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UNIVERSITY OF KENTUCKY



INVENTORY
of
FEDERAL ARCHIVES
in the States

LIBRARY
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SERIES IX

The Department of Agriculture

No. 32 NORTH CAROLINA

PART I



The Survey of Federal Archives
Works Progress Administration of North Carolina

Raleigh

1939



INVENTORY OF FEDERAL ARCHIVES IN THE STATES

Prepared by

The Survey of Federal Archives
Division of Professional and Service Projects
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SERIES IX. THE DEPARTMENT OF AGRICULTURE

NO. 32. NORTH CAROLINA

Part 1

Raleigh, North Carolina
The Survey of Federal Archives
1939

The Survey of Federal Archives

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PREFACE

The Inventory of Federal Archives in the States is one of the products of the work of the Survey of Federal Archives, which operated as a nation-wide project of the Works Progress Administration from January 1936 to June 30, 1937, and has been continued in North Carolina since that date as a state project of that Administration.

The plan for the organization of the Inventory is as follows: Series I consists of reports on the administration of the Survey, acknowledgments, and general discussions of the location, condition, and content of federal archives in the states. Succeeding series contain the detailed information secured by workers of the Survey, in inventory form, a separate series number being assigned to each of the executive departments (except the Department of State) and other major units of the Federal Government. Within each series No. 1 is a general introduction to the field organization and records of the governmental agency concerned; the succeeding numbers contain the inventory proper, separate numbers being assigned to each state in alphabetical order. Thus, in each series, the inventory for Alabama is No. 2, that for Arizona No. 3, that for Arkansas No. 4, etc.

For each local office information regarding each series, or unit of related records, is presented in the following order: title, inclusive dates ("to date" indicating an open file at the time the information was secured), general description of informational content, description of the system of filing or indexing (if any), a statement of frequency and purpose of use, form of the record itself (bound volumes, sheets in folders, etc.), linear footage, description of the containers, physical condition of the records (not stated if satisfactory), location by room number or other identifying information, and finally, the number of the Form 58SA on which this information was originally recorded by a Survey worker and from which it was abstracted for the Inventory. This form is on file in The National Archives. When it contains substantial information on addenda sheets which has not been included in the mimeographed abstract, indication of this is given by use of the reference "See addenda."

In North Carolina the work of the Survey was under the direction of Dr. C. C. Crittenden, regional director, with Miss Mattie Erma Edwards as assistant, from its inception until June 1937. Since that time it has been under the supervision of Miss Emily Bridgers. This Inventory of the records of the Department of Agriculture in North Carolina was prepared in the Raleigh office of the Survey and was edited before final typing by Mr. Lewis J. Darter, Jr., of the Division of Agriculture Department Archives of The National Archives. It is reproduced in mimeographed form with the aid of the Historical Records Survey.

Raleigh, North Carolina
October 26, 1938

Emily Bridgers, Supervisor
Survey of Federal Archives
in North Carolina

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AGRICULTURAL ADJUSTMENT ADMINISTRATION

The Agricultural Adjustment Act was passed in March 1933 and had for its chief purpose the improvement of the lot of the farmer by creating "parity" for his products with those of industry. The chief means for accomplishing this end was the control of production. Cooperation by the farmer was allowed to be entirely voluntary in the 1933 program, but under the Bankhead-Jones Cotton Act and the Kerr-Smith Tobacco Act, both passed in 1934 and effective in 1934 and 1935, cooperation became compulsory.

Though the Agricultural Adjustment Act did not mention the Extension Service, the Secretary of Agriculture felt that the officers of this agency, because of its extensive organization and experience in the field, could best act as key men in the Adjustment Program. These agents were therefore drafted into the program, and the Agricultural Adjustment Administration made an allotment to the Extension Service to enlarge the state and county Extension staffs.

The program was inaugurated in North Carolina in May 1933 under an administrative set-up as follows:

The State Director of the Extension Service was made State Director of the AAA. Directly under him were a Director of the Division of Cotton and a Director of the Division of Tobacco. Under the Director of the Division of Cotton was an Assistant Director of Cotton, who was also Director of the Division of Wheat and Corn-Hog. Under the Director of Tobacco was an Assistant Director of Tobacco who was also Director of the Division of Peanuts and Potatoes. These men actually handled the work, while the State Extension Director served merely in an advisory capacity.

The county organization was much the same. The County Agricultural Extension Agent was made County Director for the AAA. Under him, if the county were large and produced both cotton and tobacco, were usually two different employees: a County Director of Cotton and a County Director of Tobacco. If the county were small or raised only one of these two crops, there was usually only one employee under the County Agent, known as the Assistant to the County Agent.

There were, of course, numerous clerks, typists, surveyers, and the like working at different levels in the various divisions.

When the crop control phases of the agricultural adjustment program were declared unconstitutional on January 6, 1936, the field work of the Administration in North Carolina was discontinued. The organization continued in existence, however, until December 1936, while its affairs were being liquidated. Useless papers were destroyed by permission of the Washington office and records were left in custody of the State Director of the Extension Service and the various County Agricultural Extension Agents.

In 1936 Congress passed the Soil Conservation and Domestic Allotment Act, in an attempt to secure parity for agriculture by means of soil conservation. This act is still in force (January, 1937). The program is not compulsory, but the Secretary of Agriculture promises every farmer who cooperates in certain specified ways that the Government will pay him

rent for his idle land. Nearly all farmers in the state are participating, so that the Soil Conservation program is merely a different means to the same end.

Although the majority of County Agricultural Extension Agents keep their AAA records separate from the records of the Extension Service, in some offices the records of the two agencies are kept in such a way that they cannot be surveyed separately. The section on the Extension Service should therefore be consulted for further information on the location of AAA records. The history of each county agency is also given in the section on the Extension Service. It is advisable to consult the section on the Bureau of Agricultural Economics for additional information on the location of AAA records.

Standard forms are used all over the country in the AAA program, and in the present guide are listed by number only. The following is a list of principal forms used in North Carolina, giving title, number, and information contained in each:

CORN-HOG FORMS

CORN-HOG REDUCTION CONTRACT Form CH 8

(Pursuant to the Agricultural Adjustment Act, approved May 12, 1933, as amended.)

Gives producer's name and address, location and description of farm, terms of contract, basis for determining reductions in production and payments, promise and terms of participation by landlord, signatures of producer and landlord, County Allotment Committee certification, and acceptance by producer and landlord of corrected and adjusted figures. (Made in triplicate: one copy sent to Washington, one sent to producer, one retained by County Corn-Hog Control Association.)

PRELIMINARY WORK SHEET FOR CORN-HOG CONTRACT Form CH 13

Gives producer's name and address, utilization of farm acreage, corn utilization, history of fields to be designated as contracted acres, and 1932-1933 hog production and contracted reduction for 1934.

PRODUCER'S STATEMENT OF SUPPORTING EVIDENCE Form CH 14

Gives producer's statement of number of hogs sold by him from his 1932 and 1933 litters; location and description of farm; tabulated statements of disposal of such hogs, purchases of feeder pigs in 1932 and 1933, and sales of hogs purchased as feeder pigs; number of purchased feeder pigs which died and number on hand when contract was signed; supporting evidence of truth of statements; signed statement by producer of number of hogs on hand at date he signed contract, and signatures of neighbors in whose presence hogs were counted.

COMMUNITY COMMITTEE CERTIFICATION Form CH 15

Certification by Community Committeemen that one or more is/are familiar with farm covered by corn-hog contract and that committee has checked statements of producer and landlord. Gives committee's report on check of number of litters farrowed in 1932 and 1933, number and disposition of hogs from such litters, conditions under which litters were produced, acreage planted to corn in 1932 and 1933, inspection of fields to be

designated as contract acres, and appraisal showing corn yield of such acres; statement that contract acres and farm are correctly designated and described on map in files of County Allotment Committee, signatures of members of the Community Committee, and date. (Filed with County Allotment Committee.)

MAP OF FARM AND CONTRACTED ACRES Form CH 16

Hand-drawn map of land covered by contract, showing location of house and public roads, approximate size and shape of each field designated as contracted acres, ownership of contracted acres located on land rented by producer as tenant under share lease, acreage and 1933 crop for contracted acres, and private roads or lanes leading to contracted acres; data showing total acres contracted, total acreage, legal description, and location of farm, date, signature and address of producer, and number of farms or separate tracts of land owned or operated by producer and by landlord in 1934 which were not covered by contracts. (Filed with County Allotment Committee.)

LISTING SHEET OF CORN-HOG CONTRACT Form CH 21

Gives name of township, acreage in farm, acreage in all field corn, major crop, and all crop land, corn harvested for grain, acres of contracted land, history of contracted land, litters farrowed, hogs slaughtered for use on farm, hogs produced for market, hogs raised per litter, and acres of corn for grain per litter.

FIRST CERTIFICATION OF COMPLIANCE FOR CORN-HOG REDUCTION CONTRACT

Form CH 53

Made before payment of second payment of corn and hog payments. Gives producer's name, declaration of compliance by contract signers, signatures of producer, landlord, and witnesses, certification of Supervisor, County Committeeman, and County Allotment Committee, and dates. (Made in duplicate: one copy sent to Washington, one retained by County Association.)

FINAL CERTIFICATION OF COMPLIANCE FOR CORN-HOG REDUCTION CONTRACT

Form CH 58

Made before payment of final hog payment. Contains declaration of compliance by contract signers, signatures of producer, landlord, and witnesses, certifications of Supervisor, Community Committeeman, and County Allotment Committee. (Made in duplicate: original sent to Washington, duplicate retained in county office.)

PROOF OF COMPLIANCE FOR FINAL PAYMENT UNDER CORN-HOG REDUCTION CONTRACT

Form CH 60

Gives producer's name and address, acreage planted to corn, and data on hog production showing disposition of hogs on hand at time of neighbor's count, number of litters and hogs farrowed from December 1933 to November 1934, number of feeder pigs and other hogs purchased December 1933 to November 1934, sales of hogs December 1933 to November 1934, and msc. items covering number of hogs on hand November 1934, and number of sows and/or gilts retained for spring farrowing; producer's and landlord's affirmation of correctness of facts and figures, signatures of witnesses, landlord, and producer, and Supervisor's certification. (Made in tripli-

cate: original and first copy retained by County Association, second copy retained by producer.)

1935 CORN-HOG CONTRACT Form CH 101

Gives terms of contract, producer's name and address, location and description of farm, number of acres in cultivation, basis for determining adjustment in production and payments, signatures of all parties to the contract, divisions of payments between landlord and producer, and County Allotment Committee certification. (Made in triplicate: one copy sent to Washington, one retained in County Agent's files, one sent to producer.)

RIDER A TO 1935 CORN-HOG CONTRACT Form CH 101c

Gives producer's name, and location and size of farm; terms of agreement; name and address of person elected to membership in County Corn-Hog Control Association; and signatures of, and basis of payment to, beneficiaries.

RECORD FOR AAA 1935 CORN-HOG CONTRACT Form CH 102

Gives data from 1934 Corn-Hog Reduction Contract and 1935 work sheet, showing state, county, serial number, name of producer or landlord, tenure, 1932-1933 average corn acreage, corn yield, 1932-1933 average litters, 1932-1933 hog production, and per cent of hog payments.

APPLICATION FOR CORN-HOG CONTRACT Form CH 103

Gives name and address of operator, state and county code and contract serial number, location and description of farm, total number of acres in farm, number of hogs raised 1928-1933, tenure and division of payment, and beneficiaries' signatures.

WORK SHEET FOR 1935 CORN-HOG CONTRACT Form CH 104

Gives legal description of land, producer's certification, planting and/or harvesting of 1932 and 1933 acreage, figures on hog production, map of tract of land, and name(s) of operator(s) and of acres operated 1932-1934.

PRODUCER'S STATEMENT OF SUPPORTING EVIDENCE Form CH 106

Used when an applicant's hog base or contribution thereto for inclusion in a 1935 Corn-Hog Contract may not under ruling 118 be secured from a 1934 Corn-Hog Reduction Contract executed by the applicant. Gives County Allotment Committee count of hogs and certification of Community Committeemen; classification of hogs on hand at time of committeemen's count; figures on purchase of breeding stock since November 30, 1933, purchase of stocker and feeder hogs since November 30, 1933, all sales of breeding, stocker, and feeder hogs purchased since November 30, 1933, hogs sold from litters farrowed since November 30, 1933, which were property of person signing the contract; purchase of breeding stock between December 1, 1931, and November 30, 1933, sales of all breeding, stocker, and feeder hogs purchased between December 1, 1931, and November 30, 1933, (for which there is sales evidence attached), hogs sold that were on hand December 1, 1931, (for which there is sales evidence attached), hogs sold from litters farrowed between December 1932 and November 30, 1933, and hogs sold from litters farrowed between December 1, 1931, and November 30, 1932; name and location of farm, and producer's certification and statement that litters were owned by him or covered by a stock-share lease under which he had a per cent interest in the hogs produced.

1935 CORN-HOG CONTRACT COMPLIANCE CERTIFICATE Form CH 127

Gives name and address of producer, permitted corn acreage for 1935, planted acreage for 1935, multiple land holdings statement, certification of County Allotment Committee, statement of final payment for 1935, permitted hog production for market for 1935, adjusted slaughter base, 1935 hog production, signatures of producer and landlord, and certification of Supervisor. (Made in duplicate: one copy sent to Washington, one copy retained in county office.)

FEEDER PIG REPORT Form CH 128

Used when msc. item No. 3, section VI, Form CH 127, is answered "Yes." Gives producer's name and address; producer's certification that statements and representations are correct; number of pigs acquired or purchased plus number fed for others from December 1, 1934, to November 30, 1935, number otherwise transferred, number that died and number butchered before December 1, 1935; record of acquisition of such pigs, giving date of acquisition, number acquired, from whom acquired or for whom fed; record of ownership evidence required by rulings 129 and 134, and record of disposition of pigs, giving date of disposal, number disposed of, to whom or through whom disposed, and nature of evidence for such disposition; signature of producer, date, Supervisor's certification, and report by County Allotment Committee.

APPLICATION FOR TERMINATION OF 193- CORN-HOG CONTRACT Form CH 131

Gives reasons for application, waiver of claim to payments, producer's signature, landlord's signature, and remarks and signatures of County Corn-Hog Allotment Committee.

COTTON FORMSAPPLICATION FOR ALLOTMENT AND TAX-EXEMPTION CERTIFICATE(S) PURSUANT TO THE COTTON ACT, APPROVED APRIL 21, 1934 Form BA 8

Contains same information as Form BA 208.

THIS APPLICATION FOR ALLOTMENT AND TAX-EXEMPTION CERTIFICATE(S) MUST CONTAIN THE INFORMATION ASKED FOR BELOW FOR WAGE COTTON AND FOR EACH SHARE-CROPPER, TENANT, OR OTHER PERSON WHO WILL PRODUCE COTTON ON A SHARE BASIS IN 1935 ON THIS FARM Form BA 9

Gives state, county, name and address of cotton producer on share basis, tenant's or cropper's share of crop, acres planted to cotton in 1934, estimated normal yield of lint cotton per acre, total estimated production of lint cotton, total farm allotment in pounds, proportion of allotment to total farm production, number of pounds apportioned to each producer, and share to tenant or cropper, and to landlord; oath and signature of all parties to application, and signature of officer or agent administering oath. (Made in triplicate: original sent to State Allotment Board, one copy retained in county office; one copy retained by producer.)

COUNTY RECORD OF SURPLUS TAX-EXEMPTION CERTIFICATES TRANSFERRED, ASSIGNED, OR FOR WHICH NEW CERTIFICATES ARE ISSUED Form BA 11

Gives county, state, name and address of producer transferring or assigning certificates for transfer or assignment between individual producers, and description of certificates transferred, showing amount transferred or

assigned, number of pounds, and serial number; section of regulations; data on certificates for reissuance, showing amount cancelled, number of pounds, and serial number, amount issued, number of pounds, and serial number; name, address, and signature of producer to whom transferred, assigned, or new certificates issued.

INTERIM TAX-EXEMPTION CERTIFICATES Form BA 14

Gives state, county, producer's name and address, location of farm, minimum amount of tax-exemption, net pounds of lint cotton, conditions under which certificate is issued to producer, acceptance and authorization by producer, signatures of producer and witness, date, indorsements by ginner, serial number of bale tags attached, gin number, net weight of bale, date bale tag was affixed, signatures of ginner and witness, ginner's receipt, signatures of witness and County Committee, and date.

TRUST AGREEMENT TO PLACE CERTIFICATES IN POOL Form BA 116

Gives trust agreement serial number, application serial number, county code number, producer's name and address, serial number of each surplus Tax-Exemption Certificate surrendered, name of person from whom and to whom surrendered, net pounds, conditions of producer's agreement to surrender certificates to Secretary of Agriculture, signatures of witness, producer, and Assistant in Cotton Adjustment, and acknowledgment of receipt of certificate(s) by Manager of Surplus Cotton Tax-Exemption Certificate Pool. (Made in triplicate: original and producer's copy sent to Washington, producer's copy returned to him when receipted and approved, third copy retained by County Assistant in Cotton Adjustment.)

STATEMENT RESPECTING CERTIFICATE(S) LOST, DESTROYED, OR STOLEN
Form BA 118

Application for replacement of certificate(s) giving state, county producer's name and address, acknowledgment of receipt of certificate(s) described, statement of loss, theft, or destruction, and record of all cotton ginned on said certificate(s), showing date, name and address of gin, number of certificate, bale tag, lien card, and gin ticket, and net weight of lint; data bearing on loss, name and address of persons in position to testify, producer's oath of innocence, oath before notary to truth of statements, certification by Assistant in Cotton Adjustment, and report of County Agent. (Made in triplicate: original sent to Washington, one copy retained by County Agent, one copy retained by producer.)

REPORT OF UNDELIVERED TAX-EXEMPTION CERTIFICATES Form BA 121

Gives date of return of certificate to State Allotment Board, signature of County Agent or Assistant in Cotton Adjustment, issue number, application number, producer's name, certificate number, number of pounds issued, and certification of Executive Secretary of the State Allotment Board that certificates have been received and stored in place of safekeeping. (Made in triplicate.)

PRODUCER'S CERTIFICATION AND RECEIPT FOR 1934 CERTIFICATE(S) TO BE REPLACED BY CERTIFICATE(S) USABLE IN 1935 Form BA 123

Gives serial number of certificates tendered, net pounds shown on each certificate, producer's statement that certificates were issued according to

regulations, and receipt for certificates signed by Assistant in Cotton Adjustment for county. (Made in triplicate: original forwarded to Washington, second copy given to producer, third copy retained in County Agent's office.)

REPORT OF COTTON TAX-EXEMPTION CERTIFICATES ISSUED FOR CROP YEAR 1934-1935
TENDERED FOR REPLACEMENT BY CERTIFICATES USABLE IN CROP YEAR 1935-1936
Form BA 124

Memorandum to accompany Cotton Tax-Exemption Certificates forwarded to Washington. Gives state, county, town, receipt serial number (Form BA 123), name and address of producer, application number shown on certificate, certificate serial number, net poundage represented on certificate herewith, statement that report is correct and accompanying certificate correctly recorded therein, date, signatures of Assistant in Cotton Adjustment and County Agent, certification and receipt by officer in charge of Tax-Exemption Certificate Section, Division of Cotton. (Made in triplicate: original and duplicate sent to Washington with original of each executed Form BA 123, certificate(s) described therein, and certificate cover(s) pertaining to such certificate(s) attached; triplicate copy retained in County Agent's office; duplicate returned to County Agent as receipt for certificate.)

POWER OF ATTORNEY Form BA 205

Notice of designation of agent to receive, or to receive, use, and dispose of, Cotton Tax-Exemption Certificates. Gives names and addresses of principals and agent, signatures of principals and witnesses, and acknowledgment before notary or other authorized officer.

APPLICATION FOR ALLOTMENT AND TAX-EXEMPTION CERTIFICATE(S) PURSUANT TO THE
COTTON ACT, APPROVED APRIL 21, 1934 Form BA 208

Gives operator's application for allotment of lint cotton and his agreement to comply with terms of Bankhead Act; oath and signature of landlord and of share-tenant or cropper who operates the farm; Community Committee certification and County Committee certification of application; basis for determining acreage, yield, and production of cotton; table giving cotton acreage, yield, and production for years 1928-1934, inclusive; table giving total acres, cultivated acreage, and land planted to cotton in 1930, 1931, and 1932; table giving total acres, cultivated acres, and estimated production of cotton in 1935 on farm not used in cotton production since 1927; and summary made by State Allotment Board showing allotment basis.

(No title-continuation of Form BA 208) Form BA 209

Contains the following information for wage cotton and for each share-cropper, tenant or other person producing cotton on a share basis in 1935 on the farm for which application is made: names and addresses of tenant, or cropper, landlord, and tenant-operator, and share of crop assigned to each; number of acres of land planted to cotton in 1935; estimated normal yield of lint cotton per acre; total estimated production of lint cotton; and allotments made by State Allotment Board. (Made in triplicate: original sent to State Allotment Board attached to Form BA 208, one copy retained in county office, one copy delivered to producer.)

(No title-continuation sheet for Form BA 209) Form BA 210
Contains same information as Form BA 209.

COTTON TAX-EXEMPTION CERTIFICATE: CROP YEAR 1935-1936 Form BA 211

Gives name, address, and application number of producer to whom certificate is issued, conditions of acceptance, and number of pounds for which coupons are issued.

AGREEMENT FOR THE APPOINTMENT OF A TRUSTEE, DESIGNATION OF PERSON TO ACT AS TRUSTEE, CONSENT TO SERVE AND CERTIFICATE OF PERSON(S) CIRCULATING THIS DOCUMENT Form BA 226

Gives state, county, agreement for appointment of trustee, name of proposed trustee, signatures of producer and witness, trustee's consent to serve, name of person(s) not consenting to trusteeship, certificate of person(s) circulating document, and approval by County Committee and County Agent. (Made in triplicate: if approved by County Committee, original sent to State Allotment Board, one copy retained in county files, one copy delivered to trustee.)

DECLARATION OF TRUST RESPECTING COTTON TAX-EXEMPTION CERTIFICATES FOR THE BENEFIT OF LANDLORD AND/OR TENANTS AND/OR CROPPERS Form BA 227

(Pursuant to regulations under the Cotton Act of April 21, 1934, as amended.)

Gives terms of trust, trustee's name, address, and signature before witness showing consent to serve, signature and address of witness, signature of Assistant in Cotton Adjustment, and schedule of tax-exemption certificates issued to trustee under trust, giving serial number and number of pounds covered by certificate.

DECLARATION OF TRUST UNDER SECTION 47 IN CASE OF ABANDONMENT OF CROP BY SHARE-TENANT OR SHARE-CROPPER Form BA 237

Gives state, county, name and address of landlord undertaking in trust custody and use of Cotton Tax-Exemption Certificate(s), name of tenant, serial number and number of pounds covered by each certificate, conditions of trust, trustee's covenant to discharge trust faithfully, trustee's signature, signature and address of witness, and signature of Assistant in Cotton Adjustment and date.

LOCAL SALES REPORT Form BA 311

Gives date of reissuance or transfer of Cotton Tax-Exemption Certificate, name and address of producer, amount and serial number of cancelled certificate, application number shown on certificate, application section of regulations, and amount reissued; serial number of certificate reissued, consideration, and name, address, and signature of producer to whom certificate is reissued or transferred.

REPORT OF CERTIFICATES SURRENDERED: NATIONAL SURPLUS COTTON TAX-EXEMPTION CERTIFICATE POOL Form BA 312

Gives report number, date, trust agreement number, name and address, certificate application serial number, certificate serial number, pounds surrendered, and signature of Assistant in Cotton Adjustment. (Made in triplicate.)

REPORT OF CERTIFICATES SOLD Form BA 314

Gives date, statement of consigned pool certificates, pool certificates used in sales, and summary of certificate poundage.

SALES RECORD SHEET Form BA 315

Gives state and county code numbers, name of purchaser, certificate serial number, pounds detached, pounds sold, amount, form of payment, identity number, date, name of persons upon whom drawn, and totals.

TRUST AGREEMENT TO PLACE CERTIFICATES IN NATIONAL SURPLUS COTTON TAX-EXEMPTION CERTIFICATE POOL Form BA 316

Gives terms of agreement, trust agreement serial number, state and county code numbers, certificate application serial number, producer's name and address, serial number of certificates and net pounds, and signatures of all parties to agreement. (Made in triplicate: the original and producer's copies are sent to Washington; the producer's copy is then receipted and returned to him.)

OFFER OF SALE OR SURRENDER OF SURPLUS COTTON TAX-EXEMPTION CERTIFICATES
Form BA 317

Producer's signed statement of conditions leading to his offer to sell or surrender certificates and certification of Assistant in Cotton Adjustment that producer's statement is correct. (Made in duplicate: one copy filed in county office, one copy given to producer.)

STATEMENT RESPECTING CERTIFICATE(S) LOST, DESTROYED, OR STOLEN
Form BA 318

Gives producer's name and address; producer's statement as to Cotton Tax-Exemption Certificates issued to him, and loss, destruction, or theft of same; certificate by Assistant in Cotton Adjustment; and report of County Agent. (Made in triplicate: original and duplicate sent to State Allotment Board, third copy retained by Assistant in Cotton Adjustment.)

BOND OF IDEMITY IN CASE OF CERTIFICATE(S) LOST, DESTROYED, OR STOLEN
Form BA 319

Contains declaration of producer as to amount, date, and conditions of bond; signatures of principal and sureties; and indorsements of Assistant in Cotton Adjustment and County Agent. (Made in triplicate: original and duplicate forwarded to State Allotment Board, third copy retained by Assistant in Cotton Adjustment.)

RECEIPT FOR COTTON TAX-EXEMPTION CERTIFICATES Form BA 322

Acknowledgment of receipt of cotton tax-exemption certificates with list of certificates received. (Made in triplicate: original forwarded to Washington attached to Forms BA 304 and 305, second copy forwarded to State Allotment Board, third copy given to producer.)

ACREAGE FIGURES AND SHIPMENTS Form BA 331
Form not available.SCHEDULE SHOWING PROPORTIONATE SHARES IN CERTIFICATES Form BA 332

Gives conditions of agreement for distribution of proceeds of sale of certificates in pool, list of persons who have executed this document as part of the pool trust agreement with address, share in certificates, and signature of each, list of persons who were beneficiaries to the trust and who have not executed this document with address and share in certificates of each, and name and address of person acting as special trustee. (Made in

triplicate and attached to Trust Agreement Form BA 316 or 330.)

CERTIFICATE OF SPECIAL EXEMPTION OF LINT COTTON FOR DOMESTIC USE IN PRODUCER'S HOUSEHOLD Form BA 336

Gives producer's application for special tax-exemption covering lint to be used for domestic purposes, certificate of approval of County Committee and County Agent, and producer's receipt for the tax-exempt loose lint cotton authorized in the certificate of approval. (Made in duplicate: original returned to producer, duplicate kept in County Agent's files.)

COTTON SALE CERTIFICATE Form CAP 1

Gives purchaser's name and address, and date of purchase; producer's name and address; number of bales of lint cotton purchased, gross weight, amount of seed cotton purchased, seed cotton expressed in pounds of lint, price per pound paid producer, and total value of cotton less charges (if any); amount paid producer, and signatures of producer and purchaser. (Made in triplicate: original delivered to County Agent's office by producer, one copy retained by producer, one copy retained by purchaser.)

APPLICATION FOR COTTON PRICE ADJUSTMENT PAYMENT AND AGREEMENT TO COOPERATE IN THE 1936 COTTON ADJUSTMENT PROGRAM Form CAP 2

Gives applicant's name and address, number of bales sold, weight, number of cotton sale certificates attached, date of each sale, name and address of each purchaser, number of pounds sold, and certification by County Committee and approval by County Agent.

CONTINUATION SHEET: FOR TABLE UNDER SECTION 1 Form CAP 2 A

To be used where cotton sale certificates exceed the number of spaces provided for on Form CAP 2. Gives name and address of purchaser, date of sale, and pounds of cotton sold.

RECEIPT FOR AND REPORT OF DISTRIBUTION OF COTTON PRICE ADJUSTMENT PAYMENT
Form CAP 3

Gives a receipt of the producer for the 1935 Cotton Price Adjustment Payment check, his declaration of trust and his report of the distribution of the proceeds of the check among producers, share-tenants, share-croppers, and others entitled to share therein. (Section 1, which contains producer's receipt and declaration of trust, executed in quadruplicate: original retained by County Agent, and three copies delivered to producer in order that he may execute section 2 which contains producer's report of the distribution of the proceeds of the check. When section 2 has been executed by producer, the first copy is sent to state office, the second retained in county office, the third returned to purchaser.)

(No title-form to be used where more than one person had an interest in cotton as shown on single Form CAP 1.) Form NCCAP 3 A

Information from this form posted to Form CAP 4 A. Gives BA serial number and name of producer; information from Forms CAP 1 showing date of sale, number of bales, and total weight including bagging and ties; division of CAP 1 between producer and tenants; and producer's signature.

WORK SHEET CONTAINING RECORD FOR THIS FARM OF EACH INDIVIDUAL'S 1935 BANK-
HEAD ALLOTMENT, PRODUCTION, SALES AND COTTON UNDER THE 10-CENT LOAN

Form CAP 4 A

Gives applicant's name and address, total farm allotment, total farm production, name of person by or for whom cotton is produced on each separate producer unit, number and date of application, cotton sales, amount of cotton under 10-cent loan of August 1, 1936, cotton not under 10-cent loan and unsold August 1, 1936, total production of each separate tract, allotment to each separate tract, adjustment payment per pound, payment allocated to each separate tract, division of crop between landlord and tenant, and division of payments between landlord and tenant.

TRANSMITTAL SHEET FOR FORM CAP 2 Form CAP 11

Gives Bankhead serial number of form, pounds for payment, total applications, total pounds, total amount payable, and record of handling in audit unit. (Made in quadruplicate: original sent to state office, two copies placed in the shipment of Forms CAP 2, one copy retained in county office.)

TRANSMITTAL SHEET FOR FORM CAP 3 Form CAP 11 B

Gives Bankhead serial number, total amount of payment, total amount distributed, total amount returned, and transmittal number. (Made in quadruplicate: original forwarded to state office, two copies placed in shipment of Forms CAP 3, one copy retained in county office.)

SUSPENSION MEMORANDUM FOR FORMS CAP 1 AND CAP 2 Form CR CAP 14

Lists forms upon which payment has been suspended and reasons for suspension. (Made in duplicate.)

1934 AND 1935 COTTON ACREAGE REDUCTION CONTRACT Form Cotton 1

Gives producer's name and address, location and description of farm, acres grown in cotton, corn, tobacco, wheat, and other crops in 1932 and 1933, cotton acreage and production for the years 1928-1932, inclusive, participation by owner and managing share-tenant, certifications by Community Committee and County Committee, and summary report of County Committee. (Made in triplicate: one copy sent to Washington, one retained in files, one given to producer.)

APPLICATION FOR COMPENSATION FOR ADDITIONAL EXPENSES INCURRED IN CONNECTION
WITH THE OPERATION OF A COTTON GIN UNDER THE COTTON ACT OF APRIL 21, 1934,
AS AMENDED, GINNING SEASON OF 1935-1936 Form CGC 1

Gives ginner's name and address, location of gin, number of square and of round bales ginned and reported on Treasury Department (Internal Revenue Bureau) GT Form 103 (monthly return of ginner of cotton, June 1, 1935, to February 10, 1936, inclusive), spread of additional expense, amount of claim, certification of person, firm, or corporation as to the operation of a cotton gin and of cotton ginned, and signatures before officer authorized to administer oaths.

SPECIAL COTTON SURVEY Cotton 2

Survey to carry on the 1934-1935 cotton acreage reduction plan, giving total number of acres of all land in farm in 1933, including woods, pasture, and land rented for cash from others, but not land rented to others for cash or fixed rent; total number of acres of crop land 1933; cotton on

SECOND PAYMENTS APPROVED Form C Cotton 3 '35A

PARITY PAYMENTS APPROVED Form C Cotton 3 '35B

EXERCISE OF COTTON OPTION AND POOL AGREEMENT Form Cotton 6

OFFER OF SALE OF PARTICIPATION TRUST CERTIFICATE Form C 5 F

AMENDMENT OF EXERCISE OF COTTON OPTION AND APPLICATION FOR SECOND DISTRIBUTION Form C 5 H

COUNTY AGENT'S RECEIPT FOR COTTON OPTION CONTRACTS Form C 6

CHANGE OF LEGAL STATUS Form Cotton 8

TABULATION SHEET FOR SPECIAL COTTON SURVEY CARDS Form Cotton 9

Form 85-1007
Gives name of producer, total acreage of farm, total acreage of crop land, number of bales of cotton produced, acres of cotton planted, and acres of cotton harvested in 1933.

TABULATION SHEET FOR COTTON ACREAGE RENTED AND FOR TABLE NO. 2 OF 1934 AND 1935 COTTON ACREAGE REDUCTION CONTRACTS Form Cotton 10

Gives serial number, name of producer, and information indicated in title.

BALES PRODUCED (FROM CONTRACT TABLE 2, ITEM a) Form Cotton 10a

Record by townships of bales produced 1928-1933.

1934 NONPARTICIPATING COTTON ACREAGE ADJUSTMENT AGREEMENT Form Cotton 18

Gives name and address of producer, location of farm, table showing crop acreages in 1932 and 1933, table showing cotton acreage and production for the farm for the years 1928 to 1933, inclusive, and Community Committee and County Committee certifications of agreement. (Made in triplicate or quadruplicate: one copy sent to Washington, one to county office, one to owner, and, in case of four copies, one to tenant.)

CERTIFICATE OF COMPLIANCE FOR 1934 AND 1935: COTTON ACREAGE REDUCTION CONTRACT Form Cotton 20

Gives producer's and landlord's certificates that terms of contract have been complied with, and certificates of Supervisors and County Committee that producer's statements are correct. (Made in duplicate: original sent to Washington, copy retained in county office.)

SUPPLEMENTARY REPRESENTATIONS OF PRODUCER TO COUNTY COMMITTEE AND REPORT OF SUPERVISOR FOR 1934: 1934 AND 1935 COTTON ACREAGE REDUCTION CONTRACT

Form Cotton 21

Gives supplementary representations of producer to County Committee showing excess in acreage of basic commodity crops and nature of exemption under which excess was permitted, excess in number and kind of livestock, and nature of exemption under which excess was permitted; number of tenants, share-croppers, and wage hands on farm in 1933 and 1934, and reasons for any changes in total or relative number of tenants, share-croppers, and wage hands; reasons for which tenants were refused permission to continue occupancy of their houses for the year 1934; report of Supervisor for 1934 giving acreage of cotton, acres rented, description of system of measuring land, and rough drawings of measured fields. (Made in duplicate: one copy sent to Washington, one retained in county office.)

RECEIPT FOR PARITY PAYMENT CHECK AND DECLARATION OF TRUST Form Cotton 34

Producer's acknowledgment of receipt of parity check and acceptance of trust to distribute proceeds of check in accordance with provisions of contract. (Made in duplicate: original retained by County Agent until Form Cotton 35 has been filed with him, original then sent to Washington, second copy given to producer.)

INSTRUCTIONS FOR DISTRIBUTION OF PARITY PAYMENTS AMONG PRODUCERS, SHARE-CROPPERS, AND SHARE-TENANTS Form Cotton 35

Gives statement of rules for distribution, names of croppers or tenants on farm in 1934, land each cropper or tenant had in cotton in 1934, amount of parity payment distributed to each cropper or tenant and acknowledgment of same, and certificate of producer that 1934 parity payment was distributed according to instructions. (Made in triplicate: original sent to Washington, one copy retained by County Agent, and one copy by producer.)

1935 COTTON ADJUSTMENT PROGRAM, PERFORMANCE AND CERTIFICATIONForms 101, 102, 103, 104, and 105

Contains forms for producer's certificate of performance and supporting documents referred to in "Notice of Acceptance" given to producer by Secretary of Agriculture. Form 101 is the producer's certificate of performance; Form 102 is Local Committee's certificate of approval; Form 103 is County Committee's certificate of approval; Form 104 is Local Committee's certificate of refusal; and Form 105 is County Committee's certificate of refusal. (Made in duplicate.)

1934 AND 1935 COTTON ACREAGE REDUCTION CONTRACT AS ENTERED INTO IN 1935Form Cotton 101

Gives producer's name and address, tenure and description of farm, number of acres cultivated and cotton production in 1934, basis for determining adjustment in acreage and payments, signatures of all parties to the contract, and certification by Community Committee and County Committee and approval by County Agent. (Made in triplicate: one copy sent to State Board of Review, one delivered to producer, one retained in county files.)

PRODUCER'S UNDERTAKING AND STATEMENT OF SUPPORTING EVIDENCE FOR 1934 AND 1935 COTTON ACREAGE REDUCTION CONTRACT TO BE ENTERED INTO IN 1935Form Cotton 101 A

Gives location and description of farm, table showing land in cultivation and land planted in cotton in 1933 and 1934, table showing cotton acreage and production for the years 1928 to 1934, inclusive, signatures of parties to the contract, and certifications of Community Committeeman and County Committeeman. (Made in triplicate: original sent to State Board of Review, one copy retained in the county office, one copy delivered to producer.)

1935 AMENDMENT AND 1935 SUPPLEMENTARY DOCUMENT RELATING TO 1934 AND 1935 COTTON ACREAGE REDUCTION CONTRACT ENTERED INTO IN 1934 Form Cotton 102

Stipulation of amended basic figures for 1935 and producer's supplementary representation and agreement; producer's name and address, number of acres planted in cotton in 1934, and number of bales harvested; table showing adjustment in figures for 1935; table showing percentage of farm rented, number of acres rented, acres in cotton permitted, rental per acre, farm allotment, and distribution of rental and parity payments; certification by Community Committeeman and County Committee and approval by County Agent. (Made in triplicate: original sent to State Board of Review, one copy retained in county office, one copy given to producer.)

1935 SUPPLEMENTARY DOCUMENT RELATING TO 1934 AND 1935 COTTON ACREAGE REDUCTION CONTRACT ENTERED INTO IN 1934 Form Cotton 104

Gives stipulation of basic figures for 1935 and producer's supplementary representation and agreement; producer's name and address, number of acres planted in cotton in 1934, and number of bales harvested; summary giving base acreage, percentage rented, acres rented, acres in cotton permitted, adjusted yield per acre, and provision for distribution of rental and parity payments due under the contract; certification by Community Committeeman and County Committee and approval by County Agent. (Made in triplicate: original sent to State Board of Review, one copy retained in county office, one copy delivered to producer.)

1935 NONPARTICIPATING COTTON ACREAGE ADJUSTMENT AGREEMENTForm Cotton 114

Gives name and address of producer, location of farm, table showing cotton acreage and production for the years 1928 to 1932, inclusive, plan for cotton acreage reduction accepted by producer, and certifications by Community Committeeman and County Committee. (Made in triplicate or quadruplicate: original sent to State Board of Review, one copy retained in county office, one delivered to owner or landlord, and fourth, if there is a fourth, delivered to tenant.)

CERTIFICATE OF COMPLIANCE FOR 1934 AND 1935: COTTON ACREAGE REDUCTIONCONTRACT Form Cotton 120

Contains same information as Form Cotton 20.

1935 CERTIFICATE OF COMPLIANCE AND OFFER TO AMEND CONTRACT: 1934 AND 1935COTTON ACREAGE REDUCTION CONTRACT Form Cotton 120 A

Used in cases in which the producer, without intension to do so, produced cotton in excess of that permitted under contract. Gives certificate and proposal of producer, and certifications of Supervisor and County Committee that producer's statements are correct. (Made in duplicate: original copy sent to State Board of Review for forwarding to Washington, one copy retained in county office.)

SUPPLEMENTARY REPRESENTATIONS OF PRODUCER TO COUNTY COMMITTEE AND REPORT OF SUPERVISOR FOR 1935: 1934 AND 1935 COTTON ACREAGE REDUCTION CONTRACTForm Cotton 121

Gives number of acres of basic commodity crops planted or to be planted for sale on farm during 1935, number of tenants, share-croppers, and wage hands on farm in 1934 and 1935, reasons for any changes in relative of total number of tenants, share-croppers, and wage hands, Supervisor's report giving acreage of growing cotton and acreage of harvested cotton, device used for measuring land, total hours required to measure land, and rough drawings of the cotton fields and acreage rented to Secretary of Agriculture. (Two copies are made: one is sent to the State Board of Review, one retained in county office.)

SCHEDULE OF PAYMENTS Form C 125

Gives state and county, lot number, Bankhead serial number, payee, amount, check number, receipt for check delivered, and totals.

