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MANUAL
OF NEW JERSEY RECORDING ACTS

COUNTY REQUIREMENTS

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THE HISTORICAL RECORDS SURVEY
Work Projects Administration
Newark, New Jersey
1940

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MANUAL OF NEW JERSEY RECORDING ACTS

SERIES I. COUNTY REQUIREMENTS

(Preliminary Edition)

* * *

Compiled by

The New Jersey Historical Records Survey Projects
Division of Professional and Service Projects
Research and Records Section
Work Projects Administration

Sponsored by

New Jersey State Planning Board

* * *

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Newark, New Jersey
The Historical Records Survey
1940

The Historical Records Survey

Sargent B. Child, National Director
Carl John Bostlemann, State Director

Research and Records Section

Harvey E. Becknell, Director
Edward J. Bennett, Regional Supervisor
Edward J. Boyle, State Coordinator

Division of Professional and Service Projects

Florence V. Kerr, Assistant Commissioner
Elizabeth C. Denny Vann, State Director

WORK PROJECTS ADMINISTRATION

Howard O. Hunter, Acting Commissioner
Robert W. Allan, State Administrator

STATE OF NEW JERSEY

PUBLIC RECORD OFFICE

TRENTON

DR. CARLOS E. GODFREY
DIRECTOR

November 25, 1940

FOREWORD

The Historical Records Survey has performed a valuable service to the People of the State of New Jersey in producing a book which describes precisely and in detail the public record requirements which apply to each county office in our State. It contains invaluable data which will meet the needs of lawyers, businessmen and other citizens who require facts from the public records for the proper conduct of their affairs. The persons responsible for the production of this work are to be congratulated.

C. E. Godfrey

DIRECTOR

PREFACE

The New Jersey Historical Records Survey Project was organized in February 1936, as a unit of the Works Progress Administration. It operates as a statewide project under the local sponsorship of the New Jersey State Planning Board. The technical supervision of the survey is exercised nationally by Mr. Sargent B. Child, National Director. State administrative supervision is provided by Mrs. Elizabeth C. Denny Vann. The project, at present, is under the additional supervision of Mr. R. C. Branion, Regional Director of WPA.

The survey has as its objective the preparation of complete inventories of the municipal, county, state, and federal archives in New Jersey, and the publication of these inventories as guides to the material of greatest historical interest. In addition to these inventories, work is proceeding in the cataloging and calendaring of manuscript collections, the inventorying of church archives, and the transcription of some of the earliest public records.

The Manual of New Jersey Recording Acts: County Requirements is the first of a series of three volumes devoted to statutory requirements concerning the making, keeping, and indexing of county and municipal records. The second volume of the series will contain the record requirements for municipalities, thus providing a check list of all current record laws pertaining to all political subdivisions of the state. All obsolete or repealed laws dealing with both county and municipal record requirements will be listed in the final volume of this series.

The need for manuals of this type has long been felt by both County and Municipal officials desirous of a convenient compilation of the numerous record-keeping requirements, and by our field workers engaged in the survey's Inventory of Public Archives.

The laws were transcribed and checked by members of the Legal Research Department of the New Jersey Historical Records Survey Project. The introductory essay was written by Elmer Swan, Supervisor of the Essay Department. The entire volume was compiled under the supervision of Thomas P. Chichi, department supervisor and member of the New Jersey Bar, assisted by Leo R. Forcella also of the Department, and Allyn G. Jackson, and Louis J. Perrelli, supervisors of the Entry Department. Final editing of the volume was aided by the advice and assistance of Max Birnbaum, Consultant.

The New Jersey Historical Records Survey Project wishes to express its gratitude to Robert W. Allan, State Administrator of WPA, for his personal advice and attention which were of inestimable aid to the production of this volume and to the continuance of the Survey under local sponsorship.

Preface

A list of other publications of the Historical Records Survey in New Jersey is given at the end of this volume. Requests for information concerning any unit of the Survey should be addressed to the undersigned at 1060 Broad Street, Newark, New Jersey.

CARL JOHN BOSTLEMANN
State Director

Room 341
1060 Broad Street
Newark, New Jersey
November 1940

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INTRODUCTION

Official concern for the keeping of public records in New Jersey was manifested early in its history. The Lord Proprietors of the Province, in 1664, provided for the selection of a "chief secretary or register "to" keep exact entries in fair books of all publick affairs ...", and furthermore directed that all deeds, leases, and other conveyances to be acknowledged in the presence of two witnesses before the register recorded the instruments. (1) Court records were kept by the clerk of the court who, from the year 1675, was paid a specified fee for each document prepared or filed in a particular case. (2) Vital statistics were recorded by the town clerks and fines were imposed for laxity in reporting births, deaths, and marriages. (3)

In 1676, land surveys were instituted and their findings were required to be recorded by the register. (4) The assembly was careful enough to insist upon a alphabetical index to these land surveys. (5) Such surveys were to be valid and incontestable after the land had been tilled for seven years. (6)

As early as 1681, oaths of office were to be recorded in books provided for that purpose by the register. (7) A year later, special oaths were prepared for coroners and constables who were to transmit them, signed, to the register for filing. (8) The registering of wills and inventories of estates was also required in 1681. (9)

The importance of the recording of oaths of office was forcibly demonstrated when the Provincial Assembly abrogated all surveys and patents recorded by Robert Vicers, a former register, on the grounds that he had not taken any oath nor "entered the same in some book ...." (10)

Mutilation or falsification of any public record charters, bonds, registers, etc., was punishable by fine and "double satisfaction

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(1) Aaron Leaming and Jacob Spicer, The Grants, Concessions, and Original Constitutions of the Province of New Jersey, 1664-1702, (reprint, Somerville, New Jersey, 1881), p. 12.
(2) Ibid., p. 100.
(3) Ibid., p. 100.
(4) Ibid., p. 384.
(5) Ibid., p. 389.
(6) Ibid., pp. 427, 428.
(7) Ibid., pp. 427, 428.
(8) Ibid., p. 250.
(9) Aaron Leaming and Jacob Spicer, Grants and Concessions, p. 430.
(10) Ibid., pp. 246, 247.

to the party injured ...." No criminal penalties were provided for such actions until 1928. (11)

The majority of laws pertaining to the keeping of records within the county are specific and not general in application. The earliest direction for the keeping of records by the clerk of the Common Pleas Court, or County Clerk, required him to register and record deeds and mortgages. (12) Subsequent legislation in the 18th Century directed him to file surveys and maps, (13) and records of roads and liquor licenses. (14)

During the last few years of the 19th Century, the legislature adopted several general record-keeping requirements. Maps were required to be made upon specified material, and worn, torn, or impaired maps restored. (15) Classified, analytical, or combination indexes to records were to be maintained by certain county offices. (16) The rerecording of worn, mutilated, or obscure records was specified in detail. (17) The majority of the statutes devoted to record-keeping procedures in general, however, were passed during the 20th Century. One law requires that the exact time of filing, entering or recording of instruments affecting title to real estate be a part of the record. (18) Another that property instruments be written in the English language in order to be entitled to recording or filing. (19) The use of loose leaf record books in a few offices is specifically provided for. (20) Certain offices are permitted to rerecord, recopy or transcribe records in typewriting or by photography, a procedure which does not impair the legal force and effect of the records so treated. (21)

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(11) Aaron Leaming and Jacob Spicer, Grants and Concessions, pp. 235, 236; P.L. 1928, p. 376; R.S. 47:3-6.
(12) Samuel Allinson, comp., Acts of the General Assembly of the Province of New Jersey, 1702-1776 (Burlington, New Jersey, 1776), p. 33.
(13) Samuel Nevill, comp., The Acts of the General Assembly of the Province of New Jersey, 1703-1761 (2 vol., Vol. I, 1703-1752, William Bradford, Philadelphia, 1752, Vol. II, 1735-1761, James Parker, Woodbridge, New Jersey, 1761), I, 82.
(14) Ibid., p. 241.
(15) P.L. 1898, pp. 670, 688, P.L. 1914, p. 25; R.S. 47:1-6, 9.
(16) P.L. 1898, p. 689; R.S. 47:1-7.
(17) P.L. 1898, p. 689; P.L. 1902, p. 236; R.S. 47: 1-8.
(18) P.L. 1904, p. 243; R.S. 47:1-1.
(19) P.L. 1916, p. 447; R.S. 47:1-2.
(20) P.L. 1913, p. 214; R.S. 47:1-3.
(21) P.L. 1912, p. 56, P.L. 1926, pp. 289, 290, as am. by P.L. 1927, pp. 363, 364; R.S. 47:1-4, 5.

Introduction

The need for uniform legislation for the care and preservation of records was brought to the attention of the public in 1917 by a group of citizens. Interested in the subject of proper care of the many historic documents in the public archives of the State and aware of many instances of mutilation and misuse, this group sponsored a survey of the condition of public records in the State of New Jersey. Their report, submitted in 1917, indicated that throughout the state there was a lack of uniform care and protection of public archives and little regard for their historical and legal value. (22)

Thousands of pieces of original manuscripts in the State House at Trenton were found scattered here and there in boxes or tied up in bundles, receiving practically no care or attention and being accorded little or no protection from theft. These valuable documents covered almost every phase of the government and development of New Jersey through the years 1676 to 1825, and later. (23)

Many ancient records were found to be in the possession of private individuals. In some cases they had been retained by officials retiring from office. In other instances they had been borrowed from public officials and never returned and frequently important records had to be retrieved after being cast away by careless custodians. (24)

The report of the Citizen's Committee describing the condition of the public records was submitted to the Legislature in 1917. (25) Three years later, 1920, a Public Record Office was established by legislative enactment. The office is under the control of a Board of Commissioners consisting of the Governor, Chancellor, Chief Justice, Attorney General, Secretary of State, and the Treasurer and Comptroller. The board appoints a director of the office, who also acts as secretary of the board. (26)

The Public Record Office supervises and controls all records of any public office or society which has or may hereafter become extinct, unless the custody of such is otherwise provided for by law. (27)

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(22) Committee of Citizens, Report on the Condition of the Publi Records of the State of New Jersey (Trenton, New Jersey, 1917), p. 6.
(23) Ibid., p. 6.
(24) Ibid., pp. 7, 8.
(25) Ibid., p. 33.
(26) P.L. 1920, p. 93; R.S. 47:2-2.
(27) P.L. 1920, p. 94; R.S. 47:2-3.

It shall examine into the condition of the records of all county and municipal offices in New Jersey, and make regulations for the care, preservation (28) and restoration of such public records; (29) it also has exclusive jurisdiction in the destruction of such records; (30) and determine what brands of typewriter ribbons and record paper may be used in the manufacture of public records. The office has authority to acquire, preserve and collate official records, letters and other manuscripts bearing upon the history of the government and people of New Jersey. (31)

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(28) P.L. 1920, p. 93, as am. by P.L. 1928, p. 374; R.S. 47:2-4.
(29) P.L. 1920, p. 94; R.S. 47:2-5.
(30) P.L. 1924, p. 301, suppl. to P.L. 1920, p. 93; R.S. 47:3-1.
(31) P.L. 1920, p. 94; R.S. 47: 2-8.

ABBREVIATIONS AND EXPLANATORY NOTES

Abbreviations

am. . . . . amended

L. . . . . Laws

p. . . . . page

P.L. . . . . Pamphlet Laws

Rev. . . . . Revision

R.S. . . . . Revised Statutes

Sp. Sess. . . . . Special Session

Suppl. . . . . Supplement

Vol. . . . . Volumes

Explanatory Notes

( ) 292. PUBLICATION OF LISTS OF LICENSES. (LIST OF LICENSED REAL ESTATE BROKERS).

R.S. 45:15-22; L. 1921, p. 378, as am. by L. 1925, p. 675.

The /~~state~~ real estate/ commission shall publish, at least once in each year, a list of the names and addresses of all licenses under the provision of this article, and also a list of all licenses which have been suspended or revoked within one year from the date of publication. The list shall also contain, such other information relative to the enforcement of the provisions of this article as the commission may deem of interest to the public. One of such lists shall be forwarded to the county clerk of each county within ten days after its publication, and shall be held by him as a public record for a period of one year.

Explanation: The first number, that is "292", is the number of the record in this book. The title in capitals, that is: "PUBLICATION OF LISTS OF LICENSES", is the exact section title of the law taken from the Revised Statutes of 1937. The title following in capitals within parenthesis, that is: "(LIST OF LICENSED REAL ESTATE BROKERS)" is the assigned or explanatory title of the record. The numbers that is: "R.S. 45:15-22," are the title,,chapter, and section of the Revised Statutes

of 1937. The numbers following the Revised Statutes, title, chapter, and section numbers, that is: "L. 1921, p. 378, as am. by L. 1925, p. 675," are the original source laws from which the revised statute section of the law was taken. Following the heading is a transcription of the law by section or paragraph. Material not pertinent to, or descriptive of the record has been deleted in the transcription of the law. Such deletion is indicated by /../ for a word or phrase in the middle of a sentence; /.../ for a word or phrase at the beginning or at the end of a sentence. Explanatory matter to clarify a statement is placed within brackets, that is: "The /state real estate/ commission shall." "( )" is the space for the field worker to check. The numbers shown in the upper right hand corner of the page refer to the inclusive numbers of the record law entries shown on that page.

Each distinct record has been underlined to draw the attention of the field worker to it. Whenever the number of distinct records in any entry is two or more, then that number is inserted directly beneath the parentheses in the upper left hand corner of the entry.

Cross Reference

In the case of a law providing for two or more offices of custody for a record which is prepared by another office, the entire entry is repeated in both offices of custody, with the reference to the second office of custody being deleted from the entry in the first office, and vice versa. This type of cross reference reading as follows: "For other office of record, see entry ---."

If a county agency is required to make a statement or a report to one or more county offices, and is not itself specifically required to keep a copy of this record, only the title of the record and the legal citation plus a third paragraph reference to the office of custody are given. An example of this type of record is entry 716. This treatment was considered necessary to draw the attention of the field worker to the fact that many offices, although not required to do so, do keep copies of such records.

(1)

I. COUNTY SUPERVISOR

( ) 1. EXAMINATION OF APPLICANT; APPROVAL OF PHYSICIAN'S REPORT; RESIGNATION. (PHYSICIAN'S REPORT OF COUNTY EMPLOYEE APPLYING FOR RETIREMENT).

R.S. 43:9-3; L. 1922, p. 224.

Upon receipt of the Physician's report the departmental head or official employing superior shall certify and send it to the board of chosen freeholders of the county wherein the applicant is employed. If the board approves it, it shall file it in the office of the supervisor of the county, there to remain of record.

For other office of record, see entry 655.

II. BOARD OF CHOSEN FREEHOLDERS

Minutes

( ) 2. CLERK OF BOARD OF FREEHOLDERS; TERM AND DUTIES. (MINUTES).

R.S. 40:21-18; L. 1918, p. 570.

.... He /the clerk/ shall keep the minutes and enter the orders and proceedings of the board in a book to be kept for that purpose. He shall have custody of the common seal of the county....

Report to Board of Freeholders From County Agencies

Public Works

( ) 3. ANNUAL REPORT; PUBLICATION. (SINKING FUND COMMISSION'S REPORT OF STATUS OF SINKING FUNDS).

R.S. 40:3-11; L. 1917, p. 755.

The sinking fund commission shall report annually, on or before January fifteenth, to the governing body of the county or school district fully and in detail with reference to the amount, investment and sufficiency of the sinking funds in their hands, as of December thirty-first of the previous year.

( ) 4. POWERS OF COMMISSIONERS AS TO PROCURING MAPS AND INDEXES AND AS TO EXPENDITURES. (ESTIMATE OF OPERATIONS COSTS OF BOARD OF COMMISSIONERS OF LAND RECORDS).

R.S. 46:24-2; L. 1898, p. 708.

The commissioners /of land records/ shall, as soon as they conveniently can after their appointment, submit to the board of chosen freeholders a statement of the probable cost and expense of procuring and preparing the required maps and indexes and putting the same in use.

( ) 5. RECORDS; SEMI-ANNUAL STATEMENTS; EXAMINATION OF RECORDS. (REPORT OF COUNTY BRIDGE COMMISSION).

R.S. 27:19-37; L. 1934, p. 67.

The governing body of the county shall have the power to examine the accounts at any time, to call for any reports at any time in its discretion....

( ) 6. REPORT OF COMMISSION; COPIES FILED. (REPORT ON LAND TAKEN FOR COUNTY USE BY COUNTY HIGHWAY RIGHT OF WAY COMMISSION).

R.S. 27: 16-62; L. 1928, p. 953, as am. by L. 1931, p. 799, suppl. to L. 1918, p. 567.

When an award /for land taken for county use/ is made ... the commission shall make its report in writing to the board of chosen freeholders. It shall contain a description of every separate tract of real estate taken....

For other office of record, see entry 118.

( ) 7. PLANS AND ESTIMATES; FILING AND APPROVAL. (REPORT ON ESTIMATED COSTS OF OPERATIONS BY MOSQUITO EXTERMINATION COMMISSION).

R.S. 26:9-22; L. 1912, p. 149, as am. by L. 1919, p. 288.

The commission shall, on or before the first of November in each year, file with the director a detailed estimate of the moneys required for the ensuing year, and a plan of the work to be done. The director shall approve or modify such estimate and plan, and when finally approved by him shall forward them, on or before the first of December each year, to the board of freeholders of the county.

( ) 8. REPORTS OF COMMISSION; PLANS AND SPECIFICATIONS; BIDS; CONTRACTS. (REPORT AND SPECIFICATIONS OF PROPOSED DRAINAGE WORKS OF DRAINAGE COMMISSION).

R.S. 40:30-5; L. 1881, p. 266.

The commission shall submit to the board of freeholders a report containing the plans and specification of the proposed drainage works, which report shall be placed on file in the office of the board for public inspection.

( ) 9. MAINTENANCE OF MEMORIAL BUILDINGS. (REPORT OF COST OF MAINTENANCE OF MEMORIAL BUILDINGS).

R.S. 40:10-7; L. 1924, p. 400.

After such memorial shall have been completed, the commission /for monuments and memorials/ shall make and file with the... and with the board of chosen freeholders of the county, on or before December first, in each year, an estimate of the cost of maintenance of such building or buildings for the fiscal year next ensuing, and such bodies shall appropriate, in equal shares, the amount of the estimated cost, and pay the amount so appropriated to the treasurer of such commission.

Education

( ) 10. ORGANIZATION; RULES; EXPENDITURES AND REPORTS. (REPORT OF COUNTY LIBRARY COMMISSION).

R.S. 40:33-8; L. 1920, p. 259, as am. by L. 1922, p. 169.

It /the county library commission/ shall make an annual report to the county board of freeholders.

Penal Institutions

( ) 11. RECORDS TO BE KEPT BY WORKHOUSE MASTER; PROCEEDS OF LABOR. (REPORT OF WORKHOUSE MASTER).

R.S. 30:8-37; Rev. 1877, p. 1252.

The master of every workhouse shall keep an exact account of the time of the commitment and discharge of prisoners, their maintenance, the articles and materials provided for them to work, and the earnings and proceeds of their labor, and report the same to the board of chosen freeholders at its annual meeting and at other times when required....

( ) 12. RECORDS AND REPORTS. (REPORT OF MAINTENANCE COSTS OF COUNTY DETENTION SCHOOL).

R.S. 9:10-5; L. 1906, p. 55.

.... he /the superintendent/ shall make a report to the board of chosen freeholders between the first and thirty-first of December in each year containing an itemized statement of all such expense necessary to maintain the school and the number of inmates during each month....

County Tuberculosis Hospitals

( ) 13. DUTIES OF BOARD OF MANAGERS. (ANNUAL REPORT OF OPERATION OF COUNTY TUBERCULOSIS HOSPITAL).

R.S. 30:9-52; L. 1912, p. 342, as am. by L. 1918, p. 1016, L. 1922, p. 657.

The board of managers ... shall, at such time as the board of chosen freeholders shall direct, make an annual, detailed report of the operation of the hospital for the year, the number of patients received, methods and results of treatment together with suitable recommendations and such other matter as may be required by the board of chosen freeholders, and full and detailed estimates of appropriations required for all purposes during the ensuing year.

( ) 14. DUTIES OF BOARD OF MANAGERS. (BILLS AND ACCOUNTS OF COUNTY TUBERCULOSIS HOSPITAL).

R.S. 20:9-52; L. 1912, p. 342, as am. by L. 1918, p. 1016, L. 1922, p. 657.

The board of managers ... shall certify all bills and accounts including salaries and wages and transmit them to the board of chosen freeholders who shall provide for their payment....

( ) 15. EXECUTIVE OFFICER, DUTIES. (REPORT FROM SUPERINTENDENT OF COUNTY TUBERCULOSIS HOSPITAL).

R.S. 30:9-53; L. 1912, p. 343, as am. by L. 1917, p. 509, L. 1918, p. 1017, L. 1922, pp. 659, 685.

The superintendent shall ... cause proper accounts and records to be kept regularly from day to day in books and records provided for that purpose, and cause such accounts and records to be correctly made up for the annual report to the board of freeholders.

( ) 16. DUTIES OF BOARD OF MANAGERS. (ANNUAL REPORT OF OPERATION OF HOSPITAL FOR TUBERCULOSIS AND COMMUNICABLE DISEASES).

R.S. 30:9-64; L. 1923, p. 91.

The board of managers ... shall at such time as the board of chosen freeholders shall direct make an annual, detailed report of the operation of the hospital for the year, the number of patients received, the methods and results of treatment together with suitable recommendations and such other matter as may be required by the board of

chosen freeholders, and full and detailed estimates of appropriations required for all purposes during the ensuing year, including maintenance, the erection of buildings, repairs, renewals, extensions, improvements, betterments or other necessary purposes.

( ) 17. DUTIES OF BOARD OF MANAGERS. (BILLS AND ACCOUNTS OF HOSPITAL FOR TUBERCULOSIS AND COMMUNICABLE DISEASES).

R.S. 30:9-64; L. 1923, p. 91.

The board of managers ... shall certify all bills and accounts including salaries and wages and transmit them to the board of chosen freeholders who shall provide for their payment....

( ) 18. ANNUAL REPORTS TO FREEHOLDERS BY HOSPITALS PARTICIPATING IN APPROPRIATION.

R.S. 44:5-13; L. 1918, p. 128, suppl. to L. 1886, p. 279.

A hospital desiring to participate in the funds referred to in sections 44:5-11 and 44:5-12 /appropriations by county for support of patients by hospital supported by private charity/ of this title shall, prior to December fifteenth of each year, make a report to the board of chosen freeholders of the county under oath of the superintendent or custodian of the records and verified by the president of the hospital, setting forth in detail the free work done by the hospital in accordance with the provisions of said sections ... for the twelve months ending November thirtieth next preceding....

Welfare

( ) 19. PERIODICAL REPORTS TO CHOSEN FREEHOLDERS. (PERIODICAL REPORTS REQUIRED BY FREEHOLDERS FROM WELFARE BOARD).

R.S. 44:4-48; L. 1931, p. 916.

The county welfare board shall ... make such other reports as the board of chosen freeholders may require by rules or by requests in individual cases.

( ) 20. ESTIMATE FOR ENSUING CALENDAR OR FISCAL YEARS. (REPORT OF ESTIMATE OF ESTIMATE OF OPERATION COSTS OF COUNTY WELFARE BOARD).

R.S. 44:4-121; L. 1931, p. 928, as am. by L. 1931, p. 1249.

On November first of each year thereafter, the county welfare board shall forward to the board of chosen freeholders an estimate of the amount necessary for carrying into effect the provision of this chapter....

( ) 21. CERTIFICATION OF BILLS TO BOARD OF FREEHOLDERS. (BILLS AND ACCOUNTS OF COUNTY WELFARE BOARD).

R.S. 44:1-21; R.S. 44:4-30; L. 1924, p. 256, as am. by L. 1928, p. 312, L. 1930, p. 231, L. 1931, p. 916.

The county welfare board shall certify all bills and accounts including salaries and wages, and transmit them to the board of chosen freeholders of the county which shall make payment out of the appropriations therefor in the same manner as other charges against the county.

( ) 22. ANNUAL REPORT OF DIRECTOR TO CHOSEN FREEHOLDERS. (REPORT OF WELFARE DIRECTOR).

R.S. 44:4-52; L. 1931, p. 921.

Directors of welfare under the direction of the respective county welfare boards shall make to their respective county boards of chosen freeholders annually within thirty days after the first meeting thereof in the year, a report or reports, in writing, which shall be a summary of the entries of the records mentioned and authorized in this chapter.

See entries 19-21.

( ) 23. REPORT BY BOARD OF CHILDREN'S GUARDIANS TO WELFARE BOARD AND CHOSEN FREEHOLDERS; HEARING BY WELFARE BOARD; EXAMINATION OF PARTIES; WITNESSES; ADJOURNMENTS. (REPORT OF HOME LIFE CONDITIONS OF DEPENDENT CHILD FROM STATE BOARD OF CHILDREN'S GUARDIANS).

R.S. 30:5-37; L. 1936, p. 89.

Prior to the date of the hearing, the state board of children's guardians shall file a report of its finding with ... the board of chosen freeholders or its designated representative setting forth in full the results of such examination and investigation

... including the family budget and a recommendation as to what is the lowest amount based on such budget that is necessary to provide for the support and care of such child and children....

( ) 24. REVOCATION OF ORDER GRANTING ALLOWANCE; REDUCTION OR SUSPENSION OF PAYMENTS; DISCHARGE OF CHILD FROM, AND SUPERVISION OF BOARD OF CHILDREN'S GUARDIANS. (REPORT FROM STATE BOARD OF CHILDREN'S GUARDIANS).

R.S. 30:5-44; L. 1936, p. 90, as am. by L. 1936, p. 126, as am. by L. 1938, p. 348.

Whenever the state board of children's guardians shall find that any mother or any woman standing in loco parentis to whom relief has been granted under the provisions of this chapter is not properly caring for, educating and supporting the children or is misusing the allowance granted for the children, or whenever it shall find in a case that the father of the children fails to comply with the directions of the attending physician or he fails to continue treatment for the removal of his physical or mental defect, such state board shall make a full report setting forth the facts in the matter and file the same with the board of chosen freeholders....

( ) 25. ANNUAL REPORTS BY OVERSEERS. (REPORT OF OVERSEERS OF THE POOR).

R.S. 44:1-101; L. 1924, p. 275.

Overseers shall, annually, make to their county ... governing bodies ... within thirty days after the first meeting thereof in the year, a report or reports, in writing, which shall be a summary of the entries of the records mentioned and authorized in this chapter.

Financial Records

( ) 26. CLERK'S ACCOUNTS; STATEMENT OF RECEIPTS AND DISBURSEMENTS TO CITY OR COUNTY TREASURER; PAYMENT OF RECEIPTS TO TREASURER. (STATEMENT OF RECEIPTS AND DISBURSEMENTS BY CLERK OF COUNTY JUDICIAL DISTRICT COURT).

R.S. 2:32-8; L. 1898, p. 563, as am. by L. 1908, p. 75.

Each clerk shall keep an accurate account of all fees, costs and moneys received by him and of all disbursements thereof under authority of law and to whom paid.... He shall render ... to the board of chosen freeholders of the county in which his county judicial district court is held, a detailed monthly statement of such receipts and disbursements....

( ) 27. BOOK OF FINES, FORFEITURES AND COSTS COLLECTED KEPT BY SHERIFF; PAYMENT TO COUNTY TREASURER; REPORT TO CHOSEN FREEHOLDERS. (SHERIFFS' ACCOUNT OF FINES AND FORFEITURES).

R.S. 2:194-11; L. 1898, p. 898.

The sheriff of each county shall ... furnish a monthly report of /fines, forfeitures and costs collected from prisoners in his custody/ to the board of chosen freeholders of the county....

( ) 28. ANNUAL FINANCIAL REPORTS TO GOVERNING BODY BY FINANCIAL OFFICERS. (TREASURER'S ANNUAL FINANCIAL REPORTS).

R.S. 40:5-17; L. 1908, p. 561, as am. by L. 1918, p. 901.

The financial officers of all counties ... shall make and file their various annual financial reports with their respective governing bodies within sixty days after the close of the fiscal year.

( ) 29. TREASURER; TERM AND DUTIES. (REPORT OF RECEIPTS AND DISBURSEMENTS FROM COUNTY TREASURER).

R.S. 40:21-19; L. 1918, p. 570, as am. by L. 1920, p. 291, L. 1920, p. 183.

He /the treasurer/ shall render the board /of chosen freeholders/ monthly, and at such other times as it shall require, a true and detailed account of all moneys and other property in his hands as treasurer, showing all receipts and disbursements made by him....

( ) 30. GENERAL PROVISION. (ANNUAL COUNTY DEBT STATEMENT).

R.S. 40:1-75; L. 1935, p. 226.

The chief financial officer of each county ... shall make and file during the first of each fiscal year ... in the office of the clerk of the board of chosen freeholders ... a statement of the debt condition of the county ... as of the last day of the next preceding fiscal year, estimating the amount of any item which may be indefinate or unascertainable. Such statement shall be known as the annual debt statement....

( ) 31. SUPPLEMENTAL DEBT STATEMENT FILED BEFORE BONDS AUTHORIZED.

R.S. 40:1-13; L. 1935, p. 191, as am. by L. 1936, p. 747.

Prior to the passage on first reading of any such county bond resolution /to incur indebtedness or borrow money/ except an amending resolution or ordinance affecting matters which are not required to be contained in the original county bond resolution ... the chief financial officer of such county ... shall execute and swear to a supplemental debt statement... and shall file such statement in the office of the clerk of the board of chosen freeholders....

( ) 32. SALE; REPORT OF SALE. (TREASURER'S REPORT OF SALE OF TAX ANTICIPATION NOTES).

R.S. 40:2-44; L. 1936, p. 545.

All tax anticipation notes may be sold at not less than par and accrued interest at private sale without previous public offering either by resolution of the governing body, or by a financial officer authorized to sell such notes by resolution of the governing body. The financial officer making any such sale shall report in writing to the governing body at the next meeting the amount, description, interest rate and maturities of the notes sold, the price obtained and the names of the purchaser, and such report shall be entered in full on the minutes of such meetings.

( ) 33. ANNUAL REPORT. (REPORT OF PENSION COMMISSION).

R.S. 43:10-13; L. 1929, p. 210.

The pension commission shall report annually on the condition of the fund and the manner in which it is invested. The report shall be filed with the board of chosen freeholders of the county.

( ) 34. PERIODICAL REPORTS TO CHOSEN FREEHOLDERS. (REPORT BY COUNTY WELFARE BOARD OF AMOUNT OF RELIEF FURNISHED).

R.S. 44:4-47; L. 1931, p. 916.

The county welfare board, as the county bureau of relief, shall make periodical reports to the board of chosen freeholders at such times and in such manner and form as is provided in this chapter. The board shall report the amount and nature of relief furnished to each poor person for relief....

( ) 35. ANNUAL REPORT AS TO WELFARE-HOUSE. (REPORT FROM COUNTY WELFARE BOARD OF EXPENDITURES AND OPERATIONS OF WELFARE HOUSE).

R.S. 44:4-48; L. 1931, p. 916.

The county welfare board shall make annually a report of the financial management and expenditures and other operations of the welfare-house and the number of persons maintained therein, together with its recommendations to the board of chosen freeholders.

( ) 36. ANNUAL REPORT TO BOARD OF FREEHOLDERS. (ANNUAL REPORT OF COUNTY WELFARE BOARD).

R.S. 44:1-23; L. 1924, p. 256, as am. by L. 1928, p. 312, L. 1930, p. 231.

The county welfare board shall annually make to the board of chosen freeholders a report of the financial management, expenditures and other operations of the welfare-house, and the number of persons maintained therein, together with its recommendations.

( ) 37. ANNUAL REPORT. (REPORT OF DISBURSEMENTS OF COUNTY BOULEVARD COMMISSIONERS).

R.S. 27:17-11; L. 1898, p. 176, suppl. to L. 1888, p. 397.

The commissioners shall annually, on or before the first Monday in May file in the office of the clerk of the board of chosen freeholders, a report in writing containing a statement of the disbursements made by them during the fiscal year.

( ) 38. ANNUAL REPORT. (REPORT OF DISBURSEMENTS OF MOSQUITO EXTERMINATION COMMISSION).

R.S. 26:9-25; L. 1912, p. 150.

The commission shall, on or before the first day of November in each year, submit to the board of freeholders a report setting forth the amount of moneys expended during the previous year, the methods employed, the work accomplished, and any other information which in its judgment may seem pertinent.

( ) 39. MUNICIPAL ACCOUNTANTS; QUALIFICATIONS. (AUDIT REPORTS OF COUNTY BOOKS AND ACCOUNTS).

R.S. 40: 4-6; L. 1918, p. 1007.

Before any person shall undertake the work of auditing the accounts of any ... county he shall qualify as municipal accountant for New Jersey by subscribing to the following declaration:

> That he will honestly and faithfully audit the books and accounts of a county when engaged to do so, and report any error, omission, irregularity, violation of law, discrepancy or other nonconformity to the law, together with his recommendations to the governing body of such ... county.

( ) 40. MONEYS OF COUNTY OR MUNICIPALITY TO BE PAID ON SWORN 2 BILLS. (SWORN BILLS OR DEMANDS OF COUNTY CREDITORS).

R.S. 40:5-1; Rev. 1877, p. 1371.

The board of chosen freeholders of any county shall not pay any of the moneys of the county ... to any person, unless the person claiming or receiving the same shall first present a detailed bill of items or demand, specifying particularly

how the bill or demand is made up, and the dates and the names of the persons to whom the amounts composing such bill or demand were severally paid, with the affidavit of the party claiming payment that the same is correct.

( ) 41. CLERK TO PREPARE SYNOPSIS; PENALTY. (SUMMARY OF AUDIT AND FINANCIAL TRANSACTIONS OF COUNTY).

R.S. 40:4-3; L. 1918, p. 1010.

The clerk of ... the board of chosen freeholders, shall prepare, or have prepared, a synopsis or summary of such audit /county financial transactions/ and recommendations....

Bonds

( ) 42. PRESERVATION OF BONDS. (BONDS OF COUNTY OFFICERS AND EMPLOYEES).

R.S. 40:21-10; L. 1918, p. 574.

All such bonds /of county officers and employees entrusted with custody of money/ shall be filed with the clerk of the board of chosen freeholders....

Commitments

( ) 43. NOTICE OF PLACEMENT TO BOARDS OF FREEHOLDERS AND CHILDREN'S GUARDIANS. (NOTICE OF COMMITMENT OF INDIGENT MINOR BY WELFARE BOARD).

R.S. 44: 4-98; L. 1931, p. 930, as am. by L. 1932, p. 591.

Within twenty-four hours of such placement the director of welfare shall give a written notice thereof ... to the board of chosen freeholders of the county wherein the child has a settlement.

The notice shall contain a description of the child embracing its name, age, sex, religion, faith of its parents, the names and addresses of all relatives liable for the support of the child, date of placement, past and present address or place of abode, and such information as the director has been able to ascertain, and the length of time the family has received relief from the municipality or district.

( ) 44. NOTICE OF PLACEMENT TO BOARDS OF FREEHOLDERS AND CHILDREN'S GUARDIANS. (NOTICE OF COMMITMENT OF POOR MINOR BY OVERSEER).

R.S. 44:1-138; L. 1924, p. 282, as am. by L. 1932, p. 595.

Within twenty-four hours of such placement the overseer /of the poor/ shall give a written notice thereof to the ... board of chosen freeholders of the county wherein the child has a settlement or resides. The notice shall contain a description of the child embracing its name, age, sex, religion, faith of its parents, the names and addresses of all relatives legally liable for its care, date of placement, past and present address or place of abode, the length of time the family has received relief from the municipality or district, and such information as the overseer has been able to ascertain.

Maps and Surveys

( ) 45. HEARING BEFORE PLAN ADOPTED; RESOLUTION; VOTE REQUIRED; MUNICIPAL PLANS FILED. (COUNTY MASTER PLAN OF PLANNING BOARD).

R.S. 40:27-4; L. 1935, p. 768.

An attested copy of the master plan or of any amendments thereof shall be certified /by the county planning board/ to the board of chosen freeholders....

For other offices of record, see entries 741, 756.

( ) 46. SURVEYS AND MAPS. (SURVEY AND MAP OF LANDS ACQUIRED FOR RECREATIONAL PURPOSES).

R.S. 40:37-255; L. 1934, p. 378.

The board of chosen freeholders before proceeding to acquire by purchase or condemnation lands contiguous to any such public park or recreation ground shall first determine the quantity of land to be acquired and shall cause a survey and map to be made thereof embracing the park or recreation ground which the lands so to be acquired adjoin, as well as the land to be acquired, which survey and map shall be a public record and kept in the office of the clerk of the board of chosen freeholders.

Bridges, Viaducts, and Roads

( ) 47. PETITION FOR BRIDGE OR VIADUCT; REFERENDUM; RESOLUTION.

R.S. 27:19-2; L. 1918, p. 605.

Upon the filing of the petition /signed by twenty per cent of the legal voters in the county/ with the clerk of the board, duly signed by such voters with their residences opposite their names, and requesting a referendum vote on the question of the construction of the viaduct or bridge, the board of chosen freeholders shall forthwith adopt a resolution that a vote is required upon the question, or it may proceed at once with the construction of the viaduct or bridge or cause it to be constructed, after the adoption of a resolution providing therefor.

( ) 48. PETITION FOR BRIDGE OR VIADUCTS IN ADJOINING COUNTIES;
2 REFERENDUM OR RESOLUTION.

R.S. 27:19-4; L. 1918, p. 606.

If twenty per cent of the legal voters in each of any adjoining counties believe that the public convenience required that a viaduct or bridge be constructed and maintained over any ravine, marsh, river or stream separating such counties, or part thereof, and the boards of chosen freeholders have failed and neglected to construct such viaduct or bridge, they may present to the board of chosen freeholders of their respective counties their petition in writing, setting forth the necessity for the viaduct or bridge, the location thereof, and other particulars in regard thereto. If the boards of chosen freeholders adopt resolutions that a vote is required upon the question, a certified copy of the resolutions shall be forthwith filed with the clerk of each of the counties....

( ) 49. JOINT MUNICIPAL BRIDGES. (NOTICE OF NECESSITY FOR ERECTION, WIDENING, REBUILDING, OR REPAIRING JOINT MUNICIPAL BRIDGE).

R.S. 27:19-8; L. 1918, p. 608.

When it shall be deemed necessary by the governing body of any municipality, to have erected, widened, rebuilt or repaired any viaduct or bridge in the municipality, or between any two municipalities, in the same county, the clerk of the municipality or municipalities, as the case may be, shall give notice thereof in writing to the board of chosen freeholders of the county,

and the board shall, at its next meeting after the receipt of the notice or notices, consider and decide upon the utility and necessity of erecting, widening, rebuilding or repairing such viaduct or bridge.

( ) 49a. PARTIAL PAYMENTS; ENGINEER'S CERTIFICATE; FINAL REPORT; FILING. (CERTIFICATE OF AMOUNT OF WORK PERFORMED ON ROAD IMPROVEMENT).

R.S. 27:14-15; L. 1912, p. 814, as am. by L. 1921, p. 810.

When a contract provided for partial payments based upon the amount of work done, the state highway engineer or his authorized agent, in conjunction with the county engineer shall, as each payment becomes due, present to the board of chosen freeholders a certificate, signed by said state and county officials, specifying as nearly as may be, the amount of work done for which payment is to be made, and stating that it has been done in strict conformity with the contracts, plans and specifications.

( ) 50. PARTIAL PAYMENTS; ENGINEER'S CERTIFICATE; FINAL REPORT; FILING. (REPORT OF COST OF ROAD IMPROVEMENT).

R.S. 27:14-15; L. 1912, p. 814, as am. by L. 1921, p. 810.

When the work done under a contract shall have been fully completed, the state highway engineer and county engineer shall cause to be prepared a detailed and itemized statement, in quadruplicate, of the cost of the improvement one copy to be filed with the board of chosen freeholders one with the county clerk....

For other office record, see entry 161.

( ) 51. ROAD CLOSED TEMPORARILY; PROCEDURE. (STATEMENT OF NECESSITY FOR CLOSING COUNTY ROAD).

R.S. 27:14-26; L. 1912, p. 820.

If the commissioner /of state highways/ shall deem it necessary to close a road or section thereof being constructed, improved or repaired under this article, in order to permit a proper completion of the work, he shall execute, and file with the clerk of the board of chosen freeholders, a certificate stating the necessity for closing the road and describing the portion thereof to be closed....

Coroners' and County Physicians' Records

( ) 52. INQUESTS; CERTIFICATE WHEN INQUEST UNNECESSARY; CERTIFICATE OF BURIAL. (CERTIFICATE AS TO UNNECESSARY INQUEST, AND OF BURIALS).

R.S. 40:40-7; Rev. 1877, p. 170.

When the coroner ... shall determine that an inquest is unnecessary he shall make a certificate /stating the same/ under his hand and seal ...

The certificate shall be filed with and accompany the taxed bill of costs /when burial of body is necessary, coroner states same in above mentioned certificate/

( ) 53. DISPOSITION OF REMAINS AND EFFECTS OF UNKNOWN DECEDENT. (INVENTORY OF PERSONAL EFFECTS OF UNKNOWN DECEDENT).

R.S. 40:21-26; L. 1880, p. 301, suppl. to Rev. 1877, p. 817.

After using such of the clothing as may be necessary in the burial of the body, he /the county physician or coroner/ shall make and file with the clerk of the board of chosen freeholders, an inventory of all the effects found in connection with or pertaining to the body, together with an oath that, to the best of his knowledge and belief, the same is true and correct inventory of all the effects found in connection with or appertaining to the body.

For other office of record, see entry 658.

Miscellaneous

( ) 54. TABLE OF AGGREGATES FOR COUNTY; PREPARED BY COUNTY BOARD. (COUNTY TABLE OF AGGREGATES).

R.S. 54:4-52; L. 1918, p. 867, as am. by L. 1927, p. 334, L. 1933, p. 714.

The county board of taxation shall, on or before March tenth, fill out a table of aggregates copied from the duplicates of the several assessors....

Such table of aggregates shall be correctly added by columns and shall be signed by the members of the county board of taxation and shall within three days thereafter be transmitted to the county treasurer who shall file the same and forthwith

cause it to be printed in its entirety and shall transmit certified copy of same to the clerk of the board of freeholders....
For other office of record, see entry 661.

( ) 55. CLERK TO DELIVER COPY TO FREEHOLDERS; APPOINTMENT OF COMMISSIONERS. (STATEMENT OF RESULT OF REFERENDUM FOR COUNTY PARK).

R.S. 40:37-246; L. 1926, p. 751.

.... the county clerk shall, within five days after the filing of his tabulated statement and certificate /as to the results of referendum/ deliver a certified copy thereof to the clerk of the board of chosen freeholders, and within ten days thereafter the board shall at a regular or special meeting appoint the park commissioners herein provided for.

( ) 56. RIGHT OF WAY COMMISSION; APPOINTMENT; TERM; COMPENSATION; OATH REMOVAL. (CHARGES FOR REMOVAL OF COUNTY HIGHWAY RIGHT OF WAY COMMISSIONER).

R.S. 27:16-55; L. 1928, p. 952, suppl. to L. 1918, p. 567.

The board of chosen freeholders may remove any commissioner for inefficiency, neglect of duty or misconduct in office, having first given him a copy of the charges against him and an opportunity of being publicly heard in person or by counsel, upon not less than ten days' notice in writing, and a statement of the findings of the board of chosen freeholders and the reasons for its action shall be filed with the clerk of the board.

III. REGISTER OF DEEDS AND MORTGAGES

/All records in this office are kept by the County Clerk if the office of the Register of Deeds and Morgages does not exist in the county/.

Real Property Records

General

( ) 57. DUTIES OF REGISTER. (GENERAL RECORDING DUTIES).
R.S. 40:39-15; L. 1904, p. 37.

The register of deeds and mortgages shall record, register or file in his office all deeds, mortgages, assignments of mortgages, letters of attorney to convey lands, all instruments of writing relating to the title to real estate and all other instruments of writing required or permitted by law to be recorded, registered or filed in his office, and perform all the duties required of the clerk of the court of common pleas pertaining to the recording, registering, filing and indexing of all such deeds and other instruments of writing in the county in which he is elected.

( ) 58. NON-INCLUSIVE ENUMERATION OF INSTRUMENTS ENTITLED TO RECORD. (LIST OF INSTRUMENTS ENTITLED TO BE RECORDED).

R.S. 46:16-1; L. 1898, p. 677, as am. by L. 1913, p. 346, L. 1914, p. 306, L. 1917, p. 296.

All deeds or instruments of the nature or description herein after in this section enumerated, of or affecting the title to real estate in this state, may be acknowledged or proved and then recorded in the office of the county recording officer or the county wherein the real estate is situated:

Conveyances, releases, declaration of trust; letters of attorney for any sale, conveyance, assurance, acquittance or release; leases for life or any term not less than two years, or any assignment thereof absolute, or by way of mortgage or security; agreements for the sale of real estate; written

consents of any person to the execution by an executor, administrator with the will annexed or trustee of a power to sell, convey, acquit or release; writings which declare or direct any use or trust of real estate, or which, though made for some other purpose, are yet, by the terms of any recordable deed or will which refers to such writing, made to operate as such declaration or direction;

Mortgages, defeasible deeds or other conveyances in the nature of a mortgage;

Releases or deeds, in which the intention to operate as releases from the lien and effect of any mortgage or judgment is plainly manifested; deeds, releases or postponements in which the intention to operate as a postponement or waiver of priority of the lien of a judgment or judgments, mechanic's lien or liens or recorded mortgage or mortgages to the lien and operation of a mortgage or mortgages recorded, or to be recorded, subsequent thereto, is plainly manifested;

Assignments of mortgages;

Discharges or satisfaction pieces of mortgages;

All other instruments that may have been or may be directed by any statute to be acknowledged or proved and recorded.

( ) 59. NON-INCLUSIVE ENUMERATION OF RECORD BOOKS; ACCESS TO AND TRANSCRIPTS FROM. (RECORD BOOKS REQUIRED TO BE KEPT).

R.S. 46: 19-1; L. 1898, p. 686, as am. by L. 1914, p. 307, L. 1917, p. 297.

The county recording officer of each of the several counties of this state shall record ... in large, well-bound books of good paper to be provided for that purpose and carefully preserved, and to be called by and backed with the different names and intended to contain the different types of conveyances and instruments authorized by this title or any other law to be recorded, which books shall include, among others, the following:

"Deeds" -- for the various instruments set forth in section 46:16-1 /see entry 58/ of this title, and therein described as conveyances, releases, declarations of trust,

letters of attorney for sales, conveyances, assurances, acquittances or releases, leases for life or any term not less than two years, or assignments thereof absolute, agreements for sales, consents to the execution of powers to sell, convey, acquit or release, writings to declare or direct uses or trusts, and also all other instruments heretofore or hereafter directed by law to be acknowledged or proved and recorded, and not such law expressly directed to be recorded in some other class of books;

"Ancient deeds" -- for all ancient deeds of the description set forth in section 46:16-7 /see entry 72/ of this title.

( ) 60. NON-INCLUSIVE ENUMERATION OF RECORD BOOKS; ACCESS TO AND TRANSCRIPTS FROM. (RECORD BOOKS REQUIRED TO BE KEPT).

R.S. 46:19-1; L. 1898, p. 686, as am. by L. 1914, p. 307, L. 1917, p. 297.

"Releases" -- for all releases of deed in which the intention to operate as releases from the lien and effect of any mortgage or judgment is plainly manifested, and all deeds, releases or postponements in which the intention to operate as a postponement or waiver of priority of the lien of a judgment or judgments, mechanics' lien or liens or recorded mortgage or mortgages to the lien and operation of a mortgage or mortgages, recorded, or to be recorded, subsequent thereto, is plainly manifested;

"Mortgages" -- for all mortgages, defeasible deeds or other conveyances in the nature of a mortgage and assignments of such leases by way of mortgage or security;

"Assignments of mortgages" -- for all assignments of mortgages, whether absolute or by way of mortgage or security;

"Discharge of mortgages" -- for all discharges or satisfaction pieces of mortgages;

Such other books, not herein enumerated, but which may be required by the provisions of this title or by some other law for the recording of such deeds or other instruments as are not expressly directed by law to be recorded in some specifically named book.

( ) 61. ALL INSTRUMENTS AFFECTING TITLE TO REAL ESTATE. (INSTRUMENTS AFFECTING TITLE TO REALTY RECORDED).

R.S. 46:16-2; L. 1903, p. 489, suppl. to L. 1898, p. 670.

All instruments of every kind in anywise affecting the title to any real estate situate in this state, or any interest therein, or containing any agreement in relation thereto, or granting any right or interest therein, may be acknowledged or proved and then recorded in the office of the county recording officer of the county wherein the real estate is situate.

( ) 62. RERECORDING WORN, MUTILATED OR OBSCURE RECORDS; REINDEXING; COST; COPIES OR TRANSCRIPTS AS EVIDENCE. (BOOKS OF RERECORDED DEEDS AND OTHER INSTRUMENTS.

R.S. 47:1-8; L. 1898, p. 698, L. 1902, p. 236.

Whenever any records of any deeds, mortgages or other instruments of record in the office of any ... register of deeds and mortgages of any county of this state are becoming worn out, mutilated, obliterated, obscured, or in such condition that by use the same would be likely to become entirely void, lost or unintelligible, and the title to lands or other property endangered, such clerk or register of deeds and mortgages shall, upon the order of any justice of the supreme court, or the circuit judge or president judge of the court of common pleas of such county, rerecord such record anew, in books to be kept in the office of such clerk or register of deeds and mortgages, which books shall be known as the book of "rerecorded deeds", or otherwise, in accordance with the types of instruments so rerecorded, shall be numbered and pages as were the old books, shall be certified by such clerk or register of deeds and mortgages, under his hand and seal, to be true copies of the original records, and shall be reindexed in the appropriate books of indexes of such recorded deeds, mortgages or instruments in such counties, being marked as reindexed.

( ) 63. PHOTOGRAPHIC RECORDS IN CERTAIN OFFICES. (RERECORDED DOCUMENTS AND INSTRUMENTS BY PHOTOGRAPHY).

R.S. 47:1-5; L. 1926, pp. 289, 290, as am. by L. 1927, pp. 363, 364.

All papers, documents and instruments in writing authorized or required by law to be recorded and indexed in the office of

the ... register of deeds and mortgages of any county of this state, as well as the record and index of any such papers, documents or instruments in writing, which may be recopied, rerecorded or transcribed pursuant to any law of this state, may be recopied, rerecorded, reindexed or transcribed in such offices by means of photography....

( ) 64. RECORD OF TIME OF FILING, ENTRY OR RECORDING OF INSTRUMENTS AFFECTING REAL ESTATE; EFFECT.

R.S. 47:1-1; L. 1904, p. 243.

All ... registers of deeds and mortgages ... required by law to receive and record deeds, mortgages, bills of sale and other conveyances, shall, in addition to the entry and record thereof required by law, keep and exact record of the hour and minute, when the same shall be filed, entered and recorded in their respective offices....

( ) 65. RECORD IN OTHER COUNTIES OF CERTIFIED COPIES OF DEEDS RECORDED IN ONE COUNTY.

R.S. 46:16-10; L. 1898, p. 698.

Whenever real estate or other property lies partly in one county and partly in one or more other counties, and a deed or instrument of the nature or description set forth in section 46:16-1 of this title /see entry 58/ shall have been recorded in one of such counties, a certified copy of the record of such deed or instrument over the hand and official seal of the county recording officer of the county where the same is recorded, together with the certificate of the officer making the certified copy, may be recorded in any or all of the other such counties; and the record of such certified copy shall be made in the same manner and shall be as valid and effectual in law for all purposes of notice as if the original deed was then and there recorded.

Indexes

( ) 66. SEQUENCE OF INDEX ENTRIES. (INDEX TO DEEDS AND OTHER INSTRUMENTS).

R.S. 46:20-2; L. 1898, p. 687.

The county recording officer of each county shall index all deeds and other instruments of the nature or description set forth in section 46:16-1 /see entry 58/ of this title in the order in which he shall receive them; but if two or more such deeds or instruments shall be offered to or come into his hands at one and the same time to be recorded, he shall index the same according to the priority of their dates.

( ) 67. ALPHABETICAL INDEXES; DAILY ENTRIES IN. (INDEX TO DEEDS AND MORTGAGES BY NAME OF GRANTORS).

R.S. 46:20-4; L. 1898, p. 689.

The county recording officer of each county shall keep, in addition to the daily entries of the same, an alphabetical index of all the names of the grantors in deeds, parties to instruments and mortgagors in mortgages that may be presented to him for record, which alphabetical index shall be made of all such deeds and instruments by the county recording officer on the same day, or on the day following, that they are received for record.

( ) 68. CLASSIFIED, ANALYTICAL OR COMBINATION INDEXES. (PROPERTY INDEXES).

R.S. 46:20-5; L. 1898, p. 689.

In the recording of deeds, mortgages or other instruments required or authorized by law to be recorded, the county recording officer of each county, whose duty it is to make the record, shall ... make and keep such classified, analytical or combination index as the board of chosen freeholders of the respective counties shall determine, in index books to be provided for that purpose by such board of chosen freeholders, and shall enter therein, according to the classification thereof, an index of all the names required to be indexed in the alphabetical indexes in their respective offices.

( ) 69. GENERAL INDEX BOOKS: CONTENTS. (INDEXES TO DEED AND MORTGAGE BOOKS).

R.S. 46:20-1; L. 1898, p. 688.

The county recording officer of each county shall provide, at the expense of their respective counties, a book or books, and shall, in case it is not already done, make and therein enter indexes, in alphabetical order, to all the various books of records, called and backed "Deeds" and called and backed "Mortgages", heretofore or hereafter recorded in their respective offices, distinguishing the book in which each deed or mortgage is recorded.

The indexes herein required to be kept shall contain the names of the several grantors and grantees of deeds, and the names of the several mortgagors of mortgages.

If a deed is made by a sheriff, the index shall contain the name of the sheriff and the names of the defendants mentioned in the execution by virtue of which the sale was made.

If a deed is made by executors or administrators, the index shall contain the name of each executor or administrator and the testator or intestate.

