capitation tax, tax on intangibles and on income, with penalty and interest, and State license tax with penalty, amount of local levies collected, with penalty and interest, and total amount of collections. Arr. chron. by date of collection, 1932-34; chron. by tax year and thereunder by district 1934--. No index. Handwritten on ptd. forms 1932-34; typed on ptd. forms 1934--. Aver. 148 pp. 11½ x 15 x 2. Treas. off., record vault.

308. [TAX COLLECTIONS], 1934--. 6 vols.
Treasurer's record of collections of State and local taxes by district showing tax year, inclusive months and the year of the collections, the amounts for State taxes and for local taxes, date paid, ticket number, amounts respectively on capitation, intangible property income, personal property, and real estate, with penalty and interest, and totals of

collections. Arr. by dist. No index. Typed on ptd. forms. Aver. 63 pp. 9 x 14½ x 1. Treas. off., n. room.

Journals and Ledgers

309. LEDGER [Receipts and Disbursements], 1931--. 2 vols. Untitled, 1931-37.
County treasurer's record of cash receipts from current county taxes, delinquent county taxes, interest and advertising costs on land offered for sale, State taxes and licenses, dog licenses, and miscellaneous accounts, and disbursements including amount deposited in bank or paid over counter, amount withdrawn from bank, check number, name of bank, amount of check, name of payee, purpose for which check drawn or cash paid, county warrants paid, State warrants paid, and amount paid on miscellaneous accounts. Arr. by receipts and disbursements and chron. thereunder by date of entry. No index. Handwritten on ptd. forms. Aver. 112 pp. 17 x 23½ x 1. Treas. off., vault.

310. [Cash Statement], June 1937--. 1 vol.
County treasurer's daily account of receipts and disbursements, later transferred into ledger under proper account, showing date of transaction, description, posting reference, debits, credits, and balance. Arr. chron. by date of entry. No index. Handwritten on ptd. forms. 132 pp. 12½ x 12 x 1. Treas. off., record vault.

311. [SUBSIDIARY LEDGER], 1937--. 1 vol.
County treasurer's record of the collection and distribution of county taxes showing year, name of district, year for which tax collected, amounts of tax, penalty, interest, and advertising costs, and summary of collections and memorandum of distribution among various funds; State taxes collected showing year for which collected, date collected, amount of tax on capitation, intangibles, and income, amount of penalty and interest, and total collections; omitted State capitation taxes, State licenses, and miscellaneous State items collected showing date and amount collected, and for what collected; and amount of disbursements showing fund, date of warrant, warrant number, amount, and total amount of warrants. Arr. by subject and chron. thereunder by date of entry. No index. Handwritten on ptd. forms. 418 pp. 13 x 12 x 2½. Treas. off., record vault.

312. [GENERAL LEDGER], 1932--. 2 vols.
County treasurer's principal record of accounts, used for arranging each day's transactions under the appropriate heading in order to obtain immediately the receipts, disbursements, and balance of each account, showing accounts classed as follows: cash, deferred items, uncollected county taxes, uncollected State taxes, Commonwealth of Virginia, general fund, Virginia Public Assistance Fund, dog tax fund, county school operating fund, county school debt fund, and other bonded indebtedness, and bank accounts, each showing date, explanation of transaction, posting reference, amounts of debits and credits, and balance. Arr. by account and chron. thereunder by date of entry. No index. Handwritten on ptd. forms. Aver. 425 pp. 13 x 12 x 2. Treas. off., record vault.

County Treasurer - Warrants, Checks, and Bank Accounts (313-318)

Warrants, Checks, and Bank Accounts

313. [GENERAL COUNTY WARRANTS], July 1939--. 1 vol.
Treasurer's carbon copies of warrants drawn on the general fund, maintained as a record of warrants issued, showing date, number, and amount of warrant, name of payee, and purpose for which issued. Arr. chron. by date issued, with warrants numbered consecutively. No index. Typed on ptd. forms. 992 pp. 5½ x 9 x 5. Treas. off., record vault.

314. SCHOOL WARRANTS, July 1939--. 2 vols.
Treasurer's carbon copies of warrants issued on school funds for general school purposes showing warrant number, date, amount, and purpose of warrant, and name of payee. Arr. chron. by date issued, with warrants numbered consecutively. No index. Typed on ptd. forms. Aver. 1125 pp. 4 x 9 x 4. Treas. off., storage.

315. [WARRANT REGISTER], Sept. 1938--. 1 vol.
List, sent to treasurer by local board of public welfare, of warrants drawn on the Virginia Public Assistance Fund by the board, to cover expenses for the month, showing information as in entry 316. Arr. chron. by date issued and numer. thereunder by warrant no. No index. Typed on ptd. forms. 159 pp. 14 x 9 x 1½. Treas. off., record vault.

316. V.P.A. [Virginia Public Assistance] WARRANTS & GEN. [General] COUNTY WARRANTS, July 1939--. 1 file box.
Canceled warrants paid by treasurer from general county fund, and kept in his office until audited, showing number, date, purpose, and amount of warrant, name of payee, signature of treasurer, name of bank, endorsement of payee, and date paid. Also contains:
Canceled warrants paid from Virginia Public Assistance Fund, showing same information and also case or code number, award number, and signature of chairman and of secretary of local board of welfare.
Arr. by type of warrant and chron. thereunder by date warrant issued, with warrants numbered consecutively. No index. Typed on ptd. forms. 10 x 5½ x 24. Treas. off., record vault.

317. WARRANT REGISTER AND SETTLEMENT RECORD, TREASURER, June 1928-Dec. 1929. 1 vol.
Treasurer's record of warrants paid out of general county fund, road fund, district bond issue levy, State aid fund, school fund, dog fund, State school fund, and other funds, showing year, date, number, and amount of warrant, name of payee, name of fund on which drawn, and date paid. Arr. by fund and chron. thereunder by date of warrant. No index. 320 pp. 12 x 18 x 2. Handwritten on ptd. forms. Treas. off., record vault.

318. [BANK STATEMENTS], Sept. 1932--. 1 file box.
Treasurer's records representing bank accounts, consisting of:

i. Bank statements, showing date, amounts deposited, amounts drawn, and balance.
ii. Canceled checks, showing date, number, and amount of check, name of payee, signature of treasurer, endorsement of payee, and date paid.
iii. Deposit slips, showing name of bank, date and amount of deposit,

and name of account.
Arr. chron. by year. No index. Handwritten and typed on ptd. forms. 8½ x 6 x 24. Treas. off., record vault.

319. [BANK ACCOUNTS], June 1932--. 1 vol.
Treasurer's record of accounts with various banks including:
i. Lists of deposits, showing year, date of deposit, name of bank, and amount of deposit.
ii. Lists of warrants, showing name of bank, date, number, and amount of warrant, from which fund drawn, and name of payee.
Arr. chron. by year and alph. thereunder by name of bank. No index. Typed on ptd. forms. 668 pp. 13 x 10 x 3½. Treas. off., record vault.

Real and Personal Property Taxation

Assessments

320. COUNTY LAND BOOK, 1932--. 8 vols.
Treasurer's copy of record of assessments on land, lots, standing timber, buildings, and improvements, showing information as in entry 63. Arr. by race, thereunder by dist., and alph. thereunder by name of landowner. Typed on ptd. forms. Aver. 192 pp. 14 x 24 x 1. Treas. off., n. room.

321. PERSONAL PROPERTY BOOK, 1932--. 8 vols.
Treasurer's copy of record of assessments on personal property of individuals and property controlled by fiduciaries showing information as in entry 65. Arr. by race, thereunder by dist., and alph. thereunder by name of person assessed. No index. Typed on ptd. forms. Aver. 250 pp. 17 x 24 x 1½. Treas. off., n. room.

Delinquent Taxes

322. [DELINQUENT TAX TICKETS] LAND, 1933-35. 3 file boxes.
Original unpaid land tax tickets showing name and address of person assessed, number of ticket, district, name of treasurer, tax year, quantity of land assessed, value, tax rate, amounts of local levies, penalty, and interest, total amount, dates and amounts of credits, and balance. Arr. by race, thereunder by district, and alph. thereunder by name of person assessed. No index. Typed on ptd. forms. 9 x 7 x 15. Treas. off., n. room.

323. [DELINQUENT TAX TICKETS] STATE AND PERSONAL PROPERTY, 1934-35. 8 file boxes.
Original unpaid tax tickets on capitation and personal property showing name of person charged with tax, tax year, number of ticket, district, name of treasurer, value of taxable property, rate of tax, amount of State taxes, amount of local levies, total amount of State taxes and local levies, amounts of penalty and interest added, total amount of State taxes, local levies, and interest, dates and amounts of credits and balance. Arr. by race, thereunder by district, and alph. thereunder by name of person charged with tax. No index. Typed on ptd. forms. 9 x 7 x 15. Treas. off., n. room.

County Treasurer - Real and Personal Property Taxation (324-326)

324. UNPAID TAX TICKETS [White and Colored], 1929-33. 13 file boxes.

Original and duplicate tax tickets constituting the record of unpaid State and local taxes, showing information as in entry 323. Arr. by dist. and alph. thereunder by name of taxpayer. No index. Handwritten on ptd. forms. 9 x 7 x 15. Treas. off., record vault.

325. LOCAL DELINQUENTS, 1933--. 7 vols. Title varies: R.E. & P.P., 1933-34, 1938-39, 2 vols.

Treasurer's copies of lists of delinquent real estate and tangible personal property and improper assessments including:

i. Delinquent lands purchased by treasurer in the name of the Comptroller, 1938--, showing race, district, tax year, name of commissioner of the revenue, name of person charged with taxes in whose name land is sold, quantity and description of land charged, amounts of local levies, penalties, interest, and costs for advertising, total amount delinquent, quantity of land sold, and date of sale. For prior list, see entry 326.

ii. Delinquent lands sold by treasurer to individuals, 1939, showing information as in (i), and name of purchaser and amount of purchase money. For prior lists, see entry 326.

iii. Delinquent real estate, 1933--, showing race, district, tax year, name of commissioner of the revenue, name and post office address of person assessed, location and description of land, number of acres or number of block and lot, page and line in land book, amount delinquent not including penalty, dates and amounts of collections first year, amount uncollected not including penalty, dates and amounts collected second year, and lands sold to Commonwealth and improper assessments. For prior lists, see entry 326.

iv. Delinquent tangible personal property, machinery and tools, and merchants' capital, 1933--, showing race, district, tax year, name of commissioner of the revenue, name and post office address of person assessed, page and line in personal property book, value of tangible personal property, machinery and tools, and merchants' capital, amount delinquent not including penalty, dates and amounts of collections, amount uncollected after 2 years. For prior lists, see entry 326.

v. Improper assessment of real estate, 1933--, showing race, district, tax year, name of commissioner of the revenue, name and post office address of person assessed, location and description of land, number of acres or number of block and lot, page and line in land book, amount of local levies, remarks. For prior lists, see entry 326.

Arr. by type of list, thereunder by race, thereunder by dist., and alph. thereunder by name of person assessed. No index. Typed on ptd. forms. Aver. 120 pp. 16 x 15 x 1. Treas. off., record vault.

326. DELINQUENT STATE [Taxes], 1928-32, 1934--, 11 vols. Title varies: State, 1928, 1932. Untitled, 1929-31, 3 vols.

Copies of treasurer's lists of delinquent State and local taxes consisting of:

i. Collections of delinquent taxes on real estate made by treasurer before sale, 1932, showing race, district, tax year, name of

commissioner of the revenue, name and post office address of person assessed, location and description of land, number of acres or number of block and lot, amounts of local levies, penalty, interest, and advertising costs, total amount delinquent, and date of payment.

ii. Delinquent intangible personal property and income taxes, 1928--, showing race, district, tax year, name of commissioner of the revenue, name and post office address of person assessed, page and line in commissioner's book, amount of tax on bonds, notes, and other evidences of debt, on money, moneyed capital in competition with national banks, capital not otherwise taxed, and income, total amount of State taxes uncollected as of June 30, date paid, amount of collections during year ending June 30, and total amount of collections.

iii. Delinquent land purchased by treasurer in the name of the Comptroller, 1932, showing information as in entry 325.

iv. Delinquent lands sold by treasurer to individuals, 1932, showing information as in entry 325.

v. Delinquent real estate, 1928-32, showing information as in entry 325.

vi. Delinquent State capitation taxes, 1928-32, 1934--, showing information as in entry 323.

vii. Delinquent tangible personal property, machinery and tools, and merchants' capital, 1928-32, showing information as in entry 325.

viii. Improper assessment of real estate, 1928, showing information as in entry 325.

Arr. by type of list, thereunder by race, thereunder by district and alph. thereunder by name of person assessed. No index. Typed on ptd. forms. Aver. 120 pp. 13 x 17 x 1½. Treas. off., record vault.

327. [RECORD OF DELINQUENT TAXES COLLECTED], 1928-30. 1 vol. Treasurer's record of the collection of delinquent capitation, personal property, and real estate taxes in each district, showing year for which delinquent, date collected, name of district, kind of tax paid, amounts of tax, penalty, and interest, and total amount paid. Arr. chron. by date collected. No index. Handwritten on ptd. forms. 104 pp. 14½ x 6 x ½. Treas. off., record vault.

328. [RECORD OF DELINQUENT PERSONAL PROPERTY TAX], 1929-32. 1 vol. Treasurer's record of delinquent personal property taxes showing name of district, year for which delinquent, name, race, and address of taxpayer, amounts of tax, penalty, and interest, and total amount due. Arr. chron. by year delinquent, thereunder by district, and alph. thereunder by name of taxpayer. No index. Typed on ptd. forms. 154 pp. 14½ x 17½ x 1. Treas. off., record vault.

Capitation Tax

329. ACTIVE CAPITATION CARDS [White and Colored], 1935--. 42 file boxes (labeled by contained letters of alphabet).

Treasurer's active card record of paid white and colored capitation taxes showing name, address, and race of taxpayer, tax year, and date paid. Arr.

alph. by name of taxpayer. No index. Typed on ptd. forms. 1 x 8 x 18. Treas. off., n. room.

330. OMITTED CAPITATIONS, 1930--. 1 file box.
Treasurer's card record of omitted taxes assessed by commissioner of the revenue showing district, name and race of person assessed, tax year, amounts of tax, penalty, and interest, total amount, date paid, and signature of the treasurer. Arr. chron. by year and alph. thereunder by name of person assessed. No index. Handwritten on ptd. forms. $9\frac{1}{2}$ x 7 x 12. Treas. off., n. room.

331. REPORT OMITTED CAPITATIONS AND MERCHANTS' LICENSES, July 1939--. 1 vol. (1).
Report by commissioner of the revenue to the treasurer on omitted capitations and merchants' licenses showing name of person coming of age since last assessment or of merchant who has not paid State and county license fee, date payment due, tax year, amount with any penalty or interest, commissioner's fee, and total due. Arr. chron. by date of report. No index. Typed on ptd. forms. 14 pp. 9 x $11\frac{1}{2}$ x $\frac{1}{2}$. Treas. off., n. room.

332. WHITE AND COLORED INACTIVE CAPITATION CARDS, 1932-38. 5 file boxes. (3 file boxes, 1932-35, labeled by contained letters of alphabet; 2 file boxes, 1935-38, unlabeled). Title varies: Capitations, 1932-35, 3 file boxes.
Treasurer's card record of delinquent capitation taxes showing name and address of taxpayer, tax year, and latest year for which tax paid. Arr. alph. by name of taxpayer. No index. Typed on ptd. forms. 1 x 5 x 16. Treas. off., n. room.

333. [Delinquent] STATE [Capitation Taxes], 1933. 1 vol.
Treasurer's copy of list of delinquent State capitation taxes showing race, district, tax year, name of commissioner of the revenue, name and post office address of person assessed, page and line in commissioner's book, amount of State capitation tax, dates and amounts of any collections after original list filed, and dates and amounts of any collections after revised list filed. Arr. by race, thereunder by dist., and alph. thereunder by name of taxpayer. No index. Typed on ptd. forms. 154 pp. 16 x 22 x 1. Treas. off., record vault.

334. [STATE CAPITATION LIST], Aug. 1938. 1 vol.
Treasurer's record of persons in the county who have paid the State capitation tax for the tax years 1935-37, compiled in August 1938 for the purpose of making out the voting list, showing district, race, name and address of taxpayer, and dates paid. Arr. by dist., thereunder by race, and alph. thereunder by name of taxpayer. No index. Handwritten on hand-drawn forms. 82 pp. $14\frac{1}{2}$ x 9 x 1. Treas. off., record vault.

Licenses

335. DOG LICENSE RECEIPTS, 1928--. 34 vols. and 4 file boxes.
Title varies: Dog License Sales Record, 1928-32, 6 vols.; Dog License Receipt Book, 1932-37, 28 vols.
Office copies of treasurer's receipts given to persons paying dog tax or

or kennel license showing district, tax year, date and number of receipt, name and address of person to whom issued, whether license for male, female, or unsexed female dog, or for kennel, license tag number, amount paid, and signature of treasurer. Arr. chron. by date of receipt, with receipts numbered consecutively, 1928-37; arr. alph. by name of dog owner, 1938--. No index. Handwritten on ptd. forms 1928-37; typed on ptd. forms 1938--. Vols. aver. 100 pp. 8 x 12 x 1; file boxes 6 x 6 x 15. Treas. off., record vault.

336. LICENSE CERTIFICATES, Aug. 1939--. 1 vol.
Duplicate license stubs, showing serial number of stub, number of original license, number of duplicate license, name, address, description, and occupation of licensee, kind of license, date duplicate issued, and remarks. Arr. chron. by date duplicate issued. No index. Handwritten on ptd. forms. 100 pp. $7\frac{1}{2}$ x $7\frac{1}{2}$ x $\frac{1}{2}$. Treas. off., n. room.

337. [LICENSE STUBS], June 1939--. 17 vols. (labeling varies).
Stubs of licenses and permits issued by county treasurer including hunting and fishing State resident, hunting and fishing county resident, State resident hunting, nonresident 2-day hunting, State resident fishing, county resident netting, State resident netting, and county resident trapping, showing license number, name, address, and description of licensee, date license issued, and amount paid. Arr. by type of license, chron. thereunder by date issued, with stubs numbered consecutively. No index. Handwritten on ptd. forms. Aver. 50 pp. 7 x $7\frac{1}{2}$ x $\frac{1}{2}$. Treas. off., n. room.

338. RECORD OF LICENSE AND PERMITS SOLD, June 1935--. 2 vols.
Treasurer's record of sales of hunting, fishing, and trapping licenses, maintained for the purpose of accounting with the Commission of Game and Inland Fisheries, showing information as in entry 339. Arr. numer. by license no. and chron. thereunder by date issued. No index. Handwritten on ptd. forms. Aver. 149 pp. 14 x 13 x 1. Treas. off., n. room.

