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INVENTORY OF THE TOWN ARCHIVES OF NEW HAMPSHIRE



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NO. 8
ROCKINGHAM COUNTY
VOL. II. TOWN OF AUBURN

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**INVENTORY OF THE TOWN ARCHIVES
OF NEW HAMPSHIRE**

Prepared by

**The New Hampshire Historical Records Survey Project
Division of Professional and Service Projects
Work Projects Administration**

No. 8

ROCKINGHAM COUNTY

Vol. 2

AUBURN

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**Manchester, New Hampshire
The New Hampshire Historical Records Survey Project
December 1939**

INVENTORY OF THE TOWN ARCHIVES
OF NEW HAMPSHIRE

The Historical Records Survey Program

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The New Hampshire Historical Records Survey Project
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Vol. 2
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Manchester, New Hampshire
The New Hampshire Historical Records Survey Project
December 1933

FOREWORD

The Inventory of the Town Archives of New Hampshire is one of a number of bibliographies of historical materials prepared throughout the United States by workers on the Historical Records Survey Program of the Work Projects Administration. The publication herewith presented, an inventory of the archives of the Town of Auburn, is number 2 of the Rockingham County series of towns.

The Historical Records Survey Program was undertaken in the winter of 1935-36 for the purpose of providing useful employment to needy unemployed historians, lawyers, teachers, and research and clerical workers. In carrying out this objective, the project was organized to compile inventories of historical materials, particularly the unpublished government documents and records which are basic in the administration of local government, and which provide invaluable data for students of political, economic, and social history. The archival guide herewith presented is intended to meet the requirements of day-to-day administration by the officials of the town, and also the needs of lawyers, business men and other citizens who require facts from the public records for the proper conduct of their affairs. The volume is so designed that it can be used by the historian in his research in unprinted sources in the same way he uses the library card catalog for printed sources.

The inventories produced by the Historical Records Survey Program attempt to do more than give merely a list of records--they attempt further to sketch in the historical background of the town or other unit of government, and to describe precisely and in detail the organization and functions of the government agencies whose records they list. The county, town, and other local inventories for the entire country will, when completed, constitute an encyclopedia of local government as well as a bibliography of local archives.

The successful conclusion of the work of the Historical Records Survey Program, even in a single town, would not be possible without the support of public officials, historical and legal specialists, and many other groups in the community. Their cooperation is gratefully acknowledged.

The Survey Program was organized and has been directed by Luther H. Evans, and operates as a nation-wide series of locally sponsored projects in the Division of Professional and Service Projects, of which Mrs. Florence Kerr, Assistant Commissioner, is in charge.

F. C. HARRINGTON
Commissioner

P R E F A C E

The Historical Records Survey was initiated in January 1936 as a nation-wide undertaking of the Work Projects Administration, but did not begin operations in New Hampshire until April 7. Prior to August 31, 1939, the Survey was a federally sponsored project. After that date it became a local project sponsored by the University of New Hampshire.

The purpose of the Survey is to make accessible to lawyers, historians, and students of government the records of state, county, municipal and town offices. This is the second published volume of a series of inventories by the New Hampshire Historical Records Survey Project concerning the town archives of New Hampshire. Three volumes on county archives have already appeared. A volume on church records has also been issued. The inventory of the archives of the towns of Rockingham County is number 8 of the New Hampshire series. The Auburn inventory is volume 2 of the Rockingham County series.

The Historical Records Survey made the first listing of the Auburn town records in the winter of 1937; the recheck was made in the winter of 1939. The list of records was brought up to date in May 1939. The Survey wishes to express its appreciation for the cooperation given by Auburn town officials. The Survey has indeed benefited by the singular patience and courtesies shown toward our workers where so much of the work has been carried on in the homes of the town officials.

Requests for information concerning publications should be addressed to the state supervisor, Hoyt Administration Building, Lincoln and Silver Streets, Manchester, New Hampshire.

Manchester, New Hampshire
December 1939

Richard G. Wood
Richard G. Wood
State Supervisor
New Hampshire
Historical Records Survey Project

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A. TOWN OF AUBURN AND ITS RECORDS SYSTEM

1. HISTORICAL SKETCH

The history of the town of Auburn for over one hundred years may be found in that of Chester. The general region was granted as Cheshire in 1720 and regranted as Chester in 1722.¹ From this territory later came several towns of which Auburn was one. The section of Chester which eventually became Auburn was first known as Long Meadows and later as the West Parish.² As early as 1753 some of the inhabitants of this region expressed a desire for a separate parish; and twenty years later an independent "Presbyterian Parish" was set off.³ In 1845 Auburn was incorporated as a separate town by the Legislature.⁴

Assigned to call the first town meeting in the newly incorporated town were John Clark, David Currier, and Stephen Palmer, or any two of them.⁵ At this meeting, which occurred July 28, 1845, Stephen Dearborn was chosen moderator, and Samuel Anderson town clerk. On motion of Jesse Patten the meeting was adjourned until the first Tuesday of the succeeding November.⁶

Some of the voters apparently questioned the validity of this meeting, since forty of the inhabitants addressed a petition, dated July 31, to John Lane, a justice of the peace, stating that no annual meeting had ever been held in the town, and requesting that he issue a warrant for such a meeting wherein a moderator and all town officers should be chosen.⁷ Accordingly, a meeting was summoned for August 18.⁸ Instead of electing a full slate of officers, however, this meeting chose a moderator, and then dissolved.⁹ On the very day of this dissolved meeting, there was presented another petition for a meeting, similar in content to that previous one and signed by twenty-one inhabitants.¹⁰ As a result, apparently, of this latter petition a meeting was held September 3. At this meeting a moderator, three selectmen, and a treasurer were chosen. After its business had been transacted, this meeting--like the original meeting of July 28--voted to adjourn until the first Tuesday of the succeeding November.¹¹ At the November meeting, three selectmen, a town treasurer, two constables, six surveyors of lumber, and one sealer of weights and measures were chosen. The selectmen were instructed to renumber the school districts. A committee consisting of Stephen Dearborn, Jesse Patten, and B. P. Chase was chosen to represent Auburn in adjusting the pecuniary affairs between that town and Chester.¹² This committee was to meet with one from Chester to settle the controversy that had arisen concerning the disposal of the public property, formerly

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1. New Hampshire State Papers, 24:566-569.
 2. B. Chase, History of Old Chester, (Auburn, 1869), 36.
 3. New Hampshire State Papers, 9:107-120.
 4. New Hampshire Laws of 1845, ch. 253.
 5. Ibid., ch. 253, sec. 7.
 6. Records--Town of Auburn, vol. 1, pp. 4-5 (1845), entry 1.
 7. Ibid., vol. 1, p. 5 (1845).
 8. Ibid., vol. 1, p. 6 (1845).
 9. Ibid., vol. 1, p. 7 (1845).
 10. Id.
 11. Records--Town of Auburn, vol. 1, p. 8 (1845), entry 1.
 12. Ibid., vol. 1, p. 5 (1845).

owned by the town of Chester and becoming jointly owned at the time Auburn was incorporated as a town. The committees met, but could not agree in all respects; and the final adjustment was made by a committee consisting of Samuel D. Bell of Manchester, and Nathaniel Parker and William Choate of Derry. This latter committee had been set up tentatively by the act of incorporation to determine the division of the property in the event that the towns could not agree.¹

The spinning wheel came with the first settlers to the Chester region. The cultivation of flax from which linen was made became the earliest town industry among the men; while the women spun the threads and wove the cloth, the surplus of which was sold in Boston.² James Horner, a carpenter and millwright, is said to have built the first sawmill in the section which later became Auburn.³ One of the other pioneers, John Calef, erected a fulling mill about 1741. The mill was the only one of its kind from Chester to Canada and settlers came long distances to have their homespun cloth "fulled" or "dressed". When the introduction of cotton cloth ruined the business, the mill was turned into a shop to make cut nails. Cut by water power but headed by hand, nails were made from about 1769 to about 1816. Later the mill privileges were purchased by brothers named Underhill who made edge tools and developed there the most extensive business of its kind in the state. After 1865 the property was used for a gristmill and a sawmill with a circular saw.⁴ At the present time, however, dilapidated dams are the only evidence of most of the busy mills of other days. The invoice records of Auburn contain significant figures in connection with the town's industrial history. One year after the incorporation of the town, the valuation of mills was \$737.00; in 1876 this figure had risen to \$4,735; the 1936 figure for this item was only \$1500.⁵ This same story is repeated in the history of many New Hampshire towns.

In regard to population, census figures show a decline from a peak of 886 in 1860⁶ to a low of 637 in 1910.⁷ The 1930 census represented an increase of about a hundred persons over the number in 1910.⁸

The first minister--the Reverend John Wilson--in the section of Chester which later became Auburn came as early as 1734.⁹ The earliest church was Presbyterian, and the first Presbyterian meeting house was built in 1739.¹⁰ In 1842 eight dissatisfied members of this first religious

1. [Chester Town Minute Books], vol. 4, pp. 41-43, 58; Records--Town of Auburn, vol. 1, pp. 14, 17-19 (1845, 1846), entry 1; New Hampshire Laws of 1845, ch. 253.
2. Anon., "Auburn by the Lake" in Granite State Magazine, (Manchester, 1906), 1:235.
3. Ibid., 1:242.
4. J. C. Chase, History of Chester, (Derry, 1926), 453.
5. Town Inventory, Auburn, N. H., 1846--, entry 14.
6. Joseph C. G. Kennedy, Population of the United States in 1860, (Washington, 1864), 308.
7. Fifteenth Census of the United States: 1930, (Washington, 1931), 1:705.
8. Id.
9. New Hampshire Manual for the General Court 1917, 22. See also [Chester Town Minute Books], vol. 1, p. 222 (1740).
10. B. Chase, op. cit., 36.

group associated themselves as the Second Congregational Society in Chester. That same year the Presbyterian group ceased to be active, and deeded its church property to the Congregationalists. Later, sixteen people from the Presbyterian Church entered into a covenant and dedicated in 1843 a new Congregational meeting house. The Reverend Samuel Ordway was the first pastor. This religious group established the First Congregational Church in Auburn.¹ This church exists today and is popularly known as the Long Meadow Congregational Church.