If a deed is made by an attorney, the index shall contain the name of the attorney and his constituents.

If a deed is made by a commissioner under the laws of this state, or by any officer or person appointed or directed to sell and convey by any court of this state, the index shall contain the name of such commissioner, officer or person and the name of the person whose estate has been conveyed.

( ) 70. SUBINDEXES.

R.S. 46:24-9; L. 1898, p. 707.

In counties adopting local indexes under this chapter, the commissioners, /of land records/ or the county recording officers, after the term of office of the commissioners shall have expired, shall establish such subindexes as circumstances may warrant, in which shall be indexed every duly recorded or registered instrument, which, in its language, is general or vague, as to the lands affected thereby, or that, for other reasons, cannot be safely and conveniently entered on the local index.

Deeds

( ) 71. DEEDS OR INSTRUMENTS NOT RECORDED UNTIL TEN YEARS FROM
2 DATE OF EXECUTION OR PROOF; RECORD; FILING AND CUSTODY; RECORD AND FILING IN OTHER COUNTIES. (TEN YEAR DEED).

R.S. 46:16-8; L. 1898, p. 691.

When any deed or instrument of the nature or description set forth in section 46:16-1 of this title /see entry 58/ shall not be presented for record until after the expiration of ten years from the date of the acknowledgment or proof thereof, the county recording officer shall, after duly recording the same, file and carefully keep the original deed or instrument in his office, and shall not suffer the same to go out of his office on any pretext whatever, except when the same may be required to be produced by process out of a court of competent jurisdiction, in which case it shall be taken out only by such recording officer or his deputy and shall by him be returned to such office, and except as hereinafter in this section provided.

If the grantee in any such deed or instrument, or other person interested therein, shall request the same to be sent into any other county in which any of the real estate or other property affected thereby is situate, the county recording officer in whose custody the original deed or instrument shall be shall transmit such original to the county recording officer of such other county, who shall, after recording such deed or instrument, file and keep the same in his office in the manner above provided.

( ) 72. ANCIENT DEEDS NOT ACKNOWLEDGED OR PROVED; AFFIDAVITS;
2 RECORD; FILING AND CUSTODY; RECORD AT NOTICE; RERECORDING IN OTHER OFFICES. (ANCIENT DEED AND AFFIDAVIT).

R.S. 46:16-7; L. 1898, p. 692.

The county recording officer of each county shall record, in books to be designated "ancient deeds", all deeds or instruments of the nature and description set forth in section 46:16-1 of this title, /see entry 58/ which shall be delivered to him for that purpose, and which any person deriving title from or under them may desire for his security to have recorded, although such deeds or instruments have not been and owing to the death or other disability of the grantors and subscribing witnesses and cannot be acknowledged or proved, but only when any such deed or instrument shall be accompanied by affidavits made by some person deriving or claiming to derive title therefrom or thereunder, which affidavits shall state that the real

estate or other property, estate or interest therein, conveyed or affected by such deeds or instruments are wholly or partly situate in the county in which such deeds or instruments are offered for record, that affiant claims title thereto, or to some part thereof, and that affiant verily believes that quiet, continuous, adverse and undisturbed possession of such real estate or other property has been enjoyed by virtue thereof for forty years or more.

The county recording officer recording any deed or instrument under authority of this section shall file the originals with the affidavits in this office (numbering them according to their dates of filing from one up, to correspond with the similar numbers in the record of the same), and there carefully keep the same in the same manner as he is required by section 46:16-8 of this title /see entry 71/ to keep such deeds or instruments which shall not have been recorded within ten years after the date of acknowledgment or proof thereof.

( ) 73. COPIES OF DEEDS OR INSTRUMENTS RECORDED IN OTHER
2 STATES, TERRITORIES OR DISTRICT OF COLUMBIA. (EXEMPLIFIED COPY OF FOREIGN DEED).

R.S. 46:16-9; L. 1898, p. 698, as am. by L. 1915, p. 674.

When any deed or instrument of the nature or description set forth in section 46:16-1 /see entry 58/ of this title shall have been recorded in the public records of any state of the United States, territory thereof or the District of Columbia, or any county thereof, in accordance with the laws of such state, territory or district, and any person shall, for the purpose of making title to any real estate or other property in this state, or of manifesting such title, desire to have the same recorded in this state, the county recording officer of any county of this state in which such real estate or other property may be situate, upon an exemplified copy of the record of such deed or instrument and of the certificates of acknowledgment or proof thereof being filed in his office, exemplified and attested as a true copy in the manner required by the laws of the state, territory or district in which the same shall have been theretofore recorded, may record such copy, together with the exemplifications thereof, in the proper books of record in his office, whether or not the acknowledgment or proof or certificate of the same contains any errors or imperfections, or does or does not conform in all respects with the requirements of the laws of this state.

Mortgages

( ) 74. RECORD IN FULL OF MORTGAGES AUTHORIZED TO BE REGISTERED. (MORTGAGE RECORDED IN FULL).

R.S. 46:17-4; Rev. 1877, p. 705.

The proper county recording officer may, upon request therefor of the mortgages in any mortgage authorized to be registered by section 46:17-1 /see entry 75/ of this title, and upon the payment of the mortgages of the same fees as are allowed by law for recording deeds, record in full, in the book provided for the registry of mortgages, and mortgage authorized to be registered by said section 46:17-1, /mortgages or defeasible deeds or conveyances in nature of a mortgage/.

( ) 75. REGISTRATION AUTHORIZED; PREREQUISITES. (REGISTRATION OF MORTGAGES).

R.S. 46:17-1; Rev. 1877, p. 706.

Mortgages or defeasible deeds or conveyances in the nature of mortgages may be registered in the office of the county recording officer of the county in which the affected real estate is situate, but only when the execution of the same shall have been acknowledged or proved and certified in the manner prescribed by law.

( ) 76. ABSTRACT ENTRIES BY COUNTY RECORDING OFFICER; ACCESS TO AND SEARCH OF REGISTRY BOOKS. (MORTGAGE REGISTRATION AND ABSTRACT BOOK).

R.S. 46:17-2; Rev. 1877, p. 705, as am. by L. 1916, p. 416.

The county recording officer of each county shall provide an appropriate book, well bound and lettered, for the registration of mortgages, and defeasible deeds in the nature of mortgages, of real estate situate in his county, in which he shall, upon the presentation to him of any such mortgages or defeasible deed, immediately enter an abstract of such mortgage or defeasible deed. The abstract shall consist of the names of the mortgagor and the mortgagee, the date and the amount of the mortgage, when and how payable, the rate of interest, if any, the estate mortgaged, the description and boundaries of the real estate mortgaged, and the signatures and certificates of acknowledgment of

the parties. The county recording officer shall also note in the margin or at the foot of each abstract, the day of the month and the year when the mortgage or defeasible deed was delivered to him or brought to his office to be registered.

Assignments, Extensions, and Postponements of Mortgages

( ) 77. RECORD OF ASSIGNMENTS OF MORTGAGES; INDEXES.
2

R.S. 46:18-3; Rev. 1877, p. 708.

The county recording officers of the several counties are authorized to record, in suitable books to be provided for that purpose, any assignment of any mortgage upon real estate within their respective counties, the same having thereon such certificate of acknowledgment or proof of execution thereof as is or may be required by law for the recording of deeds, which certificates shall be recorded therewith. All such assignments shall be properly indexed.

( ) 78. MARGINAL NOTATION ON RECORDS OF MORTGAGES OF RECORDED ASSIGNMENTS, EXTENSIONS OR POSTPONEMENTS THEREOF. (ASSIGNMENT, EXTENSION, AND POSTPONEMENT OF MORTGAGE).

R.S. 46: 18-2; L. 1913, p. 279, L. 1932, p. 536, suppl. to L. 1898, p. 670.

When any mortgage of record in the office of the county recording officer of any county shall be assigned, extended or postponed, and such assignment, extension or postponement shall be recorded in the office of such county recording officer, such county recording officer shall forthwith enter in the margin opposite the original entry of such mortgage a note or memorandum setting forth such assignment, extension or postponement, together with a reference to the book and page wherein such assignment, extension or postponement is recorded.

Cancellations, Releases, and Discharges of Mortgages

( ) 79. MARGINAL NOTATIONS OF CANCELLATION, RELEASE OR DISCHARGE OF MORTGAGE. (CANCELLATION, RELEASE AND DISCHARGE OF MORTGAGE).

R.S. 46:18-2; L. 1913, p. 279, as am. by L. 1932, p. 536, suppl. to L. 1898, p. 670.

When any mortgage of record in the office of the county recording officer of any county shall be cancelled, released or discharged, and such cancellation, release or discharge shall be recorded in the office of such county recording officer shall forthwith enter in the margin opposite the original entry of such mortgage a note or memorandum setting forth such cancellation, release or discharge, together with a reference to the book and page wherein such cancellation, release or discharge is recorded....

( ) 80. MORTGAGE CANCELED BY CHANCERY DEGREE; COPY OF DECREE FILED WITH RECORDING OFFICER; MINUTE ENTRY ON RECORD OR REGISTRY.

R.S. 46:18-9; Rev. 1877, p. 707.

Whenever a decree shall be made by the chancellor that any mortgage is satisfied and shall be canceled of record, a copy of such decree, certified under the seal of the court of chancery, may be filed in the office of the county recording officer where such mortgage is recorded or registered, and such county recording officer shall thereupon enter in the margin of the record of the mortgage and opposite thereto, that the same was canceled by a decree of the court of chancery so filed in his office, entering the date of the decree of filing.

( ) 81. CANCELLATION AND DISCHARGE OF REGISTERED MORTGAGE. (DISCHARGE OF REGISTERED MORTGAGE).

R.S. 46:18-11.1; Rev. 1877, p. 707.

When any mortgage, registered as aforesaid, shall be redeemed, paid and discharged, the county recording officer shall ... enter in a margin to be left for that purpose, opposite the abstract of the registry of said mortgage, a minute of the said redemption, payment and discharge, which minute shall

be full and absolute bar to and discharge of the said entry, registry and mortgage.

( ) 82. DISCHARGE OF MORTGAGE UPON RECORD OF REGISTRY THEREOF BY CERTIFICATE OF DISCHARGE; MORTGAGE PROPERTY OF ENEMY OF ALLY OF ENEMY; RECORD OF CERTIFICATE IN FULL. (CERTIFICATE OF DISCHARGE OF MORTGAGE).

R.S. 46:18-7; Rev. 1877, p. 707, as am. by L. 1918, p. 188.

Any heretofore or hereafter recorded or registered mortgages shall be discharged upon the record thereof by the county recording officer in whose office the same are recorded or registered whenever there shall be presented to such officer a certificate signed by the mortgagee, his heirs, executors, administrators or assigns, or, if the mortgage shall be property of an enemy or the ally of an enemy ... with which certificate shall specify that the mortgage has been paid or otherwise satisfied and discharged and shall be acknowledged or proved and certified in the manner prescribed by chapter 14 of this title /forms of acknowledgments and proofs of deeds/ (46:14-1 et seq.). Every certificate and the acknowledgment or proof thereof required by this section shall be recorded at full length, and a reference made in the book and page containing such record in the minutes of the discharge of such mortgage made by the county recording officer.

( ) 83. MARGINAL NOTATIONS OF CANCELLATION, RELEASE OR DISCHARGE OF MORTGAGE. (CANCELLATION, RELEASE, OR DISCHARGE OF MORTGAGE RECORDED).

R.S. 46:18-12; L. 1913, p. 279, as am. by L. 1932, p. 536, suppl. to L. 1898, p. 670.

When any mortgage of record in the office of the county recording officer of any county shall be canceled, released or discharged, and such cancellation, release or discharge shall be recorded in the office of such county recording officer, such county recording officer shall forthwith enter in the margin opposite the original entry of such mortgage a note or memorandum setting forth such cancellation, release or discharge, together with a reference to the book and page wherein such cancellation, release or discharge is recorded....

Tax Sales, Redemptions, and Search Certificates

( ) 84. CERTIFICATE OF SALE RECORDED AND INDEXED AS A 3 MORTGAGE.

R. S. 54:5-50; L. 1918, p. 892; L. 1926, p. 128; L. 1929, p. 311.

The purchaser may record the certificate of sale in the office of the ... register of deeds of the county in which the land is situate, as a mortgage of land. The register ... shall index the certificate in his index of mortgages in the name of the delinquent owner, as set forth in the certificate, and shall also index it in a separate block index, to be kept in his office, under the block and lot number as shown in the certificate, if the property is described by lot and block.

( ) 85. CANCELLATION OF RECORD; PROCEDURE. (CANCELLATION OF TAX SALE CERTIFICATES BY COURT ORDER).

R.S. 54:5-111; L. 1932, p. 34.

When the /court/ order is filed with the ... register of deeds of the county, such officer shall discharge and cancel of record the tax sale certificate and shall enter on the margin of the registry or record of the tax sale certificate, and opposite thereto, the words "cancelled by order," entering the date of the order and filing it.

( ) 86. RECORD OF REDEMPTION; CANCELLATION OF CERTIFICATE OF SALE. (CERTIFICATE OF REDEMPTION FROM TAX SALE).

R.S. 54:5-55: L. 1918, p. 893.

The /municipal/ collecting officer on receiving payment in full shall ... execute and deliver to the person redeeming a certificate of redemption which may be recorded with the register of deeds ... The ... register ... shall, on request, note on the record of the original certificate of sale a reference to the record of the certificate redemption ....

( ) 87. FAILURE OF REDEMPTION: PROCEDURE. (TAX SEARCH AND
2 CERTIFICATE OF FAILURE TO REDEEM FROM TAX SALE).

R.S. 54:5-80; L. 1918, p. 896.

After the time to redeem has expired without redemption, the purchaser, his heirs or assigns may annex the notice and affidavits of service to the certificate of sale, together with an affidavit that the sale has not been redeemed, and official certificate showing that no redemption has been made, for which the issuing officer shall be entitled to a fee of one dollar, and an official tax search showing that all subsequent municipal liens have been paid, and record and file them therewith in the office of the ... register of deeds ... where they shall be recorded as a deed or conveyance....

Lis Pendens

( ) 88. RECORD AND INDEX OR NOTICES; ACCESS TO. (LIS
3 PENDENS BOOKS).

R.S. 2:26-33; L. 1902, p. 478, as am. by L. 1925, p. 417, L. 1926, p. 377.

Except as provided by section 2:26-30 of this title, /inforeclosure of mortgage, notice of lis pendens is filed, but not recorded/ the ... register of deeds and mortgages, with whom a notice of lis pendens is filed, shall forthwith record the same, with the time of the filing thereof, in a proper book provided and kept by him in his office. The record book shall be properly indexed, and shall be a public record....

( ) 89. WRITTEN NOTICE OF PENDENCY OF ACTION OR SUIT FILED;
CONTENTS. (NOTICE OF LIS PENDENS).

R.S. 2:26-27; L. 1902, p. 277; as am. by L. 1925, p. 416, L. 1926, p. 376, L. 1928, p. 320, L. 1929, p. 27; L. 1930, p. 374.

In every action or suit instituted in any court of law or in the court of chancery of this state, the object of which is to enforce a lien, other than a mechanic's lien, upon real estate or to affect the title to real estate or a lien or incumbrance thereon, plaintiff or his attorney or complainant or his solicitor, as the case may be, shall, after the filing of the complaint or bill, file, in the office ... register of deeds and

mortgages, ... of the county in which the affected real estate is situate, a written notice of the pendency of the cause, which shall set forth the title and the general object thereof, with a description of the affected real estate.

( ) 90. NOTICE OF LIS PENDENS; RECORDING. (NOTICE OF LIS PENDENS IN GENERAL CONDEMNATION PROCEEDINGS).

R.S. 20:1-4; L. 1900, p. 80, as am. by L. 1931, p. 892.

A notice of the pendency of the proceedings, which notice shall name the parties interested and describe the land taken, shall be recorded in the same manner and place for the same fees as notices of suits pending in chancery.

( ) 91. MAP AND RESOLUTION FILED AND RECORDED. (NOTICE OF 2 PENDENCY OF PROCEEDING TO CONDEMN LAND FOR COUNTY ROAD).

R.S. 27:16-57; L. 1928, p. 953, as am. by L. 1931, p. 798, suppl. to L. 1918, p. 567.

.... notice of the pendency of the proceedings, naming the parties interested, with description by reference to the map sufficiently to identify the plot of land of each owner to be taken, shall be filed in the office of the ... register of deeds ... and shall be recorded in the same manner and place and for the same fees as notices for suits pending in chancery....

For other office of record, see entry 752.

( ) 92. RECORDED AGREEMENTS FOR SALE OR PURCHASE OF REAL ESTATE VOID AS AGAINST SUBSEQUENT JUDGMENT CREDITORS, ETC., UNLESS SUED ON WITHIN SPECIFIED TIMES. (LIS PENDENS IN ACTION FOR SPECIFIC PERFORMANCE OR RESCISSION OF CONTRACT).

R.S. 46:21-3; L. 1907, p. 454, suppl. to L. 1898, p. 670.

Every hereafter recorded agreement for the sale or purchase of real estate situate in this state shall be absolutely void as against subsequent judgment creditors of the vendor and as against subsequent purchasers and mortgagees for value of such real estate, unless the vendee, his heirs, executors, administrators or assigns, shall commence an action for the specific performance of such agreement, or

mortgages, ... of the county in which the affected real estate is situate, a written notice of the pendency of the cause, which shall set forth the title and the general object thereof, with a description of the affected real estate.

( ) 90. NOTICE OF LIS PENDENS; RECORDING. (NOTICE OF LIS PENDENS IN GENERAL CONDEMNATION PROCEEDINGS).

R.S. 20:1-4; L. 1900, p. 80, as am. by L. 1931, p. 892.

A notice of the pendency of the proceedings, which notice shall name the parties interested and describe the land taken, shall be recorded in the same manner and place for the same fees as notices of suits pending in chancery.

( ) 91. MAP AND RESOLUTION FILED AND RECORDED. (NOTICE OF 2 PENDENCY OF PROCEEDING TO CONDEMN LAND FOR COUNTY ROAD).

R.S. 27:16-57; L. 1928, p. 953, as am. by L. 1931, p. 798, suppl. to L. 1918, p. 567.

.... notice of the pendency of the proceedings, naming the parties interested, with description by reference to the map sufficiently to identify the plot of land of each owner to be taken, shall be filed in the office of the ... register of deeds ... and shall be recorded in the same manner and place and for the same fees as notices for suits pending in chancery....

For other office of record, see entry 752.

( ) 92. RECORDED AGREEMENTS FOR SALE OR PURCHASE OF REAL ESTATE VOID AS AGAINST SUBSEQUENT JUDGMENT CREDITORS, ETC., UNLESS SUED ON WITHIN SPECIFIED TIMES. (LIS PENDENS IN ACTION FOR SPECIFIC PERFORMANCE OR RESCISSION OF CONTRACT).

R.S. 46:21-3; L. 1907, p. 454, suppl. to L. 1898, p. 670.

Every hereafter recorded agreement for the sale or purchase of real estate situate in this state shall be absolutely void as against subsequent judgment creditors of the vendor and as against subsequent purchasers and mortgagees for value of such real estate, unless the vendee, his heirs, executors, administrators or assigns, shall commence an action for the specific performance of such agreement, or

for its rescission, or for the violation of any of the covenants therein contained, and shall file a notice of the pendency of such action in the office of the county recording officer of the county in which the affected real estate is situate, setting forth the title of the cause and the general object thereof, together with a description of the real estate to be affected thereby....

( ) 93. MARGINAL NOTATION IN RECORD OF NOTICE OF JUDGMENT
2 OR DECREE FOR DEFENDANT. (STATEMENT OF SUBSTANCE OF JUDGMENT OR DECREE ON RECORD OF NOTICE OF LIS PENDENS).

R.S. 2:26-35; L. 1902, p. 479.

Whenever a final judgment or decree is made in favor of the defendant or defendants in any cause, notice of the pendency of which has been filed in the office of any ... register of deeds and mortgages, the ... register of deeds and mortgages in whose office the notice has been filed shall, when such judgment or decree, certified under the seal of the court in which such judgment or decree shall have been obtained, is filed in his office, enter in the margin of the record of the notice a statement of the substance of the judgment or decree.

Reimbursement Agreements

( ) 94. RECORD OF REIMBURSEMENT AGREEMENTS; SATISFACTION.
2 (REIMBURSEMENT AGREEMENTS BOOK; CERTIFICATE OF AMOUNT OF ASSISTANCE ADVANCED RECORDED).

R.S. 44:7-16; L. 1936, p. 61.

The ... registers of deeds and mortgages shall enter on record in a book to be known as "reimbursement agreements" the said certificates /see entry 95/ and shall make a complete alphabetical index to the same....

( ) 95. OFFICIAL RECORD OF GRANT; FILING; EFFECT; LEVY; USE OF PROCEEDS; REIMBURSEMENT. (CERTIFICATE OF AMOUNT OF OLD AGE ASSISTANCE ADVANCED).

R.S. 44:7-15; L. 1936, p. 61, L. 1938, p. 910.

At any time the county welfare board may execute and file with the ... register of deeds and mortgages ... a certificate, in form to be prescribed by the state division, showing the amount of assistance advanced to said person ....

Liens

( ) 96. FEDERAL TAX LIENS AND CERTIFICATES OF DISCHARGE THEREFROM; RECORD; FILING AND INDEXING; EFFECT OF FAILURE TO RECORD AND FILE. (NOTICE AND CERTIFICATE OF DISCHARGE OF FEDERAL TAX LIEN).
2

R.S. 46:16-13; L. 1928, pp. 291, 292.

Notices of federal tax liens and certificates discharging such liens, which ... are made a lien upon all the property and rights to property belonging to the persons against whom federal taxes are or may be assessed, may be filed in the office of the county recording officer of the county or counties wherein the property subject to such liens is situate, and shall be forthwith recorded in a book to be kept for that purpose entitled "federal liens", and shall, immediately upon such filing, be indexed in an index book entitled "index of federal liens", which index shall indicate the date of filing, the place of record and the names of the parties thereto.

( ) 97. RELEASE OF LIEN OR PORTION THEREOF; CONSIDERATION FOR. (RELEASE OF STATE TAX LIEN).

R.S. 54:49-13; L. 1936, p. 811.

... Such release shall be given under the seal of the /state tax/ commissioner, and may be recorded in any office in which conveyances of real estate may be recorded.

( ) 98. LIEN OF STATE AND COUNTY INSTITUTIONS AGAINST PERSON RECEIVING CARE AND TREATMENT THEREIN.

L. 1938, p. 543.

The lien shall be filed with the ... register of deeds and mortgages, ... and shall immediately attach to and become binding upon all real property in the ownership of the patient in the county wherein said lien is filed and shall have the force and effect of a judgment at law.

( ) 99. WELFARE HOUSE LIENS BOOK.
2 P.L. 1940, p. 264.

The ... register of deeds and mortgages, ... shall enter on record the said certificates /of cost of maintenance and support furnished to person by county welfare house/ in a book, which he shall provide, to be known as "welfare house liens" and shall index the same in the indices made and kept for deeds, mortgages and chattel mortgages.

( ) 100. RELEASE OF WELFARE HOUSE LIEN.
2

P.L. 1940, p. 264.

Whenever the county welfare board shall have received satisfaction or partial satisfaction of the cost of the care and maintenance provided for in said certificate /see entry 99/ the county welfare board shall execute a warrant of satisfaction or release therefrom, which warrants of satisfaction or releases shall be recorded, noted and indexed as are warrants to satisfy or releases of mortgages ... by the ... register /of deeds and mortgages/.

Roads

( ) 101. BOOK OF "VACATIONS"; MAPS AND OTHER INSTRUMENTS
6 RECORDED IN. (BOOK OF ROAD VACATIONS).

R.S. 46:19-2; L. 1928, p. 211.

Whenever any law of this state, heretofore or hereafter enacted, provides for the recording in the office of the county recording officer of any county of any map, certificate, ordinance, proceeding or other document relating to the vacation of any alley, street, avenue, road or highway in any municipality or county in this state in any of the records of any such county recording officer, the same shall be recorded in the book entitled "vacations", in lieu of any other book of record designated in any such law.

( ) 102. VACATION OF STREETS AND PLACES; RECORDING; COPY
4 AS EVIDENCE. (MUNICIPAL ROAD VACATION FILED AND RECORDED).

R.S. 40:67-21; L. 1922, p. 250; suppl. to L. 1917, p. 319.

Whenever any street, highway or other public place, or part thereof in any municipality shall be vacated in pursuance of proceedings, by ordinance or otherwise, authorized by law, the municipal clerk shall within sixty days after such ordinance or other proceeding becomes effective file a copy of such ordinance or other proceeding, certified by him, under the seal of the municipality, to be a true copy of such ordinance or other proceeding, together with a copy of the proof of publication thereof, if publication be required in the office wherein conveyances of lands are recorded in the county in which the municipality is situated and such certified copy shall be recorded in a book with proper index to be provided for the purpose and entitled "vacations".

( ) 103. VACATION OF STREETS AND PUBLIC PLACES BETWEEN MARCH 11, 1920, and MARCH 11, 1922; RECORDING; COPY AS EVIDENCE.

R.S. 40:67-22; L. 1922, p. 250.

(This section provides for the recording of copies of ordinances or other proceedings whereby streets and public places have been vacated between the above-mentioned dates;

and further provides that copies of such records when certified by the county clerk or register of deeds with whom the same have been recorded, shall be received as evidence in all courts and places).

Maps

( ) 2 104. TITLE TO VEST IN MUNICIPALITY UPON PAYMENT; COPY OF AWARD RECORDED; MAP FILED. COPY OF AWARD FILED; TITLED VESTED; RIGHT OF ENTRY. (AWARDS TO PROPERTY OWNER FOR MUNICIPAL STREET IMPROVEMENTS; MAPS).

R.S. 40:56-10; R.S. 40:56-46; L. 1917, p. 379; as am. by L. 1921, p. 512; L. 1922, p. 202; L. 1924, p. 502; L. 1925, p. 233; L. 1928, p. 716; suppl. to L. 1917, p. 319.

Upon the acceptance of any such award or payment of the same into the court of chancery title to such real estate or interest therein shall vest in the municipality, which may thereupon enter upon and take possession of such real estate or interest therein and remove all persons therefrom, and a duplicate original of the report of awards as confirmed, or a copy thereof, certified by the clerk of the municipality as a true copy of the awards as confirmed by the governing body shall be recorded in the county in which such municipality is situated, in the records of deeds for such county. A copy of the map accompanying the report of the awards shall be filed in the same office.

( ) 105. MAPS MARKED AS OFFICIAL LAND MAPS CERTIFIED AND FILED; COPIES MADE AND SOLD. (COUNTY MAP PREPARED BY THE BOARD OF COMMISSIONERS OF LAND RECORDS).

R.S. 46:24-5; L. 1898, p. 701.

The map /of county lands/ ... shall, when completed, be marked as the official land map of such county and certified as such by the commissioners, and filed in the office of such county in which transfers of lands or deeds are recorded, as a public record.

For other offices of record, see entries 660, 735.

( ) 106. CONTRACTS FOR ELIMINATION OF GRADE CROSSINGS. (MAP OF LANDS OF COUNTY PARK COMMISSION TO BE DEDICATED FOR PUBLIC USE).

R.S. 40:37-144; L. 1927, p. 321, suppl. to L. 1895, p. 169.

The /county park/ commission shall file with the ... register of deeds, ... a map of so much of the park or lands owned by it, and the environs as may be necessary to show the land intended to be dedicated for use as a public way, road, street or avenue.

( ) 107. FILING AND INDEXING OF MAPS; FEE. (MAPS OF LANDS).
2

R.S. 46:23-9; L. 1910, p. 122; suppl. to L. 1898, p. 670, L. 1927, p. 107, suppl. to L. 1898, p. 670.

The county recording officer of each county shall, when delivered to him for that purpose, file, in folios, slides, cabinets or other proper receptacles, maps of lands lying in whole or in part in the county where the same are offered to be filed; and the county recording officer shall indorse on each map so filed the date when the same was delivered to his office, and he shall provide and keep a proper index of all maps on file in his office.

( ) 108. DUPLICATES OF MAPS IN CITIES HAVING ATLASES OR
2 BLOCK MAPS FILED WITH RECORDING OFFICER AND TRANSMITTED TO PROPER CITY OFFICER.

R.S. 46:23-10; L. 1908, p. 138.

Whenever any map of lands situate in any city of this state that has or may have an atlas, or block map, upon which shall be plotted the lots or subdivisions of lots of lands, is filed in the office of the county recording officer, or other officer, whose duty it is to record and file such maps, the person filing the same shall file a duplicate thereof, and the officer receiving such map shall indorse on such duplicate the time of recording and filing the original and deliver such duplicate to the officer of such city having charge of such city atlas or block map.

( ) 109. MAPS FOR APPROVAL FILED WITH MUNICIPALITY IN DUPLICATE; COPY WITH CERTIFICATE OF APPROVAL FORWARDED TO RECORDING OFFICER FOR FILING.
2

R.S. 46:23-4; L. 1912, p. 436, as am. by L. 1913, p. 119, suppl. to L. 1898, p. 670.

All maps which, by the provisions of this chapter are required to be approved by the governing body having control of the streets and highways of the municipality within the limits of which the lands delineated on such maps lie wholly or in part, shall be filed in duplicate with such governing body, and, when the same have been approved in the manner ... one copy thereof, together with the resolution of approval, shall be forwarded to the county recording officer for filing, with the approval of such governing body indorsed thereon, and thereupon such maps shall be filed in the manner required by law.

( ) 110. RESTORATION OF WORN MAPS IN CERTAIN OFFICERS; EXPENSE.

R.S. 47:1-9; L. 1898, p. 688.

The ... registers of deeds and mortgages ... of the several counties of this state may, whenever any of the maps on file in their respective offices shall, by public use, become so worn, torn or otherwise impaired as to be wholly or partly illegible, employ a competent person to copy, retrace, redraft or otherwise restore or make legible such maps, and reindex the same.

( ) 111. COPY OF RESOLUTION AND A MAP FILED. (MAP AND
2 RESOLUTION OF COUNTY PARK COMMISSION DEDICATING LAND FOR USE AS PUBLIC ROAD).

R.S. 40:37-141; L. 1929, p. 231; suppl. to L. 1895, p. 169.

A copy of the resolution of the park commission and of the resolution of the county or municipality, and a map of so much of the real estate owned by, or under the care, custody and control of the park commission as may be necessary to show the lands dedicated to public use for the purpose set forth in section 40:37-140 of this title shall be filed in the office of the ... register of deeds....

Partitions

( ) 112. RECORD OF PROCEEDINGS; EVIDENCE. (RECORDING OF
6 PARTITION PROCEEDINGS AT LAW).

R.S. 2:71-13; L. 1898, pp. 647, 649.

The /partition/ commissioners shall transmit the writings containing their appointment and oath of office certified by the person administering it, the map and field book, the certificate of allotment and their accounts, to the justice or judge by whom they were appointed, or, upon his death, resignation or removal, to another justice or judge of the same court.

The justice or judge shall, after inspection, order such instruments, excepting the account of expenses, to be recorded in the office of the ... register of deeds ... of the county wherein the land is situate ....

The papers so required to be recorded shall be recorded by the register ... in the proper book, as a deed, and not elsewhere.

( ) 113. REPORT AND MAP OF COMMISSIONERS RECORDED. (RECORD-
3 ING AND FILING OF PARTITION PROCEEDING TAKEN IN ORPHANS' COURT).

R.S. 2:71-21; L. 1898, p. 649.

The ... orphans' court may order its partition commissioners to cause a copy of their report, with map annexed, if any there be, to be recorded in each county wherein the land partitioned is situate, by the register of deeds ... and the register ... shall, after filing such copies, record them in the proper book, as a deed, and not elsewhere.

Sales of Lands by County Park Commissioners

( ) 114. TIME FOR REDEMPTION; DECLARATION OF SALE; CONTENTS; FILING. (DECLARATION OF SALE OF LAND BY COUNTY PARK COMMISSIONS FOR UNPAID ASSESSMENTS).

R.S. 40:37-57; L. 1901, p. 129.

The declaration /of sale/ shall be duly proved or acknowledged and shall state briefly the facts of the assessment, advertisement and sale, giving a short description of the real estate sold, and the term for which it was sold. The declaration of sale shall be recorded ... in the record of deeds in the office of the proper recording officer of the county, upon the payment of a fee of one dollar in each case. /The owner of property may within three years after sale redeem property from the lien imposed by paying the park commission amount originally paid by purchaser/.

For other office of record, see entry 762.

( ) 115. TIME FOR REDEMPTION; DECLARATION OF SALE; CONTENTS; FILING. (DECLARATION OF SALE AFTER FAILURE TO REDEEM).

R.S. 40:37-125; L. 1895, p. 178.

... the /county park/ commission shall, upon the surrender of the certificate of sale, execute and deliver to the purchaser, his legal representatives or assigns, a declaration of sale executed in the same manner as the certificate of sale. The declaration shall be duly proved or acknowledged and shall state briefly the facts of the assessment, advertisement and sale, giving a short description of the real estate sold, and the term for which it was sold. The declaration of sale shall be recorded ... in the record of deeds in the office of the proper recording officer of the county....

( ) 116. TIME FOR REDEMPTION; DECLARATION OF SALE; CONTENTS; FILING. (DECLARATION OF SALE OF LAND BY COUNTY PARK COMMISSION FOR UNPAID ASSESSMENTS).

R.S. 40:37-227; L. 1926, p. 746.

The declaration of sale shall be recorded ... in the record of deeds in the office of the proper recording officer of

the county, upon the payment of a fee of one dollar in each case.
For other office of record, see entry 763.

Releases and Conveyances of Cemetery Plots

( ) 117. ALIENATION AND DESCENT OF LOTS. (CEMETERY PLOTS; RELEASE AND CONVEYANCE).

R.S. 8:2-21; Rev. 1877, p. 102.

.... heirs at law may release and convey to any other of the heirs at law, or to the widower, widow or next of kin of any deceased person interred in such plots or lots, his or their interest therein, on such conditions as shall be agreed on and specified in the conveyance, which release and conveyance may be recorded in the office ... register of deeds and mortgages of the county within which the lands of the association are situate.

Reports

( ) 118. REPORT OF COMMISSION; COPIES FILED. (REPORT OF
2 HIGHWAY RIGHT OF WAY COMMISSION).

R.S. 27:16-62; L. 1928, p. 953; as am. by L. 1931, p. 799; suppl. to L. 1918, p. 567.

When an award is made the commission shall make its report in writing ... It shall contain a description of every separate tract of real estate taken and the commission shall file a copy thereof in the office ... register of deeds, as the case may be, within ten days after the signing thereof, there to be recorded in the record of deeds of the county together with the proofs of the notices.
For other office of record, see entry 6.

Descent and Apportionment of Estates

( ) 5 119. EXAMINATION OF WITNESSES; RECORDING OF PROCEEDINGS. (PROCEEDING TO ESTABLISH DESCENT OF REAL ESTATE OF PERSON DYING INTESTATE).

R.S. 3:4-2; L. 1880, p. 291.

Such application when so made shall be presented to the orphans' court of the county in which such real estate is situated or to the orphans' court of any one of such counties, where the real estate may be situated in one or more counties and the orphans' court shall thereupon examine any witnesses under oath or take such other proof as is usual and admissable in other legal proceedings, and in like manner and with like powers and jurisdiction, as to the truth of the matters in such application set forth, and upon being duly satisfied as to the truth of all such matters shall indorse upon such application the certificate of the court, and thereupon the petition or affidavit and all proofs and proceedings so taken shall be recorded ... in the office of any register of deeds for such county, in the same books and in like manner as deeds are now recorded.

( ) 2 120. EFFECT OF APPORTIONMENT. (PROCEEDING FOR APPORTIONMENT OF LANDS TO PAY CONTINGENT LEGACY).

R.S. 3:26-34; Rev. 1877, p. 582.

If the /orphans'/ court approves the report, the real estate so set apart shall become charged or chargeable with such contingent legacy, and the residue or said real estate shall thereupon be entirely discharged from all liens, charge or liability with respect to such legacy; and said application and all papers relating thereto shall be filed and recorded in the office of the ... register of deeds and mortgages, ... of the county wherein the real estate is situate ....

Miscellaneous

( ) 121. CERTIFICATE OF RE-ENTRY AND REPOSSESSION; RECORDING; FEE. (CERTIFICATE OF RE-ENTRY BY STATE UPON RIPARIAN LANDS).

R.S. 12:3-55; L. 1924, p. 128; suppl. to L. 1906, p. 124; suppl. to Rev. 1877, p. 980.

Upon making entry and taking possession of any lands described in any such lease, the board /of commerce and navigation/ shall execute its certificate certifying to the re-entry and repossession and describing the lands re-entered and repossessed.

The certificate shall be executed and acknowledged as deeds are required to be acknowledged, and shall be recorded in the records of the county wherein such lands are located as deeds are required to be recorded.

( ) 122. BOUNDARY CERTIFICATES; CONCLUSIVENESS AND EFFECT. (CERTIFICATE OF ADJOINING LAND OWNERS FIXING BOUNDARIES).

R.S. 2:25-8; L. 1934, p. 492.

A certificate, executed by the owners of adjoining lands, certifying that any line, corners and boundaries are allowed and acknowledged by them to be the true boundary between their lands ... may be recorded in the office of the ... register of deeds and mortgages, ... of the county in which such lands lie....

( ) 123. MARGINAL NOTATION IN RECORD OF NOTICE OF JUDGMENT OR DECREE FOR DEFENDANT. (JUDGMENT OR DECREE IN ACTION EFFECTING TITLE REAL ESTATE).

R.S. 2:26-35; L. 1902, p. 479.

Whenever a final judgment or decree is made in favor of the defendant or defendants in any cause, notice of the pending of which has been filed in the office of ... register of deeds and mortgages ... in whose office the notice has been filed shall, when a copy of such judgment or decree, certified under the seal of the court in which such judgment or decree shall have been obtained, is filed in his office, enter in the

margin of the record of the notice a statement of the substance of the judgment or decree. Thereafter the real estate described in the notice shall be discharged of all equities or claims set up in the complaint or bill in the action, as to which the notice has been filed, although the action is thereafter revived.

( ) 124. FINAL DECREES OF CHANCERY COURT AFFECTING TITLE TO 2 PROPERTY.

L. 1939, p. 521.

Certified copies of final decrees of the Court of Chancery relating to or in any way affecting title to real estate may be recorded as deeds of conveyances in the office of the ... register of deeds and mortgages ... of the county wherein the real estate is situate, and shall be indexed in the name of the parties to the cause as set forth in the decree.

( ) 125. CONVEYANCES BY SHERIFFS OR OTHER OFFICERS OR AUDITORS IN ATTACHMENT ALTHOUGH NOT ACKNOWLEDGED OR PROVED.

R.S. 46:16-4; L. 1898, p. 690, as am. by L. 1904, p. 70, L. 1904, p. 71, suppl. to 1898, p. 690.

Conveyances by a sheriff made pursuant to a decree, judgment, execution or order of a court, having indorsed thereon or added thereto the affidavit and approval, may be recorded although not acknowledged or proved in the manner prescribed by this title; and any such record shall be of the same force and effect as if such conveyance had been duly acknowledged or proved prior to the recording thereof.

( ) 126. RECORD OF COPY OF MINUTES; OPERATION AND EFFECT. (COURT MINUTES FOR THE ESTABLISHMENT OF LOST OR DESTROYED DEED, RECORDED).

R.S. 2:62-9; L. 1898, p. 696.

The copy of the minutes of the /supreme or circuit/ court given to the applicant ... /for establishment of lost deed/ may be recorded in the office of the ... register of deeds ... of the county in which the real estate or other property affected thereby is situate....

( ) 127. STATEMENTS CURING DEFECTS IN DESIGNATION OF CORPORATE
2 GRANTEES.

R.S. 46:7-3; Rev. 1877, p. 1378; suppl. to Rev. 1877, p. 958; L. 1924, pp. 332, 333; suppl. to L. 1898, p. 422.

When a conveyance of real estate or an interest therein is made to a religious society or corporation or an association not for pecuniary profit, incorporated under any general or special law of this state, and such conveyance fails to state correctly the corporate name or designation of the grantee society, corporation or association, but the intention of the grantor is manifested by the use, in such conveyance, of the principal words of the corporate name or designation of such society, corporation or association, and such society, corporation or association has entered into possession and occupation of the conveyed real estate, it may file in the office of the county recording officer of the county in which such real estate is situated a statement setting forth the date of such conveyance, the date of its recording and the number and page of the book of record thereof, the name of the grantor, a description of the property conveyed, the erroneous title or designation of such society, corporation or association as expressed in the conveyance, together with the correct title or designation thereof.

Such statement, when filed, shall be recorded by the county recording officer in a book to be kept by him for that purpose....

Personal Property

General

( ) 128. NON-INCLUSIVE ENUMERATION OF RECORD BOOKS; ACCESS TO AND TRANSCRIPTS FROM. (RECORD BOOKS REQUIRED TO BE KEPT).

R.S. 46:19-1; L. 1898, p. 686; as am. by L. 1914, p. 307, L. 1917, p. 297.

The county recording officer of each of the several counties of this state shall record in large, well-bound books of good paper to be provided for that purpose and carefully preserved, and to be called by and backed with the different

names and intended to contain the different types of conveyances and instruments authorized by this title or any other law to be recorded, which books shall include, among others, the following:

"Chattel mortgages" -- for all chattel mortgages, and assignments, releases and discharges thereof;

"Conditional sales contracts" -- for all the entries required by section 46:32-15 /see entries 136, 137/ of this title;

"Conditional sales contracts affecting goods attached to realty" -- for the entries required by section 46:32-14 of this title;

"Deeds of trust of personalty" -- for all deeds of personal property to literary, benevolent, religious and charitable institutions.

Chattel Mortgages

( ) 129. MECHANICS OF RECORDING; INDORSEMENT ON AND RETURN OF MORTGAGE AFTER RECORD. (CHATTEL MORTGAGE RECORDED).

R.S. 46:28-7; L. 1902, p. 488.

Every instrument mentioned in ... 46:28-5 /every instrument intended to operate as a mortgage of goods and chattels/ shall be recorded, in suitable books provided for that purpose, in the office of the county recording officer of the county where the property so mortgaged shall be at the time of the execution of such instrument; and the county recording officer shall enter at the foot of the record of each instrument so recorded the minute, hour, day of the month and the year when the same was received by him at his office to be recorded, and shall indorse on each such instrument the time when it was received at his office to be recorded and the book and page in which it has been recorded, and shall thereupon deliver the same to the party entitled thereto, or his order.

( ) 130. INDEXING. (INDEX TO CHATTEL MORTGAGE).

R.S. 46:28-8; L. 1902, p. 488.

Each recorded chattel mortgage shall be properly indexed.

( ) 131. BONDS AND MORTGAGES: RECORDING MORTGAGES. (MORTGAGE OF STREET RAILWAY COMPANIES RECORDED AS MORTGAGE OF REAL ESTATE).

R.S. 48:15-14; L. 1893, p. 128; L. 1893, pp. 319, 320.

Any company borrowing any sums /of money/ ... may, for the repayment thereof, issue coupon or registered bonds, or both, secured by a mortgage covering the corporate franchise, real estate and personal property of the company including stocks and securities of such company or of any other corporation whose stocks or securities it owns.

The mortgage may be recorded as mortgages or real estate are recorded in the office of the clerk or register of deeds of the county or counties in which the railway described in the mortgages may be located and in the office of the clerk or register of deeds of the county in which the principal office of the company is located.

( ) 132. REQUISITES OF CONTRACTS, AGREEMENTS OR CHATTEL MORTGAGES; ACKNOWLEDGMENT OR PROOF; RECORD; LAWS NOT APPLICABLE; MOTOR VEHICLES EXCEPTED. (CHATTEL MORTGAGE OR RAILROAD ROLLING STOCK).

R.S. 46:33-1; L. 1919, p. 464; as am. by L. 1920, p. 120; L. 1931, p. 741; L. 1927, p. 202.

Whenever (a) any railroad or street railway equipment and rolling stock or (b) any motor vehicles or other vehicles for use by any transportation company shall be sold, leased or loaned on condition that the title to the same shall remain in the vendor, lessor or bailor until the terms of the contract as to the payment of installments or rentals, or the performance of other obligations thereunder shall have been complied with, and possession of such property shall have

been delivered under such contract, or (c) whenever any such property shall have been mortgaged, such condition or the lien of such mortgage shall not be valid as to any subsequent judgment creditor, or any subsequent purchaser or mortgages for a valuable consideration without notice; unless:

> The contract of sale, lease or loan or the mortgage shall be recorded:
> In the office of the county recording officer, when such line is operated in one county only, as a mortgage on goods and chattels....

The records required to be made by this section shall contain a statement of either the sum remaining to be paid upon the sale, lease, loan or mortgage or the purchase price of the equipment, rolling stock, motor vehicles or other vehicles.

( ) 133. BORROWING MONEY; BONDS SECURED BY MORTGAGE; RECORDING MORTGAGE. (MORTGAGE OF TELEGRAPH AND TELEPHONE COMPANIES RECORDED AS MORTGAGE OF REAL ESTATE).

R.S. 48:17-7; L. 1903, p. 123; suppl. to Rev. 1877, p. 1174.

Any company organized under this chapter may borrow, from time to time, such sums of money as may be necessary for the accomplishment of its objects. To secure the repayment thereof, it may issue bonds registered or with coupons attached, or both, secured by a mortgage of any or all of its property and franchises, including stock and securities of the company or any of the company whose stock and securities it owns.

The mortgage may be recorded as mortgages of real estate are by law required to be recorded in the office of the ... register of deeds of the county or counties in which the telegraph or telephone lines and exchanges may be located, and of the county in which the principal office of the company is situate.

Crop Mortgages

( ) 134. PLACE OF FILING INSTRUMENTS; TIME OF FILING NOTED. (CROP MORTGAGE FILED).

R.S. 4:18-16; L. 1934, p. 284.

Every instrument /crop mortgage or assignments thereof/ or a copy thereof, required or permitted to be filed under and pursuant to this chapter, shall be filed in the office of register of deeds and mortgages of the county where the property so mortgaged shall be at the time of the execution of the instrument if such office exists in such county ....

Every such instrument or copy thereof, when received for filing, shall be given a filing number. The officer filing such instrument shall indorse upon the same the number thereof, and the day, hour and minute of its receipt by him.

( ) 135. INDEXING; "CROP MORTGAGE" INDEX BOOK; CONTENTS.
3

R.S. 4:18-17; L. 1934, pp. 284, 285.

Every instrument /crop mortgages and subordination, agreements/ provided for in this chapter, including the assignment provided for by section 4:18-3 of this title, shall be indexed in a book to be called and backed "crop mortgages" which shall be provided by the ... register of deeds and mortgages ....

Such crop mortgage index shall be arranged alphabetically, and shall contain the names of the parties executing the instruments, to whom given, the filing number of the instrument, the date and time of filing, and the nature of the instrument.

( ) 135-A. SUBORDINATION AGREEMENTS UPON PROPERTY.

R.S. 4:18-4; L. 1934, p. 281.

An agreement for the subordination of prior liens upon personal property or prior liens or encumbrances on real property, and any instrument intended to operate as such, or a copy thereof, may be filed in the office where the instrument subordinated is or may be filed or recorded.

Conditional Bills of Sales

( ) 136. MECHANICS OF FILING. (CONDITIONAL SALE CONTRACT
2 BOOK).

R.S. 46:32-15; L. 1919, p. 464, as am. by L. 1920, p. 120, L. 1931, p. 741.

He /register of deeds and mortgages/ shall keep a separate book in which he shall enter the names of the seller and buyer, the date of the contract, the day and hour of filing, a brief description of the goods, the price names in the contract, and the date of the cancellation thereof....

The books required by this section shall be indexed under the names of both seller and buyer.

( ) 137. MECHANICS OF FILING. (BOOK OF CONDITIONAL SALE
2 CONTRACT AFFECTING GOODS ATTACHED TO REALTY).

R.S. 46:32-15; L. 1919, p. 464, as am. by L. 1920, p. 120, L. 1931, p. 741.

.... the filing officer shall keep a separate book designated "conditional sale contracts affecting goods attached to realty", in which he shall enter the same information aforesaid, and, in addition, the name of the record owner of the title to the realty to which the goods are or are to be affixed and a brief description of the realty, taken from the seller's statement ... the seller's statement to contain the name of such record owner.

The books required by this section shall be indexed under the names of both seller and buyer, and, in the book designated "conditional sale contracts affecting goods attached to realty", also under the name of the record owner of the realty.

( ) 138. PLACE OF FILING: ACKNOWLEDGEMENT OR ATTESTATION UNNECESSARY. (CONDITIONAL SALE CONTRACT FILED).

R.S. 46:32-13; L. 1919, p. 462, as am. by L. 1936, p. 444.

The conditional sale contract or copy thereof shall be filed in the office of the recording officer in the county in which the goods are first kept for use by the buyer after the sale....

( ) 139. GOODS AFFIXED TO REALTY; PLACE OF FILING. (CONDITIONAL SALE OF GOODS AFFIXED TO REALTY).

R.S. 46:32-14; L. 1919, p. 462.

If the goods are so affixed to realty at the time of a conditional sale or subsequently as to become part thereof, but to be severable without material injury to the freehold, the reservation of property shall be void after the goods are so affixed as against subsequent purchasers of the realty for value and without notice of the conditional seller's title, unless the conditional sale contract, or a copy thereof, together with a statement signed by the seller briefly describing the realty and stating that the goods are or are to be affixed thereto, shall be filed before such purchase in the office where a deed of the realty would be recorded to affect such realty. As against the owner of realty the reservation of the property in goods by a conditional seller shall be void when such goods are to be so affixed to the realty as to become part thereof, but to be severable without material injury to the freehold, unless the conditional sale contract, or a copy thereof, together with a statement signed by the seller briefly describing the realty and stating that the goods are to be affixed thereto, shall be filed before they are affixed, in the office where a deed would be recorded to affect such realty.

( ) 140. ON PERFORMANCE OF CONDITION; STATEMENT ON DEMAND; FILING; FAILURE TO GIVE STATEMENT. (SATISFACTION OF CONDITIONAL SALE CONTRACT).

R.S. 46:32-17; L. 1919, p. 464, as am. by L. 1920, p. 120.

After the performance of the condition, upon written demand delivered personally or by registered mail by the buyer or any other person having an interest in the goods, the seller shall execute, acknowledge and deliver to the demandant a statement that the condition in the contract has been performed. Upon presentation of ... statement of satisfaction, the filing officer shall file the same and note the cancellation of the contract and the date thereof on the margin of the page where the contract has been entered.

Miscellaneous

( ) 141. HONORABLE DISCHARGE OF VETERANS RECORDED. (VET-
2 ERAN'S DISCHARGE).

R.S. 38:25-5; L. 1931, p. 116, as am. by L. 1935, p. 285.

Each ... register of deeds in counties having the same, shall record, without costs, when delivered to him for that purpose, in large and bound books of good paper to be provided for that purpose, and carefully preserved and indexed, and to be called and backed "Honorable Discharges of Veterans", the honorable discharge, or such certificate in lieu of an honorable discharge as issued by the proper governmental agency of the federal government, of any soldier, sailor, marine or nurse who has or may hereafter serve in the army, navy or marine corps of the United States.

( ) 142. CERTIFIED COPY OF JOINT AGREEMENT; EVIDENCE; RECORDING; VALIDITY OF RECORD. (HOSPITAL MERGER OR CONSOLIDATION AGREEMENTS).

R.S. 15:10-10; L. 1931, p. 291.

Such a certified copy, although not otherwise acknowleged or proved may be recorded in any county, in the office of the ... register of deeds in any county in which the office of register of deeds exists, in accordance with the provisions of Title 46, Property, in any of the proper books for the record of deeds and assignments of mortgages, both of real and personal property.

( ) 143. LISTS OF FOREIGN COMMISSIONERS; COPIES FOR COUNTY CLERKS OR REGISTERS OF DEEDS AND MORTGAGES. (LIST OF FOREIGN COMMISSIONERS OF DEEDS).

R.S. 52:6-22; L. 1898, p. 683.

The secretary of state shall annually, within ten days after the adjournment of the legislature, make out and cause to be printed a list of all foreign commissioners of deeds duly appointed and commissioned during the preceding year, with the dates of their appointments and the expiration of the terms of office, a copy of which he shall cause to be sent to the ... register of deeds and mortgages of each county in the state.

Financial Records

( ) 144. DISPOSITION OF FEES OF COUNTY OFFICERS. (STATEMENT OF ACCOUNT OF FEES RECEIVED).

R.S. 22:4-17; L. 1898, pp. 226, 227, L. 1905, p. 18, L. 1906, p. 76.

For description and office of record, see entry 639.

IV. COUNTY CLERK

(For a complete list of the records also kept by the county clerk in counties not having a Register of Deeds and Mortgages, see entries 57 to 144).

Real Property

Mechanics' Notices of Intention, Stop Notices, and Liens, and Building Contracts.

( ) 2 145. "NOTICE OF INTENTION" BOOK; ENTRIES; INDEX; PUBLIC INSPECTION; FEE. (MECHANICS' NOTICE OF INTENTION BOOK).

R.S. 2:60-114; L. 1898, p. 538, as am. by L. 1930, p. 972, L. 1937, p. 314.

Each county clerk shall provide a book to be entitled "mechanic's notice of intention," so arranged that he may record therein:

> The name of the owner;
> The name of the person by or on whose behalf the notice is filed;
> The location of the property;
> The file number of the county clerk's office indorsed upon each notice filed under the provisions of this article, and
> The date of filing the notice.

The county clerk shall maintain in said record an alphabetical index of the names of all owners mentioned in any notice filed, and also keep in his office in convenient form for public inspection, all notices of intention so filed therein.

( ) 146. MECHANIC'S NOTICE OF INTENTION; FILING; SECOND NOTICE BEFORE EXPIRATION OF TWO YEARS; EXCEPTION AS TO CLAIM FOR LABOR. (MECHANIC'S NOTICE OF INTENTION).

R.S. 2:60-112; L. 1898, p. 538, as am. by L. 1930, p. 972, L. 1937, p. 314, L. 1898, p. 541, as am. by L. 1915, p. 641, L. 1934, p. 354.