339. CLERK'S RECORD HUNTING, TRAPPING AND FISHING LICENSE, AND BUTTON RECORD, 1916-24, 1931-34. 2 vols. Title varies: Clerk's Record Hunting and Fishing License, 1916-24.
Record of sales of hunting, fishing, and trapping licenses maintained for the purpose of accounting with the Commission of Game and Inland Fisheries, showing date on which license year ends, date license issued, name, address, age, and race of licensee, serial number of license, kind of license, and gross amount received. Arr. numer. by license no. and chron. by date issued. No index. Handwritten on ptd. forms. Aver. 149 pp. 14 x 13 x 1. 1 vol., 1916-24, clk's. off., s. room storage, 1 vol.; 1931-34, treas. off., n. room.

340. MERCHANTS LICENSES, July 1939--. 1 file box.
Treasurer's copies of merchants' licenses issued by commissioner of the revenue showing name of person to whom issued, beginning and expiration dates, amount of tax, fee, and penalty, total due, and signatures of commissioner of the revenue and treasurer. Arr. chron. by year and alph. thereunder by name of licensee. No index. Handwritten on ptd. forms. 10 x $5\frac{1}{2}$ x 24. Treas. off., record vault.

341. [SUMMARY OF LICENSES SOLD BY BRUNSWICK COUNTY AUTOMOBILE LICENSE AGENT], March 1933--. 6 vols.
Copies of the weekly summary of automobile licenses sold in the county by the county treasurer acting as license agent for the Division of Motor Vehicles, showing book and page number, name of license agent, location of agent's office, date of report, number of sales each day of each type of license, amount collected, number of first license and of last license sold, total sales for week, amount of title fees, and amount of miscellaneous collections. Arr. chron. by week of report. No index. Handwritten on ptd. forms. Aver. 60 pp. 11 x 12 x ½. Treas. off., record vault.

342. [REPORTS OF BRUNSWICK COUNTY AUTOMOBILE LICENSE AGENT], Mar. 1933-Nov. 1937. 5 vols.
Copies of the county treasurer's weekly report to the commissioner of the revenue and to the Division of Motor Vehicles of automobile licenses issued to residents of the county showing location of agent's office, name of agent, week of report, date of each license, license number, name and address of license, make and model of vehicle, motor number, tonnage, title fee and license fee collected, and total. Arr. chron. by week of report and numer. thereunder by license no. No index. Typed on ptd. forms. Aver. 250 pp. 16 x 11 x 1. Treas. off., record vault.

Miscellaneous

343. COUNTY BUDGET MANUAL, 1940-41. 1 vol.
Record of estimated expenditures from general and dog tax funds, approved by board of supervisors, showing fund, function, function code number, expenditure code number, purpose of appropriation, dates covered by appropriation, and amount. Arr. by fund, thereunder by function, and numer. thereunder by function code no. No index. Handwritten on ptd. forms. 318 pp. 12 x 14½ x 3. Treas. off., record vault.

344. CORRESPONDENCE, 1935--. 3 file drawers.
Treasurer's correspondence with officials and individuals regarding taxes, tax bills, and other matters concerning the functions of his office. Arr. chron. by year and alph. thereunder by name of correspondent. No index. Handwritten and typed. 12½ x 11½ x 22. Treas. off., s. room.

XV. COUNTY FINANCE BOARD

The county finance boards throughout the State owe their origin to an act of 1932. The purpose of the act was to safeguard county funds, especially from losses occasioned by bank failures or unwise banking policies.[1]

The county finance board consists of the chairman of the board of supervisors and the county treasurer, who both sit as ex officio members, and one other citizen of the county, appointed by the circuit court. It keeps a minute book in which are recorded the orders and proceedings of the board respecting county funds and depositories.[2]

345. MINUTES OF FINANCE BOARD - BRUNSWICK COUNTY, Nov. 1932--.
1 vol.
Record of proceedings of the county finance board at regular and special meetings including reports of county treasurer showing amount of county deposits, character of security held as protection, where securities are held in escrow, character and value of those held, and signatures of chairman and secretary of board. Arr. chron. by date of meeting. No index. Typed. 250 pp. (33 used) 14½ x 9 x 2. Clk's. off.

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1. L. 1932, ch. 400, sec. 1; Tax Code 1936, sec. 350. For general provisions relating to this agency in the Commonwealth as a whole, see essay on the county finance board in the inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.
2. L. 1932, ch. 400, sec. 1; L. 1936, ch. 14, sec. 1; Tax Code 1936, sec. 350.

XVI. COUNTY ELECTORAL BOARD

The earliest precedent for the county electoral board is found in the five freeholders appointed by the county clerk for each electoral district and three commissioners appointed by the county court to assist the sheriff in conducting elections in and after 1831.[1] The practice of appointing special election officials was continued,[2] and by 1884 the board had assumed practically its present form.[3] By the provisions of the Constitution of 1902, effective December 1903, the circuit court in each county appoints for a term of 3 years three qualified voters to constitute an electoral board which appoints election officials and conducts regular elections in each precinct.

The secretary of the board keeps a minute book in which are recorded the proceedings and orders of the board.[4]

346. REGISTRARS FOR BRUNSWICK COUNTY, 1885-1900, 1902. 2 bundles.
Title varies: Electoral Board Commissions, 1885-1900.
Original papers of electoral board consisting of:

i. Certificate of election, showing name of person elected, session of assembly, date of certificate, and signature of Secretary of the Commonwealth.

ii. Oath of office, showing name of person taking oath, name of office, dated acknowledgment, signature of clerk, and date returned and filed.

Arr. chron. by date returned and filed. No index. Handwritten on ptd. forms 1885-1900, Mar.-July 1902; typed Aug. 1902. Aver. 1 x 3½ x 9½. Clk's. off., n. room storage.

347. PROCEEDINGS ELECTORAL BOARD, Feb. 1885--. 2 vols. (1, 2). Record of orders and proceedings of the county electoral board at regular and special meetings relative to the appointment of election judges, registrars, clerks, and commissioners for the various voting precincts, showing date, place, and purpose of meeting, names of members present, and signature of chairman of the board. Arr. chron. by date of meeting. No index. Handwritten 1885-1916, 1920-37; typed 1917-1920, 1937--. Aver. 368 pp. 15 x 10 x 2. Clk's. off., record vault.

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1. L. 1830-31, ch. I, secs. 12-14, 46; L. 1833-34, ch. 23, secs. 1, 4; L. 1857-58, ch. 20, secs. 9-15. For general provisions relating to this agency in the Commonwealth as a whole, see essay on the county electoral board in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.
2. L. 1869-70, ch. 46, sec. 1, ch. 76, sec. 24; L. 1870-71, ch. 279, sec. 1; L. 1871-72, ch. 181, sec. 1.
3. L. 1884, ch. 158, secs. 1-15; Const. 1902, art. II, sec. 31; L. 1902-3-4, ch. 587, secs. 109-117; Code 1936, secs. 84, 148.
4. L. 1884, ch. 158, sec. 7; Code 1919, sec. 87; Code 1936, sec. 87.

XVII. SCHOOL TRUSTEE ELECTORAL BOARD

The school trustee electoral board was created in 1877. It is composed of three members appointed by the circuit court for a 4-year term, and it elects the school trustees who make up the county school board.[1]

348. [MINUTES SCHOOL TRUSTEE ELECTORAL BOARD], 1913-22. 1 vol. Rough minutes of proceedings of school trustee electoral board at regular and special meetings showing date and place of meeting, names of members present, and brief notes on motions carried, resolutions adopted, and action taken on appointment of district school trustees and members of school board, establishment of school bus routes, and cancellation of appointments of teachers. Also contains:

> Copies of reports from clerk of the board to the Department of Public Instruction on changes in personnel of the board, showing name and post office address of trustee, date of appointment, date qualified, term of office, and name of district for which appointed.

Arr. chron. by date of meeting and by date of report. No index. Minutes handwritten and typed; reports handwritten on ptd. forms. 400 pp. 14 x 8½ x 1½. Supt. school off., storage.

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1. L. 1876-77, ch. 12, sec. 1; L. 1883-84, ch. 138, secs. 1-7; L. 1884, ch. 121, sec. 1; Code 1919, secs. 629, 630; L. 1928, ch. 471, sec. 653; Code 1936, sec. 653. For general provisions relating to this agency in the Commonwealth as a whole, see essay on the school trustee electoral board, in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.

XVIII. COUNTY SCHOOL BOARD

The origin of the county school board may be traced to the apparently ineffective act of 1796; it owes its actual existence to an act of 1818, which required the county court to appoint school commissioners. In Brunswick County school commissioners were appointed, according to law, March 25, 1819.[1] Many of the provisions under which it operates date back to 1870, the year in which a uniform public free school system was first established in the State.[2]

The board consists of one member from each school district elected for a 4-year term by the school trustee electoral board. It chooses its own chairman and, with the recommendation of the division superintendent, its own clerk. The board elects the division superintendent from a list of eligibles certified to it by the State Board of Education, and, working in cooperation with the division superintendent, it oversees the expenses of operating the schools, makes contracts with teachers, and in general administers the business affairs of the school system. A brief record of the proceedings of the board are kept in a series of minute books.[3] The board's clerk files all vouchers and other official papers relating to matters which come before the board.[4] He also files several account books, some of which were formerly kept by the district school board.[5] Warrants issued by the county school board are recorded in the manner and form required by the State Board of Education, and until 1936 by the Auditor of Public Accounts.[6] Today the warrant-check system is used, and carbon copies of each warrant supersede the warrant register. In Brunswick County the school board keeps separate records for warrants issued and for warrants canceled.

349. SCHOOL BOARD MEETINGS, May 1934---. 2 cartons, 1 file drawer. Miscellaneous papers presented at meetings of the county school board for approval by the board, consisting of:

i. Attendance record and payroll, showing month and year, name

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1. Shepherd, Statutes, II, 3-5; Morrison, Beginnings of Public Education, pp. 22-24; L. 1817-18, ch. XI, sec. 1; Code 1819, I, 87-90; Order Book, County Court, vol. 28, 1819-20, pp. 28, 199-200, entry 237. For general provisions relating to this agency in the Commonwealth as a whole, see essay on the county school board in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.
2. L. 1869-70, ch. 259, secs. 1-68; Code 1873, pp. 684-689.
3. L. 1871-72, ch. 107, sec. 4; Code 1919, sec. 642; L. 1928, ch. 471, sec, 614; Code 1936, sec. 614.
4. L. 1928, ch. 471, sec. 614; Code 1936, sec. 614.
5. L. 1869-70, ch. 259, sec. 24 (district boards); Code 1919, sec. 657; L. 1928, ch. 471, sec. 614 (county boards); Code 1936, sec. 614.
6. L. 1932, ch. 313, sec. 656; L. 1936, ch. 314, sec. 656; Code 1936, sec. 656.

of teacher, number of days taught during month, amount of salary contracted for, amount of pension and insurance deduction, and net amount of salary.

ii. General payroll of school board, showing month, names of persons paid, amount paid each, and total amount paid out.

iii. Invoice, 1935-38, showing name and address of shipper, name and address of consignee, date and number of invoice, quality and description of articles shipped, price of each, total price, and date paid.

iv. List of teachers' warrants, 1935-38, showing month, district, name of teacher, race, amount of salary contracted for, pension deduction, net salary, and signature of division superintendent and of chairman and of clerk of school board.

v. Original statements, 1935--, showing date of statement, name of creditor, date merchandise purchased, price of each article, and total amount.

vi. Statements of amounts paid from petty cash fund, showing date paid, names of creditors, amount paid, and amount of cash on hand.

Arr. chron. by date of meeting. No index. Handwritten and typed on ptd. forms. Cartons aver. 9 x 3 x 12; file drawers 13 x 10 x 27. Cartons, 1934-38, supt. school off., storage; file drawer, 1939--, supt. school off., room 15.

350. [Minutes, County School Board], 1909--. 3 vols. Untitled, 1914--. 2 vols.

Record of proceedings at regular and special meetings of the county school board showing date and place of meeting, names of members present, resolutions, orders, and motions, and action taken on such matters as employing an assistant to the division superintendent, transportation of pupils, awarding contracts for school bus routes, erection of buildings and repairs, salaries, purchase of supplies, bills presented, and lists of teachers nominated by superintendent and elected to positions in schools; signed by chairman and clerk of school board. Arr. chron. by date of meeting. No index. Handwritten 1909-22; typed 1922--. Aver. 365 pp. 12 x 9 x 2. 2 vols., 1909-22, supt. school off., storage; 1 vol., 1922--, supt. school off., room 15.

351. [ESTIMATES OF EXPENDITURES FOR SCHOOL BUDGET], 1934--. 1 vol.

Estimate of school expenditures used as a guide in making the school budget showing county, State, date year ends, names of funds, number and title of function, number and title of item, appropriations, expenditures, proposed expenditure increase over month and year, decrease over month and year, revenue estimates, amount of county and State money needed for month and year, funds, sources of revenue, year of estimate, tentative estimate, increase, decrease, and final estimate. Arr. chron. by year. No index. Handwritten on ptd. forms. 60 pp. 12 x 18 x $\frac{1}{2}$. Supt. school off., room 15.

352. RECEIPTS AND DISBURSEMENTS, 1924--. 5 vols. Title varies: Untitled, 1924-27, 1 vol.; Ledger, 1928-36, 2 vols.

Record of receipts and disbursements of school funds showing date of receipt, whether received from State, county, district, or other source,

and total amount received, date of disbursement, warrant number, name of payee, to what account charged, and balance. Arr. by receipts and disbursements and chron. thereunder by date of entry. No index. Handwritten on hand-drawn forms 1924-28; handwritten on ptd. forms 1928-32, 1936--; handwritten 1932-36. Aver. 183 pp. 16 x 12 x 1. 4 vols., 1924-36, supt. school off., storage; 1 vol., 1936-40, supt. school off., room 15.

353. [CHECK STUBS - BOOK FUND], May 1938--. 1 vol.
Stubs of checks drawn on the book fund by county school board showing name of bank, date, number, and amount of check, name of payee, and purpose for which issued. Arr. chron. by date of check, with stubs numbered consecutively. No index. Handwritten on ptd. forms. 170 pp. 10 x 15 x 2. Supt. school off., room 16.

354. CHECK VOUCHERS, 1936--. 7 vols.
Carbon copies of warrants issued on general county school fund by order of county school board showing date, number, and amount of warrant, name of payee, and name and address of bank on which drawn. Arr. chron. by date issued, with warrants numbered consecutively. No index. Typed on ptd. forms. Aver. 696 pp. 8½ x 5 x 4. Supt. school off., room 15.

355. COPIES OF WARRANTS, July 1932-Dec. 1933, Feb. 1934-June 1936, Jan.-Dec. 1938. 5 bundles and 1 carton. Title varies: untitled July 1932-Dec. 1933, Feb. 1934-June 1935, 4 bundles; Copies, School Board Warrants, July 1935-June 1936, 1 bundle.
Carbon copies of warrants issued by county school board showing information as in entry 356. Arr. chron. by date issued, with warrants numbered consecutively. No index. Typed on ptd. forms. Bundles aver. 8½ x 3½ x 7; carton 6 x 5 x 24. Supt. school off., storage.

356. GENERAL COUNTY SCHOOL WARRANTS, 1923-31, 1937--. 6 bundles, 1 file box. Title varies: untitled, 1923-28, 1 bundle; Warrants, 1928-31, 4 bundles; Warrants Issued During the Fiscal Year Ending June 30, 1928, Out-Standing and Paid During Year Ending June 30, 1939, 1937-38, 1 bundle.
Canceled school warrants returned to county school board after payment by treasurer, showing warrant number, date issued, name of payee, amount, account, fund, purpose, signatures of clerk and chairman of school board and treasurer, endorsement of payee, and date audited. Arr. chron. by date issued, with warrants numbered consecutively. No index. Typed on ptd. forms. Bundles aver. 2 x 3 x 8½; file box 5 x 10 x 24. 5 bundles, 1923-31, supt. school off., storage; 1 bundle, 1937-38, clk's. off., s. room storage; file box, 1939--, clk's. off., record vault.

357. [SCHOOL WARRANTS], Jan. 1932-May 1939. 5 cartons and 9 bundles.
Canceled warrants issued by county school board to pay general school expenses, showing information as in entry 356; also carbon copies of warrants, showing information as in entry 356. Arr. chron. by date issued, with warrants numbered consecutively. No index. Typed on ptd. forms. Cartons aver. 12 x 10 x 18; bundles 2½ x 3 x 9. Supt. school off., storage.

358. TEACHERS' PAYROLL, 1920-22. 2 bundles.
District teachers' payrolls showing county, calendar month, name of district, name and race of teacher, number of days taught during month, total number of days taught during session, number of pupils enrolled, average daily attendance, amount of salary contracted for, amount of pension deduction, and net amount of salary. Also contains:
Canceled checks showing name of school district, date, number, purpose, and amount of check, fund on which drawn, and signatures of chairman and clerk of board of school trustees.
Arr. chron. by date of payroll and check. No index. Handwritten and typed on ptd. forms. Aver. 4 x 4 x 8. Supt. school off., storage.

359. INSURANCE SURVEY OF BRUNSWICK COUNTY SCHOOLS, 1890-1935. 1 vol.
Record of Brunswick county school insurance survey, and photographs of school buildings before and after repairs. Record shows name of school, race, year constructed, description of building with recommendations for repairs, estimated sound value of buildings, and estimated sound value of contents. Arr. alph. by name of school. No index. Typed on ptd. forms. 65 pp. 1 x 10 x 2. Supt. school off., room 15.

360. BLUE PRINTS, 1922-28, 1938. 2 bundles. Untitled 1938, 1 bundle.
Blueprints for school buildings showing scale, elevation, design number, foundation, floor and room plan, name of architect, and date. Also contains:
Blueprints of landscape plans, showing date print made, plan, name of landscaper, scale, and name of school.
No obvious arrangement. No index. Blueprint. Aver. 22 x 9 x 2. Supt. school's off., storage.

361. CONTRACTS, 1924-27, 1929-33. 1 carton.
County school board contracts, including:
i. Contracts with bus drivers, 1925-26, 1929-30, showing name and address of bus driver, route, approximate mileage, conditions and date of contract, monthly salary, date school term begins, special covenants, and signature of chairman and of clerk of school board, and of bus driver. For subsequent records, see entry 388.
ii. Contracts for fuel wood, 1924-25, 1932-33, showing name of contractor, date and conditions of contract, names of schools to be supplied, contract price of wood for each school, total amount of contracts for all schools, and signature of chairman and of clerk of school board, and of contractor. For subsequent records, see entry 388.
iii. Contracts with teachers, 1926-27, 1932-33, showing name of teacher, name of school, conditions of contract, monthly salary contracted for, length of school term, date term begins, special covenants, and signature of chairman and of clerk of school board, and of teacher. For subsequent records, see entry 388.
Arr. by subject and chron. thereunder by school year. No index. Handwritten on ptd. forms. 10 x 13 x 23. Supt. school off., storage.