The first Methodist sermon is said to have been preached in 1809 in the house of John Clark. Later meetings were held in the schoolhouse until 1836 when a meeting house was erected. It is reported that the same John Clark took the contract to furnish the site and build the house for two thousand dollars, and that the cost above this amount he paid in addition to his subscription of four hundred dollars. The meeting house was dedicated in 1837.² The minister of this church was the Reverend George Pickering.³

Long before the separation of Auburn from Chester, the foundation of the existing school system had been laid. At a Chester town meeting in 1721 it was voted that, since no provision had been made for a schoolmaster, the next forfeited proprietor's lot should be appropriated for a school.⁴ In 1737 thirty pounds were raised to hire a schoolmaster who was to serve the different sections of the town, from time to time, as directed by the selectmen.⁵ At the meeting of 1740 it was voted that a school be maintained throughout the year "partly by School Masters & partly by School Dames as the Selectmen shall judge best for the town."⁶ By a vote of 1744 it was decided to build schoolhouses in the several sections of the town.⁷ In 1806 it was voted to divide the town into school districts.⁸

Immediately after its separation from Chester, Auburn voted to number its districts anew.⁹ A superintending committee for the town was appointed by the selectmen in 1847.¹⁰ The town minute books for 1877 include an interesting set of rules drawn up for the regulation of town schools, including specifications for physical conditions of schoolrooms, tardiness, religious exercises for opening school, and the frequency of English compositions.¹¹ A sizable list of names of recognized educators is connected with elementary education in Auburn. Among these names is that of Francis Wayland Parker who early in his career taught several terms in Auburn; and who has been called by many the greatest school reformer since Horace Mann.¹²

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1. D. H. Hurd, History of Rockingham and Strafford Counties, (Phila., 1882), 126.
 2. J. Chase, op. cit., 475.
 3. Hurd, op. cit., 126.
 4. [Chester Town Minute Books], vol. 1, p. 17 (1721).
 5. Ibid., vol. 1, p. 211 (1737).
 6. Ibid., vol. 1, p. 222 (1740).
 7. Ibid., vol. 1, p. 230 (1744).
 8. Ibid., vol. 3, pp. 254-257 (1806).
 9. Records--Town of Auburn, vol. 1, p. 5 (1845), entry 1.
 10. Ibid., vol. 1, p. 44 (1847).
 11. Ibid., vol. 2, p. 44 (1877).
 12. J. Chase, op. cit., 481.

The providing of secondary schools has not seemed expedient in Auburn because of the town's nearness to Manchester.

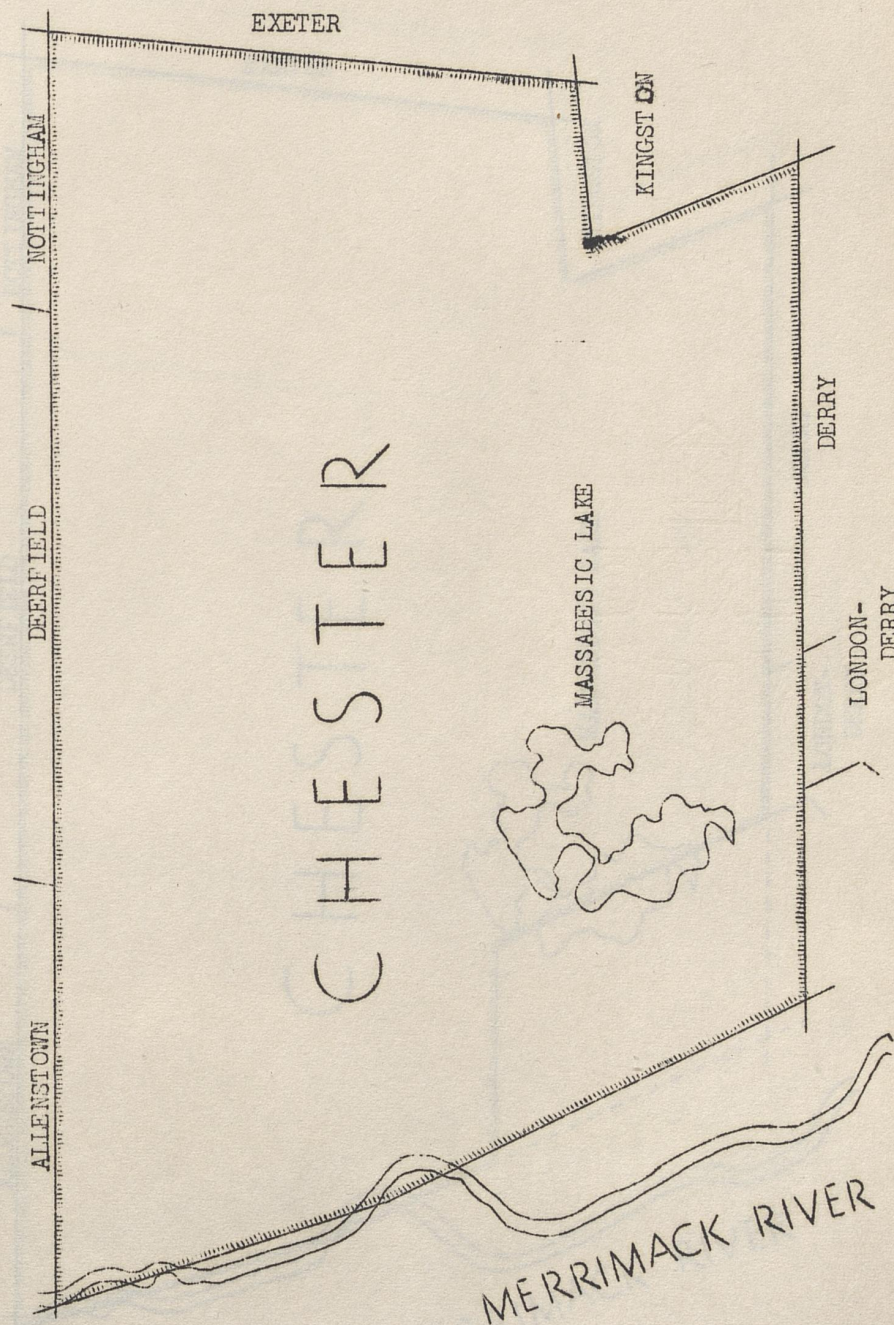
Auburn was the fortunate recipient of a library and museum, the gift of Sebastian S. Griffin, a public spirited citizen of the town. In 1885 Mr. Griffin erected a building to be used for his own library and museum collection.¹ In 1892 he gave to the town "all his interest in the library * * * the rent of the front room free" and his services as a librarian without pay for one year if his health would permit.² The following year he donated the museum, the building in which the museum and the library were contained, and a parcel of land.³ The town responded to the gift of the library in 1892 by electing a board of library trustees and appropriating the money necessary to secure from the state the gift of books to the value of one hundred dollars. The trustees elected were Wells C. Underhill, Willard H. Griffin, and Daniel H. Webster.⁴ The library and museum are still housed in the building presented by Mr. Griffin. The library owns 3,756 volumes and records a yearly circulation of 4,041.⁵ In 1909 the town voted authorization to its town clerk and selectmen to turn over to the library and museum all old books and papers that were of historical value and were not needed in the transaction of town business.

Six miles from Manchester, the town is located in the western part of Rockingham County. It is bounded on the north by Candia; on the east by Chester; on the south by Derry and Londonderry; and on the west by Manchester and Hooksett. The soil of the town is broken but fertile and favors agricultural production on a small scale. Nature has provided for Auburn a beautiful setting. Surrounded on three sides by hills, the town contains a part of beautiful Lake Massabesic, the Indians' "Eyes of the Sky."⁶

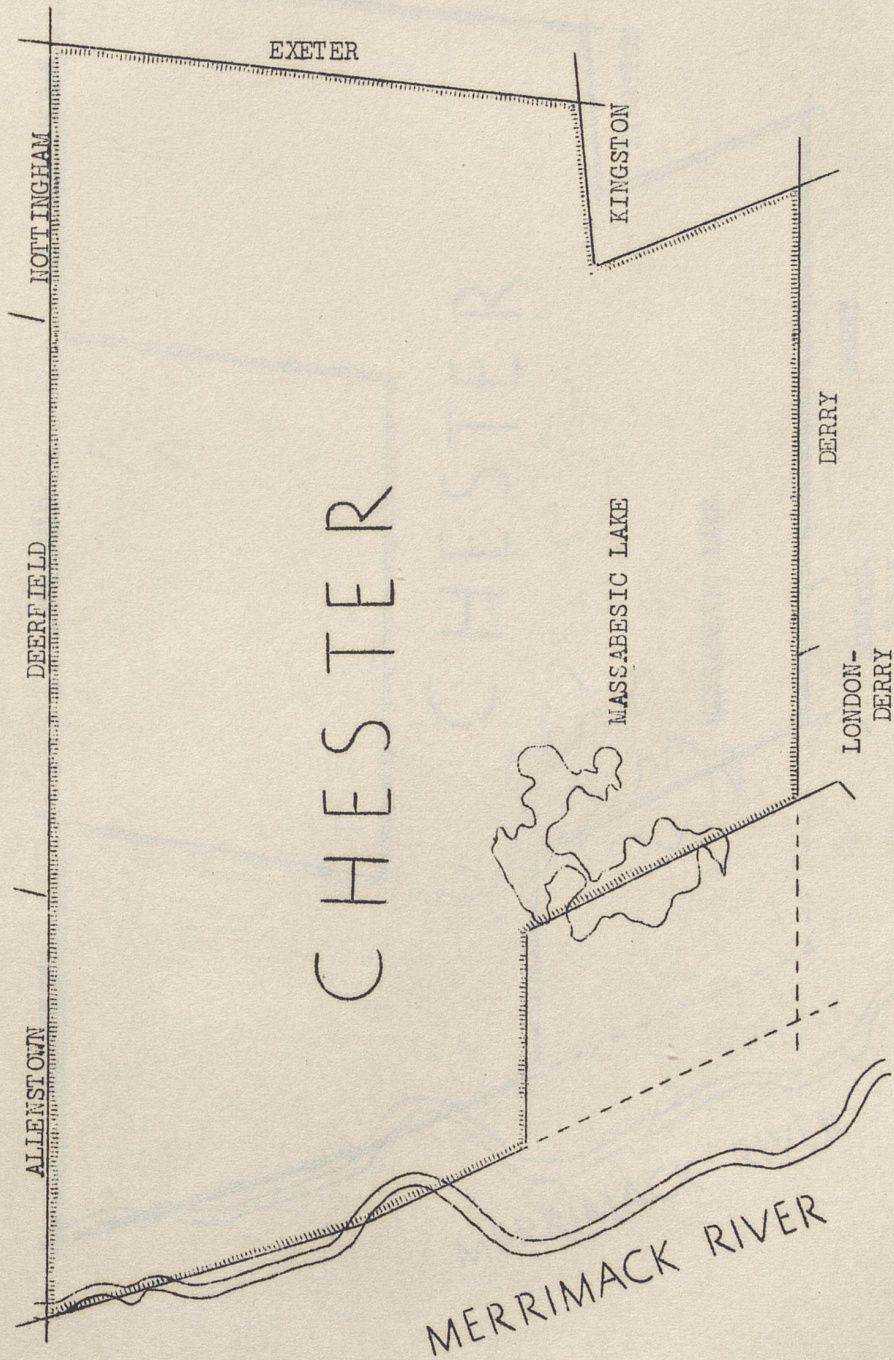
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1. C. A. Hazlett, History of Rockingham County, (Chicago, 1915), 223.
 2. Records--Town of Auburn, vol. 2, p. 389 (1892), entry 1.
 3. Ibid., vol. 2, p. 413 (1893).
 4. Ibid., vol. 2, p. 393 (1892).
 5. New Hampshire Public Library Commission Report 1936-1938, 12.
 6. Records--Town of Auburn, vol. 3, p. 45 (1909).