.... no one shall be entitled to a lien under the provisions of this article for any labor performed or materials furnished prior to the filing, in the office of the proper county clerk, of a mechanic's notice of intention to perform such labor or furnish such materials.

( ) 147. CLAIM SATISFIED OR ABANDONED; CERTIFICATE; CONTENTS;
2 DISCHARGE BY CERTIFICATE; DISCHARGE BY COURT ORDER; FEES.
(DISCHARGE OF MECHANIC'S NOTICE OF INTENTION).

R.S. 2:60-174.

When a mechanic's notice of intention has been filed pursuant to section 2:60-112 of this Title /see entry 146/ and the claim for which the notice was filed has been paid, satisfied or settled by the parties or abandoned by the party filing the notice, the party filing such notice shall file, with the proper county clerk, a certificate duly acknowledge or proved, which shall contain:

> The date of filing the mechanic's notice of intention;
> The file number indorsed thereon;
> The name of the owner of the land named in the notice; and
> The name of the person for whom the labor was performed or materials furnished.
>
> The name of the owner;
> The name of the person by or on whose behalf the notice is filed;
> The location of the property;
> The file number of the county clerk's office indorsed upon each notice filed under authority of section 2:60-116 of this title; /see entry 149/.
> The date of filing the notice.

The county clerk shall maintain in said record an alphabetical index of the names of all owners mentioned in any such notice filed....

( ) 148. "STOP NOTICE" BOOK; ENTRIES; INDEX; PUBLIC INSPECTION;
2 FEE. (MECHANIC'S "STOP NOTICE" BOOK).

R.S. 2:60-121; L. 1898, p. 538, as am. by L. 1905, p. 311, L. 1910, p. 500, L. 1917, p. 821, L. 1930, p. 974, L. 1937, p. 316.

Each county clerk shall provide a suitable book to be entitled "stop notices," so arranged that he may record therein:

> (a) The name of the owner;
> (b) The name of the person by or on whose behalf the notice is filed;
> (c) The location of the property;
> (d) The file number of the county clerk's office indorsed upon each notice filed under authority

of the section 2:60-116 /see entry 149/ of this title; and

(e) The date of filing the notice.

The county clerk shall maintain in said record an alphabetical index of the names of all owners mentioned in any such notice filed, and also keep in his office in convenient form for public inspection all stop notices filed therein.

( ) 149. NOTICE OF REFUSAL TO PAY CLAIM FILED BY MATERIALMAN; JOURNEYMAN, ETC.

R.S. 2:60-116; L. 1898, p. 538, as am. by L. 1905, p. 311, L. 1910, p. 500, L. 1917, p. 821, L. 1930, p. 974, L. 1937, p. 316.

When any master workman or contractor or any contractor under any master workman or contractor refuses, upon demand, to pay any person who has furnished him materials for use in or about the erection, construction, completion, alteration or repair of any such house or other building mentioned in section 2:60-115 /see entry 153/ of this title, or any addition thereto, or to pay any subcontractor, journeyman or laborer employed by him in erecting, constructing, completing, altering or repairing any building or any addition thereto the money or wages due him, the materialman, journeyman, laborer or subcontractor shall file with the proper county clerk, a written notice of the refusal and the amount due and demand, specifying the amount as nearly as possible.

( ) 150. "LIEN DOCKET" BOOK; ENTRIES; INDEX. (MECHANIC'S LIEN 3 DOCKET).

R.S. 2:60-131; L. 1898, p. 544.

Each county clerk shall provide a book designated as a "lien docket" in which he shall, upon the filing of a lien claim, enter:

The name of the owner of the land and building upon which the lien is claimed;
The name of the builder or person who contracted the debt;
The description of the land and building; and
The amount claimed and by whom claimed.

The clerk shall make a proper index of the same in the name of the owner of the building and land.

( ) 151. NECESSITY FOR; TIME FOR AND PLACE OF FILING. (MECHANIC'S LIEN).

R.S. 2:60-129; L. 1898, pp. 543, 544, as am. by L. 1910, p. 229, L. 1930, p. 979.

Every person intending to claim a lien under this article shall, and no debt shall be a lien by virtue of this article unless the claimant shall, within four months after the date of the last labor performed or the materials furnished for which the debt is due, file his claim with the proper county clerk, as in this article provided.

( ) 152. HOW DISCHARGED. (DISCHARGE OF MECHANIC'S LIEN ON PUBLIC IMPROVEMENTS).

R.S. 2:60-206; L. 1918, p. 1048, as am. by L. 1935, p. 332.

The lien created by the provisions of this article may be discharged by:

> Filing in the office of the clerk of the county in which the building is situate, a certificate of the claimant or his successor in interest, duly acknowledged or proved, stating that the lien is discharged....

( ) 153. LIABILITY IN CASE OF CONTRACT; FILING IN LIEU OF NOTICE OF INTENTION. (BUILDING CONTRACT AND SPECIFICATIONS).

R.S. 2:60-115; L. 1898, p. 538, as am. by L. 1910, p. 472, L. 1930, p. 974, L. 1937, p. 316.

If a building or an addition thereto is erected, constructed, completed, or altered or repaired in whole or in part, under a written contract, signed by the record owner of the estate or interest in the land which is to be charged with a lien under this article, the building and the land on which it stands shall, to the extent of the estate or interest so charged, be liable to the lien of the contractor along for labor performed or materials furnished pursuant to the contract, if the contract or a duplicate thereof, together with the specifications accompanying the contract or a copy or copies thereof, are, before the labor is performed or materials furnished, filed with the proper county clerk.

Roads and Bridges

( ) 154. CERTAIN RESOLUTIONS AND PROCEEDINGS FILED AND RECORDED.
2 (RESOLUTIONS AND PROCEEDINGS TO OPEN OR VACATE ROAD).

R.S. 27:16-29; L. 1918, p. 603.

All resolutions or proceedings affecting the opening or change in location or the widening or vacating of any road, shall be filed in the office of the county clerk and shall be recorded in the road book.

For office of record of road book, see entry 101.

( ) 155. VACATION OR DISCONTINUANCE OF COUNTY ROAD.
3 R.S. 27:16-28; L. 1918, p. 595, as am. by L. 1933, p. 448.

> Any road or portion thereof owned by any county or under the control of any board of chosen freeholders may be vacated and abandoned as a public highway by any board of chosen freeholders, in the manner following:

.... after the public hearing held at the time and place specified in the resolution, the board of chosen freeholders, by a vote of the majority of all of the members thereof, shall again adopt such resolution /vacating a road/ the road or portion thereof as described in the resolution shall from thenceforth be deemed to be vacated and abandoned, ... The clerk of the board shall forthwith file a certified copy of the resolution in the office of the county clerk and the latter shall record and index the same in the road records of his office. (See entry 154).

( ) 156. MUNICIPAL ROADS TAKEN OVER BY COUNTY; CONSENT; RESOLUTION.

R.S. 27:16-5; L. 1918, p. 593.

A road, or portion thereof, owned or controlled by one or more municipalities, may be taken over by the board of chosen freeholders of the county in which it is located. Upon filing in the office of the county clerk a resolution of the board of chosen freeholders providing for the taking over of any such road, or portion thereof, accompanied by a resolution of the body having charge of the roads and highways in each of such municipalities consenting to the taking over of such road or highway, or portion thereof, located in the respective municipalities, the road or highway, or portion thereof, designated in the resolution, shall become a county road. The resolution may provide for the taking over of several roads or portions thereof.

( ) 157. BALLOT; FORM AND CONTENT. (RESOLUTION BY BOARD OF FREEHOLDERS REQUESTING REFERENDUM VOTE ON CONSTRUCTION OF BRIDGE BETWEEN ADJOINING COUNTIES).

R.S. 27:19-4; L. 1918, p. 606.

If the boards of chosen freeholders adopt resolutions that a vote is required upon the question, a certified copy of the resolution shall be forthwith filed with the clerk of each of the counties....

( ) 158. BALLOT; FORM AND CONTENT. (RESOLUTION BY BOARD OF FREEHOLDERS REQUESTING REFERENDUM VOTE ON CONSTRUCTION OF BRIDGE).

R.S. 27:19-3; L. 1918, p. 605.

If the board adopts a resolution that a vote is required upon the question, a certified copy of the resolution shall at once be filed with the county clerk, who shall in the manner and form provided by law, place the question upon all the ballots used at the next general election in the county ....

( ) 159. VACATION OF UNUSED ROADS.

R.S. 27:4-1; L. 1918, p. 210.

When a public road or highway or portion thereof laid out over one or more tracts of land by the surveyors of the highways shall have been unworked and unused for a period of not less than twenty years, it shall be vacated if and when the owner or owners of the lands over which it was laid out shall have filed in the office of the clerk of the county wherein the road lies, their assent in writing to such vacation, proven or acknowledged before an officer authorized to take the proof and acknowledgment of deeds and indorsed by him with his certificate.

( ) 160. MUNICIPAL CONTROL OVER COUNTY ROADS; CONSENT REQUIRED. (RESOLUTION OF MUNICIPAL GOVERNING BODY ON CONTROL OVER COUNTY ROADS).

R.S. 27:16-71; L. 1918, p. 597.

The governing body of a municipality may by resolution take over the care and control of a county road or portion thereof within the municipality ... The resolution expressing the consent shall be filed in the office of the county clerk.

( ) 161. PARTIAL PAYMENTS; ENGINEERS' CERTIFICATE; FINAL REPORT;
2 FILING. (STATEMENT OF COST OF ROAD IMPROVEMENT).

R.S. 27:14-15; L. 1912, p. 814, as am. by L. 1921, p. 810.

When a contract provides for partial payments based upon the amount of work done, the state highway engineer or his authorized agent, in conjunction with the county engineer shall, as each payment becomes due, present to the board of chosen freeholders a certificate, signed by said state and county officials, specifying as nearly as may be, the amount of work done for which payment is to be made, and stating that it has been done in strict conformity with the contracts, plans and specifications.

When the work done under a contract shall have been fully completed, the state highway engineer and county engineer shall cause to be prepared a detailed and itemized statement of the cost of the improvement, one copy to be filed with ... the county clerk ....
For other office of record, see entry 50.

( ) 162. VACATION AND DISCONTINUANCE OF COUNTY ROADS.
(RESOLUTION FOR VACATING ROAD).

R.S. 27:16-28; L. 1918, p. 595, as am. by L. 1933, p. 448.
(For description, see entry 155.)

Maps and Surveys

( ) 163. COPY OF ORDINANCE FILED WITH MAP. (ORDINANCE AND MAP
2 ESTABLISHING WATER DISTRICT BOUNDARY).

R.S. 40:62-99; L. 1928, p. 196.

Whenever one or more water districts have been established a copy of the ordinance creating and establishing the boundaries of the district or districts, together with a map showing the location thereof, shall be filed in the office of the clerk of the county in which the municipality is situated.

( ) 164. ORDINANCES AND RESOLUTIONS FILED. (ORDINANCE AND MAP
2 CHANGING OR WIDENING MUNICIPAL STREET).

R.S. 40:67-2; L. 1917, p. 406.

A copy of any ordinance or resolution ascertaining and establishing the boundaries, laying out, accepting the dedication of, widening, straightening, extending or changing in any manner the location of any street or highway, or portion thereof, or of any square, beach of other public place, together with a map showing the location,

bounds and dimensions thereof, shall, after the passage of same, be filed in the office of the clerk of the county in which the municipality is situated.

( ) 165. ACQUISITION OF ROADS AND REAL ESTATE; PROCEDURE.
2 (MAPS AND RESOLUTION OF LAND TO BE ACQUIRED BY BOARD OF FREEHOLDERS FOR COUNTY ROAD).

R.S. 27:16-2; L. 1918, p. 588.

The board of chosen freeholders may acquire by purchase, gift or condemnation, any public road, toll road, private road or by road, or any portion thereof, or any real estate, or interest therein, for any of the purposes /of laying out, open, widened, alter or vacating roads/ set forth in section 27:16-1 of this title. Action in respect thereto shall be by resolution designating the road, real estate, or interest therein, to be acquired, naming the municipality or municipalities in which it shall be situate or through which it shall extend. To the resolution shall be attached a map or maps showing the road, or real estate, to be acquired, and the lines, location, width and length thereof. A copy of the resolution, together with the map or maps attached, certified by the clerk of the board shall, within thirty days after the adoption of the resolution, be filed in the office of the county clerk for public inspection.

( ) 166. TRUSTEES MAKE IMPROVEMENT WHEN LESSEE FAILS; ASSESSMENT OF COST; LIEN. (RESOLUTION ASSESSING OWNER FOR SIDEWALK IMPROVEMENT BY CAMP MEETING ASSOCIATION).

R.S. 40:100-4; L. 1904, p. 79.

Said resolution /assessing cost of sidewalk improvements/ shall set forth the name of the lessee, his heirs, executors, administrators or assigns, a description of the lot leased, and the amount assessed thereon, and be entered at length on the minutes of the association. Within thirty days thereafter the association may file in the clerk's office of the county wherein the association is situate a copy of the resolution certified by the secretary or clerk of the association, and thereupon such assessment shall become a paramount lien upon the estate in the lot or lease of the tenant possessing the same.

( ) 167. NEW COUNTIES OR MUNICIPALITIES OR CHANGE OF OLD LINES. (MAP OF NEWLY FORMED COUNTY OR MUNICIPALITY).

R.S. 40:18-22; Rev. 1877, p. 213, suppl. to Rev. 1877, p. 211.

When any new county or municipality shall be formed, or the lines of any existing county or municipality shall be altered, an accurate survey of the new county or municipality shall be made.

The altered lines shall be carefully run, and two complete maps of the same shall be prepared on a scale of two inches to the mile, one to be deposited in the office of the secretary of state, and the other in the office of the clerk of the county newly formed, or in which such new municipality or altered lines are embraced, within six months after the passage of any law making such alteration or change.

( ) 168. DIVISION INTO ROAD DISTRICTS; RESOLUTION; MAP AND
2 RESOLUTION FILED. (MAP OF TOWNSHIP ROAD DISTRICTS).

R.S. 40:153-1; L. 1893, p. 69.

The township committee ... may, ... divide such township into convenient road districts, and cause maps thereof to be made and filed together with a copy of the resolution making such division in the office of the clerk of the county in which said township is located....

( ) 169. MAP; FILING; CONTENTS. (MAP OF LANDS TO BE ACQUIRED BY STATE AGENCY FOR STATE USE).

R.S. 20:2-3; L. 1920, p. 527.

The /state/ agency shall, by resolution, designate the lands to be acquired by filing in the office of the clerk of the county where the lands are situate, or if in more than one county, then in such counties to the extent the lands are situate therein, and likewise in the office of the clerk of the supreme court, a map showing the lands to be acquired. The map shall also have such written descriptions noted thereon or attached thereto as shall designate the nature of the interest in the lands so to be acquired ....

( ) 170. ESTABLISHMENT OF DISTRICTS; BOUNDARIES; DESIGNATION;
2 DISTRICT SEWERAGE BOARDS; MAPS. (MAP OF SEWERAGE DISTRICT).

R.S. 58:12-9; L. 1899, p. 541, as am. by L. 1900, p. 119.

The /state/ department /of health/ shall also cause a map of the district so established to be prepared showing with accuracy the limits and boundaries of the district, of what municipalities the lands included in the district form a part and what extent or quantity of territory of each municipality, whether the whole or a portion thereof, is included in the district. The original of the map shall be filed with the department and, within ten days after the adoption of said resolution, a copy thereof and of the map shall be filed ... in the clerk's office of each county in which any of the lands included in the district are situate.

( ) 171. SURVEYS OF DAMS, CANALS AND OTHER WORKS; FILING MAP WITH COUNTY CLERK.

R.S. 48:14-20; L. 1906, p. 237.

Every company organized to construct one or more dams in any river or stream tributary to Barnegat bay for the purpose of developing and selling water power and generating, distributing and selling electricity, may cause examinations and surveys to be made of its proposed dams, reservoirs, ponds, locks, weirs, gates, bridges, canals, races and power stations, as well as the land that may be overflowed by the erection of the dams.

A survey and map shall be made of the land to be taken or entered upon, which map shall be signed by the president and secretary of the company and filed in the office of the clerk of the county in which the lands shown on the map are situated.

( ) 172. PETITION FOR BRIDGE OR VIADUCTS IN ADJOINING COUNTIES; REFERENDUM OR RESOLUTION. (RESOLUTION PERMITTING VOTE ON QUESTION OF CONSTRUCTION OF BRIDGE BETWEEN ADJOINING COUNTIES).

R.S. 27:14-4; L. 1918, p. 606.
For description, see entry 48.

( ) 173. CHANGE OF BOUNDARIES OF UNSOLD CEMETERY LOTS; SUPPLEMENTAL MAPS; FILING.

R.S. 8:2-13; Rev. 1877, p. 102, as am. by L. 1882, p. 25.

The boundaries of unsold plots of lots belonging to any cemetery association ... may be altered or amended, by and with the consent of a majority of the legal voters of the association present at any regular meeting of the association. A supplemental map or maps of the cemetery lands of the association, showing the alterations in the boundaries, shall be filed in the office of the clerk of the county in which the lands are situated.

( ) 174. AGREEMENT BETWEEN ADJACENT OWNER AND STATE; FILING. 2 (RIGHT-OF-WAY AGREEMENT OVER STATE ACQUIRED LANDS).

R.S. 52:31-1; L. 1913, p. 86.

Whenever land is acquired by the state pursuant to any law and the owner of any portion of the land adjacent thereto has not a prescribed right-of-way from his lands and over the land so acquired by the state to any public highway, the owner of the lands and the state treasurer and the state comptroller, representing the state, may agree upon a right-of-way, which agreement shall be reduced to writing and signed by the parties thereto and filed and recorded in the office of the county clerk as deeds and mortgages are filed and recorded.

( ) 175. CONTRACT WITH HUSBAND OR WIFE FOR IMPROVEMENT OF REAL ESTATE; EFFECT; NOTICE OF DISSENT.

R.S. 2:60-110; L. 1898, p. 542, as am. by L. 1930, p. 977.

When a contract for the improvement of real property is made with a husband or wife, not separated and living apart from his or her spouse, and the land is owned by the other or both, the contracting spouse shall be deemed the agent of the other, unless such other spouse shall, within ten days after learning of the contract, file with the proper county clerk a written notice, describing the property and stating that he or she does not consent to the erection of such building on his or her lands and that the same is being done against his or her wishes and consent.

Judgments

( ) 176. JUDGMENT AND STATEMENT FILED; RECEIPTS; BAR OR JUDGMENT. (JUDGMENT OF WORKMEN'S COMPENSATION BUREAU AND EMPLOYEE'S RECEIPT OF PAYMENT).

R.S. 34:15-58; L. 1918, p. 433, as am. by L. 1921, p. 733, suppl. to L. 1911, p. 134.

.... A copy of the judgment of the commissioner, /of workmen's compensation bureau/ deputy commissioner or referee, if the judgment results in an award to the petitioner, shall, as soon as practicable after the same is rendered, to be filed in the office of the clerk of the county in which the hearing was held ... The employed may once every month file receipt of payment, verified by affidavit that the receipts are accurate and true, with the clerk of the court, /of common pleas/ which shall be entered in satisfaction of the judgment to the extent of such payments.

( ) 177. DUTY OF CLERKS TO RECORD. (ASSIGNMENT OF JUDGMENTS
2 BOOK).

R.S. 2:27-290; Rev. 1877, p. 522, as am. by L. 1932, p. 505.

The ... several county clerks shall record, in properly indexed books to be provided and kept by them for that purpose, which shall be called and backed "assignments of judgments," all assignments of judgments recovered or docketed in the supreme court or in the courts of record of the several counties respectively.

( ) 178. WHERE AND HOW RECORDED; MARGINAL NOTATION. (POSTPONE-
2 MENT OF JUDGMENT LIEN).

R.S. 2:27-295; L. 1931, p. 890, suppl. to Rev. 1877, p. 520.

All postponements of the lien of judgments of record in any county clerk's office of this state shall hereafter be recorded in the county clerk's office where such judgment is of record and shall set forth a full description of the property upon which the judgment is proposed to be postponed, together with the book and page of the record of the judgment to be postponed, and shall be recorded in a book properly indexed in the name of the defendant or the one whom the judgment is against, in the office of the clerk of the court where such judgment is obtained and a notation of the postponement and book and page where the postponement of judgment is recorded shall be indorsed upon the margin of the judgment record in which the judgment is recorded.

( ) 179. APPEAL; STAY; TRANSCRIPT. (NOTICE OF APPEAL FROM AWARD
OF WORKMEN'S COMPENSATION BUREAU).

R.S. 34:15-66; L. 1918, p. 435, as am. by L. 1919, p. 200, L. 1921, p. 734, L. 1931, p. 709, L. 1931, p. 1217, L. 1932, p. 38, suppl. to L. 1911, p. 134.

Either party may appeal from the judgment of the commissioner, deputy commissioner, or referee, /of the workmen's compensation bureau/ to the court of common pleas of the county in which the accident occurred, by filing with the secretary of the bureau and with the clerk of the county where the accident occurred, a notice of appeal.

Miscellaneous

( ) 180. DEDICATION OF LANDS FOR ROADS; PROCEDURE; ACCEPTANCE OF BOARD. (DEED AND ACCEPTANCE OF LANDS BY TOWNSHIP ROAD BOARD).

R.S. 40:153-34; L. 1893, p. 73.

If any person shall desire to dedicate to public use as a highway any portion of his real estate, and twelve freeholders of the district in which said real estate is situated shall petition the /township road/ board to accept the same for public use, then upon the grading and improvement of the same as a highway and the execution of a deed of the same to the inhabitants of said township, with an acceptance in writing signed by a majority of said road board indorsed thereon and recorded with the same in the office of the clerk of the county wherein said township is located, the real estate so dedicated and accepted shall be a public highway ....

( ) 181. PREREQUISITES TO CREATION OF EXEMPTION. (HOMESTEAD EXEMPTION BOOK).

R.S. 2:26-113; Rev. 1877, p. 1055.

To entitle any property to the exemption given ... the conveyance of the same shall show that is designed to be held as a homestead hereunder, or, if already purchased or the conveyance does not show such design, a notice that the same is designed to be so held shall be executed and acknowledged by the person owning such property, which shall be recorded and shall contain a full description thereof, and in the office of the clerk of the county in which such property is situate, in a book to be provided for that purpose and to be known as the "homestead exemption book" ....

Personal Property

Hospitals' and Physicians' Liens.

( ) 182. HOSPITAL LIEN DOCKET; ENTRIES IN; FEES.
2

R.S. 2:60-45; L. 1930, p. 304, as am. by L. 1930, p. 584, L. 1934, p. 200, L. 1934, p. 302, L. 1935, p. 761.

Every county clerk shall, at the expense of the county, provide a suitable, well-bound book, to be called the hospital lien docket, in which, upon the filing of any lien claim under the provisions of this article, he shall enter:

The name of the injured person;
The date of the accident; and
The name of the hospital or other institution making the claim.

The clerk shall make a proper index of the same in the name of the injured person.

( ) 183. NOTICE OF LIEN; FILING; CONTENTS. (HOSPITAL LIEN).

R.S. 2:60-37; L. 1930, p. 303, as am. by L. 1930, p. 583, L. 1931, p. 580, L. 1934, p. 299, L. 1935, p. 759.

A notice in writing containing the name and address of the injured person, the date of the accident, the name and location of the hospital, and, if known, the names of the persons alleged to be liable to make compensation to such injured person for the injuries received, shall be filed in the office of the county clerk of the county in which such injuries shall have occurred, prior to the payment of any moneys to such injured person or his legal representative as compensation for such injuries.

( ) 184. DISCHARGE OF LIEN; PROCEDURE; FEES. (CERTIFICATE OF DISCHARGE OF HOSPITAL LIEN).

R.S. 2:60-47; L. 1931, p. 283, suppl. to L. 1930, p. 302.

To discharge any notices filed under the provisions of this article, (see entry 183) the hospital authorities or person in charge of the finances of such hospital to whom a lien has been duly paid shall file in the office of the county where the notice of claim has been filed, a duly acknowledged certificate to the effect that the claim filed by such hospital for treatment, care and maintenance therein has been duly paid or released and authorizing the clerk of the county in whose office such notice of hospital lien has been filed, to discharge the same. Thereupon such clerk shall enter upon the margin of the hospital lien docket in which such hospital lien notice has been entered, a memorandum of such filing and the date when such certificate of payment or release was filed in his office, which certificate and entry shall constitute a discharge of the lien.

( ) 185. PHYSICIAN'S LIEN DOCKET; ENTRIES IN; INDEX; FEES.
2

R.S. 2:60-239; L. 1935, p. 365.

Every county clerk shall, at the expense of the county, provide a suitable, well-bound book, to be called the physician's lien docket, in which, upon the filing of any lien claim under the provisions of this article, he shall enter:

> The name of the injured person, the date of the accident, the name of the physician making the claim, and, if stated in the lien claim, the names of the parties alleged to be responsible for such injuries.

The county clerk shall make a proper index of the same in the name of the injured person.

( ) 186. NOTICE OF LIEN; CONTENTS; FILING. (PHYSICIAN'S LIEN).

R.S. 2:60-236; L. 1935, p. 363.

A notice in writing containing the name and address of the injured person, the date and location of the accident and the name of the physician, and, if ascertainable by reasonable diligence, the name of the persons alleged to be liable for damages for the injuries sustained by such injured person, shall be filed in the office of the county clerk of the county in which such injuries shall have occurred, prior to the payment of any moneys to such injured person or his legal representatives as damages for such injuries, but in no event later than ninety days after such accident.

Maritime Liens

( ) 187. RECORD OF PROCEEDINGS BY OFFICER ISSUING WARRANT FILED
2 WITH COUNTY CLERK. (PROCEEDINGS AND JUDGMENT IN MARITIME LIEN CASE).

R.S. 2:60-103; Rev. 1877, p. 591.

The officer issuing such warrant and acting in all the proceedings aforesaid shall, after the final ending and determination of such proceedings, file all the papers used in and about such proceedings, including the judgment and every other matter connected therewith, with the clerk of the county, who shall record the same in a book to be obtained and kept for that purpose ....

( ) 188. REPORT BY OFFICER ISSUING WARRANT OF PROCEEDINGS MADE
6 AND FILED WITH COUNTY CLERK. (REPORT AND BILL OF COSTS IN MARITIME LIEN CASES).

R.S. 2:60-94; Rev. 1877, p. 590.

The officer issuing a warrant ... shall cause the application, affidavits, proofs presented to him by the attaching creditors, and copies of all warrants issued, and orders made by him, with a bill of the fees and expenses allowed by him to be filed in the office of the county clerk of the proper county within thirty days after the order of distribution made by him.

Corporations

General

( ) 189. CERTIFICATE; SIGNING; ACKNOWLEDGING; FILING AND RECORDING; EVIDENCE; MARRIED WOMEN. (CERTIFICATE OF INCORPORATION).

R.S. 14:2-4; L. 1896, p. 280, as am. by L. 1898, p. 407; L. 1896, p. 280, as am. by L. 1912, p. 110; L. 1926, p. 529; L. 1896, p. 281; L. 1897, p. 274, suppl. to 1896, p. 277.

The certificate shall be signed in person by all the subscribers to the capital stock named therein, be proved or acknowledged as required for deeds of real estate, be recorded in a book kept for that purpose in the office of the clerk of the county wherein the principal office of the corporation in this state ....

Non-pecuniary

( ) 190. CERTIFICATE; SIGNATURE AND ACKNOWLEDGMENT; RECORDING AND FILING. (CERTIFICATE OF INCORPORATION OF NON-PECUNIARY CORPORATION).

R.S. 15:1-3; L. 1898, p. 422, as am. by L. 1900, p. 409, L. 1901, p. 270, L. 1902, p. 639, L. 1914, p. 152, L. 1933, p. 851, L. 1898, p. 423, as am. by L. 1922, p. 288, L. 1926, p. 185.

The certificate shall be signed by each of the incorporators and shall be acknowledged by each thereof before a person authorized to take the acknowledgment and proof of deeds in this state. It shall then be recorded in the office of the clerk of the county in which the principal activities of the corporation are to be conducted ....

( ) 191. RECORDING AND FILING CERTIFICATE; DEPOSIT WITH STATE TREASURER. (CERTIFICATE OF INCORPORATION OF STREET RAILWAY COMPANY).

R.S. 48:15-7; L. 1893, p. 304.

The certificate of incorporation shall be recorded in the office of the clerk of the county where the principal office of the company is located ....

Public Utilities

( ) 192. CERTIFICATE; RECORDING AND FILING. (CERTIFICATE OF INCORPORATION OF TELEPHONE AND TELEGRAPH COMPANY).

R.S. 48:17-3; Rev. 1877, p. 1174, as am. by L. 1900, p. 74.

The certificate shall be signed in person by all the incorporators and proved or acknowledged as required for deeds of real estate, and recorded in a book to be kept for that purpose in the office of the clerk of the county where the principal office of the company in this state shall be established.

( ) 193. RECORDING AND FILING CERTIFICATE. (CERTIFICATE OF INCORPORATION OF BRIDGE COMPANY).

R.S. 48:5-3; L. 1912, p. 770.

The certificate of incorporation shall be recorded in the office of the clerk of the county where the principal office of the company is located ....

( ) 194. SIGNING; RECORDING AND FILING CERTIFICATE. (CERTIFICATE OF INCORPORATION OF DELAWARE RIVER BRIDGE COMPANY).

R.S. 48:5-15; L. 1925, pp. 685, 686.

The certificate of incorporation shall be signed in person by all the incorporators and proved or acknowledged as required for deeds of real estate and recorded in the office of the clerk of the county where the principal office of the company shall be established.

( ) 195. RECORDING AND FILING CERTIFICATE. (CERTIFICATE OF INCORPORATION OF STEAM AND WATER POWER COMPANY).

R.S. 48:14-6; L. 1897, p. 384.

The certificate of incorporation shall be proved or acknowledged as required for deeds of real estate and recorded in a book to be kept for that purpose in the office of the clerk of the county in which the dams or any portion thereof are located.

( ) 196. RECORDING AND FILING CERTIFICATE. (CERTIFICATE OF INCORPORATION OF TUNNEL COMPANY).

R.S. 48:18-3; L. 1934, p. 153.

The certificates of incorporation shall be proved or acknowledged as required for deeds of real estate, and recorded in a book to be kept for that purpose in the office of the clerk of the county where the principal office of such company in the state is established.

Fire

( ) 197. INCORPORATION OF VOLUNTEER FIRE COMPANY.
2

R.S. 15:8-1; Rev. 1877, p. 1338.

Any number of persons, not less than ten, may associate themselves for the purpose of protecting life and property from fire, and any number of them, not less than ten, may become incorporated in the following manner:

A certificate under the hands and seals of such persons, and acknowledged before some officer authorized to take proof and acknowledgment of deeds in this state, setting forth the object of the association, the period for which it is to continue, not exceeding fifty years, and the name so chosen shall be filed and recorded in the office of the clerk of the county where the association exists....

( ) 198. CERTIFICATE; ACKNOWLEDGMENT; RECORDING AND FILING; CORPORATE RIGHTS; PRIVILEGES AND LIABILITIES. (CERTIFICATE OF INCORPORATION OF FIRE PATROL).
2

R.S. 15:9-3; L. 1879, p. 74, as am. by L. 1927, p. 544.

The certificate shall be signed by each incorporator and be acknowledged before a person authorized to take the acknowledgment and proof

of deeds in this state. It shall be filed and recorded in the office of the clerk of the county in which such city is located.

( ) 2 199. ELECTION OF OFFICERS; CERTIFICATE OF INCORPORATIONS; RECORDING. (CERTIFICATE OF INCORPORATION OF EXEMPT FIREMEN ASSOCIATION).

R.S. 15:7-2; L. 1889, pp. 19, 20.

The president and secretary shall forthwith prepare, under their hands, a certificate stating the corporate name adopted, the names and official designations of all officers chosen, the location of the corporation and a reference to this chapter. The certificate shall be filed and recorded in the office of the clerk of the county in which the association is located ....

( ) 200. CERTIFICATE OF INCORPORATION; RECORDING AND FILING AND EFFECT THEREOF; POWERS. (CERTIFICATE OF INCORPORATION OF FIREMEN'S RELIEF ASSOCIATION).

R.S. 43:17-2; L. 1885, p. 144, as am. by L. 1936, p. 197, L. 1885, p. 146.

The president and secretary of the corporation ... shall forthwith sign a certificate and cause it to be recorded in the office of the clerk of the county in which the corporation is located ....

Religious

( ) 201. CERTIFICATE; CONTENTS; RECORDING; EFFECT ON CORPORATE EXISTENCE. (CERTIFICATE OF INCORPORATION OF RELIGIOUS ASSOCIATIONS).

R.S. 16; 1-2; Rev. 1877, p. 958, as am. by L. 1879, p. 256, Rev. 1877, p. 958.

The trustees shall make a certificate, under their hands and seals, of the name they take upon themselves, and shall transmit such certificate to the county clerk, who shall forthwith record the same ....

( ) 2 202. INCORPORATION. (CERTIFICATE OF INCORPORATION OF ROMAN CATHOLIC CHURCH).

R.S. 16:15-9; L. 1908, p. 272, suppl. to Rev. 1877, p. 958.

The Roman Catholic bishop of any diocese, the vicar-general of such diocese, or during a vacancy in such offices, the administrator of the diocese for the time being, and the chancellor of such diocese, or a majority of them, may elect two priests from the Roman Catholic priesthood of the diocese, and may, with such two priests, execute and acknowledge a certificate of incorporation, setting forth the name of which they and their successors shall be known and distinguished as a corporation. They shall file and record the certificate in the office of the secretary of state and a copy thereof in the office of the clerk of the county in which such diocese has its principal office ....

( ) 2 203. CERTIFICATE; ACKNOWLEDGMENT; CONTENTS; FILING AND RECORDING. (CERTIFICATE OF INCORPORATION OF PROTESTANT EPISCOPAL CHURCH).

R.S. 16:12-2; L. 1901, p. 105, suppl. to Rev. 1877, p. 958.

The certificate shall be filed and recorded forthwith in the office of the clerk of the county in which the parish is located, whereupon such wardens and vestrymen, together with the rector, shall be a corporation, and shall constitute the trustees and vestry of the parish.

( ) 204. CERTIFICATE OF INCORPORATION; CONTENTS; ACKNOWLEDGMENT; RECORDING. (CERTIFICATE OF INCORPORATION OF PRESBYTERIAN CHURCH).

R.S. 16:11-2; L. 1905, p. 251.

The certificate ... shall be recorded in the office of the clerk of the county in which the congregation's usual place of meeting for public worship is located ....

( ) 2 205. CERTIFICATE; FILING AND RECORDING. (CERTIFICATE OF INCORPORATION OF BAPTIST CHURCH).

R.S. 16:2-2; Rev. 1877, p. 966.

A certificate in writing of such proceedings, under the hands and seals of the president and secretary of the meeting, shall be transmitted to the clerk of the county, who shall file and record the same ....

( ) 206. INCORPORATION. (CERTIFICATE OF INCORPORATION OF REFORMED CHURCH).

R.S. 16:13-1; Rev. 1877, p. 960.

.... Such trustees shall certify the name they assume under their hands and seals, and transmit the certificate to the clerk of the county, who shall forthwith record the same ....

( ) 207. CERTIFICATE; CONTENTS; RECORDING. (CERTIFICATE OF INCOR-
2 PORATION OF CHURCH OF CHRIST).

R.S. 16:3-3; L. 1921, p. 102, suppl. to Rev. 1877, p. 958.

This certificate shall be transmitted ... to the clerk of the county in which the church is located, whose duty it shall be to file and record the same forthwith ....

Miscellaneous

( ) 208. HEARING; APPROVAL OF APPLICATION; RECORDING AND FILING CERTIFICATE; EVIDENCE. (CERTIFICATE OF INCORPORATION OF BANK OR TRUST COMPANY).

R.S. 17:4-8; L. 1899, p. 432, as am. by L. 1929, p. 691, L. 1931, p. 1493, L. 1899, p. 432, L. 1899, p. 451, as am. by L. 1929, p. 696, L. 1931, p. 1490, as am. by L. 1920, p. 492.

The certificate shall be recorded in a book kept for the purpose in the office of the clerk of the county where the place of business of the corporation is to be established ....

( ) 209. RECORDING AND FILING OF CERTIFICATES. (CERTIFICATE OF INCORPORATION OF COUNTY BOARD OF AGRICULTURE).

R.S. 4:13-6; L. 1924, p. 23.

The certificate of incorporation shall be proved or acknowledged as required for deeds of real estate, and recorded in a book to be kept for that purpose in the office of the clerk of the county where the principal office of the association in this state is established.....

( ) 210. TRUSTEES; CORPORATE NAME; ORGANIZATION; OFFICERS; CERTIFICATE; RECORDING AND FILING. (CERTIFICATE OF INCORPORATION OF MUNICIPAL LIBRARY).

R.S. 40:54-11; L. 1905, p. 275.

The members shall make and execute under their hands and seals, a certificate setting forth their organization and the names of the officers elected, such certificate to be acknowledged in the same manner as is required of conveyances of real estate, and recorded in the clerk's office of the county in which the municipality is located.

( ) 211. PROCEDURE. (CERTIFICATE OF INCORPORATION FOR PENSION FUND OF EMPLOYEES AND CERTAIN OFFICERS OF CITY BOARD OF HEALTH).

R.S. 43:18-2; L. 1913, p. 381, as am. by L. 1918, p. 491.

The first trustees created hereunder shall prepare and sign a certificate reciting the adoption of the resolution by the employees as herein before directed, the name adopted, the appointment of trustees, the organization and the name of officers and execution of the certificate, for the purpose of forming a corporation under this chapter, for the purposes herein set forth, which certificate shall be recorded in the office of the clerk of the county wherein the corporation is organized ....

( ) 212. PROCEDURE. (CERTIFICATE OF INCORPORATION FOR PENSION FUND OF STREET AND WATER DEPARTMENT EMPLOYEES).

R.S. 43:19-2; L. 1915, p. 581, as am. by L. 1921, p. 107.

The first trustees so created shall prepare and sign a certificate reciting the adoption of the resolution by the employees as so directed, the name adopted, the appointment of trustees, the organization and the names of officers and execution of the certificate, for the purpose of forming a corporation under this chapter for the purposes herein stated. The certificate shall be recorded in the office of the clerk of the county wherein the corporation is organized ....

( ) 213. RECORDING AND FILING OF CERTIFICATE; CERTIFIED COPIES AS EVIDENCE. (CERTIFICATE OF INCORPORATION OF PATHOLOGICAL ASSOCIATION).

R.S. 45:9-45; L. 1907, p. 487.

The certificate shall be proved or acknowledged and recorded, as is required of deeds of real estate, in a book to be kept for the

recording of certificates of incorporation in the office of the clerk of the county where the purposes of the association are to be carried out ....

( ) 214. INCORPORATION. (CERTIFICATE OF INCORPORATION OF DISTRICT OR (COUNTY) SOCIETY FOR PREVENTION OF CRUELTY TO ANIMALS).

R.S. 4:22-6; L. 1906, p. 174.

A district (county) society duly organized according to law shall become a corporation whenever ... the president and secretary thereof shall file with ... the clerk of the county wherein the society is located a certificate setting forth its acceptance of the provisions of this section ... and enumerating the names of its officers and the name or title of the society, which name or title shall thereupon become and remain its corporate name.

( ) 215. CERTIFICATE OF INCORPORATION; CONTENTS; EXECUTION AND FILING. (CERTIFICATE OF INCORPORATION OF PRIVATE SCHOOL).

R.S. 15:11-10; L. 1922, p. 210.

After such certificate is so signed, execution thereof shall be acknowledged before some person or persons authorized by the laws of the state of New Jersey to take acknowledgments of deeds, and after being so acknowledged, shall be recorded in the office of the clerk of the county wherein such institution is, or is proposed to be located ....

( ) 216. TRUSTEES; CORPORATE NAME; CERTIFICATE FILED. (CERTIFI-
2 CATE OF INCORPORATION OF YOUNG MEN'S CHRISTIAN ASSOCIATION).

R.S. 16:19-3; L. 1887, p. 194, as am. by L. 1915, p. 275, L. 1921, p. 427, suppl. to Rev. 1877, p. 958.

.... A certified copy of the proceedings of such election by the board of directors, and the written acceptance of such officers by the persons so elected, signed by their names and acknowledged before an officer authorized to take acknowledgment of deeds in the state, shall be filed in the office of the clerk of the county in which the association is located, who shall forthwith record the same ....

( ) 217. CERTIFICATE; SIGNING; ACKNOWLEDGING; RECORDING AND FILING. (CERTIFICATE OF ASSOCIATION OF CO-OPERATIVE SOCIETY OF WORKINGMEN).

R.S. 34:17-3; L. 1884, p. 63, as am. by L. 1908, p. 534, L. 1884, p. 64.

Such certificate shall be signed by the persons originally associating themselves together, shall be proved or acknowledged by at least seven of them before an officer qualified to take acknowledgments of deeds of real estate, and after being approved by the commissioner of labor, shall be recorded in the office of the clerk of the county....

( ) 218. ANNUAL REPORT. (REPORT OF ASSOCIATION OF CO-OPERATIVE SOCIETY OF WORKINGMEN).

R.S. 34:17-12; L. 1884, p. 67.

The board of directors of every society incorporated under this chapter shall annually make a statement in writing of the condition of such society ... Such statement shall be signed and sworn to by a majority of directors, including the treasurer, and filed in the office of the clerk of the county where the principal office of the society is located ....

( ) 219. CERTIFICATE OF INCORPORATION OF CREDIT UNIONS.

L. 1938, pp. 637, 638.

And said certificate of incorporation shall be proved or acknowledged as required for deeds of real estate and shall be recorded in a book to be kept for that purpose in the office of the clerk of the county where the office of such corporation shall be established ....

( ) 220. CERTIFICATE OF ORGANIZATION; CONTENTS; ACKNOWLEGMENT AND RECORDING. (CERTIFICATE OF INCORPORATION OF CEMETERY ASSOCIATION).

R.S. 8:11-2; Rev. 1877, p. 100.

The chairman and secretary ... shall, make a written certificate, /of organization/ ... and shall cause the same to be recorded in the office of the clerk of the county in which the meeting was held, in a book to be appropriated to the recording of certificates of incorporation.

( ) 221. CERTIFICATE OF NAMES OF MANAGERS OR TRUSTEE AND OFFICERS FILED ANNUALLY. (CERTIFICATE OF NAMES OF TRUSTEES AND OFFICERS OF CEMETERY ASSOCIATION).

R.S. 8:1-11; L. 1883, p. 176, suppl. to Rev. 1877, p. 100.

Every cemetery association shall, annually, within ten days after its annual election, file in the office of the clerk of the county wherein it is located a certificate setting forth the names of its managers or trustees and officers.

( ) 222. INCORPORATION FOR IMPROVING AND BEAUTIFYING SIDEWALKS AND HIGHWAYS; CERTIFICATE; CAPITAL STOCK.

R.S. 15:3-11; L. 1886, p. 76, suppl. to Rev. 1877, p. 567.

It shall and may be lawful for any number of persons, not less than five, to associate themselves into a company for the purpose of improving, preserving, protecting and beautifying any sidewalks and highways in any district or territory and in any township in this state, and for the purpose of planting, cultivating and maintaining shade trees or ornamental trees along or on the same upon making a certificate writing under their hands and seals setting forth:

> The corporate name which they propose to assume;
> The boundaries of the district or territory in which such sidewalks or highways are or may be;
> The names and residences of the members and stockholders of such association, and the number of shares held by each one;
>
> The total amount of the capital stock of said company, which shall be divided into shares of ten dollars each, which certificates shall be proven or acknowledged and recorded in the clerk's office of the county in which such district or territory is situate ....

Partnerships

( ) 223. FILING NAMES OF PARTNERS; REQUIREMENTS. (PARTNERSHIP OR FIRM NAMES).

R.S. 56:1-1; L. 1906, p. 513.

Any person conducting or transacting business and using the designation "and company" or "& Co.," as a part of a firm or partnership name, shall file a statement in the office of the clerk of the county within which such business is conducted or transacted. Such statement ... shall state the nature of the business and the full names and residences of all persons who are members of such firm or partnership.

( ) 224. INDEX TO CERTIFICATES; FILING FEES; COPIES AS EVIDENCE. (INDEX TO PARTNERSHIP NAMES).

R.S. 56:1-3; L. 1906, p. 514, as am. by L. 1922, p. 313.

The several county clerks ... shall each keep alphabetical indexes of all persons filing the statements or certificates provided for by sections 56:1-1 and 56:1-2 of this title, (see entry 223)

( ) 225. RECORDING DISSOLUTION OF PARTNERSHIP. (CERTIFICATE OF 2 DISSOLUTION OF PARTNERSHIP).

R.S. 56:1-6; L. 1911, p. 146, suppl. to L. 1906, p. 513.

When any partnership which has filed the statement or certificate provided for by section 56:1-1 (see entry 223) of this title shall be dissolved and a certificate setting forth the name under which the partnership has been carried on, the business which has been conducted or transacted, the true or full name of the persons who have conducted or transacted the same, with the post-office addresses of such persons, and a statement setting forth the facts showing such dissolution, duly executed and sworn to by the persons who have conducted or transacted business as such partnership, is filed in the office of the clerk of the county wherein the statement or certificate above referred to shall have been filed ... the county clerk shall file such certificate and record the dissolution.

( ) 226. STATEMENTS; CONTENTS; ACKNOWLEDGMENT AND FILING; AMENDMENT. (STATEMENT OF LIMITED PARTNERSHIP ASSOCIATION).

R.S. 42:3-2; L. 1880, p. 304.

The persons desiring to form an association of the kind described in section 42:3-1 /partnerships associations/ of this title shall

Sign and acknowledge before some officer competent to take acknowledgment of deeds, a statement in writing which shall set forth:

The full names of such persons;
The amount of capital of the association subscribed for by each;
The character of the subscription, and if in property other than cash, the description and valuation of such property;
The total amount of capital and when and how to be paid;
The character of the business to be conducted and the location of same;
The name of the association with the word "limited" added thereto as part of same;
The contemplated duration of the association, which shall not, in any case, exceed twenty years; and
The names of the officers of the association selected in conformity with the provisions of this article.
The statement shall be recorded in the office of the clerk of the county in which the principal place of business of the association shall be located.

Any amendment of the statement shall be made and recorded only in like manner.

Trade Names, Marks and Devices

( ) 227. DESCRIPTION OF NAMES, MARKS OR DEVICES FILED WITH COUNTY CLERK AND SECRETARY OF STATE.

R.S. 56:3-16; L. 1926, p. 395, L. 1933, p. 996.

The registration of names, marks or other devices shall be by filing is the office of the clerk of the county in which the principal office of the person or corporation seeking registration is situate ... descriptions of such names, marks of other devices.

( ) 228. FILING NAMES; MARKS OR DEVICES; FEES. (TRADE MARKS AND NAME OF BUSINESS ENGAGED IN SUPPLYING TOWELS, APRONS, ETC.).

R.S. 56:3-35; L. 1922, p. 251.

Any person engaged in the business or supplying towels, coasts, aprons, toilet devices or other kindred articles or supplies for hire or compensation, used for the purpose of providing cleanliness and sanitation, and having a name or trade mark or device branded, stamped, marked, sewed or otherwise impressed thereon, may file, in the office of the clerk of the county in which his principal place of business is situated, a description of such name, trade mark or device ... or if his principal place of business is in another state such filing shall be made in the office of the clerk of any county in this state in which business is done ....

( ) 229. CERTIFICATES OF TRUE NAMES WHEN ASSUMED NAMES USED; CONTENTS; FILING.

R.S. 56:1-2; L. 1906, p. 513, L. 1906, p. 514.

No person shall conduct or transact business under an assumed name, or under any designation, name or style, corporate or otherwise, other than the real name or names of the individual or individuals conducting or transacting such business, unless such person shall file a certificate in the office of the clerk of the county or counties in which such person conducts or transacts or intends to conduct or transact such business, ... Such certificate shall set forth the name under which such business is conducted or transacted, or is to be conducted or transacted, and the true name or names of the person or persons conducting or transacting the same, with his or their post-office address or addresses ....

( ) 230. DUPLICATE-ORIGINAL OR CERTIFIED COPY OF PETITION FILED
2 WITH THE COUNTY CLERK. (PETITION TO REGISTER HOTEL NAME).

R.S. 29:3-5; L. 1931, p. 104.

A duplicate-original or a certified copy of the petition /to register hotel name/ ... shall be filed in the office of the clerk of the county in which the hotel is situate.

( ) 231. INDEXES OF PERSONS FILING PETITIONS AND OF NAMES REGISTERED. (INDEX TO HOTEL NAME REGISTER).

R.S. 29:3-9; L. 1931, p. 105.

The ... county clerk shall keep an alphabetical index of the names of all persons filing petitions under authority of this chapter /see entry 230/ and a similar index of the names and designations referred to therein.

Taxes

( ) 232. STATEMENT OF PAYMENT OF OR EXEMPTION FROM TAX; INSURANCE; RECORD. (STATEMENT OF INHERITANCE TAX EXEMPTION OR PAYMENT).

R.S. 54:35-9; L. 1909, p. 330, as am. by L. 1920, p. 473, L. 1922, p. 298, L. 1931, p. 757.

When the tax and interest chargeable has been paid in full or secured by bond, or when an estate is determined by the state tax commissioner to be exempt from any inheritance tax of this state, a statement of such fact, signed by the state tax commissioner, shall be issued to the executor, administrator, or other representative of the Estate. The statement shall be in such form as the commissioner may adopt and shall include a concise but definite description of the real property disclosed in the proceeding. Such statement may be recorded in the office of the county clerk of the county wherein the real property is situate, in a book which shall be kept by the clerk for such purpose labelled "Inheritance Tax" ....

( ) 233. SUM AGREED UPON TO BE IN FULL STATISFACTION OF TAXES; RECEIPT OF COLLECTOR EVIDENCE OF PAYMENT. (RECEIPT OF AMOUNT PAID IN SATISFACTION OF TAXES AND ASSESSMENT).

App. A:4-12.6; L. 1937, p. 622.

It shall be the duty of the collector of such municipality, upon receiving a certified statement of the amount which the governing body shall have agreed to accept in full satisfaction of such taxes and

assessments, or either to receive such sum so agreed to be accepted, in full satisfaction of such taxes and assessments, and to give a receipt for the amount paid in satisfaction there of to the person paying the same; which receipt, accompanied by said statement, shall be sufficient evidence of the payment and satisfaction of such taxes and assessments, and upon presentation thereof, with the bill annexed, to the clerk of the county he shall satisfy the tax or assessment record, if any, there be in the office relating to unpaid taxes and assessments, or either or both of them so far as relates to the payment of the said tax or assessment.

Elections

Registration

( ) 234. CUSTODY, USE AND DISPOSITION OF REGISTER OF VOTERS.

R.S. 19:30-8; L. 1930, p. 839, as am. by L. 1931, p. 959.

The district board shall keep the register of voters in its possession for use on general election day, after which it shall file same with the county clerk.

( ) 235. REGISTER OF VOTERS IN MUNICIPALITIES NOT HAVING PERMANENT REGISTRATION FILED WITH COUNTY CIERK.

R.S. 19:18-5; L. 1930, p. 774, as am. by L. 1931, p. 954.

.... the register of voters, kept and checked by the district boards in the municipalities not having permanent registration, shall be filed by the boards with the county clerk.

( ) 236. REGISTRY LISTS; CERTIFICATION AND TRANSMISSION. (LIST OF 2 REGISTERED VOTERS; PERMANENT REGISTRATION).

R.S. 19:31-18; L. 1930, p. 856, as am. by L. 1933, p. 151.

On or before the Monday following the fourth Tuesday preceding the general election the commissioner /registration/ shall certify and transmit to the county clerk a complete list of all persons who are registered in each election district in each municipality having permanent registration in the county together with a statement as to the number of persons registered in each district.

( ) 237. FORM AND DELIVERY TO COUNTY CLERK. (LIST OF REGISTERED VOTERS. NON-PERMANENT REGISTRATION).

R.S. 19:30-1; L. 1930, p. 835, as am. by L. 1933, p. 698.

At the close of the last day of registration in all municipalities in counties other than counties of the first class not having permanent registration, the district board in each election district shall make and complete a list of all persons registered in its district, grouped according to streets and avenues or other designation of location, ... Such list shall be signed and certified by the board and delivered on the same day after the close of the last day of registration to the county clerk.

In counties of the first class the district boards in municipalities not having permanent registration, shall make, complete and deliver such list to the county clerk on or before the fourth Tuesday preceding the general election.

Nominations

( ) 238. FILING PETITIONS; CERTIFYING NAMES. (PETITION, AND LIST 2 OF PERSONS NOMINATED FOR PUBLIC OFFICE).

R.S. 19:23-14; L. 1930, p. 797.

Petitions ... addressed to the county clerk shall be filed with such officer ....

Within two days after the last day for filing the petitions for nominations at the primary election for the general election, the municipal clerk shall certify to the county clerk the full and correct names and addresses of all candidates for nomination for public office and the name of the political party of which such persons are candidates.

( ) 239. DELEGATES AND ALTERNATES AT LARGE AND CHOSEN FROM CONGRESSIONAL DISTRICT.

R.S. 19:24-4; L. 1930, p. 820.

The secretary of state shall within five days thereafter certify to each county clerk ... such nominations for delegates and alternates at large and the nominations for delegate or alternate for any congressional district.

For other office of record, see entry 667.

( ) 240. PETITIONS NOMINATING CHOSEN FREEHOLDERS.

R.S. 19:23-9; L. 1930, p. 794.

In every county where the voters of two or more municipalities vote jointly for the office of chosen freeholder, the petition shall be signed by not less than ten legal voters of such political party in the municipalities so voting, and be filed with the county clerk, who shall certify the names of the candidates so nominated to the municipal clerks in which the election for such office is to be held.

( ) 241. NOMINATIONS. (NOMINATIONS OF MUNICIPAL OFFICERS PRE-
5 CEDING DATE OF CONSOLIDATION).

R.S. 19:38-3; L. 1930, p. 918.