DISTRIBUTION OF 1935 PARITY PAYMENT UNDER 1934 AND 1935 COTTON ACREAGE REDUCTION CONTRACT Form Cotton 135

Gives total parity payment to the farm, name of each tenant or cropper, land each tenant or cropper had in cotton in 1935, acres operated by tenant or cropper, share of crop to tenant or cropper, amount credited for supplies, amount paid in cash, signature of tenant or cropper, totals for farm, signature of producer and County Agent, producer's acknowledgment of receipt of 1935 parity payment check, and instructions for distribution of 1935 parity payments among producers, share-tenants, and share-croppers.

AFFIDAVIT OF LOST OPTION OR PARTICIPATION TRUST CERTIFICATE Form Col 14

Gives state, county, serial number, producer's sworn statement that certificate was lost or destroyed, approximate date that certificate was lost,

statement that certificate was not sold, pledged or hypothecated, agreement to return to Comptroller, if found, producer's request for issuance of duplicate, and signature of producer before notary.

1934-1935 COTTON ADJUSTMENT PROGRAM PRODUCER NOTICE OF ACCEPTANCE
Form CR Cotton 201 '35

Gives state, county, serial number, type of tenure of party concerned, name of each party signing contract, division of parity payment, adjusted yield pounds lint per acre, base acreage, total number of rented acres for 1935, rental per acre, farm allotment in pounds lint, maximum number of acres allowed for planting to cotton in 1935, and total rental payment for 1935.

SPECIAL SURPLUS COTTON TAX-EXEMPTION CERTIFICATE POOL Form SCP 40

Statement of Pool Certificate poundage, showing return of unused pool certificates to Washington and total certificate poundage available for use in sales.

OFFER TO ENTER INTO COTTON OPTION-BENEFIT OR BENEFIT CONTRACTS

Commonly called 1933 Cotton Plow-Up Contract. Contains name and address of grower, number of acres planted to cotton, description of stand, amount of fertilizer used, number of acres planted to cotton in 1932, number of bales produced, estimate of pounds per acre to be produced in 1933, names of holders of crop liens, nature of liens, number of acres offered to be taken out of production, terms under which offer is made, consent of lien-holders to offer, certification by members of Local Committee, and sketch map of farm.

1934 COTTON CONTRACT LIST BY NUMBER

Gives serial number, producer's name and address, number of acres rented, and number of acres planted.

COTTON LIST 1935

Split contracts listed by townships, giving old contract number, serial number, name and address of producer; new contracts listed by townships, giving serial number, name, and address of producer; transfer contracts listed by townships, giving serial number, name, and address of 1934 and 1935 producer; 1935 planted and rented acres listed by townships, giving planted acreage, rented acreage, contract number, and date and number of compliances complete; non-signers, giving township, amount claimed, measured, number of applications, and number of compliances complete.

PEANUT FORMS

PEANUT PRODUCTION ADJUSTMENT CONTRACT Form PN 1

Gives producer's name and address, location and description of farm, peanut acreage planted in 1933 and 1934, pounds produced in 1934, allotted acreage for 1935, signature of producer, certification of County Committee, acceptance by Secretary of Agriculture, certificate of producer that terms of contract have been complied with, Supervisor's certification of compliance, and County Committee certification of compliance. (Made in triplicate: original sent to Washington, one copy given to producer, one copy retained in county files.)

PEANUT PRODUCTION ADJUSTMENT CONTRACT SUPPLEMENT Form PN 2

Used in cases where more than one farm is included under one contract. Gives number, name, location, size, cultivated area, peanut acreage planted in 1933 and 1934, and peanut production in 1934 for each farm.

AGREEMENT AND APPLICATION FOR PEANUT DIVERSION PAYMENTS BY PRODUCERForm PN 3

Gives name of producer; definitions; reference to proposal of Secretary; producer's proof of compliance with Secretary's proposal including tables showing pounds of peanuts sold for oil, sold for feed, used for feed on farm, and total peanut production on farm; producer's agreement to accept payment in trust and distribute to share-tenants and share-croppers their portions; signature and certificate of producer that he will accept all provisions of the agreement and that his representations are correct; Committee certification that statements of the producer are correct; and figures used in Washington for calculation of payment.

SUPERVISOR'S REPORT OF 1935 COMPLIANCE Form PN 18

Gives name of producer, name of farm, 1935 peanut acreage allotment, 1935 acreage, 1935 acreage in excess of allotment, number of peanut share-tenants and share-croppers in 1935, number of acres and per cent of total peanut acreage cultivated by share-tenants and share-croppers in 1934 and 1935, Supervisor's certification that representations are correct as to the disposal of excess peanut acreage, and outline and measurements of each field.

DISTRIBUTION OF BENEFIT PAYMENTS AMONG PRODUCERS, SHARE-TENANTS, AND SHARE-CROPPERS: PEANUT PRODUCTION ADJUSTMENT CONTRACTS Form PN 21

Gives name of producer, name of farm, declaration of trust by producer, producer's certificate as to the distribution he has made of the check for benefit payment with list of tenants and croppers, peanut acreage and production of each, amount distributed for each, and signature of each tenant or cropper receiving payment.

PEANUT GROWER'S AGREEMENT AND APPLICATION FOR DIVERSION PAYMENTForm PN 26

Gives proof of compliance with Secretary's offer, grower's signature and address, type of peanut grown, period of sale, number of pounds in share, rate per pound, amount to be paid, number of check drawn on U.S. Treasurer, grower's interest, and certification of grower, committee, and Comptroller. (Made in triplicate.)

PEANUT OIL MILLER'S AGREEMENT AND RECEIPT FOR PEANUTS DELIVERED BY GROWERS FOR MANUFACTURE INTO PEANUT OIL Form PN 27

(Pursuant to the Agricultural Adjustment Act, approved May 12, 1933, as amended.)

Gives grower's name and address; miller's receipt and certification, which lists type of peanuts received, weight, price per ton, and amount paid; miller's agreement to use the peanuts for which he has given receipt in manufacture of peanut oil and to furnish necessary information to the Secretary of Agriculture or his agent; certification by producer that facts set forth are true. (Made in triplicate: original sent to County Agent, copy delivered to County Agent by grower, and copy retained by purchaser.)

AGREEMENT AND RECEIPT FOR PEANUTS DELIVERED BY GROWERS FOR MANUFACTURE INTO PEANUT OIL Form PN 31

(Pursuant to Section 32 of the Act of August 24, 1935, Public No. 320, 74th Congress)

Contains same information as given on Form PN 27.

TOBACCO FORMS

RECORD FOR FLUE-CURED TOBACCO WAREHOUSE SALES Form T 12

Gives date of sale, by whom made, name of warehouse, value, poundage, and signature of person certifying warehouse record.

AGREEMENT FOR REDUCTION OF PRODUCTION OF FLUE-CURED TOBACCO Form T 15

A general agreement in which the producer agrees to join in a tobacco reduction program for 1934 and 1935. Gives state, county, and serial number; statement of the terms of the agreement; name and location of the farm; acreage and total production for the years 1931 to 1933; and signature of owner or landlord.

SUPPLEMENT TO TOBACCO PRODUCTION ADJUSTMENT CONTRACT Form T 22

For use where a 1-year tenant for 1934 signs as producer and the owner signs the statement of consent. Contains owner's authorization of tenant's signing contract as producer for 1934. (Made in triplicate.)

PERMANENT RECORD FOR STATE OFFICE: (1934 Flue-Cured Tobacco Crop)

Form T 23

Gives county and state, code number, contract serial number, total cultivated acreage, number of farms, tobacco acreage for 1931 to 1933, inclusive, tobacco production for 1931 to 1933, inclusive, base acreage and production, rented acres, and allotted acreage and production. (Made in triplicate.)

TRANSMITTAL SHEETS Form TM 23

Used for transmitting Forms T 231 and payments for additional tobacco allotments. Gives date, kind of tobacco, signature of State Agent, contract serial number, name of producer, amount of payment, form of payment, check or money order number, and name and address of bank or post office.

RECEIPT FOR MARKETING AND ALLOTMENT CARDS Form TL 24

Gives name of county office, contract serial number, name of producer, pounds in allotment for contract, allotment card number, pounds on allotment card, date delivered, and signature of person to whom delivery is made.

FLUE-CURED TOBACCO ADJUSTMENT PROGRAM ACREAGE AND PRODUCTION INFORMATION

Form T 27

Gives producer's name and address, location of farm, number of barns standing in 1931, 1932, and 1933, and number of barns used, number of acres planted, yield per acre, and total production for each of these years. Filled out for each farm owned by producer.

APPLICATION FOR PRICE-EQUALIZING PAYMENT FOR FLUE-CURED TOBACCO

Form T 28

Gives name and address of producer; amount and value of flue-cured tobacco sold by producer from his 1933 crop to owner, on or before October 28,

1933, through an auction warehouse market; producer's application for price-equalizing payment; designation of trustee to receive and disburse price-equalizing payment; certifications by Committee, Administration Officer, and Comptroller. (Made in triplicate.)

TOBACCO PRODUCTION ADJUSTMENT CONTRACT Form T 30

Used for flue-cured types 11, 12, 13, and 14. Gives name and address of producer, location of farm, number of acres in farm, number of acres cultivated, performance by producer giving tobacco acreage planted and tobacco production for the years 1931, 1932, and 1933, performance by Secretary and other terms of the agreement, statement of consent by interested parties, acceptance by Secretary, and Committee certification. (Made in triplicate: one copy sent to producer, one to county, one to Washington office.)

TOBACCO PRODUCTION ADJUSTMENT CONTRACT SUPPLEMENT: FLUE-CURED TYPES 11, 12, 13, AND 14 Form T 32

Used when more than one form is included under contract and attached to the contract. Gives farm number and location, size of farm, cultivated area, tobacco acreage planted 1931, 1932, and 1933, and tobacco production in 1931, 1932, and 1933.

WORK SHEET FOR FLUE-CURED TOBACCO Form T 34

Gives name of producer, tobacco acreage and production reported on the preliminary agreement for the years 1931 to 1933, inclusive, and acreage and production reported on the contract for the years 1931 to 1933, inclusive.

(No title furnished) Form T 36

Statement of planting and selling acreage allowed producer. Gives base acres and pounds, number of acres planted, and number of pounds producer can sell. Supplied by state office following approval of contract.

SALES RECORD FOR PRICE-EQUALIZING PAYMENT: FLUE-CURED TOBACCO TYPES 11, 12, 13, AND 14 Form T 37

Gives producer's name and address, producer's record of sales, and warehouse record of sales. (Made in duplicate.)

BURLEY TYPE 31: TOBACCO PRODUCTION ADJUSTMENT CONTRACT Form T 39

Gives name and address of producer, tobacco acreage planted and tobacco production for the years 1931 to 1933 as estimated by the producer, corrected figures on tobacco acreage planted and tobacco production for 1931, 1932, 1933, made by the Committee, producer's agreement to these corrections, performance by producer, performance by Secretary, producer's statement of consent, acceptance by Secretary, and County Control Committee's certification. (Made in triplicate.)

SUPPLEMENT TO BURLEY TYPE 31 TOBACCO PRODUCTION ADJUSTMENT CONTRACT
Form T 40

Used in cases where more than one form is included under one contract. Gives farm number and location, size of farm, cultivated area, tobacco acreage for 1931 to 1933, inclusive, and tobacco production for 1931 to 1933, inclusive. (Made in triplicate.)

FLUE-CURED TOBACCO: RECORD OF WAREHOUSE SALE Form T 42

Gives date of sale, name in which sale was made, name of warehouse, first lot number, pounds, gross value and net value, and signature of person certifying warehouse record. Prepared for each warehouse bill.

COMMUNITY COMMITTEE CERTIFICATION-TOBACCO PRODUCTION ADJUSTMENT CONTRACT
Form T 56

Community Committee's certification as to the correctness of the producer's statements in his application for tobacco production adjustment contract and recommendation as to approval or revision of figures contained in producer's offer.

WEEKLY SALES OF TOBACCO Form T 61

Contains name of market, date, pounds sold during week, total value, average price, season totals, and name of Supervisor of Sales.

CERTIFICATION OF APPRAISAL OF UNSOLD TOBACCO Form T 63

Gives producer's name and address, and appraisal of tobacco held by producer (other than that delivered to Cooperative Association) including U.S. standard grade, quantity of tobacco appraised, net sale value per pound, total net sale value.

SUPPLEMENT TO TOBACCO PRODUCTION ADJUSTMENT CONTRACT Form T 83

Used where an owner signs as producer and a cash tenant signs the statement of consent for a farm cash rented for 1934 only. Designates and authorizes the cash tenant for 1934 to receive the adjustment payments and the deficiency payment to be made under the terms of the 1934 contract. (Made in triplicate: one copy attached to each copy of the contract.)

CERTIFICATION OF 1934 ACREAGE COMPLIANCE: FLUE-CURED TOBACCO PRODUCTION ADJUSTMENT CONTRACT Form T 99

Gives name of producer and number of farms; report of Supervisor as to base tobacco acreage, acreage of tobacco in 1934, 1934 tobacco acreage allotment, 1934 acreage in excess of allotment, statement as to whether producer elects to reduce to 70% of the base acreage in case of excess, rented acreage, and method used for measuring land; producer's statement and agreement; Supervisor's certification that the excess tobacco has been destroyed and that present acreage does not exceed acreage permitted; and drawing of field with measurements. (Made in duplicate.)

OUTLINE AND MEASUREMENTS OF EACH FIELD Form T 99, Supplement 1

Used where more than one farm is covered by the contract. Contains drawing and measurements of each field, unit of measurement, total number square units, and total number of acres.

APPLICATION FOR ALLOTMENT OF TAX-PAYMENT WARRANTS PURSUANT TO THE KERR-SMITH TOBACCO ACT Form T 104

Contains producer's application for tax-payment warrants, his agreement to comply with terms of Kerr-Smith Tobacco Act and his representation as to the total acreage planted and the tobacco production on the farm for the years 1931, 1932, and 1933, his representation as to the tobacco acres and estimated tobacco production on the farm in 1934, and his representation as to the acres of cash crops other than tobacco grown on the farm in 1932,

1933, and 1934; applicant's reasons for his inability to obtain an equitable allotment under a tobacco contract; the agreement of trust; and Committee certifications. (Made in duplicate.)

(No title-Supplement to Form T 104) Form T 104, Supplement 1a
Attached to Form T 104 where the application by the landlord includes tobacco produced with the aid of share-tenants and/or share-croppers. Gives name of landlord, name of share-tenant or share-cropper, estimated production in 1934 with share of landlord and share of share-tenant or share-cropper, recommended allotment, and Committee approval.

SUBSTITUTION OF PARTIES TO TOBACCO CONTRACT (For use only where there is no division of farm.)
Form T 113

Used in cases of (1) transfer of title to the land under contract by sale or otherwise; (2) death of producer or other interested party; (3) when a tenant, who is producer under the contract, moves from the farm; (4) in other cases of change of the legal status of parties to the contract. Describes changes in the legal status of parties to the contract, and shows signatures of old parties to the contract, signatures of new parties to the contract, certification by Committee, County Agent, and State Agent, and acceptance by Secretary of Agriculture. (Made in triplicate: one copy sent to Washington, one retained in files of county office, one delivered to producer.)

REQUEST FOR TRANSFER OF LAND FROM ONE CONTRACT TO ANOTHER UPON LEASE OR PURCHASE OF PART OF LAND UNDER CONTRACT Form T 114

Contains certification of parties acquiring land; description of land, giving total acres transferred, total cultivated acres in farm from which land is transferred, total cultivated acres transferred, total base tobacco acreage in farm from which land is transferred, base tobacco acreage transferred, total base tobacco production in farm from which land is transferred, and base tobacco production transferred; certification of parties giving up land; certification by Committee, County Agent, and State Agent; and acceptance by Secretary. (Six copies prepared: two retained in Washington office, two retained in county office, and two delivered to the producer after approval in Washington.)

REQUEST TO INCLUDE ADDITIONAL LAND UNDER TOBACCO CONTRACT Form T 115

Producer's request to include additional land under terms of contract; description of the land giving location, total number of acres, and number of acres cultivated; tobacco acreage planted, 1931-1933, inclusive; tobacco production, 1931-1933, inclusive; certification by Committee, County Agent, and State Agent; and acceptance by the Secretary. (Prepared in triplicate: one copy retained in county files, one kept in Washington, one sent to producer after approval in Washington.)

SUMMARY OF APPROVED APPLICATIONS FOR ALLOTMENT OF TAX-PAYMENT WARRANTS
Form T 118

Gives names of persons for whom allotment is recommended, application serial number of each, estimated production in 1934 for each, recommended allotment for each, and Committee certification that persons named could obtain no equitable allotment of tobacco acreage and production under the tobacco contract and that the Committee recommends the approval of these allotments.

FLUE-CURED TOBACCO MARKETING CARD FOR 1934 CROP AND REQUEST FOR ISSUANCE OF TAX-PAYMENT WARRANTS PURSUANT TO THE AGRICULTURAL ADJUSTMENT ACT AND THE KERR-SMITH TOBACCO ACT Form T 119

Contains producer's certification of 1934 acreage and tenancy compliance; producer's agreement and request for issuance of allotment cards, and table containing allotment card number and allotment for card; producer's agreement of trust with respect to tax-payment warrants issued pursuant to Kerr-Smith Act; producer's representations, designation of trustee to disburse adjustment payments, data for calculating payment, and Committee certification.

ALLOTMENT CARD FLUE-CURED TOBACCO Form T 121

Used as proof that holder is authorized to receive tax-payment warrants covering number of pounds of tobacco not in excess of number of pounds shown under unsold allotment. Contains spaces for entries of pounds sold, unsold allotment, and tax-payment warrant numbers.

NONTRANSFERABLE TAX-PAYMENT WARRANT Form T 123

Surrendered by the person to whom issued in payment of the tax imposed on tobacco by the Tobacco Act approved June 28, 1934, to an agent of the warehouse selling the tobacco, or to the purchaser in case he is either a dealer in leaf tobacco or else a processor and the sale is not made on an auction warehouse floor. Gives the name of producer to whom warrant is issued, state and county code number, contract serial number, date of sale, amount of tobacco sold, gross sale price, amount of tax, net price, warehouse and town, and name of agent of Secretary of Agriculture. (Made in duplicate.)

RECEIPT FOR TAX-PAYMENT WARRANTS Form T 124 (Revised)

Gives date received, by whom received, name of agent delivering warrant, highest and lowest serial number, and signature and address of receiving agent. (Made in triplicate: original forwarded to Washington, one carbon retained by agent delivering the warrants, and one by agent receiving the warrants.)

WEEKLY REPORT OF DUPLICATE TAX-PAYMENT WARRANTS TO COUNTY

Form T 125 (Revised)

Gives date mailed to the County Agent, name of town in which issued, names of field assistants, number of warrants issued, total quantity of tobacco, total gross sale price, total net sale price, date received by County Agent, and signature of County Agent. (Made in triplicate: two copies sent to County Agent and one retained by the field assistant in charge.)

WEEKLY REPORT FOR MARKET OF TAX-PAYMENT WARRANTS ISSUED

Form T 126 (Revised)

Gives county, state, number of warrants issued, total quantity of tobacco, total gross sale price, total net sale price, and certification of field assistant in charge. (Made in duplicate: one copy sent to Tobacco Section, Agricultural Adjustment Administration, Washington, D. C., and second copy retained by the field assistant.)

MARKETING CARD Form T 152

Form not available. Gives name, date, name of issuing agent, quantity

sold, tax-payment warrant number, signature of producer, etc.

RECOMMENDED ADJUSTMENTS IN BASE TOBACCO PRODUCTION Form T 161

Gives base yield for county, kind of contract, serial number, producer's name, existing base acreage, production and yield, estimated normal yield, recommended yield, base production, increase in base production, and signature of approval by State Agent, County Agent, and County Control Committee-man.

RECOMMENDATION AND AGREEMENT FOR CONTINUATION OF TOBACCO CONTRACT IN CASE OF NON-COMPLIANCE Form T 163

Gives kind and extent of non-compliance, deductions recommended for non-compliance, recommendations of Community Committee and County Committee, and agreement of producer. (Made in triplicate: one copy to producer, one to County Agent, one to Washington.)

INCREASE IN BASE TOBACCO ACREAGE AND/OR BASE TOBACCO PRODUCTION FOR 1935: FLUE-CURED TOBACCO Form T 169

Contains County Committee's certification and recommendation concerning increase in base tobacco acreage and/or base tobacco production, producer's offer and agreement, and Secretary's approval and acceptance. (Made in triplicate: one copy to producer, one to County Agent, one to Secretary of Agriculture.)

DECREASE FOR 1935 IN TOBACCO ACREAGE AND/OR PRODUCTION FIGURES: FLUE-CURED TOBACCO Form T 170

Contains Committee certification and recommendation concerning a decrease in tobacco acreage, and producer's offer and agreement. (Made in triplicate: one copy to producer, one to Washington, one to County Agent.)

APPLICATION FOR COMBINATION OF TOBACCO CONTRACTS FOR 1935 Form T 171

Gives producer's request with signatures of producer and interested parties, certificate of County Committee, acceptance by Secretary, and calculations made in Washington for base tobacco acreage and base tobacco production for the combined contracts. (Made in triplicate: one copy retained in county office, one retained in Washington, one returned to producer after approval in Washington.)

APPLICATION FOR SPECIAL BASE TOBACCO CONTRACT Form T 172

Contains agreement of producer and tenants as to method of determining base tobacco acreage and base tobacco production for the farm in 1935; acreage grown for years 1929 to 1934, inclusive; table showing number and size of usable tobacco barns on farm, tobacco history for persons living on farm including name and tenure, number in family, where tobacco was grown, and acreage grown for years 1929 to 1934, inclusive; average acreage of tobacco grown by persons living on farm in 1935; estimate of acreage which could be produced in 1935 with tobacco barns, equipment, and labor now on farm; statement as to whether producer owns or rents farm; and Committee recommendation, giving acreage and production base and allotment. (Made in duplicate.)

SPECIAL BASE TOBACCO CONTRACT Form T 173

Used for Flue-Cured Types 11, 12, 13 and 14; Burley Type 31; Fire-Cured

Types 21, 22, 23, and 24; and Dark Air-Cured Types 35, 36, and 37. Contains terms of contract, including number of acres of tobacco to be grown, base tobacco acreage, and base tobacco production, producer's representation as to number of acres in farm, number of acres cultivated, and location of farm; Committee's certification; and acceptance by Secretary. (Made in triplicate.)

SUMMARY OF APPROVED APPLICATIONS FOR SPECIAL BASE TOBACCO CONTRACT

Form T 175

Gives state and county code number, kind of tobacco, name of producer, application serial number, base acreage and production recommended by Committee, totals, per cent pro rata reduction, totals less pro rata reduction, and signature of State Agent and date. (Made in triplicate.)

RECOMMENDED ADJUSTMENTS IN TOBACCO BASE: FLUE-CURED TOBACCO PRODUCTION ADJUSTMENT CONTRACTS

Form T 176

Gives serial number, and producer's name; acreage, production, and yield for existing base and for recommended base; and certifications of County and State Agents. (Made in triplicate.)

SUPERVISOR'S REPORT OF 1935 COMPLIANCE

Form T 188

Gives kind of tobacco, name of producer, number of farms, base acreage, rented acreage, 1935 tobacco acreage allotment, 1935 acreage in excess of allotment or permitted acreage, number of share-tenants or share-croppers in 1933 and 1935, type of farm records maintained by producer, Supervisor's certification that producer's statements are correct, and outline and measurements of each field.

FIRST CERTIFICATION OF 1935 COMPLIANCE--FLUE-CURED TOBACCO

Form T 189

Contains producer's certification that contract has been complied with, Committee's certification that producer has complied with terms of contract, and names of persons to whom rental payment for 1935 is to be made. (Made in duplicate.)

FIRST CERTIFICATION OF 1935 COMPLIANCE: BURLEY TOBACCO

Form T 190

Gives producer's certification that terms of contract have been complied with and Committee certification.

FLUE-CURED TOBACCO MARKETING CARD FOR THE 1935 CROP

Form T 198

Contains producer's certification of compliance, producer's agreement and further certification, designation of trustee to receive adjustment payment provided for 1935 crop by the contract and to distribute it to tenants and share-croppers on farm, data for calculating payment, and certification of Committee.

CERTIFICATION OF COMPLIANCE FOR 1935 SPECIAL BASE CONTRACT

Form T 199

Contains producer's certification that terms of contract have been complied with, certification by Community Committee and County Committee that producer's statement is true, and record of tobacco marketed from 1935 crop. (Made in triplicate.)

MEMORANDUM TO PRODUCER

Form CR XT 201

Memorandum of figures computed from data in producer's contract with the Secretary. Gives type of tobacco, state, county, contract serial number,

producer's name, whether or not the producer is the payee, per cent reduction, base tobacco acreage, base tobacco production, tobacco acreage allotment, initial production allotment, number of rented acres, and amount of rental payment.

1936-1939 FLUE-CURED TOBACCO CONTRACT--TYPES 11, 12, 13, AND 14 TOBACCO
Form T 205

Contains provisions and terms under which contract is made (including statement of base tobacco acreage and production); description and location of farm; and certification by Community Committee, County Committee, County Agent, and State Agent.

RECORD OF SALE UNDER ALLOTMENT: FLUE-CURED TYPES 11, 12, 13, AND 14
Form T 206

Gives contract number, number of pounds sold, gross and net sales, name of warehouse, date sold, name of producer, and signature of person certifying the record. (Made in duplicate.)

ALLOTMENT CARD, BURLEY TOBACCO, 1934-1935 Form T 207

Record originating in warehouse and sent to County Agent showing number of pounds of tobacco sold by individual contracting grower and amount paid to him.

ALLOTMENT CARDS, BURLEY TOBACCO, 1934-1935 Form T 207a

List of allotment cards for Burley Tobacco (Form T 207) by serial number.

1936-1939 FLUE-CURED TOBACCO CONTRACT SUPPLEMENT Form 213

Used when more than one farm is included under contract. Gives farm number, name, location, size of farm, and number of cultivated acres. (Made in triplicate and includes each farm covered in the contract. One copy is attached to each copy of the contract.)

REPRESENTATION AND AGREEMENT BY PRODUCER HAVING DEFICIENT TOBACCO PRO-
DUCTION IN ACCORDANCE WITH TOBACCO ADMINISTRATIVE RULING 50 Form T 214

Contains producer's representation and agreement and number of pounds of deficiency.

PAYMENT RECEIPT Form T 215

Receipt of payment made by producer having excess production to producer having deficient production for the privilege of marketing an additional quantity of tobacco. Gives number of pounds purchased and form of payment. (Made in triplicate.)

REPRESENTATION AND AGREEMENT BY PRODUCER HAVING EXCESS TOBACCO PRODUCTION
IN ACCORDANCE WITH SECTION (b) OF TOBACCO ADMINISTRATIVE RULING 50

Form T 218

Contains producer's representation and agreement, number of pounds of excess, and amount remitted to the Secretary of Agriculture.

BURLEY TOBACCO MARKETING CARD FOR 1935 CROP Form T 224

Contains producer's agreement and certification of compliance; designation of trustee, acceptance of trust, data for calculating payment, Committee certifications, and data in office of Comptroller for determining amount of

payments. (Made in triplicate: one copy each to producer, County Agent, and Secretary of Agriculture.)

REPRESENTATION AND AGREEMENT BY PRODUCER HAVING EXCESS TOBACCO PRODUCTION IN ACCORDANCE WITH SECTION II (b) OF TOBACCO ADMINISTRATIVE RULING 50:

BURLEY, FIRE-CURED, AND DARK AIR-CURED TOBACCO Form T 231

Contains producer's statement that on an acreage not exceeding that permitted under the contract he has produced an amount of tobacco greater than that permitted to be marketed under his contract, and his agreement to pay to the Secretary of Agriculture the specified amount for each pound sold; also gives kind of tobacco, number of pounds of excess, and amount remitted. (Made in triplicate.)

CONTRACTING PRODUCER'S RECEIPT FOR ALLOTMENT CARD(S) AND AGREEMENT OF TRUST
Form T 300

Contains producer's request that allotment cards be issued to him, his acknowledgment of receipt of the cards, and his agreement of trust.

ALLOTMENT CARD FLUE-CURED TOBACCO Form T 301

Certifies that owner of card is entitled to receive tax-payment warrants to cover sales of tobacco of the 1935 crop of farm described in contract. Contains name of producer, name of issuing officer, date, allotment, and spaces for entries of pounds sold and unsold allotment after each sale.

ALLOTMENT CARD BURLEY TOBACCO Form T 302

Gives names of producer and issuing agent and spaces for entry of unsold allotment and pounds sold at each sale. Used as proof that producer is entitled to receive tax-payment warrants to cover sales of tobacco of the 1935 crop of the farm covered in his contract.

BURLEY (TYPE 31) TOBACCO CONTRACT, 1936-1939 Form T 402

Gives general provisions, performance by operator, performance by Secretary, agreements and conditions as to non-compliance and termination, base tobacco acreage and production, name and address of substitute payee, operator's representation that he is operating the land covered by the contract, address of operator, signatures of operator and witness, date, certification of County Committee and recommendation that Secretary enter into contract, signatures of County Agent and of State Agent or Assistant State Agent. (Made in duplicate.)

TOBACCO CONTRACT SUPPLEMENT 1936-1939 CONTRACTS Form T 406

Prepared in triplicate when more than one farm is included under one contract, and one copy attached to each copy of contract. Gives number, location, size, and cultivated acreage of each farm included under contract.

TOBACCO ALLOTMENT Form CR LEX 205

Form not available. Gives name of producer, type, state, county, serial number, and allotted acreage.

WHEAT FORMS

COUNTY DISTRICT WHEAT PRODUCTION CONTROL ASSOCIATION

MONTHLY CERTIFICATE OF EXPENSES FOR SERVICES AND TRAVEL Form W 33

Gives month, year, claimant's name and address, rate of pay, date, hours

worked, rate per mile for automobile travel, starting point, destination, number of miles, total number of days, total number of miles, total amount claimed, and claimant's certification, signature and title.

1934 PROOF OF COMPLIANCE Form W 34

Gives serial number and state and county code number; operator's certificate of compliance showing state, county, name and address of owner or landlord, names and addresses of tenants for wheat crops harvested in 1933 and 1934, name and address of new (if such) owner, landlord, or tenant, minimum, maximum, and contracted acreage; 1933 and 1934 wheat record, serial numbers of other tracts of land under joint compliance, location and description of farm land not under contract which is farmed and wheat seeded, name and address of owner, basis of rental, acres seeded in wheat for harvest in 1930-1934, contract serial numbers, state and county of any other farms under wheat contract which are not shown under joint compliance, operator's affirmation that he has complied with all provisions of the wheat contract, County Allotment Committee's certificate, Supervisor's certificate, record of payments, including certificate of administrative officers and Comptroller.

1934 TENANT'S PROOF OF COMPLIANCE Form W 52

Executed together with Form W 55 or Form W 56, when the tenant for 1934 was not the tenant for 1935. Gives state, county, 1934 tenant's certification that he is not the 1935 tenant, that he is or is not farming for the 1935 crop year, that an acreage has not been seeded to wheat for harvest in 1935 in excess of the average acreage seeded in base period or in year 1933 on other land owned or operated or controlled by him and not under a wheat allotment contract, certification of compliance with wheat allotment contract, signature of 1934 tenant and of witness, and date.

1935 CERTIFICATE OF COMPLIANCE Form W 54

Gives state, county, name and address of 1935 owner and tenant, name and address of 1934 owner and tenant, 1935 operator's certification of compliance, Supervisor's certification, certification of approval by County Allotment Committee, and certification of disapproval or qualified approval by County Allotment Committee.

WHEAT PRODUCTION ADJUSTMENT CONTRACT Form Wheat 59

Gives general provisions, performance by operator and Secretary, base wheat acreage and production, and operator's signature and address.
(Made in triplicate: one copy sent to Washington, one retained in County Agent's files, one delivered to producer.)

APPLICATION FOR WHEAT ADJUSTMENT CONTRACT FOR 1936-1939 Form Wheat 201

Gives name and address of 1936 operator, landlord, and landlord's agent; description and location of farm; wheat history of farm for years 1928 to 1935, inclusive, giving both operator's figures and County Committee's figures as to acres seeded, acres harvested, total production, and yield per seeded acre; number of years in base period and production basis as requested by operator and as Committee approved; operator's requested base wheat acreage for the years 1936 to 1939 and base wheat acreage for these years approved by Committee; tenure and division of payment, giving name of operator for each crop year for 1930 to 1936, inclusive, and his share

of the wheat crop each year; signatures of beneficiary, operator, and landlord; and plat of tract for 1935. (Only one copy is made.)

WHEAT ADJUSTMENT CONTRACT FOR 1936-1939 Form Wheat 205

Gives provisions of contract, state, county, state and county code and contract serial numbers, name and address of operator and of landlord, description of farm, farm history, farm allotment, and bases, signatures showing relation to farm, designation of beneficiary, and stipulation for division of adjustment payments, and certification of County Allotment Committee. (Made in duplicate.)

WHEAT CERTIFICATE OF COMPLIANCE, 1936 Form Wheat 209

Gives description and location of farm, with name and address of operator and landlord; Allotment Committee's figures on base wheat acreage for 1936, minimum and maximum acreage for 1936, additional reduction in acreage required under Form W 59, acreage permitted to be seeded for 1936 harvest, adjusted acreage for the crop for the year 1936, and farm allotment under 1933-1935 wheat allotment contract; 1936 operator's certification that terms of contract have been complied with; and Allotment Committee's report of compliance or non-compliance.

WHEAT 1936 LANDLORD'S PROOF OF COMPLIANCE Form Wheat 210

Landlord's certification that he has complied with terms of his wheat contract and with all other requirements of Secretary of Agriculture relative to wheat adjustment program in crop year 1936, and his claim for payments due him by reason of such compliance. Submitted with 1936 Certificate of Compliance.

WHEAT SINGLE-UNIT JOINT COMPLIANCE FOR 1936 Form Wheat 212

(In accordance with Ruling No. 118)

(Pursuant to the Supplemental Appropriation Act, approved February 11, 1936 (Public Act No. 440))

Gives name and address of common operator of farms included in agreement, and name and address of the various owners and their contract serial numbers; for each farm, the application serial number, base wheat acreage, minimum and maximum acreages, required adjusted acreage, acreage seeded to wheat prior to January 6, 1936, for 1936 harvest, and adjusted acreage designated for the crop year 1936; certification of common operator and owners; and certificate of Allotment Committee, and date.

TRANSMITTAL SHEET FOR 1936 WHEAT COMPLIANCE CERTIFICATES Form Wheat 214

Gives 1936 application number, 1933-1935 contract serial number, name of producer, 1936 base acreage, 1936 acreage, date, and name of state representative.

DISBURSING UNIT FORM

RECEIPT FOR CHECKS DELIVERED Form 12

Gives county, state, serial number, payee's name, amount of check, check number, signature of payee and witness, and date received. (Copy sent to Washington.)

FORMS USED IN SOIL CONSERVATION PROGRAM
(Soil Conservation and Domestic Allotment Act)

ESTIMATE OF ADMINISTRATIVE EXPENSES Form ACP 7

Monthly estimate of Agricultural Conservation Association or Committee of Producers of administrative expenses of cooperation in carrying out the Soil Conservation and Domestic Allotment Act, giving county, name and address of payee, tabulated detail estimate of expenses, total estimated expenses for period, and certification by the president and secretary of the organization.

PUBLIC VOUCHER FOR PAYMENTS TO AGRICULTURAL CONSERVATION ASSOCIATION OR COMMITTEES OF PRODUCERS Form ACP 8

Gives name of federal agency, appropriation, payee's name and address, itemized amendments to estimated administrative expenses, amount of payment required, signatures of president, secretary, and state executive officer, exceptions and amount approved for payment, certification for Secretary of Agriculture, and record of payment.

STATEMENT OF ADMINISTRATIVE EXPENSES Form ACP 10

Continuation sheet for Form ACP 9: monthly statement of administrative expenses for the Agricultural Conservation Association or Committee of Producers, showing state, county, date, name, title, actual dates, number of days, rate per day, amount, auto miles, amount, and total amount spent.

RECEIPT SCHEDULE Form ACP 11

Receipt schedule of the Agricultural Conservation Association or Committee of Producers, showing period covered, county, state, date, producer's name, amount, signature of producer, and certification of treasurer that amounts paid were certified by president and secretary of the Association as being due the individuals whose signatures appear on sheet.

PUBLIC VOUCHER FOR AGRICULTURAL CONSERVATION PAYMENTS Form ACP 13 B
Form not available. Gives schedule of payments to producers under the 1936 Agricultural Conservation Program.

WORK SHEET, EAST CENTRAL REGION, 1936 SOIL CONSERVATION PROGRAM
Form ECR 1

Gives utilization of land; yield per acre of principal soil-depleting crop other than cotton, tobacco, or peanuts; name and address of 1936 operator, name of owner, if other than operator, address, date, and signature of operator or owner; location and description of farm; number of other farms owned or operated in county by owner or by operator; record references in soil-depleting crops; base acreage and yield in cotton, peanuts, tobacco, and other soil-depleting crops showing acreage and yield under preliminary revision and County Committee adjusted acreage and yield, maximum acreage for which soil conserving payment can be made, and acreage which can be planted with maximum diversion.

Forms ECR 2 and 3

Forms not available.

LISTING SHEETS Form ECR 4

Gives number of cultivated acres, division of allotment between landlord and tenants, and average yield and sale.

LISTING SHEET, 1936 AGRICULTURAL CONSERVATION PROGRAM, EAST CENTRAL REGION
Form ECR 6

Shows name of county, state, community, listing sheet number, name of person making tabulation, name of person verifying tabulation, and list of operators or owners giving work sheet serial number and the following tabulated data for each: total land in farming unit; total non-crop land; total crop land; utilization of crop land in 1935, showing distribution of acres devoted to itemized soil-depleting crops, total acreage devoted to soil-conserving crops, and distribution of acreage devoted to itemized neutral uses; preliminary revision, soil-depleting bases; adjusted soil-depleting bases; and yield per acre of soil-depleting crops.

MAP OF CROPLAND Form ECR 7

Gives map of cropland, number of acres of estimated general soil-depleting crops normally grown above home needs, names of producers furnishing work stock, equipment, and land, and percentages furnished, names, code and serial numbers of other farms owned or operated by owner and by share-tenant.

DIVISION OF CROPS AND PRACTICES, EAST CENTRAL REGION, 1936 AGRICULTURAL CONSERVATION PROGRAM Form ECR 8

Gives name of crop or practice; name and address of producers growing and sharing in crop, total acres planted by each, fractional and acres share of crop, and fractional part of work stock belonging to each; name and address of other producers sharing in crop, fractional and acres share of crop, and fractional part of work stock belonging to each.

REPORT OF PERFORMANCE, 1936 AGRICULTURAL CONSERVATION PROGRAM, EAST CENTRAL REGION Form ECR 10

Gives name and address of producer(s), with individual record(s) of acreage in general soil-depleting crops, percentage of work stock, equipment, and land furnished, soil-building practices, and acreage devoted to them; utilization of land for soil-depleting and soil-conserving crops, for meeting minimum, for purposes of diversion, and for soil-building allowance, and soil-depleting bases, with yield or rate and acreage in cotton, peanuts, tobacco, and general crops; serial numbers of work sheets of other farms owned and operated in the county by owner, and by share-tenant, date, and name of supervisor.

SUPPLEMENT 1 TO REPORT OF PERFORMANCE, 1936 AGRICULTURAL CONSERVATION PROGRAM, EAST CENTRAL REGION Supplement 1 to Form ECR 10

Continuation sheet for individual producer's record of acreage in general soil-depleting crops, percentage of work stock, equipment and land furnished, soil-building practices, and acreage devoted to them.

APPLICATION FOR PAYMENT, 1936 AGRICULTURAL CONSERVATION PROGRAM, EAST CENTRAL REGION Form ECR 11

(Pursuant to Section 8 of the Soil Conservation Program and Domestic Allotment Act)

Gives acreage in soil-conserving crops, for meeting minimum, for purposes

of diversion, for soil-building allowance; acreage diverted to specified soil-conserving crops, acreage in general soil-depleting crops normally grown above home needs; names, application codes, and serial numbers of other farms owned or operated in the county by owner and by share-tenant; yield or rate, and acreage soil-depleting bases, soil-building practices and acreage; name and address of producer(s) and division of crops, of work stock, equipment, and land furnished, and division of practices; application for payment and signatures of applicant(s) and witness(es); computed payments due each applicant; certificate of administrative offices approving total payment less per cent for local administrative expenses; Supervisor's or Committeeman's certificate of inspection; and certificate of County Committee.