ORIGINAL CHESTER GRANT 1722

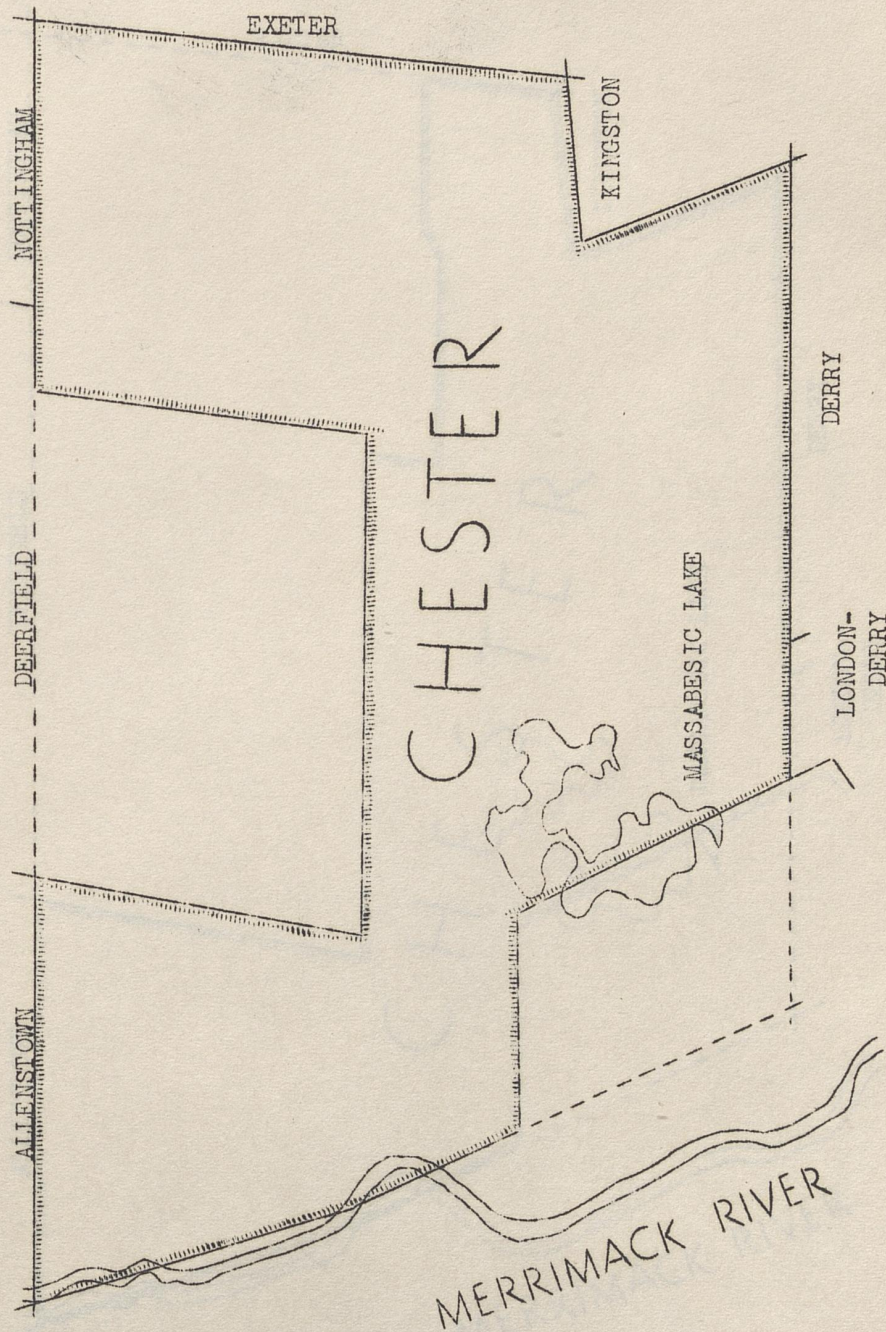
(This and succeeding maps derived from J.C. Chase, History of Chester
Including Auburn New Hampshire, supplementary map in rear of volume).



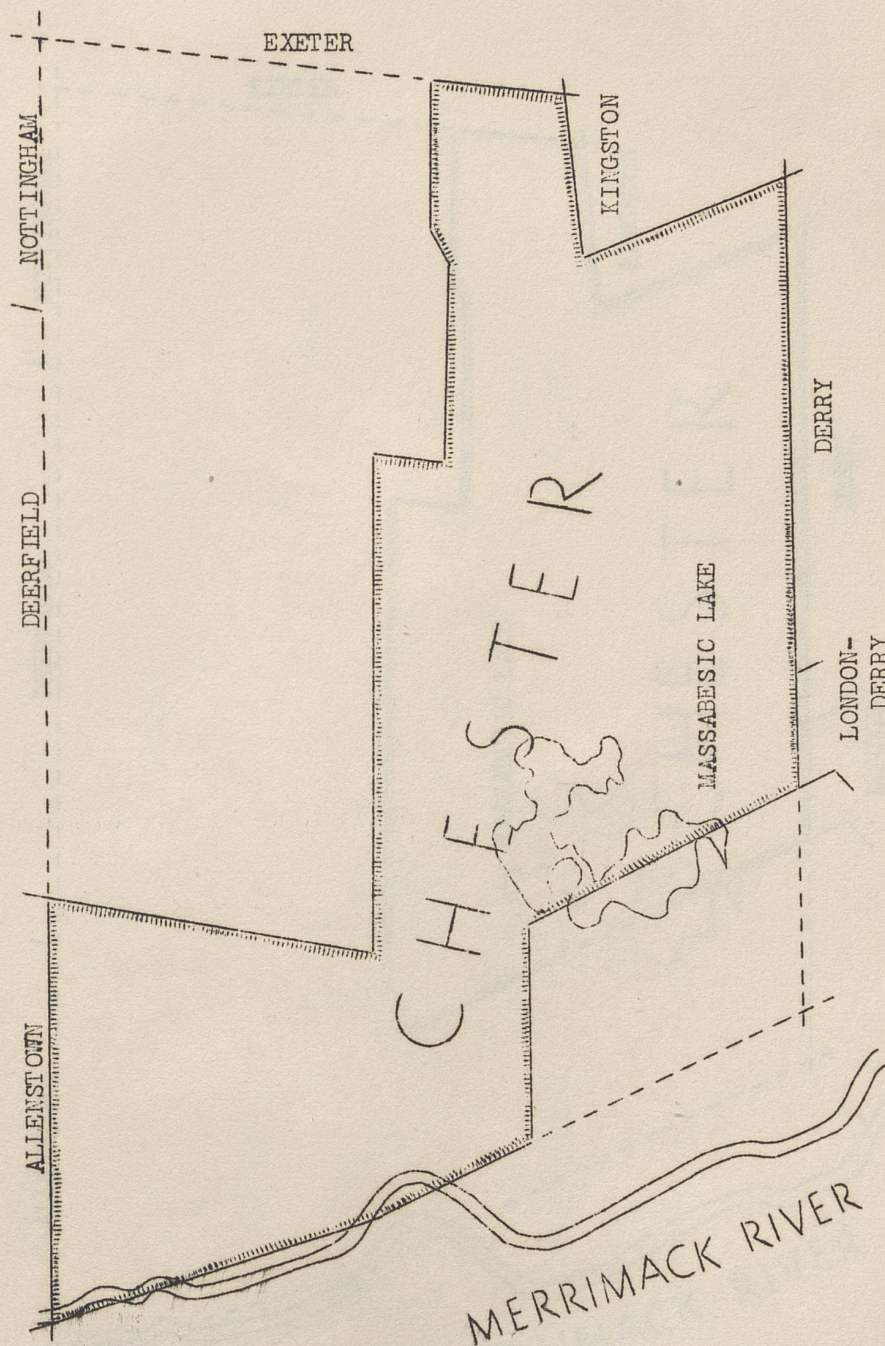
CHESTER GRANT MINUS DERRYFIELD 1751



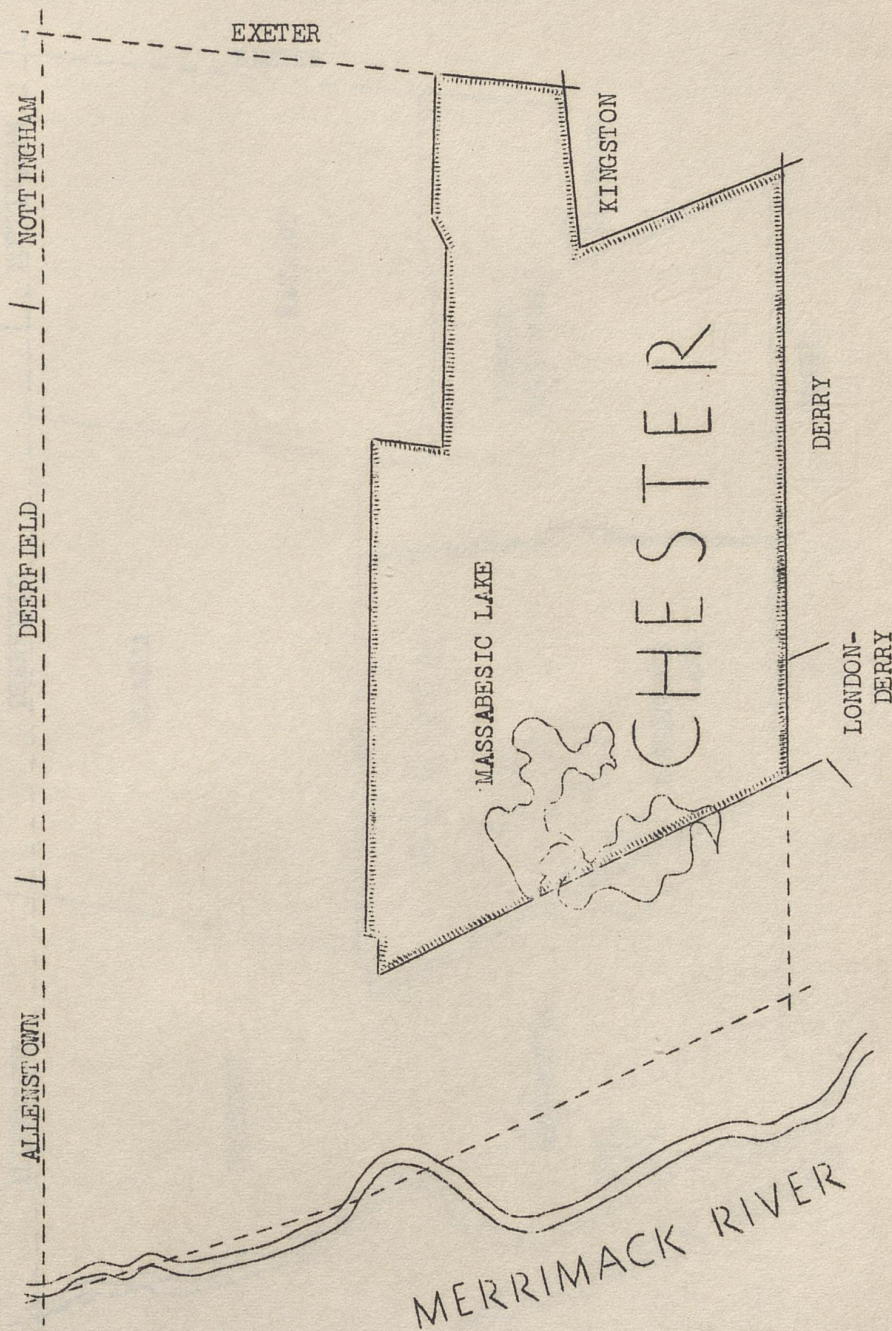
CHESTER GRANT MINUS DERRYFIELD 1751 AND CANDIA 1763