Such officers and officials shall be nominated as in this title provided. All petitions and nominations, acceptances thereof, appointment of committees and statement of contributions and expenses as required by the provisions of this title for such primary election and general election shall be filed with the clerk of the county in which the municipalities are located.

( ) 242. ACCEPTANCE BY PERSONS NOMINATED BY WRITING OR POSTING
2 NAMES ON BALLOT.

R.S. 19:23-16; L. 1930, p. 797.

Any persons nominated at the primary by having his name written or posted upon a primary ballot shall file a certificate stating that he is qualified for the office for which he has been nominated, that he is a resident of and a legal voter in the jurisdiction of the office for which the nomination is made and that he consents to stand as a candidate at the ensuing general election. Such acceptance shall be filed within seven days after the holding of the primary with the county clerk in the case of county and municipal offices ....

( ) 243. CERTIFICATION BY SECRETARY OF STATE OF NOMINEES TO COUNTY CLERK.

R.S. 19:23-21; L. 1930, p. 799.

The secretary of state shall certify the names of the persons indorsed in the petitions filed in his office to the clerks of the counties concerned thereby at least twenty-six days prior to the holding of the primary election, specifying in such certificate the political parties to which the persons so nominated in the petitions belong.

( ) 244. SECRETARY OF STATE TO COUNTY CLERKS OF ORIGINAL NOMINATIONS; CONTENTS. (LIST OF CANDIDATES FOR OFFICE).

R.S. 19:13-22; L. 1930, p. 729.

The secretary of state, not later than thirty days before any election where at any candidate nominated in any direct petition, primary certificate of nomination or state convention certificate filed with him are to be voted for, shall make and certify, under his hand and seal of office, and forward to the clerks of the several counties of the state a statement of all such candidates for whom the voters within such county may by law entitled to vote at such election.

This statement, in addition to the names of the candidates for president and vice-president of the United States, if any such have been included in any such certificate or petition filed with him, shall contain the names and residences of all other candidates, the offices for which they are respectively nominated, and the names of the parties by which or the political appellation under which they are respectively nominated.

Ballots

( ) 245. PRINTER'S COPY; TIME FOR DELIVERY; OFFICE COPY FOR PUBLIC INSPECTION. (OFFICIAL ELECTION BALLOT).

R.S. 19:14-1; L. 1930, p. 731.

Every county clerk shall have ready for the printer on or before noon the seventeenth day prior to the general election a copy of the contents of official ballots as hereinafter required to be printed for use at such election. He shall, also on or before that time place another copy of such contents on file in his office ....

( ) 246. COUNTY CLERKS TO MUNICIPAL CLERKS; PACKAGES SEALED; 2 RECORD OF DELIVERY; RECEIPTS. (RECORD OF DELIVERY AND RECEIPT OF ELECTION BALLOTS).

R.S. 19:14-34; L. 1930, p. 747.

The county clerks of the several counties ... shall cause to be delivered to the clerk of each municipality within their respective counties; the number of ballots hereinbefore required to be provided for each election district within his municipality at such election. The county clerk shall also keep a record of the time when and the manner in which each of the packages was delivered. Receipts for the ballots thus delivered shall be given by the clerk receiving the same and filed with the county

clerk, and shall be preserved by such clerk for the period of one year.

Results

( ) 247. STATEMENTS OF RESULTS BY DISTRICT BOARDS PRESERVED.

R.S. 19:19-14; L. 1930, p. 779.

All the statements made by the district boards and copies of such statements which shall be produced and laid before the board shall, by it be delivered to the clerk of the county, and shall be filed and preserved by him in his office for a period of five years.

( ) 248. STATEMENTS AND CERTIFICATIONS FILED WITH COUNTY CLERK,
3 (STATEMENT AND CERTIFICATION OF RESULT BY BOARD OF COUNTY CANVASSERS).

R.S. 19:20-4; L. 1930, p. 782.

One of the statements of such determination, and the certificate thereto, shall be annexed to one of the statements of the results of the canvass of the election, and delivered therewith to the clerk of the county and filed in his office.

( ) 249. RESULTS RETURNED AND CERTIFIED; RECORD OF. (RESULT OF
2 REFERENDUM FOR COUNTY PARK).

R.S. 40:37-69; L. 1901, p. 134.

The votes cast for or against the adoption of sections 40:37-24 to 40:37-71 [counties general, park commissioners elected by voters] of this title shall be counted, returned, certified and canvassed in the manner provided by the laws relating to elections, and the county clerk shall file a tabulated statement of the number of votes so cast together with his certificate thereon, in his office, there to remain of record.

( ) 250. RESULTS RETURNED AND CERTIFIED; RECORD OF. (RESULTS OF
2 REFERENDUM FOR COUNTY PARK).

R.S. 40:37-245; L. 1926, p. 751.

The votes cast for and against the adoption of sections 40:37-195 to 40:37-247 [counties between 175,000 and 200,000 inhabitants - park commissioners appointed by board of chosen freeholders] of

this title shall be counted, returned, certified and canvassed in the manner provided by the laws relating to elections, and the county clerk shall file a tabulated statement of the number of votes so cast, together with his certificate thereon, in his office, there to remain of record.

( ) 251. RESULTS RETURNED AND CERTIFIED; RECORD OF. (RESULT OF 2 REFERENDUM FOR COUNTY PARK).

R.S. 40:37-171; L. 1895, p. 183.

The votes cast for or against the adoption of sections 40:37-96 to 40:37-174 [counties over 200,000 inhabitants - park commissioners appointed by supreme court justice] of this title shall be counted, returned, certified and canvassed in the manner provided by the laws relating to elections, and the county clerk shall file a tabulated statement of the number of votes so cast together with his certificate thereon, in his office, there to remain of record.

( ) 252. HOURS OF VOTING; RESULTS OF ELECTION CANVASSES AND CERTIFIED. (RESULT OF ELECTION ON ABOLISHMENT OF BOARD OF ASSESSORS OFFICE IN TOWNSHIPS).

R.S. 40:145-27; L. 1931, p. 676, suppl. to L. 1926, p. 522.

If a majority of the votes cast at such election shall be in favor of the proposition it shall take effect immediately, and the township clerk shall certify the result of such election to the governing body under his hand and seal, and to the county clerk ....

For other office of record, see entry 633.

( ) 253. HOURS OF VOTING; RESULTS OF ELECTION CANVASSED AND CERTIFIED. (RESULT OF ELECTION ON ABOLISHMENT OF BOARD OF ASSESSORS OFFICE IN BOROUGHS).

R.S. 40:87-25; L. 1931, p. 676, suppl. to L. 1926, p. 522.

If a majority of the votes cast at such election shall be in favor of the proposition it shall take effect immediately, and the borough clerk shall certify the result of such election to the governing body under his hand and seal, and to the county clerk ....

For other office of record, see entry 632.

Poll Books

( ) 254. KEEPING OF PARTY PRIMARY POLL BOOK.
1

R.S. 19:23-44; L. 1930, p. 810, as am. by L. 1931, p. 954.

Each of these primary party poll books shall be signed by the members of the district board at the close of the primary election and delivered by the board not later than noon of the day following the primary election ... to the county clerk in municipalities not having permanent registration.

For other office of record, see entry 672.

Court Orders and Writs

( ) 255. COPIES OF WRITS DELIVERED TO COUNTY CLERKS AND COUNTY BOARDS. (WRIT OF ELECTION IN CASE OF VACANCY IN SENATE OR ASSEMBLY).

R.S. 19:27-8; L. 1930, p. 824.

In case such vacancy happens in the representation of any county in the senate or assembly, the secretary of state shall make, or cause to be made, copies of such writ, certify the same to be true and correct under his hand, and cause the copies thus certified to be delivered to the county clerk ... and in case such vacancy happens in the representation of this state in the United States senate, he shall cause as many copies of such writ to be made as there are counties in the state, and in case such vacancy happens in the representation of this state in the house of representatives, he shall cause as many copies of such writ to be made as there shall be counties in the vacant congressional district, certify each of the same to be true under his hand and cause them to be delivered to the county clerk ... of each of such counties.

( ) 256. ORDER OF JUSTICE OR JUDGE FILED WITH SECRETARY OF STATE. (ORDER REVOKING CERTIFICATE OF ELECTION).

R.S. 19:28-5; L. 1930, p. 829.

When any such certificate /of election/ shall be issued or revoked by order of the ... judge of the court of common pleas, his order shall be filed with ... the clerk of the county ....

( ) 257. APPLICATION TO COMMON PLEAS JUDGE FOR ORDER ALLOWING VOTER TO VOTE. (PROCEEDINGS TO TEST VOTER'S RIGHT TO VOTE).

R.S. 19:32-18; L. 1930, p. 873.

Any person affected by the action of the superintendent /of elections/ shall ... have the right to make application to a judge of the court of common pleas of the county for the purpose of obtaining an order entitling him to vote in the district in which he actually resides.

The judge of the court of common pleas making such order shall cause a full record of the proceedings of the application to be taken stenographically, transcribed and filed in the office of the county clerk of the county ....

( ) 258. SUBPOENAS; OFFICERS REQUIRED TO ISSUE; EXPENSE OF; NOT ISSUED ON ELECTION DAY. (EVIDENCE INVOLVING ELECTION LAWS VIOLATION).

R.S. 19:34-57; L. 1930, p. 907.

.... such evidence shall be filed with the clerk of the county, to be used before the grand jury.

Lists of Members of County Committees, and District Boards

( ) 259. CANVASS OF VOTES BY MUNICIPAL CLERKS; CERTIFICATES OF ELECTION TO COUNTY COMMITTEEMEN. (LIST OF MEMBERS OF COUNTY COMMITTEE).

R.S. 19:23-54; L. 1930, p. 815.

The municipal clerk shall ... after the primary election certify to the county clerk and also to the county board two copies of the names and post-office addresses of the persons elected as members of the county committee of the several political parties, together with the ward, district or unit which they respectively represent.

For other office of record, see entry 668.

( ) 260. ASSIGNMENT OF MEMBERS TO ELECTION DISTRICTS.

R.S. 19:6-7; L. 1930, p. 697.

Any person selected as a member of a district board may be assigned by the county board to any election district, or transferred from one district to another after having been so assigned, in the municipality for which such person was selected, and the county board shall,

on or before the fifteenth day of April in each year, certify to the clerk of the county ... the names of the persons appointed to the district boards of registry and election in the election districts in the county, specifying the municipalities and the districts therein for which such members shall have been appointed.

District Boundaries and Polling Places

( ) 261. REPORT FILED; EFFECT OF CHANGE. (COMMISSION'S REPORT
2 AND MAP FIXING ELECTION DISTRICT LINES OF NEWLY CONSOLIDATED MUNICIPALITIES).

R.S. 40:43-49; L. 1917, p. 335.

Upon fixing and determining the ward lines and election district lines in the new municipality, the commission shall make a report and certificate over the signatures of a majority of its members, and shall file the same in the office of the county clerk, which certificate shall set forth and accurately describe the lines so fixed and determined, together with a proper map of the new municipality, with the ward lines and election district lines set out thereon.

( ) 262. READJUSTED DISTRICT RECORDED. (DESCRIPTION OF READJUSTED ELECTION DISTRICT BOUNDARIES).

R.S. 19:4-9; L. 1930, p. 689.

When any readjustment of the boundaries of an election district has been made, the county board /of elections/ ... making such readjustment shall immediately cause a description of the boundaries of the readjusted district to be filed in the county clerk's office ....

( ) 263. SELECTED PLACES CERTIFIED. (LIST OF POLLING PLACES).

R.S. 19:8-4; L. 1930, p. 709.

The county board before the fifteenth day of April each year shall certify a list of polling places so selected ... to the clerk of the county ....

For other office of record, see entry 576.

Miscellaneous

( ) 264. DISTRIBUTION OF SUPPLIES BY THE COUNTY CLERKS. (RECEIPT OF DELIVERY OF ELECTION SUPPLIES).

R.S. 19:9-4; L. 1930, p. 713.

When such supplies prepared either by the secretary of the state or the county clerk shall be required in the municipality the county clerk shall deliver the same to a member of the district board at his office, or in any other way that he sees fit, on or before the time they are so required and take a receipt for the same, which receipt shall indicate the time when the supplies were delivered by the county clerk and the time when they were received by such member. The county clerk shall file such receipt in his office for at least one year.

( ) 265. PRESERVATION OF RECORDS; SALE AS WASTE PAPER. (ELECTION 3 RECORDS).

R.S. 19:18-7; L. 1930, p. 774.

All registry books and statements of results of elections required to be filed ... with the county clerks of various counties ... shall be preserved by such officials for a period of five years after the holding of any election at which they were used, and all ballots, used or unused, for any election shall be preserved by such officials for a period of two years after the holding of any election ....

( ) 266. FILING STATEMENTS, ERRORS AND COMMISSIONS CORRECTED. 3 (ELECTION EXPENSE STATEMENT OF CAMPAIGN MANAGER AND VOUCHER BY CASHIER OF BANK).

R.S. 19:44-6; L. 1930, p. 935.

Candidates for nomination for or election to any public office shall cause to be filed the statements of their campaign managers in the same office in which the petitions for nomination for such office be required by law to be filed.

Any affidavits, statements or vouchers required by this title to be filed by the cashier or treasurer of any bank or trust company, relating to the candidacy of any candidate for nomination for or election to any public office or party position, shall be filed in the same office in which the above-mentioned statements of the candidate are by this title required to be filed.

Officials' Bonds, Oaths and Appointments

( ) 267. RECORDING OFFICIAL BONDS OF COUNTY AND MUNICIPAL OFFICERS; 2 COPIES AS EVIDENCE.

R.S. 40:38-14; L. 1881, p. 15.

If the execution of the official bond of any officer of any county or municipality, shall be duly acknowledged and proved in the manner provided by law for taking the acknowledgment and proof of deeds, the clerk of the county where such officer resides may record such bond, with the acknowledgment and proof of the execution thereof, in a book labeled "public officers' bonds" to be provided by him at the expense of the county. The bond shall be indexed in the names of the officers and their sureties and of the municipality or county to which the bonds are respectively given.

( ) 268. BONDS RECORDED; CERTIFIED COPIES AS EVIDENCE. (BOND OF COUNTY OFFICERS AND EMPLOYEES ENTRUSTED WITH CUSTODY OF MONEY RECORDED).

R.S. 40:21-11; L. 1918, p. 574.

When required by the board of chosen freeholders, such bonds or any of them, shall be recorded in the office of the county clerk.

( ) 269. RECORD BOOK OF SHERIFF'S BONDS; TRANSCRIPT AS EVIDENCE. (SHERIFF'S BONDS RECORDED).

R.S. 40:38-13; L. 1902, p. 482.

The clerk of each county shall enter of record in a book to be kept for that purpose, all bonds given to the state of New Jersey by the sheriff of the county, for the fulfillment of his duties.

( ) 270. BOND OF JUSTICE. (BOND OF JUSTICE OF THE PEACE).

R.S. 2:9-11; L. 1902, p. 500, as am. by L. 1931, p. 225.

Every person elected to the office of justice of the peace in any of the counties of this state, ... shall give bond to the State of New Jersey ... The bond shall be for the benefit of any person concerned or aggrieved and shall be filed in the office of the county clerk of the proper county.

( ) 271. BONDS; RECORDING; AS EVIDENCE. (MUNICIPAL OFFICER'S BOND RECORDED).

R.S. 40:46-21; L. 1917, p. 349.

The governing body may require such bonds, or any of them, to be recorded in the office of the clerk of the county in which the municipality is situated ....

( ) 272. OATHS. (OATH OF MEMBERS OF BOARD OF FREEHOLDERS AND COUNTY OFFICERS).

R.S. 40:21-8; L. 1918, p. 573.

Every person, including members of the board of chosen freeholders, elected or appointed to a county office shall, before assuming his office, take and subscribe an oath that he will faithfully and impartially perform the duties of his office to best of his ability, skill and understanding. All oaths shall be filed with the county clerk who shall preserve same.

( ) 273. DEPUTY CLERKS; APPOINTMENT AND TERM; OATH; POWERS AND DUTIES. (OATH OF DEPUTY COUNTY CLERK).

R.S. 40:38-25; L. 1902, p. 486.

The clerk of each county may appoint under his hand and seal an assistant to be known as his first assistant or "deputy clerk," ...

Before he enters upon the duties of his office the deputy clerk shall take and subscribe, before a judge of the court of common pleas, an oath of like form and character as that required to be taken by the county clerk. The appointment, with the certificate of the oath or affirmation indorsed thereupon and attested by the judge, shall be filed in the office of the county clerk.

( ) 274. SPECIAL DEPUTY CLERKS; APPOINTMENT AND TERM; OATH; POWERS AND DUTIES.

R.S. 40:38-27; L. 1921, p. 99, as am. by L. 1924, p. 219, suppl. to L. 1902, p. 480.

The clerk of each county may appoint under his hand and seal, from among the employees in his office, as many competent persons as he may need, to be known as "special deputy clerk" ...

( ) 279. OATH. (OATH OF MOSQUITO EXTERMINATION COMMISSIONER).

R.S. 26:9-17; L. 1912, p. 148.

Each appointive commissioner, before entering upon the duties of his office, shall take and subscribe an oath, before the clerk of the county in and for which he is appointed, to perform faithfully and impartially the duties of his office. The oath shall be filed with such clerk.

( ) 280. RIGHT OF WAY COMMISSION; APPOINTMENT; TERM: COMPENSATION; OATH REMOVAL. (OATH OF COUNTY HIGHWAY RIGHT OF WAY COMMISSIONER).

R.S. 27:16-55; L. 1928, p. 952, suppl. to L. 1918, p. 567.

Each commissioner shall take and subscribe an oath that he will faithfully and impartially perform his duties, which oath shall be filed in the office of the county clerk.

( ) 281. OATH AND BOND; FILING. (OATH AND BOND OF COUNTY BOULEVARD 2 COMMISSIONER).

R.S. 27:17-4; L. 1898, p. 173, suppl. to L. 1888, p. 397.

Before entering upon the duties of his office each commissioner shall take an oath to well and truly perform the duties of his office to the best of his skill and ability, and shall give a bond to the county, conditioned upon the faithful performance of his duties, the amount of which shall be fixed and the bond approved by a judge of the court of common pleas. The oath and bond shall be filed in the office of the county clerk.

( ) 282. OATH OF JUDGES. (OATH OF JUDGE OF CRIMINAL JUDICIAL DISTRICT COURT).

R.S. 2:212-7; L. 1926, p. 344.

The oath required by this section shall be filed in the office of the county clerk of the proper county.

( ) 283. QUALIFICATIONS; APPOINTMENT. (CERTIFICATE OF APPOINTMENT AND OATH OF COMMISSIONER OF JURIES).

2

R.S. 2:87-1; L. 1913, p. 828, as am. by L. 1916, p. 87, L. 1919, p. 314, L. 1929, p. 36, L. 1934, p. 304, suppl. to Rev. 1877, p. 526.

The certificate of appointment of each person appointed as a jury commissioner, together with the oath which he is required to take and subscribe ... shall be filed in the office of the clerk of the county in and for which he is appointed.

( ) 284. COMMISSIONERS; OATHS; FILING. (OATH OF COMMISSIONERS IN CONDEMNATION PROCEEDINGS).

R.S. 27:16-45; L. 1918, p. 590.

Each commissioner shall, before entering upon the performance of his duties, take and subscribe an oath that he will faithfully and impartially perform the duties imposed upon him. The commissioners' oaths shall be filed in the county clerk's office.

( ) 285. COMMISSIONERS; APPOINTMENT; DUTIES; OATHS. (OATH OF COMMISSIONERS APPOINTED TO ASCERTAIN SPECIAL BENEFITS TO LAND OWNERS).

R.S. 40:37-212; L. 1926, p. 743.

The commissioners so appointed shall forthwith take and subscribe an oath that they will faithfully and impartially perform their duties, and their oaths shall be filed in the office of the county clerk.

( ) 286. OATHS; FILING. (OATH OF NOTARY PUBLIC).

R.S. 52:7-2; Rev. 1877, p. 899.

Every notary public shall take and subscribe an oath before the clerk of the county in which he resides ... Such oath shall be filed with said clerk.

( ) 287. OATH OF OFFICE OF MEMBERS; POWER TO ADMINISTER OATHS. (OATH OF MEMBERS OF DISTRICT BOARD OF REGISTRY).

R.S. 19:6-11; L. 1930, p. 698.

Each member of the district board shall before entering upon performance of his duties take and subscribe an oath or affirmation in writing before a duly qualified officer, faithfully and impartially to discharge all his duties as such officer to the best of his skill and ability. Such oaths and affirmation shall be forthwith forwarded to the county clerk and by him filed in his office ....

Licenses, Registers, and Rosters

Professional

( ) 288. FILING OF LICENSE OR COPY THEREOF WITH THE COUNTY CLERK.
2 (LICENSE AND REGISTER OF PHYSICIANS AND SURGEONS).

R.S. 45:9-17; L. 1894, p. 457, as am. by L. 1915, p. 481.

The person receiving a license shall file it, or a certified copy thereof, with the clerk of the county in which he resides, and the clerk shall file the same and enter a memorandum thereof in a book to be approved by the board and to be kept for that purpose, giving the date of said license, the name and address of the licensee and the date of filing ... If the licensee moves into another county, he shall procure from said clerk a certified copy of such registration and file the same with the clerk of the county to which he removes, who shall file and enter the same with like effect as if the same was an original license, and for which registry the clerk shall be entitled to a fee on one dollar. Upon each registry or re-registry, the registrant shall make an affidavit that he is the person described in the license or registration copy.

For registration of physicians in counties having a board of health see entry 710.

( ) 289. RECORDING CERTIFICATES OF REGISTRATION; FEE; FAILURE TO RECORD; NEW CERTIFICATES. (NURSE'S CERTIFICATE OF REGISTRATION).

R.S. 45:11-11; L. 1936, p. 484.

Every person to whom a certificate of registration shall be issued shall cause the certificate to be recorded within sixty days after its issuance, with the clerk of the county in which such person resided at the time of the issuance of the certificate.

For registration of nurses in counties having a board of health see entry 710.

( ) 290. EXHIBITION OF LICENSE TO COUNTY CLERK; REGISTRATION WITH CLERK OF COURT; PENALTIES FOR VIOLATIONS. (REGISTRATION OF VETERINARY SURGEON).

R.S. 45:16-9; L. 1902, p. 39.

For description and office of record see entry 478.

( ) 291. RECORDS; ROSTER OF APPLICANTS AND LICENSES. (ROSTER OF PROFESSIONAL ENGINEERS AND SURVEYORS).

R.S. 45:8-6; L. 1921, p. 717.

The board /of Professional Engineers and Land Surveyors/ shall keep a record of its proceedings and a roster of all applicants for a license, showing for each the date of application, name, age, education and other qualifications, place of business and place of residence, whether or not an examination was required and whether the applicant was rejected or a certificate of license granted, and the date of such action ... The roster showing the names and places of business, and of residence of all licensed professional engineers and land surveyors shall be prepared by the secretary of the board and shall be printed and a copy thereof mailed to the clerk of each county of this state, which roster shall be placed on file in the office of said clerk.

( ) 292. PUBLICATION OF LISTS OF LICENSES. (LIST OF LICENSED AND DISFRANCHISED REAL ESTATE BROKERS).

R.S. 45:15-22; L. 1921, p. 378, as am. by L. 1925, p. 675.

The /New Jersey Real Estate/ commission shall publish, at least once in each year, a list of the names and addresses of all licensees, and also a list of all licenses which have been suspended or revoked within one year from the date of publication. The list shall also contain, such other information relative to the enforcement of the provisions of this article as the commission may deem of interest to the public. One of such lists shall be forwarded to the county clerk of each county within ten days after its publication, and shall be held by him as a public record for a period of one year.

Veterans and Exempt Firemen

( ) 293. FIREMEN'S REGISTER; COUNTY CLERK TO KEEP; ENTRIES IN; FEES. (REGISTER OF EXEMPT FIREMEN).

R.S. 2:86-4; Rev. 1877, p. 531.

The clerk of each county shall provide ... a suitable book, which shall be entitled the "firemen's register," in which he shall arrange in alphabetical order the names of firemen filed in his office as required by section 2:86-3 /prerequisite to claim of exemption to jury duty/ of this title, the date of filing, and the name of the company to which each person belongs, and also, if the fireman be an exempt fireman, the time when the fireman ceased to be an exempt fireman ....

( ) 294. ISSUANCE OF LICESE BY COUNTY CLERK; PREREQUISITES.
2 (APPLICATION BY VETERAN AND EXEMPT FIREMAN'S CERTIFICATE FOR PEDDLER'S LICENSE).

R.S. 45:24-10; L. 1911, as am. by L. 1931, p. 844, L. 1904, p. 274, as am. by L. 1931, p. 796, L. 1934, p. 319.

In the case of an exempt fireman on the presentation to the clerk of the county in which such person may be or resides of such certificate of exemption, the clerk shall issue without cost to such exempt fireman a license certifying him to be entitled to the benefits of this article.

In the case of an honorably discharged soldier, sailor, marine, nurse or any field clerk, on the presentation to the clerk of the county in which such person resides of an application sworn to by said applicant together with a certificate of honorable discharge from the army, navy or marine corps of the United States, which application shall also set forth that the applicant has resided within the state for at least six months and in the county at least three months immediately preceding his application for license ....

( ) 295. SALE OR TRANSFER OF LICENSE BY SOLDIERS, SAILORS AND MARINES; TRANSLATION; MISDEMEANOR. (ORDER OF CANCELLATION OF VETERAN'S LICENSE).

R.S. 45:24-13; L. 1931, p. 797, as am. by L. 1934, p. 320.

Any city magistrate or recorder, after due notice and a hearing, shall have power to order the cancellation of any license issued /see entry 294/ ... The city magistrate or recorder shall mail the order of cancellation to the county clerk in whose county the license was granted and thereupon the county clerk shall cancel the same of record and file the order of cancellation in his office ....

Firearms

( ) 296. PERMIT TO CARRY CONCEALED WEAPONS.

L. 1912, pp. 364, 365.

.... said permit /to carry concealed weapons/ shall be dated and shall be recorded in the office of the clerk of the county where granted ....

( ) 297. RECORD AND DELIVERY OF LICENSE. (MACHINE GUN LICENSE).

R.S. 2:176-53; L. 1927, p. 181, suppl. to L. 1398, p. 794.

Upon ths issuance of such license, the judge shall send or deliver the same to the county clerk of his county, who shall, in a book provided for that purpose, enter a record of the license, stating the date of its issuance and the name and address of the person to whom it is issued.

Miscellaneous Bonds

( ) 298. BONDS TAKEN BY SHERIFFS; RECORDINGS; EFFECT; COPIES AS EVIDENCE.

R.S. 40:41-23; L. 1879, p. 89.

All bonds required by law to be taken by the sheriff shall be recorded in the office of the county clerk in a book to be provided for that purpose, and upon being so recorded, shall have the force and effect of a recognizance.

( ) 299. BONDS TO BE RECORDED; PREPAYMENT OF RECORDING FEES. (BOND OF PUTATIVE FATHER IN BASTARDY PROCEEDING).

R.S. 9:17-17; L. 1912, p. 147, suppl. to L. 1898, p. 959.

Bonds given for the appearance of the putative father before the magistrate or court on a bastardy proceeding, or an appeal therefrom, or for the performance of an order of filiation, shall be recorded in the office of the clerk of the county wherein the proceedings are pending ....

For office of record of proceedings in bastardy cases, see entry 353-a.

( ) 300. RECOGNIZANCE OR CASH DEPOSIT TRANSMITTED TO COUNTY CLERK; NOTICE TO PROSECUTOR OF PLEAS OR ATTORNEY GENERAL OR SERVICE OF NOTICE OF APPEAL. (BOND IN MOTOR VEHICLE LAWS VIOLATION).

R.S. 39:5-17; L. 1921, p. 679, as am. by L. 1926, p. 247, L. 1931, p. 377, L. 1932, p. 181, L. 1928, p. 765, as am. by L. 1931, p. 620, L. 1932, p. 183.

The recognizance taken pursuant to section 39:5-12 /appeals to the court of special sessions/ of this title shall, by the magistrate or his clerk, be duly recorded in the office of ... the clerk of the county ....

( ) 301. APPEAL; BOND; NOTICE OF APPEAL. (BOND IN APPEAL PROCEEDINGS FOR VIOLATION OF WEIGHTS AND MEASURES LAWS).
2

R.S. 51:9-15; L. 1937, p. 629.

The defendant shall serve upon the prosecutor of the pleas of the county wherein the offense was committed ... a written notice of appeal ... The recognizance so taken under this section shall by the magistrate or clerk be duly recorded in the office of the clerk of the county ....

Sheriffs' Records

( ) 302. PROCESS BOOK DEPOSITED WITH COUNTY CLERK. (SHERIFF'S PROCESS BOOK).

R.S. 2:27-57; L. 1903, p. 548.

The process book required to be kept by section 2:27-56 (see entry 567) of this title shall, on the death or expiration of the term of office of the sheriff, be deposited with and kept in the custody of the clerk of his county.

Justices' of the Peace Records

( ) 303. DEPOSIT OF DOCKETS WITH COUNTY CLERKS. (JUSTICE OF THE PEACE DOCKET).

R.S. 2:33-150; L. 1903, p. 287.

The docket of a justice shall be deposited in the office of the clerk of the county for which he was commissioned, to be there kept as a public record, when:

> He dies, in which case the docket shall be so deposited within one year after his death; or
> He is removed from office by impeachment, or if, either before or after the expiration of his term of office, he is about to remove from the county for which he was commissioned.

For description of docket, see entry 585.

( ) 304. CERTIFICATE OF COMMISSION OF JUSTICE. (SEAL OF JUSTICE OF THE PEACE).

R.S. 2:9-14; L. 1911, pp. 544, 545, suppl. to L. 1903, p. 251.

Each justice of the peace shall use a seal, which shall bear in circular form the inscription "the Small Cause Court of the County of _____, New Jersey," together with his name and the state, ward or township for which he is elected, and he shall, before entering upon the duties of his office, file with the county clerk of his county a certificate with the impression of his seal thereon.

( ) 305. FEES; TAXED BILL OF COSTS; VERIFICATION. (TAXED BILL OF COSTS OF JUSTICE OF THE PEACE).

R.S. 40:40-21; Rev. 1877, p. 173.

The bill for fees of the coroner or other person /justices of the peace./ acting in his stead, shall be taxed by the county clerk, who before proceeding to tax bills of cost of inquests of death or bills of costs for the performance of the duties required by this chapter shall require of, and administer to all officers presenting such bills of costs for taxing, an oath that there are included therein only services actually rendered or duties performed and that the amount charged in the bill for jurors' and witnesses' services, has been paid to them, respectively. The clerk shall indorse the oath on some convenient part of the taxed bill of costs, and cause it to be subscribed by the coroner or justice.

Notaries' Public Records

( ) 306. FILING CERTIFICATES OF COMMISSION AND QUALIFICATION WITH COUNTY CLERKS. (CERTIFICATE OF NOTARY PUBLIC'S COMMISSION).

R.S. 52:7-3; L. 1917, pp. 102, 103, suppl. Rev. 1877, p. 897.

Any notary public, after having been duly commissioned and qualified, shall, upon request, receive from the clerk of the county where he has qualified, as many certificates of his commission and qualification as he shall require for filing with other county clerks of the state, and upon receipt of such certificate the notary public may present the same, together with his autograph signature, to such county clerk as may desire, for filing.

( ) 307. DEATH OF REMOVAL OF NOTARY; DEPOSIT OF RECORD. (NOTARY PUBLICS' RECORD OF PROMISSORY NOTES PROTESTED).

R.S. 7:5-5; Rev. 1877, p. 899.

Upon the death or removal out of the state of such notary, the record mentioned in section 7:5-3 /record of protest of promissory note/ of this title shall be deposited in the office of the clerk of the county in which he last resided.

( ) 308. STATEMENT OF WOMAN NOTARY AFTER MARRIAGE; FILING WITH GOVERNOR; AS EVIDENCE.

R.S. 52:7-8; L. 1930, p. 955, suppl. to Rev. 1877, p. 897.

The statement shall be filed ... in the office of the clerk of the county where she qualified as a notary public and in the office of the clerk of any county in which she may have filed a certificate of her commission and qualification.

Jury Records

( ) 309. CERTIFIED COPIES OF JURY LISTS FOR COUNTY CLERKS AND SUPREME COURT JUSTICES; COPY POSTED IN CLERK'S OFFICE.

R.S. 2:88-3; L. 1913, (sp. Sess.), p. 829, as am. by L. 1934, suppl. to Rev. 1877, p. 526.

After the jury lists have been checked ... the jury commissioners shall cause four copies to be made of each of such lists and shall certify the same under their hand as true and correct, and shall cause one copy of each to be filed in the office of the clerk of their county ... there to remain a public record ....

( ) 310. ANNOUNCEMENT OF NAMES AS DRAWN; INSPECTION OF METAL PIECES AS DRAWN; NAMES TRANSCRIBED AS ANNOUNCED; CERTIFIED LISTS OF NAMES DRAWN; DISPOSITION OF LISTS; SHERIFF TO SUMMON PERSONS DRAWN. (LIST OF GRAND AND PETIT JURORS).

R.S. 2:88-10; L. 1913, (sp. Sess.), as am. by L. 1915, p. 386, L. 1916, p. 547, suppl. to Rev. 1877, p. 526.

The names, occupations and places ob abode of the grand and petit jurors shall, as each number is drawn ... be announced publicly by the jury commissioners, the metal pieces as drawn from the boxes.

shall be handed to the justice or judge for inspection, and the county clerk, or his deputy, shall transcribe the names as they are announced, and make three lists thereof ....

The county clerk shall file one of the three lists in his office ....
For other office of record, see entry 568.

( ) 311. COMPUTATION OF MILEAGE OF JURORS IN COUNTIES OTHER THAN COUNTIES OF THE FIRST CLASS. (RECORD OF DISTANCES TRAVELED BY JURORS).

R.S. 22:1-2; L. 1892, p. 345, suppl. to R.S. 1847, p. 965.

In counties other than counties of the first class, the sheriff, with the approval of the judge, shall estimate and determine ... the distances traveled by each juror and enter the same opposite the juror's name on a suitable list to be prepared for the purpose by the sheriff.

In a book suitably ruled, the county clerk shall, in said counties, record the names of the jurors summoned, and the distance from their residences to the courthouse as certified by the judge, and opposite said amount as evidence of the receipt thereof the jurors shall write their names.

( ) 312. PREREQUISITES TO CLAIM OF EXEMPTION FROM JURY AS FIREMAN.
2

R.S. 2:86-3; Rev. 1877, p. 531, Rev. 1877, p. 1339, as am. by L. 1890, p. 118, suppl. to Rev. 1877, p. 1338, L. 1880, p. 168.

No fireman shall be entitled to claim exemption from jury duty in any of the courts of this state, except small cause courts, unless he shall give evidence of his enrollment in a fire company, in addition to the requirements of existing laws, by filing his name in the office of the clerk of the county in which he resides, with the title and location of the fire company of which he is a member, at least thirty days before the commencement of the term of the court at which he may offer his excuse, and

> In the case of a volunteer fireman, by filing in the office of the clerk of the county in which he shall reside a certificate of his service as a volunteer fireman, made by the presiding officer of the company of which he was or is a member; and

In the case of a member of a city fire department, by filing in the office of the clerk of the county in which he shall reside a certificate of his service as such fireman, made by the chief of the fire department of which the fireman is a member, or by the clerk of the city in which such fire department is located.

Change of Names Proceedings

Individuals

( ) 313. FILING AND RECORDING PROCEEDINGS WITH COUNTY CLERK AND 5 SECRETARY OF STATE. (PROCEEDINGS FOR CHANGE OF NAME).

R.S. 2:67-4; Rev. 1877, p. 726, as am. by L. 1911, p. 519.

.... the applicant shall cause the petition, affidavits, order and an affidavit of the publication of the order to be filed and recorded in the office of the county clerk of the county in which the applicant resided at the time of making the application ....

Municipalities

( ) 314. ADOPTION OF CHANGED NAME; COPIES FILED. (RECORD OF 2 MUNICIPAL CHANGE OF NAME).

R.S. 40:43-5; L. 1917, p. 320.

If a majority of the votes cast upon such question at such election shall be in favor of the change of name, such name shall thereupon be so changed and the name adopted shall become the official title of the municipality. The clerk of the municipality shall forthwith record in the official minutes the result of the election thereupon, and shall cause a certified copy of such minutes to be filed and recorded in the office of the clerk of the county in which such municipality is situated ....

Newspaper and Cemetery Associations

( ) 315. CHANGE OF NAME; CERTIFICATE; RECORD AND FILING.
3 (CERTIFICATE OF CHANGE OF NAME OF NEWSPAPER).

R.S. 35:1-3; L. 1907, p. 101.

The name of any newspaper published within the state may be changed by recording and filing a certificate under the hand of its proprietor, or if its proprietor be a corporation under the corporate seal, setting forth the name of the newspaper, its proprietorship, place of publication, the new name adopted and the date when the change of name shall take effect, which shall not be less than one week after the filing of the certificate.

The execution of the certificate shall be proved or acknowledged as required for deeds of real estate and shall be recorded in a book to be kept for that purpose in the office of the clerk of the county in which the newspaper is published ....

( ) 316. CHANGE OF NAME OF ASSOCIATION; PROCEDURE; EFFECT.
(CERTIFICATE OF CHANGE OF NAME OF CEMETERY ASSOCIATION).

R.S. 8:1-4; L. 1890, p. 100, suppl. to Rev. 1877, p. 100, L. 1901, p. 363.

The change of name shall be by a certificate setting forth the former name of the association and the date of approval of the change by the trustees, directors or managers and by the members, which certificate shall be verified by oath and shall be filed ... in the office of the clerk of the county in which the cemetery of such association is located.

Condemnation Proceedings

( ) 317. HEARING OF PETITION; SERVICE OF NOTICE; FILING PETITION
2 AND ORDER. (PETITION AND ORDER IN CONDEMNATION PROCEEDINGS).

R.S. 20:1-3; L. 1900, p. 80, as am. by L. 1931, p. 892.

The justice or judge of the circuit court to whom the petition is presented shall assign, by order, a time and place for the hearing of the petition before himself, or any other justice of the supreme court, or judge of the circuit court ....

The petition and order shall be filed in the office of the clerk of the county where the land or other property is situate.

( ) 318. TIME FOR FILING REPORT; EXTENSION OF TIME. (ORDER
2 APPOINTING COMMISSIONERS IN CONDEMNATION PROCEEDINGS).

R.S. 20:1-7; L. 1900, p. 81, as am. by L. 1931, p. 893.

The justice or judge /of the circuit court/ shall, in the order of appointment, fix the date on or before which the commissioners must file their report ... The order of appointment shall be filed in the county clerk's office.

( ) 319. REPORT OF COMMISSIONERS; FILING; FAILURE TO FILE WITHIN TIME LIMITED. (REPORT IN CONDEMNATION PROCEEDINGS).

R.S. 20:1-10; L. 1900, p. 81, as am. by L. 1931, p. 894.

The report of the commissioners shall be made in writing under the hands of the commissioners or any two of them and filed by them within the time limited by the justice or judge of the circuit court in the office of the clerk of the county in which the land or other property is situate, to remain of record therein.

( ) 320. COMMISSIONERS' REPORT; FILING. (REPORT OF COMMISSIONERS
3 ON CONDEMNATION OF LAND FOR COUNTY ROAD).

R.S. 27:16-47; L. 1918, p. 590.

The commissioners /in condemnation/ or any two of them, shall within three months from the date of their appointment, make a written report containing a description of each separate tract of real estate taken, which they shall file within ten days after the signing thereof, in the office of the county clerk, to remain on record therein, together with their appointments and proofs of notice hereinbefore required.

( ) 321. CONDEMNATION; PERMISSION OF BOARD OF COMMERCE AND NAVIGATION. (PERMISSION TO TUNNEL COMPANY TO INSTITUTE CONDEMNATION PROCEEDING).

R.S. 48:18-7; L. 1934, p. 155.

When the location of any tunnel and approaches and the location of the necessary buildings, appurtenances and conveyances shall be determined upon, every such tunnel company shall have power

to and it shall be lawful for it to proceed to condemn and acquire and take the land necessary for its business ... As a prerequisite to the institution of any condemnation proceeding pursuant to the provisions of this chapter written permission so to do must first be obtained from the board of commerce and navigation, which permission shall be recorded in the office of the clerk of the county wherein such lands are situate ....

Commitments

( ) 322. ORDER OF COMMITMENT; EXPENSE; FILING FEE. (APPLICATION 3 FOR ADMISSION AND ORDER FOR COMMITMENT OF INSANE PATIENT).

R.S. 30:4-56; L. 1918, p. 385, as am. by L. 1919, p. 236.

.... upon rendering final judgment in case the person is found to be insane and a proper person to be confined in one of the institutions for the insane in this state, the judicial officer /judges of the common pleas and circuit court/ shall make an order of commitment containing a determination of insanity, the names of the certifying physicians, and a recital of the notices of inquiry given and designating the final place of confinement, until restored to reason or discharged, or until the further order of a court of competent jurisdiction and shall also contain a determination of the patient's legal settlement, shall provide for the payment of the expense of the care and treatment of the patient. The order together with the application for admission and proof of notice, shall be filed in the office of the clerk of the county ....

( ) 323. COUNTY'S LIABILITY MUST BE SET FORTH; COST OF CLOTHING, ETC.; DEATH OR REMOVAL OF PATIENT BEFORE FINAL HEARING. (ORDER OF COMMITMENT OF INDIGENT PATIENT TO COUNTY OR STATE INSTITUTIONS).

R.S. 30:4-73; L. 1918, p. 395.

.... If the order /of commitment/ is made by the judicial officer of another county, a certified copy of the same shall be filed with the clerk of the county charged.

( ) 324. CONFINED PERSONS TRANSFERRED TO INSTITUTIONS FOR INSANE; EPILEPTIC OR FEEBLEMINDED; ORDER OF COURT; PROCEDURE.

R.S. 30:4-82; L. 1918, p. 390.

If such ... judge /of the common pleas or circuit court/ shall determine that said person is insane, epileptic, imbecile or feebleminded, he shall order that such person be removed from imprisonment,

and that he be confined in one of the institutions for the care ane treatment of such persons owned by this state, or if such justice or judge shall deem it expedient, in an institution for the care and treatment of such persons owned by one of the counties of this state, until such person is cured or removed or discharged according to law. Such order shall contain a determination of such person's condition, and if such justice or judge shall find that such person has no legal settlement in any county in this state, he shall be maintained in such institution at the expense of the state, and if he has a legal settlement in any county of this state he shall be maintained by such county. Such ... judge shall file such order with the clerk of the county ....

( ) 325. APPLICATION FOR ADMISSION; EXAMINATION OF APPLICANT; LEGAL SETTLEMENT AND ABILITY TO PAY DETERMINDED; FINDINGS; EXPENSES OF MAINTENANCE BY COUNTY; BY STATE; NO DISCRIMINATION; GRATUITIES FORBIDDEN; DETENTION OF PATIENT; MEDICAL SUPERINTENDENT IN CHARGE OF PATIENT. (DETERMINATION OF TUBERCULAR PATIENT'S LEGAL SETTLEMENT).

R.S. 30:9-54; L. 1912, p. 345, as am. by L. 1917, p. 511, L. 1918, p. 105, L. 1922, p. 660, L. 1922, p. 687.

Any resident of the county in which the hospital is situated, desiring treatment in such hospital, may apply in person to the superintendent /of county tuberculosis hospital/ ... All such applications shall state whether, in the judgment of the physician, the person is able to pay in whole or in part for his care and treatment while at the hospital; and every application shall be filed and recorded in a book kept for that purpose in the order of their receipt. Provided, further, that the legal settlement and the financial ability of the patient or the person or persons chargeable with his or her support, shall be determined in the same way and by the same method that those facts are determined in the case of insane patients ... and a copy of the finding of the judicial officer shall be forthwith filed in the office of the clerk of the county in which such patient is confined ....

For other office of record, see entry 717.

Municipal Records

( ) 326. RECORDS OF MUNICIPAL INCORPORATIONS PRIOR TO MARCH 28, 2 1930.

R.S. 40:43-2; L. 1930, p. 242.

The clerk of every county shall, at the expense of the county,

record at length in appropriate books in his office to be designated "municipal incorporation records," the result of any election held prior to March twenty-eighth, one thousand nine hundred and thirty, on the question of the adoption of any act of municipal incorporation, the consolidation of any municipalities or change of corporate name, as well as all papers relating to the incorporation, consolidation, or change of name, of any municipality which have been filed in the office of the county clerk.

( ) 327. RESOLUTION PRESENTED TO COURT; ELECTION; ORDER FILED AND COPIES SERVED. (ORDER OF JUSTICE AUTHORIZING ELECTION ON QUESTION OF CONSOLIDATION OF MUNICIPALITIES).

R.S. 40:43-41; L. 1917, p. 332.

.... the justice shall, by written order, call an election to be held within the municipalities, at the next general election, at least ninety days after the date of the order, for a determination by the legal voters of the municipalities whether the consolidation shall be effected. The order shall state the corporate names of the municipalities which it is proposed to consolidate, the object of the election, and the name by which the consolidated municipality is to be known. The order shall forthwith be filed in the office of the clerk of the county ....

( ) 328. COMMISSION TO FIX WARD AND DISTRICT LINES; ORGANIZATION;
2 OATHS AND RECORDS. (PROCEEDINGS OF COMMISSION TO FIX WARD AND DISTRICT LINES OF NEWLY CONSOLIDATED MUNICIPALITIES).

R.S. 40:43-47; L. 1917, p. 334.

Upon the filing with the county clerk of the certificate with the endorsement of the justice of the supreme court thereon, a commission ... shall meet to fix the ward lines and election districts of the new municipality.

The clerk /of the commission/ shall keep a record of all proceedings and expenses and file the same ... in the office of the county clerk, together with an affidavit establishing the trust and correctness thereof.

( ) 329. LAW APPLICABLE; COPY OF ORDINANCE FILED. (ORDINANCE ANNEXING LAND OF ANOTHER MUNICIPALITY).

R.S. 40:43-27; L. 1917, p. 328.

Upon such annexation of any land the clerk of the municipality to which land is annexed, shall immediately thereafter file in the office of the clerk of the county in which the land is situated ... a certified copy of the ordinance.

( ) 330. PETITIONS; CONTENTS; FILING. (PETITION FOR FORMATION OF VILLAGE).

R.S. 40:157-2; L. 1891, p. 33, as am. by L. 1892, p. 416.

The proceedings for the formation of such village shall be commenced by petition for an election to be held as hereinafter provided, addressed to the court of common pleas in the county wherein the proposed village is situate.

The petition shall set forth the name and boundaries of the proposed village and shall be signed by persons owning at least one-fifth in value of the taxable real estate in the limits of the proposed village as the same appears upon the assessor's duplicate for the last preceding annual tax levy. The petition shall be filed with the county clerk and be open to the inspection of all persons interested.

( ) 331. CERTIFICATE CONFIRMED; APPEAL. (ORDER CONFIRMING ELECTION RESULT ON QUESTION OF ESTABLISHING OF VILLAGE).

R.S. 40:157-8; L. 1891, p. 36, as am. by L. 1892, p. 418.

At the expiration of five days from the filing of the certificate, the court /of common pleas/ shall examine the same, and if the proceedings appear to be regular and legal, shall confirm and establish the result of said election by an order to be filed with the county clerk.

( ) 332. HEARING; REPORT FILED. (DETERMINATION OF COURT IN PROCEEDINGS FOR FORMATION OF VILLAGE).

R.S. 40:157-4; L. 1891, p. 34, as am. by L. 1892, p. 417.

The court /of common pleas/ may adjourn the hearing from time to time and make such orders as may be necessary to correct or amend any defective proceedings and shall file with the county clerk its determination in writing of the matter submitted to it.

( ) 333. JOINT CONTRACT; EXECUTION; RECORDING. (CONTRACT FOR JOINT SEWERAGE SYSTEM BY TWO MUNICIPALITIES).

R.S. 40:63-81; L. 1899, p. 48, as am. by L. 1928, p. 72, L. 1899, p. 51, L. 1910, p. 168, L. 1911, p. 563, suppl. to L. 1899, p. 48.

Such contract when executed pursuant to the provisions of this article, shall be recorded in the office of the clerk of the county wherein such contracting municipalities are situated. If such municipalities are situated in different counties, then the contract shall be recorded with the clerk of the county in which each of the municipalities is situated.

( ) 334. ON NEGLECT OF OWNER, TOWN TO MAKE CONNECTION; COST A LIEN.
3 (STATEMENT OF AND INDEX TO MUNICIPAL COSTS AND EXPENSES FOR SEWER CONNECTION).

R.S. 40:138-4; L. 1924, p. 426.

If any property owner shall not comply with the terms of such ordinance and shall neglect to make such sewer connections within the required time, the governing body of such town may build and construct the same, and the cost and expense of so doing shall be a lien upon the property, and shall be collected in the manner hereinafter provided. A statement of the amount of such costs and expenses, signed by the town clerk, shall be filed within thirty days after such connections are made, with the county clerk, and recorded by him in the clerk's office of such county. Such costs and expenses shall be a lien on the day of filing such statement in the office of the county clerk, who shall index the same.

( ) 335. REPORT OF COMMITTEE; NEGLECT OF ADJOINING MUNICIPALITY
2 TO COMPLY; LIABILITY. (REPORT OF DAMAGE CAUSED BY FAILURE OF MUNICIPALITY TO KEEP DRAINS OPEN).

R.S. 40:63-66; L. 1918, p. 628.

If the freeholders /land owners/ find the facts to be as stated in the petition, they shall make a report in writing, directing and designating the gutters, drains or ditches necessary to prevent such injury and to dispose of such flow of water, and how they shall be laid out and opened, with least injury to the owner of the land. The report shall be filed with and recorded by the county clerk.

( ) 336. RESOLUTION OF MUNICIPALITY EXTENDING TIME FOR PAYMENT OF TAX LIENS.

L. 1938, p. 291.

A copy of such resolution, certified by the clerk of such municipality shall be filed in the office of the clerk of the county in which such municipality is located before the provisions of this act shall be applicable therein.

Financial Records

( ) 337. LIMITATION OF AMOUNT; CERTIFICATE BY FINANCIAL OFFICER. (CERTIFICATE AND COMPUTATION OF NET BORROWING POWER OF COUNTY).

R.S. 40:2-38; L. 1936, p. 543.

Such certificate shall be made by the financial officer /county treasurer/ who is designated to sign such notes, filed in the office of the clerk /of the county/ and quoted in full in the resolution authorizing such notes.

( ) 338. REPORT; MAKING AND FILING. (REPORT OF INDEBTEDNESS PAID COUNTY ANNEXING PART OF ANOTHER COUNTY).

R.S. 40:18-28; L. 1902, p. 771.

The committee /of freeholders/ shall make a report of their determination in duplicate. One duplicate shall be filed in the office of the clerk of each county.

The county to which the territory is annexed shall thereupon become liable for the payment of such portion of the debt and interest thereon, as shown by the report, when it becomes due or payable, and the county from which the territory is taken shall thereupon become liable to the county to which the territory is annexed, according to the determination and provisions of the report.

( ) 339. LIABILITY OF CLERKS FOR MONEYS RECEIVED. (ACCOUNT OF FEES RETAINED BY CLERK).

R.S. 40:38-10; L. 1898, p. 226, L. 1902, p. 485.
For description and office of record, see entry 640.

( ) 340. DISPOSITION OF FEES OF COUNTY OFFICERS. (STATEMENT OF ACCOUNT OF FEES RECEIVED).

R.S. 22:4-17; L. 1898, pp. 226, 227, L. 1905, p. 18, L. 1906, p. 76.
For description and office of record, see entry 639.

Miscellaneous

( ) 340-a. PRESERVATION OF NEWSPAPERS; BINDING.

R.S. 40:38-20; L. 1902, p. 485.

The clerks of the several counties shall subscribe to such newspapers, at least one and not more than two, printed and published in the county in which they officiate, as the respective boards of chosen freeholders may determine.

The said clerks shall file the same in their respective offices and cause them to be bound from time to time in a substantial manner, in volumes of convenient size ....

( ) 341. DECISION OF BOARD; TIME; REQUISITES AND EFFECT. (DECISION OF THE BOARD OF ARBITRATION OF LABOR DISPUTES).

R.S. 34:13-7; L. 1886, p. 317.

After the matter in dispute has been fully heard, the board, or a majority thereof, shall, within five days, render a decision thereon, which decision shall be reduced to writing, signed by the arbitrators agreeing thereto ... The decision shall be a final settlement of the matters referred to the board, and be executed in three parts, one copy of which shall be given to each of the parties to the dispute, and the remaining copy shall be filed in the office of the clerk of the county there to remain of record.

( ) 342. POLICEMEN FOR INSTITUTIONS OF LEARNING; APPLICATION FOR COMMISSIONS. (COMMISSION AUTHORIZING SPECIAL POLICEMEN FOR INSTITUTION OF LEARNING).

R.S. 15:11-16; L. 1897, pp. 121, 122.

A commission to act as such policemen shall be issued to the persons

so designated and a copy shall be filed in the office of the clerk of the county in which the institution is situate.

( ) 343. TERMINATION OF SERVICES AND POWERS OF POLICEMEN. (NOTICE OF TERMINATION OF SERVICE FOR SPECIAL POLICEMEN IN INSTITUTION OF LEARNING).

R.S. 15:11-20; L. 1897, p. 122.

Whenever the services of such policemen are no longer required, the board of trustees of such institution of learning shall file a notice to that effect in the office of the clerk of the county in which such institution is situated, and thereupon the power of such policemen shall cease.

( ) 344. CERTIFICATE OF EXAMINATION OF OFFICER'S ACCOUNTS FILED WITH COUNTY CLERK. (CERTIFICATE OF CORRECTNESS OF COUNTY OR MUNICIPAL OFFICER'S ACCOUNT).

R.S. 40:38-15; L. 1881, p. 15.