362. SCHOOL COMMISSIONERS' REPORT, 1825-63. 1 bundle.
Record of proceedings of the board of school commissioners of Brunswick County showing date and place of meeting, names of persons present, names of persons appointed to make annual report to the secondary auditor, and signature of superintendent. Also contains:

Report on school activities, showing year, number of district, name of district, commissioner, amount allotted to each district, number of children in each district, number of children entered in school, and number who attended, number of days of actual attendance of all children, amount of tuition, and amount of teachers accounts.

Arr. chron. by year. No index. Handwritten and handwritten on hand-drawn forms. 4 x 5 x 9. Clk's. off., n. room storage.

XIX. DIVISION SUPERINTENDENT OF SCHOOLS

The division superintendent of schools did not take office in Virginia until 1905.[1] His office was preceded by the office of county superintendent of schools. Under various optional laws county superintendents of schools were appointed by school commissioners in some Virginia counties as early as 1846. In Brunswick County a superintendent of schools gave bond and qualified on November 26, 1850.[2]

By the provisions of the Constitution of 1902 the county school board elects the division superintendent of schools from a list of eligibles certified to it by the State Board of Education. His term is 4 years. The records of the division superintendent reflect his varied duties. He receives applications for teaching positions[3] and maintains a record of certificates filed by teachers,[4] and a file of teachers' rating cards. He also files various types of teachers' reports and other reports.

The division superintendent also files orders, purchase slips, and correspondence relating to text books.[5] His file constitutes a valuable source for the study of public education in the State.[6]

Financial

363. GENERAL LEDGER, 1939--. 1 vol.
Division superintendent's general ledger containing accounts of cash with treasurer, operating fund, district debt fund, subsidiary fund, operating fund, and State funds, showing date, description, folio, debits, credits, and balances. Arr. by account and chron. thereunder by date of entry. No index. Handwritten on ptd. forms. 120 pp. 9 x 12 x 1½. Supt. school off., room 15.

364. [RECORD OF DISBURSEMENTS], 1907-24. 3 vols.

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1. L. 1902-3-4, ch. 509, sec. 1437. For general provisions relating to this agency in the Commonwealth as a whole, see essay on the division superintendent of schools in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.
2. L. 1845-46, ch. 40, sec. 2; Code 1849, p. 379; Order Book, County Court, vol. 37, 1844-51, see entry 237.
3. L. 1928, ch. 471, sec. 660. The employment of teachers is subject to approval of the county school board, but the division superintendent assigns and recommends them.
4. L. 1906, ch. 248, sec. 1476; Code 1919, sec. 610, 688; L. 1928, ch. 471, sec. 660.
5. L. 1928, ch. 471, secs. 619-621; Code 1936, secs. 619-621.
6. The powers, duties, and records of the division superintendent are to a large extent prescribed by the Superintendent of Public Instruction or the State Board of Education; hence few of his records are mentioned in the statutes or codes.

Record of disbursements for schools for various districts of Brunswick County showing name of district and district clerk, date and number of warrant, payee, purpose and account to which charged. Arr. by date of warrant and thereunder by warrant no. No index. Handwritten on ptd. forms. Aver. 102 pp. 8 x 12 x ½. Supt. school off., storage.

365. [TEXT BOOK ACCOUNTS], May 1937--. 1 vol.

Division superintendent's ledger of accounts with textbook companies showing name of company, date, number, and amount of invoice for books consigned, date books on hand inventoried and cash value, amount of checks remitted for books sold, and cash value of books still to be accounted for. Also contains:

Cash account of school textbook fund showing date, amount, and source of receipt, and date, amount, and purpose of disbursement.

Arr. by type of record and chron. thereunder by date of entry. No index. Handwritten on ptd. forms. 10 x 12½ x 1. Supt. school off., room 16.

Teachers

366. WHITE AND NEGRO APPLICATIONS, 1930-31, 1939--. 1 carton, 2 file boxes. Title varies: Letters, Teachers Applications, 1930-31, 1 carton.

Applications for teaching positions and related correspondence showing date of application, name and address of applicant, present position, name and location of each school attended, years attended, type of diploma, degree, or certificate, special courses studied, subjects in which applicant has more than six session hours credit teaching experience, name and location of schools in which teaching experience acquired, number of teachers in school, grades or subjects taught, and position desired. Arr. by race and alph. thereunder by name of applicant. Handwritten and handwritten on ptd. forms 1930-31; handwritten on ptd. forms 1939--. No index. Carton 15 x 10½ x 24; file boxes 10½ x 8 x 15. Carton, 1930-31, supt. school off., storage; file boxes 1939--, supt. school off., room 15.

367. [WHITE AND COLORED] TEACHERS' CERTIFICATES, CORRESPONDENCE AND CONTRACTS, 1926--. 2 file drawers.

Division Superintendent's miscellaneous records consisting of:

i. Agreements between county school board and elementary school supervisors showing school year, name of supervisor, general conditions of agreement, date school term begins, amount of monthly compensation, special covenants, and signatures of chairman and clerk of school board and supervisor.

ii. Elementary school supervisors' monthly reports showing names of county and supervisor, date of report, names of schools visited, brief statement of work done, certification of supervisor, specific objectives for year, evidences of growth toward objectives, suggestions and requests to State supervisor, number of schools and of teachers under supervision, number of schools and of teachers visited, number of teachers visiting other classrooms, number of leagues in

school, number of community meetings attended by supervisor, number of conferences or group meetings held, number of miles traveled, and division of time giving approximate number of hours devoted to office work, supervision of instruction, conferences, individuals, professional reading, and professional work outside of school division.

iii. Original letters and carbon copies of answers pertaining to white and colored teachers' certificates and contracts.

Arr. by subject and alph. thereunder by name of teacher or supervisor. No index. Handwritten, typed, and handwritten and typed on ptd. forms. 13 x 10 x 25. Supt. school off., room 15.

368. SUPT. [Superintendent] RECORD OF TEACHERS' CERTIFICATES, July 1907--. 3 vols. Title varies: Record of Certificates, July 1907-Apr. 1915, 1 vol.

Division superintendent's record of certificates of teachers employed showing school year, name, address, and race of teacher, date and grade of certificate, date of renewal, expiration date, date endorsed by superintendent, number of years of experience, place of training, names of summer schools attended, dates attended, and remarks. Arr. chron. by school year, 1907-15; arr. chron. by school year and alph. thereunder by name of teacher, 1915--. No index. Handwritten on ptd. forms. Aver. 250 pp. 13 x 10 x 1. 1 vol. 1907-15, supt. school off., storage; 2 vols., 1915--, supt. school off., room 15.

369. [RECORD OF EXAMINATIONS FOR TEACHER'S LICENSE, WHITE AND COLORED], 1893-1907. 1 vol.

Division superintendent's record of results of examinations given to persons applying for licenses to teach showing date, name, and race of applicant, post office address, marital status, whether pupil of Virginia public schools, name and location of school or institution other than public schools applicant has attended, whether a State student of any State institution, name of any incorporated institution applicant has graduated from, name of State normal institution applicant has graduated from and date of graduation, total number of terms applicant has taught in Virginia public schools and private schools, date of examination, grade of certificate, and remarks. Arr. by race and chron. thereunder by date of examination. No index. Handwritten on ptd. forms. 67 pp. 17 x 10½ x ½. Supt. school off., storage.

370. TEACHER'S REGISTER [White and Colored], 1900-1906, 1924--. 287 vols., 21 bundles.

Virginia teacher's register showing names of school and county, school year, name and address of teacher, race, grades taught and dates, trial record for first week of school, data concerning pupils, parents or guardians, record of daily attendance for the month and of pupil achievement, term totals and averages, teacher's monthly report, summary of monthly reports, and teacher's term report. 1 vol., 1900-1906, arr. chron. by school year; 286 vols., 1924-25, 1938-- arr. by subject and chron. thereunder by month; 21 bundles, 1925-39, arr. by name of school and numer. thereunder by school grade. No index. Handwritten on ptd. forms. Bundles aver. 6 x 9 x 11; vols. aver. 8½ x 11 x ½. 21 bundles, 1925-39, supt. school off., storage; 1 vol., 1900-1906, supt. school off., storage; 286 vols., 1924-25, 1938--, supt. school off., room 17.

Superintendent of Schools - (371-373)
Records on Attendance and Progress

Records on Attendance and Progress

371. DAILY ATTENDANCE REGISTER, WHITE, 1937--. 49 vols.
A daily record of attendance of public school pupils showing name of school, inclusive dates of school session, name of teacher, days of month and week, name and age of each pupil, days on roll, days present, days absent, distance from school. Also contains:

i. Data concerning teacher, showing race, age, years taught, years of college work, whether a graduate of college or normal school, grade of certificate, when issued, signature and address of teacher, date, record of work during term.

ii. Record of class grades, showing name, age, grade, and date of enrollment of pupil, number of days on roll, and days present, distance from school, name and residence of parent or guardian, general conduct for month, subjects taught, remarks, monthly summaries, number of months and days taught, number of days teacher present, names of pupils from other counties, and total enrollment.

iii. Term reports for elementary and high school, showing division, district, name of school and teacher, race, school year, name of each pupil, age, days on roll, days present, and grade.

Arr. by subject and chron. thereunder by month. No index. Handwritten on ptd. forms. Aver. 34 pp. 11 x 8½ x ½. Supt. school off., room 17.

372. VIRGINIA TEACHERS' REPORTS - MONTH, Sept. 1937--. 2 bundles, 1 file drawer.
Statistical reports on attendance, enrollment, and other activities in the elementary and secondary schools for each month, including:

i. Monthly report by teacher, showing names of county and school, race, month of report, grade classification, number of pupils (boys, girls, total), number of days taught, number of new pupils, re-entries, and withdrawals, total membership, aggregate days attendance, aggregate days membership, average daily attendance, average daily membership, percentage of attendance, and times tardy, number of days teacher officially employed at school work other than teaching, and certification of report by teacher.

ii. Report by teacher for the first month, showing information as above and statistics concerning equipment and contact with parents and supervisor, also information concerning name, age, sex, previous schooling, residential status, equipment, and physical inspection of each pupil.

Arr. chron. by month of report, 1937-39; by race and chron. thereunder by month of report, 1939--. No index. Handwritten on ptd. forms. Bundles aver. 4 x 5 x 8; file drawer, 13 x 10 x 24. Bundles, 1937-39, supt. school off., storage; file drawer, 1939--, supt. school off., room 15.

373. [White and Colored Teachers'] TERM REPORT, 1910-17, 1934-39. 5 bundles, 1 file drawer. Title varies: Teacher's Term Report, 1910-17. 1917-34 in Miscellaneous, entry 367; 1939-- in [Principal or Head] Teacher's Term Report [White and Colored], entry 374.
Elementary and high school teachers' term reports sent to division superintendent showing division, district, name of school and race, name of

teacher, school term, names of pupils, age, distance from school; statistics concerning number of school days, entry, re-entry, and withdrawal of pupils, and aggregate and average daily attendance and membership, subjects taught, library facilities, and school equipment, achievement as measured by standard tests with name of test and date given, and pupils promoted, failed, and dropped; details concerning teacher's age, race, experience, education, and teaching certificate, professional and community activities, and salary; number of supervisory visits by division superintendent, assistant superintendent, members of school board, clerk of school board, state supervisor, and local supervisor, and certification of teacher. Arr. by race and chron. thereunder by school session. No index. Handwritten on ptd. forms. Bundles aver. 4 x 4 x 9; file drawer 13 x 10 x 25. Supt. school off., storage.

374. [Principal or Head] TEACHER'S TERM REPORT [White and Colored], 1939--. 1 bundle.

Term reports by elementary and secondary school principals or head teachers sent to division superintendent showing county, name and address of principal or head teacher; statistics concerning size, use, expenditures, and value of libraries; activities of parent-teacher association with financial statements; summaries concerning school days, enrollment, entry, re-entry, and withdrawal of pupils, and their physical condition, number of teachers and supervisors according to kind of school and instruction; achievement as measured by standard tests with name of test, date given, and grade. Also contains: Teacher's term report, 1939--, entry 373. Arr. chron. by date of report. No index. Handwritten on ptd. forms. 2 x 9 x 12. Supt. school off., room 17.

375. [READING APTITUDE TESTS], 1937-39. 1 bundle.

Reports of results of reading aptitude tests given pupils showing name, birthplace, and age of pupil, grade in school, name of school, date of test, summary of scores, reading aptitude, visual, hearing, and physical defects, foreign languages spoken, and comments. Arr. chron. by date of test. No index. Handwritten on ptd. forms. 4 x $6\frac{1}{2}$ x $8\frac{1}{2}$. Supt. school off., room 4.

376. [NATIONAL INTELLIGENCE TESTS], 1939. 1 bundle.

Report of intelligence tests given by county supervisor of public schools to pupils, showing name of pupil, grade, sex, age, date of birth, race, birthplace of parents, name of teacher, school, date of test, score, total score, mental age in months; class record including grade, date examined, grade standard, lowest score, results calculated as to quartiles, medians, and averages, total score, percentile rank, remarks and recommendations. Arr. alph. by name of pupil. No index. Handwritten on ptd. forms. 1 x $6\frac{1}{2}$ x 9. Supt. school off., room 4.

377. ELEMENTARY SCHOOL - RECORD AND PHYSICAL INSPECTION REPORT, 1933-39. 1 bundle.

Annual inspection reports on physical condition of Brunswick County school pupils showing name, address, sex, age, race, and height of pupil, name and grade of school pupil is attending, date of inspection, condition of vision, hearing, teeth, throat, and posture, whether pupil is a five-pointer, dates notices sent to parents of pupils not five-pointers, and whether pupils treated. Also contains:

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Individual records of elementary school pupils, showing name of school, name, race, sex, and birth date of pupil, name and address of parent or guardian, date pupil entered and date left school, reason for leaving, name of school to which sent if transferred, number of subjects studied, record of attendance and deportment, whether promoted, repeating grade, or in conditional class, and average for session.

No obvious arrangement. No index. Handwritten on ptd. forms. 5 x 5 x 7½. Supt. school off., room 15.

378. [REPORTS ON CORRECTION OF PHYSICAL DEFECTS, WHITE AND COLORED PUPILS], 1937-38. 1 bundle.

Reports sent by the division superintendent of Brunswick County schools to the State Department of Education on the correction of physical defects in school pupils during the school year, showing name of school, race, school year, name of county, number of pupils whose vision, hearing, teeth, throat, and weight conditions corrected, number of pupils successfully vaccinated, number immunized against diphtheria (white, colored, total), number of pupils with one or more defects corrected (white, colored, total), number of pupils receiving five-point certificates, signature of teacher or principal, and name of school. Arr. alph. by name of teacher or principal. No index. Handwritten on ptd. forms. ½ x 3½ x 6. Supt. school off., storage.

379. [REPORTS], 1938---. 1 bundle.

Original follow-up reports, compiled by teachers and sent to school superintendent at the end of each school session, showing names of pupils, grades, number pupils who drop out, reason for dropping out, pupils re-entering school, occupation of parents, number of boys and girls employed in the community and weekly wage received, number working outside community and weekly wage received, number boys enrolled in Civilian Conservation Corps, number of boys and girls working at home without wages, number of persons in family dependant upon income of pupils employed, number of boys and girls interested in community organizations, number who have a criminal record, number remaining in one grade for more than one school session, and average age of pupils in each grade. Arr. chron. by school year. No index. Handwritten on ptd. forms. 1 x 6 x 9; County off. bldg., basement, room 4.

380. SUMMARY REPORTS, Apr.-May 1940. 1 bundle.

Public school supervisor's reports on work in special education, consisting of:

i. Evaluation of work in special education, showing grade, number of failures, number of pupils dropped, number of pupils making better adjustments in their living; number of crippled children, children with lowered vitality, children in sight-saving classes, children in lip-reading class, children with speech defects, socially unadjusted, or mentally retarded in regular classes and in special classes; and total number of pupils in special education.

ii. Outline of proposed program for special education, showing session, name of division, approximate number of pupils to be included in program, including children with defects of speech, hearing, and vision, or with other physical defects;

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kind of help desired, reasons for desiring help; estimated total cost of special service, and date.

iii. Summary report on work in special education, showing school session, classification of children with handicaps; number of pupils for whom regular classroom teachers made special provision, number of pupils taught by special teachers, total number of classroom teachers providing for handicapped pupils in regular classrooms, number of schools in which provision has been made for handicapped pupils either in regular classroom or special classes, name of division, and date of report.

Arr. chron. by date of report. No index. Handwritten on ptd. forms. ½ x 6 x 9. Supt. school off., room 4.

Transportation

381. [MONTHLY REPORT ON SCHOOL BUSES], 1936-39. 1 bundle.
Brunswick County school principals' reports to division superintendent on operation of school buses, showing date month ends, name of bus operator, route traveled, number of high school pupils and number of elementary pupils transported each day, total number of pupils transported each day, time of arrival at school, reason for any tardiness, total number of pupils for month, average number of pupils riding bus daily, and signature of principal. Arr. chron. by date of report. No index. Typed on ptd. forms. 8½ x 7 x 14. Supt. school off., storage.

382. VIRGINIA STATE POLICE SCHOOL BUS INSPECTION REPORT, 1939-40. 2 bundles. Title varies: Monthly School Bus Inspection Report, 1940, 1 bundle.
Report on inspection of school buses by Virginia State Police showing name of county and of school, number of bus route, distance covered by route, number of trips made daily, whether bus used for other purposes, homes and addresses of chassis owner, body owner, and bus operator, number of license tag, operator's license number, names, addresses, and license numbers of substitute operators, make and condition of chassis, name of manufacturer of chassis and year built, condition of body, date and place inspected, number of inspector's badge, and signature of inspector. Arr. by race and chron. thereunder by date inspected. No index. Handwritten on ptd. forms. ½ x 7 x 8½. Supt. school off., storage.

Correspondence

383. SCHOOL BOOK CORRESPONDENCE, 1931-34, 1939--. 3 file boxes, 1 file drawer.
Correspondence of division superintendent of Brunswick County schools with individuals and companies concerning purchasing books and other school supplies. Also contains:

i. Freight bills, showing date shipped, name of consignor, place from which shipped, name of consignee, number of packages and kinds of articles shipped, weight and destination of shipment, route, amount of freight charges, and date shipment delivered.

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ii. Invoices, showing date, name of consignee, address, name of shipper, place from which shipped, list of articles shipped with price of each, and total amount.
iii. Orders for school books and supplies, showing date, name of firm or publisher, list of articles ordered, and signature of person making order.
iv. Receipts, showing date and amount of receipt, name of payer, and purpose of payment.