SUPPLEMENT 1 TO APPLICATION FOR PAYMENT, 1936 AGRICULTURAL CONSERVATION PROGRAM, EAST CENTRAL REGION Supplement 1, Form ECR 11

Continuation sheet for listing individual producers, showing division of crops, work stock, and equipment furnished, and land furnished, and division of practices; signatures of applicants and witnesses; and division of payment.

ACREAGE OF SOIL-BUILDING PRACTICES, 1936 AGRICULTURAL CONSERVATION PROGRAM, EAST CENTRAL REGION Form ECR 16

Gives name of county, state, community, summary sheet number, name of person making tabulation, name of person verifying tabulation, application serial numbers, and name and number of soil-building practices undertaken by each applicant.

STATISTICAL SUMMARY FOR AREAS WITH TWO OR MORE BASES, 1937 AGRICULTURAL CONSERVATION PROGRAM, EAST CENTRAL REGION Form ECR 101

Shows name of county, state, community, summary sheet number, name of person making tabulation, name of person verifying tabulation, and list of operators giving 1937 and 1936 serial numbers, and tabulated itemized data on land utilization, including soil-depleting base, base yield and rate per acre, base times yield or rate, soil-conserving base, etc.

Since no reliable information as to number and title could be secured on the following forms, they were not included in the descriptive list of forms used by the AAA:

COTTON FORMS

Cotton 107 (probably list by township, base acreage)
Cotton 136
BA 117 (probably certificates sold, local)
BA 305

TOBACCO FORM

TL 29 (probably request for termination of tobacco contracts)

ALBEMARLE

FIELD AGENT

Stanly County Court House
Second and Main Sts.

1. COTTON PROGRAM RECORDS, 1933 - 1936. Forms Cotton 1, Cotton 34, Cotton 120, and other forms used in cotton program. Filed alphabetically by township. (Daily, official.) 10 x 12 folders, 16 ft., in 8 drawers of 2 filing cases. NE. corner room, 2d floor. (3)

ASHEBORO

FIELD AGENT

Randolph County Court House, Worth St.

2. COTTON CONTRACTS AND COMPLIANCES, 1934 - 1935. Correspondence, and forms: Cotton 1, Cotton 101, Cotton 20, and Cotton 120. Arranged by township. (Daily, official.) 10 x 15 folders, envelopes, pockets, covers, and bundles, 16 ft., in 4 drawers of filing case, and on wooden shelves. Damaged by rodents. Basement, NE. room. (4)

3. WHEAT CONTRACTS, 1934 - 1935. Correspondence, maps, and forms: Wheat 59 and Wheat 209. Filed alphabetically and numerically by township. (Daily, official.) 10 x 12 folders and pockets, 8 ft., in 4 drawers of filing case. Damaged by rodents. Basement, NE. room. (3)

4. CORN-HOG RECORDS, 1934 - 1935. Correspondence, maps, and forms: CH 101 and CH 127. Arranged by township, with a folder for each producer. (Daily, official.) 10 x 12 folders and pockets, 8 ft., in 4 drawers of filing case. Damaged by rodents. Basement, NE. room. (2)

5. TOBACCO CONTRACTS, 1933 - 1935. Correspondence and forms: T 30, T 189, and other forms used in tobacco program. Filed alphabetically and numerically by township. (Daily, official.) 10 x 12 folders, envelopes, pockets, covers, and bundles, 30 ft., in 10 drawers of 2 steel filing cases, and on wooden shelves. Damaged by rodents. Basement, NE. room. (5)

6. CONSERVATION PROGRAM, 1935 to date. Correspondence, instructions, bulletins, work sheets, etc. (Daily, official.) 10 x 12 envelopes and folders, 18 ft., in 9 drawers of 3 filing cases. Basement, NE. corner room. (1, 1-B)

ASHEVILLE

FIELD AGENT

Buncombe County Court House

7. TOBACCO RECORDS, 1934 - 1935. Forms T 30, T 188, T 190, and T 300. Filed alphabetically. (Rarely, official.) 10 x 12 folders, 12 ft., in 6 steel transfer cases. R. 309 $\frac{1}{2}$. (268)
8. CONSERVATION PROGRAM, 1936 to date. Forms ECR 1, ECR 10, and ECR 11. Filed alphabetically by name of farmer or operator. (Daily, official.) 10 x 12 folders, 10 ft., in 5 steel transfer cases. R. 309 $\frac{1}{2}$. (269)

BAKERSVILLE

FIELD AGENT

D. Z. McKinney Bldg., Water St.

9. AAA, 1933 - 1935. Forms CH 101, CH 127, T 39, and T 190. (Never.) 10 x 12 folders, 8 ft., in 4 steel transfer cases. R. 1. (22)
10. TOBACCO CONTRACTS, 1935. Form T 39. (Never.) 10 x 12 folders, 2 ft., in steel transfer case. R. 1. (23)
11. CONSERVATION PROGRAM, July 1936 to date. Form ECR 1 and other forms. Filed alphabetically and serially by township. (Daily, official.) 10 x 12 folders, 8 ft., in 4 steel transfer cases. R. 1. (18, 24)

BEAUFORT

FIELD AGENT

Carteret Court House Annex, Turner St.

12. COTTON CONTRACTS, 1934 - 1936. Forms Cotton 1, Cotton 101, and other forms and correspondence relating to cotton program. Filed alphabetically. (Daily, official.) 11 x 14 folders, 2 ft., in steel filing case. County Farm Agent's Office. (82)
13. TOBACCO CONTRACTS, 1934 - 1936. Forms T 30, T 205, and other forms used in tobacco program. Filed alphabetically. (Daily, official.) 12 x 13 folders, 2 ft., in steel filing case. County Farm Agent's Office. (81)
14. CONSERVATION PROGRAM, 1936 to date. Form ECR 1. Filed alphabetically. (Daily, official.) 11 x 14 folders, 2 in., in steel filing case. County Farm Agent's Office. (80)

BOONE

FIELD AGENT

Watauga County Court House, Main St.

15. CORN-HOG RECORDS, Mar. 1934 - June 1936. Filed alphabetically. (Daily, official.) 10 x 14 folders, envelopes, and loose papers, 2 ft., in steel filing case. Back corner room. (30)

16. BURLEY TOBACCO CONTRACTS, 1934 - 1936. Filed alphabetically. (Older records, seldom; current records, daily, official.) 10 x 14 folders, 2 ft., in filing drawer. Back corner room. (29)

BURGAU

FIELD AGENT

(A) Old Herring Store Bldg., Wright St.

(B) Pender County Court House

This agency moved to the Pender County Court House in July 1936; records were surveyed at different times.

17. GENERAL AGRICULTURAL ADJUSTMENT ADMINISTRATION FILE, 1933 - 1936. Forms Cotton 1, Cotton 101, CH 101, PN 1, T 30, and T 205. (Frequently, official.) 10 x 12 folders, 34 ft., in 17 steel filing drawers. 1st floor room (Bldg. A). (7)

18. CONSERVATION PROGRAM, 1936 to date. Form ECR 1. Filed alphabetically and numerically by township. (Daily, official.) 10 x 12 folders, 8 ft., in 4 metal filing case drawers. 3d floor, SW. corner room (Bldg. B). (7-B)

CAMDEN

FIELD AGENT

Camden County Court House

19. COTTON PLOW-UP CONTRACTS, 1933. Arranged alphabetically. (Occasionally, official.) 10 x 12 folders, 4 ft., in steel filing drawers. County Agricultural Extension Agent's Office. (5)

20. BANKHEAD APPLICATIONS, 1934 - 1935. Form BA 208. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 4 ft., in 3 filing drawers. County Agricultural Extension Agent's Office. (3)

21. COTTON ACREAGE REDUCTION CONTRACTS, 1934 - 1935. Forms Cotton 1 and Cotton 101. Arranged alphabetically. (Occasionally, official.)

10 x 12 folders, 2 ft., in steel filing drawer. County Agricultural Extension Agent's Office. (7)

22. COTTON PRICE ADJUSTMENT APPLICATION AND RELATED FORMS, 1934 - 1935. Form CAP 2. Arranged alphabetically. (Occasionally, official.) 10 x 12 folders, 4 ft., in 3 drawers of steel filing case. County Agricultural Extension Agent's Office. (4)

23. CORN-HOG REDUCTION CONTRACT, 1934 - 1935. Form CH 101. Arranged alphabetically. (Occasionally, official.) 10 x 12 folders, 4 ft., in steel filing drawer. County Agricultural Extension Agent's Office. (6)

24. CORN-HOG CONTRACTS AND COMPLIANCE FORMS, 1934 - 1935. Forms CH 101 and CH 127. Arranged alphabetically. (Occasionally, official.) 10 x 12 folders, 2 ft., in filing drawer. County Agricultural Extension Agent's Office. (1)

25. CONSERVATION PROGRAM, 1936 to date. Form ECR 1. Filed alphabetically and numerically by township. (Daily, official.) 10 x 12 folders, 4 ft., in 3 metal filing case drawers. County Agricultural Extension Agent's Office. (2)

CARTHAGE

FIELD AGENT

Moore County Court House

26. APPLICATIONS FOR CONTRACT, 1933 - 1936. Form CAP 2. Filed alphabetically by township. (Daily, official.) 8 x 11 loose-leaf books, 8 ft., in 4 drawers of filing case. 3d floor, NE. corner room. (8)

27. COTTON CONTRACTS, 1933 - 1936. Forms Cotton 1 and Cotton 101. Filed alphabetically by township. (Daily, official.) 6 x 8 folders, 2 ft., in 4 drawers of filing case. 3d floor, NE. corner room. (6)

28. TOBACCO CONTRACTS, 1933 - 1936. Forms T 30 and T 205. Filed alphabetically by township. (Daily, official.) 6 x 8 folders, 2 ft., in 4 drawers of filing case. 3d floor, NE. corner room. (7)

CHARLOTTE

FIELD AGENT

Mecklenburg County Court House
700 E. Trade St.

29. COTTON ACREAGE REDUCTION CONTRACTS, 1934 - 1935. Forms Cotton 1 and Cotton 101. Arranged alphabetically. (Occasionally, official.)

9 x 12 folders, 12 ft., in 6 steel transfer cases. County Agent's Office. (510)

30. APPLICATIONS FOR ALLOTMENTS AND TAX-EXEMPTION CERTIFICATES PURSUANT TO COTTON ACT, 1934 - 1935. Form BA 208. Arranged alphabetically by name of applicant. (Daily, official.) 9 x 12 folders, 14 ft., in 5 steel transfer cases, and on 2 wooden shelves. County Agent's Office. (515)

31. COTTON PRICE ADJUSTMENT PAYMENT APPLICATIONS, 1935. Form CAP 2. (Daily, official.) 8 x 10 envelopes, 2 ft., in steel transfer case. County Agent's Office. (516)

32. SCHEDULE OF PAYMENTS, 1935. Form C 125. Filed numerically. (Occasionally, official.) 8 x 10 bundles, 8 in., in steel transfer case. County Agent's Office. (509)

33. RECEIPTS AND REPORTS, 1935. CAP 3. Arranged alphabetically. (Daily, official.) 8 x 10 bundles, 2 ft., on wooden shelf. County Agent's Office. (514)

34. REQUEST FOR EXTENSION OF OPTION, 1933. Request for extension of option giving date, state, county, serial number, name of producer, bales optioned, signature, and witness. Filed numerically. (Seldom, official.) 4 x 10 bundle, 4 in., in steel transfer case. County Agent's Office. (508)

35. TAX-EXEMPTION CERTIFICATE, 1934. Form BA 11. Filed chronologically. (Occasionally, official.) 16 x 30 loose-leaf books, 1 ft., in steel transfer case. County Agent's Office. (517)

36. INTERIM TAX-EXEMPTION CERTIFICATES, 1934. Form BA 14. Filed numerically. (Never.) 10 x 14 loose-leaf books, 6 in., in steel desk. County Agent's Office. (518)

37. WORK SHEET RECORDS, 1936. Form CAP 4 A. Arranged alphabetically by township. (Daily, official.) 12 x 19 bundles, 1 ft. 2 in., on wooden shelf. County Agent's Office. (511)

38. SOIL CONSERVATION, 1936 to date. Form ECR 1, and contracts and compliances. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in steel transfer case. County Agent's Office. (507)

CLINTON

FIELD AGENT

Powell Bldg., Main and Sampson Sts.

39. GENERAL COTTON ADJUSTMENT FILE, 1935. Form Cotton 34. Filed alphabetically by township. (Daily, official.) 9 x 12 folders, 3 ft., on wooden shelves. County Agricultural Extension Agent's Office. (29)

40. REPORTS, 1933 - 1936. Weekly, monthly, and yearly reports giving number of contracts handled during the period, number of checks received and disbursed, number of pounds of cotton, tobacco, etc., allowed on contracts, number of owners signing, and number of tenants signing. Arranged alphabetically. (Daily, official.) 9 x 12 folders, 3 ft., in 2 metal filing drawers. County Agricultural Extension Agent's Office. (28)

41. CONTRACTS, 1933 - 1936. Forms Cotton 1, Cotton 101, CAP 2, ECR 1, T 30, and T 205. Filed alphabetically. (Daily, official.) 9 x 12 folders, 168 ft., in 81 metal filing drawers. County Agricultural Extension Agent's Office. (27)

COLUMBIA

FIELD AGENT

Tyrrell County Court House

42. COTTON CONTRACTS, 1934 - 1935. Forms Cotton 1 and Cotton 101. Filed alphabetically. (Daily, official.) 10 x 12 folders, 6 in., in steel filing case. Main Office. (6)

43. BANKHEAD APPLICATIONS, 1934 - 1935. Form BA 208. Filed alphabetically. (Daily, official.) 10 x 12 folders, 6 in., in steel filing case. Main Office. (7)

44. COTTON PRICE ADJUSTMENT PAYMENTS, 1935. Form CAP 2. Filed alphabetically. (Daily, official.) 10 x 12 folders, 6 in., in steel filing case. Main Office. (9)

45. CORN-HOG CONTRACTS, 1934 - 1935. Form CH 101. Filed alphabetically. (Daily, official.) 10 x 12 envelopes, 6 in., in 2 steel filing cases. Main Office. (4)

46. PEANUT CONTRACTS, 1934 - 1935. Form PN 1. Filed alphabetically. (Daily, official.) 10 x 12 folders, 6 in., in steel filing case. Main Office. (5)

47. SOIL CONSERVATION, 1936 to date. Form ECR 1, and contracts and compliances. Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 in., in steel filing case. Main Office. (8)

COLUMBUSFIELD AGENT
Polk County Court House

48. GENERAL CORRESPONDENCE, 1935 - 1936. Correspondence with State and National Directors of the AAA concerning the cotton program for Polk County. Arranged alphabetically. (Daily, official.) 10 x 16 folders, 5 in., in steel filing drawer. County Agricultural Extension Agent's Office. (4)

49. COTTON ADJUSTMENT APPLICATIONS AND CORRESPONDENCE, 1934 - 1935. Form CAP 2; correspondence concerning cotton program. Filed alphabetically. (Frequently, official.) 10 x 16 folders, 6 ft., in 3 filing case drawers. County Agricultural Extension Agent's Office. (5)

50. MISCELLANEOUS RECORDS, 1934 - 1935. Forms ACP 8, ACP 10, ACP 11, Cotton 135, and ECR 11. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in 2 wooden transfer cases. County Agricultural Extension Agent's Office. (8-E)

51. MISCELLANEOUS FILE, 1934 - 1935. Receipts for parity payment checks, committee and clerical help time certificates, exchange for tax-exemption certificates, rentals for 1935, notice of approved cotton checks, first rental payments. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 1 ft. 6 in., in filing drawer. County Agricultural Extension Agent's Office. (3)

52. COTTON CONTRACTS, 1934 - 1935. Forms Cotton 1 and Cotton 101, and other forms used in cotton reduction program. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 2 ft., in 3 filing drawers. County Agricultural Extension Agent's Office. (1)

53. MISCELLANEOUS RECORDS, 1934 to date. Correspondence pertaining to soil conservation work, programs, contracts, and Forms ECR 1 and ECR 11. Forms submitted. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft., in wooden transfer case. County Agricultural Extension Agent's Office. (8-D)

54. MAPS COMPLETED, 1936. Work sheets, maps, and graphs of lands of individual producers, 1936 soil conservation program. Form submitted. Arranged alphabetically. (Frequently, official.) 10 x 13 folders, 2½ in., in 2 filing drawers. County Agricultural Extension Agent's Office. (7)

55. MAPS, 1934 to date. Form ECR 7. Form submitted. (Frequently, official.) 12 x 14 folders, 6 in., in wooden transfer case. County Agricultural Extension Agent's Office. (8-C)

56. BILLS, 1936. Paid bills and invoices of Polk County Soil Conservation Association. See abstract 6 of County Extension Agent. (Seldom, official.) 9 x 12 folders, 2 in., in filing drawer. County Agricultural Extension Agent's Office. (8)

CURRITUCK

FIELD AGENT

Currituck County Court House

57. BANKHEAD APPLICATIONS, CORN-HOG AND COTTON CONTRACTS, 1933 - 1936. Forms BA 208, Cotton 1, Cotton 101, and CH 101. (Occasionally, official.) 10 x 12 folders, 4 ft., in 2 wooden filing drawers. Main Office. (16)

DANBURY

FIELD AGENT

Stokes County Court House

58. TOBACCO CONTRACTS, 1933 - 1936. Form T 30, and other forms used in tobacco program. Filed alphabetically by township. (Daily, official.) 9 x 11 folders, 32 ft., in 16 metal filing drawers. County Farm Agent's Office. (10)

59. CONSERVATION PROGRAM, 1936 to date. Forms ECR 1 and ECR 8, supplements to Forms ECR 10, ECR 11, and ECR 101. Filed numerically by code and serial number. (Daily, official.) 9 x 11 folders, 7 ft., in 4 metal filing drawers. Left, back corner room. (13)

DOBSON

FIELD AGENT

Surry County Court House

60. RECEIPTS FOR CHECKS, 1933 - 1936. Form Cotton 34. Filed alphabetically. (Daily, official.) 5 x 9 bundles, 4 ft., in 2 metal filing cases. R. 7. (6)

61. TOBACCO CONTRACTS, 1933 - 1936. Filed alphabetically by township. (Daily, official.) 9 x 11 folders, 16 ft., in 8 metal filing drawers. R. 7. (3)

62. WHEAT CONTRACTS, 1933 - 1936. Filed alphabetically by township. (Daily, official.) 9 x 11 folders, 6 ft., in 2 metal filing drawers. R. 7. (4)

63. SOIL CONSERVATION PROGRAM, 1936 to date. Forms ECR 1, ECR 7, ECR 8, ECR 10, supplement 1 to ECR 10, ECR 11, and supplement 1 to ECR 11. Filed alphabetically and numerically. (Daily, official.) 9 x 12 folders, 10 ft., in 5 filing drawers. R. 7. (7)

DURHAM

FIELD AGENT

Farmers Mutual Exchange Bldg.
801 Gilbert St.

64. COTTON CONTRACTS, 1934 - June 1936. Forms Cotton 1, Cotton 101, and other forms used in cotton program. Filed numerically with subject on folder; alphabetical cross index cards. (Daily, official.) 9 x 12 folders, 2 ft., in 2 filing case drawers. 2d floor, SW. corner room. (105)

65. CONTRACTS, 1934 - 1935. Form T 30, and other forms used in tobacco program. Filed alphabetically; cross index cards. (Daily, official.) 9 x 12 folders, 8 ft., in 4 drawers of filing case. 2d floor, SW. corner room. (108)

66. WEEKLY TOBACCO RECEIPTS, 1934 - 1935. Form T 215, and related correspondence. (Seldom, official.) 6 x 12 and 15 x 18 folders, 2 ft., in 3 wooden and 2 pasteboard boxes. Dirty, sooty, scattered, and damaged by vermin. 2d floor, SW. corner room. (111)

EDENTON

FIELD AGENT

Post Office Bldg., S. Broad St.

67. APPLICATION FOR ALLOTMENT TAX-EXEMPTION CERTIFICATES PURSUANT TO THE COTTON ACT, Apr. 21, 1934. Form BA 208. (Frequently, official.) 9 x 15 vols., 1½ in., in steel filing drawer. R. 7, basement. (109)

68. COTTON ACREAGE REDUCTION CONTRACTS AND FARM DESCRIPTION, 1934 - 1935. Forms Cotton 1 and Cotton 101. Card index. (Daily, official.) 10 x 15 folders and 14 x 21 bundles, 1 ft. 5 in., in steel filing drawer, and 4 filing boxes. R. 7, basement. (119, 126, 129)

69. COOPERATION COTTON CAMPAIGN, 1935. Form Cotton 101 A. Arranged alphabetically. (Daily, official.) 7 x 12 bundles, 8 in., in steel filing drawer. R. 7, basement. (123)

70. WORK SHEETS, 1935 - 1936. Form CAP 4 A. (Daily, official.) 8 x 10 and 12 x 13 bundles, 2 ft. 3 in., in filing drawers. R. 7, basement. (104, 107)

71. MISCELLANEOUS CORRESPONDENCE, 1933 - 1936. Expense accounts, news digest, AAA record books, applications, base acres, cotton, peanut, and cost of compliance. Card index. (Occasionally, official.) 12 x 13 folders, 2 ft., in steel filing case. R. 7, basement. (103)

72. CORN-HOG CONTRACT AND COMPLIANCE CERTIFICATES, 1935. Forms CH 101 and CH 127. Arranged alphabetically. (Frequently, official.) 10 x 15

bundles, 1 ft. 3 in., in filing case. R. 7, basement. (125)

73. CORRESPONDENCE, 1936. Concerning county allotments, compliance, administration rulings, and tobacco compact supplies budget. (Daily, official.) 12 x 13 folders, 2 ft., in steel filing drawer. R. 7, basement. (120)

74. PEANUT TOWNSHIP BOOKS, 1933 - 1935. Give name of producer, address, and allotted acres. (Frequently, official.) 8 x 10 vols., 1½ in., in steel filing drawer. R. 7, basement. (132)

75. PEANUT PICKERS REPORT, 1934 - 1935. Report of acres of peanuts planted, number of bags to each acre, and operators' and pickers' names. Operator's report of peanut picking machine showing name and address of operator, license number, year machine was purchased and make; list of farmers for whom he picked peanuts, giving dates, name and address, number of bags, and peanut acreage; and total number of bags and acres picked. Filed alphabetically. (Daily, official.) 7 x 12 cards, 6 in., in file box. R. 7, basement. (128)

76. PEANUT PRODUCTION ADJUSTMENT CONTRACTS, 1935. Form PN 1. (Daily, official.) 14 x 21 bundles, 1 ft. 1½ in., in 4 steel filing drawers. R. 7, basement. (111, 117)

77. ACCEPTANCE OF CONTRACTS, 1935. List of accepted contracts of peanut adjustment programs giving state, county, name of planter, and payment. (Frequently, official.) 4 x 11 bundles, 1½ in., in filing drawer. R. 7, basement. (127)

78. TOBACCO CONTRACTS, 1935. Form T 30. Arranged alphabetically. (Daily, official.) 14 x 22 bundles, 1 ft., in steel filing drawer. R. 7, basement. (114)

79. TOBACCO SALE SLIPS, 1934 - 1935. Form T 61. Filed alphabetically. (Yearly, official.) 10 x 15 loose papers, 1 ft., in steel filing box. R. 7, basement. (101)

80. CORRESPONDENCE, Jan. 1, 1936 to date. Correspondence with Washington concerning AAA. Filed by subject. (Occasionally, official.) 13 x 24 folders, 1 ft., in steel filing drawer. R. 7, basement. (134)

81. CONSERVATION WORK SHEETS, Jan. 1936 to date. Form ECR 1. (Frequently, official.) 10 x 15 loose papers, 3 in., in 2 steel filing drawers. R. 7, basement. (121)

ELIZABETH CITY

FIELD AGENT

Post Office Bldg., E. Main St.

82. LISTING SHEET OF CORN-HOG CONTRACTS, 1934. Form CH 21. (Seldom, official.) 12 x 14 loose papers, 2 ft. 6 in., in filing case drawer. R. 205. (597)

83. COPIES OF COTTON CONTRACTS, 1935. Cotton contracts showing size of farm, number of acres cultivated, and percentage on which allotments were figured. (Seldom, official.) 12 x 12 envelopes, 2 ft., in steel filing case drawer. R. 302. (591)

84. COTTON EXEMPTION CERTIFICATES AND RELATED FORMS, 1933 - 1936. Form BA 211, and related forms. (Daily, official.) 10 x 12 folders, 2 ft., in filing case drawer. R. 302. (593)

85. COTTON CONTRACTS, 1934 - 1935. Forms Cotton 1, Cotton 101, and other forms used in cotton program. (Daily, official.) 10 x 12 folders, 6 ft., in 3 filing case drawers. R. 302. (594)

86. MISCELLANEOUS FILE, 1935. Record of approval of first and second cotton payments during 1935: Forms BA 211 and CAP 2; cotton quotations, data on compliance association, forms for 1936 cotton program and Bankhead Allotment budget. (Daily, official.) 12 x 14 folders, 2 ft. 6 in., in filing case drawer. R. 302. (589)

87. FILE FOR PARITY PAYMENT CHECKS, 1936. Forms Cotton 34 and Cotton 35. (Daily, official.) 9 x 11 loose papers, 8 in., in steel filing case drawer. R. 302. (598)

88. MISCELLANEOUS FILE, 1936 to date. Tabulations, checks, and listing sheets for the 1936 conservation program. (Daily, official.) Various-sized bundles, 5 in., in filing case drawer. R. 302. (590)

89. WORK SHEETS, 1936 to date. Form ECR 1. (Daily, official.) 8 x 11 loose papers, 2 ft., in filing case drawer. R. 302. (595)

ELIZABETHTOWN

FIELD AGENT

Agricultural Bldg.

Clarkton Highway

90. PLOW-UP COTTON CONTRACTS, 1933. (Rarely, official.) 9 x 14 folders, 5 in., in steel filing drawer. NW. corner room. (43)

91. COTTON CONTRACTS, 1934 - 1935. Forms Cotton 1 and Cotton 101. Filed alphabetically. (Occasionally, official.) 10 x 11 folders, 2 ft., in steel filing drawer. NW. corner room. (42)

92. COTTON COMPLIANCE FORMS, 1934. Form Cotton 20. Filed numerically by township. (Rarely, official.) 10 x 11 folders, 1 ft. 2 in., in steel filing drawer. NW. corner room. (47)

93. BANKHEAD CORRESPONDENCE, 1934 - 1936. Correspondence concerning the Bankhead agreement. Filed alphabetically by township. (Frequently, official.) 8 x 12 folders, 1 ft. 2 in., in steel filing drawer. NW. corner room. (36)

94. BANKHEAD APPLICATION FORMS, 1935. Forms BA 208, BA 209, BA 312, BA 317, BA 332, and BA 336. Filed numerically by township. (Seldom, official.) 9 x 14 folders, 1 ft. 2 in., in steel filing drawer. NW. corner room. (44)

95. APPLICATION FOR ADJUSTMENT PAYMENTS, 1935. Form CAP 2. Filed alphabetically and numerically by township. (Occasionally, official.) 8 x 11 folders and application sheets, 7 in., in steel filing drawer. NW. corner room. (45)

96. RECEIPTS FOR CHECKS, 1933 - 1935. Form Cotton 34. Filed numerically. (Occasionally, official.) 12 x 14 folders, 1 ft., in steel filing drawer. NW. corner room. (32)

97. COTTON COMPLIANCE FORMS, 1935. Form Cotton 120. Filed numerically by township. (Frequently, official.) 10 x 11 folders, 2 ft., in steel filing drawer. NW. corner room. (46)

98. CORRESPONDENCE, 1934 - 1936. Correspondence with individual farmers in Bladen County and officials in Raleigh concerning the AAA program. Filed alphabetically and divided into sections by date. (Daily, official.) 9 x 11 folders, 3 ft., in steel filing drawer. NW. corner room. (34)

99. CORN-HOG CONTRACTS AND APPLICATIONS FOR CONTRACTS, 1935. Forms CH 101 and CH 103. Filed alphabetically and numerically. (Rarely, official.) 10 x 10 envelopes, 1 ft. 7 in., in steel filing drawer. NW. corner room. (39)

100. CORN-HOG COMPLIANCES, 1934 - 1935. Form CH 127. Filed alphabetically and numerically. (Occasionally, official.) 10 x 11 folders, 6 in., in steel filing drawer. NW. corner room. (30)

101. PEANUT CONTRACT FORMS, 1935. Form PN 1. Filed numerically by township. (Occasionally, official.) 10 x 10 folders, 5 in., in steel filing drawer. NW. corner room. (41)

102. PEANUT COMPLIANCE FORMS, 1935. Form PN 18. Filed numerically by township. (Frequently, official.) 10 x 11 folders, 4 in., in steel filing drawer. NW. corner room. (29)

103. ALLOTMENT CARDS AND RECORD OF SALE, 1935. Forms T 42 and T 121. Filed numerically. (Seldom, official.) 4 x 9 folders, 4 ft., in 2 drawers of steel filing case. NW. corner room. (38)

104. ALLOTMENT CARDS AND TAX-PAYMENT WARRANTS, 1934. Forms T 121 and T 123. Filed alphabetically and numerically by township. (Rarely, official.) 9 x 10 paper packages, 4 in., on open shelf. NW. corner room. (37)
105. RECEIPTS FOR ALLOTMENT CARDS, 1935. Forms TL 24 and T 300. Filed numerically by township. (Occasionally, official.) 10 x 11 folders, 10 in., in steel filing drawer. NW. corner room. (35)
106. TOBACCO COMPLIANCES, 1934 - 1936. Forms T 99, T 188, and T 189. Filed numerically by township. (Occasionally, official.) 10 x 10 folders, 2 ft. 10 in., in steel filing drawer. NW. corner room. (48)
107. TOBACCO CONTRACTS, 1934 - 1935. Form T 30. Filed alphabetically by township. (Seldom, official.) 10 x 11 folders, 4 ft. 6 in., in 3 drawers of steel filing case. NW. corner room. (40)
108. TOBACCO MARKETING CARDS, 1935. Form T 198. Filed numerically. (Daily, official.) 10 x 11 folders, 9 in., in steel filing drawer. NW. corner room. (31)
109. RECORDS OF EXCESS TOBACCO SOLD AND BOUGHT, 1935. Form T 231. Filed alphabetically. (Occasionally, official.) 8 x 11 folders, 10 in., in steel filing drawer. NW. corner room. (33)

FAYETTEVILLE

FIELD AGENT

Cumberland County Court House

110. PLOW-UP CONTRACTS, 1933 - 1934. Arranged numerically. (Never.) 9 x 15 folders, 5 ft. 9 in., in wooden cabinet. Office. (37)
111. COTTON CONTRACTS, 1934 - 1935. Forms Cotton 1, Cotton 101, and other forms used in cotton program. Filed by serial numbers and by Fayetteville rural routes. (Frequently, official.) 8 x 11 folders, 3 ft., in 2 metal filing drawers. Office. (34)
112. SUPPLEMENTS OF 1934-1935 COTTON CONTRACTS, 1934 - 1935. Form Cotton 104. (Rarely, official.) 6 x 9 loose sheets, 7 in., in cardboard filing drawer. Office. (36)
113. BANKHEAD COTTON APPLICATIONS, 1934 - 1935. Form BA 208. Filed by township. (Rarely, official.) 9 x 14 patent cardboard folders, 1 ft. 7 in., in metal filing drawer. Office. (40)
114. APPLICATION COTTON PRICE ADJUSTMENT PAYMENTS AND AGREEMENT TO CO-OPERATE IN THE 1936 ADJUSTMENT PROGRAM, 1934 - 1935. Form CAP 2. (Frequently, official.) 8 x 12 and 12 x 14 folders, 3 ft. 5 in., in 4 metal filing drawers. Office. (42)

115. COTTON COMPLIANCE RECORDS, 1934 - 1935. Forms Cotton 20 and Cotton 120. (Rarely, official.) 8 x 10 loose sheets, 3 ft., in 2 metal filing drawers. Office. (44)

116. DISTRIBUTION OF 1935 PARITY PAYMENTS, 1934 - 1935. Form Cotton 135. (Occasionally, official.) 12 x 24 loose sheets, 2 ft. 2 in., in 2 metal drawers. Office. (43)

117. TOBACCO CONTRACTS, 1934 - 1935. Form T 30, and other forms used in tobacco program. Filed alphabetically and by serial number. (Frequently, official.) 9 x 12 folders, 5 ft., in 3 metal drawers. Office. (38)

118. COMPLIANCE SHEETS ON TOBACCO, 1934 - 1935. Forms T 99 and T 189. (Rarely, official.) 8 x 10 loose sheets, 4 in., in cardboard drawer. Office. (41)

GASTONIA

FIELD AGENT

New Post Office Bldg., Main St.

119. CORRESPONDENCE AND APPLICATIONS, 1934 - 1936. Form BA 208, and related correspondence. Filed alphabetically. (Daily, official.) 10 x 12 folders, 1 ft. 6 in., in 3 steel transfer cases. R. 206. (88)

120. COTTON ADJUSTMENT RECORDS, 1934 - 1935. Forms Cotton 1, Cotton 101, Cotton 101 A, Cotton 102, Cotton 120 A, Cotton 121, and BA 318. Filed numerically. (Frequently, official.) 10 x 12 folders, 1 ft., in steel transfer case. R. 206. (91)

121. COTTON PROGRAM FORMS, 1933 - 1934. Cotton plow-up contracts and forms: C 5 H, CAP 1, CAP 2, CAP 3, and NCCAP 3 A. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 ft., in 4 steel transfer cases. R. 207. (92)

122. WHEAT ADJUSTMENT FORMS, 1933 to date. Forms W 34, W 54, Wheat 201, Wheat 205, and Wheat 209. Filed numerically. (Frequently, official.) 9 x 12 folders, 1 ft., in steel transfer case. R. 206. (90)

123. CORRESPONDENCE, 1933 to date. Concerning soil conservation. Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 in., in steel transfer case. R. 206. (93)

124. APPLICATIONS FOR PAYMENTS, 1936. Form ECR 11. Filed numerically. (Daily, official.) 9 x 11 folders, 2 ft., in steel transfer case. R. 207. (94)

GATESVILLE

FIELD AGENT

Gates County Court House

125. COTTON CONTRACTS, 1934 - 1935. Forms Cotton 1 and Cotton 101. Filed alphabetically. (Daily, official.) 8 x 10 folders, 4 ft., in 3 filing drawers. Main Office. (19)

126. COTTON TAX-EXEMPTION CERTIFICATES, 1934 - 1935. Form Ba 211. Filed alphabetically. (Occasionally, official.) 10 x 12 and 12 x 13 folders, 6 ft., in 2 steel filing drawers. Main Office. (23, 24)

127. COMPLIANCE REPORTS, 1934 - 1935. Copies of supervisors' reports of compliance with contracts by producers in cotton, peanuts, and corn-hog programs. Filed numerically and alphabetically. (Daily, official.) 8 x 12 folders, 4 ft., on wooden shelf. Main Office. (22)

128. CORN-HOG CONTRACT, 1934 - 1935. Form CH 101, and other forms used in corn-hog program. Filed alphabetically by township. (Daily, official.) 10 x 11 folders, bundles, and paper packages, 1 ft. 6 in., in 3 steel filing drawers. Main Office. (21)

129. TOBACCO CONTRACTS, 1934 - 1935. Form T 30, and other forms used in tobacco program. Filed alphabetically. (Daily, official.) 10 x 12 folders, 2 ft. 6 in., in pasteboard filing drawer. Main Office. (16)

130. PEANUT CONTRACTS, 1935. Form PN 1, and other forms used in peanut program. Filed alphabetically. (Daily, official.) 10 x 12 folders, 5 ft., in 5 drawers of steel filing case. Main Office. (17)

GOLDSBORO

FIELD AGENT

Wayne County Court House.

131. COTTON CONTRACTS, 1934 - 1935. Forms Cotton 1, Cotton 101, and related forms. Filed alphabetically. (Seldom, official.) 10 x 12 envelopes, 20 ft., in 10 filing drawers. Farmers' Room. (65)

132. RECORD OF PARITY PAYMENT, 1934 - 1935. Form Cotton 34. Filed numerically. (Occasionally, official.) 9 x 12 folders, 8 ft., in 4 filing drawers. Farmers' Room. (66)

133. COTTON AND TOBACCO COMPLIANCE SHEETS, 1934 - 1935. Forms Cotton 20, Cotton 120, T 99, and T 189. Filed alphabetically. (Seldom, official.) 10 x 12 bundles, 15 ft., in 8 filing drawers. Farmers' Room. (62)

134. TOBACCO CONTRACTS, 1934 - 1935. Form T 30. (Seldom, official.) 10 x 12 envelopes, 16 ft., in 8 filing drawers. Farmers' Room. (64)

135. MARKETING CARDS (TOBACCO) TAX-PAYMENT WARRANTS, 1934 - 1935. Forms T 119, T 123, and T 198. Filed numerically. (Seldom, official.) 4 x 10 cards, 11 ft., in wooden cabinet. Farmers' Room. (67)

136. TOBACCO MARKETING CARDS, TAX-PAYMENT WARRANTS, 1934 - 1935. Records of poundage sold. Filed numerically. (Seldom, official.) 4 x 10 cards, 11 ft., in wooden cabinet. Farmers' Room. (63)

GRAHAM

FIELD AGENT

Alamance County Court House

137. COTTON CORRESPONDENCE, 1935 - 1936. Letters of instruction, circular letters, letters from state administrative assistant of Division of Cotton, general information, and receipts from producers. Filed alphabetically. (Frequently, official.) 9 x 11 loose papers, 2 ft., in filing case drawer. SE. corner room. (38)

138. COTTON CODE, 1935 - 1936. Record of cotton in each township of Alamance County, and Bankhead applications. Filed alphabetically. (Frequently, official.) 9 x 11 and 9 x 14 papers, 8 ft., in 4 drawers of filing case. SE. corner room. (37)

139. OFFER TO ENTER INTO COTTON OPTION-BENEFIT CONTRACTS, 1934 - 1935. (Seldom, official.) 9 x 14 papers, 1 ft., on filing case. SE. corner room. (25)

140. CONTRACTS, APPLICATIONS, COMPLIANCES, 1935 - 1936. Forms Cotton 1, Cotton 101, Cotton 120, and CAP 2. (Daily, official.) 9 x 11 papers, 6 ft., in 3 filing case drawers. SE. corner room. (29, 30)

141. COTTON CONTRACTS, 1936. Form Cotton 101. (Frequently, official.) 9 x 11 forms, 2 ft., in filing case drawer. SE. corner room. (19)

142. WHEAT CONTRACTS AND CORRESPONDENCE, 1936. Form Wheat 59, and related correspondence. (Frequently, official.) 9 x 11 papers, 4 ft., in 2 filing case drawers. SE. corner room. (31)

143. CORN-HOG CONTRACTS, 1934 - 1936. Form CH 101. (Frequently, official.) 9 x 11 papers, 5 ft., in 3 filing case drawers. SE. corner room. (36)

144. TOBACCO CORRESPONDENCE AND MISCELLANEOUS FILE, 1935. List of tobacco committeemen, adjustment payment receipts for 1934-1935, and correspondence with Extension Tobacco Specialist. (Seldom, official.) 9 x 11 papers, 2 ft., in filing case drawer. SE. corner room. (20)

145. TOBACCO CONTRACTS, 1935. Form T 30. (Frequently, official.) 9 x 11 papers, 16 ft., in 8 drawers of 2 filing cases. SE. corner room. (34)
146. TOBACCO MARKETING CARDS, 1935. Form T 198. (Frequently, official.) 9 x 11 cards, 4 ft., in 2 filing case drawers. SE. corner room. (22)
147. TOBACCO CONTRACTS, 1936. Form T 205. (Frequently, official.) 9 x 11 forms, 2 ft., in filing case drawer. SE. corner room. (18)
148. COUNTY SUMMARY OF RECOMMENDATIONS AND FLUE-CURED TOBACCO CONTRACTS, 1936. Form T 205. (Daily, official.) 12 x 16 vols., 6 in., on filing case. SE. corner room. (32)
149. AGRICULTURAL CONSERVATION PROGRAM, 1936 to date. Forms ECR 1 and ECR 4. (Daily, official.) 9 x 11 and 12 x 16 forms, 4 ft., in filing case drawer. SE. corner room. (24, 28)

GREENSBORO

FIELD AGENT

Guilford County Court House, W. Market St.