If the accounts of any such county or municipal officer shall at any time be examined by the authorities of the municipality or county to whom his bond is given, or by the proper board, committee or officer thereof, and shall be by such board, committee or officer certified to be correct, and such certificate shall be duly acknowledged or proved, in the same manner as the bond, the county clerk may file the certificate in his office and note the substance thereof on the side or bottom margin of the page containing the record of the bond, for the information of all concerned.

( ) 345. CERTIFICATE OF CHANGE OF LOCATION OF PRINCIPAL OFFICE OF BUILDING AND LOAN ASSOCIATION.

L. 1939, pp. 446, 447.

The certificate shall, ... be recorded in the office of the clerk of the county in which the office of the associations is located, and where the location has been changed from one county to another, it shall be recorded in the office of the clerk of such county ....

( ) 346. JUDICIAL DISTRICTS; NUMBER; CHANGES IN. (ORDER OF JUSTICE CHANGING JUDICIAL DISTRICT).

R.S. 2:4-2.1; L. 1904, pp. 499, 500, suppl. to L. 1900, p. 349.

When the justices of the supreme court order a change in a judicial district, the order shall be signed by the chief justice and entered upon the minutes of the supreme court, and the clerk of the supreme court shall transmit a certified copy thereof to the clerk of each county, who shall forthwith post the same in a conspicuous place in his office.

( ) 347. CONDUCT AND DISPOSITION OF EXAMINATION; CROSS-EXAMINATION; OBJECTIONS; COMPELLING ANSWERS. (TESTIMONY OF ADVERSE PARTY BEFORE TRIAL).

R.S. 2:27-175; L. 1903, p. 577.

The examination and cross-examination /before trial/ shall be reduced to writing by the officer taking the same and shall be signed by the party examined, or it may be taken by a stenographer who shall be sworn to take it truly and the officer shall certify that it has been correctly taken and transcribed ... The testimony shall be filed with the clerk of the county in which the cause is to be tried.

( ) 348. ASSIGNMENT OF BUSINESS; PROCEDURE. (CERTIFICATE OF ASSIGNMENT OF BUSINESS ENGAGED IN SUPPLYING TOWELS; APRONS; ETC., FOR HIRE).

R.S. 56:3-37; L. 1922, p. 252.

When any person ... assigns, by sale or otherwise, the business mentioned in section 56:3-35 /towels, coats and aprons/ of this title, his assignee shall, upon such assignment, file a certificate of such assignment in the office of the clerk of the county in which his principal place of business is situated ... or, if the principal place of business of such assignee is in another state, the filing of such certificate of assignment shall be made in the office of the county clerk in any county of this state in which business is done ....

V. COURT OF OYER AND TERMINER

( ) 349. ATTENDANCE ON COURTS. (MINUTES).

R.S. 40:38-8; L. 1902, p. 484.

The county clerk shall attend the daily sessions of the courts of which he is the clerk, either in person or by deputy, or by a competent person, whose duty it shall be, under the direction and control of a judge thereof, to keep minutes of the proceedings of the court or courts.

( ) 350. CLERK'S DOCKET; ENTRIES; INDEXES. (DOCKET).
2

R.S. 2:27-11; L. 1931, p. 889, suppl. to L. 1903, p. 537.

The clerks of the various courts of the counties of this state shall keep a book or record, which shall be known as the "clerk's docket", in which shall be entered and docketed all documents, pleadings and papers filed in every action or proceeding.

The clerk's docket shall be indexed in the name of all persons against whom all actions or proceedings are instituted or commenced.

( ) 351. INQUESTS; RETURN OF INQUISITIONS TO COURT OF OYER AND TERMINER. (CORONER'S INQUISITION).

R.S. 40:40-17; Rev. 1877, p. 172.

All coroners ... shall deliver their inquisitions to the next court of oyer and terminer in their respective counties, which court shall thereupon proceed against the offenders.

VI. COURT OF QUARTER SESSIONS

( ) 352. ATTENDANCE ON COURTS. (MINUTES).

R.S. 40:38-8; L. 1902, p. 484.

The county clerk shall attend the daily sessions of the courts of which he is the clerk, either in person or by deputy, or by a competent person, whose duty it shall be, under the direction and control of a judge thereof, to keep minutes of the proceedings of the court or courts.

( ) 353. CLERK'S DOCKET; ENTRIES; INDEXES.
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The clerks of the various courts of the counties of this state shall keep a book or record, which shall be known as the "clerk's docket", in which shall be entered and docketed all documents, pleadings and papers filed in every action or proceeding.

The clerk's docket shall be indexed in the name of all persons against whom all actions or proceedings are instituted or commenced.

( ) 353a. MAGISTRATE TO SEND UP PAPERS. (BOND AND RECORD OF
3 BASTARDY PROCEEDINGS ON APPEAL FROM MAGISTRATES COURT).

R.S. 9:17-21; L. 1898, p. 963.

Immediately after receiving a notice of appeal, the magistrate shall send to the clerk of the court of quarter sessions any /filiation/ bond taken from the reputed father together with the order of filiation and substanance and all papers connected therewith.

For recording of filiation bond, see entry, 299.

VII. COURT OF SPECIAL SESSIONS

( ) 354. ATTENDANCE ON COURTS. (MINUTES).

R.S. 40:38-8; L. 1902, p. 484.

The county clerk shall attend the daily sessions of the courts of which he is the clerk, either in person or by deputy, or by a competent person, whose duty it shall be, under the direction and control of a judge thereof, to keep minutes of the proceedings of the court or courts.

( ) 355. CLERK'S DOCKET; ENTRIES; INDEXES. (DOCKET).
2

R.S. 2:27-11; L. 1931, p. 889, suppl. to L. 1903, p. 537.

The clerks of the various courts of the counties of this state shall keep a book or record, which shall be known as the "clerk's docket", in which shall be entered and docketed all documents, pleadings and papers filed in every action or proceeding.

The clerk's docket shall be indexed in the name of all persons against whom all actions or proceedings are instituted or commenced.

( ) 356. PAPERS; MONEY AND TRANSCRIPT TRANSMITTED TO COURT OF SPECIAL SESSIONS. (TRANSCRIPT OF PROCEEDINGS IN MOTOR VEHICLE LAWS VIOLATIONS).

R.S. 39:5-18; L. 1921, p. 680, as am. by L. 1922, p. 301, L. 1923, p. 182, L. 1924, p. 461, L. 1926, p. 248, L. 1931, p. 378, L. 1928, p. 766, as am. by L. 1930, p. 946, L. 1931, p. 621.

When an appeal is taken to the court of special sessions as herein provided, the magistrate shall, within ten days after the defendant has completed his appeal, send to the court of special sessions all papers, together with a transcript of the proceedings in the case.

VIII. CRIMINAL JUDICIAL DISTRICT COURT

( ) 357. CLERK'S DOCKET; ENTRIES IN. (DOCKET).

R.S. 2:214-11; L. 1926, p. 340.

The clerk of each criminal judicial district court shall keep a docket, in which there shall be entered a brief record of all matters which shall come before the court.

( ) 358. FINES; PENALTIES AND OTHER MONEYS RECEIVED BY CLERK; DISPOSITION. (RECORD OF FINES AND PENALTIES).

R.S. 2:212-14; L. 1926, p. 341, as am. by L. 1927, p. 230.

Each clerk of a criminal judicial district court shall, unless otherwise directed by law, receive all fines and penalties imposed in the court of which he is clerk. He shall keep a record of the fines and penalties received by him and the disposition thereof.

IX. CIRCUIT COURT

Minutes

( ) 359. ATTENDANCE ON COURTS. (MINUTES).

R.S. 40:38-8; L. 1902, p. 484.

The county clerk shall attend the daily sessions of the courts of which he is the clerk, either in person or by deputy, or by a competent person, whose duty it shall be, under the direction and control of a judge thereof, to keep minutes of the proceedings of the court or courts.

Dockets

( ) 360. CLERK'S DOCKET; ENTRIES; INDEXES. (DOCKET).

R.S. 2:27-11; L. 1931, p. 889; suppl. to L. 1903, p. 537.

The clerks of the various courts of the counties of this state shall keep a book or record, which shall be known as the "Clerk's Docket", in which shall be entered and docketed all documents, pleadings and papers filed in every action or proceeding.

( ) 361. INDEXES TO CLERKS' DOCKETS; DOCKETS PUBLIC RECORDS. (INDEX TO DOCKETS).

R.S. 2:27-282; Rev. 1877, p. 522.

Each clerk of a circuit court ... shall make to their respective dockets a complete alphabetical index.

Case Papers and Pleadings

( ) 362. PLEADINGS AND PAPERS KEPT TOGETHER. (PLEADINGS AND CASE PAPERS).

R.S. 2:27-111; L. 1903, p. 570.

The pleadings and papers filed in each action shall be kept together in the office of the clerk of the /circuit court/.

( ) 363. BY WHOM AND WHEN GIVEN. (NOTICE OF TRIAL).

R.S. 2:27-211; L. 1903, p. 578, L. 1903, p. 579, as am. by L. 1908, p. 145, L. 1913, p. 642, L. 1918, p. 246, L. 1925, p. 301, L. 1929, p. 102.

All notices of trial given for the first day of the term shall be filed with the clerk at least fourteen days before the opening day of the term.

Attachments

( ) 364. ATTACHMENT BOOK; ENTRIES IN.

R.S. 2:42-15; L. 1901, p. 159.

The clerk /of the circuit court/ shall enter, in a book to be kept for that purpose, the names of the plaintiff and defendant, and the time of issuing the writ /of attachment/ and the amount therein demanded, which book shall be a public record, accessible to the public.

( ) 365. ISSUE BY CLERK; WHEN RETURNABLE. (AFFIDAVIT AND ORDER IN 2 ATTACHMENT PROCEEDINGS).

R.S. 2:42-14; L. 1901, p. 159.

The clerk of the /circuit/ court out of which the attachment is to issue shall file the affidavit and, in the case of an order, file and enter the order, and forthwith seal and issue the writ of attachment, which shall be returnable within thirty days from its issue.

( ) 366. BOND BY PLAINTIFF AND APPLYING CREDITORS RECEIVING PAYMENTS FROM AUDITOR; EXCEPTION AS TO STATE OR MUNICIPALITY. (PLAINTIFF'S BOND IN ATTACHMENT CASES).

R.S. 2:42-63; L. 1901, p. 169, L. 1905, p. 342, suppl. to L. 1901, p. 158.

Except where defendant has entered his appearance ... plaintiff and the applying creditors shall, before receiving payments from the auditor ... enter into bond to defendant in double the sums received, with sufficient surety approved by the court or auditor, and conditioned to appear to any action that may be brought against him by defendant within one year next after the date of

the bond and to pay to defendant any sums by them so received, which, by judgment in such action, shall be determined not to be due or owing to them, with the costs of such action. The bond shall be filed with the clerk of the court out of which the attachment issued for the benefit of defendant.

( ) 367. BOND TO PLAINTIFF AND APPLYING CREDITORS; DISCHARGE OF PERSONAL PROPERTY FROM ATTACHMENT. (DEFENDANT'S BOND IN ATTACHMENT PROCEEDINGS).

R.S. 2:42-39; L. 1901, p. 164.

Defendant ... may give a separate bond to plaintiff and each applying creditor in double the sums, respectively, sworn to in the affidavits filed by them, conditioned for the return of the personal property if judgment is rendered for the obligee therein, which shall be filed with the clerk of the court ....

( ) 368. BOND TO PLAINTIFF AND APPLYING CREDITORS; DISCHARGE OF ATTACHMENT AND REAL AND PERSONAL PROPERTY THEREFROM. (BOND OF DEFENDANT IN ATTACHMENT PROCEEDINGS).

R.S. 2:42-41; L. 1901, p. 164.

Defendant ... may give a separate bond to plaintiff and each applying creditor in double the sums, respectively, sworn to in the affidavit filed by them, conditioned for the payment of such sums as may be adjudged to be severally due to them in the action, which shall be filed with the clerk of the court ....

( ) 369. TAKING TESTIMONY AS TO PROPRIETY OF ISSUE OF ATTACHMENT PURSUANT TO SECTION 2:32-343. (TESTIMONY TAKEN IN ATTACHMENT PROCEEDINGS BEFORE SUPREME COURT COMMISSIONER AND MASTER IN CHANCERY).

R.S. 2:32-345; L. 1898, p. 587.

The testimony shall be taken orally before the judge of the court out of which the attachment issued, or in writing before a supreme court commissioner or master in chancery appointed by the judge. If taken before a commissioner or master, the testimony shall be filed in the office of the clerk of the /circuit/ court out of which the writ issued.

( ) 370. SUBPOENAS FOR WITNESSES; OATHS TO JURORS AND WITNESSES; 4 MINUTES OF TRIAL KEPT AND FILED; FEES OF WITNESSES. (SHERIFF'S AND CORONER'S MINUTES OF CLAIM OF PROPERTY ACTION IN ATTACHMENT CASES).

R.S. 2:42-30; L. 1901, p. 162.

The attaching officer /the sheriff or coroner/ may issue, under his hand and seal, subpoenas for witnesses required by either plaintiff or claimant, which shall be served as in other cases at law. He shall administer the usual oaths to jurors and witnesses. He shall keep a correct minute of all the proceedings, and file the same, together with the verdict and inquest of the jury and the claim, in the office of the clerk of the court out of which the attachment issued, there to remain of record.

( ) 371. AUDITOR'S WARRANT TO SEIZE DEFENDANT'S PROPERTY; CONTEMPT OF COURT. (REPORT OF SHERIFF IN ATTACHMENT PROCEEDINGS).

R.S. 2:42-51; L. 1901, p. 167.

The auditor may issue his warrant to the sheriff or a constable of the proper county commanding him to proceed as provided by section 2:42-26 /powers of officer in execution of writ/ of this title and seize, take possession and inventory any of the property mentioned in said section 2:42-26 and make report thereof to the court.

( ) 372. AUDITOR'S REPORT; FILING; REBATE OF INTEREST ON DEBTS NOT DUE. (REPORT OF AUDITOR IN ATTACHMENT PROCEEDINGS).

R.S. 2:42-48; L. 1901, p. 166, as am. by L. 1917, p. 862.

At the expiration of two months from the return of the writ the auditor /appointed by the court/ shall make and file /with the circuit court/ a report of the amounts by him ascertained to be due to plaintiff and each of the applying creditors.

Judgments

( ) 373. DOCKETS KEPT BY CLERKS OF CIRCUIT AND COMMON PLEAS COURTS.

R.S. 2:27-279; Rev. 1877, p. 521.

The clerk of every circuit court ... shall provide and keep a docket, in which shall be entered, upon the request of any party thereto, all final judgments rendered in either of such courts, for the payment of any debt, damages, costs or other sum of money.

( ) 374. DOCKET ENTRIES BY CLERK.

R.S. 2:27-280; Rev. 1877, p. 521.

The clerks mentioned in section 2:27-279 /clerk of circuit/ of this title, upon request being made, and on payment of the fees allowed for docketing such judgments, and for making and sending transcripts of such dockets to the supreme court, shall enter in such dockets a statement of such judgment, containing:

> The title of the court, the names at length of all the parties to the judgment, designating particularly against whom it is rendered, with their places of abode, descriptions, titles, trades or professions, if any such appear by the record;
> The style of the action, and the amount of the debt, damages or money recovered, with costs; and
> The time of the signing such judgment and of docketing the same.

( ) 375. RECORD OF JUDGMENT IN FULL; ENTRY ON MARGIN OF SHORT ENTRY RECORD.

For description, see entry, 377.

( ) 376. RECORD OF FINAL JUDGMENTS WITHIN SIX MONTHS; FEES; 2 EFFECT OF FAILURE TO RECORD. (JUDGMENT RECORD BOOK).

R.S. 2:27-261; Rev. 1877, p. 521.

The ... clerks of the several circuit courts ... shall within six months after the final judgment in every civil cause, enter on

record in a book, and make a complete alphabetical index thereto, the proceedings and judgments ....

( ) 377. RECORD OF JUDGMENT IN FULL; ENTRY ON MARGIN OF SHORT ENTRY RECORD.

R.S. 2:27-257; L. 1903, p. 582.

In all actions where the judgment is not for money only, and whenever in any other action any party thereto shall direct the judgment to be recorded in full, or whenever any writ or other proceeding shall require the removal of the record of any other court, the clerk shall record the judgment and the proceedings in the action in full, by entering the warrants of attorney, process and return, pleadings, proceedings and judgment, so as to make a complete record thereof, in a separate book to be kept for that purpose ....

( ) 378. INDEX TO JUDGMENT RECORD BOOKS.

R.S. 2:27-259; L. 1903, p. 583.

The clerk shall make a complete alphabetical index to the books in which judgments are recorded.

( ) 379. FINAL JUDGMENTS FOR MONEY; ENTRY IN JUDGMENT ABSTRACT BOOK; ENTRY AS RECORD OF JUDGMENT; TRANSCRIPTS AS EVIDENCE. (JUDGMENT ABSTRACT BOOK).

R.S. 2:27-256; L. 1903, p. 582.

When, in any civil action, a rule for final judgment for a sum of money only shall be entered in the minutes, the clerk shall, unless otherwise directed by one of the parties, enter in a well-bound book an abstract of such judgment containing:

The title of the court, the names at length of all the parties to such judgment, designating particularly against whom it is rendered, and the firm name of all copartnerships, if such appear in the pleadings;
The style of the action, and the amount of debt, damages and costs recovered, which shall be entered in figures and words at length; and
The date of the actual entry of such judgment.

( ) 380. DOCKETS KEPT BY CLERKS OF CIRCUIT AND COMMON PLEAS COURTS. (DOCKET OF JUDGMENTS).

R.S. 2:27-279; Rev. 1877, p. 521.

The clerk of every circuit court ... shall provide and keep a docket, in which shall be entered, upon the request of any party thereto, all final judgments rendered in either of such courts for the payment of any debt, damages, costs or other sum of money.

( ) 381. LIEN OF DECREE UPON REAL ESTATE; HOW EFFECTUATED.
3 (ABSTRACT OF ORPHANS' COURT MONEY DECREE).

R.S. 2:31-77; L. 1898, p. 785.

No decree of the orphans' court, of the nature specified in section 2:31-76 /fine or money decree/ of this title shall be a lien upon or bind any real estate until a party interested therin files in the office of the clerk of the circuit court of the same county a statement or abstract thereof, stating the names of the persons against whom it is rendered, the time when it was signed, and the amount of the fine imposed or money therein ordered to be paid.

The clerk of the circuit court shall forthwith file such statement or abstract in his office, and record and index the same in the books for the recording and indexing of judgments of the circuit court.

( ) 382. JUDGMENT DOCKET OF CIRCUIT COURT; INDEX; INSPECTION BY PUBLIC. (DOCKET OF MECHANICS' LIENS JUDGMENTS FROM DISTRICT COURT).

R.S. 2:60-154; L. 1910, pp. 225, 226, 227; suppl. to L. 1898, p. 538.

The clerk of each circuit court shall keep an alphabetically indexed docket, in which shall be entered all judgments mentioned in section 2:60-153 /district court judgments/ of this title, upon compliance with the provisions of section 2:60-155 /see entry 383/ of this title, which docket shall be a public record ....

( ) 383. STATEMENT OF DISTRICT COURT JUDGMENT FILED IN CIRCUIT 2 COURT CLERK'S OFFICE; CONTENTS.

R.S. 2:60-155; L. 1910, p. 225, suppl. to L. 1898, p. 538.

When a judgment is obtained in a district court pursuant to this article there may be filed in the office of the clerk of the circuit court of the proper county a statement signed by the clerk of the district court, under the seal of the court, containing:

> The name of the court;
> The names of the parties;
> Whether judgment is general against the builder or against the building and land only, or both; and
> The amount and date of judgment.

There shall be filed with or as a part of the statement an oath of the party, his attorney or agent, that a certain amount is still due thereon, at the time of filing the statement, stating the amount so due.

( ) 384. DISTRICT COURT JUDGMENT DOCKETED IN CIRCUIT COURT; EFFECT; EXECUTION; NEW TRIAL.

R.S. 2:60-153; L. 1901, pp. 225, 226, suppl. to L. 1898, p. 538.

A final judgment of a district court pursuant to this article shall be docketed in the circuit court of the county by the party recovering the same or his executors, administrators or assigns ....

( ) 385. MANNER OF RECORDING ENTRY OF SATISFACTION.

R.S. 2:27-299; Rev. 1877, p. 523.

The clerk ... of every circuit court /should/ ... in recording judgments, leave at the foot of the record of each judgment in the book of judgments sufficient space for entering satisfaction thereof on the record.

( ) 386. ACKNOWLEDGMENT OF SATISFACTION ON RECORD BY CLERK ON REQUEST OF PERSON INTERESTED. (ACKNOWLEDGMENT OF SATISFACTION OF JUDGMENT).

R.S. 2:27-305; L. 1887, p. 161, suppl. to Rev. 1877, p. 520.

When any execution, issued on any judgment which may be a lien on real estate, is returned fully paid and satisfied to the court out of which it issued by the sheriff of any county to whom it was directed, the clerk of the court out of which the execution issued and in whose office it is on file, shall upon being requested thereto by any person producing proof to the clerk that he is interested in any real estate which might be affected by the judgment, enter an acknowledgment of satisfaction upon the record of such judgment.

( ) 387. WARRANT TO ENTER SATISFACTION BY ATTORNEY OF RECORD OF PARTY; ENTRY BY CLERK. (SATISFACTION OF JUDGMENT BY ATTORNEY OF RECORD).

R.S. 2:27-306; Rev. 1877, p. 524.

The attorney or record of a party in whose favor a judgment is rendered is ... a circuit court ... may authorize the clerk of the court in which the judgment was rendered to enter an acknowledgment of satisfaction of the judgment upon the record thereof, by executing and delivering to the clerk a warrant or authority similar to the warrant or authority described in section 2:27-303 /description of form of warrant/ of this title.

( ) 388. PERSONS REQUIRED TO ENTER SATISFACTION; ENTRY ON RECORD OF JUDGMENT. (SATISFACTION OF JUDGMENT BY PLAINTIFF AND ATTORNEY).

R.S. 2:27-296, L. 1919, p. 255, L. 1920, p. 364.

When a party, in whose favor a judgment is rendered in ... a circuit court receives satisfaction thereof, he or his attorney shall forthwith enter an acknowledgment of satisfaction on the record of the judgment.

( ) 389. ENTRY OF SATISFACTION IN MINUTES WHEN JUDGMENT NOT RECORDED. (SATISFACTION OF JUDGMENT ENTERED IN COURT MINUTES).

R.S. 2:27-300; Rev. 1877, p. 523, L. 1919, p. 355, L. 1920, p. 364.

If a judgment has not, at the time of its satisfaction, been made up and recorded, the acknowledgment required by section 2:27-296 /see entry 288/ of this title shall be entered in the minutes of the court in which the judgment was rendered, and the clerk of such court shall, as soon as such judgment is entered of record in the judgment book, make the entry therein in substantially the following form.

( ) 390. ENTRY OF CANCELLATION AND SATISFACTION OF JUDGMENT RECORDED BY SHORT ENTRY AND IN FULL.

R.S. 2:27-308; L. 1903, p. 582.

In case of the satisfaction and cancellation of a judgment, which has been recorded by the short entry as provided by section 2:27-256 of this title and in full as provided by section 2:27-257 of this title, /see entries 379 and 377/ on one of such records, the clerk shall also enter at the foot of the other of such records a statement of the fact of the cancellation and satisfaction of the other record, with the date thereof. The cancellation and satisfaction of such a judgment on one of such records shall be a cancellation and satisfaction of the other.

( ) 391. MARGINAL ENTRY ON RECORD OF CONCELLATION OF JUDGMENT ON RETURN OR EXECUTION SATISFIED; FEE AS PART OF EXECUTION COSTS.

R.S. 2:27-302; L. 1894, p. 22.

When an execution against the property of any debtor, upon a judgment recovered or docketed ... in the circuit court ... shall be returned by the officer to whom it is delivered, satisfied, the clerk of the court out of which such execution issued shall enter on the margin of record of the judgment for which execution issued the words "cancelled by execution returned, satisfied", and sign his name thereto.

( ) 392. RECORD OF DISCHARGE OF LIEN OF JUDGMENT.

R.S. 2:27-375; L. 1907, p. 458, suppl. to Rev. 1877, p. 373.

When the /court/ order mentioned in section 2:27-374 /discharge of real estate from lien of judgment/ of this title has been filed and the deposit made as required by said section, the clerk shall enter on the margin of the record of the judgment the words "discharged by order of the court", with the date of the discharge.

( ) 393. WARRANT PRODUCED AT TIME OF CONFESSION; COPY FILED WITH CLERK. (WARRANT FOR CONFESSION OF JUDGMENT).

R.S. 2:27-270; Rev. 1877, p. 81.

An attorney confessing judgment in any case shall, at the time of doeing so, produce his warrant therefor to the court, judge or commissioner before which or whom he makes the confession, and a copy of the warrant shall be filed with the clerk of the court in which the judgment shall be entered.

( ) 394. WHERE AND HOW RECORDED; MARGINAL NOTATION. (BOOK OF 2 JUDGMENT LIEN POSTPONEMENT).

R.S. 2:27-295; L. 1931, p. 890, suppl. to Rev. 1877, p. 520.

All postponements of the lien of judgments of record in any county clerk's office of this state shall hereafter be recorded in the county clerk's office where such judgment is of record and shall set forth a full description of the property upon which the judgment is proposed to be postponed, together with the book and page of the record of the judgment to be postponed, and shall be recorded in a book properly indexed in the name of the defendant or the one whom the judgment is against, in the office of the clerk of the court where such judgment is obtained and a notation of the postponement and book and page where the judgment is recorded shall be indorsed upon the margin of the judgment record in which the judgment is recorded.

Executions

( ) 395. RECORD OF EXECUTION AGAINST REAL ESTATE.

R.S. 2:26-81; Rev. 1877, p. 389.

Every writ of execution which shall be sued forth against real estate shall, before its delivery to the sheriff or other officer, be recorded in a book to be kept for that purpose by the clerk of the /circuit/ court out of which the same was issued ....

( ) 396. EXECUTIONS MUST BE RECORDED. (ORPHANS' COURT EXECUTIONS).

R.S. 2:31-78; L. 1898, p. 785.

No executions issued out of the orphans' court shall be a lien upon or bind real estate, unless it shall, before it is delivered to the sheriff, be recorded in the book for recording executions issued out of the circuit court of the county.

For execution book, see entry 395.

( ) 397. STATEMENT OF MONEY COLLECTED, ETC., RETURNED AND FILED WITH EXECUTION. (SHERIFF'S RETURN AND STATEMENT OF MONEY COLLECTED ON EXECUTION).
2

R.S. 2:27-328; L. 1903, p. 586.

The sheriff or officer to whom an execution is delivered shall, when he returns the execution and without making a charge therefor, return and file therewith, in the office of the clerk of the court out of which the execution issued, a verified statement of the amount of money, if any, and the time when collected, the balance, if any, due on the execution and the items of his bill of costs or execution fees.

( ) 398. STATEMENT OF MONEY COLLECTED, ETC., RETURNED AND FILED WITH EXECUTION. (SHERIFF'S BILL OF COSTS OR EXECUTION FEES).

For legal citation and description see entry 397.

( ) 399. STATEMENT OF EXECUTION SALES; FILING; EFFECT. (SHERIFF'S
2 BILL OF COSTS AND FEES; STATEMENT OF MONEY COLLECTED ON EXECUTION).

R.S. 2:26-136; Rev. 1877, p. 1103.

When a sheriff ... makes a sale by virtue of an execution or executions to him directed, he shall within thirty days thereafter, make and file, with his bill of costs or execution fees, in the office of the clerk of the court out of which the execution or executions issued, a true statement and calculation, in order of time, of the execution or executions by virtue of which the sale was made, the amount of amounts due thereon, respectively, at the time of the sale, the time or times of sale and amount of sales.

( ) 400. PAPERS IN PROCEEDINGS FILED. (PROCEEDINGS FOR DISCOVERY
4 IN AID OF EXECUTION).

R.S. 2:26-166; Rev. 1877, p. 394, as am. by L. 1933, p. 206.

The petitions, orders, examinations and reports, made and taken in proceedings for discovery in aid of execution, shall be filed with the clerk of the court wherein the judgment was recovered.

Bonds and Recognizances

( ) 401. REPLEVIN BOND; AMOUNT, SURETY AND CONDITIONS; APPROVAL;
2 FILING.

R.S. 2:32-285; L. 1898, p. 604.

The replevin bond and the sufficiency of the sureties shall be approved by the judge holding the court out of which the writ of replevin shall issue, which approval shall be endorsed on the bond, and the bond, with the affidavit of justification, shall be filed by the clerk of the court.

( ) 402. BOND TO BE TENDERED AND FILED; NO WRIT WITHOUT. (BOND IN CERTIORARI PROCEEDINGS FROM SMALL CAUSE COURT).

R.S. 2:33-137; L. 1903, p. 279.

The bond required by section 2:33-136 of this title /bond to adverse party/ shall be tendered to the justice or judge to whom the application for the writ is made, who shall file it with the clerk of his court for the benefit of the obligee named therein.

( ) 403. BOND FOR COSTS BY NON RESIDENT PLAINTIFF.

R.S. 2:27-424; L. 1903, p. 590.

The bond shall be filed in the office of the clerk of the court in which the action is pending.

( ) 404. COPY OF BOND AND WARRANT WITH JUDGMENT ENTRY THEREON
3 FILED; ENTRY IN COURT MINUTES; JUDGMENT RECORDED.

R.S. 2:27-272; Rev. 1877, p. 82.

The copy of the bond or obligation and warrant of attorney to confess judgment with the entry of the judgment thereon, signed by the justice, judge or commissioner, shall be delivered to the clerk of the court in which the judgment is to be entered. The clerk shall immediately file the same in his office, mark thereon the time of its filing, and enter the judgment in the minutes of the court, together with all the proceedings on which the judgment is founded. He shall also enter at large in the judgment book of the court and index the same, as in the case of other judgments.

( ) 405. RECOGNIZANCE RECORD BOOK; ABSTRACTS RECORDED.
2

R.S. 2:27-94; L. 1903, p. 557.

The clerk of each court in which the action is pending shall keep in his office a properly indexed book for recording abstracts of recognizance of bail, which shall be free of access to all persons at all proper times. The abstracts to be recorded in such book shall contain a statement of the name of the court and style of action, the names of plaintiff and defendant and the bail, the residence of the bail and the amount of the bail.

( ) 406. RECOGNIZANCE FILED; BAILPIECE.

R.S. 2:27-92; L. 1903, p. 556.

Each recognizance of bail shall be filed in the office of the clerk of the court in which the action is pending by the officer before whom it is taken, within two days after the approval of the bail.

( ) 407. STAY OF EXECUTION ON APPEAL FROM JUDGMENT AFTER VERDICT IN FAVOR OF DOWER OR CURTESY; RECOGNIZANCE OF BAIL; SURETY; AMOUNT; CONDITIONS; FILING.

R.S. 2:27-375.1; Rev. 1877, pp. 374, 375.

Execution shall not be stayed by an appeal from a judgment after verdict in dower or curtesy, unless and until the party taking the appeal files ... in the office of the clerk of the court in which the judgment was entered, a recognizance of bail, with sufficient surety ....

( ) 408. MINUTE ENTRIES OF RENDER AND COMMITMENT OF DEFENDANT; CUSTODY OF DEFENDANT; EXONERETUR AND DISCHARGE OF BAIL.

R.S. 2:27-101; L. 1903, p. 558.

The court or a judge before whom the render is made shall make an entry or minute of the render and commitment of defendant, jailer of the county in which the capias was served. Upon the render and commitment, if had in open court, or if not, on its being certified to the clerk by the court or a judge, the clerk shall enter an exoneretur on the recognizance of bail, and thereupon the bail shall be discharged.

Commitments

( ) 409. ORDER OF COMMITMENT; EXPENSE; FILING FEE. (APPLICATION FOR ADMISSION, AND ORDER FOR COMMITMENT OF INSANE PATIENT).
For description and office of record, see entry 322.

( ) 410. CERTIFICATE OF DEATH OR DISCHARGE; RECORD. (CERTIFICATE OF DEATH OR DISCHARGE OF INSANE OR TUBERCULAR PERSON CONFINED TO STATE OR COUNTY INSTITUTION).

R.S. 30:4-105; L. 1924, p. 404, suppl. to. L. 1918, p. 343.

Upon the death or discharge of any person committed to any institution in this state ... the chief executive officer of the institution shall forward a certificate to the county adjuster of the county in which the final hearing was held, stating the date death occured, or if discharged, whether the patient was discharged as cured or improved, and such county adjuster shall file such certificate with the clerk of the /circuit/ court of such county, there to be kept and filed with the records of the commitment of the patient to such institution.

Landlords' and Tenants' Proceedings

( ) 411. REMOVAL OF PROCEEDINGS INTO CIRCUIT COURT. (LANDLORD AND TENANT PROCEEDINGS FROM DISTRICT COURT).

R.S. 2:32-274; L. 1898, p. 601.

After a summons has been issued, pursuant to section 2:32-267 /summons to tenants for possession of premises/ of this title, and before the return thereof, either the landlord or the party in possession may apply to a justice of the supreme court, who, if he shall deem the case of sufficient importance, may order the judge forthwith to file the oath or complaint of the landlord and other papers appertaining to the proceedings in the office of the clerk of the circuit court of the county wherein the proceedings were commenced, which court shall thereupon have full and exclusive cognizance of the case. The court shall always be open for this purpose.

( ) 412. REMOVAL OF PROCEEDINGS INTO CIRCUIT COURT. (PROCEEDINGS BY LANDLORD FOR RECOVERY OF PREMISES).

R.S. 2:58-27; L. 1903, p. 29, suppl. to Rev. 1877, p. 570.

After a summons has been issued, pursuant to section 2:58-19 /summons to tenants for possession of premises/ of this title, and before the return thereof, either the landlord or the party in possession may apply to a justice of the supreme court, who may, if he shall deem it of sufficient importance, order the judge or justice of the peace forthwith to file the oath or complaint of the landlord and other papers appertaining to the proceedings, with the clerk of the circuit court of the county wherein the proceedings were commenced, which court shall thereupon have full and exclusive cognizance of the case.

( ) 413. REMOVAL OF CAUSE TO CIRCUIT COURT. (PROCEEDINGS BY LANDLORD FOR UNLAWFUL ENTRY).

R.S. 2:56-28; L. 1879, p. 268, suppl. to Rev. 1877, p. 439.

At any time after a summons has been issued pursuant to section 2:56-9 /forcible entry and detainer/ of this title and before the return thereof, either the plaintiff or defendant may apply to a justice of the supreme court, who, if he shall deem the case of sufficient importance, may issue an order under his hand directing the justice of the peace to file forthwith the complaint, and all the other papers appertaining to the proceedings, in the office of the clerk of the circuit court of the county in which such proceedings were commended.

Petitions

( ) 414. APPEAL FROM COMMISSIONERS' REPORT; STRUCK JURY; PROCEDURE. (PETITION OF APPEAL FROM ROAD COMMISSIONERS' REPORT).

R.S. 27:16-51; L. 1918, p. 591.

Should the board of chosen freeholders or the owner or any real estate feel aggrieved by the decision of the commissioners as set forth in their report, they may appeal to the circuit court of the county at any time within thirty days after the filing of the report by the commissioner. Every appeal shall be made in writing in the form of a petition to the court, and shall be filed with the clerk thereof.

( ) 415. APPLICATION; BY AND TO WHAT COURT MADE; CONTENTS; VERIFICATION. (PETITION FOR CHANGE OF NAME).

R.S. 2:67-1; Rev. 1877, p. 725, as am. by L. 1894, p. 312.

Any resident person may apply to the circuit court ... of the county of which he is a resident for an order authorizing him to assume another name.

( ) 416. APPEAL TO CIRCUIT COURT; TIME; NOTICE. (PETITION OF APPEAL FROM COMMISSIONERS' REPORT IN CONDEMNATION PROCEEDINGS).

R.S. 20:1-16; L. 1900, p. 83, as am. by L. 1909, p. 225.

The appeal [from commissioners report] shall be made by notice, filed with the clerk of the circuit court, which appeal and notice served as hereinafter provided, shall vest in the circuit court the power to hear and adjudge the same, and to direct a proper issue for the trial to be framed between the parties, and to order a jury struck and a view of the premises.

( ) 417. PETITION TO CIRCUIT COURT; CONTENTS; VERIFICATION; BOND TO INCUMBENT. (PETITION FOR COUNTY ELECTION CONTEST).

R.S. 19:29-2; L. 1930, p. 831.

In all other cases [county elections] the contest shall be heard and determined by the several circuit courts of this state, and shall be commenced by the filing of a petition therefore with the clerk of the circuit court held in the county wherein such office or proposition is to be contested, signed by at least fifteen voters of the county or by any defeated candidate for such nomination, party position or public office.

Miscellaneous

( ) 418. TAXED BILL OF COSTS FILED BY ATTORNEY BEFORE ISSUE OF EXECUTION FORFEITURE.

R.S. 2:27-315; L. 1903, p. 538.

Every attorney, before he issues execution, shall file the taxed bill of costs or a copy thereof in the office of the clerk of the court out of which the execution is to issue ....

( ) 419. LIST OF PERSONS APPLYING FOR ADMISSION TO THE BAR.

Rules of the Supreme Court of the State of New Jersey, No. 4.

Said clerk [of the supreme court] shall, at least forty days prior to the date of the examination, file with the clerks of the circuit courts of the counties a list of those in the respective counties applying for admission to the bar, which clerks shall immediately after receipt of said list, post the name in their respective offices.

X. COURT OF COMMON PLEAS

Minutes

( ) 420. ATTENDANCE ON COURTS. (MINUTES).

R.S. 40:38-8; L. 1902, p. 484.

The county clerk shall attend the daily sessions of the courts of which he is the clerk, either in person or by deputy, or by a competent person, whose duty it shall be, under the direction and control of a judge thereof, to keep minutes of the proceedings of the courts.

Dockets

( ) 421. CLERK'S DOCKET; ENTRIES; INDEXES.
2

R.S. 2:27-11; L. 1931, p. 889, suppl. to L. 1903, p. 537.

The clerks of various courts of the counties of this state shall keep a book or record, which shall be known as the "Clerk's Docket", in which shall be entered and docketed all documents, pleadings and papers filed in every action or proceeding.

The clerk's docket shall be indexed in the name of all persons against whom all actions or proceedings are instituted or commenced.

( ) 422. INDEXES TO CLERKS' DOCKETS; DOCKETS PUBLIC RECORDS. (INDEX TO DOCKETS).

R.S. 2:27-282; Rev. 1877, p. 522.

Each clerk of the court of common pleas ... shall make to their respective dockets a complete alphabetical index.

Case Papers and Pleadings

( ) 423. PLEADINGS AND PAPERS KEPT TOGETHER. (PLEADINGS AND CASE PAPERS).

R.S. 2:27-111; L. 1903, p. 570.

The pleadings and papers filed in each action shall be kept together in the office of the clerk of the court.

( ) 424. BY WHOM AND WHEN GIVEN. (NOTICES OF TRIAL).

R.S. 2:27-211; L. 1903, p. 578, L. 1903, p. 579, as am. by L. 1908, p. 145, L. 1913, p. 642; L. 1918, p. 246, L. 1925, p. 301, L. 1929, p. 102.

All notices of trial given for the first day of the term shall be filed with the clerk /of the court of common pleas/ at least fourteen days before the opening day of the term.

( ) 425. PAPERS AND TRANSCRIPT SENT UP; MODE OF HEARING APPEAL (TRANSCRIPT OF PROCEEDINGS ON APPEAL FROM JUSTICE OF THE PEACE AND MAGISTRATE'S COURT. ON CONVICTION UNDER SHELLFISH LAWS).

R.S. 50:5-20; L. 1931, p. 488, as am. by L. 1935, p. 520.

Whenever an appeal is taken as aforesaid the justice of the peace, district court, recorder or police magistrate shall send all papers, together with a transcript of the proceedings in the case, to the next term of the court of common pleas of the county, which court shall hear and determine the appeal in the same manner as the case was originally heard and determined.

( ) 426. APPEAL; STAY; TRANSCRIPT. (TRANSCRIPT OF RECORD OF CAUSE HEARD IN WORKMEN'S COMPENSATION BUREAU; JUDGMENT OF COURT).

R.S. 34:15-66; L. 1918, p. 435, as am. by L. 1919, p. 200, L. 1921, p. 734, L. 1931, p. 709, L. 1931, p. 1217, L. 1932, p. 38, suppl. to L. 1911, p. 134.

The appellant shall within fifteen days after filing notice of appeal send to the clerk of the court of common pleas of the county in which the accident occurred, a transcript of the record and testimony in the cause ... or

Within ten days after filing of transcript, a judge of the court of common pleas, upon application of appellant, shall fix a time and place for the hearing of the appeal, at least ten days' notice of which shall be served upon the respondent by the appellant ... This determination shall be filed in writing with the clerk of the common pleas court, and judgment shall be entered thereon in the same manner as in causes tried in the court of common pleas ....

( ) 427. APPEAL; NOTICE, BOND, TRANSCRIPT, HEARING AND DETERMINATION.
4 (TRANSCRIPT OF RECORD ON APPEAL FROM VIOLATION OF STATE FOREST FIRE REGULATIONS).

R.S. 13:9-39; L. 1931, p. 865.

The court, justice of the peace, police justice or recorder rendering the judgment appealed from shall send a transcript of the proceeding, judgment and notice of appeal, together with any bond that may have been filed as required by this section, to the clerk of the court of common pleas to which the appeal is taken ....

( ) 428. HEARING ON APPEAL; RETURN OF DEPOSIT ON REVERSAL.
2 (TRANSCRIPT OF PROCEEDINGS ON APPEAL FOR CONVICTION UNDER POWER VESSEL ACT).

R.S. 12:7-29; L. 1920, p. 294, suppl. to L. 1919, p. 568.

Whenever an appeal shall be taken as aforesaid, the magistrate shall send all papers and money, if any, deposited according to provisions of this article, and all money paid for costs of prosecutions, together with a transcript of the proceedings in the case to the next court of common pleas of the county, which court shall de novo, and in a summary way, try and determine all such appeals.

Attachments

( ) 429. ATTACHMENT BOOK; ENTRIES IN.

R.S. 2:42-15; L. 1901, p. 159.

The clerk /of the circuit court/ shall enter, in a book to be kept for the purpose, the names of the plaintiff and defendant, and the time of issuing the writ /of attachment/ and the amount therein demanded, which book shall be a public record, accessible to the public.

( ) 430. ISSUE BY CLERK; WHEN RETURNABLE. (AFFIDAVIT AND ORDER
2 IN ATTACHMENT PROCEEDINGS).

R.S. 2:42-14; L. 1901, p. 159.

The clerk of the /common pleas/ court out of which the attachment is to issue shall file the affidavit and, in the case of an order, file and enter the order, and forthwith seal and issue the writ of attachment, which shall be returnable within thirty days from its issue.

( ) 431. BOND BY PLAINTIFF AND APPLYING CREDITORS RECEIVING PAYMENTS FROM AUDITOR; EXCEPTION AS TO STATE OR MUNICIPALITY. (PLAINTIFF'S BOND IN ATTACHMENT CASES).

R.S. 2:42-63; L. 1901, p. 169, L. 1905, p. 342, suppl. to L. 1901, p. 158.

Except where defendant has entered his appearance ... plaintiff and the applying creditors shall, before receiving payments from the auditor ... enter into bond to defendant in double the sums received, with sufficient surety approved by the court or auditor, and conditioned to appear to any action that may be brought against him by defendant within one year next after the date of the bond and to pay to defendant any sums by them so received, which, by judgment in such action, shall be determined not to be due or owing to them, with the costs of such action. The bond shall be filed with the clerk of the court out of which the attachment issued for the benefit of defendant.

( ) 432. BOND TO PLAINTIFF AND APPLYING CREDITORS; DISCHARGE OF PERSONAL PROPERTY FROM ATTACHMENT. (DEFENDANT'S BOND IN ATTACHMENT PROCEEDINGS).

R.S. 2:42-39; L. 1901, p. 164.

Defendant ... may give a separate bond to plaintiff and each applying creditor in double the sums, respectively sworn to in the affidavits filed by them, conditioned for the return of the personal property if judgment is rendered for the obligee therein, which shall be filed with the clerk of the court ....

( ) 433. BOND TO PLAINTIFF AND APPLYING CREDITORS; DISCHARGE OF ATTACHMENT AND REAL AND PERSONAL PROPERTY THEREFROM. (BOND OF DEFENDANT IN ATTACHMENT PROCEEDINGS).

R.S. 2:42-41; L. 1901, p. 164.

Defendant ... may give a separate bond to plaintiff and each applying creditor in double the sums, respectively, sworn to in the affidavit filed by them, conditioned for the payment of such sums as may be adjudged to be severally due to them in the action, which shall be filed with the clerk of the court ....

( ) 434. TAKING TESTIMONY AS TO PROPRIETY OF ISSUE OF ATTACHMENT PURSUANT TO SECTION 2:32-343. (TESTIMONY TAKEN IN ATTACHMENT PROCEEDINGS BEFORE SUPREME COURT COMMISSIONER AND MASTER IN CHANCERY).

R.S. 2:32-345; L. 1898, p. 587.

The testimony shall be taken orally before the judge of the court out of which the attachment issued, or in writing before a supreme court commissioner or master in chancery appointed by the judge. If taken before a commissioner or master, the testimony shall be filed in the office of the clerk of the /common pleas/ court out of which the writ issued.

( ) 435. SUBPOENAS FOR WITNESSES; OATHS TO JURORS AND WITNESSES;
2 MINUTES OF TRIAL KEPT AND FILED; FEES OF WITNESSES. (SHERIFF'S AND CORONER'S MINUTES OF CLAIM OF PROPERTY ACTION IN ATTACHMENT).

R.S. 2:42-30; L. 1901, p. 162.

The attaching officer /the sheriff or coroner/ may issue, under his hand and seal, subpoenas for witnesses required by either plaintiff or claimant, which shall be served as in other cases at law. He shall administer the usual oaths to jurors and witnesses. He shall keep a correct minutes of all the proceedings, and file the same, together with the verdict and inquest of the jury and the claim, in the office of the clerk of the court out of which the attachment issued, there to remain of record.

( ) 436. AUDITOR'S WARRANT TO SEIZE DEFENDANT'S PROPERTY; CONTEMPT OF COURT. (REPORT OF SHERIFF IN ATTACHMENT PROCEEDINGS).

R.S. 2:42-51; L. 1901, p. 167.

The auditor may issue his warrant to the sheriff or a constable of the proper county commanding him to proceed as provided by section 2:42-26 of this title and seize, take possession and inventory any of the property mentioned in said section 2:42-26 and make report thereof to the court.

( ) 437. AUDITOR'S REPORT; FILING; REBATE OF INTEREST ON DEBTS NOT DUE. (REPORT OF AUDITOR IN ATTACHMENT PROCEEDINGS).

R.S. 2:42-48; L. 1901, p. 166, as am. by L. 1917, p. 862.

At the expiration of two months from the return of the writ the auditor shall make and file /with the clerk of the common pleas court/ a report of the amounts by him ascertained to be due to plaintiff and each of the applying creditors.

Judgments

( ) 438. DOCKETS KEPT BY CLERKS OF CIRCUIT AND COMMON PLEAS COURTS. (JUDGMENT DOCKET).

R.S. 2:27-279; Rev. 1877, p. 521.

The clerk of every court of common pleas shall provide and keep a docket, in which shall be entered, upon the request of any party thereto, all final judgments rendered in either of such courts for the payment of any debts, damages, costs or other sum of money.

( ) 439. DOCKET ENTRIES BY CLERK. (STATEMENT OF JUDGMENT ENTERED IN DOCKET).

R.S. 2:27-280; Rev. 1877, p. 521.

The clerks mentioned in section 2:27-279 /clerk of the court of common pleas/ of this title, upon request being made, and on payment of the fees allowed for docketing such judgments, and for making and sending transcripts of such dockets to the supreme court, shall enter in such dockets a statement of such judgment, containing:

> The title of the court, the names at length of all the parties to the judgment, designating their places

of abode, descriptions, titles, trades or professions, if any such appear by the record;
The style of the action, and the amount of the debt, damages or money recovered, with costs; and
The time of the signing such judgment and of docketing the same.

( ) 440. RECORD OF FINAL JUDGMENTS WITHIN SIX MONTHS; FEES; 2 EFFECT OR FAILURE TO RECORD. (JUDGMENT RECORD BOOK).

R.S. 2:27-261; Rev. 1877, p. 521.

The clerks of the several ... courts of common pleas shall, within six months after the final judgment in every civil cause, enter on record in a book, and make a complete alphabetical index thereto, the proceedings and judgments as required and directed by sections 2:27-256 and 2:27-257 /see entries 441 and 443/ of this title, in which, by law, such final judgments are required to be entered as aforesaid; and no clerk shall charge any fee therefor, until such service shall have been actually performed.

( ) 441. RECORD OF JUDGMENT IN FULL; ENTRY ON MARGIN OF SHORT ENTRY RECORD. (JUDGMENT RECORDED).

R.S. 2:27-257; L. 1903, p. 582.

In all actions where the judgment is not for money only, and whenever in any other action any party thereto shall direct the judgment to be recorded in full, or whenever any writ or other proceeding shall require the removal of the record of any judgment to any other court, the clerk shall record the judgment and the proceedings in the action in full, by entering the warrants of attorney, process and return, pleadings, proceedings and judgment, so as to make a complete record thereof, in a separate book to be kept for that purpose, which entry shall constitute the record.

( ) 442. INDEX TO JUDGMENT RECORD BOOKS. (INDEX TO RECORDINGS OF JUDGMENTS).

R.S. 2:27-259; L. 1903, p. 583.

The clerk shall make a complete alphabetical index to the books in which judgments are recorded.

( ) 443. FINAL JUDGMENTS FOR MONEY; ENTRY IN JUDGMENT ABSTRACT BOOK; AS RECORD OF JUDGMENT; TRANSCRIPTS AS EVIDENCE. (JUDGMENT ABSTRACT BOOK).

R.S. 2:27-256; L. 1903, p. 582.

When, in any civil action, a rule for final judgment for a sum of money only shall be entered in the minutes, the clerk shall, unless otherwise directed by one of the parties, enter in a well bound book an abstract of such judgment containing:

> The title of the court, the names at length of all the parties to such judgment, designating particularly against whom it is rendered, and the firm name of all copartnerships, if such appear in the pleadings;
> The style of action, and the amount of debt, damages and costs recovered, which shall be entered in figures and words at length; and
> The date of the actual entry of such judgment.

( ) 444. WARRANT PRODUCED AT TIME OF CONFESSION; COPY FILED WITH CLERK. (WARRANT FOR CONFESSION OF JUDGMENT).

R.S. 2:27-270; Rev. 1877, p. 81.

An attorney confessing judgment in any case shall, at the time of doing so, produce his warrant therefor to the court, judge or commissioner before which or whom he makes the confession and a copy of the warrant shall be filed with the clerk of the court in which the judgment shall be entered.

( ) 445. MANNER OF RECORDING ENTRY OF SATISFACTION. (SATISFACTION OF JUDGMENT).

R.S. 2:27-299; Rev. 1877, p. 523.

The clerk of the ... court of common pleas shall, in recording judgments, leave at the foot of the record of each judgment in the book of judgments sufficient space for entering satisfaction thereof on the record. All satisfactions of judgments entered ... shall be entered at the foot or bottom of the record of such judgments, or, if sufficient space be not left at the foot or bottom of such judgments, in the margin thereof.

( ) 446. ACKNOWLEDGMENT OF SATISFACTION ON RECORD BY CLERK ON REQUEST OF PERSON INTERESTED. (ACKNOWLEDGMENT SATISFACTION OF JUDGMENT).

R.S. 2:27-305; L. 1887, p. 161, suppl. to Rev. 1877, p. 520.

When any execution, issued on any judgment which may be a lien on real estate, is returned fully paid and satisfied to the court out of which it issued by the sheriff of any county to whom it was directed, the clerk of the court out of which the execution issued and in whose office it is on file, shall upon being requested thereto by any person producing proof to the clerk that he is interested in any real estate which might be affected by the judgment, enter an acknowledgment of satisfaction upon the record of such judgment.

( ) 447. WARRANT TO ENTER SATISFACTION BY ATTORNEY OF RECORD OF PARTY; ENTRY BY CLERK. (SATISFACTION OF JUDGMENT BY ATTORNEY OF RECORD).

R.S. 2:27-306; Rev. 1877, p. 524.

The attorney of record of a party in whose favor a judgment is rendered in ... the Common Pleas court ... may authorize the clerk of the court in which the judgment was rendered to enter an acknowledgment of satisfaction of the judgment upon the record thereof, by executing and delivering to the clerk a warrant or authority similar to the warrant described in section 2:27-303 /form of warrant of satisfaction/ of this title; and the clerk, upon the receipt by him of such warrant or authority, authenticated as provided by section 2:27-303, shall forthwith enter satisfaction of the judgment in pursuance thereof, and in conformity, as nearly as may be, to the directions in cases wherein the power of attorney may have been executed by the party in whose favor the judgment was rendered, and the same fees shall be charged for such services as in other cases.

( ) 448. PERSONS REQUIRED TO ENTER SATISFACTION; ENTRY ON RECORD OF JUDGMENT. (SATISFACTION OF JUDGMENT BY PLAINTIFF AND ATTORNEY).

R.S. 2:27-296; L. 1919, p. 255, L. 1920, p. 364.

When a party, in whose favor a judgment is rendered in ... a common pleas court receives satisfaction thereof, he or his attorney shall forthwith enter an acknowledgment of satisfaction on the record of the judgment.

( ) 449. ENTRY OF SATISFACTION IN MINUTES WHEN JUDGMENT NOT RECORDED. (SATISFACTION OF JUDGMENT ENTERED IN COURT MINUTES).

R.S. 2:27-300; Rev. 1877, p. 523, L. 1919, p. 355, L. 1920, p. 364.

If a judgment has not, at the time of its satisfaction, been made up and recorded, the acknowledgment required by section 2:27-296 /see entry 448/ of this title shall be entered in the minutes of the court in which the judgment was rendered, and the clerk of such court shall, as soon as such judgment is entered of record in the judgment book, make the entry therein in substantially the following form.