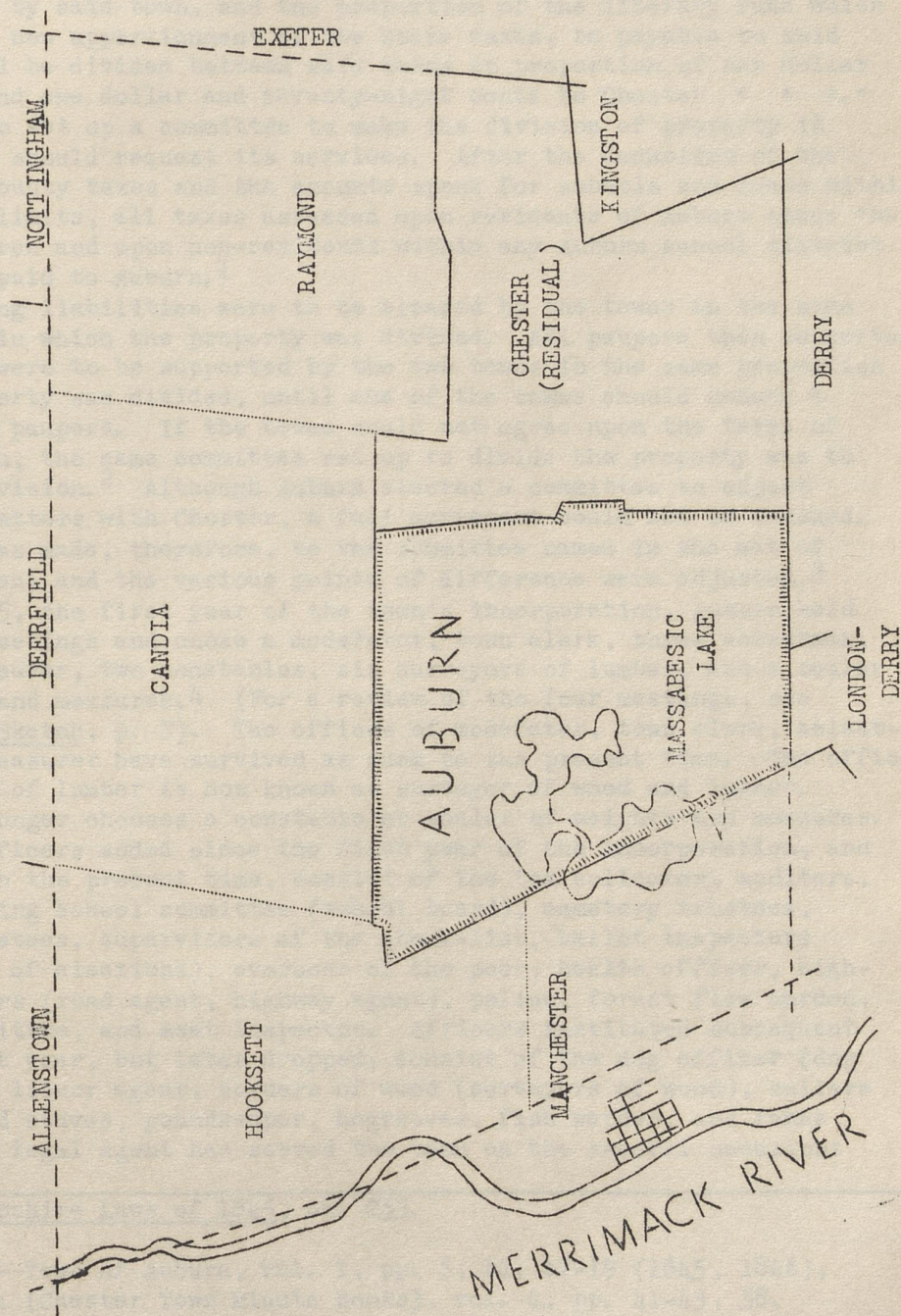
CHESTER GRANT MINUS DERRYFIELD 1751, CANDIA 1763, AND RAYMOND 1764



CHESTER GRANT MINUS DERRYFIELD 1751, CANDIA 1763, RAYMOND 1764,
AND HOCKSETT 1832



PRESENT DAY AUBURN AS SET OFF FROM CHESTER IN 1845, SHOWING ITS
RELATION TO PRESENT DAY CHESTER AND TO THE TOWNS INCLUDED IN THE
ORIGINAL CHESTER GRANT



2. GOVERNMENTAL ORGANIZATION AND RECORDS SYSTEM

In 1845 the westerly section of the town of Chester was incorporated as Auburn. The act of incorporation defined the boundaries of the new town. Regarding the division of property, the act stated: "All real and personal property, including all debts, claims and demands of every kind now owned by and due to the town of Chester, all school and other funds owned by said town, and the proportion of the literary fund which may until a new apportionment of the State taxes, be payable to said towns, shall be divided between said towns in proportion of one dollar to Auburn and one dollar and seventy-eight cents to Chester * * *." The act also set up a committee to make the division of property if either town should request its services. After the deduction of the state and county taxes and the amounts spent for schools and roads within the Auburn limits, all taxes assessed upon residents of Auburn since the previous March and upon non-residents within any Auburn school district were to be paid to Auburn.¹

Existing liabilities were to be cleared by the towns in the same proportion in which the property was divided. All paupers then supported by Chester were to be supported by the two towns in the same proportion as the property was divided, until one of the towns should demand a division of paupers. If the towns could not agree upon the terms of the division, the same committee set up to divide the property was to make the division.² Although Auburn elected a committee to adjust financial matters with Chester, a full agreement could not be reached. An appeal was made, therefore, to the committee named in the act of incorporation; and the various points of difference were adjusted.³

In 1845, the first year of the town's incorporation, Auburn held four town meetings and chose a moderator, town clerk, three selectmen, a town treasurer, two constables, six surveyors of lumber, and a sealer of weights and measures.⁴ (For a review of the four meetings, see Historical Sketch, p. 3). The offices of moderator, town clerk, selectmen, and treasurer have survived as such to the present time. The office of surveyor of lumber is now known as surveyor of wood and lumber. Auburn no longer chooses a constable or sealer of weights and measures.

The officers added since the first year of the incorporation, and surviving to the present time, consist of the tax collector, auditors, superintending school committee (school board), cemetery trustees, library trustees, supervisors of the check-list, ballot inspectors (inspectors of elections), overseer of the poor, health officer, highway surveyors (road agent, highway agent), police, forest fire warden, budget committee, and meat inspector. Officers instituted subsequent to the first year, but later dropped, consist of the dog officer (dog constable), liquor agent, corders of wood (surveyors of wood), cullers of hoops and staves, poundkeeper, hogreeves, fish warden, and fence viewers. A legal agent has served the town on the several occasions

1. New Hampshire Laws of 1845, ch. 253.

2. Id.

3. Records--Town of Auburn, vol. 1, pp. 5, 14, 17-19 (1845, 1846), entry 1; [Chester Town Minute Books], vol. 4, pp. 41-43, 58.

4. Records--Town of Auburn, vol. 1, pp. 4-8 (1845), entry 1.

such an officer was needed. Assessors were elected separately from the selectmen for one year. The operation of the municipal court is held in abeyance until the appointment of a new incumbent to replace the retired justice.

The voters of Auburn, at the annual town meeting, elect a town clerk, treasurer, tax collector, highway agent, an overseer of the poor, and three auditors to serve for one year. At the same annual meeting the voters elect, to serve three years, one selectman, one library trustee, one trustee of trust funds, and one cemetery trustee. At the November biennial elections, three supervisors of the check-list and a moderator are chosen. The moderator appoints annually two members of the budget committee for a term of three years. The selectmen appoint a police officer for an indefinite term; they appoint biennially four ballot inspectors. They also appoint a surveyor of wood and lumber for a one year term. Upon the recommendation of the selectmen, the State Forester appoints a forest fire warden and a deputy warden. The State Board of Health, on the recommendation of the selectmen, appoints the health officer.

Annually, the Auburn school district elects one member of the school board, a moderator, a clerk, and a treasurer. Each member of the school board serves three years; the other officers, one year. The Auburn school board, in consultation with the other school boards of Supervisory Union No. 10, nominates the superintendent of that Union.

The Long Meadow Cemetery Association elects annually a president, vice-president, clerk, treasurer, and five trustees. The Auburn Volunteer Firemen's Association, a private organization, is the substitute in Auburn for the office of firewards, sometimes appearing in New Hampshire towns. The Association elects annually a chief, assistant chief, treasurer, and secretary.

The chief recording officer of the town is the town clerk. Like the clerks of other New Hampshire towns, the Auburn town clerk keeps that set of records generally referred to as town minute books. In Auburn these volumes contain, complete from the incorporation of the town in 1845 to the present time, the minutes of the town meetings, the warrants for those meetings, and the appointments of town officers. Such is the principal purpose of the town minute books. In most towns a variety of other records--many of them fragmentary--are also included, particularly for the earlier years. This holds true in the case of Auburn, though not to such a great extent as in the case of older towns. In Auburn extraneous records found in the minute books include road petitions, pole location petitions, juror drawings, and school district divisions.

It is the duty of New Hampshire town clerks to keep a complete record of vital statistics. Auburn meets this requirement fully in that the clerk of this town has kept a complete record of marriages, births, and deaths since the incorporation of the town. From 1854 there is a continuous record of marriage intentions.

The town clerk keeps a set of invoice records duplicating those of the selectmen. The law of 1891 requiring that this official keep dog licenses is complied with. The Auburn clerk, in common with many other town clerks, keeps records of the dissolved school districts, consisting of warrants for and minutes of school district meetings.

Most town clerks retain military records of the middle eighteen-hundreds. Such records kept by the Auburn clerk consist of an enrollment book containing data in regard to persons liable for military duty, 1870-1885; and records of the second company of infantry, seventeenth regiment, third brigade, first division of the New Hampshire Militia.

Records relating to private business consist of records of attachments, conditional sales, and partnerships. The Auburn clerk also keeps a record of land sold for taxes. Other important records include a record of fires, of personal mortgages, and of juror drawings, the latter partially duplicated in the minute books. A record of pool, billiard, and bowling licenses is kept from 1897 to 1918 at which time such establishments were discontinued in this town. Motor vehicle records are kept. A box of miscellaneous papers covers a wide range of subjects, some of them represented in other records, such as the minute books.

The administrative agency of the town--the selectmen--issues the printed annual town reports, which contain the reports of the various town officers in addition to such items as the town warrant, budget, inventory, appropriations, school warrant, and vital statistics. The duties of the selectmen as assessors are represented by invoice records and blotter books. The selectmen keep financial records showing the receipts and disbursements of the town. The only extant record containing minutes of the selectmen's meetings covers 1894-1924. The miscellaneous papers of the selectmen cover such items as pistol permits, highway agents' payrolls, and state and county tax warrants.

The principal record of the tax collector is The New Hampshire Collectors Tax Book. In this book is recorded the warrant to the tax collector, name of tax payer, amount of property and poll tax, date of payment, interest collected, discount, abatement, and amount paid. The tax collector keeps a few receipts from the town treasurer for money turned over by the former official to the latter.

The chief financial officer of the town is the treasurer who keeps a cash book, selectmen's orders, check book stubs, cancelled bank checks, and a bank book.