150. COTTON CONTRACTS, 1934 - 1935. Forms Cotton 1 and Cotton 101. (Frequently, official.) 10 x 15 folders, 8 ft., in 4 wooden filing drawers. R. 203. (964)
151. AGREEMENTS TO COOPERATE IN THE 1936 PROGRAM, 1936. Form CAP 2. (Constantly, official.) 10 x 12 folders, 16 ft., in 8 drawers of 2 filing cases. R. 203. (969)
152. ALLOTMENT CARDS, 1933 - 1936. Forms BA 211 and T 301. Filed alphabetically. (Frequently, official.) 3 x 5 cards, 1 ft. 6 in., in 2 wooden drawers. R. 203. (967)
153. LIST OF CONTRACTS, 1934 - 1936. List of signers of cotton and tobacco contracts. (Frequently, official.) 16 x 20 loose-leaf book, 2 in., on files. R. 203. (966)
154. TOBACCO CONTRACTS, 1934 - 1935. Form T 30. Filed numerically. (Frequently, official.) 10 x 12 folders, 22 ft., in 11 drawers of 3 filing cases. R. 203. (968)
155. TOBACCO ALLOTMENTS AND CORRESPONDENCE, 1935. Forms T 172, T 173, T 188, T 205, and related correspondence. (Frequently, official.) 10 x 12 folders, 2 ft., in filing case drawer. R. 203. (965)

GREENVILLE

FIELD AGENT

Agricultural Bldg., Third and Green Sts.

156. COTTON ACREAGE REDUCTION CONTRACTS, 1934 - 1935. Forms Cotton 1 and Cotton 101. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 8 ft., in 4 metal filing drawers. 1st floor room. (9)
157. APPLICATION FOR COTTON PRICE ADJUSTMENT PAYMENTS AND RECEIPTS, 1935. Forms CAP 2 and CAP 3. (Occasionally, official.) 9 x 11 folders, 3 ft., in 2 metal filing drawers. 1st floor room. (15)
158. PARITY PAYMENT DISTRIBUTION, 1934 - 1935. Form Cotton 135. Filed alphabetically. (Frequently, official.) 9 x 12 envelopes, 3 ft., in 2 metal filing drawers. 1st floor room. (13)
159. WORK SHEETS FOR BANKHEAD ALLOTMENT PROGRAM, 1935. Form CAP 4 A. (Frequently, official.) 9 x 12 folders, 13 ft. 6 in., in 7 metal filing drawers. 1st floor room. (14)
160. CORRESPONDENCE, 1934 - 1935. (Occasionally, official.) 9 x 12 folders and bundles, 26 ft., in 13 metal filing drawers. County Agent's Office. (8)
161. HOG REDUCTION CONTRACTS, 1934 - 1935. Form CH 101. (Never.) 9 x 12 folders, 1 in., in wooden filing case drawer. 1st floor room. (11)
162. PEANUT PRODUCTION ADJUSTMENT CONTRACTS, 1934 - 1935. Form PN 1. Card index. (Occasionally, official.) 9 x 12 folders, 1 ft., in metal filing drawer. 1st floor room. (10)
163. TOBACCO PRODUCTION CONTRACTS, 1934 - 1936. Forms T 15, T 30, T 205, and T 213. Card index. (Frequently, official.) 9 x 12 folders, 18 ft., in 9 metal filing drawers. 1st floor room. (12)

HALIFAX

FIELD AGENT

- (A) Old County Office Bldg., Main St.
(B) Old Hotel Bldg., Pitt St.

164. PLOW-UP CAMPAIGN, 1933. Contracts with farmers, receipts for 2-cent loan on option, duplicate applications for 2-cent loan on cotton, notices of permit to plow up cotton, and Form Cotton 6. (Occasionally, official.) 12 x 12 envelopes and loose papers, 8 ft., in steel filing drawer and 3 pasteboard filing cases. County Extension Agent's Office (Bldg. B). (5)

165. COTTON COMPLIANCE FORMS, 1934. Form Cotton 20. (Occasionally, official.) 12 x 12 loose papers, 6 ft., in 3 steel filing drawers. County Extension Agent's Office (Bldg. B). (3)
166. COTTON CONTRACTS, 1934 - 1935. Forms Cotton 1 and Cotton 101. (Daily, official.) 12 x 12 pockets, 32 ft., in 16 filing cases. County Extension Agent's Office (Bldg. B). (10)
167. COTTON COMPLIANCE FORMS, 1935. Form Cotton 120. (Occasionally, official.) 12 x 12 loose papers, 4 ft., in 2 steel filing drawers. County Agricultural Extension Agent's Office (Bldg. B). (4)
168. COTTON PRICE ADJUSTMENT RECORDS, 1935 - 1936. Forms CAP 2, CAP 3, CAP 11 B, and C 125. (Daily, official.) 12 x 12 loose sheets in clips, 24 ft., in 12 filing drawers. County Extension Agent's Office (Bldg. B). (6)
169. GENERAL FILE, COMMITTEE TIME, 1934 - 1935. Weekly and monthly reports to County Agent by committee regarding cotton, peanuts, and tobacco, giving name, address, number of days worked, names of persons checking compliances, and record of action taken. (Occasionally, official.) 12 x 12 loose papers, 2 ft., in steel filing drawer. County Extension Agent's Office (Bldg. B). (11)
170. PEANUT CONTRACTS, 1935. Form PN 1. Filed alphabetically by township. (Daily, official.) 12 x 12 sheets, 22 ft., in 11 filing drawers. County Extension Agent's Office (Bldg. B). (7)
171. TOBACCO CONTRACTS, 1935 - 1936. Forms T 30 and T 205. Filed numerically. (Daily, official.) 12 x 14 pockets, 16 ft., in 8 oak filing drawers. County Extension Agent's Office (Bldg. B). (9)
172. PROGRAM PLANNING, 1935 to date. Soil conservation program worked out during winter for ensuing year, giving name and address of producer, location of farm, amount of acreage diversion, number of acres used for soil-building, crop, and statement of whether producer is owner or tenant. (Daily, official.) 10 x 12 folders, pockets, and loose forms, 2 ft., in filing case. R. 1 (Bldg. A). (2)

HENDERSON

FIELD AGENT

Law Bldg., Young St.

173. VOTES ON BANKHEAD ACT, n.d. Ballots cast in referendum on the Bankhead Act and tabulation of votes in each township. (Seldom, official.) 3 x 8 ballot slips, 4 ft., in 9 locked wooden boxes. R. 6. (20)
174. WORK SHEETS, 1935 to date. Work sheets for nine townships showing allotments for 1935 and adjustment payments on cotton. (Daily, official.)

12 x 17 and 12 x 19 loose sheets, 10 in., on table. Dirty. R. 6.
(15, 25)

175. COTTON CONTRACTS, Jan. 20, 1934 - Sept. 14, 1935. Forms Cotton 1 and Cotton 101. (Daily, official.) 10 x 12 folders, 16 ft., in 8 filing cases. R. 4. (9, 11)

176. VARIOUS FORMS OF BANKHEAD ACT, May 13, 1934 - Mar. 23, 1936. Form BA 211, and receipts for payments. (Occasionally, official.) 10 x 12 folders and 9 x 15 vols., 5 ft. 9 in., on wooden shelf and in pasteboard box. Rs. 4 and 6. (10, 21)

177. COTTON PLOW-UP CONTRACTS, June 28 - July 15, 1933. Volume index. (Daily, official.) 9 x 15 vols., 3 in., on wooden shelf. R. 4.
(7)

178. COTTON AND TOBACCO COMPLIANCES, July 21, 1934 - July 25, 1935. Forms Cotton 20, Cotton 120, T 99, and T 189. Card index. (Occasionally, official.) 9 x 11 vols. and loose-leaf books, 3 ft. 4 in., on wooden shelf and table. R. 4. (14)

179. PAY ROLLS FOR ASSISTANTS, COMMITTEEMEN, AND SUPERVISORS OF COMPLIANCES, June 24, 1933 - Apr. 30, 1936. (Monthly, official.) 9 x 12 folders, 2 in., in filing case drawer. R. 6. (18)

180. TOBACCO CONTRACTS, Dec. 8, 1933 - May 22, 1935. Form T 30. (Daily, official.) 10 x 12 folders, 10 ft., in 5 filing cases. R. 4. (8)

181. TOBACCO CONTRACTS, Sept. 4, 1935 - Jan. 6, 1936. Form T 205. Filed alphabetically by township. (Daily, official.) 10 x 12 folders, 4 ft., in 2 filing cases. R. 4. (12)

182. RECORD OF TOBACCO PAYMENTS, Mar. 13, 1935 - Jan. 2, 1936. Audit sheets, tabulations, and record of payments. (Occasionally, official.) 9 x 10 loose-leaf books, 2 ft., in filing case. R. 4. (13)

183. RECORD OF TOBACCO SALES, Sept. 17, 1935 - Feb. 12, 1936. Form T 12. (Occasionally, official.) 4 x 10 envelopes and folders, 3 ft. 6 in., in filing case drawer and 7 pasteboard boxes. R. 6. (22, 23)

184. NON-TRANSFERABLE TAX-PAYMENT WARRANTS, Sept. 13, 1934 - Jan. 25, 1935. Form T 123. (Occasionally, official.) 4 x 9 envelopes, 1 ft. 2 in., in 4 pasteboard boxes. R. 6. (24)

HERTFORD

FIELD AGENT

Perquimans County Court House

185. FARM AGENT'S WORK SHEETS, 1935 - 1936. Form CAP 4 A. (Occasionally, official.) 12 x 24 loose papers, 1 ft., in steel filing case drawer. Main Office. (33)

186. COTTON CONTRACTS, 1935 - 1936. Form Cotton 101. Filed alphabetically. (Daily, official.) 10 x 12 folders and loose papers, 3 ft. 6 in., in 2 filing case drawers. Main Office. (24, 31)

187. REJECTED COTTON ACREAGE REDUCTION CONTRACTS, 1935 - 1936. Form Cotton 101, cotton acreage reduction contracts that have been rejected, with brief explanatory statements attached. (Daily, official.) 10 x 12 loose papers, in steel filing case drawer. Main Office. (25)

188. APPLICATION FOR COTTON PRICE ADJUSTMENT PAYMENT AND AGREEMENT TO COOPERATE IN 1936 COTTON ADJUSTMENT PLAN, 1935 - 1936. Form CAP 2. (Daily, official.) 10 x 12 loose papers, 1 ft., in steel filing case drawer. Main Office. (28)

189. DISTRIBUTION SHEETS, 1935 - 1936. Form Cotton 34. (Occasionally, official.) 12 x 14 loose papers, 1 ft., in steel filing case drawer. Main Office. (30)

190. MISCELLANEOUS COUNTY FARM AGENT RECORDS, 1935 - 1936. Correspondence, cotton contracts, hog contracts, receipts for corn-hog payments, correction schedules, ginner's reports, peanut picker reports, Bankhead application cotton bulletins, cotton contracts approved and receipts, peanut contract approvals and check receipts. (Daily, official.) 12 x 14 loose papers, 6 ft., in 3 filing case drawers. Main Office. (29)

191. CORN-HOG CONTRACTS, 1935 - 1936. Form CH 101. (Occasionally, official.) 10 x 12 envelopes, 2 ft., in steel filing case drawer. Main Office. (26)

192. PEANUT GROWERS CONTRACTS AND APPLICATIONS, 1935 - 1936. Form PN 27. (Daily, official.) 10 x 12 loose papers, 1 ft., in filing case drawer. Main Office. (27)

HILLSBORO

FIELD AGENT

Norwood Bldg., Court St.

193. AAA CONTRACTS, Feb. 1933 - Jan. 1936. Forms Cotton 1, Cotton 101, T 30, T 205, and related forms. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 8 ft., in card cabinet. R. 1. (24)

194. CONSERVATION PROGRAM, Jan. 1936 to date. Form ECR 1, and other records used in program. (Occasionally, official.) 9 x 11 folders, 5 ft., in steel filing case. R. 1. (25)

JACKSON

FIELD AGENT

Northampton County Court House, Main St.

195. COTTON CONTRACTS, 1934 - 1935. Forms Cotton 1, Cotton 101, and other forms used in cotton program. Arranged alphabetically by township. (Daily, official.) 14 x 18 pockets, 28 ft., in 14 steel filing cases. Hall of basement. (26)

196. COTTON LEDGER, 1928 - 1936. Tabulation of individual cotton crop giving acres planted, production, and other information concerning cotton production in Northampton County. Filed alphabetically. (Daily, official.) 16 x 18 vols., 2 in., on work table. R. 1, basement. (19)

197. ALLOTMENT BOOKS, 1934 - 1935. Name of farmer, location of farm, and allotment. (Daily, official.) 10 x 16 loose-leaf books, 3 ft. 4 in., on wooden shelves. R. 2, basement. (23)

198. PEANUT CONTRACTS, 1935 - 1936. Form PN 1. (Daily, official.) 12 x 14 bundles, 20 ft., in 10 steel filing cases. R. 2, basement. (24)

199. PEANUT LEDGER, 1935. Tabulation. A complete outline of each farmer's peanut crop, giving name of farmer, contract number, address, township, owner or renter, color, acres allowed and planted, production allowed in 1934, compliance mailed payment received and distributed, signatures, 1935 crop in bags and pounds, and date of settlement with farmers and tenants. Filed alphabetically. (Daily, official.) 16 x 18 vols., 2 in., on work table. R. 1, basement. (22)

JACKSONVILLE

FIELD AGENT

Old Jail Bldg., New Bridge St.

200. CORRESPONDENCE ON COTTON, 1934 - 1935. Cotton parity check receipts and correspondence. Filed alphabetically by township. (Daily, official.) 12 x 15 folders, 3 in., in filing case drawer. 2d floor room. (13)

201. COTTON CONTRACTS, 1935 - 1936. Form Cotton 101. Filed alphabetically and by township. (Daily, official.) 15 x 30 folders and sheets, 10 ft., in 4 filing case drawers. 2d floor room. (7)

202. COTTON ACREAGE CONTRACTS, 1935. Forms Cotton 1, Cotton 101, and BA 208. Filed alphabetically and by township. (Daily, official.) 15 x 30 folders and sheets, 1 ft. 6 in., on shelf. 2d floor room. (16)

203. APPLICATION FOR ALLOTMENT AND TAX-EXEMPTIONS, 1934. Form BA 208. Filed by township. (Daily, official.) 12 x 18 vols., 6 in., on shelves. 2d floor room. (15)

204. RECEIPT FOR PARITY PAYMENT CHECKS AND DECLARATION OF TRUST, 1934. Form Cotton 34. Filed alphabetically and by township. (Occasionally, official.) 15 x 30 folders and sheets, 1 ft., on shelf. 2d floor room. (6)

205. COTTON PRICE ADJUSTMENT PAYMENT, 1935. Forms CAP 2 and CAP 3. Filed alphabetically and by township. (Daily, official.) 15 x 30 folders and sheets, 1 ft., on shelf. 2d floor room. (19)

206. CORN-HOG CONTRACTS, Jan. 1934 - 1935. Form CH 101. Filed alphabetically and by township. (Seldom, official.) 8 x 15 envelopes and bundles, 7 ft. 6 in., in 2 filing case drawers. 2d floor room. (4)

207. TOBACCO CONTRACTS, 1936. Form T 205. Filed alphabetically and by township. (Daily, official.) 12 x 18 sheets, 2 ft. 6 in., in filing case drawer. 2d floor room. (14)

208. TOBACCO CORRESPONDENCE, 1934 - 1935. Filed alphabetically. (Daily, official.) 12 x 15 envelopes, 2 ft. 6 in., in filing case drawer. 2d floor room. (8)

209. PEANUT CONTRACTS AND CORRESPONDENCE, 1935 - 1936. Form PN 1, and related correspondence. Filed alphabetically. (Daily, official.) 12 x 15 envelopes, 2 ft. 6 in., in filing case drawer. 2d floor room. (12)

210. TOBACCO CONTRACTS, 1934 - 1936. Forms T 30 and T 205. Filed alphabetically and by township. (Daily, official.) 12 x 15 folders and bundles, 22 ft., in 4 wooden boxes. 2d floor room. (18)

211. MARKETING CARDS (TOBACCO CONTRACT), 1934 - 1935. Forms T 119 and T 198. Filed alphabetically and by township. (Seldom, official.) 7 x 12 bundles, 17 ft. 6 in., in 7 filing case drawers. 2d floor room. (5)

212. ALLOTMENT CARDS AND MARKETING CARDS, 1934 - 1935. Forms T 121 and T 198. Filed alphabetically and by township. (Daily, official.) 15 x 30 folders, cards, and sheets, 10 ft., in 4 filing case drawers. 2d floor room. (17)

KENANSVILLE

FIELD AGENT

G. H. West's Store

213. COTTON COMPLIANCE SHEETS, 1934. Form Cotton 20. Filed alphabetically. (Seldom, official.) 9 x 12 folders, 3 ft., on wooden shelves. 2d floor room. (16)

214. SUPERVISOR'S TIME REPORT, 1934. Individual time reports for supervisors measuring land for cotton and tobacco contracts, giving date, hours,

and description of each day's work. Filed alphabetically. (Never.)
9 x 13 folders, 5 ft., on wooden shelves. 2d floor room. (17)

215. CORN-HOG REDUCTION CONTRACTS, 1934 - 1935. Form CH 101, correspondence, transmittal sheets, pay rolls, circular letters, and administrative rulings connected with corn-hog program. Filed alphabetically. (Frequently, official.) 9 x 12 folders and envelopes, 5 ft., in metal filing case. 2d floor room. (20)

216. CORN-HOG CONTRACT COMPLIANCE CERTIFICATE, 1935. Form CH 127. Filed alphabetically. (Seldom, official.) 9 x 12 folders, 1 ft., on wooden shelf. 2d floor room. (18)

217. POST CARD NOTICES FOR CORN-HOG CONTRACTS, 1936. Notices of arrival of checks in County Agent's office mailed to all individuals who had signed corn-hog contracts. Filed alphabetically. (Frequently, official.) 3 x 6 cards, 2 ft., on wooden shelves. 2d floor room. (19)

218. TOBACCO CORRESPONDENCE, 1935 - 1936. Correspondence concerning tobacco contracts, expense, farm bureau, cancelled contracts, Irish potatoes, expense accounts, 1934 land measuring tables, refund of tax, tobacco referendum, 1936 supervisors. Filed alphabetically. (Daily, official.) 9 x 12 folders, envelopes and cards, 1 ft. 5 in., in metal filing case. 2d floor room. (12)

219. ALLOTMENT CARDS AND DUPLICATE TAX-PAYMENT WARRANTS, 1934 - 1936. Forms T 121 and T 123. Filed alphabetically. (Occasionally, official.) 3 x 9 envelopes, 41 ft., on wooden shelves. 2d floor room. (15)

220. APPLICATION FOR TOBACCO EQUALIZATION PAYMENT, 1933. Form T 28. Filed alphabetically. (Seldom, official.) 9 x 12 folders, 7 ft., on wooden shelves. 2d floor room. (14)

221. TOBACCO COMPLIANCE SHEETS, 1934. Form T 99. Filed alphabetically. (Seldom, official.) 9 x 12 folders, 3 ft., on wooden shelves. 2d floor room. (13)

222. TOBACCO MARKETING CARDS, 1935. Form T 198. Filed alphabetically. (Seldom, official.) 9 x 12 folders, 2 ft., in metal filing case. 2d floor room. (11)

223. TOBACCO CONTRACTS, 1934 - 1936. Forms T 30 and T 205. Filed alphabetically. (Daily, official.) 9 x 12 folders, 27 ft., in metal filing case and on wooden shelves. 2d floor room. (10)

224. CONSERVATION PROGRAM, 1936 to date. Form ECR 1. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in metal filing case drawer. 2d floor room. (21)

KINSTON

FIELD AGENT

Hunter Bldg., Queen and Caswell Sts.

225. RECEIPTS, 1934 - 1936. Receipts for rental, parity, and other benefit payments. (Daily, official.) 11 x 14 loose-leaf books, 2 $\frac{1}{2}$ in., in filing case. R. 207. (29)

226. RECEIPTS, 1936. Receipts for Cotton Adjustment Program checks showing name of person, number, amount of check, and date issued and received. (Daily, official.) 8 x 10 loose-leaf books, 1 ft., in filing case. R. 207. (30)

227. RECEIPTS FOR COTTON PARITY CHECKS, Dec. 1935 to date. Form Cotton 35. Filed chronologically. (Frequently, official.) 8 x 11 folders, 1 ft. 8 in., in filing case drawer. R. 207. (27)

228. SCHEDULE OF PAYMENT, 1936. Form C 125. Filed chronologically. (Daily, official.) 8 x 11 folders, $\frac{1}{2}$ in., in filing case drawer. R. 207. (26)

229. COTTON MARKET AVERAGE SPOT PRICE LIST, 1925. Daily report of fluctuation of cotton prices on ten leading spot markets. (Daily, official.) 9 x 11 clipped sheets, $\frac{1}{4}$ in., in desk drawer. R. 207. (28)
1936.

230. WORK SHEETS, /Form CAP 4 A. Arranged alphabetically and numerically by township. (Daily, official.) 12 x 19 loose-leaf book, 6 in., on table. R. 207. (25)

231. TABULATION SHEETS FOR COTTON CONTRACTS, 1934 - 1935. Forms Cotton 9, Cotton 10, and Cotton 10a. Filed alphabetically. (Seldom, official.) 8 x 11, 9 x 14, and 14 x 24 folders, 2 ft. 3 in., on filing case. R. 207. (24)

232. MISCELLANEOUS COTTON RECORDS, 1933 - 1936. Forms SCP 40, BA 117, BA 123, BA 124, BA 311, BA 314, BA 315, BA 318, and BA 319; and related correspondence. Filed alphabetically. (Seldom, official.) Various sized folders, 1 ft. 6 in., in filing case. R. 207. (23)

233. COTTON ADJUSTMENT PAYMENT RECORDS, Sept. 1935 - 1936. Forms CAP 1, CAP 2, CAP 3, and NCCAP 3 A, and related correspondence. Filed alphabetically and numerically by township. (Daily, official.) 8 x 11 and 9 x 11 folders, 3 ft. 6 in., in 2 filing case drawers. R. 207. (22)

234. NUMERICAL LIST OF CONTRACT SIGNERS, 1935 - 1936. Number, township, and name and address of signers of contracts. Filed numerically. (Frequently, official.) 8 x 14 clipped sheets, $\frac{1}{2}$ in., in desk drawer. R. 207. (32)

235. COTTON PLOW-UP CONTRACTS, RECEIPTS FOR CHECKS, AND OTHER RECORDS, 1933 - 1934. Filed numerically by township. (Frequently, official.)

8 x 11 and 9 x 14 folders and sheets, 8 ft., in 4 filing case drawers. R. 224. (39)

236. COTTON CONTRACTS AND BANKHEAD APPLICATIONS, 1933 - 1936. Forms Cotton 1, Cotton 20, Cotton 21, Cotton 24, Cotton 35, Cotton 101, Cotton 120, BA 208, BA 312, BA 314, BA 319, and BA 336. Filed alphabetically and numerically by township. (Daily, official.) 8 x 11 folders, 8 ft., in filing cases. R. 207. (21)

237. FARMERS' INDEX CARDS, n.d. Landlord's name and address, and list of tenants, if any. Used to obtain correct addresses of landowners and tenants, and for verification of number of tenants reported by landowners. Filed alphabetically by township. (Daily, official.) 4 x 6 cards, 1 ft., in card cabinet. R. 207. (31)

238. PAYMENTS APPROVED, 1936. Forms C Cotton 3 '35A, and C Cotton 3 '35B. Alphabetical index. (Daily, official.) 11 x 16 loose-leaf books, 2 in., on work table. R. 205. (36)

239. TOBACCO PRODUCTION ADJUSTMENT CONTRACTS, 1934 - 1935. Form T 30. Filed alphabetically by township. (Daily, official.) 8 x 11 folders, 32 ft., in 48 filing case drawers. R. 205. (33)

240. RECEIPTS FOR CHECKS DELIVERED, 1933 - 1936. Record of payment of checks: tobacco parity for 1934, equalization for 1933, rental for 1934-1935. Indexed by subject. (Frequently, official.) 11 x 14 loose-leaf books, 2 ft. 6 in., on shelf in open cabinet. R. 205. (37)

241. COUNTY COMMITTEES' RECOMMENDATIONS FOR 1936-1939 FLUE-CURED TOBACCO CONTRACT, 1934 - 1936. Recommendations for new contracts, name of operator, address, tenure, total acres, cultivated acres, tobacco base acreage production and yield, present contract for farm. Filed alphabetically. (Daily, official.) 11 x 16 sheets, 1 ft. 3 in., in filing case. R. 205. (38)

242. ALLOTMENT CARDS FOR FLUE-CURED TOBACCO, 1934 - 1935. Form T 121. Filed chronologically. (Seldom, official.) 3 x 5 cards, 2 ft., in paste-board boxes. R. 224. (40)

243. CONSERVATION PROGRAM, 1936 to date. Form ECR 1. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 ft. 6 in., in metal filing case drawer. R. 206. (35)

LAURINBURG

FIELD AGENT

Scotland County Court House, Main St.

244. GENERAL COTTON FILE, 1934 - 1935. Forms Cotton 1, Cotton 20, Cotton 34, Cotton 101, and Cotton 120. (Occasionally, official.) 9 x 12

folders, 10 ft., in 4 steel filing case drawers and pasteboard box. R. 2.
(7)

LENOIR

FIELD AGENT

Caldwell County Court House

245. COTTON CONTRACTS, 1934 - 1936. Filed alphabetically. (Daily, official.) 10 x 12 folders, 1 ft., in steel transfer case. County Agent's Office. (19)

246. TOBACCO CONTRACTS, 1934 - 1936. Contracts with farmers covering tobacco seed for planting. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 1 ft. 6 in., in 2 steel transfer cases. County Agent's Office. (18)

247. WHEAT CONTRACTS, 1934 - 1936. Contracts with farmers covering wheat for planting. Filed alphabetically. (Daily, official.) 10 x 12 folders, 2 ft., in steel transfer case. County Agent's Office. (20)

LEXINGTON

FIELD AGENT

Phillips and Bowers Bldg.

248. COTTON CONTRACTS, 1934 - 1936. Forms Cotton 1, Cotton 101, and other forms used in cotton program. Filed alphabetically by township. (Daily, official.) 9 x 11 folders, 5 ft., in 3 metal filing cases. 2d floor room. (17)

249. WHEAT CONTRACTS, 1934 - 1936. Form Wheat 59, and related forms. Filed alphabetically. (Daily, official.) 9 x 11 folders, 10 ft., in 5 metal filing drawers. 2d floor room. (16)

250. CONSERVATION PROGRAM, 1936 to date. Forms ECR 1, ECR 6, ECR 7, ECR 8, ECR 10, and supplements. Filed alphabetically. (Daily, official.) 9 x 11 folders, 16 ft., in 8 metal filing drawers. 2d floor room. (19-A)

LILLINGTON

FIELD AGENT

Old Bank Bldg., Main St.

251. MISCELLANEOUS PAPERS, 1935 - 1936. Correspondence of Farm Agent with County Committee and State College; Forms CAP 1, Cotton 34, and BA 317. (Annually, official.) 9 x 15 loose papers, 9 in., on files. S. end room. (42)
252. MISCELLANEOUS PAPERS, 1933. Permits to destroy cotton, applications for permits to take land out of cotton production, County Agent's receipts for cotton option contracts, offer to enter into cotton option benefit contracts, etc. (Occasionally, official.) 16 x 24 bundles, 1 ft., in pasteboard boxes. Torn, dirty. S. end room. (12)
253. MISCELLANEOUS PAPERS, 1935. Applications for allotment and tax-exemption certificates, certificate of compliance, notice to producer of excess acreage, letters transmitting cotton acreage reduction contracts, report of certificates surrendered, etc. (Annually, official.) 9 x 12 papers, 8 in., on top of files. S. end room. (28)
254. MISCELLANEOUS PAPERS, 1934 - 1935. Forms Cotton 1, Cotton 101, and BA 211, and other records. (Annually, official.) 9 x 12 paper packages, 8 in., on box. Dirty. S. end room. (29)
255. OFFER OF SALE OR SURRENDER OF SURPLUS COTTON TAX-EXEMPTION CERTIFICATES, 1935. Form BA 317. (Seldom, official.) 9 x 12 papers, 9 in., on box. Dirty. S. end room. (23)
256. WORK SHEET, 1935 - 1936. Form CAP 4 A. (Daily, official.) 12 x 19 loose papers, 3 in., on files. S. end room. (32)
257. APPLICATION FOR COTTON PRICE ADJUSTMENT PAYMENT AND AGREEMENT TO COOPERATE IN THE 1936 COTTON ADJUSTMENT PROGRAM, 1933 - 1936. Form CAP 2. Alphabetical index. (Daily, official.) 11 x 13 folders, 2 ft. 6 in., in 3 steel filing drawers. S. end room. (30, 36)
258. COTTON CONTRACTS, 1934 - 1935. Forms Cotton 1 and Cotton 101. Arranged numerically. (Daily, official.) 9 x 12 folders, 4 ft. 6 in., in 2 metal filing cases. S. end room. (39)
259. RECEIPT FOR AND REPORT OF DISTRIBUTION OF COTTON PRICE ADJUSTMENT PAYMENT, 1936. Form CAP 3. Filed by township. (Daily, official.) 11 x 13 folders, 6 in., in metal filing drawer. S. end room. (45)
260. LIST OF CONTRACT SIGNERS, 1933 - 1934. Name and address of farmer, township in which he lives, and contract number. Arranged by township. (Occasionally, official.) 9 x 11 loose-leaf books, 1 in., on work table. Dirty. S. end room. (24)
261. BANKHEAD COTTON ALLOTMENT LIST, 1934 - 1935. Name and address of farmer, township in which he lives, application serial number, and contract

serial number. Arranged by township. (Occasionally, official.) 9 x 11 loose-leaf books, 1 ft., on work table. Soiled. S. end room. (46)

262. APPLICATION FOR ALLOTMENT AND TAX-EXEMPTION CERTIFICATES, 1934 - 1935. Forms BA 208 and BA 211. Arranged by township. (Daily, official.) 9 x 14 folders and loose-leaf books, 2 ft. 11 in., on table and box. S. end room. (41, 45)

263. SUPPLEMENTARY REPRESENTATIONS OF PRODUCER TO COUNTY COMMITTEE, 1934. Form Cotton 21. (Annually, official.) 13 x 20 paper packages, 6 in., in pasteboard boxes. S. end room. (27)

264. COTTON PROGRAM RECORDS, 1935 - 1936. Forms CAP 2 and CAP 4 A. Filed by township. (Daily, official.) 11 x 13 folders, 6 in., in metal filing drawer. S. end room. (34)

265. DISTRIBUTION OF PARITY PAYMENTS AMONG PRODUCERS, SHARE-CROPPERS AND SHARE-TENANTS, 1934 - 1935. Form Cotton 35. Alphabetical index. (Daily, official.) 8 x 12 and 13 x 15 folders, 5 ft. 11 in., in 4 metal filing drawers and on files. S. end room. (26, 33, 35)

266. WORK SHEET GIVING INDIVIDUAL'S 1935 BANKHEAD ALLOTMENT, 1935 - 1936. Form CAP 4 A. (Daily, official.) 12 x 19 folders, 1 ft. 3 in., on office table. S. end room. (44)

267. BASE TOBACCO ACREAGE AND PRODUCTION, 1935. Tobacco acreage and production for each farmer with signature and address of operator. (Occasionally, official.) 9 x 18 bundles, 9 in., in pasteboard boxes. S. end room. (37)

268. CONTRACTING PRODUCER'S RECEIPT FOR ALLOTMENT CARDS AND AGREEMENT OF TRUST, 1935. Form T 123. (Tri-weekly, official.) 6 x 14 loose papers, 6 in., in pigeon holes on side of wall. S. end room. (21)

269. MISCELLANEOUS FILE, 1933 - 1935. Base tobacco acreage for farms, and receipts for tobacco payment checks. (Semi-weekly, official.) 12 x 13 folders, 1 ft., in metal filing drawer. Extension Agent's Office. (13)

270. AGREEMENT OF PRODUCERS, 1935. Form T 214. (Occasionally, official.) 9 x 12 loose papers, 2 in., in pigeon holes on side of wall. Extension Agent's Office. (19)

271. TOBACCO COMPLIANCE, 1934 - 1935. Forms T 99 and T 189. Arranged by township. (Daily, official.) 9 x 10 bundles and loose-leaf books, 2 ft. 3 in., in boxes and on files. Extension Agent's Office. (18, 20)

272. SUPERVISOR'S REPORT OF COMPLIANCE, 1935. Form T 188. Numerical index. (Daily, official.) 12 x 18 loose-leaf books, 1 ft. 6 in., in pasteboard boxes. Extension Agent's Office. (14)

273. TOBACCO CONTRACTS, 1933 - 1935. Form T 30. Alphabetical index. (Daily, official.) 9 x 12 folders, 4 ft., in 4 metal filing cases. Extension Agent's Office. (17)

274. LISTS OF SIGNERS AND NON-SIGNERS OF CONTRACTS, 1934 - 1935. Name and address of farmer, township in which he lives, application serial number, and contract serial number. Arranged by township. (Occasionally, official.) 9 x 11 loose-leaf books, 1 in., on work table. S. end room. (25)

275. MARKETING CARDS, 1935. Form T 198. (Daily, official.) 6 x 12 cards, 6 in., in pigeon holes on wall. Extension Agent's Office. (22)

276. RECORD OF PRODUCER'S 1933 TOBACCO SALES, 1933. Form T 37. (Occasionally, official.) 10 x 17 folders, 2 ft., in pasteboard file. Extension Agent's Office. (9)

277. RECORD OF SALES UNDER ALLOTMENTS, 1935. Form T 206. Filed alphabetically. (Daily, official.) 3 x 5 envelopes, 6 ft., in safe and in pasteboard boxes. Extension Agent's Office. (15, 16)

278. CONSERVATION PROGRAM, 1936 to date. Forms ECR 1, ECR 8, ECR 10, ECR 11, and ECR 16. (Daily, official.) 10 x 12 folders, 6 in., in metal filing case drawer. S. room. (31)

LINCOLNTON

FIELD AGENT

Lincoln County Court House

279. COTTON CONTRACTS, 1933 - 1936. Forms BA 205, CAP 2, Cotton 8, Cotton 101, and Cotton 120 A. (Frequently, official.) 10 x 12 folders, 18 ft., in 9 steel transfer cases. Extension Agent's Office. (24)

280. WHEAT CONTRACTS, 1933 - 1936. Forms Wheat 201 and Wheat 205. (Frequently, official.) 10 x 12 folders, 2 ft., in steel transfer case. Extension Agent's Office. (25)

281. CONSERVATION PROGRAM, 1936 to date. Forms ECR 1, ECR 8, ECR 10, ECR 11, and ECR 16. (Daily, official.) 10 x 12 folders, 8 ft., in 4 steel transfer cases. Extension Agent's Office. (22)

282. CONSERVATION MAP, 1936. Form ECR 7. (Frequently, official.) 12 x 12 folders, 1 ft., in steel filing case drawer. Extension Agent's Office. (23)

LOUISBURG

FIELD AGENT

Allen Storos, 106-110 W. Nash St.

283. ACREAGE OF COTTON PLANTED, RECORD OF COTTON ACREAGE PLOWED UNDER, June and July 1933. Arranged alphabetically. (Occasionally, official.) 10 x 15 folders, 3 ft., in metal filing drawer and 300 folded document holders. County Agricultural Extension Agent's Office, 2d floor. (73)
284. COTTON RENTAL AND PARITY RECEIPTS, 1934 - 1935. Form Cotton 34. (Weekly, official.) 11 x 14 loose forms, 1 ft. 6 in., on wooden shelves. Damaged by careless handling, dirty. 3d room on left. (85)
285. BANKHEAD COTTON FORMS, 1934 - 1935. Receipts for Bankhead cotton adjustment sheets. Arranged numerically by township. (Weekly, official.) 12 x 18 loose-leaf books, 6 in., on wooden shelves. 3d room on left. (87)
286. ACREAGE INFORMATION, 1934. Survey of cotton acreage planted 1928-1933. Arranged numerically by township. (Never.) 4 x 8 and 6 x 8 cards, 1 ft. 6 in., in wooden boxes. Dirty. Room back of County Agricultural Extension Agent's Office. (90)
287. DISTRIBUTION OF 1935 PARITY PAYMENT, Jan. 1, 1934 - Dec. 31, 1935. Form Cotton 35. Arranged numerically. (Occasionally, official.) 8 x 11 loose forms, 5 ft., on 3 shelves in wooden cabinet. Damaged by careless handling, dirty. 1st room on right. (95)
288. AGRICULTURAL CONTRACTS, Jan. 1, 1934 - Dec. 31, 1935. Forms Cotton 1 and Cotton 101. Arranged alphabetically. (Frequently, official.) 10 x 12 folders, 35 ft., in 18 metal filing drawers. County Agricultural Extension Agent's Office. (74)
289. BANKHEAD APPLICATION FORMS, June 1 - June 30, 1935. Form BA 208. Arranged numerically by township. (Daily, official.) 9 x 14 vols., 2 ft., on wooden shelves. 3d room on left. (88)
290. EXPLANATION OF LINT COTTON GINNED FOR HOME USE, May 1 - Dec. 31, 1935. Form BA 336. (Monthly, official.) 10 x 12 folders, 2 ft., in metal filing drawer. County Agricultural Extension Agent's Office. (72)
291. COTTON ADJUSTMENT PAYMENT FORMS, Mar. 16, 1936 to date. Forms CAP 2, CAP 3, and CAP 4 A. Arranged numerically by township. (Daily, official.) 8 x 11 folders, 5 ft., in 2 metal filing drawers. 3d room on left. (86)
292. MISCELLANEOUS FILE, 1934 - 1935. Reports, contracts, cancelled transmittals, a collection of reports of sales contracts, contracts cancelled, and copy of transmittal of allotment cards to Raleigh office. (Never.) 10 x 12 loose sheets and bundles, 6 ft., in 3 filing drawers. Room back of County Agricultural Extension Agent's Office. (92)

293. CORRESPONDENCE, 1934 - 1935. Correspondence with administrative offices, Washington, D. C., concerning instructions regarding AAA and information about contracts of farmers; correspondence with Treasury Department concerning salary changes, acknowledgment of checks, and pay roll instructions. Filed by subject. (Monthly, official.) 10 x 12 folders, 3 ft., in metal drawer. 2d floor, room on left. (78)

294. COMMITTEE FILE, Jan. 1, 1934 - Dec. 31, 1935. Committee reports on complaints made by farmers who are not satisfied with their acreage reduction contracts. Filed alphabetically. (Occasionally, official.) 10 x 12 folders, 2 ft., in metal filing drawer. 2d floor, room on left. (80)

295. SUMMARY CARDS, Jan. 1, 1934 - Dec. 31, 1935. Index cards with name and address of farmer, size of farm, number of cultivated acres, number of tenants, name of owner of farm, and township. (Daily, official.) 4 x 6 cards, 2 ft. 6 in., in metal filing drawer. 2d floor, room on left. (77)

296. RECEIPT FOR ALLOTMENT CARDS, Aug. 5, 1935 - Dec. 15, 1935. Form TL 24. Arranged numerically by township. (Weekly, official.) 8 x 10 pockets, 2 ft. 4 in., in metal filing drawer. Damaged by careless handling, torn. 2d floor, N. end room. (82)

297. RECORD OF SALES, AND RECEIPTS FOR ALLOTMENT CARDS, Aug. 5 - Dec. 15, 1935. Forms T 61 and TL 24. Arranged numerically. (Weekly, official.) 4 x 9 envelopes, 18 ft., in 7 wooden and pasteboard boxes. 2d floor, N. end room. (81)

298. ALLOTMENT CARDS, 1934. Form T 121. Arranged alphabetically by township. (Never.) 5 x 8 cards, 3 ft., in wooden boxes. 2d floor, N. end room. (84)

299. ALLOTMENT CARDS AND TAX-PAYMENT WARRANTS, Aug. 15 - Dec. 31, 1935. Forms T 121 and T 123. Arranged numerically. (Never.) 4 x 9 envelopes, 8 ft., in 19 pasteboard boxes. Room back of County Agricultural Extension Agent's Office. (91)

300. 1936-1939 FLUE-CURED TOBACCO CONTRACT, Sept. 23, 1935 - Jan. 6, 1936. Form T 205. Arranged by township. (Never.) 8 x 10 envelopes, 1 ft. 6 in., in wooden cabinet. Room back of County Agricultural Extension Agent's Office. (89)

301. MUTUAL TOBACCO ACREAGE REDUCTION CONTRACTS, 1935. Form T 205. Arranged alphabetically. (Never.) 10 x 12 folders, 6 ft., in 4 metal filing drawers. County Agricultural Extension Agent's Office. (75)

302. WORK SHEETS, May 4, 1936 to date. Form ECR 1. (Daily, official.) 10 x 12 folders, 2 ft. 6 in., in metal filing case drawer. 2d floor, N. end room. (83)

LUMBERTON

FIELD AGENT

Robeson County Court House, Elm St.