Arr. alph. by name of publisher or firm and chron. thereunder. No index. Handwritten, typed, and handwritten and typed on ptd. forms. File boxes 11½ x 11½ x 3; file drawer 10 x 13 x 26½, file box, supt. school off., storage; file drawer, supt. school off., room 15.

384. GENERAL CORRESPONDENCE, 1924-25, 1936--. 1 letter file and 2 file drawers. Title varies: Letters, 1924-25, letter file. Division superintendent's general correspondence relative to school matters, such as transporation of school children, office supplies, fuel, salaries, selections of persons to make commencement addresses, positions for teachers, and applications for positions. Arr. alph. by name of correspondent and chron. thereunder, 1924-25; arr. alph. by name of correspondent, 1936--. No index. Handwritten and typed. Letter file box 11½ x 11½ x 3; file drawers 10 x 13 x 25. Letter file, 1924-25, supt. school off., storage; file drawers, 1936--, supt. school off., room 15.

385. CORRESPONDENCE [Miscellaneous Records], 1930-36. 1 bundle. Miscellaneous records of the Division Superintendent of Schools consisting of:

i. Correspondence in reference to inspection of school heating plant, school age of children, material and equipment in school rooms, suspension of pupils, teachers' contracts, funds for purchase of George Washington's boyhood farm, purchase of school busses, Institute for Research in Social Sciences, receipts, cancelled coupons and bonds, league work and programs in various school buildings, and other school matters.
ii. List of deaf children of school age residing in county, showing name of each child, and name, age, and address of each parent.
iii. List of persons eligible for membership on county committee on illiteracy, showing names of persons.

Arr. by subject and chron. thereunder. No index. Handwritten and typed. 5 x 9 x 11. Supt. school off., storage.

Miscellaneous

386. [MISCELLANEOUS], Dec. 1937--. 3 file drawers (labeled by contained letters of alphabet).

Miscellaneous records of the division superintendent of schools and related correspondence including:

i. Correspondence relative to teachers' meetings, school programs, parent-teacher association, and information pertaining to handicapped children.
ii. Invoices, showing name and address of firm and corporation, date

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and number of invoice, name and address of person to whom shipped, name of purchaser, terms of payment, order number, kind of article purchased, quantity, price, total amount, and date paid.

iii. Monthly statement, showing date of statement, name and address of firm or corporation, name of person to whom goods sold, invoice number, description of purchases, unit price, extension, total amount, and date paid.

iv. Pupil data, showing name of school, name of teacher, division, grade, number of pupils enrolled in grade, age of pupils, type of school, number pupils dropped from grade, number pupils repeating grade, cause of dropping or of repeating grade, total number dropped, total number repeating, and signature of teacher.

v. Receipts, showing receipt number, date, name of person from whom received, amount received, and for what payment is made.

vi. Teachers' report on work in special education, showing classification, number of pupils for whom special provision was made by regular teacher, evaluation of work in special education, name of school, and signature of teacher.

Arr. alph. by subject and correspondence and chron. thereunder. Handwritten, typed, and handwritten and typed on ptd. forms. 12 x 14 x 23. Supt. of schools off., room 4.

387. MISCELLANEOUS, 1910--. 2 wooden boxes, 4 cartons, and 2 file drawers. Title varies: untitled, 1910--, 1 box, 4 cartons, and 1 file drawer; Reports, 1930-39, 1 box.

Miscellaneous school papers filed in the office of the division superintendent of schools, including:

i. Blueprints indicating location of each school in the county, 1933--.

ii. Budgets, estimating the probable income and expenditures for school purposes in the ensuing year, 1922-23, 1927-35, 1939--.

iii. Bids for contracts 1933-36, 1940, and contracts, including contracts between school board and elementary school supervisors, 1934-38; with truck drivers, 1927-38; for fuel wood, 1937--; with teachers, 1937--; and miscellaneous contracts, 1939--.

iv. Correspondence with individuals, school officials, and the State Board of Education, 1924--.

v. Lists of teachers contracted with, 1913--; of school insurance policies, 1925-26, 1930-34; of books owned by schools, 1927-34; of public schools in the county, 1933--; of schools rented, 1933; of seventh grade pupils who have taken examinations, 1935--; and of handicapped children, 1937.

vi. Reports, including treasurer's annual report on receipts and disbursements of school funds, 1910-20, 1922-24; school board clerk's annual financial report, 1919-20, 1925-26; report on appointment of district school board members, 1919-21; report of public health nurse on health of school pupils, 1924; rural supervisor's report on visits to schools, 1924-26; annual report on transportation of pupils, 1926-27; report on teachers' salaries, 1927-30; report on adult illiteracy classes, 1930-32; division superintendent's report on investigation of schools, 1930; annual preliminary high school report, 1933-36, 1939-40; report on school improvements, 1934-35; report on free text-

books furnished, 1937-38; and report on status of musical education in schools, 1937.

vii. Purchase orders for books and other school supplies, 1927-34, 1936--.

viii. Summary of the census taken of school-age children in the county, 1930, 1935.

Also contains: Elementary and high school teachers' term report, 1917-34, entry 373. Arr. by subject and chron. thereunder (though with numerous variations). No index. Handwritten, typed, and handwritten and typed on ptd. forms. Boxes aver. 22½ x 16 x 20; cartons aver. 13 x 10 x 24; file drawers aver. 12½ x 11½ x 19½. Boxes and cartons, 1910-39, supt. school off., storage; 1 file drawer, 1926--, supt. school off., room 16; 1 file drawer, 1927--, supt. school off., room 15.

388. [MISCELLANEOUS RECORDS], 1923-37. 1 carton.

Miscellaneous records of the county school board, consisting of:

i. Applications for relief work in schools, 1934, showing location of project, relief needs, proposed arrangements, name of teacher suggested for project supervision, compensation for workers, date project to begin, signature of division superintendent of schools and local relief administrator.

ii. Bus drivers contracts, 1930-37, showing information as in entry 361.

iii. Contracts for fuel wood, 1933-37, showing information as in entry 361.

iv. Copies of orders for supplies, 1933-36, showing name of school, date of order, itemized list of supplies ordered, price of each, and total price.

v. Correspondence, 1923-37, regarding children attending schools in other counties, athletics, health, recommendation for teachers and principals, relief projects in schools, and bus drivers.

vi. Emergency education payrolls, 1934-35, showing name of county and of project, date payroll period ends, employee's name, days or hours worked, total days or hours, rate per week, amount earned, total, and signature of division superintendent.

vii. Lists of graduates, 1933-36, showing name of school, date session ends, and names of graduating pupils.

viii. Rejected emergency education applications, 1935, showing name of applicant, and date and reason rejected.

ix. Teachers contracts, 1933-36, showing information as in entry 361.

Arr. by subject and chron. thereunder. No index. Handwritten, typed, and handwritten and typed on ptd. forms. 10 x 11 x 24. Supt. school off., storage.

389. [LIBRARY CARDS FOR BOOKS LOANED], Sept. 1939--. 1 bundle.

Record of professional library books loaned by superintendent of schools showing number of card, name of author, title of book, date due, and borrower's name. Arr. numer. by card number. No index. Handwritten on ptd. forms. 1 x 2 x 8½. Off. bldg., basement, room 4.

390. [CATALOGUE CARDS], 1 file box. Undated.

Catalogue cards of books in the teachers' professional library showing title of book and name of author. Arr. alph. by name of author. No index. Typed

(391-392)

Superintendent of Schools -
Miscellaneous

3 x 2½ x 4. Off. bldg., basement room 4.

391. [SURVEY OF HANDICAPPED CHILDREN], July 1918-Feb. 1937. 1 bundle.

Survey of handicapped children needing special education showing name of child, date of birth, grade attained, name of school, name and address of parent or guardian, classification of handicap, and remarks. No obvious arrangement. No index. Handwritten on ptd. forms. 5 x 2 x 8½. Supt. school off., storage.

392. VIRGINIA SCHOOL CENSUS, 1920, 1925, 1935, 1940. 2 file boxes, 2 bundles.

Original reports on the school census showing date, district, name, address, and occupation of parents or guardian, name of nearest elementary school, distance in miles from school, and from bus route, statistics on all persons in family between the ages of 6 and 20 giving name, age, sex, birth date, school grade attained, school attended (public, private, none), whether expecting to attend next year, special educational facilities required because of impaired hearing, vision, or speech; and record of mental or physical defects. Arr. by dist. and alph. thereunder by name of parent or guardian. No index. Handwritten on ptd. forms. Bundles aver 18 x 11 x 1; file boxes 8 x 6 x 10½. 2 bundles, 1920, 1925, supt. school off., storage; 2 file boxes, 1935, 1940, supt. school off., room 15.

(Next entry 393, p. 196)

XX. LOCAL BOARD OF PUBLIC WELFARE
(Overseers of the Poor)

The earliest record of the activities of overseers of the poor found in Brunswick County is dated March 1786.[1] In 1936 the board of supervisors appointed a superintendent of public welfare under the guidance of the State Department of Public Welfare.[2] Under the Virginia Public Assistance Act of 1938, the judge of the circuit court for Brunswick County, on July 1 of this year appointed a local board of public welfare consisting of three members, residents of the county, to take over most of the duties in connection with the public welfare of the county, which had been performed by the board of supervisors.[3]

The records of the local board of public welfare, and of the county superintendent, consist of a minute book in which are briefly recorded the proceedings of the board;[4] a file of cards recording applications for assistance;[5] files of case histories compiled by the superintendent and her aides, for which there is a separate card index;[6] copies of purchase orders; a record of receipts and disbursements and a warrant register;[7] and a file of cards containing statistical information abstracted from the case records. The local board also keeps many records concerned with the activities within the county of the Work Projects Administration, and the former Emergency Relief Administration. The local board is required to cooperate with the State Commissioner of Public Welfare and with the Federal Social Security Board, and other Federal agencies, in relation to executing the provisions of the 1938 act.[8]

The superintendent also keeps a file of official correspondence.[9]

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1. Order Book, County Court, vol. 14, 1784-87, p. 322, and see also p. 438, entry 237. For general provisions relating to this agency as in the Commonwealth as a whole, see essay on local board of public welfare in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.
2. Miss Carolena Moffett, Record of Proceedings of Board of Supervisors, vol. 7, 1930-36, p. 412, see entry 3.
3. L. 1938, ch. 379, sec. 6(c); Common Law Order Book, vol. 18, 1937-41. p. 103, see entry 147.
4. Apparently the record of proceedings of the local board of public welfare was not required by law.
5. L. 1938, ch. 379, secs. 11, 28, 41.
6. The superintendent must investigate each case, and make a report in writing of such facts as the local board or the State Commissioner of Public Welfare may require; ibid., secs. 12, 29, 42.
7. The State reimburses the local authorities for a certain part of their expenditures; this record may also be used in accounting with the State Welfare Board, L. 1938, ch. 379, secs. 61-69.
8. L. 1938, ch. 379, sec. 4.
9. Not required by law, but kept as a matter of convenience in the business of the office.

(393-395)

Local Board of Public Welfare -
Proceedings and Correspondence;
Case Records

Proceedings and Correspondence

393. MINUTES, PUBLIC WELFARE BOARD, July 1938---. 1 vol. (1). Record of orders and proceedings of the local board of public welfare at regular and special meetings showing date of meeting, names of members present, and action taken on the appointment of local officials, approving applications for assistance, administrative expenses, bills presented and approved, and other relief matters, with signatures of the secretary and chairman of the board. Arr. chron. by date of meeting. No index. Typed. 600 pp. 16 x 11 x 3. Wel. off., room 21.

394. [CORRESPONDENCE], July 1937---. 1 file drawer. Miscellaneous correspondence of the superintendent of public welfare, relative to all phases of welfare work and administration. Arr. alph. by name of correspondent. No index. Handwritten and typed. 11 x 14 x 27½. Wel. off., room 20.

Case Records

395. CASE RECORDS, Aug. 1936---. 3 file drawers.
Welfare case records, consisting of:

i. Application for general assistance, showing name, address, race, and sex of applicant, award number, name, sex, and birth date of each child in household under 16 and of each over 16, statement of eligibility, and signature of applicant or signatures of witnesses if applicant signs by mark; date submitted to welfare board, recommendation of board stating whether applicant is eligible or ineligible, and signature of welfare superintendent; disposition of case by local board stating, if accepted, amount of monthly grant, date accepted, and effective date, or, if rejected, date and reason; certification of chairman of the board, and attestation of secretary.

ii. Case history, showing name, address, and case number of applicant, source of application, aid received from relatives and other resources, number of children in home, general health conditions, family plans, case worker's recommendations, date case reinvestigated, disposition of case, date disposed of, and signature of local superintendent.

iii. Case record card, showing date of first application, case number, name and address of applicant, civil status, date moved to present address, address at time of first application, whether home owned or rented, name and address of landlord or of holder of mortgage, amounts of monthly payments or rent, number of persons in relief group, type of case, and statistical history of each member of family.

iv. Face sheet, showing name or alias, race, and case number of applicant, date of application and by whom placed, date and type of relief requested, action taken, addresses during the nine years prior to application with length of residence at each address; address of absent spouse if man and woman not living together, pertinent information on members of house-

hold, on children away from home, and on other relatives; former and present marital status of applicant, and employment record of all adult wage earners.
Arr. numer. by case no. For index, see entry 396. Handwritten on ptd. forms. Aver. 11 x 13½ x 27½. Wel. off., room 20.

396. [MASTER FILE], undated. 1 file box.
General index to Case Records, entry 395, showing sex, race, name of head of household, case number, names and addresses of children, name of worker, and reference as to where additional information may be found. Arr. alph. by name of head of household. Handwritten on ptd. forms. 5½ x 6 x 18. Wel. off., room 21.

397. [RECORD OF APPLICATION CARD], May 1939--. 1 file box.
Abstract of record of approved, pending, and denied applications for the following types of assistance: household service only, old age, blind, dependent children, and general relief, showing household name, address, race, and case number; applicant's name, with type of assistance applied for, date of application, date disposed of, and remarks; and status of application by month stating whether received, approved, denied as ineligible or for other reasons, or pending. Arr. by status of application and alph. thereunder by name of applicant. No index. Handwritten on ptd. forms. 9 x 7 x 13. Wel. off., room 22.

398. CERTIFICATE OF AWARDS, Sept. 1938--. 1 vol.
Carbon copies of certificates of award in a loose-leaf volume, showing name and address of applicant, case number, award number, class of assistance, date of award, date effective, page of minute book where recorded, amount of award, name, address, and relation to applicant of payee, if other than applicant, change of address and date effective, amount of any change in award and page of minute book where recorded, date and reason for cancellation if canceled, page of minute book where cancellation recorded, amount of award for month, attestation of secretary, and signature of clerk of local board of public welfare. Arr. by type of assistance and alph. thereunder by name of recipient. No index. Handwritten on ptd. forms Sept. 1938-Feb. 1939; typed on ptd. forms Mar. 1939--. 250 pp. 13 x 14½ x 2½. Wel. off., room 22.

399. [CASE WORKERS' CARD RECORD], July 1938--. 1 file box.
Cards kept by individual case workers showing name, address, race, and case number of client. Arr. alph. by name of client. No index. Handwritten. 3½ x 3½ x 5½. Wel. off., room 20.

400. [SUPERINTENDENT'S CARD RECORD], July 1938--. 1 file box.
Welfare superintendent's individual card record of cases handled showing name, address, race, and case number of applicant, and date effective. Arr. alph. by name of applicant. No index. Handwritten. 3½ x 3½ x 5½. Wel. off., room 21.

401. DAILY RECORD OF INTERVIEWS [CASE WORKERS], May 1940--. 1 vol.
Case worker's daily record of personal interviews showing name of case worker, unit, date of interview, name of person interviewed, case number, whether field or office client, collateral, other activity, case classi-

fication, status of application, recipient program stating whether old age assistance, aid to blind, dependent children, or general relief status, date received, date begins, date ends, and remarks. Arr. chron. by date of interview. No index. Handwritten on ptd. forms. 50 pp. 11 x 8½ x ½. Wel. off., room 20.

402. DAILY RECORD OF INTERVIEWS [Superintendent], Oct. 1939---. 1 vol.

Welfare superintendent's individual daily record of personal interviews showing information as in entry 401. Arr. chron. by date of interview. No index. Handwritten on ptd. forms. 50 pp. 11 x 8½ x ½. Wel. off., room 21.

403. [HOUSEHOLD STATISTICAL CARD], 1936---. 1 file box, 1 file drawer.

Abstracts of welfare case records, maintained to show a complete statistical record of each applicant, showing household name, address, race, and case number, county or city, type of assistance, such as household service only, old age assistance, aid to blind, aid to dependent children, and general relief, with name of person receiving assistance, and showing for each month whether assistance new, reopened, recurrent, whether transfer accepted, whether assistance financial, no assistance, closed, or continued, summary of services rendered in entire household, itemized account of private non-tax funds expended, summary of monthly benefits, and cancellations. Arr. numer. by case no., 1936-38; arr. alph. by household name, 1939---. No index. Handwritten on ptd. forms. File box 8 x 6 x 17; file drawer 13½ x 12 x 27. File box, 1936-38, wel. off., room 20; file drawer, 1939--, wel. off., room 22.

404. OLD AGE ASSISTANCE COLORED, May 1937. 1 file drawer.

Card record of a survey made in Brunswick County to estimate number of colored persons eligible for old age assistance showing name, address, sex, and marital status, name, age, and address of husband or wife, length of residence in State, by whom supported, with whom living, amount of income or assistance received from present employment, relatives, pensions, church, insurance, rentals, public relief, or other source, ages and addresses of living children, quantity and value of real and personal property, length of time unemployed, reason, signature of applicant or of person supplying information, and date. Arr. alph. by name of eligible person. No index. Handwritten on ptd. forms. 6 x 8 x 12. Wel. off., room 21.

Financial

405. WARRANT REGISTER, Nov. 1938---. 2 vols. Untitled, Nov. 1938-June 1939.

Record of warrants issued against the Virginia Public Assistance Fund for old age assistance, aid to dependent children, aid to blind, general relief, and administrative purposes showing date, number, and amount of warrant, name of payee, certificate of award number, case or code number, signature of the chairman and of the secretary of the local board of public welfare, and county treasurer's certification that warrants have been paid. Arr. chron. by date issued and numer. by warrant no. No index.

Local Board of Public Welfare - (406-410)
Federal Relief

Typed on ptd. forms. Aver. 68 pp. 13 x 8½ x 1. 1 vol., Nov. 1938-June 1939, wel. off., room 21; 1 vol., July 1939--, wel. off., room 22.

406. [GENERAL LEDGER], Sept. 1936--. 2 vols.
Ledger of receipts and disbursements showing source of receipt or purpose of disbursement, account number, date, item, debit, credit, and balance. Arr. by receipts and disbursements and chron. thereunder by date of entry. No index. Handwritten on ptd. forms. Aver. 40 pp. 16 x 10 x 1. Wel. off., room 21.