In addition to bank books, the trustees of trust funds keep a record containing an annual summary of the status of trust funds; the cemetery trustees, a record of receipts and payments. The Long Meadow Cemetery Association keeps a record of lots in that cemetery; this, however, is not a public record. The library trustees keep no current records, but they retain a volume, 1892-1906, containing minutes of meetings and other data.

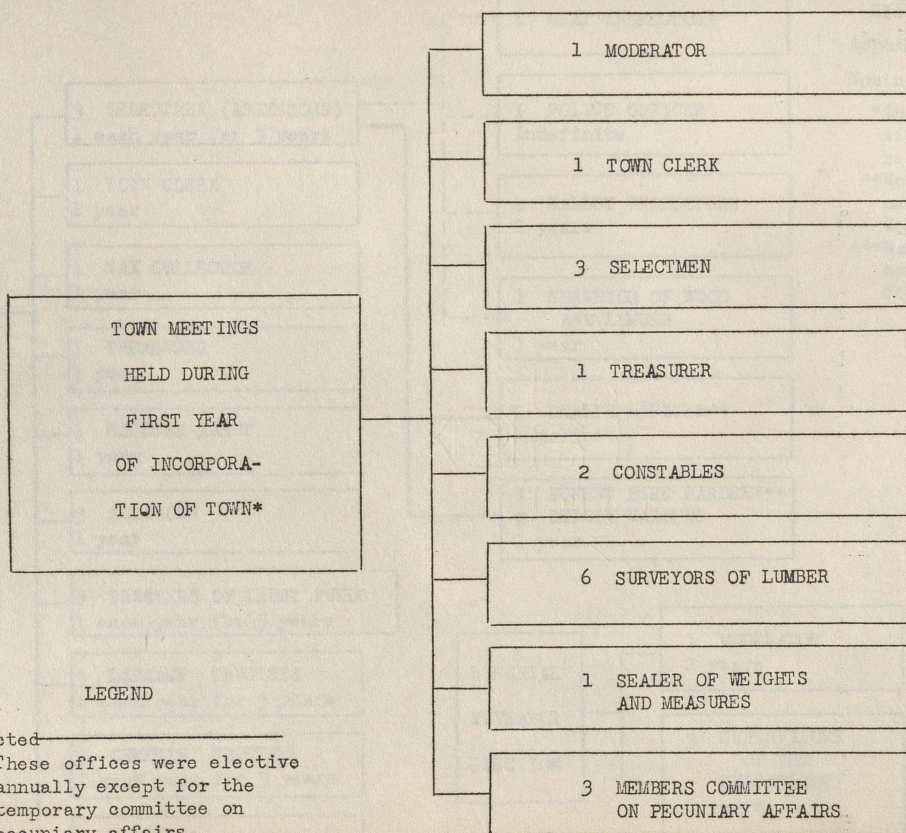
The overseer of the poor keeps relief cards, a record of relief orders, and a monthly statement of expenses. Of the election officers, only the supervisors of the check-list keep records. The Volunteer Firemen's Association keeps a record containing minutes of meetings, financial reports, and other data.

Municipal court records consist of dockets, complaints, and warrants. These records terminate with February, 1939, the judge retiring at that time, and no successor having been appointed. The auditors, forest fire warden, health officer, meat inspector, and police keep no records.

Governmental Organization and
Records System

(First entry, p. 24)

Auburn constitutes a school district which belongs to Supervisory Union No. 10. The only records found in Auburn belonging to the supervisory union are seven school registers covering 1926-28. Other records of the supervisory union are kept at the headquarters of the union in Derry and the superintendent's office in Raymond. The school board keeps a general fund and loan fund record which is a detailed account of expenditures and receipts of the school system. It also keeps minutes of meetings, vouchers, and the school treasurer's monthly report. The school district treasurer keeps a record of receipts and disbursements, orders from the school board, cancelled checks, and bank statements. The school district clerk, in addition to minutes of the district meetings, keeps copies of the district treasurer's annual report to the State Board of Education, and the district warrants for 1938 and 1939.



LEGEND

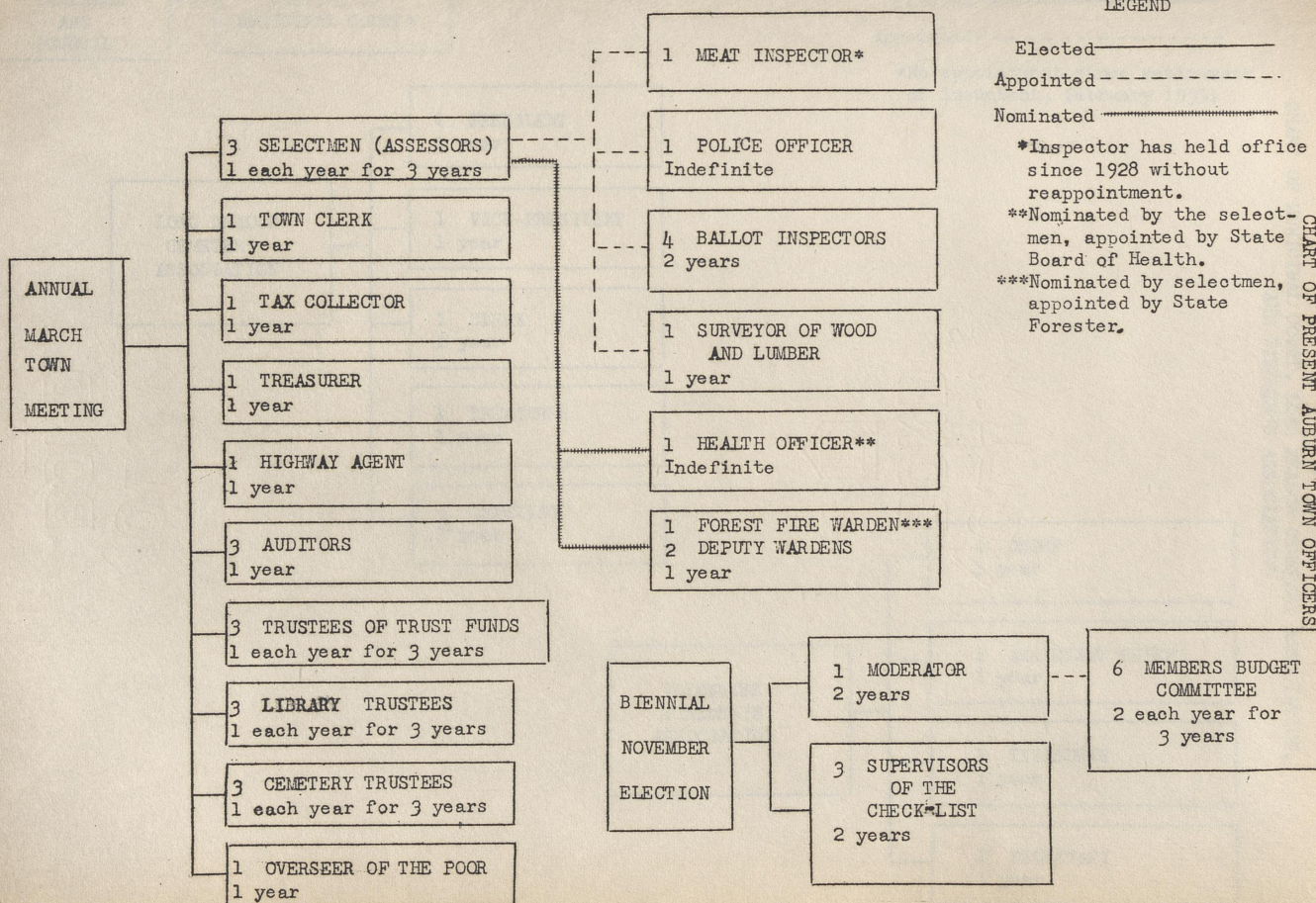
Elected _____
 *These offices were elective annually except for the temporary committee on pecuniary affairs.

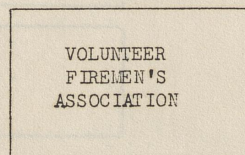
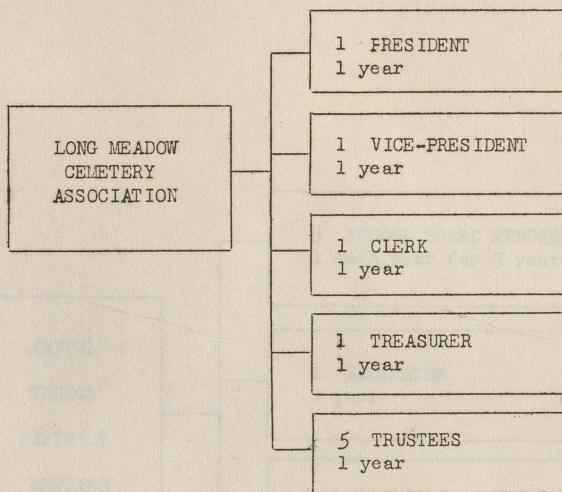
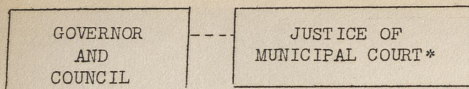
LEGEND

Elected _____
 Appointed - - - - -
 Nominated
 *Inspector has held office since 1928 without reappointment.
 **Nominated by the selectmen, appointed by State Board of Health.
 ***Nominated by selectmen, appointed by State Forester.

CHART OF PRESENT AUBURN TOWN OFFICERS

18





LEGEND
 Elected _____
 Appointed - - - - -

*No appointment since retirement of incumbent, February 1939.

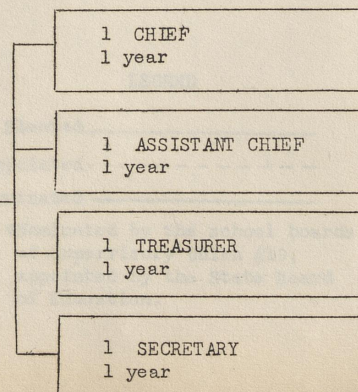
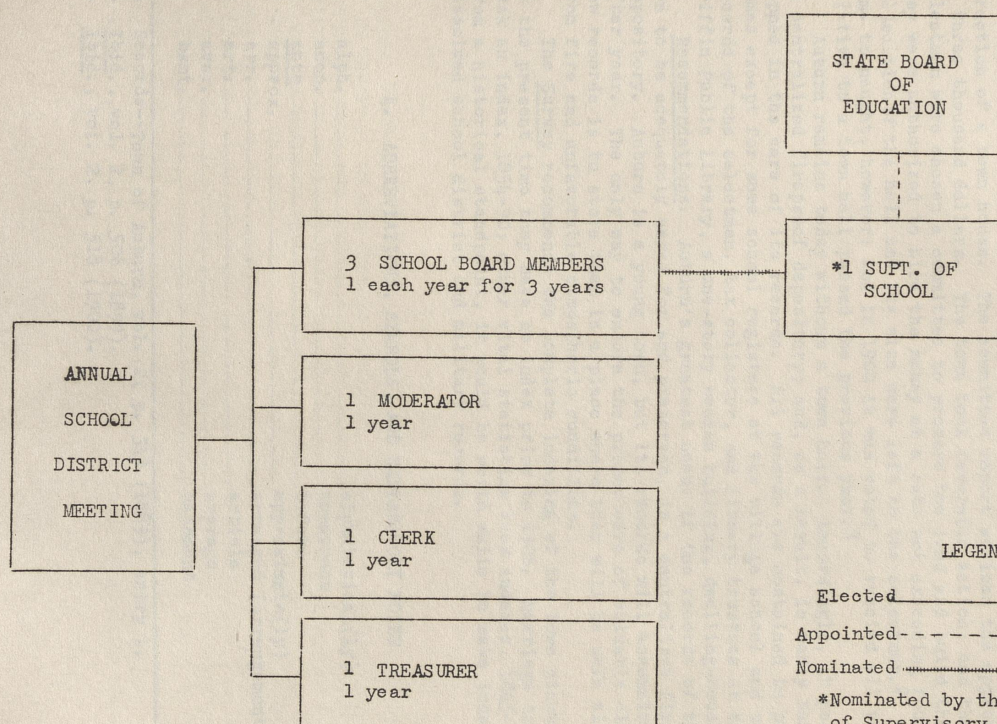


CHART OF MUNICIPAL COURT, LONG MEADOW CEMETERY ASSOCIATION, AND FIREMEN'S ASSOCIATION



LEGEND

Elected _____
 Appointed - - - - -
 Nominated

*Nominated by the school boards of Supervisory Union #10; appointed by the State Board of Education.