303. CORRESPONDENCE, 1936. Correspondence with director of Division of Cotton, state director of AAA, and State Disbursing officer; cotton buyers' file. Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 in., in metal filing drawer. 3d floor room. (36)

304. APPLICATIONS FOR ALLOTMENT AND TAX-EXEMPTION CERTIFICATES, 1935. Form BA 208. Indexed by township. (Daily, official.) 9 x 15 vols., 3 ft., on table. 2d floor room. (37)

305. COTTON APPLICATIONS, 1935. Form BA 211. Indexed by township. (Daily, official.) 12 x 13 envelopes, 15 ft., in 8 metal drawers. 3d floor room. (38)

306. RECEIPT FOR AND REPORT OF DISTRIBUTION OF COTTON PRICE ADJUSTMENT PAYMENTS, 1935. Form CAP 3. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft. 6 in., in pasteboard boxes. 3d floor room. (39)

307. COTTON SALE CERTIFICATIONS, 1935. Form CAP 1. Indexed by township. (Daily, official.) 12 x 13 folders, 1 ft. 6 in., in metal drawer. 3d floor room. (41)

308. WORK SHEETS, 1936. Form CAP 4 A. Filed alphabetically. (Daily, official.) 12 x 19 loose sheets, 2 ft. 6 in., in pasteboard boxes. 3d floor room. (40)

309. ALLOTMENT CARDS AND NON-TRANSFERABLE TAX-PAYMENT SHEETS, 1934. Forms T 121 and T 123. Indexed numerically. (Rarely, official.) 6 x 8 and 4 x 10 envelopes, 22 ft. 6 in., on 3 shelves. Welfare Office. (33)

MARION

FIELD AGENT

McDowell County Court House
Main and E. Court Sts.

310. WORK SHEETS, May 9, 1936 to date. Form ECR 1. Filed alphabetically and numerically. (Daily, official.) 9 x 12 folders, 2 ft., in steel filing case drawer. NW. corner room. (5)

MOCKSVILLE

FIELD AGENT

Davie County Court House

311. COTTON CONTRACTS, 1934 - 1936. Forms Cotton 1, Cotton 101, and other forms used in cotton program. Filed alphabetically by township. (Daily, official.) 9 x 11 folders, 6 ft., in 3 steel filing case drawers. 1st floor room. (30)

312. TOBACCO CONTRACTS, 1934 - 1936. Forms T 30, T 205, and other forms used in tobacco program. Filed alphabetically by township. (Daily, official.) 9 x 11 folders, 2 ft. 6 in., in 3 steel filing case drawers. 1st floor room. (29)

MURPHY

FIELD AGENT

Cherokee County Court House
200 Peachtree St.

313. WORK SHEETS, May 1, 1936 to date. Form ECR 1. (Frequently, official.) 9 x 11 folders, 2 ft., in filing case drawer. 1st floor. (17)

NASHVILLE

FIELD AGENT

Annex, Nash County Court House, Main St.

314. COTTON CONTRACTS, Jan. 1, 1934 - July 1, 1936. Forms Cotton 1 and Cotton 101. (Daily, official.) 8 x 11 folders, 40 ft., in 20 metal filing drawers. 1st floor, E. end room. (21)

315. BANKHEAD APPLICATIONS, Aug. 1, 1934 - June 1, 1935. Form BA 208. (Daily, official.) 8 x 14 folders, 15 ft., on open wooden shelf. 1st floor, E. end room. (16)

316. AAA FILES, July 1, 1933 - July 15, 1936. Correspondence, and forms: Cotton 1, Cotton 101, CH 101, PN 1, T 30, and T 205. (Daily, official.) 8 x 11 folders, 8 ft., in 4 metal filing drawers. 1st floor, E. end room. (20)

317. CORN-HOG CONTRACTS, Mar. 1, 1934 - July 14, 1936. Form CH 101. (Daily, official.) 8 x 14 folders, 4 ft., in 2 metal filing drawers. 1st floor, E. end room. (15)

318. TOBACCO CONTRACTS, Dec. 1, 1933 - July 15, 1936. Forms T 30 and T 205. (Daily, official.) 8 x 11 folders, 32 ft., in 16 metal filing drawers. 1st floor, E. end room. (22)

319. TRANSFER FILE FOR PEANUTS, Feb. 1, 1934 - July 14, 1936. Yield per acre and history of permitted farm acreage planted under the AAA. (Occasionally, official.) 8 x 14 folders, 2 ft., in metal filing drawer. 1st floor, E. end room. (18)

320. CONSERVATION PROGRAM, 1936 to date. Forms ECR 1, ECR 2, ECR 3, ECR 101, ACP 7, and ACP 8. (Daily, official.) 12 x 12 folders, 8 in., in filing case. Main Office. (24-B)

NEW BERN

FIELD AGENT

Post Office Bldg., New and Middle Sts.

321. COTTON CONTRACTS AND CORRESPONDENCE, 1934 - 1936. Forms Cotton 1 and Cotton 101, and related correspondence. Filed alphabetically. 4 x 6 index. (Daily, official.) 11 x 17 folders, 8 ft., in steel filing case and in cabinet. R. 303. (28)

322. COTTON AND TOBACCO CONTRACTS, 1934 - 1935. Forms Cotton 101 and T 30, and related correspondence, instructions, etc. 4 x 6 index. (Seldom, official.) Various sized loose sheets and pamphlets, 48 ft., in wooden cabinet. Damaged by careless handling and faulty containers, scattered. R. 20. (27)

323. ALLOTMENT CARDS, 1935. Form T 121. Arranged alphabetically. 4 x 6 card index. (Daily, official.) 2 ft., in steel filing cases. R. 303. (32)

324. TOBACCO REDUCTION CONTRACTS, 1934 - 1936. Forms T 30 and T 205. 4 x 6 card index. (Daily, official.) 13 x 21 folders, 32 ft., in 14 steel filing drawers. R. 303. (33)

325. CORN-HOG CONTRACTS, 1934 - 1935. Form CH 8, corn-hog reduction contract; Form CH 13, preliminary work sheet for corn-hog contract; Form CH 14, producer's statement of supporting evidence; Form CH 48, certificate by corn-hog reduction signer; Form CH 53, first certificate of compliance for corn-hog reduction contract; Form CH 54, proof of compliance for second payment; Form CH 60, proof of compliance for final payment under corn-hog reduction contract; Form CH 101, 1935 corn-hog contract; Form CH 101c, rider to 1935 corn-hog contract; Form CH 102, record for AAA 1935 corn-hog contract; Form CH 103, application for corn-hog contract; Form CH 104, work sheet for 1935 corn-hog contract; Form CH 127, 1935 corn-hog contract compliance certificate; Form CRCH 201, memo to producer and landlord; Form CRCH 201-35, landlord notice of acceptance. 4 x 6 card index. (Daily, official.) 13 x 25 folders, 5 ft., in 5 steel filing drawers. R. 303. (30)

326. COUNTY AGENT'S COPIES OF FORMS, 1934 - 1935. Disbursing Unit Form 12. 4 x 6 card index. (Daily, official.) 11 x 18 loose-leaf books, 6 in., on filing case. R. 303. (34)

327. CARD INDEX AAA SIGNERS, 1934 - 1936. Alphabetical index showing names and addresses of all persons who signed AAA contracts. (Daily, official.) 4 x 6 cards, 7 ft., in 4 steel filing case drawers. R. 303. (31)

NEWLAND

FIELD AGENT

Avery County Court House

328. CORRESPONDENCE, 1934 - 1935. Letters of instruction to agent from state headquarters, and from agent to field supervisors. Filed chronologically. (Daily, official.) 9 x 12 folders, 1 ft., in steel transfer case. County Agricultural Extension Agent's Office. (5-B)

329. TOBACCO ADJUSTMENT CONTRACT, 1934 - 1935. Form T 39, Burley type 1. Filed alphabetically. (Frequently, official.) 9 x 12 envelopes, 1 ft. 6 in., on shelf. County Agricultural Extension Agent's Office. (5-A)

330. APPLICATION FOR ALLOTMENTS OF TAX-PAYMENT WARRANTS, 1934 - 1935. Form T 104. Filed alphabetically. (Daily, official.) 9 x 12 envelopes, 1 ft., on shelf. County Agricultural Extension Agent's Office. (5-I)

331. BURLEY TOBACCO MARKETING CARD, 1934 - 1935. Forms T 152 and T 224. Filed alphabetically. (Daily, official.) 9 x 12 folders and envelopes, 1 ft. 6 in., on wooden shelf. County Agricultural Extension Agent's Office. (5-C, 5-G)

332. COMPLIANCE RECORDS, 1934 - 1935. Form T 190. Filed alphabetically. (Frequently, official.) 9 x 12 envelopes, 3 in., on wooden shelf. County Agricultural Extension Agent's Office. (5-D)

333. REPRESENTATION AND AGREEMENT BY PRODUCER, 1934 - 1935. Form T 231. Form attached. Filed alphabetically. (Frequently, official.) 9 x 12 envelopes, 1 ft., on wooden shelf. County Agricultural Extension Agent's Office. (5-F)

334. TOBACCO ALLOTMENTS, 1934 - 1935. Form CR LEX 205. (Frequently, official.) 9 x 12 envelopes, 1 ft., on wooden shelf. County Agricultural Extension Agent's Office. (5-E)

335. TAX PAID BY INDIVIDUAL PRODUCER, 1934 - 1935. Record of tax paid by individual producer, giving warehouse, market, date paid, address, pounds, tax paid. Form attached. Filed alphabetically by township. (Frequently, official.) 9 x 12 envelopes, 10 in., on wooden shelf. County Agricultural Extension Agent's Office. (5-H)

NEWTON

FIELD AGENT

Catawba County Court House

336. APPLICATIONS, 1933 - 1936. Form BA 209. (Never.) 10 x 12 folders, 1 ft. 6 in., in steel transfer case. Extension Agent's Office. (14)

337. CONTRACTS, 1935 - 1936. Forms Cotton 101, Cotton 101 A, Cotton 102, and Cotton 104. (Frequently, official.) 12 x 12 folders, 6 ft., in 3 steel transfer cases. Extension Agent's Office. (15)

338. PAYMENTS FOR COTTON, 1934 - 1935. Form Cotton 135. (Seldom, official.) 3 x 5 bundles, 2 ft., in steel filing case. Extension Agent's Office. (5)

339. RECEIPTS, 1935. Forms CAP 1, CAP 2, CAP 3, and CAP 4 A. (Seldom, official.) 12 x 14 folders, 4 ft., in 2 steel transfer cases. Extension Agent's Office. (13)

340. CONTRACTS, 1933 - 1936. Forms W 33, W 52, Wheat 205, Wheat 209, Wheat 210, and Wheat 212. (Frequently, official.) 12 x 14 folders, 2 ft., in wooden transfer case. Extension Agent's Office. (16)

341. CONSERVATION PROGRAM, 1936 to date. ECR Forms 1, 2, 3, 10, and 11. (Frequently, official.) 10 x 12 folders, 8 ft., in 4 steel transfer cases and on steel shelf. Extension Agent's Office. (11)

342. CONSERVATION MAPS, 1936. Form ECR 7. (Frequently, official.) 12 x 14 folders, 2 ft., in 2 steel transfer cases. Extension Agent's Office. (12)

NORTH WILKESBORO

FIELD AGENT

Wilkes County Court House

343. CONSERVATION PROGRAM, 1936 to date. Correspondence, reports of performance, work sheets, applications for payment. Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 ft., in 3 filing case drawers. 1st floor, E. corner room. (2-B)

OXFORD

FIELD AGENT

Oxford National Bank Bldg., Hillsboro St.

344. APPLICATION FOR COTTON PRICE ADJUSTMENT PAYMENT AND AGREEMENT TO COOPERATE IN 1936 PROGRAM. Form CAP 2. Card index. (Occasionally, official.) 9 x 12 folders, 1 ft., in filing drawer. R. 4. (22)

345. BANKHEAD APPLICATIONS, 1935. Form BA 208. Card index. (Daily, official.) 9 x 12 folders and 10 x 18 loose-leaf books, 5 ft., in filing drawer and in desk drawer. R. 4. (21)

346. RECORDS OF SALE, 1934. Form BA 315. Card index. (Occasionally, official.) 9 x 12 folders, 1 ft., in filing drawer. R. 4. (23)

347. COTTON REDUCTION CONTRACTS, 1934 - 1935. Forms Cotton 1 and Cotton 101. Card index. (Daily, official.) 9 x 12 folders, 2 ft. 6 in., in 2 filing drawers. R. 4. (19, 20)

348. COTTON OPTION CONTRACTS, 1933. Contract providing for payment for cotton destroyed. (Occasionally, official.) 9 x 12 folders, 1 ft., in filing drawer. R. 4. (18)

349. INDEX, n.d. Index to all files in cotton department. Filed alphabetically and numerically by township. (Frequently, official.) 10 x 18 loose-leaf books, 9 in., in desk drawer. R. 4. (25)

350. TOBACCO CONTRACTS, 1934 - 1935. Tobacco contracts, correspondence, and related records. Alphabetical card index. (Constantly, official.) 9 x 12 folders, 2 ft. 6 in., in transfer case. R. 3. (10)

351. INDEX, n.d. Card index to all records in tobacco department. (Daily, official.) 3 x 5 cards, 1 ft. 10 in., in drawer of card cabinet. R. 2. (8)

352. CARD INDEX, 1934 - 1935. To files in tobacco department. Filed alphabetically. (Daily, official.) 3 x 5 cards, 1 ft. 9 in., in drawer of card cabinet. R. 3. (11)

353. MISCELLANEOUS TOBACCO RECORDS, May 1934 - Mar. 1935. Personnel, pay rolls, reports, lists of farmers signing tobacco contracts, letters of credit, etc. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 2 ft. 6 in., in filing drawer. R. 2. (2)

354. MISCELLANEOUS AAA RECORDS, 1934 - 1935. Forms T 123, T 188, and T 198. Card index. (Frequently, official.) 8 x 10 loose-leaf books, 1 in., in filing drawer. R. 3. (15)

355. TOBACCO CONTRACTS AND RELATED RECORDS, Apr. 1934 - July 1935. Forms T 30, T 99, T 121, T 123, T 188, T 198, and T 199. Card index. (Constantly, official.) 9 x 12 folders, 39 ft., in metal filing cases. R. 2. (7, 12, 13, 14)

356. TOBACCO CONTRACTS, 1936 to date. Form T 205. Card index. (Frequently, official.) 8 x 12 loose-leaf books, 1 in., in filing drawer. R. 3. (16)

357. INCOMPLETE TOBACCO CONTRACTS, Mar. 1934 - July 1935. Form T 30. Card index. (Constantly, official.) 9 x 12 folders, 7 ft. 6 in., in 3 steel transfer case drawers and on shelves. R. 3. (9)

358. SPECIAL BASE CONTRACTS, 1935. Form T 173. Card index. (Constantly, official.) 9 x 12 folders, 2 ft. 6 in., in filing drawer. R. 2. (5)

359. KERR-SMITH APPLICATIONS, 1934. Form T 104. Card index. (Frequently, official.) 9 x 12 folders, 2 ft. 6 in., in filing drawer. R. 2. (6)

360. CONSERVATION, Jan. 1936 to date. Form ECR 1. Alphabetical card index. (Frequently, official.) 9 x 12 folders, 7 ft. 6 in., in 3 metal filing drawers. R. 2. (1)

PITTSBORO

FIELD AGENT

Chatham County Agricultural Bldg.

361. COTTON SERIAL, Nov. 1, 1933 - June 25, 1935. Forms Cotton 1, Cotton 101, and other forms used in cotton reduction program. Also correspondence and reports on cotton program. Filed alphabetically by township. (Daily, official.) 9 x 12 folders, 32 ft., in 12 drawers of 3 filing cases, and in 12 boxes of various sizes. R. 1. (6)

362. WHEAT SERIAL, Sept. 1, 1933 - Sept. 1, 1934. Forms, correspondence, reports, tabulations, and contracts in wheat program. Filed alphabetically. (Daily, official.) 9 x 15 envelopes, 1 ft., in drawer of filing case. Damaged by faulty containers. R. 1. (7)

363. CORN-HOG FILE, Sept. 1, 1933 - Sept. 1, 1934. Forms, correspondence, reports, and tabulations on corn-hog program. Filed alphabetically. (Daily, official.) 9 x 15 envelopes, 1 ft., in filing drawer. R. 1. (8)

364. TOBACCO SERIAL, Nov. 1, 1933 - June 25, 1935. Forms, correspondence, reports, and tabulations on tobacco program. Filed alphabetically. (Daily, official.) 9 x 15 folders, 20 ft., in 10 drawers of 2 filing cases. R. 1. (9)

PLYMOUTH

FIELD AGENT

Washington County Court House

365. BANKHEAD FORMS AND INFORMATION, 1934 - 1935. Forms BA 312, BA 314, BA 316, BA 318, BA 332, and CGC 1. (Occasionally, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Main Office. (2)
366. COTTON CONTRACTS, 1934 - 1935. Forms Cotton 1 and Cotton 101. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Main Office. (5)
367. COMPLIANCE FILE, FORMS, INFORMATION, 1934 - 1935. Compliances for all crops and corn-hog program. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Main Office. (6)
368. CORN-HOG CONTRACTS, 1934 - 1935. Form CH 101. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 4 ft. 6 in., in 2 drawers of steel filing case. Main Office. (3)
369. PEANUT CONTRACTS, 1934 - 1935. Form PN 1. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Main Office. (4)
370. TOBACCO INFORMATION AND FORMS, 1934 - 1935. Forms T 15 and T 27. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 3 ft. 6 in., in 2 steel filing drawers. Main Office. (7, 8)
371. TOBACCO CONTRACTS, 1934 - 1935. Form T 30. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 1 ft. 9 in., in steel filing drawer. Main Office. (9)
372. TOBACCO MARKETING CARDS, 1935. Form T 198. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 2 ft., in steel filing drawer. Main Office. (1)

RAEFORD

FIELD AGENT

Hoke County Court House, Main St.

373. MISCELLANEOUS RECORDS, 1933 - 1935. Correspondence and forms related to the cotton and tobacco programs. (Frequently, official.) 9 x 12 folders, 30 ft., in 15 metal drawers of filing cases. County Agent's Office. (9)
374. TOBACCO WARRANTS, 1935. Forms T 121 and T 123. Filed alphabetically by township. (Occasionally, official.) 4 x 20 envelopes, 2 ft., in

metal filing drawer. County Agent's Office. (7)

375. CONSERVATION PROGRAM, 1936 to date. Correspondence, maps, list of cooperating farmers. (Daily, official.) 8 x 10 envelopes, 2 ft., in metal drawers. County Agent's Office. (8)

RALEIGH

FIELD AGENT

Post Office Bldg.

Fayetteville and Martin Sts.

This office for Wake County was located in the Wright's Cafeteria Building until 1936 when it was moved to the Post Office Building.

376. INDEX FILE, 1934. Index showing name of producer, township, and record of contracts. Filed alphabetically by township. (Occasionally, official.) 4 x 6 bundles, 5 ft., in 3 wooden filing case drawers. R. 309. (1040)

377. COTTON OPTIONS AND APPLICATIONS FOR SECOND DISTRIBUTION, 1934. Form C 5C. Filed numerically. (Rarely, official.) 9 x 12 folders, 2 ft., in wooden filing case drawer. R. 309. (1045)

378. COTTON CONTRACT FOR WAKE COUNTY, 1934 - 1935. Forms Cotton 1 and Cotton 101. Indexed alphabetically by township. (Daily, official.) 9 x 12 folders, 24 ft., in 12 metal filing case drawers. R. 309. (1038)

379. ACCEPTANCE OF COTTON CONTRACT, 1934 - 1935. Form CR Cotton 201 '35. Filed numerically. (Frequently, official.) 4 x 14 and 4 x 16 folders, 3 ft., in metal filing case drawers. R. 308. (1033)

380. COTTON EXEMPTION CERTIFICATES, 1934 - 1935. Form BA 211. Indexed numerically by township. (Daily, official.) 9 x 12 folders, 1 ft., in metal filing case drawer. R. 309. (1043)

381. NON-SIGNERS OF BANKHEAD APPLICATIONS, 1934 - 1935. Record of farmers who did not sign AAA cotton contracts, but who applied for cotton allotment. Indexed alphabetically by township. (Daily, official.) 9 x 12 folders, 2 ft., in metal filing case drawer. R. 302. (1037)

382. UNDELIVERED TAX-EXEMPTION CERTIFICATES, 1934 - 1935. Form BA 211, cotton tax-exemption certificate: crop year 1935-1936, held in County Agent's office until called for by owner or pending further instructions from Secretary of Agriculture as to final disposition. (Occasionally, official.) 9 x 12 loose leaves, 1 in., in metal filing case drawer. R. 309. (1036)

383. MISCELLANEOUS FORMS AND CORRESPONDENCE, 1934 - 1935. Correspondence pertaining to the AAA program; and cotton contracts which were not ap-

proved: Forms Cotton 1, Cotton 101, Cotton 102, and Cotton 104. (Never.) 9 x 12 folders, 2 ft., in metal filing case drawer. R. 309. (1042)

384. MISCELLANEOUS RECORDS, 1934 - 1935. Record of surplus cotton, tax-exemption certificates transferred within the county, certificates cancelled and re-issued pursuant to regulations, records of transfers made between farmers, etc. (Seldom, official.) 17 x 30 loose papers, 4 in., in metal filing case drawer. R. 309. (1044)

385. APPLICATION FOR PRICE-EQUALIZING PAYMENT, 1933 - 1934. Form T 28. Filed numerically. (Never.) 9 x 12 folders, 4 ft., in 2 wooden filing case drawers. R. 309. (1047)

386. TOBACCO PRODUCTION ADJUSTMENT CONTRACTS, 1934. Form T 30. (Never.) 8 x 11 bundles, 6 in., in wooden filing case drawer. R. 309. (1041)

387. RECEIPTS FOR MARKETING AND ALLOTMENT CARDS, 1934. Form TL 24. Filed numerically. (Occasionally, official.) 9 x 12 bundles, 1 ft. 4 in., in metal filing case drawer. R. 308. (1030)

388. TOBACCO CONTRACTS, 1934 - 1935. Form T 30. Filed numerically. (Daily, official.) 9 x 12 folders, 12 ft. 10 in., in 8 metal filing case drawers. R. 308. (1029)

389. TOBACCO SALES, 1935. Form T 42. Filed numerically. (Daily, official.) 4 x 10 envelopes, 1 ft. 5 in., in metal filing cabinet. R. 308. (1028)

390. TOBACCO MARKETING CARDS, 1935 - 1936. Form T 198. Arranged numerically. (Daily, official.) 8 x 11 bundles and 9 x 12 folders, 2 ft. 7 in., in metal and in wooden filing case drawers. Rs. 308 and 309. (1027, 1034)

391. TOBACCO MARKETING CARDS, 1935 - 1936. Incomplete cards which were not signed by the producer: Form T 198. Filed numerically. (Daily, official.) 9 x 12 folders, 14 ft., in 1 wooden and 3 metal filing case drawers. R. 309. (1035)

392. CONTRACTING PRODUCER'S CERTIFICATE FOR SALE OF EXCESS TOBACCO, Aug. 1935 - Mar. 1936. Tax-payment warrant showing number of pounds of tobacco sold by the producer. Filed numerically. (Seldom, official.) 4 x 8 bundles, 1 ft., in wooden filing case drawer. R. 309. (1046)

393. GENERAL CORRESPONDENCE, 1934. Correspondence with farmers relative to planting and marketing tobacco. (Never.) 9 x 12 folders, 1 ft., in wooden filing case drawer. R. 309. (1039)

STATE OFFICE
Ricks Hall, State College

The office of state director of the Division of Cotton was established in Raleigh in March 1934. All cotton contracts are on file in Washington. The Tobacco office was established in May 1933.

Division of Cotton

394. CORRESPONDENCE, Feb. 1933 - 1936. Correspondence with farmers and county agents concerning cotton program. Filed alphabetically by county. (Daily, official.) 9 x 12 folders, 4 ft., in 2 filing case drawers. R. 1. (2042, 2038)

395. CORRESPONDENCE, July 1934 - 1936. Complaints from farmers and county agents regarding allotments and procedures on cotton planting. Filed alphabetically by county. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case drawer. R. 1. (2040)

396. CORRESPONDENCE, Dec. 1935 - 1936. Correspondence with farmers and county agents pertaining to cotton growth. Filed alphabetically by county. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case drawer. R. 1. (2039)

397. CORRESPONDENCE, 1935. Circulars and memoranda from Washington. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case drawer. R. 1. (2041)

398. MAILING LIST, 1935. Letters concerning crop reporting service and cooperative extension work. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case drawer. R. 1. (2045)

399. COMMITTEEMEN, Sept. 1935 - Jan. 1936. Articles of Association, the Cotton Adjustment Association, personal data, and memoranda. Filed alphabetically by county. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case drawer. R. 1. (2046)

400. MISCELLANEOUS FILES, 1934 - 1935. Contracts signed by farmers throughout the state, list of assistants in cotton adjustment, data on change of legal status, temporary service certificates, and other records. Filed alphabetically by county. (Frequently, official.) 9 x 12 folders, 6 ft., in 3 filing case drawers. R. 1. (2043)

401. BASE ACREAGE PLANTED TO COTTON, 1933. Record of individual farmer's base acreage planted in cotton. Filed alphabetically. (Frequently, official.) 10 x 14 folders, 4 ft., in 2 filing case drawers. R. 2. (2035)

402. APPLICATIONS FOR ALLOTMENT AND TAX-EXEMPTION CERTIFICATES FOR ALL COUNTIES IN NORTH CAROLINA, 1934. Form BA 208. (Daily, official.) 9 x 15 loose-leaf books, 116 ft. 8 in., on open wooden shelves. R. 2. (2029)

403. COTTON CONTRACTS FOR ALL COUNTIES IN NORTH CAROLINA AND SUPPLEMENTARY REPRESENTATIONS OF PRODUCER, 1934 - 1935. Forms Cotton 1, Cotton 21, Cotton 101, and Cotton 121. (Daily, official.) 10 x 15 loose-leaf books, 50 ft., on open wooden shelf. R. 2. (2032)

404. RECORD OF ALLOTMENTS APPROVED AND REGISTER OF TAX-EXEMPTIONS: COPIES OF COTTON CONTRACTS OF GROWERS IN ALL COUNTIES OF NORTH CAROLINA, 1934 - 1935. Forms BA 208 and BA 211, and report on undeliverable tax-exemption certificates. Filed alphabetically by county. (Frequently, official.) 12 x 18 loose-leaf books and 9 x 12 folders, 20 ft. 8 in., on open wooden shelves and in filing case drawer. Rs. 1 and 2. (2044, 2030, 2036)

405. SUMMARY OF ALLOTMENT BASES AND DETERMINATION OF INDIVIDUAL FARM ALLOTMENTS FOR ALL COUNTIES IN NORTH CAROLINA, 1934 - 1935. (Daily, official.) 19 x 20 loose-leaf books, 50 ft., on open wooden shelves. R. 2. (2031)

406. ACREAGE FIGURES AND SHIPMENTS FOR ALL COUNTIES IN NORTH CAROLINA, 1934 - 1935. Form BA 331. (Daily, official.) 10 x 15 folders and loose-leaf books, 25 ft., on open shelves. R. 2. (2033)

407. COTTON PAYMENTS, 1934 - 1936. Reports of payments made to farmers for cotton acreage reduction. Filed by county. (Frequently, official.) 9 x 12 folders, 4 ft., in 2 filing case drawers. R. 1. (2037)

408. DISTRIBUTION OF PARITY PAYMENTS, Feb. 1936. Form Cotton 35. (Frequently, official.) 10 x 15 folders, 2 ft., in filing case drawer. R. 1. (2034)

Division of Tobacco, Sugar, Rice, Peanuts, and Potatoes

409. CORRESPONDENCE WITH FEDERAL OFFICE, 1933 - 1936. Correspondence relative to rulings and procedure to be followed in the tobacco and peanut programs; correspondence with growers desiring information regarding the Agricultural Adjustment program. Filed alphabetically by county. (Occasionally, official.) 9 x 12 folders, 13 ft. 6 in., in 7 drawers of metal filing case. R. 210. (2049)

410. ADMINISTRATIVE CORRESPONDENCE, Jan. 1935 - 1936. Administrative rulings and instructions pertaining to the peanut program; correspondence with producers requesting information. Filed alphabetically by county. (Daily, official.) 9 x 12 folders, 4 ft. 4 in., in 3 drawers of metal filing case. R. 208. (2048)

411. TOBACCO AND PEANUT CONTRACTS, 1934. Forms T 30, T 205, and PN 1. Arranged alphabetically by county. (Daily, official.) 9 x 12 folders, 14 ft. 6 in., in 8 metal filing case drawers. R. 208. (2047)

REIDSVILLE

FIELD AGENT

Amos Bldg., Gilmer St.

412. TOBACCO AND CORN-HOG CONTRACTS, 1933 - 1936. Forms T 30, T 15, T 205, CH 101, and other forms connected with tobacco and corn-hog programs. (Daily, official.) 10 x 15 folders, 64 ft., in 32 filing case drawers. R. 1. (23)

ROCKINGHAM

FIELD AGENT

Richmond County Court House
Franklin and Hancock Sts.

413. TOBACCO AND COTTON CONTRACTS, 1933 - 1935. Forms Cotton 1, Cotton 101, T 30, and other forms connected with cotton and tobacco reduction program. Filed alphabetically. (Daily, official.) 9 x 12 folders, 8 ft., in 4 drawers of filing case. Basement, N. middle room. (16)

ROXBORO

FIELD AGENT

Person County Court House, Main St.

414. COTTON CONTRACTS, Sept. 1, 1933 - June 12, 1936. Forms Cotton 1 and Cotton 101, other forms used in program, and related correspondence. (Rarely, official.) 10 x 12 folders, 8 ft., in 4 filing drawers. Basement, NW. corner room. (18)

415. CORN-HOG CONTRACTS, Sept. 1, 1933 - June 12, 1936. Form CH 101, other forms used in corn-hog program, and related correspondence. (Rarely, official.) 10 x 12 folders, 8 ft., in 4 filing drawers. Basement, NW. corner room. (19)

416. MISCELLANEOUS, Sept. 1, 1933 - June 4, 1936. Msc. correspondence and bulletins relating to tobacco acreage contract, small acreage forms, committees, and commissions. (Frequently, official.) 10 x 12 folders, 2 ft., in filing drawer. 1st floor, S. room. (9)

417. TOWNSHIP LIST, n.d. Lists of landowners in county. Filed alphabetically by township. (Daily, official.) 10 x 12 folders, 6 in., in filing drawer. 1st floor, S. room. (12)

418. SPECIAL BASE TOBACCO CONTRACTS, Feb. 1 - June 5, 1935. Form T 173, and related correspondence. (Frequently, official.) 10 x 12 folders, 2 ft.,

in metal filing drawer. 1st floor, S. room. (11)

419. SUPERVISOR'S REPORT OF 1935 COMPLIANCE, June 1, 1935 - June 12, 1936. Form T 188. (Daily, official.) 10 x 12 folders, 8 ft., in 4 filing drawers. Basement, NW. corner room. (17)

420. FIRST CERTIFICATE OF COMPLIANCE, Apr. 15 - June 15, 1935. Form T 189. (Frequently, official.) 10 x 12 folders, 1 ft., in 4 filing drawers. Basement, NW. corner room. (21)

421. TRANSFILE, Sept. 1, 1934 - June 1, 1935. Form TL 24; instructions for transferring marketing cards from persons in one state to persons in another state; and related correspondence. (Rarely, official.) 10 x 12 folders, 1 ft. 10 in., in wooden box. Basement, NW. corner room. (20)

422. FARM SUPERVISOR'S WORK SHEET, June 15 - Dec. 31, 1935. Form T 34. (Rarely, official.) 10 x 12 folders, 1 ft., in filing drawer. 1st floor, S. room. (4)

423. REQUEST FOR INCREASE OF TOBACCO ACREAGE, Apr. 15, 1935 - June 2, 1936. Form T 169. Listed and filed by township. (Frequently, official.) 10 x 12 folders, 2 ft., in filing drawer. 1st floor, S. room. (8)

424. TOBACCO MARKETING CARDS, 1934 - 1935. Form T 119. (Frequently, official.) 4 x 10 envelopes, 35 ft., in 21 pasteboard boxes. Basement, NW. corner room. (22)

425. FLUE-CURED TOBACCO MARKETING CARDS AND PRODUCER'S RECEIPT FOR ALLOTMENT CARDS, 1935 - 1936. Forms T 198 and T 300, and related correspondence. (Daily, official.) 10 x 12 folders, 10 ft., in 4 filing drawers. Basement, NW. corner room. (16)

426. TOBACCO ADJUSTMENT CONTRACTS, Sept. 1, 1935 - June 15, 1936. Forms T 30 and T 205, and related correspondence. (Frequently, official.) 10 x 12 folders, 6 ft., in 6 filing drawers. Basement, NW. corner room, and 1st floor, S. room. (10, 24)

427. DUPLICATE CARD INDEX FILE, 1934 - 1935. Record of acreage, poundage, 3-year average prior to 1934 etc., for each tobacco grower. Filed alphabetically and numerically by township. (Daily, official.) 5 x 8 cards, 3 ft., in 2 drawers of card cabinet. 1st floor, S. room. (15)

428. SUMMARY OF RECOMMENDATION FOR 1936-1939 TOBACCO CONTRACTS, Sept. 30, 1935 - June 2, 1936. (Frequently, official.) 10 x 12 folders, 4 in., in filing drawer. 1st floor, S. room. (3)

429. CONSERVATION PROGRAM, Oct. 1, 1936 to date. Form EGR 1. (Daily, official.) 10 x 12 folders, 1 ft., in 4 filing drawers. Basement, NW. corner room. (23)

RUTHERFORDTON

FIELD AGENT

Rutherford County Court House
N. Main St.

430. 1933 PLOW-UP PROGRAM, 1933. Indexed serially. (Seldom, official.) 9 x 14 loose leaves, 2 ft., on wooden shelf. R. 1. (10)
431. BANKHEAD BILL AND REPORTS FOR COTTON GIN CERTIFICATES, 1934 - 1935. Records of the cotton program as administered under the Bankhead Act. Filed by township. (Seldom, official.) 9 x 12 folders, 4 ft., in filing drawers. R. 1. (4)
432. DISTRIBUTION OF 1935 PARITY PAYMENT UNDER 1934 AND 1935 COTTON ACREAGE REDUCTION CONTRACT, 1934 - 1935. Form Cotton 135. Filed serially. (Occasionally, official.) 9 x 11 folders, 2 ft., in steel filing drawer. R. 1. (6)
433. COTTON CONTRACTS, 1934 - 1935. Forms Cotton 1 and Cotton 101. Filed serially with an alphabetical cross index. (Daily, official.) 9 x 13 folders, 18 ft., in 9 filing drawers. R. 1. (3)
434. FARMS COOPERATING IN COTTON ADJUSTMENT PROGRAM, 1934 - 1936. Forms Cotton 18, Cotton 101, Cotton 101 A, and Cotton 104. Filed serially with an alphabetical cross index. (Daily, for administering the soil conservation program.) 9 x 14 folders, 4 ft., in wooden cabinet. R. 1. (5)
435. APPLICATION FOR COTTON PRICE ADJUSTMENT PAYMENTS AND AGREEMENTS TO COOPERATE IN 1936 COTTON ADJUSTMENT PROGRAM, 1935 - 1936. Form CAP 2. Filed serially by township. (Daily, for administering the soil conservation program.) 9 x 12 folders, 6 ft., in 3 steel filing drawers. R. 1. (1)
436. WORK SHEET CONTAINING RECORD FOR FARMS AND INDIVIDUALS IN 1935 BANKHEAD ALLOTMENT, PRODUCTION, SALES AND COTTON UNDER TEN CENT LOAN, 1936. Form CAP 4 A. Filed serially by township. (Daily, for administering the soil conservation program.) 12 x 19 loose sheets, 2 ft., in steel drawer. R. 1. (2)
437. CONTRACTS, 1934 - 1936. Forms CH 101, CH 103, CH 127, Wheat 59, Wheat 201, Wheat 209, and Wheat 210. Filed by serial number. (Occasionally, official.) 9 x 12 folders, 2 ft., in filing drawer. R. 2. (11)
438. CONSERVATION, 1936 to date. Form ECR 1. (Daily, official.) 9 x 12 folders, 2 ft., in steel filing drawer. R. 2. (13)

SALISBURY

FIELD AGENT

Rowan County Court House, N. Main St.

439. COTTON CONTRACTS, July 1933 - Mar. 1936. Forms Cotton 1, Cotton 101, and other forms connected with cotton program. Filed alphabetically by township. (Daily, official.) 9 x 11 folders, 26 ft., in 13 steel drawers. 2d floor room. (43)

SANFORD

FIELD AGENT

Lee County Court House

440. COTTON, MISCELLANEOUS FILE, Jan. 1, 1933 - 1936. Forms Cotton 1, Cotton 101, and other forms and information concerning cotton program. Filed alphabetically. (Daily, official.) 11 x 17 folders, 24 ft., in 12 drawers of 3 filing cases. 1st floor, room on right. (6)

441. COTTON AND TOBACCO COMPLIANCE CONTRACTS AND BANKHEAD APPLICATIONS, 1933 - 1936. Forms BA 211, Cotton 20, Cotton 120, T 99, and T 189. Filed alphabetically. (Daily, official.) 9 x 12 folders, 24 ft., in 12 drawers of 3 filing cases. 1st floor, room on right. (7)

442. TAX-PAYMENT WARRANTS AND CONTRACTS, 1933 - 1936. Form T 30, T 123, and T 205. Arranged alphabetically. (Daily, official.) 4 x 10 envelopes, 8 ft., in 4 wooden boxes. 1st floor, room on right. (6)

443. TOBACCO, MISCELLANEOUS FILE, Jan. 1, 1933 - 1936. Forms T 30 and T 205, and correspondence, maps, and tabulations. Arranged alphabetically. (Daily, official.) 9 x 15 pockets, 8 ft., on 6 shelves in cabinet. 1st floor, room on right. (5)

SHELBY

FIELD AGENT

Hotel Charles

444. COTTON CONTRACTS, 1934 - 1935. Forms Cotton 1 and Cotton 101. Filed alphabetically. (Daily, official.) 8 x 11 folders, 2 ft., in steel transfer case. Basement. (35)

445. BANKHEAD APPLICATIONS, 1934 - 1935. Form BA 208. Filed alphabetically. (Daily, official.) 9 x 15 folders, 2 ft., in steel transfer case. Basement. (36)

446. PARITY PAYMENTS, 1934 - 1935. Form Cotton 135. Index. (Daily, official.) 9 x 11 folders, 2 ft., in steel transfer case. Basement. (38)

447. PLOW-UP CONTRACT AND OTHER FORMS, 1934 - 1935. Forms Cotton 101 A, Cotton 102, and Cotton 104. Filed alphabetically. (Daily, official.) 8 x 11 folders, 1 ft. 6 in., in steel transfer case. Basement. (40)

448. COMPLIANCE FORMS, 1934 - 1936. Forms Cotton 20 and Cotton 120. Filed alphabetically by township. (Daily, official.) 9 x 11 folders, 1 ft. 6 in., in steel transfer case. Basement. (39)

449. DISTRIBUTION SHEETS, 1934 - 1936. Form CAP 3. (Daily, official.) 8 x 11 folders, 2 ft., in steel transfer case. Basement. (37)

450. COTTON ADJUSTMENT PROGRAM, 1934 - 1936. Form CAP 2. Filed alphabetically. (Daily, official.) 8 x 11 folders, 2 ft., in steel transfer case. Basement. (41)

SMITHFIELD

FIELD AGENT

Johnston County Court House
Market and Second Sts.