407. REPORT ON CASH RECEIPTS, Sept. 1938--. 1 vol.
Welfare superintendent's report on Virginia Public Assistance Fund cash receipts showing date of report, date received, from whom received, explanation, amount, and dated certificate of treasurer. Arr. chron. by date of report. No index. Handwritten on ptd. forms. 11 x 8½ x ½. Wel. off., room 21.

408. D.P.W. [Department of Public Welfare] Monthly Financial Report of Assistance, 1938--. 16 sheets.
Copies of welfare department's monthly financial reports on assistance given, showing date of report, class of assistance, allotment balance at beginning of month, warrants issued, deductions, subtotal, additions, net disbursement, allotment balance at end of month, and certificate of local superintendent of public welfare, statement of cancellations and refunds, and statement of adjustments. Arr. chron. by date of report. No index. Handwritten on ptd. forms. 11 x 8½. Wel. off., room 21.

409. [Paid] CANCELLED PURCHASE ORDERS, 1936-38. 1 file drawer, 2 bundles. Title varies: Paid Purchase Order, 1936-37; Service, 1937-38.
Copies of orders issued by the local board of public welfare authorizing merchants to supply commodities showing case number, public welfare serial number, date and amount of order, name and address of client and of merchant, itemized list of articles purchased with quantity and price of each, total amount of order, and signature of superintendent of public welfare. No obvious arrangement. No index. Handwritten on ptd. forms. File drawer 9 x 6 x 12; bundles aver. 5 x 6 x 8. Wel. off., room 20.

Federal Relief

410. [FEDERAL EMERGENCY RELIEF CASE RECORDS], 1933-36. 1 file box.
Case records and correspondence relating to closed Federal Emergency Relief showing case number, name, present address, and civil status of applicant, date of first application, address at time of first application, type of assistance applied for, number of persons in relief group, statistics on residence, employment status, financial status, and marital status; employment record of each working member of family, total deficiency in income, amount recommended, signature of investigator, and approval of supervisor. Arr. alph. by name of applicant. No index. Handwritten on ptd. forms. 12 x 11½ x 24. Wel. off., room 20.

Local Board of Public Welfare -
Federal Relief

411. [WPA ACTIVE FILE], 1935--. 1 file box.
Welfare department's record relative to Work Projects Administration, including:

i. Assignment slips, showing name, sex, address, and identification number of worker, occupation, date assigned to WPA project, whether certified from relief rolls or noncertified, case number, date and time to report for work, number and location of project to which assigned, rate of pay, designation of place to report to work, and signatures of worker, assignment officer, and foreman or supervisor of project.

ii. Cancellation of certification of eligibility, showing name and address of worker, date cancellation effective, case number, identification number, reason for cancellation, and signature of case worker.

iii. Certification of eligibility for WPA employment, showing name and address of person certified, race, sex, and telephone number, social security, identification, and case numbers, date and place of birth, marital status, whether a veteran, number of persons in family, relative need, whether primary or secondary classification, name of referral agency, comments, relief district, signature of field social worker, and date certified.

iv. Notice of termination of employment, showing name and address of worker, race, sex, identification number, and case number; date of notice, date effective, whether worker certified or noncertified, occupation, location of project, reason for termination, and signatures of person issuing order and assignment officer.

Arr. alph. by name of worker. No index. Typed on ptd. forms. 6 x 8½ x 11½. Wel. off., room 20.

412. WPA INACTIVE [Records], 1935--. 1 file box.
Welfare department's inactive records relative to Work Projects Administration, including:

i. Assignment slips, showing information as in entry 411.

ii. Cancellation of certification of eligibility, showing information as in entry 411.

iii. Certification of eligibility for WPA employment, showing information as in entry 411.

iv. Notice of termination of employment, showing information as in entry 411.

Arr. alph. by name of worker. No index. Typed on ptd. forms. 6 x 8½ x 11½. Wel off., room 20.

(Next entry 413, p. 202)

XXI. SUPERINTENDENT OF THE POOR

The first superintendent of the poor to hold office in Brunswick County was chosen by the board of supervisors, September 26, 1870, and gave bond before the county court on October 24, 1871.[1] The election was conducted according to the procedure in effect after 1875 when the board chose and recommended a superintendent to the county court for appointent, and no explanation of why the election was held in this manner appears in the record.[2]

In 1870 the superintendent of the poor was authorized to select a site for a poorhouse, although apparantly there had been a poorhouse under the overseers of the poor as early as 1841.[3] In 1926 the last inmates of the poorhouse were transferred to the Little Sisters of the Poor in Richmond, and the poorhouse was rented in 1929.[4] The duties of the superintendent of the poor have been incorporated with those of the local public welfare agencies.

No records of the superintendent of the poor were found in Brunswick County.

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1. Record of Proceedings of Board of Supervisors, vol. 1, 1870-95, pp. 1, 165, 187, see entry 3. For general provisions relating to this agency in the Commonwealth as a whole, see essay on the superintendent of the poor in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.
2. Const. 1869, art. 7, sec. 1; L. 1869-70, ch. 76, sec. 12; Code 1873, p. 140; Const. 1869 (as amended 1874), art. 7, sec. 1 (popular election replaced by appointment); L. 1874-75, ch. 153, sec. 3.
3. Record of Proceedings of Board of Supervisors, vol. 1, 1870-95, pp. 10, 11, see entry 3; Order Book, County Court, vol. 36, 1841-44, p. 97, see entry 237.
4. Record of Proceedings of Board of Supervisors, vol. 6, 1923-29, pp. 285, 424, see entry 3; for continued county ownership of the property see Proceedings of Board of Supervisors, vol. 8, 1938--, p. 159.

XXII. PARISH VESTRY

The earliest record of the vestry of a parish in Brunswick County is that os the Parish of Saint Andrew which begins in 1732, the year of the first county court meeting.

The vestry, which was responsible for the welfare of all who lived within the parish, and for the community as a whole, kept records of its meetings and its actions although not required to do so by law. Colonial legislation, however, required the parish register. In 1632 the ministers registered all christenings, weddings, and burials, and in 1660 every parish was required to register births and deaths as well as marriages. An enactment of 1672 required that all Negro children and slaves be registered in the parish register.[1]

413. VESTRY BOOK OF THE PARISH OF SAINT ANDREW, July 7, 1732-Sept. 3, 1798. 1 vol.

Record of meetings of parish vestry showing date of meeting, names of members present, orders, appointments, and expenditures, returns of land processioners, and orders for building and repairing buildings. Arr. chron. by date of meeting. No index. Handwritten. 500 pp. Clk's. off., record vault.

414. RECORD OF ST. ANDREWS PARISH - BRUNSWICK CO., July 1838-May 1891. 1 vol.

Register of St. Andrew's Parish contains:

i. Lists of baptisms of white persons, 1838-89, and of colored persons, 1838-81, showing name of person baptized, date and place of baptism, by whom baptized, and names of parents of white persons, and of parent or parents and of owners of slaves.

ii. Lists of communicants, white persons, 1827-82, 1891-93, and colored persons, 1838-77, showing name of communicant, time and place of admission, and when and by whom confirmed.

iii. Lists of confirmations of white persons, 1847-91, and colored persons, 1855-58, showing name of person confirmed, name of church, date of confirmation, and name of officiating minister.

iv. Lists of funerals of white persons, 1839-91, and colored persons, 1846-62, showing name of deceased, time of funeral, name of officiating minister, and where interred.

v. Lists of marriages of white persons, 1838-43, 1845-87, and colored persons, 1848-67, showing names of contracting parties, date and place of marriage, and name of officiating minister.

vi. Lists of ministers settled in parish, 1838-75, showing date of list, name of parish, and name of minister.

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1. Hening, Statutes, I, 158, 542, II, 296. For general provisions relating to this agency in Virginia as a whole, see essay on the parish vestry in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.

Parish Vestry (414)

vii. Record of common offerings, 1855-64, showing date, place, amount of offering, and for what purpose.

viii. Record of monthly collections, 1893, showing date of collection, name of parish, amounts collected and disbursed, and reason for disbursement.

ix. Record of special offerings, 1855-58, showing purpose of donation (foreign mission or domestic), whether donated by Sunday school or individual with dates and amounts donated.

Arr. by type of record and thereunder by race. No index. Handwritten. 278 pp. 13 x 8 x 1½. Clk's. off., record vault.

XXIII. LOCAL BOARD OF HEALTH

Authorized by an act of 1900, the local board of health first functioned in Virginia under the auspices of the State Board of Health.[1] It consists of the chairman of the board of supervisors, the county clerk, and three other members appointed each year by the State Board of Health. In Brunswick County it acts chiefly in an advisory capacity. Of the three appointed members, one must be a physician. The board is responsible for the sanitary affairs of the county. A secretary is elected by the board from its own membership.

Since the secretaries of the local boards of health in Virginia usually keep the records of the boards in their homes, the records of this office are seldom found among the archives of the Virginia counties, but in Brunswick County the minutes of the board of health are complete since 1928.

415. RECORD [Minutes of Board of Health], Nov. 1928--. 1 vol. Record of proceedings at meetings of the local board of health, relative to county health and milk ordinances, resolutions pertaining to contagious diseases, and other activities of the board, showing date and place of meeting, names of members present, action taken, and signature of secretary. Also contains:

i. List of towns that have adopted U. S. public service milk ordinance with date of adoption.

ii. List of towns that have adopted standard food ordinance with date of adoption. Arr. chron. by date of adoption.

Arr. chron. by date of meeting. No index. Handwritten and typed. 120 pp. 14 x $8\frac{1}{2}$ x 1. Health off., room 10.

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1. L. 1899-1900, ch. 1146, secs. 5-12; L. 1901-2, ch. 317, sec. 1. For general provisions relating to this agency in the Commonwealth as a whole, see essay on the local board of health in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.

XXIV. COUNTY HEALTH UNIT

A county health unit was established in Brunswick County on May 26, 1924.[1] Two years earlier, on October 23, 1922, the county school board asked the board of supervisors of Brunswick County to appropriate money to pay a school nurse, and the same day the board appropriated $500 towards the payment of "a Public Nurse for the year 1923."[2] The health unit now serves the three counties of Brunswick, Greensville, and Mecklenburg and administers a general public health program of wide scope. It employs 5 public health nurses, 2 special midwife nurses, 1 health officer, and a clerk and a sanitary officer for each of the three counties. These persons are chosen, appointed, and, if it should be necessary, relieved from duty by State health authorities. There is no specified term of office. The unit's functions include disease control with special emphasis upon tuberculosis and venereal diseases, pre-school and school hygiene, supervision of midwifery and maternity, and orthopedic service.

The records of the local health unit, which are kept principally by its secretary-clerk, are covered by no statute but are required and prescribed by the Department of Health.

Family Records

416. FAMILY FOLDER FILES, 1931--. 2 file boxes.
Records relating to families receiving medical care provided by county health unit, consisting of:

i. Nurse's record of family, showing name of county, family number, class of case, date of nurse's first visit, name, address, age, sex, race, and marital status of patient, case history, name of parent or guardian, cause for case handling, name and address of family physician, date of patient's discharge, patient's condition, and nurse's notes on home and clinic visits with dates.

ii. Nurse's record of infant health supervision, showing family name and address, birth date of infant, name of mother, financial status of family, statistics on prenatal care of mother and on birth and development of infant, number visits made by nurse, objectives and instructions, mother's response, and results accomplished.

iii. Record of adults, showing family surname, the patient's first

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1. Record of Proceedings of Board of Supervisors, vol. 6, 1923-29, p. 111. For general provisions relating to this agency in the Commonwealth as a whole, see essay on the county health unit in inventories of the county archives of Virginia published by the Historical Records Survey prior to the date of this publication. For a list of these inventories, see last page of this volume.
2. Record of Proceedings of Board of Supervisors, vol. 5, 1919-22, p. 364, entry 3.

name, case number, source of first information concerning case, explanation of special problems or conditions, and nurse's visits.

iv. Record of maternity cases, showing family name, patient's first name, case number, source of first information concerning case, statistics on previous pregnancies and on current pregnancy and delivery, number of visits made by nurse, objectives, instructions given, patient's response, and results accomplished.

v. Record of orthopedic clinic, showing date, name and birth date of patient, case number, name, address, occupation, and financial status of the head of family, name and address of family physician, case history, diagnosis, previous treatment and whether given at clinic, hospital, or by orthopedist, record of follow-up, and signature of investigator.

vi. Record of prenatal clinic, showing date, name of county, file number, place where clinic held, name, address, age, race, and marital status of patient, name of nurse by whom referred, date of registration, case history, physical examination, name of examiner, date of next appointment, special remarks by the physical, and nurse's visits with dates.

vii. Sanitation record, showing date, family name and address, names, ages, and occupations of husband, wife, children, and others in household, condition and cleanliness of house, whether house rented or owned, and location and type of water supply and sewage disposal.

viii. Tuberculosis contact sheet, 1937--, showing year of record, name of county, name, race, age, and sex of deceased, date of death, name and address of physician, address of contact home, name, race, age, and sex of each contact at home with relationship to deceased, name and address of each contact living away from home with relationship to deceased, and nurse's notes.

Arr. alph. by family name. No index. Handwritten and typed on ptd. forms. 6 x 18 x 24. Health off., room 12.

Communicable Disease

417. DOCTOR'S REPORTS, June 1940--. 1 file box.
Weekly reports on communicable diseases, sent to the county health department by physicians in Brunswick, Greensville, and Mecklenburg counties, showing date of report, name, address, race, sex, and age of patient, type of disease, and name and address of physican. Arr. chron. by date of report. No index. Handwritten on ptd. forms. 5 x 6 x 11½. Health off., room 10.

418. PHYSICIANS' REPORTING LIST, 1939--. 1 vol.
Record of diseases reported to health officer by physicians in Brunswick, Greensville, and Mecklenburg counties, showing names of county and health officer, names and addresses of physicians reporting from each county, and number of cases of each type of disease reported each month. Arr. chron. by month. No index. Handwritten on ptd. forms. 41 pp. 11½ x 9½ x 1. Health off., room 10.

County Health Unit - (419-420)
Communicable Disease

419. ADULT TUBERCULOSIS, May 1925--. 1 file drawer.
Miscellaneous records relating to tuberculosis patients in Brunswick, Greensville, and Mecklenburg counties, including:

i. Application for admission to sanatorium, showing full name, address, and signature of patient.
ii. Certification of entrance to sanatorium, showing patient's name, address, occupation, marital status, age, sex, race, and height, physical findings, stage of development of disease, number of children in home under ten years of age, name and address of person defraying expenses, date of certificate, remarks, and signature of physician.
iii. Clinic history of positive, suspicious, and negative tuberculosis cases, showing date of examination, name of county, location of clinic, personal history of patient giving name, address, occupation, financial status, birthplace, legal residence, age, sex, and marital status, number of adults and children in home, previous treatments in hospital or sanatorium, name of family physician, contact history, previous illnesses, present symptoms, clinical diagnosis, recommendations, remarks, and signature of clinician.
iv. Death certificate, showing date of death, name of deceased, and name and address of attending physician.
v. Monthly report on patients in sanatoriums, showing patient's name, address, age, sex, and race, date admitted to sanatorium, name of physician, and name of person defraying expenses.
vi. Nurse's record of interviews, showing time of appointment, name age, weight, height, and address of patient, economic status, home conditions, physical findings, and contacts.
vii. Record of examination of positive adult cases, showing date and location of clinic, patient's name, address, legal residence, financial status, occupation, age, sex, and race, name of attending physician, date of previous clinical examination, name of clinician, whether treated since last examination, by sanatorium, clinic, or private physician, present complaints, physical findings, X-ray report, diagnosis, recommendations, and signature of clinician.
viii. Record of tuberculin tests on children, showing location and date of clinic, kind and amount of material used for test, name and address of child, child's reaction to test, recommendations, contact history, name of physician, diagnosis, and remarks.
ix. Report from sanatorium on tuberculosis cases from county, showing date of report, name of sanatorium, name and address of patient, date admitted to sanatorium, name and address of examining physician, date patient discharged from sanatorium, and name and address of physician signing discharge papers.
x. Report from State of tuberculosis deaths, showing name and address of deceased, name and address of attending physician, and date of death

Arr. by subject and alph. thereunder by name of patient. No index. Handwritten and typed on ptd. forms. 13½ x 11½ x 27. Health off., room 10.

420. TUBERCULOSIS - CHILDREN, 1930--. 1 file drawer,
Miscellaneous tuberculosis records on children including:

(421-424)

County Health Unit -
Communicable Disease

i. Clinic history for positive, suspicious, and negative tuberculosis cases, showing information as in entry 419.
ii. Death certificate, showing information as in entry 419.
iii. Field record, showing information as in entry 421.
iv. List of patients removed from supervision, showing names of patients who have moved from health officer's territory or unit.
v. Nurse's record of interviews, showing information as in entry 419.

Arr. by subject and alph. thereunder by name of patient. No index. Handwritten and typed on ptd. forms. 13½ x 11½ x 27. Health off., room 10.

421. TUBERCULOSIS NURSE'S RECORDS, 1932--. 1 file drawer.
Records of tuberculosis cases kept by county nurse, consisting of:
i. Contact sheet, 1935-37, showing year, name, race, age, and sex of deceased, date of death, name and address of doctor, location of home of deceased, names and relationship to deceased of contacts at home, with race, age, sex, history of examination, and diagnosis of each, names, addresses, and relationship of contacts living away from home, and nurse's remarks.
ii. Field record, 1937--, shows date, name, address, race, age, sex, marital status, and occupation of patient, name of employer, examination, diagnosis, contact history, household roster with name and age of patient, date and results of examination, physician's orders, name of worker and notes.
iii. Nurse's record, showing name, address, race, age, sex, and marital status of patient, case number, examination, diagnosis, and physician's recommendations.

Arr. alph. by name of patient. No index. Handwritten and typed on ptd. forms. 6 x 18 x 24. Health off., room 12.

422. DIPHTHERIA IMMUNIZATION, Nov. 1928--. 16 file boxes (labeled by contained letters of alphabet).
Record of persons in Brunswick County immunized against diphtheria showing name, address, race, sex, and age of person immunized, name of parent or guardian, school and grade if pupil, dates of toxoid treatments and of Schick test, and result, and remarks. Arr. alph. by name of person immunized. No index. Handwritten and typed on ptd. forms. 4 x 5½ x 11. Health off., room 10.

423. SMALL POX VACCINATIONS, 1927--. 8 file boxes.
Record of vaccinations against smallpox showing name, address, race, sex, and age of person vaccinated, name of parent or guardian, school and grade if pupil, date vaccinated, results, dates of previous vaccinations, and remarks. Arr. alph. by name of person vaccinated. No index. Handwritten and typed on ptd. forms. 4 x 5½ x 11. Health off., room 10.