( ) 450. ENTRY OF CANCELLATION AND SATISFACTION OF JUDGMENT RECORDED BY SHORT ENTRY AND IN FULL. (CANCELLATION AND SATISFACTION OF JUDGMENT).

R.S. 2:27-308; L. 1903, p. 582.

In case of the satisfaction and cancellation of a judgment, which has been recorded by the short entry as provided by section 2:27-256 of this title, and in full as provided by section 2:27-257 /see entries 441, 443/ of this title, on one of such records, the clerk shall also enter at the foot of the other of such records a statement of the fact of the cancellation and satisfaction of the other record, with the date thereof. The cancellation and satisfaction of such a judgment on one of such records shall be a cancellation and satisfaction of the other.

( ) 451. MARGINAL ENTRY ON RECORD OF CANCELLATION OF JUDGMENT ON RETURN OF EXECUTION SATISFIED; FEE AS PART OF EXECUTION COSTS.

R.S. 2:27-302; L. 1894, p. 22.

When an execution against the property of any debtor, upon a judgment recovered in the ... court of common pleas for any county, or docketed in the court of common pleas from any small cause court or district court, shall be returned by the officer to whom it is delivered, satisfied, the clerk of the court out of which such execution issued shall enter on the margin of record of the judgment for which execution issued the words "canceled by execution returned, satisfied", and sign his name thereto.

( ) 452. RECORD OF DISCHARGE ON LIEN OF JUDGMENT. (DISCHARGE OF JUDGMENT LIEN).

R.S. 2:27-375; L. 1907, p. 458, suppl. to Rev. 1877, p. 373.

When the /court/ order mentioned in section 2:27-374 /discharge of real estate from lien of judgment/ of this title has been filed and the deposit made as required by said section, and the clerk shall enter on the margin of the record of the judgment the words "discharged by order of the court", with the date of the discharge.

( ) 453. WHERE AND HOW RECORDED; MARGINAL NOTATION. (BOOK OF JUDGMENT LIEN POSTPONEMENTS).

R.S. 2:27-295; L. 1931, p. 890, suppl. to Rev. 1877, p. 520.

All postponements of the lien of judgments of record in any county clerk's office of this state shall hereafter be recorded in the county clerk's office where such judgment is of record and shall set forth a full description of the property upon which the judgment is proposed to be postponed, together with the book and page of the record of the judgment to be postponed, and shall be recorded in a book properly indexed in the name of the defendant or the one whom the judgment is against, in the office of the clerk of the court where such judgment is obtained and a notation of the postponement and book and page where the judgment is recorded shall be indorsed upon the margin of the judgment record in which the judgment is recorded.

( ) 454. CLERKS' DOCKETS. (DOCKET OF DISTRICT COURT JUDGMENTS).

R.S. 2:32-191; L. 1898, p. 618, as am. by L. 1931, p. 295.

The clerk of each court of common pleas ... shall provide and keep a docket, in which shall be entered, upon compliance with the provisions of this chapter, the judgments mentioned in sections 2:32-186 and 2:32-187 /final judgment of the district court/ ... are docketed.

( ) 455. INDEXES TO DOCKETS; DOCKETS AND INDEXES PUBLIC RECORDS. (INDEX TO DISTRICT COURT JUDGMENT DOCKET).

R.S. 2:32-192; L. 1898, p. 620, as am. by L. 1931, p. 297.

The clerk of the court of common pleas ... shall each make and keep a complete alphabetical index to the dockets required by them to be kept by section 2:32-191 /docket of district court judgments/ of this title.

( ) 456. CLERK'S DOCKET; ENTRIES THEREIN; FORCE AND EFFECT AS JUDGMENT OF COURT OF COMMON PLEAS. (DOCKET OF SMALL CAUSE COURT JUDGMENTS).

R.S. 2:33-104; L. 1903, p. 275.

The clerk of each court of common pleas shall provide and keep a docket, in which shall be entered a copy of the statement provided for by either section /statement of judgment by justices of the peace/ 2:33-102 of this title, together with a note of the amount due on the judgment as shown by plaintiff's affidavit.

( ) 457. INDEX TO DOCKET; DOCKETS AND INDEXES PUBLIC RECORDS. (INDEX TO DOCKET OF SMALL CAUSE COURT JUDGMENTS).

R.S. 2:33-105; L. 1903, p. 275.

Each clerk of a court of common pleas shall make and keep a complete alphabetical index to the docket mentioned in section 2:33-104 /see entry 456/ of this title.

( ) 458. STATEMENT OF JUSTICE AND AFFIDAVIT OF PLAINTIFF FILED
2 WITH CLERK OF COURT OF COMMON PLEAS. (ABSTRACT OF SMALL CAUSE COURT JUDGMENTS).

R.S. 2:33-102; L. 1903, p. 274.

If a judgment is to be docketed under authority of section 2:33-101 /final judgment of small cause court/ of this title, there shall be filed with the clerk of the court of common pleas of the proper county a statement, signed by the justice before whom the judgment was recovered, under his hand and seal, containing the name of the justice, the names of the parties for and against whom the judgment was rendered, the amount and date of the judgment, and the date of issue and return of the execution issued thereon, if any.

There shall also be filed with the statement an affidavit of the plaintiff or his attorney, setting forth that the judgment about to be docketed is still due and unpaid, in whole or in part, stating the amount due.

Executions

( ) 459. RECORD OF EXECUTION AGAINST REAL ESTATE. (RECORDING OF WRIT OF EXECUTION AGAINST REAL ESTATE).

R.S. 2:26-81; Rev. 1877, p. 389.

Every writ of execution which shall be sued forth against real estate shall, before its delivery to the sheriff or other officer, be recorded in a book to be kept for that purpose by the clerk of the court out of which the same was issued.

( ) 460. STATEMENT OF MONEY COLLECTED, ETC., RETURNED AND FILED 3 WITH EXECUTION. (SHERIFF'S RETURN AND STATEMENT OF MONEY COLLECTED ON EXECUTION).

R.S. 2:27-328; L. 1903, p. 586.

The sheriff or officer to whom an execution is delivered shall, when he returns the execution and without making a charge therefore, return and file therewith, in the office of the clerk of the court out of which the execution issued, a verified statement of the amount of money, if any, and the time when collected, the balance, if any due on the execution and the items of his bill of costs or execution fees.

( ) 461. STATEMENT OF MONEY COLLECTED, ETC., RETURNED AND FILED WITH EXECUTION. (SHERIFF BILL OF COSTS OR EXECUTION FEES).

For legal citation and description, see entry 460.

( ) 462. STATEMENT OF EXECUTION SALES; FILING; EFFECT. (SHERIFF'S 3 BILL OF COSTS AND FEES, AND STATEMENT OF MONEY COLLECTED ON EXECUTION).

R.S. 2:26-136; Rev. 1877, p. 1103.

When a sheriff ... makes a sale by virtue of an execution or executions to him directed, he shall within thirty days thereafter, make and file, with his bill of costs or execution fees, in the office of the clerk of the court out of which the execution or executions issued, a true statement and calculation, in order of time, of the execution or executions by virtue of which the sale was made, the amount or amounts due thereon, respectively, at the time or times of sale and amount of sales.

( ) 463. PAPERS IN PROCEEDINGS FILED. (PROCEEDINGS FOR DISCOVERY 3 IN AID OF EXECUTION).

R.S. 2:26-166; Rev. 1877, p. 394, as am. by L. 1933, p. 206.

The petitions, orders, examinations and reports, made and taken in proceedings for discovery in aid of execution, shall be filed with the clerk of the court wherein the judgment was recovered.

Bonds and Recognizances

( ) 464. REPLEVIN BOND; AMOUNT, SURETY AND CONDITIONS; APPROVAL; FILING.

R.S. 2:32-285; L. 1898, p. 604.

The replevin bond and the sufficiency of the sureties shall be approved by the judge holding the court out of which the writ of replevin shall issue, which approval shall be endorsed on the bond, and the bond, with the affidavit of justification, shall be filed by the clerk of the court.

( ) 465. BOND FOR COSTS BY NONRESIDENT PLAINTIFF. (BOND OF NONRESIDENT PLAINTIFF TO SECURE COURT COSTS).

R.S. 2:27-424; L. 1903, p. 590.

The bond shall be filed in the office of the clerk of the court /of Common Pleas/ in which the action is pending.

( ) 466. COPY OF BOND AND WARRANT WITH JUDGMENT ENTRY THEREON 3 FILED; ENTRY IN COURT MINUTES; JUDGMENT RECORDED.

R.S. 2:27-272; Rev. 1877, p. 82.

The copy of the bond or obligation and warrant of attorney to confess judgment with the entry of the judgment thereon, signed by the justice, judge or commissioner, shall be delivered to the clerk of the court in which the judgment is to be entered. The clerk shall immediately file the same in his office, mark thereon the time of

its filing, and enter the judgment in the minutes of the court, together with all the proceedings on which the judgment is founded. He shall also enter the judgment at large in the judgment book of the court and index the same, as in the case of other judgments.

( ) 467. RECOGNIZANCE RECORD BOOK; ABSTRACTS RECORDED. (RECOG-
2 NIZANCE BOOK).

R.S. 2:27-94; L. 1903, p. 557.

The clerk of each court in which the action is pending shall keep in his office a properly indexed book for recording abstracts of recognizance of bail, which shall be free of access to all persons at all proper times. The abstracts to be recorded in such book shall contain a statement of the name of the court and style of action, the names of plaintiff and defendant and the bail, the residence of the bail and the amount of the bail.

( ) 468. RECOGNIZANCE FILED; BAILPIECE. (RECOGNIZANCE FILED).

R.S. 2:27-92; L. 1903, p. 556.

Each recognizance of bail shall be filed in the office of the clerk of the court in which the action is pending by the officer before whom it is taken, within two days after the approval of the bail.

( ) 469. RECOGNIZANCE AND CERTIFICATE OF COMMISSIONER FILED; DISCHARGE OF PRISONER. (RECOGNIZANCE AND ORDER IN HABEAS CORPUS PROCEEDINGS).

R.S. 2:82-41; Rev. 1877, p. 472.

The /supreme court/ commissioner shall file the recognizance and the order, by virtue of which the same has been taken, with the clerk of the court /of common pleas/ before which the prisoner shall be bound to appear and shall certify on the order under his official signature the compliance therewith.

( ) 470. STAY OF EXECUTION ON APPEAL FROM JUDGMENT AFTER VERDICT IN FAVOR OF DOWER OR CURTESY; RECOGNIZANCE OF BAIL; SURETY; AMOUNT; CONDITIONS; FILING. (RECOGNIZANCE OF BAIL IN DOWER AND CURTESY PROCEEDINGS).

R.S. 2:27-375.1; Rev. 1877, pp. 374, 375.

Execution shall not be stayed by an appeal from a judgment after verdict in dower or curtesy, unless and until the party taking the appeal files ... in the office of the clerk of the court in which the judgment was entered, a recognizance of bail, with sufficient surety ....

( ) 471. MINUTE ENTRIES OF RENDER AND COMMITMENT OF DEFENDANT; CUSTODY OF DEFENDANT; EXONERETUR AND DISCHARGE OF BAIL. (EXONERETUR ON RECOGNIZANCE).

R.S. 2:27-101; L. 1903, p. 558.

The court or a judge before whom the render is made shall make an entry or minute of the render and commitment of defendant, jailer of the county in which the capias was served. Upon the render and commitment, if had in open court, or if not, on its being certified to the clerk by the court or a judge, the clerk shall enter an exoneretur on the recognizance of bail, and thereupon the bail shall be discharged.

Commitments

( ) 472. ORDER OF COMMITMENT; EXPENSE; FILING FEE. (APPLICATION FOR ADMISSION, AND ORDER FOR COMMITMENT OF INSANE PATIENT).

R.S. 30:4-56; L. 1918, p. 385, as am. by L. 1919, p. 236.
For description and office of record, see entry 322.

( ) 473. CERTIFICATE OF DEATH OR DISCHARGE; RECORD. (DEATH OR DISCHARGE CERTIFICATE OF INSANE OR TUBERCULAR INMATE IN STATE OR COUNTY INSTITUTION).

R.S. 30:4-105; L. 1924, p. 404, suppl. to L. 1918, p. 343.

Upon the death or discharge of any person committed to any institution in this state ... the chief executive officer of the institution shall forward a certificate to the county in which the final hearing was held, stating the date death occurred, or if discharged

whether the patient was discharged as cured, improved, or unimproved, and such county adjuster shall file such certificate with the clerk of the /common pleas/ court of such county, there to be kept and filed with the records of the commitment of the patient of such institution.

Registers of County Officers

( ) 474. OATH OR OFFICE AND OF ALLEGIANCE OF CLERKS OF COURTS OF COMMON PLEAS. (ENROLLMENT OF CLERK'S NAME).

R.S. 41:2-15; Rev. 1877, p. 903.

Any judge of the court of common pleas may administer the oath of office and allegiance to the person who shall be elected or appointed clerk of the court; and the clerk shall thereupon, enroll his own name and the time of his being sworn into office ....

( ) 475. ENROLLMENT BY CLERK OF COURT OF COMMON PLEAS OF NAMES OF PERSONS TAKING OATHS BEFORE HIM. (ENROLLMENT OF NAMES OF JUDGE OF COURT OF COMMON PLEAS; SHERIFF; JUSTICE OF THE PEACE; CORONER).

R.S. 41:2-12; Rev. 1877, p. 902.

The clerk of the court of common pleas shall enroll the name of every person to whom he shall administer the oaths mentioned in section 41:2-11 /judge of the court of common pleas, sheriff, justice of the peace and coroner/ of this title, together with the time of administering the same, on paper or parchment, to be by him for that purpose kept and filed in his office ....

County Officers' Bonds, Oaths, and Appointments

( ) 476. BOND; EXECUTION; AMOUNT; APPROVAL; CONDITIONS; SURETY; FILING. (SHERIFF'S BOND FILED).

R.S. 40:41-3; Rev. 1877, p. 1098.

The /sheriff's/ bond, witnessed, subscribed and approved by the judge or judges, /of the court of common pleas/ shall be filed in the office of the clerk of the court of common pleas.

( ) 2 477. UNDERSHERIFF; APPOINTMENT; OATH; FILING; REMOVAL. (APPOINTMENT AND OATH OF UNDERSHERIFF).

R.S. 40:41-28; Rev. 1877, p. 1107.

He /the undersheriff/ shall file his appointment, with the certificate of his oath indorsed thereon and attested by the judge, /of the court of common pleas/ in the office of the clerk of the court of common pleas.

Register of Veterinary Surgeons

( ) 478. EXHIBITION OF LICENSE TO COUNTY CLERK; REGISTRATION WITH CLERK OF COURT; PENALTIES FOR VIOLATIONS. (REGISTRATION OF VETERINARY SURGEON).

R.S. 45:16-9; L. 1902, p. 39.

No person shall enter upon or continue the practice of veterinary medicine, surgery or dentistry in any of their branches ... and shall have exhibited to the clerk of the county in which he desires to so practice, a license duly granted to him as hereinbefore provided. Upon the exhibition of a license as aforesaid, a person shall be entitled, upon the payment of one dollar, to be duly registered in the office of the clerk of the court of common pleas in such county.

Municipal Records

( ) 479. PETITIONS; CONTENTS; FILING. (PETITION FOR FORMATION OF VILLAGE).

R.S. 40:157-2; L. 1891, p. 33, as am. by L. 1892, p. 416.
For description and office of record, see entry 330.

( ) 480. HEARING; REPORT FILED. (DETERMINATION OF COURT IN PROCEEDINGS FOR FORMATION OF VILLAGE).

R.S. 40:157-4; L. 1891, p. 34, as am. by L. 1892, p. 417.
For description and office of record, see entry 332.

( ) 481. POWERS AND DUTIES; REPORT. (COMMISSIONERS' REPORT AND 8 MAP AND SURVEY IN BOUNDARY LINE DISPUTE BETWEEN MUNICIPALITIES).

R.S. 40:43-70; L. 1917, p. 342.

The commissioners may, in discharge of their duties, examine witnesses under oath to be administered by anyone of the commissioners. They may employ surveyors, and shall cause a map and survey to be made of the boundary line, certified under their hands or the hands of any two of them, shall be annexed to their report, to which shall also be annexed their commission or appointment, and their oath of office. Their report, with the papers and map and survey thereto annexed, which shall form part of the report, shall be delivered to the clerk of the court of common pleas, who shall record and file the same.

( ) 482. SURVEYS; RECORD OF. (COMMISSIONERS' SURVEY OF DISPUTED 6 MUNICIPAL BOUNDARY LINES).

R.S. 40:18-19; Rev. 1877, p. 212.

The [commissioners'] survey, [of disputed municipal boundary lines] certified under their hands, or the hands of any two of them, shall be annexed to their commission or appointment and oath of office, and delivered to the clerk of the court of common pleas for recording and filing.

Miscellaneous

( ) 483. DETERMINATION OF PERMANENT INCAPACITY; PHYSICAL EXAMINATION. (PHYSICIANS' CERTIFICATE OF PHYSICAL INCAPACITY OF PROBATION OFFICER).

R.S. 43:10-51; L. 1937, p. 194.

Permanent incapacity for further duty of any county probation officer shall, for all purposes of this article, be established and determined by a board of three physicians ... The three physicians so designated shall examine such county probation officer and if they, or a majority of them, find that such county probation officer is permanently incapacitated for further duty, they or a majority of them, shall make and sign a certificate to that effect and file the same with the judge or judges of the court of common pleas ....

For other offices of record, see entries 566, 652.

( ) 484. TAXED BILL OF COSTS FILED BY ATTORNEY BEFORE ISSUE OF EXECUTION; FORFEITURE.

R.S. 2:27-315; L. 1903, P. 538.

Every attorney, before he issues execution, shall file the taxed bill of costs or a copy thereof in the office of the clerk of the court out of which the execution is to issue ....

( ) 485. OATH OF COMMISSIONERS. (OATH OF COMMISSIONERS APPOINTED TO SETTLE BOUNDARY DISPUTES BETWEEN ADJOINING LANDOWNERS).

R.S. 2:44-2; L. 1882, p. 122.

Before entering upon their duties the commissioners appointed under section 2:44-1 /adjustment of boundary disputes between adjoining counties/ of this title shall take and subscribe an oath before a person authorized by the laws of this state to administer oaths, that they and each of them will fairly and impartially and to the best of their judgment ascertain the true location of the lines in dispute; which oath shall be filed with the judge /of the common pleas court/ within twenty days after their appointment shall be made.

( ) 486. OATH OF APPRAISERS. (OATH OF APPRAISORS APPOINTED TO
2 APPRAISE PROPERTY LEVIED UPON).

R.S. 2:26-102; Rev. 1877, p. 391.

The oaths of the appraisers may be administered by the sheriff or other officer or by any person authorized to administer oaths, and shall be indorsed on the appointment, and, with the appointment, shall be filed in the office of the clerk of the court of common pleas of the county ....

( ) 487. APPLICATION TO COMMON PLEAS JUDGE FOR ORDER ALLOWING VOTER TO VOTE. (PROCEEDINGS TO TEST VOTER'S RIGHT TO VOTE).

R.S. 19:32-18; L. 1930, p. 873.
For description and office of record, see entry 257.

XI. DISTRICT COURT
(City and Judicial District)

Dockets

( ) 488. CLERK TO KEEP; RECORD OF COURT. (DOCKET).

R.S. 2:32-223; L. 1898, p. 562.

Each clerk of a district court shall keep a docket, which shall be a record of the court of which he is the clerk.

( ) 489. ENTRIES REQUIRED. (DOCKET).

R.S. 2:32-224; L. 1898, p. 562.

When an action or proceeding is commenced in a district court the clerk thereof shall enter in his docket:

> The names of plaintiff and defendant;
> The style and nature of the action and the sum demanded or penalty sued for;
> The time of issuing process, when returnable and the return made thereto by the constable or sergeant at arms;
> The time when the copy of an account, state of demand or set off was filed by any of the parties;
> The time of taking the bond or recognizance;
> The time of the making or filing of any order, affidavit, pleading or other paper in the cause;
> All adjournments;
> The rules of reference and the report of the referees;
> The jury, when and by whom demanded, the venire and when issued and how returned;
> The time of trial, the names of the jurors and witnesses;
> A description of each paper offered in evidence;
> The verdict and judgment and when given;
> The execution or executions, when issued, indorsements thereon, and how returned by the constable or seargeant at arms;
> The appeal, when and by whom demanded;
> All proceedings before the court touching the action;
> The items of costs in each case and the amount paid by each party.

( ) 490. DELIVERY TO JAILER OR BODY TAKEN UNDER EXECUTION.
2 (JAILER'S RECEIPT UPON BODY EXECUTION ENTERED IN DOCKET).

R.S. 2:32-141; L. 1898, p. 625.

The constable shall, at the same time, deliver to the jailer a copy of the execution and take the jailer's receipt upon the execution and return such receipt to the clerk of the court, who shall record the same in his docket.

Case Papers

( ) 491. NOTICE BY CLERK TO PARTIES OF DETERMINATION OF
2 MATTERS RESERVED. (RETURN REGISTRY RECEIPTS ENTERED IN DOCKET).

R.S. 2:32-87; L. 1932, p. 277, suppl. to L. 1898, p. 556.

Whenever a judge of a district court reserves decision in any case tried before him, or reserves decision upon any application, rule to show cause, motion or final hearing of any proceeding instituted in his court, the clerk of the court shall, when the court makes its determination thereof, forthwith notify by registered mail the attorneys of the respective parties, or the parties themselves if there be no attorneys, of such determination. The signed return registry receipt shall be accepted as proof of notification, and shall be filed by the clerk with the papers in the cause, and the fact and date of its receipt shall be entered by the clerk in the docket entries of the cause.

( ) 492. LESSOR'S AFFIDAVIT; CONTENTS; FILING. (LANDLORD'S AFFIDAVIT OF RENT IN DEFAULT).

R.S. 2:32-266; L. 1898, p. 598, as am. by L. 1908, p. 86.

.... the oath shall state the amount of rent claimed to be in default. The oath may be filed with any clerk of any district court within the limits of the county in which the premises are situtated, having jurisdiction of such matters pursuant to section 2:32-265 /city or judicial district court within limits of county/ of this title.

( ) 493. ORDER BY SUPREME COURT JUSTICE TO SET ASIDE ORDER FOR BODY EXECUTION; FILING ORDER.

R.S. 2:32-137; L. 1898, p. 622.

If the justice, /of the supreme court/ to whom application is made pursuant to section 2:32-136 /application to the supreme court to set aside body execution/ of this title, finds the proofs made insufficient to warrant the issue of process against the body, he may make an order that the order of the judge, in so far as it authorizes the taking of the judgment debtor's body, be set aside. The order of the justice shall be filed with the clerk of the district court out of which the execution issued ....

( ) 494. JURY TRIAL; OTHER REMEDIES. (RECORD OF PROCEEDINGS BEFORE STATE COMMISSIONER OF LABOR).

R.S. 34:11-66; L. 1934, p. 272.

Where either party demands a trial by jury he shall pay at least two days before the return date or the adjourned date of hearing of his cause, the statutory jury fee to the wage collection division and thereupon the wage collection division of the department /of labor/ shall file the entire record, in the cause, in a district court ....

( ) 495. EXAMINATION ANNEXED TO COMMISSION AND RETURNED TO CLERK
2 OF COURT; FILING AS RECORD. (COMMISSION AND TESTIMONY OF WITNESS OUT OF STATE).

R.S. 2:32-76; L. 1898, p. 576.

The commissioner or commissioners /appointed to take testimony of witness outside of state/ shall annex the examination of the witness or witnesses to the commission, seal up the same under his hand and seal or their hands and seals, and direct the same to the clerk of the court out of which the commission issued, at the place of holding such court. The commissioner or commissioners may place the examination and commission in any post office, certifying thereon the time when and the post office in which the same may be so placed. The clerk of such court may take the examination and commission out of the post office in which it may be found in this state, open the same, and indorse thereon when and how he received it, and immediately file the same in such district court, there to remain as a record.

( ) 496. TAKING TESTIMONY AS TO PROPRIETY OF ISSUE OF ATTACHMENT PURSUANT TO SECTION 2:32-343. (TESTIMONY TAKEN BEFORE COMMISSIONER OR MASTER IN ATTACHMENT PROCEEDINGS).

R.S. 2:32-345; L. 1898, p. 587.

The testimony shall be taken orally before the judge of the /district/ court out of which the attachment issued, or in writing before a supreme court commissioner or master in chancery appointed by the judge. If taken before a commissioner or master, the testimony shall be filed in the office of the clerk of the court out of which the writ issued.

( ) 497. DEPONENT SWORN; DEPOSITION SUBSCRIBED BY DEPONENT; RETURN OF DEPOSITION TO COURT; COPIES BY PARTIES. (RECORD OF DEPOSITIONS).

R.S. 2:32-69; L. 1898, p. 576.

The deposition so taken shall be retained by the clerk or master until he delivers the same personally into the court for which it was taken, or until he shall seal up, direct and transmit it to such court, where it shall remain under such seal until opened in court. When so opened, the deposition shall be deposited in the district court in which the action shall be brought, there to remain on record.

Jury Records

( ) 498. RESERVATION AND DEMAND FOR JURY TRIAL; COSTS. (NOTICE OF DEMAND FOR JURY TRIAL).

R.S. 2:32-64; L. 1912, p. 196, suppl. to L. 1898, p. 556.

Either party may, at the time a reference is ordered, file a notice in writing reserving his right to a trial by the court or a jury, and, within five days after the report is filed, demand such a trial.

( ) 499. JURY LIST; MAKING AND FILING; EXCUSING JURORS ON AND ADDITIONS TO LIST; RULES. (JURY LIST).

R.S. 2:32-108; L. 1910, pp. 156, 157, as am. by L. 1913, p. 276.

Each judge of a district court shall, on the first Monday of February in each year, make a list of not less than three hundred persons eligible to jury duty and residing within the jurisdiction of his court, which list, except as hereinafter

provided, shall be the jury list for one year. The list shall be signed by the judge and filed with the clerk of his court.

Executions

( ) 500. ADVERTISEMENT AND SALE OF PROPERTY TAKEN; DISPOSITION OF PROCEEDS; RETURN OF PROCEEDINGS. (RECORD OF PROCEEDINGS ON EXECUTION AND SALE OF GOODS LEVIED UPON).

R.S. 2:32-157; L. 1898, p. 624.

At the time and place so appointed the constable shall expose the goods and chattels to public sale, strike them off to the highest bidder, and shall pay the money arising from the sale to the judgment creditor or his attorney, or, in his absence, to the clerk of the court, and within thirty days from the time he received the execution, make return to the clerk issuing it of the proceedings had thereon, of which the clerk shall make a record.

Replevin and Attachment Bonds

( ) 501. REPLEVIN BOND; AMOUNT; SURETY AND CONDITIONS; APPROVAL; FILING. (BOND IN REPLEVIN PROCEEDINGS).

R.S. 2:32-285; L. 1898, p. 604.

The replevin bond and the sufficiency of the sureties shall be approved by the judge holding the court out of which the writ of replevin shall issue, which approval shall be endorsed on the bond, and the bond, with the affidavit of justification, shall be filed by the clerk of the court.

( ) 502. BOND BY DEFENDANT OR GARNISHEE; RELEASE OF PROPERTY FROM LIEN OF ATTACHMENT. (BOND IN ATTACHMENT PROCEEDINGS).

R.S. 2:32-326; L. 1898, p. 584.

Either defendant or a garnishee may make, execute and file with the clerk of the court a bond to plaintiff, with sufficient surety to be approved by the court, in double the sum stated in plaintiff's oath upon which the attachment has issued, and conditioned for the payment of such moneys as may be adjudged plaintiff.

Financial Records

( ) 503. CLERK'S ACCOUNTS; STATEMENT OF RECEIPTS AND DISBURSEMENTS TO CITY OR COUNTY TREASURER; PAYMENT OF RECEIPTS TO TREASURER.

R.S. 2:32-8; L. 1898, p. 563, as am. by L. 1908, p. 75.

Each clerk [of the county judicial district court] shall keep an accurate account of all fees, costs and moneys received by him and of all disbursements thereof under authority of law and to whom paid.

For description and office of record of statement of receipts and disbursements, see entry 26.

Small Claims Division

( ) 504. DOCKET.

R.S. 2:32-353; L. 1926, p. 374, suppl. to L. 1898, p. 556.

The docket of the division of small claims shall consist of cards, envelopes or folders, books, either loose leaf or otherwise, and such other documents as may be incorporated by reference.

( ) 505. COMMENCEMENT OF ACTION; ENTRY FEES; SIGNED WRITTEN STATEMENT OF CLAIM; ENTRY IN DOCKET; OTHER INFORMATION GIVEN TO CLERK. (STATEMENT OF PLAINTIFF'S CLAIM).

R.S. 2:32-356; L. 1926, p. 372, suppl. to L. 1898, p. 556.

An action in the division of small claims shall be commenced by plaintiff therein paying to the clerk an entry fee of one dollar. He shall, at the same time, deliver to the clerk a statement of his claim, signed by himself or his attorney.

Plaintiff or his attorney shall also state to the clerk plaintiff's and defendant's place of residence, usual place of business and place of employment, or so much thereof as the clerk shall deem necessary, including street and number, if any, all of which the clerk shall note in his docket.

XII. SMALL CAUSE COURT

( ) 506. DUTY TO KEEP; ENTRIES IN; CORRECTION. (DOCKET).

R.S. 2:33-145; L. 1903, p. 286.

Each justice of the peace, [presiding in a small cause court] before whom any action is instituted, shall keep a docket, in which he shall enter:

> The names of the plaintiff and defendant;
> The style and nature of the action, the sum demanded or penalty sued for;
> The time of issuing process, when returnable and the return made thereto by the constable or other officer serving the same;
> The time when the copy of an account or state of demand or set off was delivered by the parties, or either of them;
> The time of taking the bond or recognizance;
> The time of making or filing any order;
> Adjournments;
> A rule of reference and the report of the referee;
> The jury, when any by whom demanded, and the venire and when issued and how returned;
> The time of trial, the names of the jurors and witnesses, the admission of evidence objected to, the rejection of evidence offered, a description of each paper offered in evidence;
> The verdict and judgment and when given;
> The execution or executions, when issued, indorsements thereon, and how returned by the constable or other officer;
> The appeal, when and by who, demanded, the date of receiving notice thereof;
> All proceedings had before him touching the action.

( ) 507. DISPOSITION OF DEPOSITION WHEN TAKEN; COPIES. (RECORD OF DEPOSITIONS OF WITNESS WITHIN THE STATE).

R.S. 2:33-46; L. 1903, p. 286.

When a deposition has been taken as herein provided, the justice taking it shall retain it until he delivers it, with his own hand, into the court for which it was taken, or it shall be by him sealed up, directed and transmitted to such court, to there remain under his seal until opened in such court. When so opened it shall be deposited in the office of the justice before whom the action is pending, there to remain on record.

( ) 508. PERSONS ENTITLED TO APPEAL; JUDGMENTS APPEALABLE; NOTICE OF APPEAL; TIME FOR FILING; ALLOWANCE BY JUSTICE. (NOTICE OF APPEAL).

R.S. 2:33-108; L. 1903, p. 276, as am. by L. 1904, p. 72.

Either party to an action in a small cause court may appeal from a judgment obtained therein, except a judgment given by confession, to the court of common pleas of the county in which the small cause court was held, by filing a notice of appeal with the justice, within twenty days after the judgment is given.

( ) 509. JURY TRIAL; OTHER REMEDIES. (RECORD OF PROCEEDINGS BEFORE STATE COMMISSIONER OF LABOR).

R.S. 34:11-66; L. 1934, p. 272.

Where either party demands a trial by jury he shall pay at least two days before the return date or the adjorned date of hearing of his cause, the statutory jury fee to the wage collection division and thereupon the wage collection division of the department /of labor/ shall file the entire record, in the cause, in a justice's /small cause/ court in counties having no district court ....

XIII. COUNTY TRAFFIC COURT

( ) 510. CLERK OF TRAFFIC COURT; APPOINTMENT; POWERS AND DUTIES. (DOCKET).

R.S. 2:229-2; L. 1930, pp. 300, 301.

The county traffic magistrate may appoint a clerk who shall attend the sessions of the court and the examinations, trials and proceedings had therein, and keep a docket in which there shall be entered a brief record of all matters which shall come before the court.

( ) 511. DOCKETS; CONTENTS; RETURNS TO PROSECUTOR OF THE PLEAS; EXCEPTION. (DOCKET OF CRIMINAL CASES).

R.S. 2:215-5; L. 1898, p. 906, as am. by L. 1910, p. 331.

Every ... person or officer [judge of county traffic court] having the power of a committing magistrate shall keep a docket, in which he shall enter the name of every person against whom he may issue a warrant, the name and address of the complainant in each case, the names of the witnesses in each case with their respective addresses, the nature of the charge against the accused, and, whenever bail is taken, the name and address of the bondsman.

XIV. ORPHANS' COURT

Minutes

( ) 512. MINUTES OF PROCEEDINGS TO BE KEPT BY SURROGATE. (ORPHANS' COURT MINUTES).

R.S. 2:31-59; L. 1898, p. 775.

The surrogate, as clerk of the orphans' court, shall keep regular minutes of all trials and proceedings in the court.

Dockets

( ) 513. NON-INCLUSIVE ENUMERATION OF RECORDS REQUIRED TO BE KEPT.

For legal citation office of record and description, see entry 518.

Financial Records

( ) 514. YEARLY REPORT OF ACCOUNTS BY PUBLIC GUARDIAN.
2 (ANNUAL REPORT OF RECEIPTS AND DISBURSEMENTS FROM PUBLIC GUARDIAN OF INCOMPETENT VETERANS: VOUCHERS AND RECEIPTS).

R.S. 3:33-8; L. 1924, p. 249, as am. by L. 1928, p. 333. suppl. to Rev. 1877, p. 601.

.... the public guardian [of incompetent veterans] shall present to the orphans' court of his county, for its approval, an account of his receipts and disbursements, in each estate of which he is the duly appointed guardian, and shall present therewith receipts and vouchers showing all moneys received and expended by him during the preceding year and the balance remaining in his hands in each of such estates.

Miscellaneous

( ) 515. SIGNATURE AND RECORD; LIENS AND PRIORITIES; ENFORCEMENT. (DECREES AND ORDERS RECORDED).

R.S. 2:31-76; L. 1898, p. 785.

All decrees or orders of the orphans' court imposing a fine

or ordering money to be paid by one person to another, shall be signed by the judge of the court and shall be recorded ....

( ) 516. PETITION FOR APPOINTMENT OF GUARDIAN; BY WHOM MADE.

R.S. 3:28-3; L. 1919, p. 351.

A petition for appointment of a guardian may be filed in the orphans' court of the county wherein the ward resides by or on behalf of any person entitled to priority of appointment.

If there be no person so entitled, or if the person so entitled shall neglect or refuse to file the petition within thirty days after mailing of notice by a federal agency to his last known address indicating the necessity therefor, a petition may be filed in the orphans' court by or in behalf of any responsible person residing in the state.

XV. SURROGATE

Minutes

( ) 517. MINUTES OF PROCEEDINGS TO BE KEPT BY SURROGATE. (ORPHANS' COURT MINUTES).
For legal citation and description, see entry 512.

Dockets

( ) 518. NON-INCLUSIVE ENUMERATION OF RECORDS REQUIRED TO
19 BE KEPT.

R.S. 2:31-20; Rev. 1877, p. 1048, Rev. 1877, p. 1246, L. 1898, pp. 775, 776.

The surrogate of each county, either as surrogate or clerk of the orphans' court of his county, shall record, in proper books to be kept for that purpose, which books shall be provided at the expense of the county in which they are to be used, the following instruments, documents and papers, among others:

> As clerk of the orphans' court, all orders and decrees of such court;
> Bonds required by law to be taken by him as surrogate or given pursuant to an order or decree of the orphans' court;
> Accounts of executors, administrators, guardians, assignees and trustees, all partitions, all sales of lands and acceptances and all revocations, requests, renunciations and releases, necessary or proper to be made, if desired by any party in interest;
> Wills proved before him or the orphans' court, together with the proofs thereof including wills concerning personalty only;
> Letters testamentary, of administration and of guardianship granted or issued by him, and all things concerning the same, and also all inventories proved before him;
> Receipts and discharges given to executors, administrators, guardians or trustees upon the payment by them of legacies, distributive shares or moneys to the person entitled thereto, or their

executors or administrators, which receipts and discharges shall be acknowledged or proved as dees of real estate are by law required to be acknowledged or proved and be recorded as provided by section 2:31-22 /see entry 519/ of this title;
Receipts and discharges given to receivers, masters in chancery, trustees, or commissioners ordered to sell real estate, upon the payment by them, in the proper execution of their trust of shares or sums of money to persons entitled by law thereto, or to their executors, administrators or legal representatives ....

( ) 519. RECORD OF RECEIPTS AND DISCHARGES TO FIDUCIARIES.

R.S. 2:31-22; Rev. 1877, p. 1048, L. 1898, p. 776.

The receipts and discharges mentioned in paragraphs "f" and "g" of section 2:41-20 of this title /see entry 518/ shall, upon their production by the proper executor, administrator, guardian, trustee, receiver, master in chancery or commissioner ordered to sell lands, or his executors or administrators, be immediately recorded, with the acknowledgment or proof thereof, in a book to be kept for the record of receipts and discharges, by (a) the surrogate of the county in which letters testamentary, of administration or of guardianship have been or shall be issued, or (b) by the surrogate of the county wherein the receiver, master in chancery or commissioner resides or where the property relating to his trust was situate.

The surrogate shall indorse on receipts and discharges recorded by him the book and page in which they are recorded, with the time of the recording, and shall sign his name thereto.

Case Papers and Pleadings

( ) 520. PLEADINGS AND PAPERS KEPT TOGETHER.

R.S. 2:27-111; L. 1903, p. 570.

The pleadings and papers filed in each action shall be kept together in the office of the clerk of the court.

( ) 521. APPEALS FROM CERTAIN ORDERS OR PROCEEDINGS OF SURROGATE; PROCEDURE; DETERMINATION OF APPEALS.

R.S. 2:31-90; L. 1898, p. 793.

Any person aggrieved by an order or proceedings of a surrogate in proving an inventory or granting letters of administration or guardianship may, by filing a petition of appeal with the surrogate ... appeal therefrom to the orphans' court ....

( ) 522. TRANSMISSION OF RECORDS TO ORPHANS' COURT; FILING; 2 RECORDING. (RECORDINGS OF PROCEEDINGS IN CHANCERY CONCERNING INCOMPETENTS).

R.S. 3:7-40; Rev. 1877, p. 324, as am. by L. 1881, p. 236, Rev. 1877, p. 601.

If the person is found to be a mental incompetent, the chancellor shall cause to be transmitted to the orphans' court of the county where such person resides a certified copy of all proceedings had upon the inquisition, which shall be recorded and filed in the office of the surrogate of such county.

( ) 523. DECREE BY ORPHANS' COURT ON CERTIFICATION AND RETURN OF ISSUED. (CERTIFICATION OF ISSUE FROM CIRCUIT COURT).

R.S. 3:2-36; L. 1898, p. 719.

The certification and return mentioned in section 3:2-35 [certification and return to the Orphans' Court] of this title shall be filed by the surrogate of the county from which the issue was certified ....

( ) 524. AFFIDAVIT OF VALUE OF MINOR'S ESTATE.

L. 1939, pp. 112, 113.

In all cases where the value of the real estate of any minor, shall not exceed one hundred dollars and the value of the personal estate of any minor shall not exceed five hundred dollars, either parent of such minor or a person standing in loco parentis to such minor, shall be entitled to receive the same for the use and benefit of such minor ... upon the making and execution of any affidavit before the ... orphans'

court or surrogate, setting up that affiant is the parent of such a minor or a person standing in loco parentis to such minor and that the value of such minor's real estate will not exceed one hundred dollars and that the said minor's personal estate shall not exceed five hundred and specifying in detail said assets shall be forever discharged from all claims by any guardian who may thereafter be appointed or by any other person, for the assets so paid or delivered.

Wills

( ) 5 525. RECORD OF WILLS DEVISING REAL ESTATE; EFFECT.

R.S. 2:31-21; L. 1898, p. 720.

When a will devising real estate has been duly admitted to probate before the ordinary or any surrogate of the state, any person interested therein may file with the surrogate of any county a certified copy of the will, the applications for probate, the proofs thereof, the order for probate and letters testamentary issued thereon. The surrogate shall thereupon record the same ....

( ) 2 526. RECORD OF COPY OF WILL PROBATED IN ANOTHER STATE OR FOREIGN COUNTRY FOR ONE HUNDRED YEARS OR MORE; USE AND EFFECT.

R.S. 2:31-28; L. 1916, p. 235, suppl. to Rev. 1877, p. 1243.

Where any will has been admitted to probate one hundred years or more, in any other state of the United States, or in any foreign country, if the testator thereof was, at the time such will was made, in the military or naval service of the United States, a copy of such will, together with the record of probate thereof, certified under the great seal of the state or country, or exemplified under the act of congress of March twenty-seventh, one thousand eight hundred and four, may be recorded in the office of the surrogate of the county of this state where any lands therein devised may be situated, although the state or country named in the will as testator's residence was not the state or country where such will was probated ....

( ) 5 527. TRANSCRIPTS OF WILLS PROBATED OR LETTERS ISSUED BY ORDINARY FILED BY EXECUTORS, ETC., WITH AND RECORD THEREOF BY SURROGATE.

R.S. 2:31-25; L. 1898, p. 716.

When a will is admitted to probate or letters of administration

or guardianship are granted by the ordinary, the executor, administrator or guardian shall file, in the office of the surrogate of the county in which the testator or intestate resided at the time of his death or in which the ward may reside, a transcript of the probated will, the proofs thereof, the order for probate and the letters testamentary, or a transcript of the letters issued, which transcript shall be duly certified by the register under the seal of the prerogative court and be recorded by the surrogate in his office.

( ) 528. TRANSCRIPTS OF WILLS PROBATED OR LETTERS ISSUED BY ORDINARY RECORDED WITH SURROGATE BY PERSONS INTERESTED.

R.S. 2:31-26; L. 1898, p. 716.

Any person interested may cause either of the transcripts mentioned in section 2:31-25 /transcripts of wills probated by ordinary/ of this title to be recorded in the office of the surrogate before whom the will might have been probated or the letters granted.

( ) 529. RECORD OF COPY OF FOREIGN WILL TO MAKE TITLE TO REAL
2 ESTATE; FORCE AND EFFECT; VALIDITY OF CONVEYANCES; CERTIFIED COPIES AS EVIDENCE.

R.S. 2:31-27; L. 1898, p. 722, as am. by L. 1912, p. 156, L. 1912, p. 320, L. 1913, p. 355, L. 1914, p. 495, L. 1915, p. 605, L. 1933, p. 52.

A copy of any will or of the record of any will of a decedent not resident of this state at the time of his death, admitted to probate in any state of the United States, or in any foreign country, and of the certificate, order or decree of probate thereof, and, if title to land of such decedent depends or shall depend on the conveyance by an executor, administrator with the will annexed, or trustee or substituted trustee, of the record of the grant of letters testamentary thereon, or of the administration with the will annexed thereon, or of the copy of the letters testamentary thereon, or of administration with the will annexed thereon, exemplified and authenticated according to the act of congress, if it be the record of any state of the United States, or certified in the manner required by the laws of the foreign country in which such will shall have been proved and recorded to make it legal evidence in such foreign country, if it be the record of a foreign country, heretofore or hereafter filed and recorded in the office of the surrogate of any county in this state, shall, if it thereby appears that such will was executed in accordance with the laws of this state, have the same force and effect in respect to all lands and real estate whereof the testator died

seized, as if such will had been admitted to probate and such letters testamentary or of administration with the will annexed thereon had been issued in this state ....

( ) 530. FILING EXEMPLIFIED COPY OF FOREIGN WILL PROBATED OR RECORDED IN STATE PRIOR TO JULY 4, 1888; PROCEDURE; EFFECT. (EXEMPLIFIED COPY OF FOREIGN WILL).

R.S. 3:2-45; L. 1911, p. 671, suppl. to L. 1898, p. 715.

Where any foreign will or a copy thereof, or a copy of the record of any foreign will or of the exemplification thereof, shall have been probated, filed or recorded in this state, prior to July fourth, one thousand eight hundred and eighty-eight, and such record or exemplification of such foreign will, from any state or country, shall be informal or cannot be found in the office of the ... surrogate of any county in this state wherein such foreign will shall have been probated, any person interested therein may file with ... any such surrogate an exemplified copy of the probate in such state or country.

Executors, Administrators, and Trustees

( ) 531. REPORT OF CLAIMS; WHEN PRESENTING; NOTICE; FILING REPORTS. (EXECUTOR'S REPORT OF CLAIMS AGAINST ESTATE).

R.S. 3:25-58; L. 1898, p. 753.

The report shall be filed in the office of the surrogate ... at least twenty days before the day so named or before the day to which it may be continued by the court.

( ) 532. INVENTORY AND APPRAISEMENT TO BE MADE AND FILED. (INVENTORY OF DECEDENT'S PROPERTY).

R.S. 3:9-2; L. 1898, p. 735.

.... Executors and administrators shall make a true and perfect inventory of the personal property of their decedent and cause a just appraisement thereof to be made by two discreet and impartial persons. The inventory shall be filed with the surrogate of the proper county ....

( ) 533. FILING AND AUDITING OF ACCOUNTS. (ACCOUNTS OF FIDUCIARIES).

R.S. 3:10-13; L. 1898, p. 759, as am. by L. 1905, p. 299.

The surrogate ... shall audit and state the accounts of fiduciaries, place the same on the files of his office, subject to the inspection of any person interested therein, at least twenty days previous to their presentation to the orphans' court ... and report the same to the court for confirmation and allowance on the day noticed for settlement or at such subsequent time to which the hearing may have been adjourned.

Guardianships

( ) 534. ACCEPTANCE OF GUARDIANSHIP. (ACCEPTANCE OF GUARDIANSHIP 2 BY GUARDIAN).

R.S. 3:7-17; L. 1898, p. 733, as am. by L. 1931, p. 121.

A testamentary guardian shall, before exercising authority over his ward or the ward's estate, appear before the ... orphans' court or surrogate, as the case may be, and declare his acceptance of guardianship, which acceptance shall be filed and recorded.

( ) 535. DISCHARGE OF VETERAN'S GUARDIAN WHEN WARD BECOMES COMPETENT.

R.S. 3:30-6; L. 1929, p. 357.

When a minor ward for whom a guardian has been appointed under the provisions of chapters 27 to 32 of this title (3:27-1 et. seq.) /guardianship of veteran/ or other laws of the state shall have attained his or her majority, and, if incompetent shall be declared competent by the court, and when an incompetent ward, not a minor, shall be declared competent by the bureau and the court, the guardian shall upon making a satisfactory accounting or upon filing with the surrogate of the proper county a release from his ward, be discharged upon a petition filed for that purpose.

( ) 536. INVENTORY OF GUARDIAN AFTER APPOINTMENT.

R.S. 3:9-9; L. 1898, p. 737.

Every guardian shall, within three months after his acceptance of or appointment to his office, deliver to the surrogate ... as the case may be, an inventory, under oath, of all the real and personal property which he shall have received or of which he has taken possession.

Bonds and Oaths

( ) 537. BONDS AND INSTRUMENTS REQUIRED TO BE FILED BY SURROGATE.
2 (ADMINISTRATION AND GUARDIANSHIP BONDS).

R.S. 2:31-14; L. 1898, p. 775.

The surrogate shall file all administration and guardianship bonds taken by him, and other written instruments required by law in the conduct of the business of his office.

( ) 538. REFUNDING BOND OF LEGATEE OR DISTRIBUTEE; EXECUTOR OR ADMINISTRATOR TO TAKE.

R.S. 3:26-19; L. 1898, p. 742, as am. by L. 1912, p. 276.

An executor or administrator shall, on paying a legacy or distributive share to the person entitled, taking a refunding bond therefor, to be filed in the office of the surrogate of the county wherein he received his letters ....

( ) 539. PROOF OF INVENTORY AND EXEMPT LIST. (OATH OR AP-
2 PRAISORS OF DECEDENT'S ESTATE).

R.S. 3:9-6; L. 1898, p. 737.

The inventory of an executor or administrator shall be proved by his oath that the same is just and true, and by the oath of the appraisers, or one of them, that the personal property specified in the inventory was appraised at its just and true values according to their or his best judgment .... Such oaths shall be taken before any person qualified to administer oaths in this state and the same shall be indorsed on the inventory which shall be filed with the surrogate ...

If personal property of the decedent shall have been set off for the benefit of the family, the executor or administrator shall also verify by his oath the list of property selected therefor and file the same with the inventory.

Partitions

( ) 540. APPOINTMENT AND DUTIES OF COMMISSIONERS; COURT RECORDS.
2 (BOOK OF PARTITION COMMISSIONERS' APPOINTMENT AND REPORT).

R.S. 2:71-18; L. 1898, p. 648.

The court shall appoint three disinterested commissioners to ascertain the metes and bounds of each share. The report of the commissioners shall be made in writing under their hands to any term of the court after the division and shall, when approved by the court, be conclusive upon all parties concerned.

A copy of the appointment of the commissioners with their report shall be recorded in a book to be kept for that purpose, in the office of the surrogate ....

( ) 541. RECEIPTS AND DISCHARGES; RECORD BY SURROGATE; EVIDENCE.
(PARTITION COMMISSIONERS' RECEIPTS AND DISCHARGES OF PROCEEDS OF SALE).

R.S. 2:71-87; L. 1898, p. 652.

When commissioners make sale of real estate pursuant to this chapter and distribute the net proceeds to the persons thereto entitled by law, the commissioners may produce the receipts and discharges therefor to the surrogate of the county wherein the real estate, or the more valuable part thereof, is situate.

The surrogate shall, if the receipts and discharges are proved and acknowledged in the manner in which conveyances of real estate are required to be proved or acknowledged, immediately record the receipts and discharges and such proof or acknowledgment in the book of receipts and discharges in his office.

The surrogate shall indorse on each receipt and discharge the book and page where and the time when it was recorded and he shall sign his name thereto.

( ) 542. REPORT AND MAP OF COMMISSIONERS RECORDED. (RECORDING AND FILING PARTITION PROCEEDINGS TAKEN IN ORPHANS' COURT).

R.S. 2:71-21; L. 1898, p. 649.
For description and office of record, see entry 113.

Insolvent Estates

( ) 543. ASSIGNEE TO FILE LIST OF CREDITORS, STATEMENT OF CLAIMS,
3 AND PROOF OF NOTICE.

R.S. 2:34-27; L. 1899, p. 148.

At the expiration of the time for the presentation of claims, ... the assignee shall file with the surrogate of the county a true list, under oath or affirmation, of all the creditors of the assignor who have proved their claims before him, with a true statement of their respective claims, and due proof of the publication and mailing of the notice above mentioned.

( ) 544. ASSIGNEE'S INVENTORY, LIST OF CREDITORS AND STATEMENT
2 OF CLAIMS TO BE PROVED AND RECORDED. (ASSIGNEE'S BOOK).

R.S. 2:34-30; L. 1899, p. 155.

The inventory and list of creditors, with the statement of claims, required by sections 2:34-8 /inventory and valuation of assignor's estate/ and 2:34-27 /list of assignor's creditors/ of this title to be filed by the assignee, shall be proved before the surrogate of the county, and be recorded by him in a book provided for that purpose and called "assignee's book".

( ) 545. EXCEPTIONS TO CLAIMS; NOTICE; HEARING AND ADJUDICATION. (EXCEPTIONS TO CREDITOR'S CLAIMS).

R.S. 2:34-31; L. 1899, p. 149, as am. by L. 1928, p. 410.

At any time within sixty days after the list of creditors and statement of claims have been filed as required by section 2:34-27 /list of assignor's creditors/ of this title and notice thereof has been mailed to the creditors as directed in section 2:34-28 /notice of filing/ of this title, the

assignee, or any creditor or other person interested, by himself or attorney, may file in the orphans' court exceptions to the allowance or rejection by the assignee of any claim or demand of any creditor exhibited as aforesaid.

Adoptions

( ) 546. RECORD OF ADOPTION PROCEEDINGS.
5

R.S. 9:3-8; L. 1902, p. 262, as am. by L. 1912, p. 53, L. 1930, p. 324.

The petition, proceedings, testimony and decree shall be recorded at length in a book kept for that purpose and properly indexed, but testimony taken orally or without subscription by witnesses need not be recorded. The book shall become part of the records of the surrogate's office of the county wherein the court is located, and for such recording the surrogate shall receive the same fees as for recording a will.

( ) 547. RECORD OF PROCEEDINGS. (BOOK OF RECORDINGS OF PRO-
4 CEEDINGS FOR ADOPTION OF ADULT).

R.S. 2:39-6; L. 1925, p. 310.

The petition, proceedings and decree shall be recorded at length by the surrogate, in a book to be kept for that purpose, and shall be properly indexed. Testimony taken orally or without subscription by the witnesses need not be recorded. Such books shall be a part of the records of the surrogate's office of the county wherein the orphans' court before which the proceedings were had is located.

( ) 548. FILING PETITION; EXAMINATION OF PARTIES AND OTHERS. (PETITION FOR ADOPTION OF ADULT).

R.S. 2:39-4; L. 1925, p. 309.

Upon the presentation of the petition for adoption to the orphans' court, the same shall be filed with the clerk of such court ....
For recording of adoption proceedings, see entry 547.

Indexes

( ) 549. CLASSIFIED, ANALYTICAL OR COMBINATION INDEXES IN CERTAIN OFFICES.

R.S. 47:1-7; L. 1898, p. 689.

In the recording of ... wills or other instruments required or authorized by law to be recorded, ... surrogate or other officer required to make the record, shall, in addition to the other indexes made and kept by him, make and keep such classified, analytical or combination index as the board of chosen freeholders of the respective counties shall determine, in index books to be provided for that purpose by the board of chosen freeholders, and shall enter therein, according to the classification thereof, an index of all the names required to be indexed in the alphabetical indexes of their respective offices.

( ) 550. INDEXES OF RECORDS AND PAPERS; PENALTY FOR FAILURE TO KEEP.