451. PLOW-UP COTTON CONTRACTS, June 1, 1933 - Aug. 30, 1935. Filed numerically. (Occasionally, official.) 15 x 25 folders, 1 ft. 6 in., in 2 pasteboard files. 3d floor room. (31)

452. COTTON CONTRACTS, 1934 - 1935. Forms Cotton 1 and Cotton 101. Filed numerically. (Daily, official.) 25 x 45 folders, 22 ft., in 11 metal filing drawers. 3d floor room. (19)

453. COTTON COMPLIANCE, June 1, 1934 - Sept. 1, 1935. Forms Cotton 20 and Cotton 120. Filed numerically. (Occasionally, official.) 15 x 24 folders, 12 ft., in 6 metal filing drawers. 3d floor room. (30)

454. COTTON PARITY PAYMENTS, Dec. 1, 1935 - June 30, 1936. Form Cotton 34. Filed numerically. (Occasionally, official.) 15 x 25 folders, 4 ft., in 2 metal filing drawers. 3d floor room. (29)

455. COTTON ADJUSTMENT PAYMENT, Jan. 1, 1936 to date. Form CAP 4 A. (Daily, official.) 12 x 19 paper packages, 1 ft., on table. 3d floor room. (20)

456. BANKHEAD INDEX BOOKS, June, July, and Aug. 1935. Copies of Bankhead application and list of Bankhead applications. Arranged by township. (Daily, official.) 9 x 12 loose-leaf books, 1 ft., on shelves on wall. 3d floor room. (32)

457. INDEX CARDS, n.d. Name of each producer in county, base acres, yield per acre, number of acres permitted planted, and number of pounds sold. Filed alphabetically by township. (Occasionally, official.) 6 x 8 cards, 5 ft., in 5 metal filing drawers. 3d floor room. (27)

458. TOBACCO CARDS RECEIPTS, Aug. 1 - Nov. 30, 1935. Form TL 24. Filed numerically. (Occasionally, official.) 12 x 24 folders, 1 ft., in metal filing drawer. 3d floor room. (23)

459. TOBACCO CONTRACTS, Jan. 1, 1933 - Dec. 1, 1935. Form T 30. Filed alphabetically by township. (Daily, official.) 10 x 25 folders, 4 ft., in 2 metal filing drawers. 3d floor room. (25)

460. TOBACCO COMPLIANCE SHEETS, June 1 - Aug. 30, 1934. Form T 99. Filed alphabetically by township. (Occasionally, official.) 15 x 24 folders, 4 ft., in 2 pasteboard files. 3d floor room. (24)

461. TAX-PAYMENT WARRANTS, Aug. 1, 1934 - Dec. 30, 1934. Form T 123. Filed numerically. (Occasionally, official.) 18 x 22 folders, 2 ft. 6 in., in pasteboard file. 3d floor room. (21)

462. TOBACCO ADJUSTMENT CARDS, Aug. 1, 1935 - Aug. 1, 1936. Filed numerically. (Occasionally, official.) 12 x 15 bundles, 2 ft., in pasteboard filing case. 3d floor room. (22)

463. CONSERVATION WORK SHEETS, Apr. 1, 1936 to date. Filed alphabetically. (Daily, official.) 12 x 15 folders, 2 ft., in metal filing case. 3d floor room. (28)

SNOW HILL

FIELD AGENT

Greene County Court House
Greene and Second Sts.

464. BANKHEAD APPLICATIONS, CONTRACTS, COMPLIANCE, 1934 - 1935. Cotton applications under the Bankhead Act. Forms BA 208, Cotton 1, Cotton 20, Cotton 101, and Cotton 120. Filed alphabetically and numerically by township. (Occasionally, official.) 9 x 12 folders, 2 ft., in filing case. Office. (23)

465. APPLICATION FOR COTTON ADJUSTMENT PAYMENT, 1935 to date. Form CAP 2. Filed alphabetically by township. (Occasionally, official.) 9 x 12 folders, 2 ft., in filing case. Office. (22)

466. EXERCISE OF COTTON OPTION AND POOL AGREEMENT, RECEIPT FOR CHECK DELIVERED, 1935 to date. Forms Cotton 6 and Cotton 12. (Occasionally, official.) 9 x 12 folders, 2 ft., in filing case. Office. (25)

467. MISCELLANEOUS FILE, 1935 to date. Reports, correspondence, instructions, etc., concerning the AAA. (Occasionally, official.) 9 x 12 folders, 2 ft., in filing case. Office. (24)
468. PEANUT CONTRACTS, 1935 to date. Form PN 1, peanut contracts, and related correspondence. (Occasionally, official.) 9 x 12 folders, 2 ft., in filing case. Office. (17)
469. TOBACCO CONTRACTS RECEIVING PARITY, 1935 to date. Form T 30. Filed numerically by township. (Occasionally, official.) 9 x 12 folders, 4 ft., in 2 filing cases. Office. (27)
470. TOBACCO CONTRACTS TO BE COMPLETED, 1935 to date. Form T 30. Contracts ready for completion. Arranged numerically by township. (Frequently, official.) 9 x 12 folders and envelopes, 2 ft., in filing case. Office. (26)
471. TOBACCO CONTRACTS, NO PAYMENT, 1935 to date. Form T 30. Tobacco contracts on which farmers received no payment. Filed numerically. (Occasionally, official.) 9 x 12 folders, 8 ft., in 4 filing cases. Office. (19)
472. COUNTY AND STATE REPORTS ON TOBACCO AND POTATOES, 1933 - 1936. Weekly reports. (Daily, official.) 11 x 18 folders, 2 ft., in filing case. Office. (18)
473. CONSERVATION PROGRAM, Jan. 1936 to date. Form ECR 1. Filed by township. (Daily, official.) 8 x 11 folders, 2 ft., in filing case. County Agent's Office. (20)

SPARTA

FIELD AGENT

Alleghany County Court House

474. APPLICATION FOR 1935 CORN-HOG CONTRACTS. Form CH 103. (Frequently, official.) 9 x 11 folders, 6 in., in metal filing drawer. 1st floor room. (17)
475. TOBACCO PRODUCTION ADJUSTMENT CONTRACTS, 1934 - 1935. Forms T 30, T 99, and T 188. (Frequently, official.) 9 x 11 folders, 6 in., in metal filing drawer. 1st floor room. (19)
476. SOIL CONSERVATION RECORDS, 1936 to date. Correspondence, reports of performance, work sheets, applications for payment. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft. 6 in., in filing case. 1st floor room. (21)
477. WORK SHEET, 1936 SOIL CONSERVATION PROGRAM, Apr. 11, 1936 to date. Form ECR 1. (Daily, official.) 9 x 11 folders, 1 ft., in filing case. 1st floor room. (18)

STATESVILLE

FIELD AGENT

Iredell County Court House Annex

478. COTTON CONTRACTS, 1934 - 1935. Forms Cotton 1 and Cotton 101. Filed alphabetically by township. (Daily, official.) 9 x 11 folders, 32 ft., in 16 metal filing drawers. S. end room. (3)

479. CORN-HOG CONTRACTS, 1934 - 1935. Form CH 101. Filed alphabetically. (Daily, official.) 9 x 11 folders, 3 in., in drawer of metal filing case. S. end room. (6)

480. WHEAT CONTRACTS, 1933 - 1936. Form Wheat 59. Filed alphabetically. (Daily, official.) 9 x 11 folders, 1 ft., in metal filing case drawer. S. end room. (7)

481. TOBACCO CONTRACTS, 1934 - 1935. Form T 30. Filed alphabetically. (Daily, official.) 9 x 11 folders, 4 ft., in 2 metal filing case drawers. S. end room. (5)

SUPPLY

FIELD AGENT

Rourk Bldg., Main St.

482. APPLICATIONS, CONTRACTS AND CERTIFICATES OF COMPLIANCE, 1934 - 1935. Forms CH 8, CH 60, CH 101, CH 103, BA 8, BA 208, BA 331, Cotton 1, Cotton 21, PN 1, and PN 18, used in cotton, peanut, and corn-hog programs. Filed alphabetically by township. (Frequently, official.) 10 x 12 folders, 2 ft. 6 in., in steel filing drawer. E. front room. (3)

483. ALLOTMENT CARDS AND TAX-PAYMENT WARRANTS, 1934 - 1935. Forms T 121 and T 123. Numerically indexed. (Rarely, official.) 4 x 10 envelopes, 3 ft. 6 in., in wooden boxes. W. back room. (8)

484. RECEIPTS FOR MARKETING CARDS, 1934 - 1935. Form T 300. Arranged alphabetically by township. (Seldom, official.) 10 x 12 folders, 10 in., in steel safe. E. front room. (2)

485. MEMORANDA TO PRODUCER, 1934 - 1935. Form CRXT 201, showing base acreage producer is to plant in tobacco. Arranged alphabetically by township. (Weekly, official.) 4 x 9 folders, 10 in., in steel safe. E. front room. (1)

486. CERTIFICATE OF ACREAGE COMPLIANCE, 1934 - 1936. Forms T 99 and T 189. Arranged alphabetically by township. (Seldom, official.) 10 x 12 folders, 1 ft. 8 in., in steel filing drawer. E. front room. (5)

487. TOBACCO CONTRACTS, 1934 - 1936. Forms T 30 and T 205. Filed alphabetically by township. (Daily, official.) 10 x 12 folders, 2 ft. 6 in., in steel filing drawer. E. front room. (7)

488. TOBACCO MARKETING CARD, 1934 - 1935. Form T 198. Filed alphabetically by township. (Seldom, official.) 10 x 12 folders, 9 in., in steel filing drawer. E. front room. (4)

489. APPLICATIONS FOR PRICE-EQUALIZING PAYMENT FOR FLUE-CURED TOBACCO AND SALE RECORD, 1934 - 1936. Forms T 28 and T 37. Arranged alphabetically by township. (Seldom, official.) 10 x 12 folders, 1 ft. 6 in., in steel filing drawer and pasteboard box. E. front room. (6)

TARBORO

FIELD AGENT

Woodmen of the World Bldg.
125 St. James St.

490. COTTON PLOW-UP CONTRACTS, Jan. 2, 1933 - July 1, 1933. (Daily, official.) 10 x 15 bundles, 2 ft., on shelves. 1st floor room. (59)

491. REVISION OF ACREAGE AND PRODUCTION FIGURES, Jan. 1 - Dec. 20, 1934. Mimeographed form giving acreage and production. (Daily, official.) 10 x 12 bundles, 1 ft., in pasteboard box. 1st floor room. (28)

492. GENERAL SUPERVISOR'S REPORTS, Jan. 1, 1935 - Jan. 1, 1936. Typewritten forms used in checking farmers' production and acreage planted in different crops. (Daily, official.) 10 x 12 folders, 3 ft., in pasteboard boxes. 1st floor room. (31)

493. LIST OF PEOPLE WHO PLOWED UP COTTON, 1933 - 1935. Alphabetical list of farmers who plowed up cotton. (Daily, official.) 10 x 15 bundles, $\frac{1}{2}$ in., on shelf. 1st floor room. (52)

494. SUPPLEMENTARY REPRESENTATIONS OF PRODUCER TO COUNTY COMMITTEE AND REPORT OF SUPERVISOR FOR 1935. Form Cotton 21. (Daily, official.) 10 x 12 folders, 2 ft., in filing drawer. 1st floor room. (44)

495. INSTRUCTIONS FOR DISTRIBUTION OF PARITY PAYMENTS AMONG PRODUCERS, SHARE-CROPPERS AND SHARE-TENANTS, Jan. 1, 1934 - July 1, 1935. Form Cotton 35. (Daily, official.) 10 x 12 bundles, 2 ft., in filing drawer. 1st floor room. (65)

496. 1934-1935 COTTON ACREAGE REDUCTION CONTRACTS, Jan. 2, 1934 - May 1, 1936. Form Cotton 101. (Daily, official.) 10 x 15 folders, 16 ft., in 8 filing drawers. 1st floor room. (48)

497. SUMMARY OF 1935 SUPPLEMENTARY DOCUMENTS RELATING TO 1934-1935 COTTON ACREAGE REDUCTION CONTRACTS, Jan. 10, 1934 - July 1, 1935. Form Cotton 104. (Daily, official.) 10 x 12 bundles, 2 ft., in filing drawer. 1st floor room. (45)

498. SUPPLEMENTARY REPRESENTATION OF PRODUCER TO COUNTY COMMITTEE AND REPORT OF SUPERVISOR, Jan. 1, 1934 - Dec. 1, 1935. Form Cotton 121. (Daily, official.) 10 x 15 bundles, 2 ft., in pasteboard box. 1st floor room. (41)

499. DISTRIBUTION OF 1935 PARITY PAYMENTS UNDER 1934-1935 COTTON ACREAGE REDUCTION CONTRACT, Jan. 1935 - May 20, 1936. Form Cotton 135. (Daily, official.) 10 x 15 bundles, 18 ft., on 2 open wooden shelves. 1st floor room. (35)

500. CHECK LIST OF COMPLIANCE REPORTS FORWARDED, Jan. 10 - May 20, 1936. (Daily, official.) 10 x 15 bundles, 6 in., on wooden shelf. 1st floor room. (57)

501. PRODUCER'S STATEMENT OF HOGS, MEAT, COTTON, AND GRAIN SOLD, ETC., Jan. 2, 1935 - May 20, 1936. (Daily, official.) 10 x 15 bundles, 6 ft., in 3 filing drawers. 1st floor room. (54)

502. EDGEcombe COUNTY COTTON, TOBACCO, AND PEANUT SIGNERS, Jan. 1, 1934 - June 1, 1936. List of farmers who signed cotton, tobacco and peanut contracts. (Daily, official.) 10 x 15 bundles, 6 in., on shelves. 1st floor room. (51)

503. EXCESS ACREAGE CONTRACT, Jan. 10, 1934 - May 20, 1936. Correspondence, and Supervisor's report regarding compliance for flue-cured tobacco (not a regular AAA form). Farmers are listed numerically by serial number. (Daily, official.) 10 x 12 folders, 2 ft., in pasteboard boxes. Dirty. 1st floor room. (32)

504. COUNTY AND COMMUNITY SUMMARY OF RECOMMENDATION FOR 1936-1939, Jan. 1, 1935. Recommendations for adjustments to be made for 1936. (Daily, official.) 12 x 17 loose-leaf books, 1 ft., on shelf. 1st floor room. (26)

505. TEMPORARY TOBACCO AGREEMENTS, Jan. 10 - June 1, 1933. Form T 15. (Daily, official.) 10 x 15 bundles, 2 ft., on shelves. 1st floor room. (60)

506. CONTRACTING RECEIPT FOR ALLOTMENT CARD, Jan. 1 - July 1, 1935. Form TL 24. (Daily, official.) 10 x 15 bundles, 1 ft. 6 in., on open wood shelf. 1st floor room. (40)

507. CERTIFICATION OF 1934 ACREAGE COMPLIANCE, Jan. 10 - Dec. 20, 1934. Form T 99. (Daily, official.) 10 x 12 bundles, 1 ft. 6 in., in pasteboard box. 1st floor room. (29)

508. ALLOTMENT AND MARKETING CARDS FOR FLUE-CURED TOBACCO, Jan. 1, 1934 - July 20, 1935. Forms T 121 and T 198. (Daily, official.) 6 x 10

envelopes, 30 ft., on 3 shelves and in 2 pasteboard boxes. Dirty. 1st floor room. (42)

509. INCREASE IN BASE TOBACCO ACREAGE AND/OR BASE TOBACCO PRODUCTION FOR 1935, July 1, 1935 - May 20, 1936. Form T 169. (Daily, official.) 10 x 12 bundles, 2 ft., on 8 shelves. 1st floor room. (37)

510. ACREAGE OF FLUE-CURED TOBACCO, SPECIAL BASE TOBACCO CONTRACT, Jan. 1 - May 20, 1936. Form T 173. (Occasionally, official.) 10 x 15 bundles, 2 ft., on 8 shelves. 1st floor room. (33)

511. FLUE-CURED TOBACCO MARKETING CARDS FOR THE 1935 CROP, Jan. 1 - July 1, 1935. Form T 198. (Daily, official.) 10 x 15 bundles, 1 ft. 9 in., on open shelves. 1st floor room. (39)

512. FLUE-CURED TOBACCO CONTRACTS, Jan. 10, 1934 - July 1, 1935; Jan. 1 - Dec. 10, 1935; Feb. 1, 1935 - July 1, 1936. Form T 205. (Daily, official.) 10 x 12 and 10 x 15 bundles, 19 ft., in 4 steel filing cases and on open wooden shelves. 1st floor room. (36, 43, 64)

513. 1936-1939 FLUE-CURED TOBACCO CONTRACT SUPPLEMENT, Jan. 2 - May 20, 1936. Form T 213. (Daily, official.) 10 x 15 folders, 1 ft., in package. Dirty. 1st floor room. (30)

514. CHECKS AND RECEIPTS, Jan. 1, 1934 - Dec. 30, 1935. Form T 300. (Daily, official.) 10 x 12 bundles, 4 ft., in 2 filing drawers. 1st floor room. (66)

515. PEANUT ADJUSTMENT CONTRACTS, Jan. 10, 1935 - May 20, 1936. Form PN 1. (Daily, official.) 10 x 12 bundles, one package, 1 ft., on shelf and in pasteboard box. 1st floor room. (53)

516. PEANUT PRODUCTION ADJUSTMENT CONTRACT; SUPPLEMENT, Jan. 2 - July 10, 1935. Form PN 2. (Daily, official.) 10 x 12 folders, 4 ft., in 2 filing drawers. 1st floor room. (49)

517. DISTRIBUTION OF BENEFIT PAYMENTS AMONG PRODUCERS, SHARE-TENANTS, AND SHARE-CROPPERS, Jan. 1, 1935 - May 20, 1936. Form PN 21. (Daily, official.) 10 x 12 bundles, 2 ft., on 8 shelves. 1st floor room. (34)

518. PEANUT OIL MILL AGREEMENT AND AGREEMENTS OF PRODUCTION, Jan. 15 - July 1, 1933. Form PN 31. (Daily, official.) 10 x 15 bundles, 1 ft., on wooden shelves. 1st floor room. (62)

519. TOBACCO RECORD SHEETS, ACREAGE, YIELD, ECT., Jan. 1, 1931 - July 1, 1933. (Daily, official.) 10 x 15 bundles, 6 in., on wooden shelves. 1st floor room. (61)

520. TOWNSHIP BASE ACREAGE AND ALLOTMENT SHEETS, Jan. 20, 1936 to date. Forms ECR 1, ECR 6, and ECR 101. (Daily, official.) 14 x 30 loose-leaf books, 1 ft., on wooden shelves. Torn. 1st floor room. (56)

521. WORK SHEET, EAST CENTRAL REGION 1936 SOIL CONSERVATION PROGRAM, Jan. 1, 1936 to date. Form ECR 1. (Daily, official.) 10 x 15 bundles, 1 ft. 10 in., on 2 open wooden shelves. 1st floor room. (38)

522. OPERATOR'S REPORT OF GRAIN THRESHED, Jan. - Dec. 20, 1935. (Daily, official.) 10 x 12 loose-leaf books, 1 ft., on wooden shelves. 1st floor room. (55)

TAYLORSVILLE

FIELD AGENT

Alexander County Court House

523. COTTON ADJUSTMENT RECORDS, 1933 - 1936. Forms CAP 1 and CAP 2. Indexed by subject. (Daily, official.) 8 x 12 folders, 2 ft., in wooden transfer case. 1st floor room. (19)

524. MISCELLANEOUS RECORDS, 1933 - 1936. Correspondence, reports on tobacco allotments and compliances, information and records on cotton price adjustments, and Forms BA 208, BA 211, CH 101, CAP 11 B, Cotton 1, Cotton 101, Cotton 20, T 30, T 99, and TM 23. Filed alphabetically and indexed by subject. (Daily, official.) 8 x 10 and 10 x 12 folders, 12 ft., in 2 wooden and 4 steel transfer cases. 1st floor room. (18, 20, 21)

525. TOBACCO CONTRACTS, 1934 - 1936. Forms T 30 and T 205. Filed alphabetically by township. (Daily, official.) 9 x 11 folders, 6 ft., in 3 drawers of metal filing case. 1st floor room. (3)

TRENTON

FIELD AGENT

Jones County Court House

526. COTTON CONTRACTS, 1933 - 1935. Forms Cotton 1 and Cotton 101. Filed numerically. (Daily, official.) 8 x 12 folders, 5 ft. 6 in., in 2 steel filing cases. Extension Agent's Office. (15, 16)

527. REPORTS, CORRESPONDENCE, ETC., 1933 - 1936. Notice of excess acreage, giving date, contract number, name of producer, address; statement of acreage allowed, acreage actually planted, number of excess acres planted, signature of the County Agent; tabulation for computing acreage showing contract number, name of producer, base acreage, acreage planted, base pounds allowed, pounds sold, and pounds per acre; annual reports; and Form T 12. (Daily, official.) 8 x 12 folders, 2 ft., in steel filing drawer. Extension Agent's Office. (12)

528. AGREEMENT FOR REDUCTION OF PRODUCTION OF FLUE-CURED TOBACCO, 1934 - 1935. Form T 15. Filed numerically. (Daily, official.) 8 x 12 folders, 9 in., in steel filing drawer. Extension Agent's Office. (17)

TROY

FIELD AGENT

Montgomery County Court House, E. Main St.

529. BANKHEAD APPLICATIONS, 1934 - 1935. Form BA 208. Filed alphabetically and numerically by township. (Occasionally, official.) 9 x 12 folders, 2 ft., in filing drawer. SW. corner room, 1st floor. (7 C)

530. COTTON CONTRACTS, 1934 - 1936. Forms Cotton 1 and Cotton 101. Filed alphabetically and numerically. (Daily, official.) 9 x 12 folders, 48 ft., in 24 drawers of 6 filing cases. SW. corner room, 1st floor. (6)

531. TOBACCO CONTRACTS, 1934 - 1936. Forms T 30 and T 205. Filed alphabetically and numerically. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of transfer case. SW. corner room, 1st floor. (7)

532. CONSERVATION PROGRAM, 1936 to date. Work sheets, maps, reports, applications, contracts, etc. Filed numerically and by township. (Daily, official.) 9 x 12 folders, 8 ft., in 4 drawers of metal filing case. SW. corner room, 1st floor. (7 A)

WADESBORO

FIELD AGENT

Post Office Bldg.

533. COTTON PROGRAM CONTRACTS, 1933 - 1936. Forms Cotton 1, Cotton 101, and other forms used in cotton reduction program. (Daily, official.) 18 x 25 vols. and folders, 26 ft., in 13 drawers of 4 filing cases. R. 207. (43)

534. ASSISTANT IN COTTON ADJUSTMENT FILE, 1935 - 1936. Form CAP 2. Arranged alphabetically by township. (Daily, official.) 14 x 25 folders, 26 ft., in 8 drawers of 2 filing cases and 5 pasteboard boxes. Rs. 209 and 211. (45, 51)

535. SAFE FILE, 1936 to date. Checks to be delivered. Form ACP 13 B, and Form 1715, receipt for payments under the 1936 Agricultural Conservation Program. Filed numerically. (Daily, official.) 14 x 30 folders and vols., 4 ft., in 2 filing drawers. R. 209. (44)

WARRENTON

FIELD AGENT

Bank of Warren Bldg., Main St.

536. PLOW-UP COTTON CONTRACTS, June 22 - Dec. 31, 1933. Agreement of farmers to plow up certain amounts of cotton. Filed numerically. (Occasionally, official.) 16 x 24 storage files, 2 ft., in filing drawer. 2d floor room. (5)

537. COTTON CONTRACTS, 1934 - 1935. Forms Cotton 1, Cotton 101, and other forms related to cotton program. Filed numerically. (Daily, official.) 10 x 12 folders, 18 ft., in 10 filing drawers. 2d floor room. (2)

538. COTTON SUBSIDY FORMS, Aug. 1, 1935 - July 31, 1936. Record of sales, dates, and amount of cotton sold. Filed numerically by township. (Frequently, official.) 8 x 11 bundles, 18 ft., in 9 filing drawers. 2d floor room. (4)

539. TOBACCO CONTRACTS, 1934 - 1935. Forms T 30, T 205, and other forms related to tobacco program. Filed numerically. (Daily, official.) 10 x 12 folders, 17 ft. 3 in., in 9 filing drawers. 2d floor room. (1)

540. CONSERVATION, Jan. 1, 1936 to date. Work sheets. (Occasionally, official.) 8 x 11 folders, 17 ft. 3 in., in 9 filing drawers. 2d floor room. (3)

WASHINGTON

FIELD AGENT

Post Office, Market and Second Sts.

Division of Cotton

541. PLOW-UP CONTRACTS, 1933. Contracts and related correspondence. Filed numerically. (Occasionally, official.) 10 x 12 folders, 12 in., in steel filing drawer. R. 210. (52)

542. COTTON REFERENDUM, 1935. Ballots cast by producers in the referendum on continuance of the cotton program. Filed numerically. (Seldom, official.) 3 x 6 bundles, 6 in., in vault. R. 210. (40)

543. COTTON PAYMENT CHECK SCHEDULES, 1934. Form 12. Filed numerically. (Frequently, official.) 10 x 12 folders, 4 in., in steel filing drawer. R. 210. (45)

544. COTTON CONTRACTS, 1934 - 1935. Forms Cotton 1 and Cotton 101. Filed numerically. (Frequently, official.) 10 x 12 folders, 5 ft. 3 in., in 3 steel filing drawers. R. 210. (55)

545. APPLICATION FOR CERTIFICATE UNDER THE BANKHEAD COTTON ACT, 1934 - 1935. Forms BA 208 and BA 209. Filed numerically. (Daily, official.) 9 x 15 loose-leaf books, 18 in., in wooden filing case. R. 213. (58)

546. COTTON SCHEDULE FOR CERTIFICATES ISSUED IN 1935. Form BA 211. Filed numerically. (Daily, official.) 9 x 11 loose-leaf books, 3 in., on desk. R. 210. (43)

547. TAX-EXEMPTION CERTIFICATES ISSUED PURSUANT TO COTTON ACT APPROVED APRIL 21, 1935. Form BA 305. Filed numerically. (Seldom, official.) 8 x 12 loose-leaf books, 1 in., on desk. R. 213. (56)

548. SCHEDULES AND TRANSMITTALS FOR 1934-1935 COTTON CONTRACTS AND APPLICATIONS FOR CERTIFICATES, 1934 - 1935. Indexed by subject. (Seldom, official.) 9 x 12 folders, 1 ft. 6 in., in steel filing drawer. R. 213. (60)

549. APPLICATION FOR COTTON PRICE ADJUSTMENT PAYMENT, 1935. Form CAP 2. Filed numerically. (Daily, official.) 10 x 12 folders, 2 ft., in steel filing drawer. R. 213. (57)

550. WORK SHEETS, 1935. Form CAP 4 A. Filed alphabetically. (Daily, official.) 12 x 19 loose-leaf books, 8 in., on desk. R. 213. (62)

551. DISTRIBUTION OF 1935 PARITY PAYMENT, 1935. Form Cotton 135. Filed numerically. (Daily, official.) 9 x 12 folders, 1 ft. 2 in., in steel filing drawer. R. 213. (59)

552. DISTRIBUTION OF PARITY PAYMENTS, 1934. Form Cotton 135. Filed numerically. (Frequently, official.) 10 x 12 folders, 6 in., in filing drawer. R. 210. (48)

Division of Livestock and Feed Grain

553. RULINGS AND INSTRUCTIONS ON CORN-HOG PROGRAM. Indexed by subject. (Occasionally, official.) 9 x 12 folders and bundles, 8 in., on shelf in vault. R. 210. (34)

554. REFERENDUM FOR 1935 CORN-HOG PROGRAM, 1935. Ballots cast in referendum on continuation of corn-hog program. (Seldom, official.) 4 x 9 envelopes and bundles, 3 in., in vault. R. 210. (38)

555. APPLICATION FOR CORN-HOG CONTRACT, 1934 - 1935. Forms CH 16, CH 103, and CH 128. Filed numerically. (Frequently, official.) 10 x 12 envelopes, 3 ft., in 2 filing drawers. R. 210. (35)

556. CORN-HOG REDUCTION CONTRACT, 1934 - 1935. Forms CH 101 and CH 127. Filed numerically. (Frequently, official.) 9 x 12 folders, 2 ft., in 2 steel filing drawers. R. 210. (36)

Division of Tobacco, Sugar, Rice, Peanuts, and Potatoes

557. TOBACCO PRODUCTION ADJUSTMENT REFERENDUM BALLOT, 1936. Ballots cast by producers on continuance of the tobacco program. Filed numerically. (Seldom, official.) 4 x 6 bundles, 2 ft. 8 in., in box in vault. R. 210. (37)

558. REPORT OF DEFICIENCY IN TOBACCO PRODUCTION, 1935. Shows number of pounds of deficiency, and also receipt for payment. Filed numerically. (Occasionally, official.) 9 x 12 folders, 6 in., in steel filing drawer. R. 210. (49)

559. TOBACCO PAYMENT CHECK SCHEDULE, 1934. Disbursing Unit Form 12. Filed numerically. (Frequently, official.) 10 x 12 folders, 4 in., in steel filing drawer. R. 210. (46)

560. PRELIMINARY TOBACCO CONTRACTS, 1933 - 1936. Form T 15. Filed numerically. (Seldom, official.) 8 x 10 bundles, 8 in., on shelf in vault. R. 210. (42)

561. TOBACCO PRODUCTION ADJUSTMENT CONTRACTS, 1934 - 1935. Form T 30. Filed numerically. (Frequently, official.) 9 x 12 folders, 8 ft., in 4 wooden filing drawers. R. 210. (50)

562. TAX-PAYMENT WARRANTS AND ALLOTMENT CARDS, 1934 - 1935. Forms T 121 and T 123. Filed numerically. (Seldom, official.) 3 x 9 envelopes, 2 ft. 6 in., in 2 wooden boxes in vault. R. 210. (39)

563. APPLICATION FOR INCREASE IN BASEMENT TOBACCO ACREAGE, 1935. Form T 169. Filed numerically. (Occasionally, official.) 10 x 12 folders, 6 in., in steel filing drawer. R. 210. (53)

564. SPECIAL BASE TOBACCO CONTRACTS, 1935. Form T 173. Filed numerically. (Frequently, official.) 10 x 12 folders, 1 ft., in steel filing drawer. R. 210. (33)

565. MARKETING CARDS FOR TOBACCO CROP, 1935. Form T 198. Filed numerically. (Occasionally, official.) 9 x 12 folders, 10 in., in steel filing drawer. R. 210. (54)

566. FLUE-CURED TOBACCO CONTRACTS, Jan. 1936. Form T 205. Filed numerically. (Frequently, official.) 8 x 10 bundles, on shelf in vault. R. 210. (41)

567. REPORT OF EXCESS TOBACCO PRODUCTION, 1935. Forms T 214 and T 215. Filed numerically. (Occasionally, official.) 9 x 12 folders, 6 in., in steel filing drawer. R. 210. (47)

568. PEANUT CONTRACTS, 1935. Form PN 1. Filed numerically. (Frequently, official.) 9 x 12 folders, 9 in., in steel filing drawer. R. 210. (51)

569. CORRESPONDENCE, 1933 to date. Filed by subject. (Daily, official.) 8 x 12 folders, 2 ft., in steel filing case drawer. Rs. 210 and 213. (44, 63)

WAYNESVILLE

FIELD AGENT

Haywood County Court House, Main St.

The Haywood County Agricultural Extension Agent administered the Agricultural Adjustment Act in both Haywood and Transylvania counties in 1933 and 1934, as there was no agent in the latter county during these years.

570. CORN-HOG CONTRACTS AND RELATED FORMS, 1935 to date. Form CH 101, and other forms used in corn-hog program. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 1 ft. 6 in., in wooden filing drawer. 2d floor, W. room. (13)

571. ALLOTMENT CARDS, BURLEY TOBACCO, 1934 - 1935. Forms T 207 and T 302. Filed numerically. (Occasionally, official.) 4 x 8 bundles, 2 ft. 5 in., in wooden filing drawer. 2d floor, W. room. (11)

572. TOBACCO BALLOTING AND RECEIPTS, 1934 - 1935. Ballots sent on question of continuation of tobacco contracts through 1936. (Frequently, official.) 11 x 14 bundles, 6 in., in wooden filing drawer. 2d floor, W. room. (14)

573. GENERAL FILES, TOBACCO CONTRACTS, 1934 - 1935. Contracts, compliance sheets, allotment sheets, other compliance forms, and correspondence on tobacco program. Filed alphabetically. (Daily, official.) 10 x 1 folders, 8 ft. 8 in., in 3 drawers of steel filing cabinet and 4 drawers of wooden filing cabinet. 2d floor, W. room. (9, 10)

574. TRANSMITTAL SHEETS, AND PAYMENT FOR EXCESS TOBACCO SALES, 1934 - 1935. Forms TM 23, T 215, and T 231. (Daily, official.) 9 x 12 envelopes, 1 in., in steel filing drawer. 2d floor, W. room. (17)

WHITEVILLE

FIELD AGENT

Columbus County Court House, N. Madison St.

575. GENERAL FILE, 1933 - 1935. Forms Cotton 1 and Cotton 101. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 9 in., in metal filing drawer. SE. corner room. (42)

576. CONTRACTS AND RECEIPTS, 1934 - 1935. Forms Cotton 1, Cotton 34, Cotton 35, and Cotton 101. (Seldom, official.) 8 x 11 loose-leaf books, 7 in., in metal filing drawer. SE. corner room. (25)

577. COTTON CONTRACTS, 1934 - 1935. Forms Cotton 1 and Cotton 101. Filed numerically. (Frequently, official.) 9 x 12 folders, 1 ft. 3 in., in 2 metal filing drawers. SE. corner room. (17, 18)

578. GENERAL FILE, 1933. Form CH 101, Form T 42, and correspondence. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 6 in., in metal filing drawer. SE. corner room. (16)

579. TOBACCO CORRESPONDENCE, 1934 - 1935. Receipts and letters concerning allotments sold to excess producers, County and Community Committees' correspondence, letters from County Agent to farmers concerning allotment cards and sign-ups. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 10 in., in metal filing drawer. SE. corner room. (15)

580. TOBACCO REPORTS, 1935. Forms T 188 and T 189. Filed numerically. (Frequently, official.) 9 x 12 folders, 1 ft. 6 in., in 2 metal filing drawers. SE. corner room. (14)

581. TOBACCO CONTRACTS, 1934 - 1935. Form T 30. Card index. (Frequently, official.) 9 x 12 folders, 7 ft. 6 in., in 10 metal filing drawers. SE. corner room. (10, 11)

582. TOBACCO CONTRACTS (CANCELLED), 1935. Form T 30. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 9 in., in metal filing drawer. SE. corner room. (12)

583. NEW SIGNED CONTRACTS, 1935. Form T 30. Filed by township. (Daily, official.) 8 x 11 loose-leaf books, 8 in., in metal filing drawer. SE. corner room. (21)

584. SPECIAL BASE CONTRACTS, 1935. Form T 173. Filed numerically. (Frequently, official.) 8 x 11 loose-leaf books, 8 in., in metal filing drawer. SE. corner room. (22)

585. CONTRACT BOOKS, 1934 - 1935. Give number, name, and address of persons signing allotment cards, and number of pounds; and receipts for marketing. (Seldom, official.) 9 x 11 vols., 6 in., in metal filing drawer. SE. corner room. (26)

586. PEANUT CONTRACT SIGNERS, 1935. Form PN 1. Filed alphabetically by township. (Frequently, official.) 9 x 12 folders, 10 in., in metal filing drawer. SE. corner room. (13)

587. CONSERVATION, May 1936 to date. Form ECR 1. Filed by township. (Daily, official.) 9 x 12 folders, 6 in., in steel filing drawer. SE. corner room. (20)

WILKESBORO

FIELD AGENT

Wilkes County Court House

588. CORN-HOG CONTRACTS, 1933 - 1936. Form CH 101, and other forms used in corn-hog program. (Daily, official.) 9 x 11 folders, 3 ft., in 2 metal filing cases. 1st floor, E. corner room. (1)

589. TOBACCO CONTRACTS, Jan. 1934 - Mar. 1936. Forms T 30, T 205, and other forms used in tobacco program. (Daily, official.) 9 x 11 folders, 3 ft., in 2 steel filing cases. 1st floor, E. corner room. (2)

WILLIAMSTON

FIELD AGENT

Martin County Court House, E. Main St.

590. COTTON CONTRACTS, 1934 - 1935. Forms Cotton 1 and Cotton 101. Filed numerically. (Daily, official.) 10 x 12 folders, 10 ft., in 5 steel filing drawers. County Agricultural Extension Agent's Office. (24)

591. BANKHEAD APPLICATIONS, 1934 - 1935. Form BA 208. (Daily, official.) 9 x 15 loose-leaf books, 2 ft. 6 in., on 5 steel roller shelves. County Agricultural Extension Agent's Office. (31)

592. ALLOTMENTS APPROVED AND REGISTER OF TAX-EXEMPTION CERTIFICATES, 1934 - 1935. Forms BA 208 and BA 211. Arranged by township. (Occasionally, official.) 12 x 17 bundles, 1 in., on steel roller shelf. County Agricultural Extension Agent's Office. (22)

593. COTTON CONTRACTS, 1935. Form Cotton 101. Numerically indexed. (Daily, official.) 10 x 12 folders, 2 ft., in steel filing drawer. County Agricultural Extension Agent's Office. (30)

594. RECEIPTS FOR COTTON CHECKS DELIVERED, 1934 - 1936. Form Cotton 34. (Occasionally, official.) 10 x 12 folders, 9 in., on steel roller shelves. County Agricultural Extension Agent's Office. (28)

595. INSTRUCTIONS FOR DISTRIBUTION OF PARITY PAYMENTS AMONG PRODUCERS, SHARE-CROPPERS, AND SHARE-TENANTS, 1935. Form Cotton 35. Tabulated alphabetically. (Daily, official.) 14 x 16 pad, $\frac{1}{4}$ in., on table. County Agricultural Extension Agent's Office. (25)

596. TABULATION RECORD OF BANKHEAD ALLOTMENTS UNDER 10¢ LOAN, 1935. Form CAP 4 A. (Daily, official.) 13 x 20 loose-leaf books and 14 x 16 pads, 3 in., on table. County Agricultural Extension Agent's Office. (26, 27)

597. CROSS INDEX TO COTTON, TOBACCO, AND PEANUT CONTRACTS, 1934 - 1935. Filed alphabetically. (Daily, official.) 5 x 8 cards, 2 ft., in 2 wooden file boxes. County Agricultural Extension Agent's Office. (33)

598. TOBACCO CONTRACTS, 1934 - 1935. Form T 30. Filed numerically. (Daily, official.) 10 x 12 folders, 8 ft., in 4 steel filing drawers. County Agricultural Extension Agent's Office. (34)

599. CONSERVATION WORK SHEETS, 1936 to date. Form ECR 1. Filed alphabetically. (Daily, official.) 10 x 12 folders, 9 in., in filing case. County Agricultural Extension Agent's Office. (32)

WILMINGTON

FIELD AGENT

Customhouse, 1 Market St.

600. CONTRACTS, c. 1933 - Jan. 6, 1936. Reports on cotton, tobacco, and peanuts. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 3 ft., in 3 steel drawers of filing case. R. 103. (5)

WILSON

FIELD AGENT

Wilson County Court House
Nash and Goldsboro Sts.

601. COTTON CONTRACTS AND APPLICATIONS FOR PRICE ADJUSTMENT PAYMENTS, 1934 - 1935. Forms Cotton 1, Cotton 101, and CAP 2. (Daily, official.) 9 x 12 folders, 8 ft., in 4 metal filing drawers. 3d floor room. (55)

602. COMPLIANCE FORMS, 1934 - 1935. Forms Cotton 20, Cotton 120, T 99, and T 189. (Daily, official.) 8 x 10 folders and bundles, 12 ft., in 6 filing drawers. 3d floor room. (56, 57)

603. MISCELLANEOUS FILES, 1934 - 1935. Forms BA 123, BA 322, and CAP 3, Cotton 34, T 30, T 124, T 205, and other forms used in the cotton and tobacco programs. (Daily, official.) 8 x 12 folders, 8 ft., in 4 metal filing drawers. 3d floor room. (54)

WINDSOR

FIELD AGENT

Red Cross Bldg., Dundee St.