424. TYPHOID IMMUNIZATION, 1926--. 8 file boxes.
Record of persons in Brunswick County immunized against typhoid showing name, address, race, sex, and age of person immunized, name of parent or guardian, school and grade if pupil, dates of treatments, and remarks. Arr. alph. by name of person immunized. No index. Handwritten and typed on ptd. forms. 4 x 5½ x 11. Health off., room 10.

County Health Unit - (425-427)
Communicable Disease

425. VENEREAL DISEASE, Mar. 1939--, 1 file box.
Records concerning new cases of venereal diseases, reported by county health officer to State Board of Health, including:

i. Daily record of distribution of antisyphilitic drugs, showing date, name of physician, name of hospital or clinic, and total amount of antisyphilitic drugs used.
ii. Health officer's monthly report on antisyphilitic drugs, showing date month ends, amounts in bottles or packages of different kinds of antisyphilitic drugs on hand, total amount of drugs on hand last day of month, and signature of health officer.
iii. Health officer's monthly report of new cases of venereal diseases, showing name, race, and sex of patient, diagnosis, whether positive or negative, and number of treatments.
iv. Hospital or clinic request for free antisyphilitic drugs, showing date, name and address of hospital or clinic, and by whom request signed.
v. Invoice memorandum of shipment for antisyphilitic drugs, showing name and address of creditor, name of debtor, articles shipped, lot number, number of packages, by whom order filled, checked, and packed, and date shipped.
vi. Payment request, honoraria for physicians participating in venereal disease clinical service, showing name of clinic, date and place clinic held, number of physicians conducting session, total number of treatments administered during clinic session, names of physicians, number of physicians entitled to honoraria, number treatments given by each physician, amount of honorarium to be paid each physician, total amount, and certificate of health officer or director.

Arr. by subject and chron. thereunder. No index. Handwritten on ptd. forms. 13½ x 11½ x 27. Health off., room 10.

426. [VENEREAL DISEASE CLINIC RECORD], Jan. 1938--. 1 file box.
Clinical records of examination and treatment of venereal disease cases showing name, address, race, sex, age, marital status, and occupation of patient, date admitted to clinic, whether admission voluntary, date discharged and whether cured, arrested, improved, unimproved, or lapsed, present complaint, previous treatments, type of treatment, contact history, and findings on physical examination. Arr. by type of treatment and alph. thereunder by name of patient. Handwritten on ptd. forms. No index. 8½ x 6 x 14½. Health off., room 14.

427. V. D. [Venereal Disease] RECORDS, EYE CLINIC FILE, Dec. 1932--. 1 file drawer.
Card records of venereal cases reported by doctors in Brunswick, Greensville, and Mecklenburg counties, 1938--, showing name of doctor, case number, date reported, name of city or county, description of patient giving age, sex, race, and marital status, diagnosis of case, record of previous treatment, and names, addresses, and description of contacts. Also contains:
Eye clinic records, showing district, name and description of patient giving age, sex, and race, name of head of family, date and source of first information concerning patient, by whom patient referred, nature of complaint, diagnosis, recommendation, remarks, and follow-up.
Venereal disease records arr. alph. by name of reporting physician; eye

County Health Unit -
Maternity and Child Care

clinic records arr. alph. by name of patient. No index. Handwritten on ptd. forms 1932-38; handwritten and typed on ptd. forms, 1938---. 6 x 18 x 24. Health off., room 12.

Maternity and Child Care

428. M. C. H. [MATERNITY CHILD HEALTH] CLINIC, Jan. 1939---. 3 file boxes.

County nurse's miscellaneous maternity and child health records including:

i. County nurse's prenatal clinic record, showing name of county, file number, name and the address of patient, marital status, date of registration, physical condition, and special remarks.

ii. Family record, showing name and family number, county, date, address, location, financial status, general sanitary conditions of the home, and remarks.

iii. Household roster, showing names of husband, wife, and children, dates of births, and present health status.

iv. Infant and preschool record, showing date registered, name, address, sex, race, date of birth, and age of the patient, name of the person by whom referred, physical condition, and remarks.

v. Midwife record, showing information as in entry 435.

vi. Summary of closed cases, showing name, date admitted, date closed, classification, and remarks.

Arr. by type of record, and alph. thereunder by name of the patient or the midwife. No index. Handwritten on ptd. forms. 6 x 8½ x 13½. Health off., room 14.

429. BIRTHS, 1937--. 1 vol.

Record of births in Brunswick County showing name, race, and sex of infant, date of birth, names and address of parents, date birth certificate delivered, and date of toxoid treatment. Arr. chron. by date of birth. No index. Typed on typed forms. 200 pp. 10 x 14 x 1½. Health off., room. 10.

430. PRESCHOOL CLINIC FILE, April 1935--. 1 file drawer.

Record of physical examinations given children of preschool age in Brunswick, Greensville, and Mecklenburg counties, showing name of school, date of examination, name, address, race, sex, age, height, weight, and birth date of child; whether birth is registered, dates of immunizations against smallpox, diphtheria, and typhoid; physical findings; and remarks. Arr. alph. by name of child. No index. Handwritten on ptd. forms. 6 x 18 x 24. Health off., room 12.

431. [CRIPPLED CHILDREN'S CLINIC], Sept. 1930---. 1 file drawer.

Clinical records of examination and reexamination of crippled children in Brunswick, Greensville, and Mecklenburg counties, showing date and place of clinic, name of sponsor, householder's name, and patient's name, address, race, sex, age, and date of birth, name and address of family physician, case history, diagnosis, and recommendations. Also contains: Record of hospital discharge, showing name of hospital, name, race, sex, age, date of birth of patient, date admitted to hospital, and date discharged, name, address, and financial

status of householder, name and address of family physician, brief case history, diagnosis, and previous clinic and hospital treatment

Arr. alph. by name of patient. No index. Typed on ptd. forms.
11½ x 13½ x 27. Health off., room 10.

Sanitation

432. SANITARY OFFICER'S FILE, AND TONSIL CLINIC, 1931--.
1 file drawer.

Miscellaneous records concerning the sanitary conditions in the county, and the tonsil clinic, consisting of:

i. Check stubs, 1936-39, showing date, number, and amount of check, name of payee, and purpose for which issued.

ii. Community sanitation work order, 1940, showing number of order, date, county, name of person receiving order, name and address of owner on whose property work to be done, location of property, date material to be delivered, date work to begin, date approved, and signature of field supervisor.

iii. Correspondence, 1940, original letters and carbon copies of answers relative to Work Projects Administration sanitation projects.

iv. Federal Works Agency request for property or service, June 1940, showing request number, sheet number, date of order, name and address of person receiving the property, work address, item number, quantity, unit, description, total amount, shipping instructions, delivery date, signature of the requesting officer, date of approval, and signature of approving officer.

v. Health officer's revised list of shellfish shippers, 1938--, showing names of shippers, and names of states from which shippers received certificates.

vi. Maps and plans, 1936, for digging wells properly, and for constructing other sanitary structures.

vii. Milk supply and sanitary survey, 1939--, showing name of head of family, race, number in family, number under 18 years of age, amount of milk used (graded, ungraded, canned), and amount sold if family owns cow.

viii. Ordinances, 1940, regarding sanitary packing, storing, selling, and distributing food.

ix. Public health nurse's daily service record, 1933-36, showing county, name of nurse, date of record, number of visits made to patients, type of assistance given, and remarks.

x. Sanitation officer's daily record, 1939--, showing name of sanitation officer, county, date of record, and daily activities in maintaining general sanitation and school sanitation.

xi. Sanitation period report, 1940, showing Work Projects Administration project number, date period ends, number of men allotted to county, number of crews, total number of men working, total man-hours, total payroll for period, remarks, and signature of county supervisor.

xii. Sanitation survey of roadside establishments, Nov. 1939, showing name of county, date of survey, name of establishment, number of employees, location, road number, name and address of owner, name and address of occupant, conditions of food in establishment, recommendations, and remarks.

xiii. Statement of sponsor's expenditures, 1940, showing name of official sponsor, project location, official project number, work project number, type of work symbol, description of article expended, unit, quantity, unit price, total amount, signature of project supervisor, date approved, and date received by finance division of Work Projects Administration.

xiv. Summer camp inspection, 1939--, showing name, address, type, and location of camp, race, names of director and physician, number of campers, health conditions, recommendations, date of inspection, and signature of inspector.

xv. Survey made by school children, of health conditions in the home, Nov. 1939, showing name of school, county, name and address of parent, date of survey, and health conditions.

xvi. Tonsil and adenoid clinic, showing date of clinic, number of patients, name, address, age, sex, and race of each; parent's name, and name of physician, and remarks. Report of examination before operation with information on condition of heart and lungs, and physician's signature.

Arr. by subject and chron. thereunder. No index. Handwritten, typed, and handwritten and typed on ptd. forms. 11½ x 13½ x 27. Health off., room 10.

433. LEDGER ACCOUNTS - HEALTH DEPT., June 1935--. 1 vol.
Record, compiled by sanitation officer, of purchase of materials used in building sanitary privies in Brunswick, Greensville, and Mecklenburg counties, showing county, date, amount of purchase, articles purchased, name of concern from which purchased, and amount paid by individual. Arr. by county and chron. thereunder by date of purchase. No index. Handwritten. 100 pp. 7 x 12 x ½. Health off., room 10.

Miscellaneous

434. LETTERS AND REPORTS, 1922--. 7 file drawers. Title varies: Reports Prior to 1934, 1922-34, 1 file drawer.
Miscellaneous records and reports of the county health unit, including:

i. Bills receipted, 1935-37, showing name and address of creditor, date of bill, name of debtor, articles purchased with price of each, total amount of bill, and date paid.

ii. Certification of Work Projects Administration sponsor's contribution, 1937--, showing official project number, work project number, type of work, State, district number, names of county and sponsor, date and number of certification, description and purchase price, signature of project supervisor, and date posted to project register.

iii. Correspondence, 1934--, concerning sanitary construction of outbuildings, examinations of school children, admittance of tubercular patients to sanatorium, clinics, food and milk sanitation, and nurses' duties.

County Health Unit - Miscellaneous (435)

iv. Freight bills, 1937--, showing name of consignee, destination, serial number of bill, route, full name and address of shipper, origin of shipment, name of carrier, car number, articles shipped, weight, rate of freight, total, date, and signature of agent.

v. Invoices, 1935--, showing name and address of creditor, to whom payable, date of invoice, serial number, name and address of purchaser, date shipped, how shipped, and terms.

vi. Monthly district report, 1937--, showing date of report, names of personnel director, assistant director, nurses, and sanitation officer for each county, population, number of homes, cases of disease control reported, sanitary conditions, miscellaneous activities, and monthly total.

vii. Nurse's daily service record, 1937--, showing county, name of nurse, date, number of visits made in connection with communicable diseases, immunization, tubercular cases, and health education, and miscellaneous.

viii. Payroll, 1922-35, 1937--, showing date, names of employees, salaries, pay roll period, dates, remarks, and signature of director.

ix. Receipts, 1937--, showing name of person making payment, date and serial number of receipt, amount paid, for what paid, and signature of person receiving payment.

x. Reimbursement vouchers, 1937--, showing date of voucher, name of person or firm to whom payable, amount payable, date approved by health officer, and summary of expenditures.

xi. Report on child welfare, 1922-35, showing name and address of child, name and occupation of parent or guardian, nationality of father and mother, name and address of family physician, date of birth, race, sex, and general condition of child, diseases child has had and date of examination.

xii. Weekly morbidity report, 1922-35, showing name of health officer, date of report, disease, name, address, race, sex, and age of patient, name of physician reporting, number of cases reported, number of physicians reporting for week, and number of physicians in active practice.

xiii. Weekly reports of Work Projects Administration community sanitation project, 1937--, showing name of county, project number, date of report, number of workers allotted to county, days worked, total number of people working, total man-hours worked, quanity of work completed, average man-hours per job, total amount of pay roll for week, remarks, signature of county supervisor, and date audited.

Arr. by subject and chron. thereunder by date of instrument. No index. Handwritten, typed, and handwritten and typed on ptd. forms. 11 x 13 x 27. Health off., room 10.

435. MIDWIFE FILE-PROJECT FILE, 1931--. 1 file drawer. Miscellaneous records of the county health unit including:

i. Communicable diseases, 1938--, showing name, address, race, sex, and age of patient, name of physician and name and address of person by whom case referred, date referred, name of physician who investigated case, date of investigation, kind of disease, number of contacts under 15 years of age and number over 15

years, control measures, name and occupation of head of home, date notice of disease sent to school, release date, and remarks.

ii. Conferences with physicians, 1932-33, showing names of physicians, name of patient discussed, reason for consultation, and results.

iii. Dental clinic, 1933-39, showing date of report, date and place each clinic held, number of patients treated, name of clinician, and remarks.

iv. Eye clinic, 1932-37, showing case number, name, age, race, sex, and address of patient, date and place of examination, number of adults, of school age children, and of preschool age children examined, number needing glasses, and name of clinician.

v. Home nursing classes, 1932-38, showing date, race, place classes held, kind of class, names of persons attending, average class attendance, demonstrations given, and remarks.

vi. Card record of midwives, 1932-39, showing name of county, date of record, name and age, of midwife, educational status, whether practicing midwifery at present, number of years practicing, condition of equipment, character of person as to cleanliness and physical condition, date permit issued, results of investigation, and comments.

vii. Nurse's daily report, 1938--, showing name of worker, district, date of report, item and code numbers, name and address of patient, and remarks.

viii. Nursing personnel, 1935-39, showing date, name of nurse, date assigned, date resigned, and remarks.

ix. Orthopedic clinic, 1931-34, showing date clinic held, number of new white and of new colored patients, total patients treated, and name of clinician.

x. Outline of yearly program of health, 1931-39, showing year, program followed in maternity, infancy, and home hygiene classes, orthopedic, tonsil, and eye clinics, tuberculosis, immunizations, venereal diseases, and vacations, number of months engaged in each activity, name of clinician, and remarks.

xi. Prenatal clinic, 1937--, showing place clinic held, name of doctor, number of patients treated, race of patients and remarks.

xii. Preschool clinic, 1933, showing date and place of clinic, name of clinician, number of children examined, number of five-point children, number of defects corrected and to be corrected, and remarks.

xiii. Smallpox vaccination clinic, 1933-34, showing date and place of clinic, number of white and of colored patients vaccinated, and remarks.

xiv. Toxin-antitoxin clinics, 1931-38, showing date and place of clinic, name of clinic, name of clinician, number of patients receiving three doses, number of preschool and of school children, and summary.

xv. Tuberculosis clinic, 1931-37, showing date and place of clinic, number of old cases examined, number of new positive and suspicious cases, number of cases in sanatorium, name of clinician and of State nurse, number of clinical and of

nursing days, and remarks.
Arr. by subject and chron. thereunder. No index. Typed on ptd. forms. 6 x 18 x 24. Health off., room 12.

436. CURRENT LETTERS, Sept. 1938--. 1 file drawer.
Original letters addressed to the health officer, and carbon copies of his answers, relative to military or Red Cross status, child health clinics, milk ordinances, water supply septic tanks, rabies, regulation on both health and legal aspects governing small swimming pools, and patients in sanatoriums. Also contains:

Report of clinic and request for physicians' honoraria, maternal and child health, showing place, date, city or county, name and address of physician conducting clinic, classification number of patients receiving treatment, total number of patients in clinic (white and colored), and dated certificate of health officer.

Arr. alph. by subject and chron. by date of correspondence. No index. Handwritten and typed. 11½ x 13½ x 27. Health off., room 10.

(Next entry 437, p. 219)

XXV. COUNTY SURVEYOR

Although the first surveyor came to Virginia in 1621, persons appointed to serve as county surveyors seem not to be mentioned in the acts of the Virginia Assembly until 1655.[1] By the time Brunswick County was organized in 1732, the office was well established in Virginia counties.[2] At present one surveyor for each county is appointed by the circuit court judge, on recommendation of the board of supervisors, for a term of 4 years.[3]

No permanent records of the surveyor have been found in Brunswick County. Drawings of surveys of property in Brunswick County are incorporated in the deed book series.

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1. Kingsbury, Records of the Virginia Company, III, 451, 477, 486. For general provisions relating to this agency in Virginia as a whole, see essay on the county surveyor in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.
2. Hening, Statutes, I, 404; ibid., VII, 645; ibid., X, 53.
3. Code 1936, sec. 126.

(Next entry 437, p. 219)

XXVI. TOBACCO INSPECTOR

The office of tobacco inspector was authorized by the Virginia Assembly of 1619; thus it was one of the first local offices to be established in the colony. The Assembly ordered that "tasters" of tobacco be appointed in each corporation.[1]

After the passage of the tobacco act of May 1730, effective 1731, which supplied a framework for all Virginia tobacco legislation up to the American Revolution, there were warehouses, or rolling houses, which were designated as public utilities, even though privately owned. This fundamental act of 1730 was built on the existing warehouse system. It required that no tobacco might be shipped except from designated public warehouses and in hogsheads, casks, or cases which had been examined and passed by three inspectors. Under their eyes, the containers were broken open, and the tobacco which they pronounced unsound and unmerchantable was sorted out and burned in presence of the owner. The responsible nature of the tobacco inspector's office is testified to by this act, which required an inspector to give bond, with good security, in the penalty of one thousand pounds of lawful money.[2] This act - passed two years before Brunswick County was actually organized - provided for an abatement of 30 pounds in the hundred on the payment of all tobacco due in Brunswick County;[3] and throughout the period laws were enacted to provide that the tobacco notes of official warehouses in certain other counties should pass in payment of quitrents, levies, and officers' fees in Brunswick County.[4]

No record has been found, however, of an official tobacco warehouse within the county,[5] and no record belonging to this agency has been found in Brunswick County.

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1. Colonial Records of Virginia, pp. 23-24; Kingsbury, Records of the Virginia Company, III, 228-229. For general provisions relating to this agency in Virginia as a whole, see essay on the tobacco inspector in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.
2. Hening, Statutes, IV, 247-271.
3. Ibid., pp. 254-255.
4. In 1736 it was the tobacco notes of the Lawrence warehouse in Nansemond County that were to pass in Brunswick County; in 1742 also those of any adjacent county or of any warehouse on the south side of the James River above Lawrence's; in 1765 those of certain named warehouses in Nansemond, Surry, Isle of Wight, Chesterfield, Prince George, and Dinwiddie counties; and in succeeding years most of the same warehouses with some fluctuations; see Hening, Statutes, IV, 480, V, 132, 136, VIII, 78, 79, 100, 321, IX, 154, 159, 488, 513, XI, 210-211, 237, 391.
5. The citations to warehouses in Brunswick County in Earl G. Swem, Virginia Historical Index refer to the above provisions to give currency to tobacco warehouse notes in Brunswick County rather than to actual warehouses situated there.