Housing, Care, and Accessibility of
the Records; Abbreviations, Symbols,
and Explanatory Notes.

(First entry, p. 24)

3. HOUSING, CARE, AND ACCESSIBILITY OF THE RECORDS

On at least two occasions, in the past, Auburn has considered building a town hall. The question was introduced in the warrant of 1889, but the article was dismissed.¹ Ten years later the subject came up again, and it was voted that Henry P. Wood and Clarence W. Emery act as a committee to consider all matters pertaining to the purchase of land and the construction of a town house. The committee report advised the appropriation of three thousand dollars. The town took favorable action; and the selectmen were chosen a committee to procure the land and build the hall. They were authorized to hire the money at a rate not exceeding four percent. The location of the hall and its size were left to the selectmen.² The plan came to naught, however; and in 1900 it was voted to rescind all votes relative to a town hall passed the previous year.³

Auburn remains today without a town hall. Accordingly, it possesses no centralized fireproof depository; and, as a result, is badly handicapped in the care of its records. All records are contained in private homes except for some school registers at the village school and some records of the selectmen, tax collector, and library trustees at the Griffin Public Library, a one-story wooden building, dwelling-house style.

Recommendations. Auburn's greatest need, if the records of that town are to be adequately cared for and preserved, is a centralized fireproof depository. Auburn is a young town, but its records will accumulate year after year. The only way to ensure the proper care of valuable old and new records is to store them in a place where they will be safe alike from fire and unfavorable atmospheric conditions.

The Survey recommends the complete indexing of the town minute books. At the present time they have no index prior to 1906. Marriage intentions lack an index, 1854-90; other vital statistics lack indexes, 1845-95. From a historical standpoint, it would be worth while to make indexes for dissolved school district and military records.

4. ABBREVIATIONS, SYMBOLS, AND EXPLANATORY NOTES

alph.	alphabetical(ly)
anon.	anonymous
ante	before
approx.	approximate(ly)
arr.	arranged (arrangement)
art.	article
aver.	average
bsmt.	basement

-
1. Records--Town of Auburn, vol. 2, p. 343 (1889), entry 1.
 2. Ibid., vol. 2, p. 506 (1899).
 3. Ibid., vol. 2, p. 518 (1900).

Abbreviations, Symbols, and
Explanatory Notes

(First entry, p. 24)

ch(s).	chapter(s)
chrn.	chairman
chron.	chronological(ly)
f.b.	file box(es)
f.d.	file drawer(s)
hdw.	handwritten (in ink)
ibid.	ibidem (in the same place)
id.	idem (the same; the same as above)
L.	Library
loc. cit.	loco citato (in the place cited.)
N.H.H.S.	New Hampshire Historical Society
no(s).	number(s)
numer.	numerical(ly)
off.	office
op. cit.	opere citato (in the work cited)
passim	here and there
p(p).	page, pages
ptd.	printed
rm.	room
res.	residence
sec(s).	section(s)
sel.	selectmen
strm.	storeroom
t. cl.	town clerk
T.H.	Town Hall
treas.	treasurer
v.	vault
vol(s).	volume(s)
--.	to date

Titles: Exact titles of records are written in solid caps without brackets, as in entry 1. In the absence of titles, descriptive titles have been assigned, which are written in solid caps and enclosed in brackets, as in entry 24. If a record title is not descriptive of the contents of the record, an assigned explanatory title, written with initial caps and enclosed in brackets, has been added, as in entry 23. Titles of artificial entries (those procured from another entry) are written in solid caps and enclosed in brackets, as in entry 4. In the master entry (the entry from whose description the artificial entry is taken) the titles in the description are written in initial caps and enclosed in brackets, as in entry 3, "[Birth Certificates], entry 4." Titles of regular entries used as references in the description of other entries are written in initial caps without brackets, as in entry 1, "n. Petitions for Highways, 1847-48, 1883, 1900, entry 17."

Abbreviations, Symbols, and
Explanatory Notes

(First entry, p. 24)

Dates: First and last dates covered by a particular record are shown in the title-line of the entry. Continuous records are shown by a hyphen between the beginning and closing dates, as 1888-1909. Lapses in the records are indicated by a comma between the groups of inclusive dates, as 1888-90, 1920-29. Current dates are indicated by two hyphens, thus, 1930--.

Labeling: Figures or letters in parenthesis, following the number of volumes or file boxes, indicate the labeling of a record.

Cross References: Title-line cross references are used to complete series of records kept separately for a period of time and in other records for different periods of time, as in entry 20, "1845-88, 1890-94 in Records-- Town of Auburn, entry 1-i." They are also used in all artificial entries-- entries for records which must be shown separately under their proper office or section heading, even though they are kept in files or records appearing elsewhere in the Inventory, as in entry 12, "In Record- Personal Mortgages, entry 10," In both instances, the description of the master entry or the entry covering a record of miscellaneous content shows the title and entry number from which the cross reference is made, as in entry 1, "i. Jury Book-- Town of Auburn, 1845-88, 1890-94, entry 20;" and in entry 10, "[Bills of Sale], scattered dates 1901--, entry 12." Dates shown in the description of the master entry are only for the part or parts of the records contained therein, and are shown only when they vary from those of the master entry.

Separate third-paragraph cross references from entry to entry, and "See also" references under subject headings, are used to show prior, subsequent, or related records which are not parts of the same series.

Index: Unless the index is self-contained, an entry for the index immediately follows its record entry. Cross references are given for exceptions to this rule. A general index to a group of records always precedes the record entries.

Condition: Unless otherwise specified, it is to be assumed that the record is in good condition.

Size: When a series consists of more than one volume, it is understood that the average number of pages is given. The same rule applies to measurements of volumes, file boxes, file drawers, etc. Measurements are always given in inches, unless otherwise indicated, and therefore, the symbol ("") has been omitted.

Location: The exact location of a record is usually given at the end of each entry. In the event that the records of an official are all located in one place, a statement to that effect is made at the conclusion of the office sketches and the location reference for each entry under that office is not given.

Miscellaneous: The Appendix of the inventory contains non-official records found in the custody of various town officials.

B. TOWN OFFICES AND THEIR RECORDS

I. TOWN CLERK (DEPUTY)

The act of June 23, 1845, which incorporated the town of Auburn, gave John Clark, David Currier, and Stephen Palmer authority to call the first town meeting.¹ At this meeting Samuel Anderson was elected town clerk, an office that has continued annually elective to date.² A deputy town clerk was appointed for the years 1909-1911, 1913-14, and 1933-34.³ All records are kept at the residence of Mrs. Norma F. Davis, town clerk. For annual reports of the town clerk, see entry 34.

Minutes

1. RECORDS--TOWN OF AUBURN, 1845--. 4 vols. (dated, 2 vols., 1845-1906). Title varies: Town Records--Auburn; Town Records Book; Town Meetings, Elections & Appointments.

Contains:

- a. Recorded warrants for town meetings--legal notices of town meetings warning voters to meet, discuss, and act upon town affairs: names of state, county, and town, date, place, and time of meeting; list of articles to be voted upon, date warrant issued, and names of selectmen. Certificate of posting: date and places posted and names of selectmen; and attest of recording or true entry by town clerk. For original warrants, see entry 29-ss.
- b. Minutes of town meetings--account of action of voters taken at town meetings: date and place of meeting, record of voting, names of officers elected, amounts appropriated for various purposes, decisions on all matters on town and social policies, and signature of town clerk.
- c. Petitions requesting the selectmen to call special town meetings, 1845-48, 1866, 1869, 1888-89, showing date, reasons for request, special subject to be considered, and names of petitioners.

Also contains:

- d. Appointments of town officers, showing names of town, appointee, and office to which appointed, dates of appointment and expiration, and names of appointing officials. For original appointments, 1850-1924, see entry 29-a.
- e. Auburn-Chester controversy, 1846. Transcript of reports of local committee appointed to settle dispute regarding division of lands, buildings, moneys, and care of paupers occasioned by separating Auburn from Chester in 1845 and of Legislative committee appointed to settle said dispute and make required divisions and awards: financial report of disputed accounts, names of persons and towns with amounts of awards, adjustments, and names of committeemen.

1. New Hampshire Laws of 1845, ch. 253.

2. Records--Town of Auburn, vol. 1, p. 4 (1845); et passim, 1846--, entry 1.

3. Ibid., vol. 3, p. 57 (1909); et passim, 1910-1934.

- f. Board of health regulations, 1886. Citation of General Laws of N. H., ch. III, entitled "An Act to Render More Efficient the Laws of the State", showing regulations established by health officers of Auburn regarding conduct of public in cases of contagious diseases and defining duties of physicians; restricting sale of unwholesome provisions, disposal of waste material near highways, public places, or near water supply; date of rules and regulations, copy of signatures of health officers, date approved by selectmen and their signatures, and date received and copied by town clerk with his attest and signature.
- g. Division of literary fund, 1846-47, 1849, 1857-88. Action of voters in town meetings as to distribution of funds among school districts; and equal division voted among districts.
- h. Division of school districts, 1849-50, 1856, 1858, 1865, 1878. Report of committees appointed for division, returns on petitions and votes of town meeting on minor divisions and major redivisions of school districts: old and new numbers of districts, names of taxpayers affected, description of districts with bounds and property lines, and names of officials.
- i. Jury Book--Town of Auburn, 1845-88, 1890-94, entry 20.
- j. Oaths of town officers, showing names of town, person appointed or elected, and office; date oath administered, and jurat. For original oaths, 1847-1920, see entry 29-y.
- k. [Perambulations] Town Line Book, 1874, entry 19.
- m. Petitions for discontinuance of highways, 1876, 1888, 1890, showing reasons for petition, description of roads, location of terminals, date of petition, and names of petitioners.
- n. Petitions for Highways, 1847-48, 1883, 1900, entry 17.
- o. Pole location petitions, scattered dates 1898--. Request by public utility corporations for permission to locate poles on public property within corporate limits: names of town and petitioner, number and proposed location of poles, date of petitions, and names of company officials. For original permits and petitions, see entry 29-dd, ee.
- p. Road returns, 1849, 1854, 1867, 1876. Selectmen's returns on layout of new or improved roads and bridges: citation of original petition with names of petitioners, location and description of road or bridge, award of damages to land owners, names of owners, and amount awarded each (or other settlement), date of return, names of selectmen, and attest of town clerk.
- q. Treasurer's annual reports of financial condition of town treasury, 1846-51, showing receipts, expenditures, and unpaid liabilities; accounts receivable, and balance in treasury; and amounts of each, and name of treasurer.
- Arr. chron. by date of entry. 2 vols., 1845-1906, no index; 2 vols., 1906--,
indexed alph. by subject matter. Hdw. 600 pp. 14 x 9 x 2½.