R.S. 2:31-16; L. 1898, p. 776.

The surrogate shall keep all papers and records appertaining to his office properly indexed, which index shall be alphabetical, and in which records of all official acts of the previous week, made of record in his office, shall, in so far as possible, be recorded, properly indexed as aforesaid.

Financial Records

( ) 551. DISPOSITION OF FEES OF COUNTY OFFICERS. (STATEMENT OF ACCOUNT OF FEES RECEIVED BY CERTAIN COUNTY OFFICES).

R.S. 22:4-17; L. 1898, pp. 226, 227, L. 1905, p. 18, L. 1906, p. 76.
For description and office of record, see entry 639.

Miscellaneous

( ) 552. RERECORDING OBSCURE RECORDS; INDEXING; CERTIFIED TRANSCRIPTS AS EVIDENCE. (BOOK OF RERECORDED INSTRUMENTS).
2

R.S. 2:31-19; L. 1915, p. 167.

Whenever the record of any instrument of record in the office of the surrogate of any county of this state shall become so worn out, mutilated, obliterated or obscured as to endanger the title to real estate or other property, any justice of the supreme court, or a judge of the court of common pleas of any such county, may order such instrument to be recorded anew in a book to be kept in the office of such surrogate, which book shall be known as the book of rerecorded instruments .... All instruments so rerecorded shall be indexed in the appropriate books of indexes of such recorded instruments in such counties, being marked as reindexed.

( ) 553. PHOTOGRAPHIC RECORDS IN CERTAIN OFFICES. (RERECORDED DOCUMENTS AND INSTRUMENTS BY PHOTOGRAPHY).

R.S. 47:1-5; L. 1926, pp. 289, 290, as am. by L. 1927, pp. 363, 364.

All papers, documents and instruments in writing authorized or required by law to be recorded and indexed in the office of the ... surrogate of any county of this state, as well as the record and index of any such papers, documents or instruments in writing, which may be recopied, rerecorded or transcribed pursuant to any law of this state, may be recopied, rerecorded, reindexed or transcribed in such offices by means of photography ....

( ) 554. BILL OF COSTS; ENFORCEMENT OF PAYMENT. (TAXED BILL OF COSTS).

R.S. 2:31-88; L. 1898, p. 789.

Bill of costs in the orphans' court shall be drawn, taxed and filed by the surrogate ....

( ) 555. EXAMINATIONS FOR USE IN COURT; HOW TAKEN; USE AND EFFECT. (EXAMINATION FOR USE IN ORPHANS' COURT).

R.S. 2:31-62; L. 1898, p. 784.

All examinations shall be taken on ten days' notice of the time and place of taking, given by either party or his attorney to the

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opposite party or his attorney, shall have the same force and effect as if taken in the court, shall be filed with the clerk of the [orphans'] court ....

XVI. JUVENILE AND DOMESTIC RELATIONS COURT

Minutes

( ) 556. ATTENDANCE ON COURTS. (MINUTES).

R.S. 40:38-8; L. 1902, p. 484.

The county clerk /in counties where there is no special judge of the juvenile and domestic relations court/ shall attend the daily sessions of the courts of which he is the clerk, either in person or by deputy, or by a competent person, whose duty it shall be, under the direction and control of a judge thereof, to keep minutes of the proceedings of the /juvenile and domestic relations/ court ....

Dockets

( ) 557. RECORDS; PRINTING OF FORMS; "RECORDS" DEFINED. (DOCKET).
3

R.S. 9:18-35; L. 1929, p. 282; L. 1937, p. 299; suppl. to L. 1929, p. 274.

The court shall maintain complete records of all petitions and hearings in cases brought before it. Such records shall be withheld from indiscriminate public inspection but shall be open to inspection by the parent or other authorized representative of the person concerned and, in the discretion of the court, by other persons having a legitimate interest.

The word "records" as used in this section does not necessitate the writing of minutes, but the keeping of a docket, which is a permanent record.

Reports

( ) 558. INVESTIGATION AND REPORT ON PETITION. (REPORT OF PROBATION OFFICER ON FINANCIAL RESPONSIBILITY OF PARENT AND HOME CONDITION OF CHILD).

R.S. 9:6-10; L. 1915, p. 445, as am. by L. 1918, p. 220, L. 1932, p. 602.

The juvenile and domestic relations court shall cause an investigation to be made, by the probation officer of such county ... into the financial condition of the parents or relatives of the child financially able and legally liable for its care, the conditions surrounding the home of the parents and any such relatives, and all other facts that will assist the court in determining the matter, and a full report in writing of such investigation shall be filed with the court.

Miscellaneous

( ) 559. CERTIFICATE OF DEATH OR DISCHARGE; RECORD. (DEATH OR DISCHARGE CERTIFICATE OF INSANE OR TUBERCULAR INMATE IN STATE OR COUNTY INSTITUTION).

R.S. 30:4-105; L. 1924, p. 404, suppl. to L. 1918, p. 343.

Upon the death or discharge of any person committed to any institution in this state ... the chief executive officer of the institution shall forward a certificate to the county adjuster of the county in which the final hearing was held, stating the date death occurred, or if discharged, whether the patient was discharged as cured, improved, or unimproved, and such county adjuster shall file such certificate with the clerk of the /juvenile and domestic relations/ court of such county, there to be kept and filed with the records of the commitment of the patient to such institution.

XVII. COMMISSIONERS OF JURIES

( ) 560. GRAND AND PETIT JURY LISTS; NUMBER OF NAMES ON LISTS.
2 (LIST OF PERSONS SUBJECT TO JURY DUTY).

R.S. 2:88-1; L. 1929, p. 213, as am. by L. 1934, p. 306.

The jury commissioners shall ... make two lists, alphabetically arranged, of persons liable to jury duty, having regard to the just distribution of jury service among those persons qualified therefor in the various wards and municipalities of such county, with their occupation and places of abode and designating their respective municipalities and wards (if any) in municipalities, which lists shall be designated respectively "grand jury list" and "petit jury list".

( ) 561. ANNOUNCEMENT OF NAMES AS DRAWN; INSPECTION OF METAL PIECES AS DRAWN; NAMES TRANSCRIBED AS ANNOUNCED; CERTIFIED LISTS OF NAMES DRAWN; DISPOSITION OF LISTS; SHERIFF TO SUMMON. (LIST OF GRAND AND PETIT JURORS).

R.S. 2:88-10; L. 1913, (Sp. Sess.) p. 832, as am. by L. 1915, p. 386, L. 1916, p. 547; suppl. to Rev. 1877, p. 526.
For description and other offices of record, see entries 310, 568.

( ) 561a. CERTIFIED COPIES OF JURY LISTS FOR COUNTY CLERKS AND SUPREME COURT JUSTICES; COPY POSTED IN CLERK'S OFFICE.

R.S. 2:88-3; L. 1913, (Sp. Sess.) p. 829, as am. by L. 1924, p. 307, suppl. to Rev. 1877, p. 526.
For description and office of record, see entry 309.

XVIII. CHIEF PROBATION OFFICER

Reports

( ) 562. POWERS AND DUTIES OF PROBATION OFFICERS. (REPORT OF INVESTIGATION).

R.S. 2:199-19; L. 1929, p. 272.

.... the duties of probation officers shall be among others to keep ... detailed records of all the work done; to make such reports to the courts as they may require.

( ) 563. INVESTIGATION AND REPORT ON PETITION. (REPORT OF PROBATION OFFICER ON FINANCIAL RESPONSIBILITY OF PARENT AND HOME CONDITION OF CHILD).

R.S. 9:6-10; L. 1915, p. 445, as am. by L. 1918, p. 220, L. 1932, p. 682.

For description and office of record, see entry 558.

Financial Records

( ) 564. POWERS AND DUTIES OF PROBATION OFFICERS. (RECORD OF THE RECEIPTS AND DISBURSEMENTS).

R.S. 2:199-19; L. 1929, p. 272.

.... the duties of probation officers shall be among others to keep ... accurate and complete accounts of all money collected and disbursed, and to give and obtain receipts therefor ....

Miscellaneous

( ) 565. POWERS AND DUTIES OF PROBATION OFFICERS. (RECORDS OF WORK DONE).

R.S. 2:199-10; L. 1929, p. 272.

.... the duties of probation officers shall be among others .... To keep detailed records of all the work done ....

( ) 566. DETERMINATION OF PERMANENT INCAPACITY; PHYSICAL EXAMINATION. (PHYSICIANS' CERTIFICATE OF INCAPACITY OF PROBATION OFFICER).

R.S. 43:10-51; L. 1937, p. 194.

Permanent incapacity for further duty of any county probation officer shall, for all purposes of this article, be established and determined by a board of three physicians .... The three physicians so designated shall examine such county probation officer and if they, or a majority of them, find that such county probation officer is permanently incapacitated for further duty, they or a majority of them, shall make and sign a certificate to that effect and file the same with ... the chief probation officer ....

For other offices of records, see entries 483, 652.

XIX. SHERIFF

Registers

( ) 567. SHERIFF'S PROCESS BOOK; ENTRIES; INSPECTION BY PARTIES INTERESTED.

R.S. 2:27-56; L. 1903, p. 548.

Each sheriff shall keep in his office a book in which he shall cause to be entered the return made by him to every process coming into his hands of service.

For office of record of process book after death or expiration of term, see entry 302.

Jury Records

( ) 568. ANNOUNCEMENT OF NAMES AS DRAWN; INSPECTION OF METAL PIECES AS DRAWN; NAMES TRANSCRIBED AS ANNOUNED; CERTIFIED LISTS OF NAMES DRAWN; DISPOSITION OF LISTS; SHERIFF TO SUMMON PERSONS DRAWN. (LIST OF GRAND AND PETIT JURORS).

R.S. 2:88-10; L. 1913, (Sp. Sess.) as am. by L. 1915, p. 386, L. 1916, p. 547, suppl. to Rev. 1877, p. 526.

The names, occupations and places of abode of the grand and petit jurors shall, as each number is drawn be announced publicly by the jury commissioners, the metal pieces as drawn from the boxes shall be handed to the justice or judge for inspection, and the county clerk, or his deputy, shall transcribe the names as they are announced, and make three lists thereof ....

The county clerk shall file one of the three lists in his office ... and forthwith transmit one to the sheriff of the county.

( ) 569. ACCOUNT OF PER DIEM ALLOWANCE PAID JURORS; PAYMENT TO COUNTY TREASURER.

R.S. 22:1-3; Rev. 1877, p. 1105.

The sheriff of each county shall keep a true account of all per diem juror fees paid by him ... and shall submit such account for examination to the clerk of the court who shall examine the account and certify the same, if found correct.

( ) 570. COMPUTATION OF MILEAGE OF JURORS IN COUNTIES OTHER THAN COUNTIES OF THE FIRST CLASS. (RECORD OF DISTANCES TRAVELED BY JURORS).

R.S. 22:1-2; L. 1892, p. 345, suppl. to R.S. 1847, p. 965.

In counties other than counties of the first class, the sheriff, with the approval of the judge, shall estimate and determine ... the distances traveled by each juror and enter the same opposite the juror's name on a suitable list to be prepared for the purpose by the sheriff.

For other office of record, see entry 311.

Prisoners' Records

( ) 571. RECORD OF PRISONERS IN JAILS OR OTHER PENAL OR REFORMATORY INSTITUTIONS. (REGISTER OF INMATES OF COUNTY JAIL).

R.S. 30:8-16; L. 1898, p. 922.

The keeper /the sheriff in counties of the second and fifth classes, having a population of more than two hundred thousand inhabitants/ of every jail or other penal or reformatory institution supported by public moneys of any county, shall keep a book provided by the board of freeholders in the county where the institution shall be, in which he shall set forth the date of entry, date of discharge, the description, age, birthplace and such other information as he may be able to obtain as to the inmates committed to his care ....

( ) 572. PRISONERS CONVEYED BY SHERIFFS; BILLS OF COSTS. (BILLS
2 OF COSTS AND COMMITMENTS FOR TRANSPORTATION OF PRISONERS).

R.S. 30:4-88; L. 1918, p. 360.

The county clerks of the several counties shall deliver to the sheriffs certified copies of all bills of costs, including therein only charges for services actually rendered and commitments for all prisoners sentenced or committed to any of such institutions in the manner and within the time now prescribed in cases of conviction and sentence to the state prison.

Financial Records

( ) 573. BOOK OF FINES, FOREITURES AND COSTS COLLECTED KEPT BY SHERIFF; PAYMENT TO COUNTY TREASURER; REPORT TO CHOSEN FREEHOLDERS.

R.S. 2:194-11; L. 1898, p. 898.

The sheriff of each county shall keep a suitable book in which he shall enter or cause to be entered a true account of all costs, fines or forfeitures by him collected from all prisoners committed to his custody in the common jail, workhouse or penitentiary in his county ....

( ) 574. BOOK OF FINES, FORFEITURES AND COSTS COLLECTED KEPT BY SHERIFF; PAYMENT TO COUNTY TREASURER; REPORT TO CHOSEN FREEHOLDERS.

R.S. 2:194-11; L. 1898, p. 898.
For description and office of record, see entry 27).

( ) 575. DISPOSITION OF FEES OF COUNTY OFFICERS. (STATEMENT OF ACCOUNT OF FEES RECEIVED BY SHERIFF).

R.S. 22:4-17; L. 1898, pp. 226, 227, L. 1905, p. 18, L. 1906, p. 76.
For description and office of record, see entry 639).

Miscellaneous

( ) 576. SELECTED PLACES CERTIFIED. (LIST OF POLLING PLACES).

R.S. 19:8-4; L. 1930, p. 709.

The county board /of elections/ before the fifteenth day of April each year shall certify a list of polling places so selected to the sheriff ... of the county ....
For other office of records, see entry 263.

( ) 577. CONFINED PERSONS TRANSFERRED TO INSTITUTIONS FOR INSANE, EPILEPTIC OR FEEBLEMINDED; ORDER OF COURT; PROCEDURE.

R.S. 30:4-82; L. 1918, p. 390.
For description and office of record, see entry 324.

( ) 578. SUBPOENAS FOR WITNESSES; OATHS TO JURORS AND WITNESSES; MINUTES OF TRIALS KEPT AND FILED; FEES OF WITNESSES. (SHERIFF'S MINUTES OF CLAIM OF PROPERTY ACTIONS IN ATTACHMENT CASES).

R.S. 2:42-30; L. 1901, p. 162.
For description and offices of record, see entries 370, 435.

XX. PROSECUTOR OF THE PLEAS

( ) 579. DUTY OF PROSECUTOR OF THE PLEAS. (REPORT FROM STATE REGISTRAR OF VIOLATIONS OF REGISTRATION VITAL STATISTICS LAWS).

R.S. 26:8-67; L. 1920, p. 213; as am. by L. 1930. p. 596.

When the state registrar [of vital statistics] shall deem it necessary, he shall report any violation of any provision of this chapter [registration of vital statistics] to the prosecutor of the pleas of the proper county, with a statement of the facts and circumstances.

( ) 580. DOCKETS; CONTENTS; RETURNS TO PROSECUTOR OF THE 3 PLEAS; EXCEPTION. (COMPLAINTS, WARRANTS AND RECOGNIZANCES MADE AND TAKEN BEFORE A JUSTICE OF THE PEACE OR MAGISTRATE).

R.S. 2:215-5; L. 1896, p. 906, as am. by L. 1910, p. 331.

He [the justice of the peace or committing magistrate] shall also, within fifteen days after the taking of bail, or the issuance of a commitment, or after the discharge of any person, deliver all complaints, warrants, recognizances and all other papers in every criminal case in which the complaint has been made before him or in which he has taken bail, issued a commitment or discharged the defendant, to the prosecutor of the pleas of the county.

( ) 581. REPORTS BY PROSECUTORS OF PLEAS OF CONVICTIONS DISFRANCHISING VOTERS.

R.S. 19:31-17; L. 1930, p. 855.
For description and offices of record, see entries 674, 681.

( ) 582. RECORDS; COPIES FURNISHED PROSECUTOR; PROPERTY OF COUNTY. (DEATH RECORDS OF CHIEF MEDICAL EXAMINER).

R.S. 40:21-69; L. 1927, p. 196.

The chief medical examiner shall promptly deliver to the prosecutor of the county copies of all records relating to every death in which, in the judgment of the chief medical examiner, further investigation may be deemed advisable. The prosecutor may obtain from the office of the chief medical examiner copies of records, and such other information as he may deem necessary.

( ) 583. RETIREMENT BY REASON OF UNFITNESS. (APPLICATION FOR RETIREMENT BY COUNTY DETECTIVE).

R.S. 43:10-22; L. 1921, p. 168.

Any county detective who shall have served as such for a continuous period of twenty years, whether he has reached the age of sixty years or not, who shall be found, as hereinafter provided, to be physically unfit for further service, shall, upon application in writing to the prosecutor of the pleas of this county, be retired upon one-half pay.

( ) 584. WRITTEN NOTICE OF APPEAL; ON PROSECUTOR OF PLEAS, MAGISTRATE AND ATTORNEY GENERAL. (NOTICE OF APPEAL FROM POLICE MAGISTRATE'S COURT TO SPECIAL SESSIONS COURT IN MOTOR VEHICLE VIOLATION CASE).

R.S. 39:5-16; L. 1921, p. 679, as am. by L. 1926, p. 247, L. 1931, p. 377, L. 1932, p. 181, L. 1928, p. 765, as am. by L. 1931, p. 620, L. 1932, p. 183.

A defendant appealing to the court of special sessions ... shall serve upon the prosecutor of the pleas of the county wherein the offense was committed ... a written notice of appeal ....

(585)

XXI. JUSTICE OF THE PEACE

Dockets

( ) 585. DUTY TO KEEP; ENTRIES IN; CORRECTION. (DOCKET OF CIVIL CASES).

R.S. 2:33-145; L. 1903, p. 286.

Each justice of the peace, before whom any action is instituted, shall keep a docket, in which he shall enter:

The names of the plaintiff and defendant;
The style and nature of the action, the sum demanded or penalty sued for;
The time of issuing process, when returnable and the return made thereto by the constable or other officer serving the same;
The time when the copy of an account or state of demand or set-off was delivered by the parties, or either of them;
The time of taking the bond or recognizance;
The time of making or filing any order;
Adjournments;
A rule of reference and the report of the referees;
The jury, when and by whom demanded, and the venire and when issued and how returned;
The time of trial, the names of the jurors and witnesses, the admission of evidence objected to, the rejection of evidence offered, a description of each paper offered in evidence;
The verdict and judgment and when given;
The execution or executions, when issued, indorsements thereon, and how returned by the constable or other officer;
The appeal, when and by whom demanded, the date of receiving notes thereof;
All proceedings had before him touching the action.

For office of record after death of justice, see entry 303.

( ) 586. DOCKETS; CONTENTS; RETURNS TO PROSECUTOR OF THE PLEAS; EXCEPTION. (DOCKET OF CRIMINAL CASES).

R.S. 2:215-5; L. 1898, p. 906, as am. by L. 1910, p. 331.

Every justice of the peace ... shall keep a docket, in which he shall enter the name of every person against whom he may issue a warrant, the name and address of the complainant in each case, the names of the witnesses in each case with their respective addresses, the nature of the charge against the accused, and, whenever bail is taken, the name and address of the bondsman.

Case Papers

( ) 587. RECORD OF FINES PAYABLE TO COUNTY. (RECORD OF DISPOSITION OF COMPLAINT IN MOTOR VEHICLE AND TRAFFIC VIOLATION).

R.S. 39:5-44; L. 1912, p. 670, as am. by L. 1928, p. 128, L. 1931, p. 371, L. 1933, p. 880, L. 1928, p. 771, as am. by L. 1931, p. 665, L. 1933, p. 866.

All ... justices /of the peace/ having jurisdiction to hear violations of the provisions of this subtitle shall keep a record of the disposition of all complaints under this subtitle, for which a fine may be imposed and to which any county is entitled ....

( ) 588. APPEAL; NOTICE; BOND, TRANSCRIPT, HEARING AND DETERMINATION. (NOTICE OF APPEAL FROM CONVICTION UNDER STATE FOREST FIRE LAWS).

R.S. 13:9-39; L. 1931, p. 865.

Either the prosecutor or the defendant may appeal from a judgment given under the provisions of section 13:9-32 /summary hearing/ of this title to the court of common pleas of the county in which the judgment was rendered. The appeal shall be taken by filing /with/ ... the justice of the peace ... who gave the judgment, a notice of appeal, signed by the party appealing or his agent.

( ) 589. APPEAL; NOTICE, BOND, TRANSCRIPT, HEARING AND DETERMINATION. (TRANSCRIPT OF PROCEEDINGS ON APPEAL FROM CONVICTION UNDER STATE FOREST FIRE LAWS).

For legal citation, description and office of record, see entry 427.

Financial Records

( ) 590. MONTHLY REPORT AND PAYMENT OF FINES TO COUNTY TREASURER; FAILURE A MISDEMEANOR.

R.S. 2:9-12; L. 1902, p. 501.
For description and office of record, see entry 649.

XXII. WARDEN OF COUNTY PENINTENTIARY

( ) 591. RECORD OF PRISONERS IN JAILS OR OTHER PENAL OR REFORMATORY INSTITUTIONS.

R.S. 30:8-16; L. 1898, p. 922.

The keeper of every jail or other penal or reformatory institution supported by public moneys of any county, shall keep a book provided by the board of freeholders in the county where the institution shall be, in which he shall set forth the date of entry, date of discharge, the description, age, birthplace and such other information as he may be able to obtain as to the inmates committed to his care ....

( ) 592. INSTITUTIONAL RECORDS. (RECORD OF PERSONAL AND STATISTICAL PARTICULARS OF INMATES).

R.S. 26:8-5; L. 1920, p. 208.

The person in charge of a ... penal, or other institution, public or private, to which any person resorts ... or is committed by process of law, shall make a record of all the personal and statistical particulars relative to each inmate in such institution, at the time of admission ....

XXIII. JAILKEEPER

(JAIL WARDEN)

( ) 593. RECORD OF PRISONERS IN JAILS OR OTHER PENAL OR REFORMATORY INSTITUTIONS.

R.S. 30:8-16; L. 1898, p. 922.

The keeper of every jail or other penal or reformatory institution supported by public moneys of any county, shall keep a book provided by the board of freeholders in the county where the institution shall be, in which he shall set forth the date of entry, date of discharge, the description, age, birthplace and such other information as he may be able to obtain as to the inmates committed to his care ....

( ) 594. INSTITUTIONAL RECORDS. (RECORD OF PERSONAL AND STATISTICAL PARTICULARS OF INMATES).

R.S. 26:8-5; L. 1920, p. 208.

The person in charge of a ... penal, or other institution, public or private, to which any person resorts ... or is committed by process of law, shall make a record of all the personal and statistical particulars relative to each inmate in such institution, at the time of admission ....

XXIV. MASTER OF COUNTY WORKHOUSE

( ) 595. RECORDS TO BE KEPT BY WORKHOUSE MASTER; PROCEEDS OF LABOR. (RECORD OF COMMITMENT AND DISCHARGE OF PRISONERS).

R.S. 30:8-37; Rev. 1877, p. 1252.

The master of every workhouse shall keep an exact account of the time of the commitment and discharge of prisoners, their maintenance, the articles and materials provided for them to work, and the earnings and proceeds of their labor ....

For other office of record, see entry 11.

( ) 596. INSTITUTIONAL RECORDS. (RECORD OF PERSONAL AND STATISTICAL PARTICULARS OF INMATES).

R.S. 26:8-5; L. 1920, p. 208.

The person in charge of a ... penal, or other institution, public or private, to which any person resorts ... or is committed by process of law, shall make a record of all the personal and statistical particulars relative to each inmate in such institution, at the time of admission ....

XXV. SUPERINTENDENT OF COUNTY SCHOOL OF DETENTION

Records and Case Histories

( ) 597. COUNTY DETENTION SCHOOLS. (CASE RECORD AND HISTORY OF INMATE).

R.S. 9:10-5; L. 1906, p. 55.

The superintendent of a county school of detention shall keep a complete record of children committed thereto, containing the name, address and age of each child, cause of detention, time of detention, offence alleged to have been committed, if any, and any other useful data or information the judge of juvenile court may direct to be kept.

( ) 598. RECORD OF PRISONERS IN JAILS OR OTHER PENAL OR REFORMATORY INSTITUTIONS. (REGISTER OF INMATES).

R.S. 30:8-16; L. 1989, p. 922.

The keeper of every jail or other penal or reformatory institution supported by public moneys of any county, shall keep a book provided by the board of freeholders in the county where the institution shall be, in which he shall set forth the date of entry, date of discharge, the description, age, birthplace and such other information as he may be able to obtain as the inmates committed to his care ....

( ) 599. INSTITUTIONAL RECORDS. (RECORD OF PERSONAL AND STATISTICAL PARTICULARS OF INMATES).

R.S. 26:8-5; L. 1920, p. 208.

The person in charge of a ... penal, or other institution, public or private, to which any person resorts for ... confinement, or is committed by process of law, shall make a record of all the personal and statistical particulars relative to each inmate in such institution, at the time of admission ....

Reports

( ) 600. COUNTY DETENTION SCHOOLS. (REPORT OF MAINTENANCE COSTS OF SCHOOL).

R.S. 9:10-5; L. 1906, p. 55.
For description and office of record, see entry 12.

Financial Records

( ) 601. COUNTY DETENTION SCHOOLS. (RECORD OF EXPENDITURES).

R.S. 9:10-5; L. 1906, p. 55.

He [the superintendent of county school of detention] shall also keep a record of all expenditures made by the county for the care and maintenance of the school ....

XXVI. SUPERINTENDENT OF WEIGHTS AND MEASURES

( ) 602. SUPERINTENDENT TO KEEP RECORDS; MONTHLY REPORTS. (RECORD OF STANDARDS EXAMINED).

R.S. 51:1-70; L. 1911, p. 421, as am. by L. 1918, p. 71.

Every superintendent shall keep a complete record of all standards examined by him.

( ) 603. SUPERINTENDENTS; ANNUAL REPORTS. (ANNUAL REPORT TO STATE SUPERINTENDENT OF WEIGHTS AND MEASURES).

R.S. 51:1-71; L. 1911, p. 421, as am. by L. 1918, p. 71.

Every ... county superintendent shall also make an annual report in writing, duly subscribed and sworn to by him out of his work to the state superintendent.

It shall contain a transcript of the reports of all inspections.

( ) 604. SUPERINTENDENT TO KEEP RECORDS; MONTHLY REPORTS. (MONTHLY REPORT TO STATE SUPERINTENDENT).

R.S. 51:1-70; L. 1911, p. 421, as am. by L. 1918, p. 71.

Every ... county superintendent shall, not later than the fifth day of each month, send to the state superintendent, upon blanks furnished by him, a report. Such report shall contain:

> The number of tests made since the preceding report; The number of weights, measures and balances found to be correct; The number of weights, measures and balances found to be false; The number of prosecutions instituted by him since the preceding report, together with the name and address of the accused, the name of the court where proceedings were instituted, and the result thereof; and such other matters as the state superintendent may from time to time prescribe.

( ) 605. WEIGHTS, ETC., TO BE STANDARD; REPORTS TO LOCAL SUPERINTENDENTS. (REPORT OF SALE OR RENTAL OF WEIGHTS AND MEASURES).

R.S. 51:1-93; L. 1911, p. 426, as am. by L. 1932, p. 244.

Every person selling, leasing or delivering, or buying, renting or receiving any such weight or measure shall furnish to the local superintendent of the county in which such weights or measures are installed, a statement in writing, showing the sale or lease and location of such weights and measures.

XXVII. CORONER

( ) 606. INQUESTS; PRECEPT FOR JURY; EXECUTION BY CONSTABLE; RETURN.

R.S. 40:40-9; Rev. 1877, p. 171.

The constable to whom the precept [to summon coroner's jury] shall be directed and delivered shall execute it forthwith, and repair to the place at the time stated therein, and make return of the precept with his proceedings thereon to the coroner ... who issued it.

( ) 607. INQUESTS; TESTIMONY REDUCED TO WRITING; BINDING MATERIAL WITNESSES; OFFENDER'S ARREST. (INQUISITION OR INDICTMENT).

R.S. 40:40-17; Rev. 1877, p. 172.
For description and office of record, see entry 351.

( ) 608. DISPOSITION OF REMAINS AND EFFECTS OF UNKNOWN DECEDENT. (INVENTORY OF PERSONAL EFFECTS OF UNKNOWN DECEDENT).

R.S. 40:21-76; L. 1880, p. 301, suppl. to Rev. 1877, p. 817.
For description and office of record, see entries 53, 658.

( ) 609. INQUESTS; CERTIFICATE WHEN INQUEST UNNECESSARY; CERTIFICATE UNNECESSARY; CERTIFICATE OF BURIAL. (CERTIFICATE).

R.S. 40:40-7; Rev. 1877, p. 170.
For description and office of record, see entry 52.

( ) 610. SUBPOENAS FOR WITNESSES; OATHS TO JURORS AND WITNESSES; MINUTES OF TRIALS KEPT AND FILED; FEES OF WITNESSES. (MINUTES OF CLAIM OF PROPERTY ACTIONS IN ATTACHMENT CASES).

R.S. 2:242-30; L. 1901, p. 162.
For description and offices of records, see entries 370, 435.

( ) 611. CORONER'S RECORDS IN CERTAIN CASES. (RECORD OF SHIP-WRECKED BODIES).

R.S. 40:40-28; L. 1898, p. 406.

A coroner burying a dead body within the burial grounds selected pursuant to the act entitled "An act for the purchase of grounds for the burial of dead bodies thrown upon the shores of this state by shipwreck" approved April nineteenth, one thousand eight hundred and ninety-eight (L. 1898, c. 171, p. 406), shall make out a written statement containing the name of the ship or vessel, the date of the wreck, and the place where it occurred, together with as full a description of the body as he can give, the time of burial and location of grave, and shall record the statement in a book kept for that purpose. He shall preserve any letters, writings, coins, medals, keepsakes, or other articles which may aid in the identification of the body, and exhibit them to any person seeking to identify relatives or friends.

( ) 612. FEES; BILL OF COSTS; PAYMENT. (TAXED BILL OF COSTS).
For description and office of record, see entry 305.

XXVIII. CHIEF MEDICAL EXAMINER

( ) 613. DUTIES OF CHIEF AND ASSISTANT MEDICAL EXAMINERS. (REPORT OF EXAMINER'S DEATH INVESTIGATION).

R.S. 40:21-66; L. 1927, p. 195.

The /assistant medical/ examiner shall fully investigate the death, taking the names and addresses of as many witnesses thereof as it may be practicable to obtain, and before leaving the premises shall reduce all such facts to writing. He shall file his report in the office of the chief medical examiner.

( ) 614. REPORT OF CAUSE OF DEATH; FILING; AUTOPSY; DETAILED
2 DESCRIPTION FILED.

R.S. 40:21-68; L. 1927, p. 196.

If the cause of death shall, by examination, be established to the satisfaction of the medical examiner in charge, he shall file a report thereof in the office of the chief medical examiner.

A detailed description of the findings written during the progress of the autopsy and the conclusions drawn therefrom shall be filed in the office of the chief medical examiner.

( ) 615. RECORDS; COPIES FURNISHED PROSECUTOR; PROPERTY OF COUNTY.
4 (RECORD OF DEATH INVESTIGATION).

R.S. 40:21-69; L. 1927, p. 196.

The chief medical examiner shall keep full and complete records, which shall be kept in his office properly indexed, stating the name, if known, of every such person, the place where the body was found, date of death, cause, and all other available information. The original report of the chief or assistant medical examiner and the detailed findings of the autopsy, if any, shall be attached to the record of each case.

For other office of record, see entry 582.

(616)

XXIX. COUNTY PHYSICIAN

(If a county physician is elected, he shall have exclusive right to make all views and inquiries heretofore made by coroners and justices of the peace. No precept for the summoning of a jury of inquest shall be issued by any justice or coroner of any county in such cases except by the written request of the county physician, and the written request of the county physician shall be annexed to the inquest made by the coroner or justice).

( ) 616. DISPOSITION OF REMAINS AND EFFECTS OF UNKNOWN DECEDENT. (INVENTORY OF PERSONAL EFFECTS OF UNKNOWN DECEDENT).

R.S. 40:21-26; L. 1880, p. 301, suppl. to Rev. 1877, p. 817.
For description and office of record, see entry 53.

(617)

XXX. MORGUE KEEPER

( ) 617. MORGUE KEEPER'S RECORDS; DISPOSITION OF DECEDENT'S PROPERTY.

R.S. 40:21-39; L. 1880, p. 80, suppl. to L. 1879, p. 82.

The morgue keeper shall keep a correct record of all bodies deposited in the morgue ....

XXXI. COUNTY BOARD OF TAXATION

Minutes

( ) 618. RECORDS, RULES AND ORDERS. (MINUTES).

R.S. 54:3-14; L. 1906, p. 211, suppl. to L. 1903, p. 394.

Each board shall keep a full record of its proceedings, and, subject to the approval of the state tax commissioner, may make all rules, regulations and orders not inconsistent with the rules, regulations and orders of the commissioner, and issue such directions as may be necessary to carry into effect the provisions of this title.

Valuations and Assessments

( ) 619. PERIOD FOR ASSESSING; ASSESSOR'S DUPLICATE. (ASSESSMENT LIST).

R.S. 54:4-35; L. 1918, p. 862.

The assessor /of each taxing district/ shall begin the work of making assessments upon real and personal property on October first in each year and shall complete the work by January tenth following, on which date he shall attend before the county board of taxation and file with the board his complete assessment list ....

( ) 620. ASCERTAIN RATIO OF ASSESSMENT TO VALUE; EQUALIZATION TABLE; COPIES TO ASSESSORS. (EQUALIZATION TABLE).

R.S. 54:3-17; L. 1934, p. 465, suppl. to L. 1918, p. 847.

Each county board of taxation shall annually ascertain and determine, according to its best knowledge and information, the general ratio or percentage of full value at which the real property of each taxing district is assessed according to the tax lists laid before the board. It shall prepare an equalization table showing the assessed valuation of the real property in each district, the ratio or percentage, if any, by which the assessed valuation should be increased or decreased in order to correspond to true value, and the true value of the real property within the district as determined by it.

( ) 621. TABLE OF AGGREGATES FOR COUNTY; PREPARED BY COUNTY BOARD.

For legal citation, description and offices of record, see entries 54, 661.

( ) 622. ASSESSORS; POWERS; DUTIES AND COMPENSATION. (VALUATION AND ASSESSMENT OF TAXABLE REAL AND PERSONAL PROPERTY OF MUNICIPALITY GOVERNED BY BOARD OF COMMISSIONERS).

R.S. 40:116-4; L. 1884, p. 205.

It /the board of assessors/ shall annually make a full and fair valuation, enumeration and assessment of all the taxable real and personal property in such municipality according to law and the requirements of the ordinances of the board of commissioners, and shall deliver the duplicate of such assessment to the county board of taxation as required by law.

( ) 623. MUNICIPAL REQUIREMENTS CERTIFIED TO COUNTY TAX BOARD. (MUNICIPAL TAXING ORDINANCE OR RESOLUTION).

R.S. 54:4-42; L. 1918, p. 865, as am. by L. 1933, p. 713.

The municipal clerk or other proper officer of each taxing district shall, on or before March first in each year, transmit to the county board of taxation a copy of the annual taxing ordinance or resolution, or other evidence showing the amount to be raised by taxation for the purposes of the taxing district.

( ) 624. STATEMENT FILED WITH COUNTY BOARD; DUPLICATE TO BANKING DEPARTMENT. (REPORT FROM BANK OR TRUST COMPANY).

R.S. 54:9-5; L. 1918, p. 998, as am. by L. 1934, p. 13, L. 1935, p. 502.

For purposes of assessment, the chief fiscal officer of every such bank, shall annually, on or before January tenth, file with the secretary of the board of taxation of the county within which its principal place of business is located, a true, statement under the oath of its president, cashier, or treasurer, setting forth:

Its name and principal place of business;
The names, residences and total number of each class of its stockholders and the number of common or preferred shares held by each;
The amount of capital, surplus and undivided profits as indicated by the books of the company on January first of the year in and for which the statement is filed;
The number of shares of its issued and outstanding preferred stock of all classes and the aggregate par value of each class thereof;
The number of shares of its issued and outstanding common stock; and
The assessed value of its real property, including the assessed value of all real property owned by a corporation all the stock of which is owned by such bank.

( ) 625. CERTIFIED COPY OF RESOLUTION FILED WITH COUNTY BOARD. (RESOLUTION OF BANK PERMITTING TAXATION OF ALL COMMON STOCK).

R.S. 54:9-15; L. 1918, p. 1001, as am. by L. 1934, p. 17.

A certified copy of resolution /taxation on all common stock/ shall be filed with the county board of taxation at least thirty days before January first in any year ....

( ) 626. RETURN BY ASSESSORS TO COUNTY BOARDS OF TAXATION. (RETURN OF PROPERTY VALUATION OF CORPORATION USING STREET OR HIGHWAY).

R.S. 54:31-4; L. 1900, p. 502, as am. by L. 1918, p. 907.

The officer whose duty it is to make the assessments in each taxing district shall, on or before January tenth of each year, make and file in the office of the county board of taxation, a return certified in writing and stating the value of all property assessed under the provisions of this article which is located in, upon or under any street, highway, road, lane or other public places in such taxing district and the names of the owners and those operating the same.

( ) 627. VALUE OF PROPERTY CERTIFIED TO COUNTY BOARDS AND ASSESSORS. (LIST AND VALUATION OF TAXABLE RAILROAD AND CANAL COMPANY PROPERTY).

R.S. 54:24-8; L. 1905, p. 190, suppl. to L. 1888, p. 269, p. 1079, as am. by L. 1922, p. 14, L. 1933, p. 825, suppl. to L. 188, p. 269.

On or before December tenth following the completion of valuation in each year the state tax commissioner shall certify the value of the real estate used for railroad or canal purposes in each taxing district, separately valued and assessed ... commonly known as second-class railroad or canal property, to the county boards of taxation in several counties ....

( ) 628. RETURN BY ASSESSOR TO COUNTY BOARDS OF TAXATION. (RETURN OF PROPERTY VALUATION OF STREET RAILWAY CORPORATION).

R.S. 54:31-19; L. 1906, p. 645, as am. by L. 1918, p. 903.

The assessor or board or body whose duty it is to make assessment in each taxing district shall, on or before January tenth in each year, make and file in the office of the county board of taxation, a return certified in writing and stating the value of all property of each street railroad corporation which is located in or upon any street, highway, road, lane or other public place in such taxing district and the names of the owners and those operating same.

Budgets

( ) 629. BUDGET AS APPROPRIATION AND AUTHORITY FOR TAXES; COPIES TO COUNTY TAX BOARD. (COUNTY AND MUNICIPAL BUDGETS).

R.S. 40:2-11; L. 1936, p. 529.

Upon adoption, the budget shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations and the authorization of the amount to be raised by taxation for the purposes of the county or municipality, as the case may be, sufficient for certification to the county board of taxation. The clerk of the county or municipality shall transmit a certified copy of the budget as finally adopted to the county board of taxation not later than the ninetieth day after the beginning of the budget year.

Tax Appeals

( ) 630. APPEALS BY TAXPAYERS; BY TAXING DISTRICT; PETITION.

R.S. 54:3-21; L. 1918, p. 879, as am. by L. 1933, p. 721.

A taxpayer feeling aggrieved by the assessed valuation of his property, or feeling that he is discriminated against by the assessed valuation of other property in the county, or a taxing district which may feel discriminated against by the assessed valuation of property in the taxing district, or by the assessed valuation of property in another taxing district in the county, may on or before August fifteenth appeal to the county board of taxation by filing with it a petition of appeal.

( ) 631. TIME FOR DETERMINING APPEALS; RECORDS; NOTICE OF JUDGMENT. (RECORD OF DECISION ON TAXPAYER'S APPEAL).

R.S. 54:3-26; L. 1918, p. 881, as am. by L. 1933, p. 723.

The county board of taxation shall hear and determine all such appeals ... and shall keep a record of its judgments thereon in permanent form ....

Miscellaneous

( ) 632. HOURS OF VOTING; RESULTS OF ELECTION CANVASSED AND CERTIFIED. (RESULT OF ELECTION FOR ABOLISHMENT OF BOARD OF ASSESSORS OFFICE IN BOROUGHS).

R.S. 40:87-25; L. 1931, p. 676, suppl. to L. 1926, p. 522.

If a majority of the votes cast at such election shall be in favor of the proposition /abolishment of board of assessors in boroughs/ it shall take effect immediately, and the borough clerk shall certify the result of such election ... to the county board of taxation.

For other office of record, see entry 253.

( ) 633. HOURS OF VOTING; RESULTS OF ELECTION CANVASSED AND CERTIFIED. (RESULT OF ELECTION FOR ABOLISHMENT OF BOARD OF ASSESSORS OFFICE IN TOWNSHIPS).

R.S. 40:145-27; L. 1931, p. 676, suppl. to L. 1926, p. 522.

If a majority of the votes cast at such election shall be in favor of the proposition /abolishment of board of assessors in townships/ it shall take effect immediately, and the township clerk shall certify the result of such election ... to the county board of taxation.

For other office of record, see entry 252.

( ) 634. SCHOOL DISTRICT REQUIREMENTS CERTIFIED TO COUNTY TAX BOARD. (STATEMENT OF AMOUNT TO BE APPROPRIATED FOR SCHOOL PURPOSES IN EACH SCHOOL DISTRICT).

R.S. 54:4-45; L. 1918, p. 865, as am. by L. 1933, p. 714.

The clerk or other proper officer of each school district in which the annual appropriations for school purposes to be raised by taxation, are voted by the inhabitants of the school district, shall, on or before March first in each year, transmit to the county board of taxation a certified statement of the amount of moneys appropriated for school purposes, which shall include interest to be paid, principal payments of indebtedness, and sinking fund requirements for the school year for which such appropriations are made, to be raised by taxation in the school district.

XXXII. COUNTY TREASURER

Financial Records

Accounts

( ) 635. TREASURER; TERM AND DUTIES. (GENERAL ACCOUNT BOOKS).

R.S. 40:21-19; L. 1918, p. 570, as am. by L. 1920, p. 201, L. 1920, p. 183.

He /the treasurer/ shall maintain general books of account ....

Receipts and Disbursements

( ) 636. TREASURER; TERM AND DUTIES. (REPORT OF RECEIPTS AND DISBURSEMENTS TO THE BOARD OF CHOSEN FREEHOLDERS).

R.S. 40:21-19; L. 1918, p. 570, as am. by L. 1920, p. 291, L. 1920, p. 183.
For description and office of record, see entry 29.

( ) 637. ANNUAL STATEMENTS BY COUNTY AND MUNICIPAL BOARDS, COMMITTEES AND COMMISSIONS. (REPORT OF RECEIPTS AND EXPENDITURES BY COUNTY COMMITTEES OR COMMISSIONS).

R.S. 40:5-15; L. 1907, p. 73.

Any /county/ board, committee or commission which by law is vested with power to expend public moneys other than by warrant upon the treasurer ... wherein such board, committee or commission may exist, shall, within ten days after the beginning of the fiscal year, in any county, file with the treasurer ... of such county ... a statement in detail, showing the items of moneys received and disbursed by such board, committee or commission during the then preceding fiscal year, and also showing the balance remaining in the hands of such board, committee or commission at the end of the fiscal year.

( ) 638. EXECUTIVE OFFICER; DUTIES. (REPORT OF RECEIPTS OF SUPERINTENDENT OF COUNTY TUBERCULOSIS HOSPITAL).

R.S. 30:9-53; L. 1912, p. 343, as am. by L. 1917, p. 509, L. 1918, p. 1017, L. 1922, p. 659, L. 1922, p. 685.

The superintendent shall ... collect and receive all moneys due the hospital, keep an accurate account of the same, report the same at a monthly meeting of the board of managers or committee, as the case may be, and transmit the same to the county treasurer ....

Fees

( ) 639. DISPOSITION OF FEES OF COUNTY OFFICERS. (STATEMENT OF ACCOUNT OF FEES RECEIVED BY CERTAIN COUNTY OFFICERS).

R.S. 22:4-17; L. 1898, pp. 226, 227, L. 1905, p. 18, L. 1906, p. 76.

All fees, costs, allowances, percentages and other prerequisites of whatever kind which surrogates, county clerks in their several capacities, registers of deeds and mortgages, and sheriffs or persons employed in their offices are entitled to charge and receive for any official acts or services they may render shall be for the sole use of the county and shall be accounted for regularly to the county treasurer.

The statement of account shall clearly set forth all sums charged or taxed or which shall have accrued or become payable during the preceding month. Such statements shall be made under oath and filed in the office of the county treasurer as public records.

( ) 640. LIABILITY OF CLERKS FOR MONEYS RECEIVED. (ACCOUNT OF FEES RETAINED BY COUNTY CLERK).

R.S. 40:38-10; L. 1898, p. 226, L. 1902, p. 485.

The clerks of the several counties shall be liable for all moneys paid into their hands as such officials or as clerks of the courts, and for such care, custody and liability shall retain out of the moneys so paid into their hands the same fees as the clerk of the court of chancery is authorized to retain from the moneys paid to him as clerk. The fees so retained shall be accounted for by them to the treasurers of the respective counties.

( ) 641. ACCOUNT OF PER DIEM ALLOWANCE PAID JURORS; PAYMENT TO 2 COUNTY TREASURER. (ACCOUNT AND AFFIDAVIT OF JURY FEES PAID BY SHERIFF).

R.S. 22:1-3; Rev. 1877, p. 1105.

Upon production of the account, so certified to the county treasurer, with an affidavit annexed thereto that the account is true and the amount claimed by the sheriff is justly and honestly due him, the sheriff shall be paid the amount so due him by the county treasurer ....

( ) 642. USE AND REPORT OF FEES. (REPORT OF FEES COLLECTED BY COUNTY BOARD OF HEALTH).

R.S. 26:11-11; L. 1885, p. 240, suppl. to L. 1884, p. 282.

All fees and moneys collected or realized by the county board /of health/ for any license or permit issued by it may be used by it to prevent the spread of disease, the abatement of nuisances or for like sanitary purposes.

At the end of each fiscal year the county board shall account therefor in a detailed written statement to the county treasurer.

Miscellaneous

( ) 643. ANNUAL FINANCIAL STATEMENT FILED WITH STATE AUDITOR. (STATEMENT OF FINANCIAL CONDITION OF COUNTY).

R.S. 40:5-13; L. 1917, p. 476.

The ... treasurer of each county, shall file annually within sixty days after the close of the fiscal year of such ... county, with the state auditor, upon forms furnished and prescribed by him, a statement, under the oath of the official required to make the same, of the financial condition of the ... county as of the close of the fiscal year of such ... county immediately preceding the time fixed for filing such statement. The statement shall include such information concerning the finances of the ... county as the state auditor shall require.

( ) 644. GENERAL PROVISION. (ANNUAL COUNTY DEBT STATEMENT).

R.S. 40:1-75; L. 1935, p. 226.
For description and office of record, see entry 30.

( ) 645. SUPPLEMENT DEBT STATEMENT FILED BEFORE BONDS AUTHORIZED. (SUPPLEMENTAL COUNTY DEBT STATEMENT).

R.S. 40:1-13; L. 1935, p. 191, as am. by L. 1936, p. 747.
For description and office of record, see entry 31.

( ) 646. LIMITATION OF AMOUNT; CERTIFICATE BY FINANCIAL OFFICER. (CERTIFICATE AND COMPUTATION OF NET BORROWING POWER OF COUNTY).

R.S. 40:2-38; L. 1936, p. 543.
For description and office of record, see entry 337.

( ) 647. SALE; REPORT OF SALE. (REPORT OF SALE OF TAX ANTICIPATION NOTES).

R.S. 40:2-44; L. 1936, p. 545.
For description and office of record, see entry 32.

( ) 648. ANNUAL FINANCIAL REPORTS TO GOVERNING BODY BY FINANCIAL OFFICERS. (FINANCIAL REPORT TO BOARD OF FREEHOLDERS).

R.S. 40:5-17; L. 1908, p. 561, as am. by L. 1918, p. 901.
For description and office of record, see entry 28.

( ) 649. MONTHLY REPORT AND PAYMENT OF FINES TO COUNTY TREASURER; FAILURE A MISDEMEANOR. (REPORT OF FINES IMPOSED AND RECEIVED BY JUSTICE OF THE PEACE).

R.S. 2:9-12; L. 1902, p. 501.

Every justice of the peace shall report monthly, during his term of office, on the first day of the month, to the treasurer of his county, the amount of fines imposed and received by him during the preceding month ....

( ) 650. RECORDS TO BE KEPT BY WORKHOUSE MASTER; PROCEEDS OF LABOR. (ACCOUNT OF EARNINGS FROM PRISONERS' LABOR).

R.S. 30:8-37; Rev. 1877, p. 1252.

The master of every /county/ workhouse shall keep an exact account of ... the earnings and proceeds of their labor ... he shall pay over to the county treasurer the amount of earnings and proceeds at the time of exhibiting his accounts ... /to the treasurer/.

Bonds

( ) 651. BOND OF CLERK OF BOARD OF FREEHOLDERS. (PRESERVATION OF BONDS).

R.S. 40:21-10; L. 1918, p. 574.

.... the bond of ... /the/ clerk ... /of the board of freeholders/ shall be filed with the county treasurer.

For filing of bonds of other county officers entrusted with care of money, see entry 42.

Physicians' Certificates of Disabled County Officers and Employees

( ) 652. DETERMINATION OF PERMANENT INCAPACITY; PHYSICAL EXAMINATIONS. (PHYSICIANS' CERTIFICATE OF PHYSICAL DISABILITY OF PROBATION OFFICER).

R.S. 43:10-51; L. 1937, p. 194.

The three physicians so designated shall examine such county probation officer and if they, or a majority of them, find that such county probation officer is permanently incapacitated for further duty, they or a majority of them, shall make and sign a certificate to that effect and file the same with ... the county treasurer ....

For other offices of record, see entries 483, 566.

( ) 653. MEDICAL EXAMINATION TO DETERMINE DISABILITY. (PHYSICIANS' CERTIFICATE OF PHYSICAL DISABILITY OF COUNTY DETECTIVE).

R.S. 43:10-24; L. 1921, p. 368.

The three physicians so designated shall examine the county detective applying for retirement upon one-half pay because of physical unfitness or incapacity for further duty, and if they or a majority of them, find him physically unfit or incapacitated for further duty, they or a majority of them shall make and sign a certificate to that effect and file the same with the county treasurer ....

( ) 654. MEDICAL EXAMINATION TO DETERMINE DISABILITY. (PHYSICIANS' CERTIFICATE OF PHYSICAL DISABILITY OF COUNTY CLERK'S EMPLOYEE).

R.S. 43:10-88; L. 1929, p. 164.

The three physicians so designated shall examine county clerk's employees applying for retirement upon half pay because of physical unfitness or incapacity for further duty, and if they, or a majority of them, find him physically unfit or incapacitated for further duty they, or a majority of the, shall make and sign a certificate to that effect and file the same with the county treasurer ....

( ) 655. EXAMINATION OF APPLICANT; APPROVAL OF PHYSICIAN'S REPORT; RESIGNATION. (PHYSICIAN'S REPORT ON COUNTY EMPLOYEE APPLYING FOR RETIREMENT).

R.S. 43:9-3; L. 1922, p. 224.

Upon receipt of the physician's report the departmental head or official employing superior shall certify and send it to the board of chosen freeholders of the county wherein the applicant is employed. If the board approves it, it shall file it in the office of the ... treasurer of the county, there to remain of record.

For other office of record, see entry 1.

( ) 656. MEDICAL EXAMINATION TO DETERMINE DISABILITY. (PHYSICIANS' CERTIFICATE OF PHYSICAL DISABILITY OF SHERIFF'S EMPLOYEE).

R.S. 43:10-65; L. 1927, p. 571.

.... the three physicians so designated shall examine sheriff's employees applying for retirement upon half pay because of physical unfitness or incapacity for further duty, and if they, or a majority of them, find him physically unfit or incapacitated for further duty, they, or a majority of them, shall make and sign a certificate to that effect and file the same with the county treasurer ....

( ) 657. MEDICAL EXAMINATION TO DETERMINE DISABILITY. (PHYSICIANS' CERTIFICATE OF PHYSICAL DISABILITY OF SERGEANT AT ARMS).

R.S. 43:10-78; L. 1929, p. 146.

The three physicians so designated shall examine sergeants at arms of court criers applying for retirement upon half pay because of physical unfitness or incapacitation for further duty, and if they, or a majority of them, find him physically unfit or incapacitated for further duty they or a majority of them shall make and sign a certificate to that effect and file the same with the county treasurer ....

Coroners', County Physicians' and Medical Examiners' Records

( ) 658. DISPOSITION OF REMAINS AND EFFECTS OF UNKNOWN DECEDENT. (INVENTORY OF PERSONAL EFFECTS OF UNKNOWN DECEDENT).

R.S. 40:21-26; L. 1880, p. 301, suppl. to Rev. 1877, p. 817.

He /the coroner or county physician/ shall deliver the effects /of unknown decedent/ with a copy of the inventory, to the county treasurer within ten days after the burial of the body.

For other office of record, see entry 53.

( ) 659. PROPERTY OF DECEASED DELIVERED TO COUNTY TREASURER; DISPOSITION. (INVENTORY BY CHIEF MEDICAL EXAMINER OF PERSONAL EFFECTS OF UNKNOWN DECEDENT).

R.S. 40:21-73; L. 1927, p. 197.

The chief medical examiner ... shall make a verified inventory of such effects. He shall deliver the inventory and the effects to the county treasurer within one month after the burial of the body.

Miscellaneous

( ) 660. MAPS MARKED AS OFFICIAL LAND MAPS CERTIFIED AND FILED; COPIES MADE AND SOLD. (COUNTY LAND MAPS OF COMMISSIONERS OF LAND RECORDS).

R.S. 46:24-5; L. 1898, p. 701.

The map mentioned in section 46:24-4 /see entry 735/ of this title shall, when completed, be marked as the official land map of such county and certified as such by the commissioners ... The commissioners shall cause such map to be copied in such manner and in such numbers as the public demand therefor shall warrant, and deliver such copies to the treasurer of such county ....