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XXVII. COUNTY AGRICULTURAL AGENTS

In 1907 the first county agent to be appointed in Virginia was established in Nottoway County on funds granted for the purpose by the General Education Board.[1] On March 17, 1910, an act of the Virginia Assembly authorized the county boards of supervisors to make allotments from county funds for agricultural demonstration work.[2] On February 26, 1912, the board of supervisors of Brunswick County appointed a county agent.[3] On March 27, 1914, in anticipation of the passage of the Smith-Lever Act of Congress to make Federal funds available for the support in part of the demonstration work in the counties, the Virginia Assembly passed an act which met the conditions of the Smith-Lever Act.[4] On June 28, 1915, the board of supervisors of Brunswick County appointed a colored county agent in addition.[5] Both agents serve only Brunswick County.

The Extension Division, at the Virginia Polytechnic Institute, Blacksburg, Virginia, constitutes the headquarters of the Virginia Extension Service. The county agricultural agents are appointed by the Extension Division at Blacksburg with the approval of the Department of Agriculture and the board of supervisors. There is no specified term of office. The service is directed and financed by the State, County, and Federal governments in cooperation. The records of the agricultural agent are prescribed by the Extension Division under the direction of the State and Federal agencies to which it is responsible. Using Federal forms both the white and the colored agent make to the Extension Division weekly and monthly reports on their activities. They also make two annual reports on Federal forms, one in statistical style in a prepared booklet, and one in narrative form on an outline suggested in the booklet. The prepared booklet is made out in cooperation with the home demonstration agent. The county agricultural agent's records consist mainly of papers, contracts, compliances, correspondence, and reports dealing with former and present crop limitations and soil conservation programs. The permanent records of the county agents are in the custody of the Extension Division at Blacksburg.[6]

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1. Farmers' Cooperative Demonstration and Extension Work for 1914, [Extension Division Bulletin No. 2] (Blacksburg, Virginia), p. 7. For general provisions relating to this agency in the Commonwealth as a whole, see essay on the county agricultural agent in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.
2. L. 1910, ch. 351, sec. 7.
3. Records of Proceedings of Board of Supervisors, vol. 3, 1907-14, p. 320, entry 3.
4. L. 1914, ch. 353, secs. 1-7.
5. Records of Proceedings of Board of Supervisors, vol. 4, 1914-19, p. 103, entry 3.
6. The Survey of Federal Archives, a division of the Historical Records Survey of Virginia, has published an Inventory of Federal Archives in the States: No. 45, Virginia, Department of Agriculture, which includes the records of the Extension Division at Blacksburg. See last page of this volume.

County Agricultural Agents - Allotments and Payments (437-441)

Allotments and Payments

437. FARM PLAN, 1940. 7 bundles.
County agent's plans for farms operated under the agricultural conservation program showing farm number, community, name of operator, allotment in quantities of products to be raised including tobacco, cotton, wheat peanuts, potatoes, and commercial vegetables, total acreage allotment, present year's intended acreage practices for fertilizing, seeding, terracing, tree planting, and other practices giving units of each, and signatures of farm operator and county agent's representative. Arr. by dist. and alph. thereunder by name of operator. No index. Handwritten on ptd. forms. Aver. 3 x 9½ x 12. Co. agt's. off., room 24.

438. FARM PAYMENT, 1940. 6 bundles.
Records of farm allotments under Agricultural Adjustment Administration showing code and serial numbers, name of district, name and address of farm operator, soil-depleting acreage allotment; yield, rate, and payment on farm commodities including tobacco, cotton, wheat, peanuts, potatoes, corn, and commercial vegetables; general soil-depleting crops, total soil-depleting crops, payment on acreage allotments, allotted acreage, yield per acre, amount of payment, total quantity of land in farm, quantity non-crop land and of open pasture acreage, soil-building goal, commercial orchard and perennial vegetables on farm, total crop land, inclusive crop land for payment, farm payment, and additional payment in connection with planting forest trees. Arr. by dist. and alph. thereunder by name of operator. No index. Handwritten on ptd. forms. Aver. 3 x 8½ x 12. Co. agt's. off., room 27.

439. MAXIMUM FARM PAYMENT, 1939. 1 file drawer.
Record of maximum payments received by farm operators who complied with the agricultural conservation program showing name of community, code and serial numbers, name and address of operator, allotted acreage for soil-depleting crops, yield per acre, payment rate per acre, maximum payment on each crop, acreage for general soil-depleting crops, total soil-depleting acreage, amount of payment on acreage allotments, total acreage in farm, number of acres in non-crop land other than open pasture and in non-crop open pasture, soil-building goal for year, and total maximum payment. Arr. numer. by serial no. of farm. No index. Handwritten on ptd. forms. 8½ x 11½ x 30. Co. agt's. off., room 24.

440. PEANUT ALLOTMENTS, 1939. 1 bundle.
County agent's record of peanut acreage and crop yield for the year 1939 showing name of county, code number, serial number of farm, name of farm operator, acreage allotment for previous year, acreage allotment for previous 2 years, acreage recommended for present year, allotment for present year, recommended yield per acre for present year, and production. Arr. by serial number of farm. No index. Handwritten on ptd. forms. 1 x 8 x 10½. Co. agt's. off., room 24.

441. BURLEY [Tobacco] 1938 QUOTA, 1938. 1 bundle.
County agent's records relative to burley tobacco crops in Brunswick County including:

i. Burley data sheets, showing code and farm serial numbers, name of farm, name and address of present operator, number of

laborers working on farm present year, name of head of family, tobacco experience, farm tenure, number of tobacco curing barns on farm in usable condition, size, description, and acreage capacity of barns, present year's tobacco acreage, other tobacco and soil-depleting acreage, base acreage, acreage harvested and diverted, amount of marketing warehouse bills, amount of farm accounts, total reported marketings, adjusted totals, computed yield per acre before and after adjustment, average yield per acre, diverted acreage, total pounds diverted, total pounds marketed for past three years, percentage per acre, total marketed for two highest years, adjustment for abnormal conditions, year, nature, and extent of damage, normal past marketings in pounds, increase or decrease in pounds, normal past marketings as adjusted, present year's farm quota, and signatures of farm operator and person obtaining data.

ii. Data sheets for new farms, showing code and farm serial numbers, name of community, present farm operator's address, total number of regular workers on farm, number of additional persons employed, determination of normal marketings, present year's acreage, community yield in pounds, average acreage per farm-land, labor, equipment, and crop rotation practices.

iii. Operator's receipts for burley tobacco marketing cards, showing code, farm serial, and marketing card numbers, marketing quota in pounds, names of producers sharing in quota, date of receipt, signature of operator, and certification of administration official that card has been delivered.

Also contains listing sheets for burley tobacco allotments, 1938, entry 442. Arr. numer. by serial no. of farm. No index. Handwritten on ptd. forms. 1 x 8 x 10½. Co. agt's. off., room 24.

442. BURLEY [Tobacco] ALLOTMENTS, 1939. 1 bundle. 1938 in Burley [Tobacco] 1938 Quota, entry 441.

County agent's listing sheets on burley tobacco acreage allotments showing names of the county and the community, name of person by whom sheets were prepared and checked, by whom approved for State official, name of farm operator, and serial number of farm, marketing quota, farm yield, and acreage allotment for previous year, quota, acreage allotment recommended and farm yield for present year, also correspondence relative to burley tobacco allotments. Arr. chron. by date of sheet or letter. No index. Handwritten on ptd. forms. 6 x 8½ x 11. Co. agt's. off.

443. FLUE [Cured] TOBACCO ALLOTMENTS, 1940. 1 vol.

County agent's record of flue-cured tobacco acreage allotments for 1940 crop year showing name of district, name of person preparing sheet and of person checking sheet, farm serial number, name and address of farm operator, quantity of crop land, 80 percent of allotment for previous year, usual acreage, number of acres harvested and diverted for previous year, normal tobacco acreage, percentage of farm allotment, preliminary farm yield per acre, and final farm yield per acre. Arr. numer. by serial no. of farm. No index. Handwritten on mimeographed forms. 75 pp. 16 x 10 x ½. Co. agt's. off., room 27.

County Agricultural Agents - (444-448)
Allotments and Payments

444. [TOBACCO AND COTTON ALLOTMENT], 1938. 1 bundle.
County agent's lists relative to allotted acreage for tobacco in 1938 showing name and address of owner and of farm operator, farm serial number, number of allotted acres for tobacco, and number of pounds per acre each operator is allowed to sell. Also contains: lists relative to cotton allotment, 1938, entry 445. Arr. numer. by farm serial no. No index. Typed on ptd. forms. 1 x 9 x 12½. Co. agt's. off., room 24.

445. LISTING SHEET [Cotton], 1940. 1 vol. 1938 in [Tobacco and Cotton Allotment], entry 444.
County agent's listing sheets relative to cotton acreage and allotments showing names of county and State, year, allotments approved by county committee, farm serial number, name of farm operator, tilled acreage, tilled acreage adjusted, highest cotton acreage, first indicated allotment, minimum number of acres, number acres limited by highest cotton acreage and by tilled acreage, second indicated allotment, indicated acreage allotment for all farms, county committee's upward adjustment and final farm acreage allotment. Arr. numer. by farm serial no. No index. Handwritten on mimeographed forms, 87 pp. 16 x 12 x 1. Co. agt's. off., room 24.

446. RECEIPT FORMS FOR 1937 COTTON PRICE ADJUSTMENT CHECKS THAT HAVE BEEN DELIVERED, 1937--. 3 vols. Title varies: A. C. P., 1939, 1 vol.
Vouchers from United States Department of Agriculture accompanying agricultural allotment checks showing farm number, name and address of local treasurer, date of voucher, State and symbol numbers of each check, county and application numbers, name and address of farm operator, amount due, signature of farm operator acknowledging receipt of check, total amount of payments covered by each voucher, signature of person checking voucher, and date checked. Arr. chron. by date of voucher. No index. Typed on ptd. forms. Aver. 217 pp. 10 x 9⅓ x 3½. Co. agt's. off., room 27.

447. APPLICATION FOR COTTON PAYMENT, Jan. 1937--. 1 file box.
Applications for cotton payments under the price adjustment program, and related correspondence showing State and county code and serial numbers, transmittal number, farm number, basic data, and computation of payment on acreage planted in cotton, cotton acreage allotment, normal cotton yield per acre, rate of payment per acre, and amount of gross farm payment; representations and application for payment with names, addresses, and signatures of producers, share, and amount, dated certification of county committee and signature of county committeeman. Arr. numer. by serial no. of farm. No index. Typed on ptd. forms, 8 x 11⅓ x 15. Co. agt's. off., room 24.

448. [NOTICE OF COTTON ACREAGE ALLOTMENT], 1939--. 8 bundles.
Copies of county agent's notices to farm operators of cotton acreage allotments allowed under the Agriculture Adjustment Program showing county and State code and serial numbers, marketing year, yield and marketing quota, name and address of farm operator, location of farm, farm cotton acreage allotment, normal yield in pounds per acre of lint cotton, normal production in pounds, and signature of county conservation committeeman. Arr. alph. by name of farm operator. No index. Typed on ptd. forms. Aver. 1 x 8 x 10½. Co. agt's. off., room 24.

County Agricultural Agents - (449-454)
Allotments and Payments

449. [COTTON PRODUCERS' REPORT], 1940. 1 bundle.
Cotton producers' reports to the county agent on the amount and disposition of the 1939 cotton crop showing date of report, serial number of farm, amount of cotton produced, number of pounds ginned, number of bales ginned, gross weight of bales, name and location of gin, number of pounds sold in the seed, to whom sold, and signature of producer. No obvious arrangement. No index. Handwritten on ptd. forms. 5 x 8 x 10½. Co. agt's. off., room 23.

450. COTTON 317 [Reports], April-June 1940. 1 vol.
Reports from cotton producers on the 1939 cotton crop showing farm serial number, name of producer, farm acreage allotment, normal yield, amount of cotton on hand not under commodity credit corporation loan and amount under commodity credit corporation loan, total net pounds ginned, intermediate reapportionment of marketing quotas, final reapportionment of marketing quotas, number of pounds marketed subject to penalty of 3 cents and subject to penalty of 2 cents, total adjusted by producer, total adjusted by operator, total number of pounds marketed, total amount collected, penalties incurred, refunds, number of pounds not marketed, net amount of loan, signature and address of producer, and date of report. Arr. chron. by date of report. No index. Handwritten on ptd. forms. 36 pp. 33½ x 14 x ½. Co. agt's. off., room 23.

451. FARM COTTON DATA SHEET, 1937-39. 8 bundles. Title varies: Cotton Data Sheet, 1937-38, 3 bundles.
Record of cotton production and control showing State and county code numbers, farm serial number, name of district, number of acres planted, pounds produced, and yield per acre, number of acres diverted, number of acres planted and diverted, and tillable acreage, normal acreage of wheat for market, normal tobacco acreage, total number acres in tobacco and wheat, tillable acres adjusted, cotton acreage allotment, name and address of operator, location of farm, and group for year. Arr. by dist. No. index. Handwritten on ptd. forms. Aver. 8 x 10 x 4. Co. agt's. off., room 24.

452. COUNTY OFFICE RECORD OF COTTON GINNED, 1939. 1 vol.
Record of cotton ginned during year 1939, kept by county agent to show the amount of cotton ginned by each producer under the agricultural adjustment program, showing code number, farm serial number, name of operator, number of gin report, amount in pounds of each ginning, subtotals added after each gin report, preliminary total, farm acreage allotment, planted acreage, final total, and average yield per acre. Arr. numer. by farm serial no. No index. Handwritten on ptd. forms. 100 pp. 17 x 11 x ½. Co. agt's. off., room 23.

453. RECORD OF CHECKS MAILED OUT, Jan. 1939--. 1 vol.
County agent's record of checks mailed to farmers participating in the agricultural conservation program showing serial number of check, name and address of payee, amount of check, and date mailed. Arr. chron. by date mailed. No index. Handwritten. 166 pp. 6½ x 4 x ½. Co. agt's. off., room 27.

454. RECEIPT FOR TREASURY CHECK, May 1938--. 3 bundles.
Receipts for checks paid to farmers for complying with the soil

conservation program showing application serial number, date of receipt, check number, amount of check, signature of payee, and date receipt returned to county agent's office. Arr. chron. by date returned. No index. Typed on ptd. forms. Aver. 3 x 5 x 8. Co. agt's. off., room 27.

Soil Conservation

455. APPLICATIONS FOR PAYMENT AGRICULTURAL SOIL CONSERVATION PROGRAM, Jan. 1930--. 1 bundle.
Applications for payments on crops grown in accordance with the price adjustment program showing application, code, and farm serial numbers, year, soil-depleting allotments, acreage, kinds of crops, payment in connection with achievement of soil-building goal, practice, code, unit, item, rate, acres, amount of payment, total units of practice, total amount of payment, signature of applicant, division of payment among applicants, recommendation by county committee that payment be made and signature of committeeman. Arr. numer. by serial no. of farm. No index. Typed on ptd. forms. 6 x 8 x 10. Co. agt's. off., room 24.

456. COMPLETED FOLDERS [Farm Plan], 1940. 3 file drawers.
County agent's completed plans for farms in Brunswick County, operated under the agricultural conservation program showing information as in entry 465. Also contains: supervisors' farm reports, 1940, entry 464. Arr. numer. according to aerial map no. No index. Handwritten on ptd. forms. 9 x 12 x 15. Co. agt's. off., room 24.

457. [Lime] ORDERS TO BE CANCELLED, 1940. 1 bundle.
Requests for lime, under agriculture conservation program, which are to be canceled, and those which were canceled because of a discrepancy in shipping specifications, showing name and code number of State and county, serial number of work sheet, request number, year, name and address of applicant, tenure of compliance, description of material requested with quantity, unit, and notations, description of each soil-building practice to be carried out giving name of crop, number of acres to be treated, rate of application, and total amount to be used on each practice, amount of maximum payment to farmer in connection with soil-building practices, amount of deduction for material requested on this order, amount of previous deductions, and total deductions, dated certificate of farmer, approval of county agricultural conservation association with signatures of county committeeman and county agricultural conservation association treasurer, county agricultural conservation association treasurer's dated receipt for cash collected for expenses incurred, dated receipt for aid granted, with description and quantity of material, and signature of farmer, and, if already canceled, date of cancellation. Arr. chron. by date of request. No index. Typed on ptd. forms. 1 x 9 x 12. Co. agt's. off., room 27.

458. [GENERAL SOIL-DEPLETING ACREAGE ALLOTMENTS], 1939. 1 bundle.
County agent's special listing sheet, a compilation of data relative to soil conservation, showing name of county, code and serial numbers, name of district and of producer, acreage allotment, harvested acreage for 1938, and allotment recommended for 1939. Also contains:
Summary sheets, showing same information as on listing sheet

and also acreage allotments for 1939.
Arr. numer. by farm serial no. No index. Handwritten on ptd. forms. 2 x 9 x 10½. Co. agt's. off., room 24.

459. LISTING SHEET, 1938-39. 2 vols. Title varies: Year Soil Conservation Work Sheets, 1938, 1 vol.
County agent's copy of yearly summary of information relative to crops showing names of county and State, summary sheet number, names of persons tabulating and verifying sheet, farm serial number, name of farm operator, total acreage in farm, commercial orchard area, total crop land, non-crop open pasture, payment with respect to soil-building practices, maximum payment, allotted acreage for soil-depleting crops including commercial vegetables, wheat, tobacco, cotton, peanuts, and barley, and yield per acre. Arr. numer. by serial no. of farm. No index. Handwritten on ptd. forms. Aver. 79 pp. 27 x 15 x 2. Co. agt's. off., room 24.

Reports

460. RECEIVING AND INSPECTION REPORTS [Lime], Jan.-June 1940. 1 bundle.
County agent's records concerning requests for lime and shipments of lime under agricultural conservation program, including:

i. Receiving and inspection reports on lime, showing code number of State and county, request number, date received, kind of material, name of manufacturer, actual point of delivery, name of carrier, quantity received, freight bill number, condition of material when received, and date certificate of secretary of county agricultural committee.

ii. Requests for material as grant of aid under conservation program, showing information as in entry 457.

iii. Summaries of requests for lime, showing name of material requested, date delivery desired, shipping destination, name and address of consignee, name of carrier, farm number, name and address of producer, unit and quantity requested, total requested, recommendation for approval signed by county committee and secretary of county agricultural conservation association.

Arr. chron. by date of request or report. No index. Typed on ptd. forms. 2 x 9 x 12. Co. agt's. off., room 27.