Vital Statistics
(See also entry 34)

2. RECORD OF MARRIAGES, BIRTHS, AND DEATHS, 1845-1937. 5 vols.
(unnumbered, 2 vols., 1845-61, 1896-1934; I-II, IV, 3 vols., 1851-95,
1935-37). Discontinued. Title varies slightly.
- Contains transcripts of returns of:
- a. Birth certificates, 1851-58, 1861-1937. 1851-58, 1861-78: dates

of return and birth, maiden name of mother, names of father and attending physician, name and sex of child, and attest and signature of town clerk; 1879-95, showing, in addition, place and condition of birth, color of child, residence, occupations, birthplaces, and color of parents; 1896-1937, showing, in addition, para, and name and address of person reporting birth. For original certificates, 1867--; see entry 4.

- b. Death certificates, 1851-68, 1871-1937. 1851-58, 1861-66: dates of return and death, and name and age of deceased; 1867-68, 1871-76, showing, in addition, occupation, residence, place of birth, cause of death, date received and recorded, and attest and signature of town clerk; 1877-95, showing, in addition, sex, color, marital status, place of death, and names and residence of parents; 1896-1934, showing, in addition, place of burial, birthplaces and occupations of parents, and name and residence of person reporting death; 1935-37, showing, in addition, length of residence in town, place of previous residence, duration of illness, contributing cause of death and duration, name of wife or husband surviving, date and place of interment, and name and address of undertaker. For original certificates, 1872--, see entry 8. For burial permits, 1897--, see entry 9. For death returns, 1867-1937, and death returns by medical referees, 1906--, see entry 29-k, m.

- c. Marriage certificates, 1845-70, 1877-1937. 1845-70: dates of return and marriage, names of bride and groom, name, residence, and official designation of marrying official, and attest and signature of town clerk; 1877-95, showing, in addition, residences, color, ages, occupations, marital status, and birthplaces of bride and groom, names, residence, birthplaces, occupations, and color of parents; 1896-1937, showing, in addition, date intentions filed, date, and place of marriage, and attest and signatures of bride and groom. For original certificates, 1859-1900, 1938--, see entry 7. For notations of marriage certificates, 1854-55, 1869-91; see entry 5-a. For out of town marriage returns, 1914-37, see entry 29-w.

Arr. chron. by dates of entry. No index. Hdw., and hdw. on ptd. forms and headings. 300 pp. 18 x 11 x 1 $\frac{1}{4}$.

3. VITAL STATISTICS--AUBURN, N. H., 1938--. 1 loose leaf vol. Contains original returns of: [Birth Certificates], entry 4; [Marriage Intention Certificates], entry 6; [Marriage Certificates], entry 7; and [Death Certificates], entry 8. Also contains: [Burial Permits], entry 9. Arr. chron. by date of entry and numer. by register no. No index. Hdw. and typed on ptd. forms. 150 pp. 12 x 9 x 1.

4. [BIRTH CERTIFICATES], 1867--. Scattered dates 1867-1937 in [Miscellaneous Papers], entry 29-c. 1938-- in Vital Statistics--Auburn, N. H., entry 3.

Original certificates, 1867-1937, showing information as in entry 2-a. 1938--, showing registered number, place and address of birth, child (full name, sex, color, if plural births, premature or full term, and date of

birth); parents (names, residence, color, ages, birthplaces, and occupations); number of children born of mother, born alive and now living, born alive and now dead, and stillborn. Certificate of attending physician or midwife: date, and signature and address of physician or other person certifying this record. Date filed, name of town clerk, date, given name added from supplemental report, and signature of town clerk.

5. RECORD OF INTENTION OF MARRIAGE, 1854--. 4 vols. Title varies: Intention of Marriage; Certificate of Marriage. Prior records missing. Transcripts of certificates of marriage intentions. 1854-70: names and residences of contracting parties, date filed, and signature of town clerk. 1869-91: date, place of filing, names of contracting parties, and signature and attest of town clerk. 1891-1935: town, date, names, residences, color, ages, and occupations of contracting parties and their parents, and number of marriage of prospective bride and groom. 1935-- shows, in addition, marital status, and whether parents are deceased or living.

Also contains:

- a. Notations of marriage certificates, 1854-55, 1869-91, showing names, residences, and ages of both parties, date of marriage, name of marrying official, and attest and signature of town clerk. For transcripts of marriage certificates, 1845-70, 1877-1937, see entry 2-c. For original certificates, 1859-1900, 1938-- see entry 7. For out of town marriage returns, 1914-37, see entry 29-w.
- b. Waivers of five day marriage law, scattered dates 1935--: date, names and residences of contracting parties, citation of the law, and signature and seal of justice of municipal court. These are original waivers pasted in.

Arr. chron. by date of entry. 1854-91, no index; 1891-- indexed alph. by names of contracting parties. Hdw., and hdw. on ptd. forms. 100 pp. 12 x 9 x $\frac{3}{4}$.

For original marriage intention certificates, 1900-- see entry 6.

6. [MARRIAGE INTENTION CERTIFICATES], 1900-- Scattered dates 1900-37 in [Miscellaneous Papers], entry 29-v; 1938-- in Vital Statistics--Auburn, N. H., entry 3.

Original certificates, 1900-37, showing information as in entry 5. 1938-- showing full names, addresses, ages, color, marital status, occupations, and birthplaces of prospective bride and groom; names, address, ages, color, occupations, and birthplaces of parents, and whether living or deceased; date and signatures of intending parties; date intention entered and recorded; date of physicians' statements and record of blood tests received by town clerk; date certificate issued, and signature of town clerk.

7. [MARRIAGE CERTIFICATES], 1859-1900, 1938-- Scattered dates 1859-1900 in [Miscellaneous Papers], entry 29-u; 1938-- in Vital Statistics--Auburn, N. H., entry 3.

Original certificates, 1859-1900, showing information as in entry 2-c. 1938-- showing place, date, residence, official designation, signature of person performing ceremony, date record filed, registered number, and signature of town clerk.

For notations of marriage certificates, 1854-55, 1869-91, see entry 5-a. For out of town marriage returns, 1914-37, see entry 29-w.

Town Clerk - Mortgages, Conditional
Sales, Bills of Sale, Writs

(8-10)

8. [DEATH CERTIFICATES], 1872--. Scattered dates 1872-1937 in [Miscellaneous Papers], entry 29-j; 1938-- in Vital Statistics--Auburn, N. H., entry 3.

Original certificates, 1872-1937, showing information as in entry 2-b. 1938--, showing register number, names of county, town, and street, name of village or institution where death occurred, length of residence where death occurred, and in United States if foreign born; if death occurred in institution length of time an inmate; name, address, sex, color, marital status, date of birth, age, occupation, and birthplace of deceased; names, occupations, and birthplaces of parents, and mother's maiden name, signature and address of informant; burial, cremation, or removal (date, place, and name); and signature and address of funeral director. Medical certificate of death for use of medical referees: date of death, time of death as certified by medical referee, principal and contributory causes of death, duration of condition, place disease contracted or injury sustained, if premature (month of gestation); date of operation if any, for what disease or injury, organ or part affected, laboratory test, and assisting diagnosis. Autopsy if performed: accident, suicide, or homicide, date and place of injury, manner and nature of injury (occupational), place and date signed, signature of medical referee, and name of county. Countersigned and burial or transit issued by town clerk, dates issued and filed, and date and attest of town clerk.

For burial permits, 1897--, see entry 9. For death returns, 1867-1931, and death returns by medical referees, 1906--, see entry 29-k, m.

9. [BURIAL PERMITS], 1897--. Scattered dates 1897-1937 in [Miscellaneous Papers], entry 29-d; 1938-- in Vital Statistics--Auburn, N. H., entry 3

Date, names of state, town, and person to whom permit is granted; name, age, place, date and cause of death of deceased; medical attendant, place of interment, permit number, and signature of registrar.

For original death certificates, 1872--, see entry 8. For transcripts of death certificates, 1851-68, 1871-1937, see entry 2-b. For stubs of burial permits, 1896, 1924--, see entry 29-e.

Mortgages, Conditional Sales, Bills of Sale, Writs

10. RECORD-PERSONAL MORTGAGES, 1845--. 7 vols. (not numbered or dated, 2 vols., 1845-84; 3-7 and dated, 5 vols., 1884--). Title varies: Mortgages, Auburn, N. H.; Record of Mortgages & Conditional Sales & Bills of Sale.

Copies of mortgages of goods and chattels: date, names of town, mortgagor, and mortgagee, description of property and consideration involved, conditions and limitations, date discharged given in some instances, copies of signatures of mortgagor, mortgagee, and witnesses, jurat, and attest and signature of town clerk. Also contains: Invoice--Conditional Sales, 1922-24, 1926, entry 11; [Bills of Sale], scattered dates 1901--, entry 12. Arr. chron. by date of entry. Indexed alph. by names of mortgagor and mortgagee. Hdw. and typed on ptd. forms. 400 pp. 14 x 9½ x 1½.

For original personal mortgages, 1856-75, see entry 29-aa.

Town Clerk - Tax Inventories
and Sales

(11-15)

11. INVOICE--CONDITIONAL SALES, 1932--. 2 vols. (2,III).
Title varies slightly. 1922-24, 1926 in Record-
Personal Mortgages, entry 10; 1930-33 in Record of
Special Partnership and Incorporation, entry 16.

Abstracts of contracts in affirmation of conditional sale: date, town, names and residences of contracting parties, description of property sold, consideration involved, amount of down payment, condition and schedule of payments, names and affidavits of contracting parties before justice of peace, and attest and signature of town clerk. Arr. chron. by date of filing. 1932-36, no index; 1936--., indexed alph. by names of purchasers. Hdw. and typed on ptd. forms. 150 pp. 16 x 12 x 1.

12. [BILLS OF SALE], scattered dates 1901--. In Record-
Personal Mortgages, entry 10. Last entry 1930.

Abstract of legal transfer of personal property: names and residences of seller and buyer, description and location of property, amount paid, certification of ownership and freedom from all encumbrances, date of sale, names of seller and witnesses, date received, and attest and signature of town clerk.

13. RECORD OF [Writs of] ATTACHMENTS, 1849--. 1 vol.
Prior records missing.

Town clerk's notations of writs of attachments: names of plaintiff and defendant, date and term of court, and date and time received and discharged. Arr. chron. by date of filing. Indexed alph. by names of plaintiff and defendant. Hdw. on ptd. forms. 300 pp. 14 x 8½ x 1.

For related original writs of attachment and their discharge, see entry 29-tt, uu.