Division of Cotton

604. GENERAL FILE, 1933 - 1936. Correspondence, reports, and instructions; cotton adjustment tabulation sheets, rural rehabilitation clients, and various forms used in cotton program. Arranged alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in steel filing drawer. County Agricultural Extension Agent's Office. (44)

605. LIST OF COTTON PLOWED UP, 1933. List made in the County Agent's office giving name and address of producer and landlord, cotton contract number, number of acres in cotton, number of acres retired, estimated yield, and the amount to be paid the farmer. Arranged numerically by township. (Occasionally, official.) 9 x 11 loose-leaf books, 3 in., on wooden shelf. County Agricultural Extension Agent's Office. (48)

606. OFFER TO ENTER INTO COTTON OPTION-BENEFIT OR BENEFIT CONTRACTS, 1933. Form has no number. Arranged numerically. (Occasionally, official.) 9 x 15 bundles, 6 in., on shelf in supply cabinet. County Agricultural Extension Agent's Office. (53)

607. COTTON CONTRACTS, 1934 - 1936. Forms Cotton 1, Cotton 20, Cotton 101, Cotton 120, and BA 206. Filed alphabetically by township. (Daily, official.) 9 x 12 folders, 11 ft., in 6 drawers of 2 steel filing cabinets and on wooden shelves. County Agricultural Extension Agent's Office. (51)

608. COTTON RECEIPTS AND REPORTS, 1934 - 1936. Receipts for cotton rental checks, cotton payments; final reports and accounting of trustees; and current undelivered tax-exemption certificates. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in steel filing drawer. County Agricultural Extension Agent's Office. (49)

609. CONTRACTS THAT WERE NOT ACCEPTED, 1935. Forms Cotton 1 and Cotton 101. Arranged numerically. (Never.) 9 x 13 bundles, 6 in., on wooden shelf. County Agricultural Extension Agent's Office. (56)

610. APPLICATION FOR COTTON PRICE ADJUSTMENT PAYMENT AND OTHER FORMS, 1934 - 1935. Forms CAP 1, CAP 2, CAP 3, CR CAP 14, and C 125. Filed numerically. (Daily, official.) 9 x 12 folders, 1 ft. 6 in., in steel filing drawer. County Agricultural Extension Agent's Office. (55)

611. RECEIPTS FOR COTTON ADJUSTMENT PAYMENT, 1935 - 1936. Form CAP 3. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 6 in., in steel filing case drawer. County Agricultural Extension Agent's Office. (50)

612. SHEETS OF ALLOTMENTS APPROVED AND REGISTERED OF TAX-EXEMPTION CERTIFICATES, 1934 - 1935. Form BA 211. Arranged alphabetically by township.

(Daily, official.) 12 x 17 loose-leaf books, 3 in., on wooden shelf. County Agricultural Extension Agent's Office. (58)

613. LIST OF FARMERS SIGNING COTTON AND TOBACCO CONTRACTS, 1933 - 1935. Gives name of producer, address, number of acres of farm, statements as to whether producer rents or owns farm, and serial numbers of cotton and tobacco contracts. Arranged alphabetically by township. (Daily, official.) 9 x 11 folders, 4 in., on wooden shelf. County Agricultural Extension Agent's Office. (54)

Division of Livestock and Feed Grains

614. CORN-HOG APPLICATIONS, 1935 - 1936. Form CH 103. Arranged alphabetically. (Daily, official.) 9 x 12 folders, 1 ft., in steel filing drawer. County Agricultural Extension Agent's Office. (36)

615. GENERAL FILE OF INFORMATION ABOUT THE DIFFERENT CROPS, 1933 - 1936. Forms CH 8, CH 13, CH 14, CH 15, CH 49, CH 60, CH 64, and CH 127. Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 in., in steel filing drawer. County Agricultural Extension Agent's Office. (43)

Division of Tobacco, Sugar, Rice, Peanuts, and Potatoes

616. GENERAL FILE ON PEANUTS, 1933 - 1935. Correspondence, and Forms PN 1, PN 2, PN 18, and PN 21. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 6 in., in steel filing drawer. County Agricultural Extension Agent's Office. (57)

617. TOWNSHIP PEANUT LIST OF FARMERS, 1933 - 1935. Shows name of operator, address, total acreage cultivated, acreage of peanuts, and serial number of contract. Arranged alphabetically by township. (Daily, official.) 11 x 17 loose-leaf books, 3 in., on cabinet. County Agricultural Extension Agent's Office. (45)

618. PEANUT CONTRACTS, 1934 - 1935. Form PN 1. Filed alphabetically and numerically by township. (Daily, official.) 9 x 12 folders, 4 ft. 9 in., in 2 steel filing cabinets. County Agricultural Extension Agent's Office. (52)

619. GENERAL FILE ON TOBACCO, 1933 - 1936. Correspondence, and Forms T 30, T 99, T 188, and T 198. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 3 in., in steel filing drawer. County Agricultural Extension Agent's Office. (61)

620. TOBACCO CONTRACTS, 1934 - 1935. Form T 30. Filed alphabetically by township. (Daily, official.) 9 x 12 folders, 10 ft. 6 in., in 6 drawers of 2 steel cabinets. County Agricultural Extension Agent's Office. (35)

621. TOBACCO CONTRACTS MADE FOR 1936. Form T 205. Filed by township. (Daily, official.) 8 x 11 loose forms, 1 ft. 9 in., in steel filing drawer. County Agricultural Extension Agent's Office. (60)

622. TOWNSHIP LIST OF TOBACCO FARMERS, 1935 - 1936. Shows name of operator, address, number of acres, whether producer owns or rents farm, acreage, production yield, per cent of base acreage formed by cultivated acres, and serial number of contract. Arranged alphabetically by township. (Daily, official.) 11 x 17 loose-leaf book, 3 in., on cabinet. County Agricultural Extension Agent's Office. (46)

623. ALLOTMENT CARDS AND RECORDS OF SALES UNDER ALLOTMENT, 1934 - 1935. Form T 121. Filed alphabetically and numerically. 4 x 10 envelopes, 6 ft., in 2 steel filing drawers. County Agricultural Extension Agent's Office. (59)

624. RECEIPTS FOR ALLOTMENT CARDS, 1934 - 1935. Form TL 24. Arranged alphabetically. (Daily, official.) 9 x 12 folders, 1 ft., on tobacco cabinet. County Agricultural Extension Agent's Office. (47)

Agricultural Conservation Program

625. WORK SHEETS AND INFORMATION REGARDING NEW PROGRAM, 1936 to date. Correspondence with J. F. Criswell, Head Field Director, Raleigh, concerning the new program, Bertie County base acreage and rate of pay per acre, instructions for filling out work sheets; and Forms ECR 1 and ECR 10. Filed by township. (Daily, official.) 9 x 12 folders, 1 ft., in steel filing cabinet. County Agricultural Extension Agent's Office. (39)

WINSTON-SALEM

FIELD AGENT

Forsyth County Court House
Third and Liberty Sts.

626. COTTON CONTRACTS, 1933 - 1936. Forms Cotton 1, Cotton 101, and other forms used in cotton program. Filed alphabetically by township. (Daily, official.) 10 x 12 folders, 1 ft., in filing drawer. Dirty. Basement, SE. corner room. (5)

627. WHEAT CONTRACTS, 1934 - 1935. Form Wheat 59, and other forms used in wheat program. Filed alphabetically by township. (Weekly, official.) 7 x 11 folders, 1 ft., in filing drawer. Basement, SE. corner room. (7)

628. CORN-HOG CONTRACTS, 1934 - 1935. Form CH 101, and other forms used in corn-hog program. (Weekly, official.) 10 x 12 folders and envelopes, 1 ft., in filing drawer. Basement, SE. corner room. (6)

629. TOBACCO CONTRACTS, 1933 - 1935. Forms T 30, T 205, and other forms used in tobacco program. Filed alphabetically by township. (Daily, official.) 7 x 11 folders, 6 ft., in 6 filing drawers. Basement, SE. corner room. (1, 2, 3, 4, 8, 9)

630. CONSERVATION, Oct. 16, 1935 to date. Correspondence, reports, forms, etc. Filed alphabetically. (Daily, official.) 10 x 12 envelopes, 1 ft., in steel filing drawer. R. 10. (9-A)

WINTON

FIELD AGENT

Hertford County Court House

631. GENERAL CORRESPONDENCE, 1933 - 1936. Correspondence with farmers in Hertford County concerning contracts. (Daily, official.) 13 x 27 folders, 2 ft., in steel filing case. Main Office. (29)

632. CORRESPONDENCE, 1934 - 1936. Correspondence with farmers in Hertford County concerning AAA activities and general work of the agency, (Daily, official.) Various sized letters, 1 ft., in pocket. Storage Room. (17)

633. APPLICATION FOR CONTRACTS, 1933. Record of applicants for contracts, showing name, address, number of application, and township. (Seldom, official.) 3 x 6 cards, 6 in., on wooden shelf. Storage Room. (20)

634. CORN-HOG ALLOTMENT RECEIPTS, 1933 - 1935. (Daily, official.) 16 x 25 bundles, 2 ft., on wooden shelf. Storage Room. (14)

635. COTTON PLOW-UP CONTRACT, 1933. Form: offer to enter into cotton option-benefit or benefit contracts. (Daily, official.) 10 x 12 folders, 2 ft., in steel filing case drawer. Main Office. (31)

636. SALE TAGS, 1934. Record of sale tags attached to cotton which was harvested and ginned before July 1, 1934. (Daily, official.) 12 x 24 folders, 2 ft., in steel filing case. Main Office. (30)

637. SUPPLEMENTARY REPRESENTATION OF PRODUCER AND REPORT OF SUPERVISOR, 1934. Form Cotton 21. (Daily, official.) 8 x 11 loose papers, 6 in., on wooden shelf. Main Office. (25)

638. APPLICATION FOR CONTRACTS, 1934 - 1935. Record of applications for cotton contracts, showing name, address, number of contract, and township. Filed alphabetically. (Daily, official.) 6 x 7 cards, 1 ft., in wooden file case and 2 drawers of card cabinet. Storage Room. (9)

639. COTTON CONTRACTS, 1934 - 1935. Forms Cotton 1 and Cotton 101. (Daily, official.) 10 x 12 folders and loose-leaf books, 8 ft., in 4 filing case drawers. Main Office. (27)

640. SCHEDULE OF COTTON PAYMENTS, 1934 - 1935. Form C 125. (Daily, official.) 16 x 25 bundles, 2 ft., on wooden shelf. Storage Room. (12)

641. DISTRIBUTION OF PARTIAL PAYMENT ON COTTON, 1934 - 1935. Form CAP 3. Form attached. (Daily, official.) 8 x 11 loose papers, 1 ft., on wooden shelf. Storage Room. (5)
642. SPECIAL COTTON SURVEY, 1934 - 1936. Form Cotton 2. (Daily, official.) 3 x 11 cards, 9 in., in card cabinet. Storage Room. (18)
643. APPLICATION FOR COTTON PRICE, 1934 - 1936. Form CAP 2; supervisor's memorandum; and cotton certificates. (Daily, official.) 10 x 12 and 13 x 24 folders and loose-leaf books, 3 ft. 6 in., in steel filing case drawer and wooden box and on wooden shelf. Main Office. (26, 23)
644. CONTRACT, SIGNERS OF COTTON, 1935. List of farmers in the county who signed cotton contracts. (Daily, official.) 7 x 14 pockets, 1 ft. 9 in., on wooden shelf and in wooden boxes. Storage Room. (11)
645. COTTON CERTIFICATES, 1935. Forms Cotton 120 and CAP 1. (Occasionally, official.) 9 x 12 bundles, 1 ft., on wooden shelf. Storage Room. (2)
646. CENTRAL APPLICATION BUREAU FORMS, 1935. Form Cotton 135. (Daily, official.) 10 x 12 folders, 2 ft., in steel filing case. Main Office. (32)
647. WORK SHEETS FOR COTTON ALLOTMENTS, 1935. Form CAP 4 A. (Daily, official.) 12 x 19 bundles, 1 ft. 6 in., on wooden shelf. Storage Room. (13)
648. PEANUT CONTRACTS, 1933 - 1935. Form PN 1. (Daily, official.) 10 x 13 folders and 16 x 25 bundles, 9 ft. 6 in., on wooden shelf. Storage Room. (7, 15)
649. SALE OF PEANUTS, 1935. Agent's record of sale of peanuts, showing number of bags and pounds of peanuts sold, and number of bags farmers have for seed. (Daily, official.) 10 x 10 pockets, 1 ft., in 2 wooden boxes. Storage Room. (6)
650. TOBACCO CONTRACTS, 1935. List of farmers in county who signed tobacco contracts. (Daily, official.) 6 x 10 pockets, 1 ft., on shelf. Storage Room. (10)
651. TOBACCO RECEIPTS, 1935. Form TL 24. (Daily, official, public.) 9 x 11 loose papers, 1 ft., on wooden shelf. Storage Room. (21)
652. TOBACCO CONTRACTS, 1934 - 1939. Forms T 30 and T 205. (Daily, official, public.) Various sized folders and cards, 5 ft. 9 in., on wooden shelf and in 15 pasteboard boxes and 3 steel filing case drawers. Storage Room and Main Office. (16, 33)
653. TOBACCO AND COTTON SUMMARY, 1935. Agent's record, showing serial number, address, township, base acreage, and per cent of allotment sold. (Daily, official.) 14 x 17 loose papers, 1 ft. 6 in., on wooden shelf. Storage Room. (4)

654. SUPERVISOR'S REPORT OF COMPLIANCE, 1935. Forms T 188 and PN 18. (Daily, official.) 9 x 11 bundles, 1 ft., on wooden shelf. Storage Room. (3)

655. CONSERVATION, 1936 to date. Form ECR 1. Form attached. (Daily, official.) 9 x 12 loose sheets and folders, 6 ft., in steel filing case and on wooden shelves. Main Office and Storage Room. (1, 8, 22)

YANCEYVILLE

FIELD AGENT

Caswell County Court House

Division of Cotton

656. APPLICATIONS FOR ALLOTMENT AND TAX-EXEMPTION CERTIFICATES PURSUANT TO THE COTTON ACT APPROVED APRIL 21, 1934. Forms BA 208 and BA 211. (Occasionally, official.) 8 x 12 folders, 2 in., in filing drawer. 1st floor, 1st room right of hall. (15)

657. PRODUCER'S UNDERTAKING AND STATEMENT OF SUPPORTING EVIDENCE FOR 1934 AND 1935 COTTON ACREAGE REDUCTION CONTRACT TO BE ENTERED INTO IN 1935. Form Cotton 101 A. (Occasionally, official.) 8 x 10 folders, 2 in., in filing drawer. 1st floor, 1st room on right of hall. (13)

658. RECEIPT FOR CHECKS DELIVERED, 1934 - 1935. Form Cotton 34. (Occasionally, official.) 11 x 14 loose-leaf books, 3 in., on shelf. 1st floor, 1st room on right of hall. (12)

659. SUPERVISOR'S REPORT OF 1935 COMPLIANCE. Form Cotton 120. Filed numerically. (Daily, official.) 8 x 10 folders, 1 ft. 2 in., in filing drawer. 1st floor, 1st room on right of hall. (7)

660. AGRICULTURAL ADJUSTMENT AGREEMENT, 1934 - 1935. Disbursing Unit Form 12. Filed alphabetically. (Occasionally, official.) 12 x 18 loose-leaf books, 2 in., on wooden shelf. 1st floor, NW. room. (49)

661. SCHEDULE OF RENTAL PAYMENTS APPROVED, 1934 - 1935. Form CRT 203. Arranged alphabetically. (Occasionally, official.) 12 x 18 loose-leaf books, 2 in., on wooden shelf. 1st floor, NW. room. (50)

662. CONTRACTS, 1933 - 1936. Forms Cotton 1, Cotton 101, CH 101, CH 103, CH 127, and T 173. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 1 ft., in filing drawer. 1st floor, NW. room. (42)

663. MISCELLANEOUS PAPERS, 1934 - 1935. Forms Cotton 34 and TL 24. Filed by topic. (Occasionally, official.) 9 x 12 folders, 2 ft., in filing drawer. 1st floor, NW. room. (40)

Division of Tobacco, Sugar, Rice, Peanuts, and Potatoes

664. AGRICULTURAL ADJUSTMENT AGREEMENT RECORDS, 1933 - 1934. Forms T 30, T 205, and T 300. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 10 ft., in 5 filing drawers. 1st floor, NW. room. (41)
665. TOBACCO PRODUCTION ADJUSTMENT CONTRACT, 1933 - 1935. Form T 30. Arranged serially. (Daily, official.) 8 x 10 folders, 1 ft., in filing drawer. 1st floor, 1st room on right of hall. (3)
666. TOBACCO PROGRAM DATA, 1934 - 1935. Form CR X7. Arranged alphabetically. (Occasionally, official.) 12 x 18 loose-leaf books, 6 in., on wooden shelf. 1st floor, NW. room. (51)
667. PLANTING AND SELLING ACREAGE, 1934. Form T 36. Filed alphabetically. (Occasionally, official.) 8 x 11 bundles, 4 in., in filing drawer. 1st floor, NW. room. (39)
668. APPLICATION FOR COMBINATION OF TOBACCO CONTRACTS FOR 1935, 1934 - 1935. Form T 171. Arranged serially. (Daily, official.) 8 x 10 folders, 2 in., in filing drawer. 1st floor, 1st room on right of hall. (11)
669. SUBSTITUTION OF PARTIES TO TOBACCO CONTRACT, 1934 - 1935. Form T 113. Arranged serially. (Occasionally, official.) 8 x 10 folders 4 in., in filing drawer. 1st floor, 1st room on right of hall. (1)
670. ALLOTMENT CARD FLUE-CURED TOBACCO, 1935. Form T 121. Arranged serially. (Occasionally, official.) 3 x 5 envelopes, 8 ft., in pasteboard boxes. 1st floor, 1st room on right of hall. (19)
671. CONTRACTING PRODUCER'S RECEIPT FOR ALLOTMENT CARDS AND AGREEMENT OF TRUST, 1935. Form TL 24. Arranged serially. (Daily, official.) 8 x 10 folders, 7 in., in filing drawer. 1st floor, 1st room on right of hall. (5)
672. CERTIFICATION, 1935. Forms T 188 and T 189. Arranged alphabetically. (Occasionally, official.) 9 x 12 folders, 1 ft., in filing drawer. 1st floor, NW. room. (43)
673. FIRST CERTIFICATION OF 1935 COMPLIANCE FLUE-CURED TOBACCO, 1935. Form T 189. Arranged serially. (Daily, official.) 8 x 10 folders, 7 in., in filing drawer. 1st floor, 1st room on right of hall. (6)
674. FLUE-CURED TOBACCO MARKETING CARD FOR THE 1935 CROP, 1935. Form T 198. Arranged serially. (Occasionally, official.) 8 x 10 folders, 7 in., in filing drawer. 1st floor, 1st room on right of hall. (2)
675. SPECIAL BASE TOBACCO CONTRACT, 1935. Form T 173. Arranged serially. (Daily, official.) 8 x 10 folders, 4 in., in filing drawer. 1st floor, 1st room on right of hall. (8)
676. REPRESENTATION AND AGREEMENT BY PRODUCER HAVING EXCESS TOBACCO PRODUCTION, 1935. Form T 218. Arranged serially. (Occasionally, offi-

cial.) 8 x 10 folders, 7 in., in filing drawer. 1st floor, 1st room on right of hall. (9)

677. RECORD OF SALE UNDER ALLOTMENT, 1935 - 1936. Form T 206. Arranged serially. (Occasionally, official.) 4 x 8 envelopes, 18 ft., in pasteboard boxes. 1st floor, 1st room on right of hall. (14)

678. PLANTING AND SELLING ACREAGE, Aug. 1 - Oct. 31, 1936. Form T 36. Arranged alphabetically. (Occasionally, official.) 9 x 12 folders, 9 in., in filing drawer. 1st floor, NW. room. (44)

679. 1936-1939 FLUE-CURED TOBACCO CONTRACT, 1936. Form T 205. Filed serially. (Daily, official.) 8 x 10 folders, 1 ft. 4 in., in filing drawer. 1st floor, 1st room on right of hall. (10)

Agricultural Conservation Program

680. TERRACING INQUIRY, Sept. 1935 to date. Form card making inquiry about necessity of terracing; sent to farmers on AAA list. Filed alphabetically. (Occasionally, official.) 4 x 6 cards, 2 in., in filing case drawer. 1st floor, NW. room. (34)

681. SOIL CONSERVATION ASSOCIATION, Sept. 1935 to date. Terracing unit, giving name and address of farmer and amount due for terracing. Filed alphabetically. (Frequently, official.) 5 x 7 paper slips, 6 in., in drawer of filing case. 1st floor, NW. room. (33)

682. WORK SHEET, SOIL CONSERVATION PROGRAM, 1936. Form ECR 1. (Daily, official.) 9 x 12 folders and loose sheets, 4 ft. 3 in., in 3 drawers of filing case and on wooden shelf. 1st floor, NW. room, and basement, NW. room. (4, 46, 52)

683. MAPS, 1936. Forms ECR 7 and ECR 8. Filed alphabetically. (Occasionally, official.) 10 x 13 envelopes, 5 ft. 6 in., in 3 drawers of filing case. 1st floor, NW. room. (45)

684. REPORT OF PERFORMANCE, 1936. Form ECR 10. Filed alphabetically. (Occasionally, official.) 9 x 11 bundles, 2 ft., on filing cabinet. 1st floor, NW. room. (47)

685. APPLICATION FOR PAYMENT, 1936. Form ECR 11. Filed alphabetically. (Occasionally, official.) 8 x 11 folders, 2 ft., in drawer of filing case. 1st floor, NW. room. (48)

YADKINVILLE

FIELD AGENT

Yadkin County Court House

686. COTTON CONTRACTS, Sept. 12, 1933 - Apr. 18, 1935. Forms Cotton 1 and Cotton 101, and other forms related to cotton program. Filed alpha-

betically by township. (Frequently, official.) 10 x 12 folders and envelopes, 12 ft., in 6 steel filing drawers and 320 folded document holders. 2d floor. (11)

687. CORN-HOG CONTRACTS, Sept. 13, 1934 - Dec. 3, 1935. Form CH 101, and other forms related to corn-hog program. Filed alphabetically by township. (Frequently, official.) 10 x 12 folders and envelopes, 2 ft., in filing case. 2d floor. (12)

688. TOBACCO CONTRACTS, Dec. 16, 1933 - June 1, 1935. Form showing name of owner, acreage of cultivated land, tobacco base, yield, and harvested acres. Filed alphabetically by township. (Daily, official.) 10 x 12 folders, 30 ft., in 15 steel filing cases. 2d floor. (14)

689. WHEAT CONTRACTS, Oct. 21, 1933 - June 16, 1936. Filed alphabetically by township. (Frequently, official.) 10 x 12 folders and envelopes, 2 ft., in filing case. 2d floor. (13)

BUREAU OF AGRICULTURAL ECONOMICS

The Bureau of Agricultural Economics conducts studies of the economics of production and marketing, farm organization, farm financial relations, farm labor, land economics, and the problems of rural life. It collects and disseminates current information and statistical data on all phases of agricultural production and the marketing, distribution, and storage of agricultural products. It is concerned with the provisions of the Cotton Futures Act, Cotton Standards Act, Grain Standards Act, Standard Container Act, Standard Hamper Act, Produce Agency Act, Perishable Agricultural Commodities Act, the Tobacco Inspection Act, and the Administration of the Warehouse Act.

In North Carolina this Bureau maintains field headquarters as follows:

Under the Division of Cotton Marketing a field headquarters for Cotton Use in Relation to Demand and Adaptation of Cotton to New and Extended Uses. The station is located at Raleigh and functions in cooperation with the North Carolina Agricultural Experiment Station. It reports directly to Washington.

Under the Division of Crop and Livestock Estimates, a field headquarters in Raleigh, cooperating with the State Department of Agriculture, for Crop and Livestock Reports. This station reports to the Crop Reporting Board in Washington.

Under the Division of Warehousing, in cooperation with the State Department of Agriculture, a field headquarters in Raleigh for North and South Carolina and Virginia for Cotton, Tobacco, Peanut, and Grain Warehousing. This station reports directly to Washington.

RALEIGH

DIVISION OF COTTON MARKETING
COTTON USE IN RELATION TO DEMAND AND
ADAPTATION OF COTTON TO NEW AND EXTENDED USES
FIELD HEADQUARTERS

Ricks Hall, State College of Agriculture and Engineering

Field headquarters for studies in cotton use were established in Raleigh about 1920. In cooperation with the North Carolina Agricultural Experiment Station, the agency collects and compiles information concerning length of staple and grades of cotton marketed in North Carolina, amount of cotton ginned, and cotton marketing practices.

690. COOPERATIVE STUDY, Dec. 21, 1923 - Feb. 19, 1925. Curricular studies and correspondence relative to marketing of cotton. (Daily, official.) 10 x 12 folders (2), 1 ft. 6 in., on filing case. R. 118. (1073)

691. MISCELLANEOUS CORRESPONDENCE, 1928 - 1934. Correspondence relative to cotton and tobacco marketing. Filed alphabetically. (Daily, official.) 10 x 16 folders, 4 ft., in metal filing case. R. 118. (1080)

692. COOPERATIVE ACCOUNTING CORRESPONDENCE, Dec. 8, 1932 - Apr. 4, 1935. Correspondence with members of the Cooperative Marketing Association, covering tobacco acreage, allotment, number of pounds sold, average prices, etc. Filed alphabetically. (Daily, official.) 10 x 16 folders, 2 ft., in metal filing case. R. 118. (1064)
693. AGRICULTURAL ADJUSTMENT ADMINISTRATION AGREEMENTS, Oct. 28, 1933 - May 7, 1934. Correspondence, pamphlets, and marketing agreements. (Daily, official.) 8 x 10 loose leaves, 6 in., in cardboard file. R. 118. (1066)
694. COTTON PROJECTS, 1935. Tabulation and correspondence relative to cotton marketing, cooperative gin reports, allotments, etc. Alphabetical index. (Daily, official.) 10 x 12 folders, 1 ft. 6 in., in cardboard filing case. R. 118. (1072)
695. COOPERATIVE MATERIALS, Aug. 9, 1927 - Dec. 1929. Subject material for use in teaching agricultural economic classes in cooperative marketing. (Daily, official.) 11 x 16 folders, 24 ft., in metal filing case. R. 118. (1076)
696. COTTON MARKETING PROJECT, 1929 to date. Subject material on grades, standards, and inspection of cotton, for use in teaching agricultural economics. Filed alphabetically. (Daily, official.) 10 x 16 folders, 2 ft., in metal filing case. R. 118. (1069)
697. PRODUCTION OF COTTON, 1930 - 1931. Subject material for use in teaching cotton production in the South, covering cotton varieties, cultivation, fertilizing, etc. (Daily, official.) 11 x 18 loose-leaf books (4), 1 ft., on wooden shelves. R. 118. (1079)
698. GRADE AND STAPLE COPIES AND SUMMARY FROM ATLANTA OFFICE, Nov. 23, 1925 - Sept. 28, 1926. Grade and staple copies and summary from Atlanta office for Alabama, Florida, Georgia, South Carolina, and Virginia. (Daily, official.) 9 x 14 folders (2), 6 in., on filing case. R. 118. (1074)
699. GRADE AND STAPLE REPORTS, 1929 - 1933. Individual bale report and summary report of cooperating ginner. (Occasionally, official.) 10 x 12 folders, 3 in., on wooden shelf. R. 118. (1082)
700. PRICE OF COTTON IN NEW ORLEANS COMPARED TO THE PRICE OF GOLD, 1929 - 1934. Comparison of price of cotton in New Orleans and Liverpool on basis of prices in 1929, and record of ounces of gold required to buy a bale of cotton in New Orleans 1929-1934. (Daily, official.) 16 x 22 papers, 1 ft., in cardboard box. R. 118. (1077)
701. COTTON, 1933. Gin reports on amount of cotton ginned in each county. Filed by county. (Occasionally, official.) 12 x 16 books (3), 2 in., on shelf. R. 118. (1068)
702. COTTON CROPS, 1933 to date. Record of length of staple and grade of cotton ginned in North Carolina. (Occasionally, official.) 9 x 12 envelopes, 3 in., on shelf. R. 118. (1067)

703. COTTON PRICES ON LOCAL MARKETS, 1935 to date. Average price of cotton on all local markets. (Occasionally, official.) 10 x 12 folders, 1 in., on shelf. R. 118. (1063)

704. COTTON MARKETING PRACTICES IN NORTH CAROLINA, 1890 to date. Trend chart showing comparative records of cotton marketing practices. (Daily, official.) 9 x 12 folders, 3 ft., on shelves. R. 118. (1071)

705. CHARTS, 1892 - 1935. Bar charts showing total world cotton production and production of leading cotton producing countries. (Daily, official.) 14 x 16 loose-leaf charts (4), 1/8 in., on filing case. R. 118. (1075)

706. CHARTS, 1919 - 1935. Trend and bar charts showing agricultural economic conditions in North Carolina: estimated cash expenses of North Carolina agriculture, 1919-1934; sources of gross cash income of North Carolina agriculture, 1919-1934; farm taxes, land prices, index numbers, 1920-1933; land prices, net cash income, farm prices, index numbers, 1920-1933; relation of agricultural wealth and income to total wealth and income, 1920-1934; property tax percentage of net cash income, 1920-1935; cash position of North Carolina agriculture, 1920-1935; taxes levied, taxes delinquent, and taxes unpaid, 1928-1934. Index legend. (Occasionally, official.) 16 x 18 charts, 1/8 in., on filing cabinet. R. 118. (1065)

707. VARIETY SUMMARIES OF GINNING, Apr. 10, 1935 to date. Msc. correspondence and trend charts summarizing ginning reports. (Daily, official.) 10 x 12 envelopes, 1 ft., on wooden shelf. R. 118. (1070)

708. CARD INDEX FILE, Oct. 5 - Oct. 29, 1934. Name, address, and box number of cotton ginner in state. Filed alphabetically. (Occasionally, official.) 3 x 5 cards, 1 ft., on shelf. R. 118. (1081)

709. INFORMATION PRIOR TO 1931 ON AMERICAN TOBACCO TYPES, USES AND MARKETS, n.d. Msc. information on quantity, uses, and markets of flue-cured, fire-cured, air-cured light, air-cured dark, cigar binder, cigar filler, and cigar wrapper tobacco and other msc. tobacco types. (Daily, official.) 14 x 24 loose sheets (8), 1/8 in., on metal filing case. R. 118. (1078)

710. TOBACCO MARKETING AND AAA, 1932 - 1935. Tabulation of tobacco marketing on all tobacco markets, showing price and number of pounds sold. Filed alphabetically. (Daily, official.) 12 x 16 folders, 2 ft., in metal filing case. R. 118. (1062)

DIVISION OF CROP AND LIVESTOCK ESTIMATES
FIELD HEADQUARTERS

State Agricultural Bldg., 2 W. Edenton St.

This office was established in 1909 as an agency of the Bureau of Statistics of the Department of Commerce and Labor. In 1917 it became an

agency of the Division of Crop and Livestock Estimates of the Bureau of Agricultural Economics (then known as the Bureau of Markets) of the Department of Agriculture. It has jurisdiction over North Carolina. In co-operation with the State Department of Agriculture, it operates a farmers' Cooperative Crop Reporting Service. From 1909 to 1921 it occupied offices in the Commercial Bank Building and from 1921 to 1923 in the old Museum Building. It has been in its present location since 1923. Useless papers are destroyed after two years. Records are kept in the office, but summary reports are sent to the Department of Agriculture in Washington.

711. CORRESPONDENCE, 1914 to date. Correspondence with state statisticians and Washington office. Indexed alphabetically by subject. (Frequently, official.) 9 x 15 folders, 14 ft., in 7 filing case drawers. Rs. 203 and 204. (779)

712. REPORTERS' QUALIFICATIONS, Jan. 1916 - Dec. 1920. Reports on qualifications of cooperative reporters, and related correspondence. Indexed by county. (Never; to be destroyed.) 8 x 11 pockets, 9 in., in filing case drawer. Dirty. Basement. (800)

713. MISCELLANEOUS CORRESPONDENCE, 1916 - 1925. Correspondence with Washington; forms and reports; foreign crop reports, and related correspondence. (Never.) 10 x 12 folders, 3 ft. 4 in., in 2 metal filing case drawers. Basement. (796)

714. MISCELLANEOUS FILE, 1916 to date. General correspondence, lists of crop reporters, special crop reports, administrative and technical data, and mimeographed instructions. Index. (Frequently, official.) 11 x 12 vols. (12), 2 ft. 8 in., in bookcase. Rs. 203 and 204. (777)

715. GENERAL CORRESPONDENCE, 1926 - 1930. General correspondence, mimeographed instructions from Washington, and lists of special cooperative reporters. Filed alphabetically by county. (Constantly, official.) 9 x 12 folders, 1 ft., in filing case drawer. Rs. 203 and 204. (776)

716. COUNTY CORRESPONDENCE, Jan. 1 - Nov. 1, 1934. Correspondence with crop reporters and Bureau officials. Filed alphabetically by county. (Frequently, official.) 16 x 24 folders, 1 ft. 9 in., in 2 pasteboard boxes. R. 201. (775)

717. CORRESPONDENCE, 1935 to date. Correspondence pertaining to reporters, farm census reports, etc. Filed alphabetically by subject. (Rarely, official.) 10 x 15 folders, 1 ft., in filing case drawer. R. 207. (789)

718. OUTGOING MAIL, Jan. 1, 1936 to date. Sample copy of all outgoing mail, showing file number, to whom addressed, and date of mailing. Filed alphabetically. (Frequently, official.) 17 x 33 folders, 1 ft., in filing case drawer. R. 201. (774)

719. REPORTS, 1932 - 1933. Pay rolls, expense accounts, and reports on surplus property on hand and on kind and condition of mechanical equipment.

Numerical index. (Constantly, official.) 9 x 12 folders, 1 ft., in metal filing case drawer. Rs. 203 and 204. (781)

720. FARM CENSUS LISTING BOOK, 1918 - 1934. (Rarely, official.) 7 x 17 bundles, 30 ft. 6 in., on shelves. Basement. (795)

721. CENSUS REPORTS, 1918 - 1935. Compilation of township farm census reports giving number of acres and type of land owned by each farmer, number of cultivated acres; and acreage in various crops. Filed alphabetically by county. (Frequently, official.) 19 x 25 vol., 4 in., on table. R. 207. (791)

722. FARM CENSUS TOWNSHIP BOOKS, 1922. Crop acreage for individual farms. Filed alphabetically by county and township. (Occasionally, official.) 11 x 13 folders, 20 ft., in 10 wooden filing case drawers. Basement. (797)

723. FARM CENSUS SUMMARIES, 1923 to date. Original summaries by townships of farm census, giving number of acres of farm land in each township, number under cultivation, in pasture, lying idle, and in various crops. Filed alphabetically by township. (Constantly, official.) 10 x 14 envelopes, 5 ft., in 3 filing case drawers. R. 207. (787)

724. FARM CENSUS, 1924 - 1931. Farm census giving name, address, number of acres and type of land owned by each farmer, and acreage in each crop; and related form letters. (Rarely, official.) 15 x 24 folders, 1 ft., in filing case drawer. R. 201. (769)

725. FARM CENSUS RATIOS, 1924 - 1935. Tables showing ratio of acreage in various crops to all farm lands, value of farm land to all lands, acreage in one crop to that in another, etc. Filed alphabetically by county. (Frequently, official.) 19 x 25 vol., 4 in., on table. R. 207. (785)

726. ORIGINAL FARM CENSUS RECORDS, 1931 to date. Original farm census survey, and listing book by county and township. Filed alphabetically by county. (Frequently, official.) 7 x 17 vols., 23 ft. 8 in., in 12 filing case drawers. R. 207. (786)

727. TOBACCO SALES REPORTS, Aug. 1910 to date. Number of pounds sold, number resold, total pounds sold during month, total amount paid, and average price paid by each warehouse in North Carolina. Filed alphabetically by county. (Constantly, official.) 10 x 16 and 11 x 12 vols., 1 ft., on table. R. 205. (783)

728. LISTING SHEETS, SCHEDULES, 1916 - 1935. Summaries of information taken from individual schedule cards. (Rarely, official.) 30 x 33 folders, 2 ft. 6 in., on shelves. Basement. (794)

729. SURPLUS REPORTS, 1916 to date. Regular reports and special reports on cotton and tobacco, letters to crop reporters, farm census letters, ginners' reports, threshers' records, etc. Filed alphabetically by county. (Constantly, official.) 9 x 12 folders, 20 ft., in 10 filing case drawers. Rs. 203 and 204. (778)

730. MONTHLY CROP REPORTS, 1918 to date. Summary of data supplied by cooperative reporters on various crops, covering acreage planted, condition, estimated yield, estimated price, etc. Indexed by geographical district. (Frequently, official.) 18 x 30 vols. (8), 2 ft., on table. R. 205. (784)

731. MISCELLANEOUS REPORTS, 1919 - 1935. Charts showing acreage planted and yield of all field and orchard crops for two consecutive years, made from reports by representative farmers to show trends and changes in farming activities in the state. Indexed alphabetically by county. (Frequently, official.) 10 x 15 vols., 1 ft., in filing case drawer. R. 207. (790)

732. DOT AND TREND CHARTS, 1919 to date. Charts showing monthly trends in agriculture as revealed by cooperative reporters' monthly schedules. (Frequently, official.) 16 x 17 folders (9), 1 ft., in filing case drawer. Rs. 203 and 204. (780)

733. AGRICULTURAL STATISTICIANS, LIVESTOCK, ACREAGE, AND PRODUCE SCHEDULE, Jan. 1920 - Dec. 1923. Report on acreage and production. (Never; to be destroyed.) 4 x 9 bundles, 7 ft., in 3 $\frac{1}{2}$ filing case drawers. Dirty. Basement. (801)

734. TABULATING SHEETS, Jan. 1920 - Dec. 1923. Listing sheets and summaries of farm acreage and production schedules prepared by cooperative reporters. (Never.) 15 x 20 loose sheets, 6 ft., in 3 filing case drawers. Dirty. Basement. (802)

735. MONTHLY CROP AND PRICE SCHEDULE, 1929 - 1935. Monthly report of condition of crops, prices, number of livestock, poultry and egg production, land values, and other data pertaining to crop production and income for North Carolina farms. Alphabetical index. (Rarely, official.) 4 x 9 paper slips, 2 ft., on shelf. Basement. (799)

736. SPECIAL SCHEDULES, 1929 - 1935. Monthly schedules furnished by special cooperative reporters on seasonal crops, giving crop outlook, effect of weather on crops, and detailed account of farming activities. (Rarely, official.) 4 x 10 bundles, 6 ft., on shelf. Basement. (793)

737. RURAL CARRIER ACREAGE CARDS, 1929 - 1935. Name and address of farmer, county, township, farm acreage, crop acreage, acreage in idle land suitable for crops, acreage planted to various crops, and acreage harvested year past. Filed alphabetically by month and county. (Rarely, official.) 4 x 9 cards, 4 ft., in open wooden box. Basement. (798)

738. RURAL CARRIER LIVESTOCK AND ACREAGE REPORTS, June 1935. Compilation of information gathered by rural mail carriers. Acreage reports give farm acreage, crop acreage, acreage in idle land suitable for crops and in land not suitable for crops, acreage planted to various crops, and acreage harvested in each crop in 1934. Livestock reports give the following statistics: hogs on farm, sows farrowed or expected to farrow, cows on farm, heifer calves saved for milk cows, sheep on farm, lambs saved, sheep sheared and consequent pounds of wool. (Rarely, official.) 18 x 29 package, 3 in., on metal shelf. Basement. (803)

739. COTTON SCHEDULES, 1929 to date. Monthly schedules furnished by cooperative reporters for cotton crops, giving number of acres planted, condition of crop, effect of weather on crop and pests, etc. Filed alphabetically by month and county. (Rarely, official.) 4 x 9 bundles, 1 ft., on shelf. Basement. (792)

740. ORIGINAL SCHEDULES, 1935 to date. Monthly schedules supplied by cooperative reporters giving general weather conditions in immediate locality, effect of weather on crops and pests, and detailed account of farming activities. (Rarely, official.) 4 x 10 bundles, 1 ft. 6 in., in filing case drawer. R. 201. (770)

741. THRESHING RECORDS, 1935 to date. Reports by grain threshers giving name, address, post office, number of bushels of various grains threshed, number of men employed, number of hours worked, and type and license number of machine used. Filed alphabetically by county. (Frequently, official.) 10 x 15 folders, 1 ft., in filing case drawer. R. 207. (788)

742. INDIVIDUAL LISTING SHEETS, Jan. 1, 1936 to date. Charts showing averages and summary of crops and farming activities for each month. Filed by county and district. (Frequently, official.) 27 x 32 loose sheets, 8 ft., in 4 filing case drawers. R. 205. (782)

743. CARD INDEX, 1917 - 1933. Card index to crop reporters; superseded by master index. Filed alphabetically. (Never; to be destroyed.) 3 x 5 cards, 16 ft., in 16 wooden card cabinets. R. 201. (768)

744. MASTER FILE, 1917 to date. Card index to crop reporters giving name, address, farm type, and months for which reports have been made. Filed alphabetically. (Frequently, official.) 5 x 16 cards, 3 in., in card cabinet. R. 201. (773)

745. CROP REPORTERS, 1917 - 1933. Information on cooperative reporters. Filed alphabetically by county and district. (Monthly, official.) 5 x 16 loose sheets, 3 in., in filing case drawer. R. 201. (771)

746. REPORTERS' NEWS, 1925 to date. Personal, humorous mimeographed monthly news sheet for cooperative reporters. Filed chronologically. (Frequently, official.) 17 x 35 folders, 1 ft., in filing case drawer. R. 201. (772)

DIVISION OF WAREHOUSING
COTTON, TOBACCO, PEANUT, AND GRAIN WAREHOUSING
FIELD HEADQUARTERS
State Agricultural Bldg., 2 W. Edenton St.