461. [REPORTS], 1930--. 1 file drawer.
Copies of county agent's and assistant county agent's monthly reports to the Agricultural Extension Service showing name of county, month of report, itinerary report, nature of work, assistance received from college or other sources outside of county, date and source of receipt, line of work, nature of assistance, and signature of county agent or assistant county agent. Also contains: weekly reports, 1930--, entry 462.
Arr. chron. by date of report. No index. Handwritten on ptd. forms. 11½ x 13 x 27. Co. agt's. off., room 26.

462. WEEKLY TIME AND FIELD REPORT - COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS, Jan. 1919-Dec. 1928. 10 bundles. 1930-- in [Reports], entry 461.

County Agricultural Agents - (463-468)
Soil Conservation

Copies of county agent's weekly time and field reports to Agricultural Extension Service at Blacksburg, Virginia, showing names of State and county, name and address of county agent, date of week ending, date of report, nature of business transacted, number of days required to work per week, number of days worked including time spent in the office and in the field, names of persons visited during week, number of miles traveled each day and the mode of travel, number of consultations at office, quantity and nature of correspondence, number of school clubs and of club members visited, number of meetings held and estimated attendance, general remarks, and signature of county agent. Arr. chron. by date of report. No index. Handwritten on ptd. forms. Aver. 1 x 4 x 8½. Clk's. off., n. room storage.

463. DAILY REPORT OF LOCAL SUPERVISOR, 1940. 1 bundle.
Daily reports to the county agent on the activities of local supervisors showing name of farm operator, farm number, whether original check or recheck, aerial photograph number, number of fields checked, time of beginning work on first farm, time of ending work on last farm, total hours worked, and certified signature of supervisor. Arr. alph. by name of supervisor. No index. Handwritten on ptd. forms. 3 x 3 x 5. Co. agt's. off., room 27.

464. SUPERVISOR'S FARM REPORT, July-Sept. 1939. 1 vol. 1940 in Completed Folders [Farm Plan], entry 456.
Reports of supervisor on farm operators participating in agricultural conservation program showing State and county code number and serial number, aerial photograph number, name and address of farm operator, materials furnished, number of acres in field, estimated acreage as determined by operator, crop or land use, deduction measurements, depleting or non-depleting crop land, idle non-crop land, soil-building practices, description of materials used, other farms in this and in other counties in which producer has an interest, names and addresses of sharecroppers and tenants, share-crop practices, and operater's certificate. Arr. numer. by a serial map no. No index. Handwritten on ptd. forms. 400 pp. 16 x 10 x 5. Co. agt's. off., room 27.

465. SUMMARY OF SUPERVISOR'S FARM REPORT, Jan. 1939-June 1940. 1 vol.
Record of the data gathered from farm operators by the representatives of the county agent relative to farm operation in conformity with the Agricultural Conservation Program showing State and county code and serial numbers, crop year, the name of the operator, acreage allotments for soil-depleting crops, yield per acre, description of soil-building practices and goal set, total quantity of crop land, non-payment acreage, crop land for payment, eligible non-crop pasture acreage, commercial orchard acreage, other farms owned by operator, if any, division of the payment, division of soil-depleting crops, division of soil-building units, grants of superphosphate, lime, and seed, the county committee's additional determination, farm acreage for the year including acreage for depleting crops and for non-depleting crops, total acreage of non-depleting crops, idle crop land acreage, total crop land, commercial orchard acreage, open non-crop pasture, other non-crop land, and total acreage of farm. Arr. numer. by serial no. of farm. No index. Handwritten on ptd. forms. 2500 pp. 14 x 10 x 8. Co. agt's. off., room 24.

County Agricultural Agents - Miscellaneous (466-469)

Miscellaneous

466. CORRESPONDENCE [Miscellaneous], 1937--. 1 file drawer.
County agent's correspondence and miscellaneous papers, including:
i. Carbon copies of public vouchers for payments to agricultural conservation association, showing date, amount of payment, and to whom issued.
ii. Correspondence concerning vacations for office personnel, price lists for photographic material, and office supplies.
iii. Receipt schedule of agricultural conservation association, showing number of receipt, code and sheet numbers, date of receipt, name of payee, amount, signature of payee, and signature of treasurer of association.
iv. Reports of auditor on examination of records and accounts of agricultural conservation association of Brunswick County, showing number, date, and period covered by report, account of receipts and of disbursements, administrative expenses, certified claims unpaid, inventory of non-expendable property, and signatures of auditor and senior field officer.
v. Time cards, showing serial number, name and title of employee, rate of pay, service record, and leave status.
Arr. alph. by subject. No index. Handwritten, typed, and handwritten and typed on ptd. forms. 11 x 13 x 27. Co. agt's. off., room 26.

467. LETTERS &C BRUNSWICK TERRACING ASSOCIATION, May 1938-Dec. 1939. 1 file drawer.
Assistant county agent's records relative to the Brunswick Terracing Association, including:
i. Correspondence, 1938-39, relative to the activities of the association.
ii. Invoices, 1938-39, showing date, names of vendor and purchaser, order number, quantity and description of goods, date shipped, how shipped, and total amount of invoice.
iii. List of persons rendering service, 1938-39, showing name and address of each person, and amount of charges for work done.
iv. Monthly financial statement, 1938-39, showing month covered by report, and itemized account of receipts and disbursements.
Arr. by type of record and chron. thereunder. No index. Handwritten, typed, and handwritten and typed on ptd. forms. 13 x 11 x 23. Co. agt's. off., room 23.

468. RECORD OF OFFICIAL REPORT, MATTER MAILED FREE OF POSTAGE, May 1940--. 1 vol.
County agent's record of franked mail dispatched from his office showing date mailed, date quarter ends, sheet number, class of mail, number of pieces, and weight of each class. Arr. chron. by date of entry. No index. Handwritten. 7 x 10 x $\frac{1}{2}$. Co. agt's. off., room 27.

469. [CORRESPONDENCE WITH FARM OPERATORS], Mar. 1939--. 1 file drawer.
County agent's correspondence with farm operators in the county concerning acreage planted in various crops, soil conservation, and other matters relative to farm operation. Arr. alph. by name of correspondent. No index. Typed. 11 x 13 x 27. Co. agt's. off., room 26.

County Agricultural Agents - Miscellaneous (470-471)

470. [OUTGOING MAIL], 1939--. 1 vol.
County agent's record of outgoing mail, showing date mailed, weight, and number of pieces. Arr. chron. by date mailed. No index. Handwritten. 6½ x 4 x ¼. Co. agt's. off., room 27.

471. 4H CLUB INFORMATION, June 1938--. 1 file drawer.
Miscellaneous records and correspondence relative to activities of the assistant county agent, including:

i. Data on registering for State 4-H Club short course, relative to clothing and other things needed on trip and care of baggage, showing names, addresses, and ages of official leaders, names of clubs, and fee charged for course.

ii. Enrollment summary of 4-H Club, showing name of assistant county agent, number of clubs in county, number of members in clubs, number of members working on crop and on livestock projects, total number working on both projects, and number of project demonstrations given.

iii. Productions credit project sheet, showing name of club member to whom loan is made, amount of loan, quantity of livestock member owns, part of loan paid off, balance due, and amount of new loan.

iv. Recommendation for membership in Virginia all star 4-H Club chapter, showing name, age, and address of club member, name of club of which a member, number of years a member, type of project member worked on each year, and recommendations.

v. Record of distribution of Virginia forest service nursery planting stock to farmers, showing year, name of county, number of trees distributed, and total.

Arr. by subject and chron. thereunder by years. No index. Handwritten, typed, and handwritten on ptd. forms. Co. agt's. off., room 23.

XXVIII. HOME DEMONSTRATION AGENT

Home demonstration to aid the farmer's wife was started in Virginia shortly after agricultural demonstration was begun to aid the farmer. Dr. Seaman A. Knapp of the United States Department of Agriculture was, active in promoting and establishing farm and farm-home demonstration on a permanent basis. In May 1910 at a conference called at Richmond by the Governor of Virginia, Dr. Knapp outlined his plans for "Girls' Tomato Clubs" somewhat on the lines of the Corn Clubs for boys. The following June Miss Ella G. Agnew was appointed State Agent for these girls' clubs in Virginia, and first home agent in the United States. In July 1910 Miss Agnew made her first field trip, and in 1911 club work was started in three Virginia counties. The general title, "Girls' Canning Clubs," was adopted about the same time.[1] A home demonstration agent was appointed in Brunswick County in 1915, and the office has been continuous since that time.[2]

The Extension Division, Blacksburg, Virginia, constitutes the headquarters of the Virginia Extension Service, and it appoints the home demonstration agent. The service is directed and financed by the State, County, and Federal governments. The records of the home demonstration agent, like those of the county agricultural agent, are not covered by statute but are prescribed by the Extension Division. They deal mainly with 4-H Club work and are kept on forms for the most part prescribed by the extension service headquarters and the cooperating State and Federal agencies. From these records is compiled the home demonstrator's share of the joint annual report of the county agricultural agent and herself, the original of which is sent to the headquarters office of the Extension Division, at Blacksburg. The home demonstration agent keeps at will a file for general correspondence and one for reports. The permanent records of her office are in the custody of the Extension Division, Blacksburg.[3]

472. PROJECTS [Reports], Jan. 1939--. 1 file drawer.
Monthly report of the home demonstration agent to the Cooperative Extension Service showing name of county and agent, date of report, daily itinerary for month with date, name of community or office, and nature of work; assistance received from sources outside of county, with date,

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1. Ella G. Agnew, Hand Book for the Use of County Agents in Home Demonstration Work in Virginia, pp. 7-8, 14. For general provisions relating to this agency in the Commonwealth as a whole, see essay on the home demonstration agent in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page of this volume.
2. Oral statement of Miss Belva Dudley, the present demonstration agent, January 28, 1942.
3. The Survey of Federal Archives, a division of the Historical Records Survey of Virginia, has published an Inventory of Federal Archives in the States; No. 45, Virginia, Department of Agriculture, which includes the records of the Extension Division at Blacksburg. See last page of this volume.

name, line of work, and nature of assistance; agent's certification of service, summary of activities with description, total for present month, previous total, and total to date for year. No obvious arrangement. No index. Typed on ptd. forms. 10½ x 14½ x 23. Home dem. off., room 25.

473. ANNUAL & NARRATIVE REPORTS, 1919--. 1 file drawer.
Miscellaneous reports concerning activities of the home demonstration agent, including:

i. Annual report of county extension work, showing name of home demonstration agent, inclusive dates of report, general activities for the year, and program summary.
ii. Canning club record book, 1927-28, showing name, age, and address of each member, number of years in work, name of club, quantity and cost of supplies used in canning, quantity and kinds of food canned, and record of sales made.
iii. Club members' reports on family activities program for girls, 1939, showing name, age, and grade of member, year, name of club, number of club meetings held, number of years in club work, and club activities.
iv. Club members' reports on 4-H home improvement project, 1937, showing name and age of member, grade in school, name of club and of club leader, number years in club work, number meetings held, and club activities.

No obvious arrangement. No index. Handwritten and typed on ptd. forms. 12 x 12 x 25. Home dem. off., room 25.

474. PARLIAMENTARY BOOKS [Miscellaneous Records], Feb. 1936--. 1 file box.
Home demonstration agent's records and related correspondence, including:

i. Enrollment for garden campaign, showing names and addresses of enrollees, plan of work, and accomplishments.
ii. Monthly report of county extension workers, showing name and title of agent, date of report, itinerary report, assistance received from colleges and other sources outside of county, nature of assistance, certificate of service, and signature of agent.
iii. Record of score cards for home demonstration club meetings, showing name of club, date of meeting, summary of procedure, and work accomplished at meeting.
iv. Report on county plan of work, showing a short sketch of the planning board, goals, and accomplishments.
v. Summary of activities of home demonstration agent, showing date, number of days in office and in field, miles traveled, number of farm or home visits made, 4-H club members visited, office calls, telephone calls, and other activities.
vi. Training meetings held for local leaders, showing attendance, number of method demonstrations held, and attendance at other meetings held for leaders.
vii. Traveling expense voucher, showing name of agent, department, date of voucher, miles traveled, itemized expenditures, and total.
viii. Weekly summary of agent's activities, 1936--, showing total for month, previous total, and total to date this year.

No obvious arrangement. No index. Handwritten and typed on ptd. forms. 12 x 11½ x 23. Home dem. off., room 25.

475. 4-H CLUB WORK, 1934--. 1 file drawer.
Miscellaneous 4-H Club records filed in home demonstration agent's office include:

i. Achievement day programs, 1936-39, showing reports on business of club, entertainment, and awarding of prizes.

ii. Achievement day records, 1936, showing year, competitive record, number of exhibits made, use of approved practices, increase in size of project, and value of 4-H Club projects.

iii. Achievement day reports on 4-H Clubs, 1936-39, showing date club organized, number of members, number members added during year, and activities during year.

iv. Carbon copy of mailing list for 4-H Club members, 1938-39, showing name and post office address of each member.

v. Club members food and nutrition project report, 1934--, showing year, name of member, post office address, age, year in club work, names of leader, club, and project; whether member a 5-pointer, general condition of health, improvements in food habits for year, whether member assisted in planning and preparation of meals at home, regular duties relating to food work, whether member planned or prepared school lunch for self or any other member of family, number containers of food canned during year, number meetings attended this year, number times part taken on program, office held, number of contests entered, and number exhibits made at fair.

vi. Letters from 4-H Club members to home demonstrator, 1938--, regarding 4-H Club work.

vii. List of 4-H girls enrolled, 1939--, showing names of girls and names of parents.

viii. Schedule for 4-H Club 1938-39, showing community, and date and time of meeting.

ix. Standard report form for 4-H Club contestants, 1937--, showing year, name, age, and sex of member, county, post office address, names and address of parents, number years membership in 4-H Club, name of club, total number of members, if living on farm number of acres, name of county extension agent, name of high school attended, present grade or year in high school, or year graduated, name of college or normal school attending at present.

No obvious arrangement. No index. Handwritten and typed on ptd. forms. 14½ x 15½ x 23. Home dem. off., room 25.

476. ENROLLMENT CARDS, Jan. 1939--. 1 file box.
Card record of enrollment in 4-H (head, hands, heart, health) Clubs showing date of application, names of project and school, name, grade, age, address, and signature of applicant, and signature of parent or guardian. Arr. chron. by year and thereunder by name of club. No index. Handwritten on ptd. forms. 3 x 4 x 6. Home dem. off., room 25.

477. 4-H RECORDS, 1933-35. 1 file box.
Miscellaneous records relative to home demonstration agent's work in clubs, including:

i. 4-H Club secretary's minute book, showing name, age, and address of each member, number years in club, names of parents, and year.

ii. 4-H enrollment, showing name, age, grade, and address of club member, name of club, number years a member, name and occupation of each parent, number of sisters and brothers at home who are going to college or working, hobby of member, distance living from school, and whether home has electricity.
iii. Home demonstration club enrollment, showing name, title, and address of each club officer, names of group leaders, names of committees, and names of members.
iv. List of 4-H club members, showing names of members.
v. Schedule of monthly meetings, showing date, place, and nature of meeting.
vi. Yearly program, showing nature and month of meeting, and names of hostesses.

No obvious arrangement. No index. Handwritten and handwritten on ptd. forms. $3\frac{1}{2}$ x 8 x $10\frac{1}{2}$. Home dem. off., room 25.

478. 4-H RECORDS [Reports], 1936. 1 file box.
Report on activities for 1936 showing date of meeting, names of officers and of members, age, grade in school, or whether out of school; name and number of project, record of attendance, number meetings, number years in club work, and description of club activities. No obvious arrangement. No index. Handwritten on ptd. forms. $3\frac{1}{2}$ x 8 x $10\frac{1}{2}$. Home dem. off., room 25.

(Next entry 479, p. 233)

XXIX. GAME WARDEN

The office of game warden in Virginia originated in 1903.[1] The office has been established in Brunswick County at least since 1916. On August 26 of that year the game warden qualified and took office.[2] At present (1942) the game warden is appointed by the Commissioner of Game and Inland Fisheries, and he holds office at the pleasure of the county board of supervisors. The sheriff, the constables, and certain other peace officers are also ex officio game wardens. It is the duty of the game warden to enforce game and wildlife protective laws; he has power of arrest, search, and seizure.

The game warden usually keeps his records in his home, which probably explains why none were found for his office among the archives of Brunswick County.

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1. L. 1902-3-4, ch. 227, sec. 2070(b). For general provisions relating to this agency in the Commonwealth as a whole, see essay on the game warden in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories see last page of this volume.
2. Common Law Order Book, vol. 8, 1915-17, p. 354, see entry 147.

XXX. COUNTY MILITIA

A compulsory military system to provide for the defense of the colony from Indians and other enemies was in existence when the eight original shires were created in 1634. Under the shire system the office of county lieutenant for each county was established.[1] A little more than a century and a half later, when Great Britain's thirteen North American colonies had become the United States of America and had adopted the Constitution of 1787, Virginia continued her compulsory militia, organized it on the basis of the system employed by the Federal Government,[2] and continued to use it until her military forces were totally disbanded at the end of the War for Southern Independence.[3] The compulsory militia system has never been revived in Virginia.

Records of the early militia, since they were for the most part kept by the clerks of courts of enquiry and the officers of the various military units, rarely appear among the papers of the county courthouse.

479. MILITIA ROLL, 1854-57. 1 bundle.
Lists of persons between the ages of 18 and 45 years subject to enrollment in the militia under the laws of the Unitrd States showing name of parish, name of person, rank, regiment, remarks, dated certificates of commissioner of the revenue and justice of the peace, and date list returned to clerk's office. Arr. by parish and chron. thereunder by date returned to clerk's office. No index. Handwritten 1854-55; handwritten on hand-drawn forms 1856-57. 1½ x 3 x 8. Clk's. off., n. room storage.

480. APPLICATIONS FOR EXEMPTION FROM MILITARY DUTY &C., Mar. 1862. 1 bundle.
Original applications to the board of military exemptions requesting exemption from military duty showing name of applicant, reason exemption requested, decision of board, and signature of applicant. Arr. alph. by name of applicant. No index. Handwritten and handwritten on ptd. forms. 1 x 3 x 9. Clk's. off., n. room.

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1. Hening, Statutes, I, 131-132, 224. "In like manner according to the said order (of March 14 past [1634]) Capt. Wmll Clayborne being appointed Leftennt for this Shire did appoint and constitute Obedience Robins, Gent., his deputy to perform all such services yt are to be done in that office" (Accomack Order Book, July 5, 1634, in ms. transcript p. 18, Virginia State Library, Archives Division). For general provisions relating to this agency in Virginia as a whole, see essay on the county militia in inventories of the county archives of Virginia published by the Historical Records Survey before 1941. For a list of these inventories, see last page in this volume.
2. Hening, Statutes, XIII, 340-356.
3. Code 1860, pp. 137-156; Const. 1869, art. 9, secs. 1, 2; Code 1873, p. 22.

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