For other office of record, see entry 105.

( ) 661. TABLE OF AGGREGATES FOR COUNTY; PREPARED BY COUNTY BOARD.

R.S. 54:4-52; L. 1918, p. 867; as am. by L. 1927, p. 334; L. 1933, p. 714.

The county board of taxation shall, on or before March tenth, fill out a table of aggregates copied from the duplicates of the several assessors ....

Such table of aggregates shall be correctly added by columns and shall be signed by the members of the county board of taxation and shall within three days thereafter be transmitted to the county treasurer who shall file the same ....

For other office of record, see entry 54.

( ) 662. CERTIFICATE FILED; PAYMENT OF PENSION. (PENSION CERTIFICATE OF STENOGRAPHIC COURT REPORTER).

R.S. 43:6-12; L. 1922, p. 43, as am. by L. 1923, p. 274.

One of the certificates /of physical incapacity/ ... made by the justice of the supreme court shall be filed with the treasurer of each county composing the circuit of the supreme court in which the justice of the supreme court presides ....

XXXIII. SINKING FUND COMMISSION

Reports

( ) 663. ANNUAL REPORT; PUBLICATION. (SINKING FUND COMMISSION'S REPORT OF STATUS OF SINKING FUNDS).

R.S. 40:3-11; L. 1917, p. 755.
For description and office of record, see entry 3.

Financial Records

( ) 664. CUSTODIAN OF MONEY AND SECURITIES; INVESTMENTS; ACCOUNTS. (BOOKS OF ACCOUNTS).

R.S. 40:3-9; L. 1917, p. 754.

The commission shall keep accurate and detailed books of account covering all moneys coming into its custody, and the investment, return on investment, increase or loss thereof and the expenditure thereof ....

( ) 665. ACCOUNTS; HOW KEPT; CLASSIFICATION OF BONDS; ACCRETIONS;
3 INTEREST; LOSSES. (ACCOUNT OF TERM BONDS ISSUED).

R.S. 40:3-12; L. 1917, p. 755.

The sinking fund commission shall cause to be kept a separate account for each issue of term bonds and under at least the following classifications: namely, school bonds, water bonds, and general bonds.

(666)

XXXIV. PENSION COMMISSION

( ) 666. ANNUAL REPORT. (REPORT ON CONDITION OF FUND TO BOARD OF FREEHOLDERS).

R.S. 43:10-13; L. 1929, p. 210.
For description and office of record, see entry 33.

XXXV. COUNTY BOARD OF ELECTIONS

Nominations

( ) 667. DELEGATES AND ALTERNATES AT LARGE AND CHOSEN FROM CONGRESSIONAL DISTRICT. (NOMINATIONS FOR DELEGATES AND ALTERNATES).

R.S. 19:24-4; L. 1930, p. 820.

The secretary of state shall within five days thereafter certify to each ... county board such nominations for delegates and alternates at large and the nominations for delegate or alternate for any congressional district.

For other office of record, see entry 239.

Lists of Committeemen, and Voters in Military Services

( ) 668. CANVASS OF VOTES BY MUNICIPAL CLERKS; CERTIFICATES OF ELECTION TO COUNTY COMMITTEEMEN. (LIST OF PERSONS ELECTED AS COUNTY COMMITTEEMEN).

R.S. 19:23-54; L. 1930, p. 815.

The municipal clerk shall within eight days after the primary election certify to ... the county board two copies of the names and post-office addresses of the persons elected as members of the county committee of the several political parties, together with the ward, district or unit which they respectively represent.

For other office of record, see entry 259.

( ) 669. NAMES AND ADDRESSES OF ELECTORS IN MILITARY SERVICE.

R.S. 19:35-2; L. 1930, p. 910.

If the secretary of state is unable so to ascertain the names and addresses of electors in such service, he shall notify the county boards in all of the counties, which shall cause notices to be posted in each election district within the county setting forth that any elector resident thereof in such service may file with the county board his name and military address, or that any person who has knowledge of the name and military address of such elector may likewise file with the county board such name and military address.

Commissioner of Registration Records

(In counties of the first class the superintendent of elections is also the commissioner of registration).

( ) 670. FILING OF REGISTRATION FORMS. (PERMANENT REGISTRATION 2 FORMS).

R.S. 19:31-10; L. 1930, p. 849.

The original and duplicate permanent registration forms when filled out shall be filed alphabetically by districts at the office of the commissioner in separate sets of locked binders, one for the permanent office record and the other for use in the polling places on election days. Each set of the locked binders of duplicate and permanent registration forms shall consist of two volumes for each district to be known as volume I and volume II. Volume I shall contain an index alphabetically arranged beginning with the letter "A" and ending with the letter "K", and volume II shall contain a similar index beginning with the letter "L" and ending with the letter "Z". In filing the forms there shall be inserted after the original and duplicate permanent registrations forms of each registrant a record of voting with the corresponding serial number and the name and address of the registrant thereon. The binders containing the duplicate permanent registration forms and the corresponding record of voting forms shall constitute and be known as the signature copy registers.

( ) 671. MASTER INDEX FILES; CARD INDEX; ENTRIES ON; CORRECTION. (MASTER INDEX FILE OF PERMANENT REGISTRATION).

R.S. 19:31-26; L. 1930, p. 860.

The commissioner shall make and maintain a card index file showing on separate cards the full name, address, municipality, ward and district, registration number and date of registration of each person registered permanently in his county. This file shall be arranged alphabetically according to names irrespective of municipality, ward, district, registration number, and date of registration. Reasonably sufficient space shall be reserved on each card for the notations to be made thereon as herein provided.

The commissioner shall cause to be made notation on these cards to each registrant respectively whose registration forms have been transferred from one register to another or to the inactive, death or conviction files concurrently with such transfer. The card with such notations shall show the location of the registration forms of each registrant at all times. All changes of address of the registrant, including those within the same district, shall be noted on these cards concurrently with changes of address on the permanent registration forms.

Poll Books

( ) 672. KEEPING OF PARTY PRIMARY POLL BOOKS.

R.S. 19:23-44; L. 1930, p. 810; as am. by L. 1931, p. 954.

In municipalities having permanent registration the primary party poll book shall have the same number of columns, be arranged and used in the same manner as the poll books for the general election, with the same provision for persons unable to sign to sign their names and the district board shall proceed in the same manner as in the case of voters unable to sign their names at the general election.

Each of these primary party poll books shall be signed by the members of the district board at the close of the primary election and delivered by the board not later than noon of the day following the primary election to the commissioner /of registration/ in municipalities having permanent registration.

For office of record of poll book in municipalities not having permanent registration, see entry 254.

Deceased and Disfranchised Voters

( ) 673. REPORTS OF DEATH BY HEALTH OR VITAL STATISTICS OFFICERS; RECORDS TRANSFERRED TO DEATH FILE. (LIST OF DECEASED VOTERS).

R.S. 19:31-16; L. 1930, p. 854.

The health officer or other officer in charge of records of death in each municipality having permanent registration shall file with the commissioner in counties other than counties of the first class ... once each month, during the first five days thereof, the age, date of death, and the names and addresses of all persons over twenty-one years of age who have died within such municipality during the previous month.

For other office of record, see entry 682.

( ) 674. REPORTS BY PROSECUTORS OF PLEAS OF CONVICTIONS DISFRANCHISING VOTERS.

R.S. 19:31-17; L. 1930, p. 855.

Once each month during the first five days thereof the prosecutor of the pleas in counties with municipalities having permanent registration shall deliver to the commissioner in counties other than counties of the first class ... a list of the names and addresses of all persons and their ages and offenses who have been convicted during the previous month of a crime which would disfranchise them under the laws of this state.

For other office of record, see entry 681.

Miscellaneous

( ) 675. FIRST REGISTRATION DAY; CANVASSING BOOKS AND ENUMERATION OF LEGAL VOTERS.

R.S. 19:30-3; L. 1930, p. 836, as am. by L. 1935, p. 30, L. 1935, p. 939.

The district boards in all election districts in the state not having permanent registration shall meet annually on the first Tuesday in September in each year, except that in presidential years it shall be the first Tuesday in May, and having first organized, shall proceed to ascertain and truly and accurately enter in canvassing books, to be provided for that purpose, the names and residences and street numbers, if any, of all legal voters residing within their respective election districts entitled to vote therein at the next ensuing general election by making actual inquiry at every dwelling house or habitation or of the head of every family residing therein, entering in the case of a female voter her Christian name with the title "Miss" or "Mrs", as the case may be. In making this enumeration the district boards may divide their election districts into sub-divisions, and any two of their number together, of opposite faith, may make the enumeration in such sub-division. The name of each voter, whose

place of abode shall be in any family or habitation, or who may be casually or temporarily absent therefrom when such enumeration is made, shall be entered into the canvassing books ..., The canvassing books duly certified and signed by the district board as to their correctness, and the fact that a house to house canvass has actually been made, shall be filed with the county board ....

( ) 676. PRINTING AND DISTRIBUTION. (INVESTIGATION REPORT OF PERSONS ON REGISTRY LISTS).

R.S. 19:30-2; L. 1930, p. 835.

The chief of police shall cause an investigation to be made of the names of the persons so appearing on such /registry/ lists to ascertain if such persons are residents of the houses from which they are registered, and shall, not later than five days after the receipt thereof from the county clerk, forward the various reports of such investigations, certified by the chief of police, to the county board in counties other than counties of the first class ... where they shall be kept open to public inspection and preserved for three years.

( ) 677. REMOVAL OF MEMBERS WITH OR WITHOUT CAUSE; FILLING VACANCIES. (CERTIFICATE OR REMOVAL OF DISTRICT BOARD MEMBER).

R.S. 19:6-5; L. 1930, p. 696.

Any member of a district board in an election district may be summarily removed from office, with or without cause ....

Such removal shall be made by the members of the county board of the same political party of the person so removed, and upon a removal the members of the county board so acting shall make a certificate of removal and file same with the county board.

( ) 678. APPOINTMENTS FILED. (APPOINTMENT OF CHALLENGERS).

R.S. 19:7-3; L. 1930, p. 706, as am. by L. 1935, p. 563.

The appointment of challengers shall be filed with the county board not later than the second Tuesday preceding any election.

XXXVI. SUPERINTENDENT OF ELECTIONS

(In counties of the first class the superintendent of elections is also the commissioner of registration).

( ) 679. LISTS CERTIFIED BY COMMISSIONER TO SUPERINTENDENT. (LIST OF REGISTRATIONS AND TRANSFERS).

R.S. 19:31-25; L. 1930, p. 860.

The commissioner /of registration/ in counties of the first-class shall certify to the superintendent /of elections/ once each month, within the first five days thereof, list showing during the previous month:

All registrations made and all pertinent data set forth therein;
All transfers made by the commissioner or noted on his book;
All registrations placed in the inactive, death and conviction files.

( ) 680. CHALLENGE LISTS IN MUNICIPALITIES NOT HAVING A 2 PERMANENT REGISTRATION.

R.S. 19:32-10; L. 1930, p. 868, as am. by L. 1933, p. 230.

The superintendent shall prepare duplicates of all challenge lists provided for in this section, and shall keep duplicate challenge lists on file in his office from the time of their preparation until the close of the third general election following their preparation. The original challenge lists shall also be kept on file for two years after the general election following their preparation. All such challenge lists shall be open to inspection by any citizen at any time the superintendent's office is open for business.

( ) 681. REPORTS BY PROSECUTORS OF PLEAS OF CONVICTIONS DISFRANCHISING VOTORS.

R.S. 19:31-17; L. 1930, p. 855.

Once each month during the first days thereof the prosecutor of the pleas in counties with municipalities having permanent registration shall deliver ... to the superintendent /of elections/ in counties of the first class a list of names and addresses of all persons and

their ages and offenses who have been convicted during the previous month of a crime which would disfranchise them under the laws of this state.

For other office of record, see entry 674.

( ) 682. REPORTS OF DEATH BY HEALTH OR VITAL STATISTICS OFFICERS; RECORDS TRANSFERRED TO DEATH. (LIST OF DECEASED VOTERS).

R.S. 19:31-16; L. 1930, p. 854.

The health officer or other officer in charge of records of death in each municipality having permanent registration shall file ... with the superintendent /of elections/ in counties of the first class once each month, during the first five days thereof, the age, date of death, and the names and addresses of all persons over twenty-one years of age who have died within such municipality during the previous month.

For other office of record, see entry 673.

XXXVII. COUNTY SUPERINTENDENT OF SCHOOLS

( ) 683. OFFICE AT COUNTY SEAT; SCHOOL RECORDS.

R.S. 18:4-5; L. 1908, p. 646, as am. by L. 1911, p. 511.

The school records of the county for the use of the county and state departments of public instruction, the United States bureau of education and the United States commissioner of education shall be kept in such office /of the county superintendent of schools/ ....

( ) 684. REPORTS OF LOCAL OFFICERS TO SUPERINTENDENT.

R.S. 18:4-9; L. 1903, (2d Sp. Sess.), p. 12.

The superintendents, district clerks and custodians of school moneys of the several school districts shall annually, report to the county superintendent of schools in the manner and form prescribed by the /state/ commissioner /of education/.

( ) 685. FURNISHING OF INFORMATION BY BOARDS TO COUNTY SUPERINTENDENT. (STATISTICAL REPORT FROM BOARD OF EDUCATION OF SCHOOL DISTRICT).

R.S. 18:10-40; L. 1903, (2d Sp. Sess.), p. 58, as am. by L. 1906, p. 515; L. 1907, p. 287; L. 1912, p. 204; L. 1917, p. 243; L. 1923, p. 139; L. 1926, p. 488; L. 1929, p. 224; L. 1930, p. 569.

The board of education of each school district, shall annually on or before March fifteenth in each year, certify to the county superintendent of schools for the county in which the district is situated, on the blanks furnished for that purpose by the commissioner, /of education/ the following:

> The number of teachers who have been employed in schools of the district for the full time such schools have been kept open during the current year;
> The number of teachers who have been employed in schools for a portion of the year, but for a period of not less than four months;

The grade in which each teacher has been employed; and
The number of pupils who have attended a public school in a district other than that in which they reside, and for whom tuition fees have been paid by the board of education, specifying the grade in which each pupil has been enrolled during the year, and the number of pupils for whom transportation has been provided, and the cost thereof.

( ) 686. ANNOUNCING RESULT AND FORWARDING BALLOTS, ETC., 3 WHERE MORE THAN ONE POLLING PLACE. (BALLOTS, POLL LISTS AND TALLY SHEETS OF SCHOOL BOARD ELECTION).

R.S. 18:7-45; L. 1903, (2d. Sp. Sess.), p. 30, as am. by L. 1916, p. 114.

At an annual or special meeting of the legal voters of the district held at two or more polling places, the tally sheet, poll list, and ballots shall be placed by the secretary of each meeting in a sealed package indorsed with the address of the polling place and the date on which the election was held, and he shall deliver the same immediately to the district clerk, together with a statement of the result of the election, signed by the chairman and secretary. Thereupon the district clerk shall announce the result of the election and shall immediately combine the reports from all polling places, and within five days after the date of the election, forward a sealed package containing the ballots, poll lists, and tally sheets to the county superintendent of schools who shall preserve them for one year.

( ) 687. ELECTION TO CREATE SEPARATE DISTRICTS. (RESULT OF 4 ELECTION TO CREATE SEPARATE SCHOOL DISTRICTS).

R.S. 18:5-3; L. 1903, (2d Sp. Sess.), p. 14, as am. by L. 1924, p. 411; L. 1925, p. 356.

The tally sheet, poll lists and ballots shall be placed in a sealed package by the secretary, indorsed with the name of the municipality, the name of the county, and the date of the election. The package together with a statement of the result

of the election signed by the chairman and secretary shall within five days after the election be forwarded by the secretary to the county superintendent of schools of the county in which the municipality is situated, who shall preserve the same for one year.

(688)

XXXVIII. COUNTY LIBRARY COMMISSION

( ) 688. ORGANIZATION; RULES; EXPENDITURES AND REPORTS. (REPORT TO BOARD OF FREEHOLDERS).

R.S. 40:33-8; L. 1920, p. 259, as am. by L. 1922, p. 169.
For description and office of record, see entry 10.

XXXIX. COUNTY WELFARE BOARD

Minutes

( ) 689. PUBLIC RECORD OF BOARD PROCEEDINGS. (MINUTES BOOK).

R.S. 44:1-19; L. 1924, p. 256; as am. by L. 1928, p. 312; L. 1930, p. 231.

The county welfare board shall keep a public record of their proceedings in a book provided for that purpose.

Reports

( ) 690. PERIODICAL REPORTS TO CHOSEN FREEHOLDERS. (REPORT TO BOARD OF FREEHOLDERS OF AMOUNT OF RELIEF FURNISHED).

R.S. 44:4-47; L. 1931, p. 916.
For description and office record, see entry 34.

( ) 691. ANNUAL REPORT AS TO WELFARE HOUSE. (REPORT TO BOARD OF FREEHOLDERS OF EXPENDITURES AND OPERATIONS OF WELFARE HOUSE).

R.S. 44:4-48; L. 1931, p. 916.
For description and office of record, see entry 35.

( ) 692. REVOCATION OF ORDER GRANTING ALLOWANCE; REDUCTION OR SUSPENSION OF PAYMENTS; DISCHARGE OF CHILD FROM CARE AND SUPERVISION OF BOARD OF CHILDREN'S GUARDIANS. (REPORT OF FAILURE OF PARENT TO PROPERLY CARE FOR CHILD FROM STATE BOARD OF CHILDREN'S GUARDIANS).

R.S. 30:5-44; L. 1936, p. 90, as am. by L. 1936, p. 126.

Whenever the state board of children's guardians shall find that any mother or any woman standing in loco parentis to whom relief has been granted under the provisions of this chapter is not properly caring for, educating and supporting the children or is misusing the allowance granted for the children, or whenever it shall find in a case that the father of the children fails to comply with the directions of the attending physician or he fails to continue treatment for the removal of his physical or mental defect, such state board shall make a full report setting forth the facts in the matter and file the same with the welfare board ....

( ) 693. REPORT BY BOARD OF CHILDREN'S GUARDIANS TO WELFARE BOARD AND CHOSEN FREEHOLDERS; HEARING BY WELFARE BOARD; EXAMINATION OF PARTIES; WITNESSES; ADJOURNMENTS. (REPORT OF HOME LIFE CONDITIONS OF DEPENDANT CHILD FROM STATE BOARD OF CHILDREN'S GUARDIANS).

R.S. 30:5-37; L. 1936, p. 89.

Prior to the date of hearing, the state board of children's guardians shall file a report of its findings with the county welfare board ... or its designated representative setting forth in full the results of such examination and investigation ... including the family budget and a recommendation as to what is the lowest amount based on such budget that is necessary to provide for the support and care of such child and children ....

( ) 694. ESTIMATES FOR ENSUING CALENDAR OR FISCAL YEARS. (ESTIMATE OF OPERATIONS COSTS OF WELFARE BOARD).

R.S. 44:4-121; L. 1931, p. 928, as am. by 1931, p. 1249.
For description and office of record, see entry 20.

Applications and Investigations
for Relief

( ) 695. APPLICATION FOR ASSISTANCE. (APPLICATION FOR OLD AGE ASSISTANCE).

R.S. 44:7-17; L. 1936, p. 62.

An applicant for old age assistance shall make his application therefor to the county welfare board for the county in which the applicant resides. The person requesting assistance may apply in person or the application may be made by another in his behalf. The application shall be made in writing or reduced to writing, in manner and form prescribed by the state division. All statements in the application shall be verified under oath by the applicant.

( ) 696. INVESTIGATION AND SUPERVISION BY WELFARE BOARD. (RECORD OF RELIEF INVESTIGATION).

R.S. 44:4-86; L. 1931, p. 921.

The county welfare board shall:

Investigate every application for relief;
Keep full and complete records of such investigation, supervision, relief and rehabilitation.

( ) 697. APPLICATION FOR RELIEF BY INDIGENT BLIND PERSON.

R.S. 30:6-3; L. 1939, pp. 507, 508.

Any person of either sex, above the age of twenty-one years, who by reason of blindness is unable to earn sufficient money to provide for the necessities of life, and who has no relatives or other person able to provide and legally responsible for his maintenance, and who, if not relieved, would become a public charge to the community is a proper person to make application to the welfare board of the county wherein he resides for the relief granted by this article.

Case Histories

( ) 698. DIRECTOR'S RECORD OF APPLICANTS FOR RELIEF. (RECORD OF RELIEF APPLICANTS).

R.S. 44:4-50; L. 1931; p. 920.

Directors of welfare shall keep a record which may be by card index and which shall state in respect to all applicants for relief.

The name, age, sex, and residence;
The number and names of children and their ages;
The time and place of last employment, and the family income;
Whether citizen or alien and the place of nativity;
The place of abode for the ten years preceding the application for relief;
The causes direct and indirect which operated to make relief necessary so far as can be ascertained;
The relief or aid given, and such relief as may have been or is being provided by all organizations as ascertained;
The names of the director or deputy and helper having particular knowledge and charge of the case and of witnesses of the fact with their addresses; and
The names of those responsible by law for the support of the poor person and of any relative agreeing or likely to agree to contribute in whole or in part to, or assist in, the support of the poor person.

Reimbursement Agreements

( ) 699. RECIPIENT TO PLEDGE PROPERTY; LIEN; ASSIGNMENT; DOWER AND CURTESY RELEASED. (REIMBURSEMENT AGREEMENT).

R.S. 44:7-14; L. 1936, p. 61.

The county welfare board shall take from each applicant a properly acknowledged agreement to reimburse for all advances granted, and pursuant to such agreement said applicant shall assign to the welfare board, as collateral security for said advances, all or any part of his personal property as the board shall specify.

The agreement to reimburse shall contain therein a release of dower or curtesy, as the case may be, of the spouse of the recipient of old age assistance, and such release shall be as valid and effectual as if the spouse had joined the recipient in a conveyance of the property to a third person; the grant of old age assistance being contingent upon such release shall be good and valuable consideration therefor.

( ) 700. OFFICIAL RECORD OF GRANT; FILING; EFFECT; LEVY; USE OF PROCEEDS; REIMBURSEMENT. (CERTIFICATE OF AMOUNT OF OLD AGE ASSISTANCE ADVANCED).

R.S. 44:7-15; L. 1936, p. 61, L. 1938, p. 910.
For description and office of record, see entry 95.

Financial Records

Receipts and Disbursements

( ) 701. DIRECTOR'S RECORD OF RECEIPTS AND EXPENDITURES.

R.S. 44:4-49; L. 1931, p. 920.

Directors of welfare shall keep a record of all receipts and expenditures on their part or that of their subordinates.

( ) 702. BOOKS SHOWING RECEIPT; RECORDS OF ORDERS FOR RELIEF.
2

R.S. 44:4-46; L. 1931, p. 920.

The county welfare board shall keep a book, setting forth therein all money, goods and materials received by it and, in addition thereto, a separate book of orders for relief, with stubs attached. The printed orders and stubs shall show the name, residence, when issued, the amount and kind of relief expended, and by whom issued and delivered. The order shall be indorsed by the recipient and countersigned by the county welfare board furnishing such relief as made.

Bills and Accounts

( ) 703. CERTIFICATION OF BILLS TO BOARD OF FREEHOLDERS. (BILLS AND ACCOUNTS OF WELFARE BOARD).

R.S. 44:1-21; L. 1924, p. 256, as am. by L. 1928, p. 312, L. 1930, p. 231.
For description and office of record, see entry 21.

( ) 704. CERTIFICATION OF BILLS TO BOARD OF FREEHOLDERS. (BILLS AND ACCOUNTS OF WELFARE BOARD).

R.S. 44:4-30; L. 1931, p. 916.
For description and office of record, see entry 21.

Miscellaneous

( ) 705. RECORDS OF PROCEEDINGS AND OF RELIEF FURNISHED.

R.S. 44:4-45; L. 1931, p. 916.

The county welfare board ... as the county bureau of relief, shall keep a complete, accurate and itemized record of all relief furnished.

(706)

XL. PUBLIC GUARDIAN OF INCOMPETENT VETERANS

( ) 706. YEARLY REPORT OF ACCOUNTS BY PUBLIC GUARDIAN. (ANNUAL REPORT OF RECEIPTS AND DISBURSEMENTS TO ORPHANS' COURT; VOUCHERS AND RECEIPTS).

R.S. 3:33-8; L. 1924, p. 249, as am. by L. 1928, p. 333, suppl. to Rev. 1877, p. 601.

For description and office of record, see entry 514.

XLI. SUPERINTENDENT OF COUNTY HOME

( ) 707. KEEPING OF BOOK WITH CERTAIN ENTRIES AS TO EACH INMATE. (REGISTER AND RECORD OF INMATES).

R.S. 44:1-71; L. 1924, p. 293; as am. by L. 1931, p. 1245.

The supervisors or superintendent and person in charge of every institution for the poor shall keep a book, to be provided by the authority charged with the care of the institution, in which book he shall enter from time to time the name, date of the commitment, age, sex, color, description, physical and mental condition, education, habits, occupations, condition of ancestors and family relations, cause of dependence, birthplace and date of discharge, or of death and place of burial of every person coming into the care of such institution, and such other records as may be prescribed by the state board of health and the bureau of vital statistics, together with any other information about them which may be ascertained ....

( ) 708. INSTITUTIONAL RECORDS. (RECORD OF PERSONAL AND STATISTICAL PARTICULARS OF INMATES).

R.S. 26:8-5; L. 1920, p. 208.

The person in charge of a ... /county home/ or other institution, public or private, to which any person resorts ... for confinement, or is committed by process of law, shall make a record of all the personal and statistical particulars relative to each inmate in such institution, at the time of admission ....

XLII. COUNTY BOARD OF HEALTH AND VITAL STATISTICS

( ) 709. POWERS OF COUNTY BOARD. (REGISTRY OF VITAL STATISTICS).
3

R.S. 26:11-60; L. 1884, p. 283.

The county board of health shall have the ... powers:

> To regulate the keeping of a registry of the vital statistics of the county in accordance with the state laws as to the same;
> To compel the proper return of every birth, death, and marriage in the county, by the physician, midwife, nurse, clergyman, magistrate or other person professionally officiating at such birth, death, or marriage ....

( ) 710. POWERS OF COUNTY BOARD. (REGISTER OF PHYSICIANS,
3 NURSES AND MIDWIVES).

R.S. 26:11-60; L. 1884, p. 283.

The county board of health shall have the ... powers: ...

> To provide for the proper registration for every physician, nurse, and midwife in the county.

( ) 711. LIEN FOR EXPENSE OF ABATING NUISANCE; RECORD OF LIEN).
2

R.S. 26:11-24; L. 1885, p. 242, suppl. to L. 1884, p. 282.

Any expense incurred by the county board in removing and abating any nuisance or in the filling up of sunken lots which have become the repositories of stagnant water or otherwise dangerous to health, shall be a lien on the property and may be enforced by the board in such manner as it shall be ordinance direct.

A record of such liens and expenses shall be kept in the office of the board in a book to be provided for that purpose, which shall be properly indexed.

( ) 712. USE AND REPORT OF FEES. (REPORT TO COUNTY TREASURER OF FEES COLLECTED).

For description and office of record, see entry 642.

(713)

XLIII. COUNTY ADJUSTER

( ) 713. CERTIFICATE OF DEATH OR DISCHARGE; RECORD. (DEATH OR DISCHARGE CERTIFICATE OF INMATE IN STATE OR COUNTY INSTITUTION).

R.S. 30:4-105; L. 1924, p. 404, suppl. to L. 1918, p. 343.
For description and offices of record, see entries 410, 473 and 559.

XLIV. BOARD OF MANAGERS OF COUNTY TUBERCULOSIS HOSPITAL

Minutes

( ) 714. DUTIES OF BOARD OF MANAGERS. (RECORD OF PROCEEDINGS).

R.S. 30:9-52; L. 1912, p. 342, as am. by L. 1918, p. 1016, L. 1922, p. 657.

The board of managers ... shall keep in a book to be provided for that purpose a proper record of its proceedings ....

Reports

( ) 715. DUTIES OF BOARD OF MANAGERS. (ANNUAL REPORT OF OPERATION OF HOSPITAL TO BOARD OF FREEHOLDERS).

R.S. 30:9-52; L. 1912, p. 342, as am. by L. 1918, p. 1016, L. 1922, p. 657.

For description and office of record, see entry 13.

Bills and Accounts

( ) 716. DUTIES OF BOARD OF MANAGERS. (HOSPITAL BILLS AND ACCOUNTS).

R.S. 30:9-52; L. 1912, p. 342, as am. by L. 1918, p. 1016, L. 1922, p. 657.

For description and office of record, see entry 14.

Superintendent's Records

Applications for Admission

( ) 717. APPLICATION FOR ADMISSION; EXAMINATION OF APPLICANT;
2 LEGAL SETTLEMENT AND ABILITY TO PAY DETERMINED; FINDINGS; EXPENSES OF MAINTENANCE BY COUNTY; BY STATE; NO DISCRIMINATION; GRATUITIES FORBIDDEN; DETENTION OF PATIENT; MEDICAL SUPERINTENDENT IN CHARGE OF PATIENT. (APPLICATION FOR ADMISSION; JUDICIAL OFFICER'S DETERMINATION OF RESIDENCE AND FINANCIAL ABILITY OF PATIENT).

R.S. 30:9-54; L. 1912, p. 345, as am. by L. 1917, p. 511, L. 1918, p. 105, L. 1922, p. 660, L. 1922, p. 687.

Any resident of the county in which the hospital is situated, desiring treatment in such hospital, may apply in person to the superintendent ... and every application shall be filed and recorded in a book kept for that purpose in the order of their receipt. Provided, further, that the legal settlement and the financial ability of the patient or the person or persons chargeable with his or her support, shall be determined in the same way and by the same method that those facts are determined in the case of insane patients ... and a copy of the finding of the judicial officer ... and a copy duly certified by the clerk of the county shall be forthwith forwarded to the superintendent of the hospital to which the patient is admitted and by him kept on file ....

For other office of record, see entry 325.

Case Histories

( ) 718. EXECUTIVE OFFICER; DUTIES. (CASE HISTORIES OF
2 PATIENTS).

R.S. 30:9-53; L. 1912, p. 343, as am. by L. 1917, p. 509, L. 1918, p. 1017, L. 1922, p. 659, L. 1922, p. 685.

The superintendent ... shall cause to be kept proper accounts and records of the admission of each patient, his name, age, sex, color, marital condition, residence, occupation and place of last employment; shall cause a careful examination to be made of the physical condition of each person admitted and provide for the treatment of each patient according to his needs, and shall cause a record to be kept of the condition of each patient when admitted and from time to time thereafter; shall temporarily discharge any patient who shall willfully or habitually violate the rules or who is found not to have tuberculosis,

losis, or who is found to have recovered, or who for any other reason is no longer a suitable patient for treatment ....

( ) 719. INSTITUTIONAL RECORDS. (RECORD OF PERSONAL AND STATISTICAL PARTICULARS OF INMATES).

R.S. 26:8-5; L. 1920, p. 208.

The person in charge of a hospital, ... other insittution, public or private, to which any person resorts for treatment of disease or for confinement ... process of law, shall make a record of all the personal and statistical particulars relative to each inmate in such institution, at the time of admission ....

Financial

( ) 720. EXECUTIVE OFFICER; DUTIES. (GENERAL RECORDS OF ACCOUNTS).
2

R.S. 30:9-53; L. 1912, p. 343, as am. by L. 1917, p. 509, L. 1918, p. 1017, L. 1922, p. 659, L. 1922, p. 685.

The superintendent ... shall cause proper accounts and records to be kept regularly from day to day in books and on records provided for that purpose ....

( ) 721. EXECUTIVE OFFICER; DUTIES. (RECORD OF ACCOUNTS DUE HOSPITAL).

R.S. 30:9-53; L. 1912, p. 343, as am. by L. 1917, p. 509, L. 1918, p. 1017, L. 1922, p. 659, L. 1922, p. 685.

The superintendent /of county tuberculosis hospital/ ... shall collect and receive all moneys due to the hospital /and/ keep an accurate account of the same ....

Miscellaneous

( ) 722. CERTIFICATE OF DEATH OR DISCHARGE; RECORD. (DEATH OR DISCHARGE CERTIFICATE OF INMATE IN COUNTY INSTITUTION).

R.S. 30:4-105; L. 1924, p. 404, suppl. to L. 1918, p. 343.
For description and offices of record, see entries 410, 473, 559.

XLV. BOARD OF MANAGERS OF COUNTY HOSPITAL FOR TUBERCULOSIS AND OTHER COMMUNICABLE DISEASES

Minutes

( ) 723. DUTIES OF BOARD OF MANAGERS. (RECORD OF PROCEEDINGS).

R.S. 30:9-64; L. 1923, p. 91.

The board of managers shall have the general superintendence, management and control of the hospital, its personnel and inmates, and shall keep in a book provided for that purpose a proper record of its proceedings ....

Reports

( ) 724. DUTIES OF BOARD OF MANAGERS. (ANNUAL REPORT OF OPERATION OF HOSPITAL TO BOARD OF FREEHOLDERS).

R.S. 30:9-64; L. 1923, p. 91.
For description and office of record, see entry 16.

Bills and Accounts

( ) 725. DUTIES OF BOARD OF MANAGERS. (HOSPITAL BILLS AND ACCOUNTS).

R.S. 30:9-64; L. 1923, p. 91.
For description and office of record, see entry 17.

Superintendent's Records

Applications for Admission

( ) 726. APPLICATIONS FOR ADMISSION; LEGAL SETTLEMANT; MAINTENANCE; DISCHARGE. (APPLICATION FOR ADMISSION TO HOSPITAL).
2

R.S. 30:9-66; L. 1923, p. 92.

A resident of the county desiring treatment in the county hospital ... may apply for examination to the superintendent ....

All applications shall state whether in the judgment of the physician, the patient is able to pay in whole or in part for his care and treatment. Each application shall be filed and recorded in a book kept for that purpose in the order of its receipt.

Case Histories

( ) 727. EXECUTIVE OFFICER; DUTIES. (CASE HISTORIES OF PATIENTS).
2

R.S. 30:9-65; L. 1923, p. 92.

The superintendent shall ... cause to be kept proper accounts and records of the admission of each patient, his name, age, sex, color, marital condition, residence, occupation, and place of last employment;

Shall cause a careful examination to be made of the physical condition of all persons admitted and provide for the treatment of each patient according to his need; and shall cause a record to be kept of each patient when admitted and from time to time thereafter ....

( ) 728. INSTITUTIONAL RECORDS. (RECORD OF PERSONAL AND STATISTICAL PARTICULARS OF INMATES).

R.S. 26:8-5; L. 1920, p. 208.

The person in charge of a hospital, ... or other institution, public or private, to which any person resorts for treatment of disease or for confinement ... shall make a record of all the personal and statistical particulars relative to each inmate in such institution, at the time of admission ....

Financial

( ) 729. EXECUTIVE OFFICER; DUTIES. (GENERAL RECORDS OF ACCOUNTS).
2

R.S. 30:9-65; L. 1923, p. 92.

The superintendent shall ... cause proper accounts and records to be kept regularly from day to day in books and on records provided for that purpose ....

( ) 730. EXECUTIVE OFFICER; DUTIES. (RECORD OF ACCOUNTS DUE HOSPITAL).

R.S. 30:9-65; L. 1923, p. 92.

The superintendent shall ... collect and receive all moneys due to the hospital, keep an accurate account of the same.

Miscellaneous

( ) 731. CERTIFICATE OF DEATH OR DISCHARGE; RECORD. (DEATH OR DISCHARGE CERTIFICATE OF INMATE IN COUNTY INSTITUTION).

R.S. 30:4-105; L. 1924, p. 404, suppl. to L. 1918, p. 343.
For description and offices of record, see entries 410, 473, 559.

(732)

XLVI. BOARD OF MANAGERS OF COUNTY MATERNITY HOSPITAL

( ) 732. INSTITUTIONAL RECORDS. (RECORD OF PERSONAL AND STATISTICAL PARTICULARS OF INMATES).

R.S. 26:8-5; L. 1920, p. 208.

The person in charge of a hospital ... lying in ... or other institution, public or private, to which any person resorts for treatment of disease or for confinement ... shall make a record of all the personal and statistical particulars relative to each inmate in such institution, at the time of admission ....

XLVII. SUPERINTENDENT OF COUNTY LUNATIC ASYLUM

( ) 733. INSTITUTIONAL RECORDS. (RECORD OF PERSONAL AND STATISTICAL PARTICULARS OF INMATES).

R.S. 26:8-5; L. 1920, p. 208.

The person incharge of a hospital ... or other institution, public or private, to which any person resorts for treatment of disease or for confinement ... shall make a record of all the personal and statistical particulars relative to each inmate in such institution, at the time of admission ....

( ) 734. CERTIFICATE OF DEATH OR DISCHARGE; RECORD. (DEATH OR DISCHARGE CERTIFICATE OF INMATE IN COUNTY INSTITUTION).

R.S. 30:4-105; L. 1924, p. 404, suppl. to L. 1918, p. 343.
For description and offices of record, see entries 410, 473 and 559.

XLVIII. BOARD OF COMMISSIONERS OF LAND RECORDS

( ) 735. MAP OR PLAN OF COUNTY; PREPARATION AND CONTENTS.

R.S. 46:24-4; L. 1898, p. 701.

The commissioners /of land records/ ... shall, immediately upon entering upon their duties, cause to be prepared, under their direction by competent surveyors and draughtsmen, a map or plan of the county, on which map shall be shown and delineated all the streets, avenues, and roads of the county, and all blocks or parcels of land bounded by such streets, avenues and roads, and such present or former lines of large tracts of land or farms, or other general property lines and boundaries, as they, in their judgment may see fit. The commissioners shall cause the blocks or parcels of land shown on such map to be numbered thereon from number one consecutively upward for as many blocks or parcels of land bounded by streets, avenues, roads, streams, waterways, railroads or other boundaries as shall appear on such map.

See also entry 736.

( ) 736. MAPS MARKED AS OFFICIAL LAND MAPS CERTIFIED AND FILED; COPIES MADE AND SOLD. (OFFICIAL COUNTY LAND MAP).

For legal citation, description, and offices of record, see entries 105, 660, 735.

XLIX. COUNTY BOARD OF AGRICULTURE

( ) 737. ANNUAL REPORTS TO DEPARTMENT; REPORT OF DELEGATES TO ANNUAL CONVENTION. (REPORT OF TRANSACTIONS OF BOARD).

R.S. 4:14-3; L. 1887, p. 169.

Each county board of agriculture shall ... make a full report of the transactions of the board during the year next preceding, with as complete a statement as practicable, of the condition, progress and results of agriculture and horticulture industries in such counties respectively, together with reports of such special subjects of inquiry as may from time to time present themselves to such county boards, or be submitted by the department of agriculture and forward the same to the secretary of agriculture.

( ) 738. ANNUAL REPORTS TO DEPARTMENT; REPORT OF DELEGATES TO CONVENTION. (REPORT ON SPECIAL SUBJECTS OF INQUIRY PRESENTED TO BOARD).

R.S. 4:14-3; L. 1887, p. 169.
For description, see entry 737.

( ) 739. ANNUAL REPORT TO THE DEPARTMENT; REPORT OF DELEGATES TO CONVENTION. (REPORT OF BOARD'S REPRESENTATIVE AT THE STATE AGRICULTURE CONVENTION).

R.S. 4:14-3; L. 1887, p. 169.

The representatives of county boards /of agriculture/ at the state agriculture convention shall make a full report to their respective county boards of the proceedings of that convention.

L. COUNTY PLANNING BOARD

( ) 4 740. REGIONAL PLANNING BOARD; MEMBERS; QUALIFICATION; EMPLOYEES. (RECORD OF PROCEEDINGS).

R.S. 40:27-9; L. 1935, p. 772.

The board may create and fill such other offices as it may determine. It shall adopt rules for the transaction of business and shall keep a record of its resolutions, transactions, findings, and determinations, which record shall be a public record.

( ) 2 741. HEARING BEFORE PLAN ADOPTED; RESOLUTION; VOTE REQUIRED; MUNICIPAL PLANS FILED. (COUNTY AND MUNICIPAL MASTER PLANS).

R.S. 40:27-4; L. 1935, p. 768.

Before adopting the /county/ master plan or any part of it or any amendment thereof the board shall hold at least one public hearing thereon, notice of the time and place of which shall be given by one publication in a newspaper of general circulation in the county. The adoption of the plan or part or amendment thereof shall be by resolution of the board carried by the affirmative vote of not less than two-thirds of the members of the board. The resolution shall refer especially to the maps and description and other matter intended by the board to form the whole or part of the plan or amendment and the action taken shall be recorded on the /county/ map and plan and descriptive matter by the identifying signature of the secretary of the board .... As an aid toward the co-ordination of municipal plans with the county master plan, every municipality within the county having prepared a /municipal/ master plan shall file a copy of such master plan, or subsequent amendments thereof with the county planning board ....

For other offices of record of county master plan, see entries 45, 756.

(742)

LI. COUNTY ENGINEER

( ) 742. PARTIAL PAYMENTS; ENGINEER'S CERTIFICATE; FINAL REPORT; FILING. (REPORT OF COST OF ROAD IMPROVEMENT TO BOARD OF FREEHOLDERS).

R.S. 27:14-15; L. 1912, p. 814, as am. by L. 1921, p. 810.
For description and offices of record, see entries 50, 161.

LII. COUNTY BRIDGE COMMISSION

( ) 743. RECORDS; SEMIANNUAL STATEMENTS; EXAMINATION OF RECORDS.
3 (GENERAL RECORDS AND ACCOUNTS).

R.S. 27:19-37; L. 1934, p. 67.

The commission shall keep accurate records of all acts, the property intrusted to it, the cost of the bridge or bridges, and incidents thereto, the expenditures for maintaining, repairing and operating the same, and the daily tolls collected, which records shall be public records and the property of the county.

( ) 744. RECORDS; SEMIANNUAL STATEMENTS; EXAMINATION OF RECORDS.
(REPORTS OF COMMISSION TO BOARD OF FREEHOLDERS).

For description and office of record, see entry 5.

LIII. PORT WARDEN

( ) 745. RECORD OF ACTS AND PROCEEDINGS; INSPECTION.
3

R.S. 12:10-2; L. 1878, p. 296.

Each port warden shall keep, in such books as may be necessary, a true and complete record of all his acts, proceedings, surveys and reports.

( ) 746. EXCLUSIVE JURISDICTION OVER SURVEYS OF DAMAGED VESSELS AND CARGOES; SALE OF VESSELS. (RECORD OF ESTIMATE OF VALUE OR MEASUREMENT OF VESSEL).

R.S. 12:10-5; L. 1878, p. 296.

The port warden shall have exclusive cognizance of all matters relative to the surveys of vessels and their cargoes arriving at any place in his county in distress, or damaged while at such place. He shall, if called upon to do so, estimate the value or measurement of any vessel when it is in dispute or libeled, and record the same in the books of his office.

( ) 747. EXAMINATION OF CARGO OF VESSEL; LIABILITY FOR DAMAGE TO CARGO. (RECORD OF DAMAGED CARGO).

R.S. 12:10-6; L. 1878, p. 296.

The port warden, on being notified and requested by any of the parties in interest, shall personally examine the condition and stowage of cargo on board any vessel. If any of the goods are damaged he shall ascertain and make a memorandum of the cause thereof and shall enter the same in full upon the books in his office.

( ) 748. EXAMINATION OF WRECKED OR DAMAGED VESSELS; ASSISTANTS; FEES.

R.S. 12:10-7; L. 1878, p. 296.

The warden shall specify what damage has occurred /to wrecked vessel/ and record in the books of his office a full and particular account of all surveys held on such vessel.

( ) 749. EXAMINATION /AND RECORD/ OF DAMAGED GOODS DISCHARGED BY VESSELS.

R.S. 12:10-8; L. 1878, p. 297.

The port warden, on being requested so to do by any of the parties in interest, shall proceed in person to any warehouse, store or dwelling, or in the public streets or on the wharf, and examine any property said to have been damaged on board of a vessel, and inquire, examine and ascertain the cause of the damage. He shall make a memorandum of the property and the damage thereto and record a full statement thereof in the books of his office.

( ) 750. ATTENDANCE OF WARDEN ON SALES OF CONDEMNED VESSELS AND DAMAGED GOODS; NOTICE AND CONDUCT OF SALES; COMMISSIONS. (AUCTIONEERS MONTHLY STATEMENT OF SALES OF CONDEMNED VESSELS AND CARGOES).

R.S. 12:10-11; L. 1878, p. 298.

The auctioneers shall make monthly statements to the /port/ warden of the county, specifying the total amount of each day's sales made by them under this chapter, which statement shall be filed in the office of the warden.

( ) 751. CERTIFICATES OF CAUSE OF DAMAGE AND AMOUNT OF SALES.

R.S. 12:10-12; L. 1878, p. 298.

The port warden, when required by the owner or consignee of damaged goods sold pursuant to section 12:10-11 (see entry 750) of this title, shall certify the cause of the damage, the amount of the sales and the charges on the same, all of which shall be recorded in the books of his office.

LIV. COUNTY RIGHT OF WAY HIGHWAY COMMISSION

( ) 752. MAP AND RESOLUTION FILED AND RECORDED. (MAP AND RESO-
2 LUTION OF LAND TO BE TAKEN FOR COUNTY PURPOSES).

R.S. 27:16-57; L. 1928, p. 953; as am. by L. 1931, p. 798, suppl. to L. 1918, p. 567.

Upon the conclusion of the hearing as provided in this chapter and the adoption of the resolution, /to take lands for county use/ the map together with a copy of the resolution duly attested by the clerk of the board of chosen freeholders shall, without delay, be filed with the highway right of way commission by the county ....

( ) 753. REPORT OF COMMISSION; COPIES FILED. (REPORT ON LAND TAKEN FOR COUNTY USE BY COUNTY HIGHWAY RIGHT OF WAY COMMISSION).

R.S. 27:16-62; L. 1928, p. 953, as am. by L. 1931, p. 799, suppl. to L. 1918, p. 567.

For description and offices of record, see entries 6, 118.

LV. COUNTY PARK COMMISSION

Minutes

( ) 754. COMMISSION; POWERS AND DUTIES ; RECORDS. (MINUTES).

R.S. 40:37-76; L. 1929, p. 451, suppl. to L. 1918, p. 567.

It /the park commission/ shall keep a record of its proceedings ....

( ) 755. OFFICE AND RECORDS; PUBLIC INSPECTION. (GENERAL RECORDS).
5

R.S. 40:37-32; L. 1901, p. 117.

The commission shall have a suitable office where its maps, plans, documents, records and accounts shall be kept, open to public inspection under reasonable regulations.

Maps and Surveys

( ) 756. HEARING BEFORE PLAN ADOPTED; RESOLUTION; VOTE REQUIRED; MUNICIPAL PLANS FILED. (COUNTY MASTER PLAN).

R.S. 40:27-4; L. 1935, p. 768.

As attested copy of the master plan or of any amendments thereof shall be certified to the county park commission ....

For other offices of record, see entries 45, 741.

( ) 757. SURVEYS AND MAPS OF PARK; RECORDS. (MAP AND SURVEY OF
2 LANDS TO BE ACQUIRED FOR PARK PURPOSE).

R.S. 40:37-34; L. 1901, p. 120.

Before proceeding to purchase or condemn real estate for a public park or place, the commission shall determine the location and quantity of the same to be included in any park or place, and cause a survey thereof to be made together with a map showing the real estate to be embraced therein. The map shall be kept by the commissioners in their office and the boundary lines of every such park or place shall be recorded in a book to be kept by them for that purpose.

( ) 758. SURVEY AND MAP OF ROADWAYS AND BOULEVARDS; RECORDS.
2 (SURVEY AND MAP OF ROADWAY AND BOULEVARD).

R.S. 40:37-37; L. 1901, p. 120.

Before laying out and opening any roadway, parkway or boulevard, the commission shall cause a survey to be made and a map thereof to be filed in its office, showing the termini of each roadway, parkway or boulevard, including the courses and distances, the names of the several owners or reputed owners of real estate through which the same will pass, so far as the same can be ascertained, and the streets or roads which may be included therein.

Sales of Lands Records

( ) 759. CERTIFICATE OF SALE; ISSUANCE; ASSIGNABILITY; RECORDING. (CERTIFICATE FOR SALE OF LAND TAKEN FOR UNPAID ASSESSMENT AND ASSIGNMENT THEREOF).

R.S. 40:37-55; L. 1901, p. 129.

The commission shall make and deliver to a purchaser at such sale, who shall have made a payment, a certificate of sale, signed by its officers thereunto duly authorized, sealed with its seal, and acknowledged or proved according to law. The certificate shall set forth as concisely as possible, the facts of the assessment, advertisement and sale, together with a short description of the real estate sold, the amount actually paid therefor by the purchaser and the length of time for which he shall have purchased the same. Every such certificate shall, before its delivery, be recorded in one of the books to be kept by the commission for that purpose. It may be assigned by deed of assignment under seal duty acknowledged, and every such assignment may be recorded in the books of the commission ....

( ) 760. CERTIFICATE OF SALE; ISSUANCE; ASSIGNABILITY; RECORDING. (CERTIFICATE OF SALE FOR LAND TAKEN FOR UNPAID ASSESSMENT).

R.S. 40:37-225; L. 1926, p. 746.

The commission shall make and deliver to a purchaser at such sale, who shall have made payment, a certificate of sale, signed by its officers thereunto duly authorized, sealed with its seal and acknowledged or proved according to law. The certificate shall set forth as concisely as possible, the facts of the assessment, advertisement and sale, together with a short description of the

real estate sold, the amount actually paid therefor by the purchaser and the length of time for which he shall have purchased the same. Every such certificate shall, before its delivery, be recorded in one of the books to be kept by the commission for that purpose.

( ) 761. CERTIFICATE OF SALE; ISSUANCE; ASSIGNABILITY; RECORDING. (CERTIFICATE FOR SALE OF LAND TAKEN FOR UNPAID ASSESSMENT AND ASSIGNMENT THEREOF).

R.S. 40:37-123; L. 1895, p. 178.

The commission shall make and deliver to a purchaser at such sale who shall have made payment, a certificate of sale, signed by its officers thereunto duly authorized, sealed with its seal, and acknowledged or proved according to law. The certificate shall set forth as concisely as possible, the facts of the assessment, advertisement and sale together with a short description of the real estate sold, the amount actually paid therefor by the purchaser and the length of time for which he shall have purchased the same. Every such certificate shall, before its delivery, be recorded in one of the books to be kept by the commission for that purpose. It may be assigned by deed of assignment under seal duly acknowledged, and every such assignment may be recorded in the books of the commission ....

( ) 762. TIME FOR REDEMPTION; DECLARATION OF SALE; CONTENTS; FILING. (DECLARATION OF SALE FOR LAND UPON FAILURE OF REDEMPTION).

R.S. 40:37-57; L. 1901, p. 129.

If at the expiration of three years no redemption ... is made, the commission shall, upon the surrender of the certificate of sale, execute and deliver to the purchaser, his legal representatives or assigns, a declaration of sale executed in the same manner as the certificate of sale. The declaration shall be duly proved or acknowledged and shall state briefly the facts of the assessment, advertisement and sale, giving a short description of the real estate sold, and the term for which it was sold. The declaration of sale shall be recorded in the books of the commission ....

For other office of record, see entry 114.

( ) 763. TIME FOR REDEMPTION; DECLARATION OF SALE; CONTENTS; FILING. (DECLARATION OF SALE FOR LAND UPON FAILURE OF REDEMPTION).

R.S. 40:37-227; L. 1926, p. 746.

If at the expiration of three years no such redemption ... is made, the commission shall, upon the surrender of the certificate of sale, execute and deliver to the purchaser, his legal representatives or assigns, a declaration of sale executed in the same manner as the certificate of sale. The declaration shall be duly proved or acknowledged and shall state briefly the facts of the assessment, advertisement and sale, giving a short description of the real estate sold, and the term for which it was sold. The declaration of sale shall be recorded in the books of the commission ....

For other office of record, see entry 116.

(764)

LVI. COUNTY BOULEVARD COMMISSIONERS

( ) 764. ANNUAL REPORT. (REPORT OF DISBURSEMENTS TO BOARD OF FREEHOLDERS).

R.S. 27:17-11; L. 1898, p. 176, suppl. to L. 1888, p. 397.
For description and office of record, see entry 37.

LVII. MOSQUITO EXTERMINATION COMMISSION

( ) 765. OFFICE OF COMMISSION. (RECORDS).
5

R.S. 26:9-20; L. 1912, p. 148.

The board of freeholders of the county shall provide the commission with a suitable office where its maps, plans, documents, records, and accounts shall be kept, subject to public inspection at such times and under such reasonable regulations as the commission may determine.

( ) 766. PLANS AND ESTIMATES; FILING AND APPROVAL. (REPORT TO BOARD OF FREEHOLDERS OF ESTIMATED COSTS OF OPERATIONS OF MOSQUITO COMMISSION).

R.S. 26:9-22; L. 1912, p. 149, as am. by L. 1919, p. 288.
For description and office of record, see entry 7.

( ) 767. ANNUAL REPORT. (REPORT OF DISBURSEMENTS OF MOSQUITO EXTERMINATION COMMISSION TO BOARD OF FREEHOLDERS).

R.S. 26:9-25; L. 1898, p. 176, suppl. to L. 1888, p. 397.
For description and office of record, see entry 38.

(768)

LVIII. DRAINAGE COMMISSION

( ) 768. REPORTS OF COMMISSION; PLANS AND SPECIFICATIONS; BIDS; CONTRACTS. (REPORT AND SPECIFICATIONS OF PROPOSED DRAINAGE WORKS TO BOARD OF FREEHOLDERS).

R.S. 40:30-5; L. 1881, p. 266.
For description and office of record, see entry 8.

(769)

LIX. BOARD OF REVIEW

( ) 769. BOARD OF REVIEW UPON CLASSIFICATION; MEMBERSHIP. (MINUTES).

R.S. 40:25-19; L. 1931, p. 977.

There is hereby established a board of review upon classification and re-classification of bidders /for county work/. The county clerk shall be the secretary of the board of review and shall keep a complete record of proceedings and decisions before it.

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