Field headquarters for supervision of cotton, tobacco, peanut, and grain warehousing in North and South Carolina and Virginia were established in Raleigh in 1919, in cooperation with the State Department of Agriculture. It was located in the old Museum Building from 1919 to 1923. Since 1923,

it has been located in present quarters. Correspondence for the years 1919 to 1921, with the exception of that of an architect formerly employed in the division, has been lost or destroyed.

747. CORRESPONDENCE, DEAD FILE, 1920 - 1921. Architect's correspondence. Filed alphabetically. (Never.) 14 x 23 folders, 2 ft., in filing case drawer. Rs. 301 and 302. (808)

748. CORRESPONDENCE, 1922 - 1928. Correspondence pertaining to the operation of warehouses. Filed alphabetically. (Occasionally, official.) 10 x 12 bundles (14), 4 ft. 8 in., on 2 wooden shelves. Basement. (821)

749. REPORTS AND CORRESPONDENCE, 1922 - 1932. Correspondence, chiefly concerning licensed warehouses, licenses cancelled, and warehousemen interested; weekly reports; tobacco records; etc. Filed alphabetically by subject. (Frequently, official.) 12 x 25 folders, 12 ft., in 12 metal transfer cases. R. 303. (819)

750. GENERAL CORRESPONDENCE, Aug. 1932 to date. Correspondence pertaining to state-licensed warehouses; copies of old memoranda and receipts, and multiple bale receipts. Filed alphabetically by county. (Frequently, official.) 9 x 12 folders, 12 ft., in 6 metal filing case drawers. R. 301. (811)

751. MISCELLANEOUS CORRESPONDENCE, 1933 to date. Correspondence with bankers, cooperative associations, and warehousemen interested; expense accounts, warehouse receipts and orders, weekly reports, and tobacco reports of North and South Carolina and Virginia. Filed alphabetically and chronologically by subject. (Daily, official.) 13 x 25 folders, 8 ft., in 8 metal transfer cases. R. 303. (820)

752. EXAMINATION OF LICENSED WAREHOUSES, 1933 to date. Correspondence relative to licensed warehouses; subsequent examination reports on canned food and grain and peanut warehouses; bill of lading forms; and tobacco records. (Frequently, official.) 12 x 25 folders, 8 ft., in 8 metal transfer cases. R. 303. (818)

753. WEIGHT EXAMINATION REPORTS, 1933 to date. Correspondence and reports on examination of cotton scales and weights in licensed cotton warehouses in North and South Carolina and Virginia. Filed chronologically by state. (Frequently, official.) 8 x 14 folders, 2 ft., in wooden filing case drawer. R. 303. (816)

754. DAILY REPORTS, Oct. 1934 - Nov. 1935. Daily individual warehouse reports for purposes of insurance. Filed alphabetically by city. (Daily, official.) 13 x 24 folders, 4 ft., in 2 metal filing case drawers. R. 301. (810)

755. EXAMINATION OF LICENSED COTTON WAREHOUSES, 1935 to date. Examination reports and correspondence relative to licensed cotton warehouses in North and South Carolina and Virginia. Index for each state. (Frequently, official.) 8 x 14 folders, 2 ft., in wooden filing case drawer. R. 303. (817)

756. BONDS, WAREHOUSE MANAGERS AND LOCAL, 1920 - 1935. General schedule bonds; lists of warehouse managers, showing amount for which bonded; local managers' bonds and individual bonds used before general schedule bonds were issued. (Occasionally, official.) 9 x 12 bundles (12), 4 ft., in safe. Rs. 301 and 302. (806)

757. DUPLICATE RECEIPT BONDS, 1922 to date. Bonds given when original receipt has been lost and a duplicate issued; returned to person who furnished bond when original receipt is found. (Occasionally, official.) 4 x 10 folders, 6 in., in box in safe. Rs. 301 and 302. (807)

758. NEGOTIABLE RECEIPT RECORD, 1921. Record of number of bales of cotton handled in 1921. (Never.) 12 x 18 vols., 2 in., on wooden shelf. Basement. (822)

759. CANCELLED RECEIPTS, 1924 - 1933. Receipts showing date and to whom issued, weight, and name of warehouse. Filed alphabetically. (Occasionally, official.) 9 x 18 bundles (700), 46 ft., on metal shelves. Basement. (823)

760. CANCELLED RECEIPTS, DARLINGTON WAREHOUSE, GASTONIA, 1933 - 1934. (Seldom, official.) 10 x 20 bundles, 1 ft., on top of metal filing case. R. 301. (813)

761. COTTON CLASS CERTIFICATES, 1933 to date. Receipts to owners of cotton classed and sent to various warehouses. (Frequently, official.) 9 x 11 vols. (56), 2 ft., on top of wooden filing case. R. 301. (812)

762. WAREHOUSE RECEIPTS, Sept. 1933 to date. Cancelled receipts from warehouses licensed under state supervision. (Seldom, official.) 3 x 9 folders, 10 1/2 ft. 6 in., in 51 metal filing case drawers. R. 301. (814)

763. COPIES OF LEASES, 1921 to date. Leases covering warehouses licensed under state supervision. Arranged alphabetically. (Frequently, official.) 9 x 12 bundles, 2 ft. 9 in., in 3 drawers in safe. Rs. 301 and 302. (805)

764. FIRE LOSSES, 1922 to date. Claims, lists of number of bales destroyed, etc. (Rarely, official.) 4 x 5 bundles, 1 ft. 6 in., in safe. Rs. 301 and 302. (809)

765. INSURANCE POLICIES, 1923 to date. General cover policies covering cotton for which licenses have been issued. (Occasionally, official.) 4 x 9 folders (13), 3 in., in safe. Rs. 301 and 302. (804)

766. MASTER SHEETS IN CONNECTION WITH SUBSEQUENT EXAMINATION REPORTS ON TOBACCO AND COTTON WAREHOUSES, 1935 to date. Permanent receipt records used in connection with examination of cotton and tobacco warehouses. Index for each state. (Constantly, official.) 17 x 30 folders, 4 ft., in 2 wooden filing case drawers. R. 303. (815)

BUREAU OF ANIMAL INDUSTRY

The Bureau of Animal Industry is concerned with the protection and development of livestock and meat industries. It investigates causes, prevention, and treatment of diseases of domestic animals, aids in their control, and conducts investigations and experiments in animal husbandry and in the feeding and breeding of animals. It administers the Meat Inspection Act, the Animal Quarantine Acts, the 28-Hour Law, the Diseased Animal Transportation Acts, the Virus-Serum-Toxin Act, and the act relating to the supervision of the business in interstate commerce of packers, designated public stockyard markets, and commission men, traders, and other agencies operating at such markets.

Four field stations operating under various divisions of this Bureau are located in North Carolina. They report directly to Washington. Stations of the Field and Meat Inspection Divisions are located at Charlotte and Wilmington, respectively. The field station at Raleigh which functions jointly under the Tuberculosis Eradication Division and the Division of Tick Eradication and Special Diseases works in cooperation with the State Department of Agriculture. The field station at Raleigh which functions under the Animal Husbandry Division operates under the Agent in Animal Husbandry and a cooperating agent for investigations in beef-cattle in cooperation with the State College of Agriculture. It cooperates, also, with the Animal Husbandry Experiment Station of the Bureau of Animal Industry at Beltsville, Md.

A field station of the Animal Husbandry Division was located at the test farm of the North Carolina Department of Agriculture in Wenona until July 1937, when it was discontinued. It reported to the Raleigh station of the Animal Husbandry Division and cooperated with both the State Department of Agriculture and the State College of Agriculture. A similar station which was formerly operated at the test farm at Willard is not included in this survey.

CHARLOTTE

MEAT INSPECTION DIVISION
FIELD STATION
Swift & Company Refinery
1801 N. Brevard St.

This office was established in Charlotte about 1921. All records are kept on file in the office.

767. MISCELLANEOUS LETTERS AND MEMORANDA, Aug. 7, 1922 to date. Letters and memoranda giving regulations and instructions relative to meat inspection and other activities. (Frequently, official.) 8 x 11 loose-leaf books, 2 in., in desk drawer. Meat Inspection Office. (499)

768. CORRESPONDENCE, July 22, 1929 to date. Correspondence with Washington office and with shippers and transportation officials relative to inspection and transportation of meat food products. (Frequently, official.) 8 x 11 folders and loose sheets, 1 ft., in 3 boxes. Meat Inspection Office. (497)

769. INDIVIDUAL TIME SLIPS, Jan. 1, 1931 to date. MI Form 102, individual time slip, showing date, establishment number, time worked, character of work, meal period, and name and title of employee; reports for the Washington office are made from these. (Frequently, official.) 4 x 8 bundles, 5 ft. 2½ in., in 3 steel transfer cases. Meat Inspection Office. (502)

770. ORDERS FOR SUPPLIES, Jan. 1, 1931 to date. Form P 1 sent to the chief clerk, Bureau of Animal Industry, requesting supplies to be used in office. (Rarely, official.) 7 x 9 bundles, 6½ in., in pasteboard box. Meat Inspection Office. (503)

771. GOVERNMENT REPORTS, 1925 to date. MI Form 109 J, record of inspection of imported meat and products, giving amount and kind of product in each consignment, condition and disposition of product, place of origin, name of inspector issuing certificate, name of transportation company, and number of custom clearance; used to notify Washington office and customs officer at point of entry as to disposition of imported shipment. (Daily, official.) 10 x 11 folders, 2 ft. 8 in., in wooden transfer case. Meat Inspection Office. (501)

772. DAILY REPORTS, Jan. 1, 1931 to date. MI Form 124 A, daily report of operations at official establishment, showing name of inspector in charge, date, number of animals slaughtered in each class and carcasses received, number of pounds of meats received in each class and meats shipped to other official establishments, kind and amount of meat and meat food products prepared and processed under supervision, name of firm, and signature and title of person signing; monthly reports are prepared from these and sent to Washington. (Rarely, official.) 8 x 11 bundles, 1 ft. ½ in., in steel transfer case. Meat Inspection Office. (505)

773. QUARTERLY REPORTS OF SHIPMENTS OF MEAT, Jan. 1931 to date. MI Form 124 C, quarterly reports of shipments of meat and meat food products; sent to Washington office. (Rarely, official.) 5 x 8 bundles, 1½ in., in steel transfer case. Meat Inspection Office. (506)

774. RECORD OF MEAT PRODUCTS, July 9, 1922 - Mar. 4, 1935. MI Form 124 B, gives kind, amount, and condition of products condemned, and final disposition of same. (Rarely, official.) 12 x 18 vols., 1 in., in desk drawer. Meat Inspection Office. (496)

775. CERTIFICATE OF INSPECTION OF IMPORTED MEAT PRODUCTS, Aug. 1, 1924 to date. Certificates of inspection issued by inspector at place from which product is shipped, certifying to condition of product presented for import. (Rarely, official.) 7 x 11 loose sheets, 5 in., in pasteboard box. Meat Inspection Office. (498)

776. NOTICES OF SHIPMENTS OF IMPORTED UNMARKED MEATS, Nov. 8, 1924 to date. MI Form 109 FF, notice of unmarked imported meat shipped under seal, giving kind and amount of product, seal numbers, and name of transportation company; sent to inspector at destination and used to check against shipment when received. (Rarely, official.) 4 x 6 covers, 1 in., in steel transfer case. Meat Inspection Office. (500)

777. NOTICE OF SHIPMENT OF UNMARKED MEATS, Jan. 1, 1931 to date. MI Form 109 F, notice of shipment of unmarked meats in sealed cars, giving kind and amount of product shipped; sent by inspector at shipping point to inspector at destination for the purpose of checking against shipment when received. (Rarely, official.) 4 x 8 bundles, 1 ft. 6 in., in steel transfer case. Meat Inspection Office. (504)

RALEIGH

ANIMAL HUSBANDRY DIVISION EXPERIMENT STATION

Polk Hall, State College of Agriculture and Engineering

This field station was established at the State College of Agriculture and Engineering in 1913. The office was located in Patterson Hall until 1919, and in Ricks Hall from 1919 to 1926, when it was moved to its present location. Experiments are conducted in cooperation with the College. Records of current experiments are mailed to Washington every twenty-eight days, and summaries of experiments are sent when experiments are finished.

778. MISCELLANEOUS CORRESPONDENCE, 1926 to date. Filed alphabetically. (Frequently, official.) 10 x 12 folders, 4 ft. 6 in., in 8 filing case drawers and 2 metal cabinets. R. 215. (1088)

779. EXPERIMENTAL SUMMARY SHEETS, 1920 to date. Give amounts of individual feeds, costs, weights, and gains of animals. Numerically indexed. (Frequently, official.) 9 x 32 loose-leaf books, 2 in., in steel vault. R. 215. (1086)

780. EXPERIMENTAL RECORDS, SWINE, 1920 to date. Give weight of feeds and animals, description and grade of each, and chemical analysis of feeds and animal fats. Numerically indexed. (Daily, official.) 10 x 12 loose-leaf books, 1 ft., in filing case drawer. R. 215. (1083)

781. BEEF CATTLE RECORDS, EXPERIMENTAL, 1928 to date. Record of feeds and animals, description and grade of each, and chemical analysis of feeds and animal fats. Numerically indexed. (Daily, official.) 9 x 12 folders, 2 in., in wooden filing cabinet. R. 215. (1084)

782. PHOTOSTATIC COPIES AND EXPERIMENTAL RECORDS, 1921 to date. Weights and analysis of feeds; weights and analysis of animal products. Data collected at this office and other experiment stations. Filed by state and by

experiment. (Rarely, official.) 9 x 12 loose papers, 4 ft., in 24 small wooden cases. R. 215. (1085)

783. ANIMAL PHOTOGRAPHS, 1929 - 1933. Photographs of experiment animals taken at specific periods to supplement weight data by showing condition of animals. Indexed by breed and number. (Rarely, official.) 5 x 7 envelopes, 6 in., in 2 filing case drawers. R. 215. (1087)

DIVISIONS OF TUBERCULOSIS AND TICK ERADICATION
AND SPECIAL DISEASES
FIELD STATION

Agricultural Bldg., 2 W. Edenton St.

This office was established about 1921. It is conducted in cooperation with the State Department of Agriculture.

784. MISCELLANEOUS CORRESPONDENCE, 1924 - 1927. Inactive correspondence with veterinarians, Washington authorities, etc., pertaining to work of the department. Filed alphabetically. (Never.) 10 x 12 folders, 2 ft., in filing case drawer. Dirty. R. 320. (835)

785. MISCELLANEOUS FILES, Jan. 1930 to date. Circular letters from Washington; Civil Service information; information on tuberculosis, Johne's disease, and cholera control; requisition forms; tuberculosis correspondence. Filed alphabetically by subject. (Daily, official.) 10 x 13 folders, 1 ft., in filing case drawer. R. 320. (834)

786. FORM FILE, July 1934 to date. Pay roll forms, tuberculosis forms, hog cholera forms, and property lists forms. Filed numerically by subject. (Semi-monthly, official.) 10 x 13 folders, 1 ft., in filing case drawer. R. 320. (833)

787. CORRESPONDENCE PERTAINING TO BANG'S DISEASE, Sept. 1934 to date. Correspondence with Washington authorities, health officers, county agents, and veterinarians concerning Bang's disease projects. Filed alphabetically. (Daily, official.) 10 x 12 folders, 1 ft., in filing case drawer. R. 320. (831)

788. BANG'S DISEASE TESTS, Aug. 1934 to date. Test reports on cows submitted to contagious abortion tests, contracts signed by owners, and claims to Washington for benefit payment in reaction animals. Alphabetically indexed by owner's name. (Daily, official.) 10 x 12 folders, 12 ft., in 6 filing case drawers. Rs. 320 and 321. (828)

789. BANG'S DISEASE RECORD, 1934 to date. Card record of tests on cattle submitted to contagious abortion tests. Filed alphabetically by county and owner's name. (Daily, official.) 5 x 8 cards, 10 in., in 2 filing case drawers. R. 320. (829)

790. TUBERCULOSIS PROJECT, 1920 to date. Test charts on animals submitted to tuberculosis tests, signed agreements, claims for reacting animals, and correspondence dealing with tuberculosis projects. Filed alphabetically by herd owner's name. 9 x 12 folders, 8 ft., in 4 filing case drawers. R. 321. (838)

791. TUBERCULOSIS CARD FILE, 1920 to date. Record of animals submitted to tuberculosis tests. Filed alphabetically by county and herd owner's name. (Daily, official.) 5 x 8 cards, 1 ft., in filing case drawer. R. 321. (839)

792. INACTIVE TUBERCULOSIS FILE, 1924 - 1927. Test records of animals submitted to tuberculosis tests. Arranged alphabetically by herd owner's name. (Never.) 12 x 18 bundles, 8 ft., on open wooden shelves. R. 320. (830)

793. SCABIES PROJECT, Dec. 11, 1934 - Nov. 22, 1935. Inspection records of cows which have been exposed to and inspected for scabies; reports on scabies inspection; correspondence with Washington officials. Filed by subject. (Daily, official.) 10 x 12 folders, 1 ft., in filing case drawer. R. 320. (836)

794. SCABIES PROJECT RECORD, Dec. 1934 to date. Test sheets and record cards on animals exposed to and tested for scabies. Filed alphabetically by county and herd owner's name. (Daily, official.) 6 x 8 cards and loose sheets, 5 ft., in 10 card cabinets. R. 320. (837)

795. MASTITIS PROJECT, Jan. 1935 to date. Tests records of cows submitted to mastitis test; correspondence dealing with mastitis project. Arranged alphabetically by herd owner's name. (Daily, official.) 10 x 12 folders, 1 ft., in filing case drawer. R. 320. (832)

WENONA

ANIMAL HUSBANDRY DIVISION

EXPERIMENT STATION

(A) Office Bldg., State Farm

(B) Residence of Superintendent, State Farm

This station was established in Wenona in 1912 and was discontinued in July 1937. Investigations are conducted in cooperation with the State College of Agriculture, Raleigh, and the State Department of Agriculture.

796. GENERAL FILE, 1912 - 1923. Correspondence with state office, financial reports, records of horse, swine, and cattle breeding, purchase orders, and cancelled checks. (Never.) 6 x 12 bundles, 4 ft., in closet. Living Room (Bldg. B). (6)

797. GENERAL FILE, 1923 to date. Records of farm equipment, livestock, tools, building, swine pedigrees, bills for supplies, financial statements,

purchase orders, bank statements, and cancelled checks. (Daily, official.) 10 x 12 folders, 4 ft., in 2 wooden filing case drawers. Main Office (Bldg. A). (3)

798. CORRESPONDENCE, 1923 to date. Correspondence with state officials and drainage reports pertaining to the farm. Filed alphabetically. (Daily, official.) 10 x 12 folders, 1 ft., in filing case drawer. Main Office (Bldg. A). (2)

799. REPORTS OF EXPENDITURES AND RECEIPTS, 1923 to date. (Daily, official.) 16 x 24 vols., 9 in., on closet floor. Main Office (Bldg. A). (4)

800. DAY BOOK, 1919 to date. Records of daily routine, of cow, horse, and swine breeding, of improvements to buildings and grounds, and of general expenditures. (Daily, official.) 6 x 16 vol., 3 in., on desk. Main Office (Bldg. A). (5)

801. HOG BREEDING RECORD BOOK, 1936 to date. (Daily, official.) 20 x 36 loose-leaf book, 2 in., on closet floor. Main Office (Bldg. A). (1)

WILMINGTON

FIELD AND MEAT INSPECTION DIVISIONS FIELD STATION Customhouse, 1 Market St.

The joint office of the Field Inspection Division and the Meat Inspection Division of the Bureau of Animal Industry was established in Wilmington in 1915 as a substation of the Richmond, Virginia field station. In 1919 it was established as a field station for North Carolina. It occupied desk space at Swift & Company, 307 Nutt Street, from 1915 to 1918, when it was moved into the Customhouse. Records are sent directly to the Department of Agriculture, Bureau of Animal Industry, Washington. Useless papers are destroyed by official permission after three years.

802. REPORTS AND OUTGOING CORRESPONDENCE, 1915 - 1929. Correspondence, and tissue impression copies of subsequently discontinued or revised forms: ID Form 115, monthly report on sanitation; MI Form 109, monthly report of movement of meats between official establishments; MI Form 110, monthly report of supervision of preparation of meat food products; MI Form 112, daily summary of inspected, retained and condemned animals and carcasses; MI Form 112 D, summary of final post-mortem examinations of inspected and retained carcasses; MI Form 113, monthly report of meats and meat food products condemned on reinspection; MI Form 114, monthly report of supervision of sterilization and tanking; MI Form 124 A, daily report of operations at official establishment, showing name of inspector in charge, date, number of animals slaughtered in each class and carcasses received, number of pounds of meats received in each class and meats shipped to other official establishments, kind and amount of meat and meat food products prepared and

processed under supervision, name of firm, and signature and title of person signing; MI Form 151, monthly report of branding; Form P 33, monthly inventory of Government (brass and rubber) brands. Indexed. (Never.) 12 x 14 vols. (7), 1 ft., on open steel shelf in vault. R. 335. (97)

803. CORRESPONDENCE, 1917 to date. Correspondence, chiefly with Bureau of Animal Industry. (Frequently, official.) 8 x 10 folders, 4 ft., in 2 metal filing case drawers. R. 335. (98)

804. CIRCULAR LETTERS, 1923 to date. Circular letters of instruction from Bureau of Animal Industry, and related correspondence. Filed chronologically. (Frequently, official.) 9 x 12 clipboards (2), 5 in., on desk. R. 335. (96)

805. DAILY AND MISCELLANEOUS REPORTS, 1917 - 1923; 1932 to date. MI Form 101 A, semi-monthly summary of daily time reports of employees; MI Form 102, individual time slip, showing date, establishment number, time worked, character of work, meal period, and name and title of employee; MI Form 110, meat inspection report - preparation, showing inspector in charge, establishment number, station, month, year, and day by day tabulated monthly report on weight of all meat placed in cure, chopped sausage, product canned, product prepared from meat passed for sterilization, pork products to be eaten uncooked, meat extract, msc. product, and fats and fat products; MI Form 113 A, memorandum of meats and meat food products condemned on reinspection, showing establishment number, date, name of employee, class of meat inspected, tabulated record of condition, and total weight condemned; MI Form 114 A, daily report of sterilization and tanking, showing establishment number, date, carcasses and parts of animals sterilized for lard or tallow and for all other products, carcasses and parts tanked, and report on tanking, giving number of pounds of meat food product tanked, number of tags retained, condemned, and suspect, time tank was sealed, seal numbers, name and title of sealer, time seals were broken, name and title of employee who broke seals; MI Form 124 A, daily report of operations at official establishment (for description see abstract 802, p. 119). Forms attached. Filed chronologically. (Daily, official.) Various sized vols. and rolled forms, 2 ft. 11 in., on open steel shelf in vault. R. 335. (95)

806. SHIPMASTER'S DECLARATION AND INSPECTOR IN CHARGE, ADVICE TO OTHER PORTS OF CALL, 1930 to date. FI Form 45, inspector's advice to next port of call relative to presence of prohibited meats, showing name of steamer, home port, date and port of last clearance, and signature of inspector; and FI Form 801 F, shipmaster's declaration, showing flag, type, and name of vessel, port and date of arrival, number and kind of livestock sea stores, port and country of origin, kind and quantity of foreign, fresh, or frozen meat, country of origin, whether carried as cargo or sea stores, and signature of master before surgeon, U.S.P.H.S. quarantine officer. Forms attached. Filed chronologically. (Frequently, official.) 5 x 8 and 8 x 11 bundles and clipboard, 7 in., on open steel shelf in vault and on desk. R. 335. (99)

807. PAY ROLLS FOR PERSONAL SERVICES, 1936 to date. FI Form 1, roster of employees engaged in work for Field Inspection Division, showing month, station, name, title, annual basic salary, days worked and amount earned

BUREAU OF BIOLOGICAL SURVEY

The Bureau of Biological Survey is the wildlife service of the Federal Government. It engages in research relating to the habits, economic status, and diseases of birds and wild animals; acquires and maintains game preserves and bird refuges; conducts educational and investigational work in enforcement of laws for wildlife conservation; and develops more effective methods for the control of stock-killing wild animals, destructive rodents, and injurious birds.

Regulatory work is performed by the Bureau in administration of the Migratory Bird Treaty Act, the Migratory Bird Conservation Act, the Migratory Bird Hunting Stamp Act, and, through the Alaska Game Commission, the Alaska Game Law. Other laws administered are for the protection of animals and property on wildlife reservations and for the prevention of illegal interstate shipments and importations from abroad of wild animals and birds.

In North Carolina the Bureau maintains two offices functioning under the Division of Game Management for Region No. VII, Southeastern Region. The headquarters office to which these stations report was moved in 1937 from Washington to Atlanta.

Stations in North Carolina are as follows:

A field headquarters of the Predatory Animal and Rodent Control Section, located in Raleigh, operates under a district agent with jurisdiction over North Carolina, South Carolina, and Virginia. The office, maintained entirely with funds furnished by the Federal Government, co-operates with any organization or person needing aid, particularly with city or county health departments.

A United States Game Management Agent of the Game Protection Service (Field) is located in Washington, N. C., with supervision over the state of North Carolina, covering trespass, violation of game laws, loss of game, and elimination of predatory animals on lands owned by the Federal Government. Records of this agent are not included in this survey.

RALEIGH

DIVISION OF GAME MANAGEMENT

RODENT CONTROL HEADQUARTERS

Zoology Bldg., State College of Agriculture and Engineering

The office of the district agent was established about 1920. It has jurisdiction over North Carolina, South Carolina, and Virginia.

808. GENERAL CORRESPONDENCE, 1920 to date. Filed by subject and correspondent. (Daily, official.) 9 x 12 folders, 1 ft., in metal filing case. R. 205. (2008)

809. RAT CORRESPONDENCE, 1920 to date. Correspondence concerning rat control. Indexed by county. (Constantly, official.) 9 x 12 folders, 1 ft., in filing case drawer. R. 205. (2011)

810. LETTERS, CIRCULARS, MEMORANDA, PHOTOGRAPHS, REPORTS, FINANCIAL STATEMENTS, ETC., 1925 to date. (Never.) 9 x 12 folders, 1 ft., in filing case drawer. R. 205. (2007)

811. BIRDS, SNAKES, ETC., 1920 to date. Bulletins, press releases, memoranda, information about birds, snakes, frogs, and other animals, and information on tularemia. Filed by subject. (Daily, official.) 9 x 12 vols., 1 ft., in wooden filing case drawer. R. 205. (2009)

812. FARMS LISTS, PUBLICITY, REGULATION, RAT CONTROL FINANCE, 1928 to date. Lists of county agents, agricultural teachers, chamber of commerce secretaries, merchants, secretaries, city and county health officers; manuscripts of radio addresses and magazine articles; motion picture and stereoptican lists available. Filed by subject. (Daily, official.) 9 x 12 folders, 1 ft., in filing case drawer. R. 205. (2012)

813. MISCELLANEOUS FILE, 1920 to date. Bulletins, memoranda, letters, reports, releases, information on antidotes and poisons, information on rat control, rat campaign literature, regional reports, and material on rodent control. (Daily, official.) 9 x 12 folders, 1 ft., in wooden filing case drawer. R. 205. (2010)

BUREAU OF ENTOMOLOGY AND PLANT QUARANTINE

Activities of the Bureau of Entomology and Plant Quarantine are devoted to investigations on insects and their economic relations, insecticides, and plant diseases. The Bureau is responsible for the enforcement of the Plant Quarantine Act of 1912, as amended; the Insect Pest Act of 1905; the act of 1922 governing the importation of adult honeybees; the act providing for the Mexican border inspection and control service; the act providing for export certification to meet sanitary requirements of foreign countries for plants and plant products; and, in cooperation with the Post Office Department, the Terminal Inspection Act of 1915.

In North Carolina four stations, reporting to Washington, operate under this Bureau as follows:

Under the Division of Forest Insect Investigations, a field laboratory of Forest-Tree Insects, located at Asheville. Investigations include those of the southern pine beetle and bark beetle. Results of tests in the chemical treatment of logs are on file in this office.

Under the Division of Plant Disease Control, a field station for North Carolina for White Pine Blister Rust Control located at Asheville and reporting both to Washington and to the office of the Bureau in Richmond, Va., which is the field headquarters of the Southern Appalachian Region of the Eastern States.

Under the Division of Truck Crop and Garden Insects two field laboratories as follows: a station at Chadbourn for experiment in control of strawberry and cabbage insects; and a station at Oxford, cooperating with the Tobacco Station maintained there by the State Department of Agriculture, to study control methods of tobacco insects. This latter station was established July 1, 1935. It is not included in this survey.

ASHEVILLE

DIVISION OF FOREST INSECT INVESTIGATIONS
FOREST-TREE INSECTS FIELD LABORATORY
Post Office and Court House, Otis St.

A field laboratory for the study of forest-tree insects was established in Asheville in 1925. The office was located in the New Medical Building until 1928, when it was moved to the City Hall. It has been at its present location since 1930. All papers are kept in the office files.

814. CORRESPONDENCE AND INVOICES, 1925 to date. Correspondence with Washington office and other agencies. Arranged alphabetically by subject. (Rarely, official.) 10 x 12 folders, 1 ft. 2 in., in steel filing case. R. 202. (28)

815. VOUCHERS, PAID BILLS, BRIEFS, 1931 to date. Filed alphabetically. (Rarely, official.) 10 x 12 folders, 1 ft. 1 in., in steel filing case. R. 202. (21)

816. CORRESPONDENCE, ETC., 1934 to date. Test outlines, inventory, project bills and vouchers, msc. data, and weekly, monthly, quarterly, and annual reports. (Daily, official.) 10 x 12 folders, 1 ft. 10 $\frac{1}{2}$ in., in steel filing cabinet. R. 202. (29)

817. FIELD DATA, 1925 to date. Correspondence, and field notes on tree injection, tree medication, moisture contents, seasonal variation, fire plot study, life history, brood counts, soil testing outfits, transportation charts, moisture graphs, etc. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 1 ft. 2 in., in steel filing case. R. 202. (26)

818. MEMORANDA FROM WASHINGTON OFFICE, 1934 to date. Filed alphabetically by subject. (Frequently, official.) 9 x 12 folders, 1 ft. 2 in., in steel filing case. R. 202. (27)

819. INVESTIGATIONS, 1934 to date. Results of experiments in fungi and blue stain in regard to southern pine beetle, life history studies of bark beetles and nursery insects, biological, chemical, and mechanical control tests of the southern pine and other bark beetles, and control studies of other forest pests such as the white grub. Filed alphabetically by subject. (Daily, official.) 10 x 12 folders, 8 $\frac{1}{2}$ in., in steel filing case. R. 202. (25)

820. REPORT MATERIAL, 1925 to date. Reports and pictures referring to experiments in chemical treatment of logs and bark. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 2 $\frac{1}{2}$ in., in steel filing case drawer. R. 202. (22)

821. REPORT DATA, 1934 to date. Weather maps from southern experimental stations and reports from field workers under junior entomologist. Filed alphabetically. (Rarely, to correlate insect attacks with weather conditions.) 10 x 12 report sheets, 2 $\frac{1}{2}$ in., in wooden map cabinet. R. 202. (23)

822. WEATHER REPORTS, 1925 - 1931. Information gathered from other experimental stations and recorded here to use in controlling blight. Filed alphabetically. (Rarely, official.) 10 x 12 folders, 9 in., in steel filing case drawer. R. 202. (24)

DIVISION OF PLANT DISEASE CONTROL
BLISTER RUST CONTROL FIELD STATION
Puncombe County Court House, College St.

This office was established May 1, 1934. Its work is conducted in all counties in North Carolina in which white pine grows, the most important of which are the western counties: Alleghany, Alexander, Ashe, Avery, Buncombe, Burke, Caldwell, Cherokee, Clay, Graham, Haywood, Henderson, Jackson, Macon, Madison, McDowell, Mitchell, Polk, Rutherford, Surry, Swain,

Transylvania, Watauga, Wilkes, Yadkin, and Yancey. The agency is responsible to the office of the Bureau of Entomology and Plant Quarantine in Richmond, Va.

823. MISCELLANEOUS MATERIAL, 1934 to date. Correspondence, copies of field records and data, pay rolls, vouchers, applications, memoranda, forms, requisitions for workers, and property returns. Filed alphabetically. (Daily, official.) 10 x 12 folders, 5 ft. 2 in., in 4 steel filing case drawers. R. 604. (266)

824. BLISTER RUST CONTROL RECORD, 1934 to date. Correspondence, reports, and msc. data. Includes printed material, such as pamphlets and magazines. Indexed alphabetically. (Daily, official.) 10 x 12 folders, 1 ft. 10 in., in 4 steel filing case drawers. R. 604. (267)

825. INTERVIEWS, 1934 to date. Interviewing control records, with account of experiments and results in different counties; maps of each county; WPA employment cards and transfers; and a summary of accomplishments in 1935 in book form, giving tabulations, photographs, etc. Filed alphabetically and chronologically. (Daily, official.) 10 x 12 folders, 11 ft. 4 in., in 4 steel filing case drawers. R. 604. (265)

826. PHOTOGRAPHIC FILMS, n.d. Still photographic negatives, nitrate (150) of white pine ribes (gooseberry and current) and work relating to blister rust control. Films in jackets classified by groups. R. 604. (P-1)

CHADBOURN

DIVISION OF TRUCK CROP AND GARDEN INSECTS TRUCK CROP AND BERRY INSECTS FIELD LABORATORY Dove Bldg., U.S. Highway 74

The Chadbourn station was established in 1920. From 1920 through 1929 the agency was in a wooden building near the school building. Since that time it has been located in the Dove Building on U.S. Highway 74, within the Chadbourn city limits. Useless papers are burned with permission from Washington. Reports are sent to Washington monthly, quarterly, and annually. This station has several fields of berries and vegetables on which experimental tests are made for the destruction of insects. A sublaboratory at Charleston, S. C., is responsible to this office.

827. CORRESPONDENCE, 1925 - 1933. Correspondence, vouchers for travel expenses. (Seldom, official.) 8 x 10 covers, 2 ft., in metal drawer. NE. room. (19)

828. MAPS AND TIME-TABLES, 1932 to date. Maps, folders, schedules, etc.; certification of tax exemptions used in local purchases of gasoline. (Frequently, official.) 4 x 9 folders, 10 in., in metal drawer of card cabinet. NE. room. (8)

829. CONTRACTS AND AGREEMENTS, 1930 - 1935. Vouchers and duplicate vouchers, pay rolls for 1935, requests for allotments, contracts and agreements, budget memoranda and transfer of property, administrative memoranda, correspondence with the Department of Agriculture. Filed alphabetically. (Daily, official.) 10 x 12 folders, 2 in., in metal filing case drawer. NE. room. (16)
830. MONTHLY STATEMENTS OF UPKEEP OF MOTOR TRUCK, 1934 to date. Reports on operation of truck and lists of station publications received by the office of experiment stations in 1934. (Frequently, official.) 8 x 10 covers, 2 in., in metal filing case drawer. E. room. (23)
831. MISCELLANEOUS REPORTS AND LETTERS, 1934 to date. Government bills of lading, letters of authorization, memoranda from the Bureau of Entomology. Filed alphabetically. (Daily, official.) 9 x 12 folders, 10 in., in metal filing case drawer. NE. room. (7)
832. MISCELLANEOUS FILE, 1927 to date. Monthly, quarterly, and annual reports, data on strawberry weevil investigations, weather maps, WPA requisitions for purchase, transmittal sheets, pay roll for personal services. Arranged alphabetically. (Daily, official.) 8 x 10 folders, 1 ft., in metal filing case drawer. NE. room. (15)
833. MISCELLANEOUS VOUCHERS AND REPORTS, 1935 to date. Purchase and service vouchers for payment of other than personal services, pay and travel vouchers for regular employees, data on insecticide field tests showing result of insect pest tests in field, data on cage tests on insect pests in captivity, etc. Filed alphabetically. (Frequently, official.) 9 x 12 forms, 10 in., in metal filing case drawer. NE. room. (11)
834. ANNUAL REPORTS OF CHADBOURN FIELD LABORATORY, 1935. Reports of work done by experimental station officials. (Seldom, official.) 8 x 11 loose-leaf papers, $\frac{1}{2}$ in., in metal filing case drawer. NE. room. (13)
835. COPIES OF ANNUAL REPORTS OF CHADBOURN AND SUB-LABORATORY, CHARLESTON, S. C., 1935. Reports of the work done at this laboratory and sub-laboratory in Charleston, S. C. (Seldom, official.) 8 x 11 loose sheets, $\frac{1}{2}$ in., in metal filing case drawer. NE. room. (14)
836. "COLLECTIONS AND DETERMINATIONS", 1920 to date. Reports of tests made on strawberry insects, aphids, general aphids tech, aphid fobes, ants, and ant poison - notes on experimental work and tests from insects collected in field traps. Indexed alphabetically by name of insect. (Occasionally, official.) 4 x 5 cards, 8 in., in wooden cabinet. E. room. (20)
837. BIOLOGICAL INVESTIGATION, 1920 - 1936. Records of biological investigations of animals, birds, insects, and plants, lists of entomological supplies, and names of technical workers at this station. (Seldom, official.) 6 x 9 folders and sheets, 1 ft., in bookcase. NE. room. (6)
838. OUTLINES OF PROJECTS, 1920 - 1936. Record of field experiments and plans for destroying insects on cotton, corn, and strawberries.

Arranged alphabetically. (Frequently, official.) 4 x 9 folders, 8 in., in metal filing case drawer. NE. room. (18)

839. MISCELLANEOUS FILE, 1921 - 1932. Record of laboratory experiments for control of pests, insects, and field conditions that affect strawberries, blackberries, and dewberries. Card index. (Frequently, official.) 5 x 8 cards, 8 in., in card cabinet. NE. room. (12)

840. TRUCK INSECTS, 1922 to date. Information on habitat, food, and life history of truck insects. Card index. (Frequently, official.) 3 x 5 cards, 4 in., in metal card cabinet. NE. room. (10)

841. FIELD SURVEY, 1923 - 1935. Tabulations of experiments concerning tobacco, corn, and strawberries, laboratory experiments, and experiments in insectary. Indexed alphabetically by name of crop. (Frequently, official.) 5 x 8 cards, 4 in., in card cabinet. E. room. (21)

842. INDEX CARDS ON INSECTS, n.d. Cards giving information on insects and reference to bulletins in which more information may be obtained. Filed alphabetically. (Daily, official.) 3 x 5 cards, 3 in., in metal card cabinet. E. room. (25)

843. INDEX CARDS ON FOOD PLANTS, n.d. Cards giving reference to bulletins in which information can be obtained concerning certain food plants and the insects most injurious to them. Filed alphabetically. (Daily, official.) 3 x 5 cards, 8 in., in metal card cabinet. E. room. (24)

844. WEATHER RECORDS, 1925 to date. Tabulations showing rainfall, killing frosts, wind, clouds, and their effects on various crops. (Frequently, official.) 5 x 9 cards, 2 in., in metal card cabinet. E. room. (22)

845. REPORTS AND MANUSCRIPTS, 1922 - 1935. Experimental technique; letters; monthly, quarterly, annual, and progress reports; manuscripts and current outlines; weather data; melon and pickle worm data; seed corn maggot and mole cricket investigations. Card index. (Frequently, official.) 9 x 12 folders, 10 in., in metal filing case drawer. E. room. (26)

846. PUBLICATIONS RECEIPTS, 1934 - 1935. Receipts from publications. Filed alphabetically by name. (Annually, official.) 2 x 4 receipt forms, 3 in., in metal filing box. NE. room. (17)

847. INVENTORY INDEX, 1924 - 1935. Filed alphabetically. (Occasionally, official.) 3 x 5 cards, 4 in., in metal card cabinet. NE. room. (9)