Tax Inventories and Sales

14. TOWN INVENTORY, AUBURN, N. H., 1846--. 9 vols. (dated, 6 vols., 1846-68, 1880-1916, 1933--). Title varies:
Tax Records Auburn; Tax Book Auburn, N. H.; Invoice
Records Clerk, Auburn; Invoice Record Auburn; Tax Book
Town of Auburn.

Town inventory of resident and non-resident taxpayers, showing information as in entry 38. Arr. chron. by date of inventory. No index. Hdw., and hdw. on ptd. forms. 200 pp. 18 x 4 x 1½.

For summary of town inventories, 1909, see entry 33-g. For related blotter books, 1905--., see entry 39. For copies of summary of town inventory, 1903-29, see entry 43-e. For related tax records, 1865--., see entry 45.

15. COLLECTORS SALES, 1851--. 2 vols. (dated, 1 vol., 1851-1901). Title varies: Collectors Sales Non-
Resident Tax.

Recording of land sold for delinquent taxes: date of sale, names of owner and purchaser, amount of taxes due, amount and costs of sale, description of property involved, date and by whom redeemed, and name of tax collector.

Town Clerk - Partnerships and
Incorporations; Highways,
Perambulations

(16-19)

Record of posting of notices of tax sales: date and place of posting, name of tax collector, jurat, and attest of town clerk. Also contains lists of resident and non-resident tax sales, 1896--. Arr. chron. by date of sale. No index. Hdw. 500 pp. 14 x 9 x 2.

For original notices and returns of tax sales, see entry 29-nn, oo.
For related tax sales, see entry 44.

Partnerships and Incorporations

16. RECORD OF SPECIAL PARTNERSHIP AND INCORPORATION, scattered dates 1895--. 1 vol. (dated 1893). Last entry 1936. Prior records not kept.

Partnerships--agreement between two parties as to conduct of business--showing citation of law authorizing partnership, name of firm, nature of business, names and residences of partners, detailed financial agreement, date of document and tenure of agreement, copies of signatures of both parties, jurat, and certificate of entry by town clerk. Incorporations: name and nature of incorporation, names of incorporators, purpose, place of business or activity, corporate powers, liabilities and limitations, date, place, time, and names of persons authorized to call first meeting, copies of signatures of incorporators with date and place of signing, and attest of town clerk. Also contains: Invoice--Conditional Sales, 1930-33, entry 11. Arr. chron. by date of entry. Hdw., and hdw. on ptd. forms. 200 pp. 10½ x 8 x 1.

Highways, Perambulations

17. PETITIONS FOR HIGHWAYS, scattered dates 1847--. 1 vol. Last entry 1916. 1847-48, 1883, 1900 in Records--Town of Auburn, entry 1-n.

Copies of petitions for laying out and building roads and highways: date, description of proposed road, reasons for petition, and names of petitioners. Notices of hearings on petitions: date, time, and place of hearing, results (disposition), and names of selectmen. Arr. chron. by dates of petitions. No index. Hdw. 150 pp. 13 x 8½ x ½.

For original petitions for highways, see entry 29-cc.

18. HIGHWAY SURVEYORS ACCOUNT AND WARRANT BOOK, 1881-88. 98 vols. Prior and subsequent records missing.

Highway surveyors account and warrant books, showing list of taxpayers with amount of tax for each, name of surveyor, record of payments, and warrant from selectmen with date, amount of tax to be collected, rate allowed for working out tax, and signatures of selectmen. No obvious arr. No index. Hdw. on ptd. forms. 50 pp. 5 x 3½ x ¼.

For related records, 1883-87, see entry 41.

19. [Perambulations] TOWN LINE BOOK, 1846--. 1 vol. (dated 1846). 1874 in Records--Town of Auburn, entry 1-k.

Recordings of perambulations of town lines returned periodically by selectmen of Auburn and adjoining towns: towns, date, time, and place of meeting, meets and bounds, location of markers, and names of selectmen of

towns concerned. Arr. chron. by dates of perambulations. No index. Hdw. 300 pp. 10 x 8 x 1.

For original reports of perambulations, see entry 29-z.

Juries

20. JURY BOOK--TOWN OF AUBURN, 1895--. 1 vol. (dated 1895).
1845-88, 1890-94 in Records--Town of Auburn, entry 1-i.

Copies of warrants warning qualified voters to assemble and select grand and petit jurors for service in court: town, date, time, and place of meeting, number of jurors to be drawn, name and term of court, and signature of town clerk. Minutes of meeting--clerk's record of drawing jurors for various courts: town, date, place, and time of meeting, names of jurors drawn, name of court, and attest of town clerk. Arr. chron. by date of jury meeting. No index. Hdw. 200 pp. 10½ x 8 x ¾.

For original jury warrants, see entry 29-r. For list of citizens available for jury duty, 1851, see entry 43-o.

Licenses, Permits

(See also entries 33-b. 43-p)

21. DOG LICENSES, 1891--. 4 vols.

Abstracts of dog licenses: date of license, name and residence of owner; name, sex, and description of dog; and number and amount of license. Arr. chron. by date of issue and numer. thereunder by license no. 2 vols., 1891-99, 1905-35, no index; 2 vols., 1899-1905, 1935--, indexed alph. by names of owners. Hdw. on ptd. forms. 150 pp. 14 x 8 x ¾.

For dog license stubs, 1936--, see entry 29-n.

22. POOL TABLE, BILLIARD TABLE AND BOWLING ALLEY LICENSE,
1897-1918. Prior records not kept. Discontinued.

Licenses as title recorded by town clerk: date, name and address of licensee, purpose of licenses, and amount of fee paid. Arr. chron. by date of license. No index. Hdw. 50 pp. 8½ x 4½ x ¼.

23. RECORD [Auto Permit Book], 1924--. 2 vols. (dated).

Prior records destroyed.

Abstracts of motor vehicle permits issued: date, name of owner, number, model, and make of vehicle, list price, color, permit number, rate, and amount of tax paid. Arr. chron. by date of entry. No index. Hdw. on ptd. forms. 75 pp. 10 x 8 x ½.

For original permits, see entry 29-x.

School Districts

24. [DISSOLVED SCHOOL DISTRICT RECORDS], 1827-86. 6 vols.
(dated; No. 4, No. 5, 2 vols., 1850-86).

Warrants for and minutes of meetings of dissolved school districts no. 9 in Chester, 1827-45, and nos. 3-5 in Auburn, 1846-86, showing articles in warrant, date of meeting, number of district, record of votes taken, appointments of teachers with date of appointment, name of teacher, school, and salary, and all other matters coming up for action before the districts. Arr. chron. by date of entry. No index. Hdw. 200 pp. 10½ x 8 x ½.

For related subsequent records, see entry 64.

25. [SUPERINTENDING SCHOOL COMMITTEE REPORTS], 1846, 1852-61, 1863-64. In [Miscellaneous Papers], entry 29-mm. Committee reports regarding affairs of various school districts in Auburn: district number, number of boy and girl students over four years old, average attendance during year, number of children between 4-14 not attending school, monthly wages of male and female teachers including board, number of teachers employed during year and those who have attended teaching institutes, number of non-resident teachers, compensation of superintending school committee, number of volumes in school district, social, or town library, estimated value of school-houses and lots with appurtenances, maps, charts, reference books, blackboards, globes, and other apparatus, number of school-houses unfit for use, number of teachers unsuccessful, length of summer and winter schools in weeks, amount of money raised by town tax and amount raised above that required by law, amount contributed by district or individuals in board, fuel, and money above amount raised by town tax, amount of income from local funds denoting origin and condition of funds, amount of income from surplus revenue if appropriated for schools, amount of literary fund and how applied, amount of subscription revenue tax, average appropriation for each student, number of visits by prudential or superintending school committee, and citizens of town not including strangers, number of school-houses built and repaired during year with costs, number of weeks students attend school during year, amount paid for tuition in colleges, academies, and private schools other than district schools prolonged by district or subscription tax, and text books recommended by committee, each column totaled. Reports dated and certified by superintending school committee.

Military

26. [ENROLLMENT BOOK], 1870-85. 1 vol. Isolated record. Lists of persons liable for military duty: date of enrollment, name, age, occupation, and marital status of enrollee; and certification by selectmen and attest of town clerk. Arr. chron. by date of enrollment and alph. thereunder by name of enrollee. No index. Hdw. on ptd. forms. 50 pp. 14 x 8½ x ½.

For related enrollments, see entry 29-o, p, s, t.

27. COMPANY ROLL BOOK--SEVENTEENTH REGIMENT, 1844-48. 1 vol. Isolated record.

Roll book of the Second Company of Infantry, 17th Regiment, 3rd Brigade, 1st Division of New Hampshire Militia: names of commissioned and non-commissioned officers, and names and ages of privates by groups. Equipment: muskets, bayonets, iron ramrods, cartridge belts and boxes, bayonet scabbards and belts, boxes of caps, spare flints, priming wires and brushes, knapsacks, rifles, pouches and powder flasks, swords, drums, and bugles. Copies of militia laws, dates of enrollment and discharge, and number of times exempted from duty by military surgeon. Arr. chron. by date of enrollment and alph. thereunder by name of enrollee. No index. Hdw. on ptd. forms. 50 pp. 12 x 16 x ½.

For related military records, see entry 29-g, o, p, s, t, kk.

28. COMPANY ORDERLY BOOK, 1844-69. 1 vol. Isolated record. Company orders of the Second Company of Infantry, 17th Regiment, 3rd Brigade, 1st Division of New Hampshire Militia. Orders for drills: date of order, date, time, and places of muster or drill, signature of issuing officer, and attest of company clerk. Appointments of officers: date, name of appointee, rank, signature of appointing officer, and oaths of office before justice of peace. Enlistments: date, name and residence of enrollee, qualifications, company to which assigned, approval and signature of colonel of regiment, date of approval, and attest and signature of company clerk. Arr. chron. by date of event. No index. Hdw. 150 pp. 12 x 7 $\frac{3}{4}$ x $\frac{1}{2}$.

For related military records, see entry 29-g, o, p, s, t, kk.

Miscellaneous

29. [MISCELLANEOUS PAPERS], scattered dates 1845--.
Approx. 3500 papers in 1 box.

Contains:

- a. Appointments of town officers, 1850-1924, showing information as in entry 1-d. Since 1924 returned to appointee after recording.
- b. Assignment of wages, 1914, showing date, name and address of employer, name of assignee, amount and date of partial payment, total assignment, signature of assignor, date accepted and signature of employer, date recorded, and attest and signature of town clerk.
- c. [Birth Certificates], 1867-1937, entry 4.
- d. [Burial Permits], 1897-1937, entry 9.
- e. Burial permit stubs--registrar's memorandum, 1896, 1924--.
Stubs of permits issued by town clerk for removal of a body for interment: names of applicant for permit and deceased, names of town and cemetery of interment, date of death, age of deceased, and date and number of permit. For original burial permits, 1897--, see entry 9.
- f. Campaign expenditures, 1912, 1914, 1922, showing name and residence of candidate, office sought, amount of receipts, itemized expenditures, name of payee, amount, purpose, total, signature of candidate, and jurat.
- g. Certificate of service in militia, 1845, showing name of town, company designation, date, statement as to faithful performance of duty, signatures of commissioned officers, and list of men designated. Endorsement: company designation, name and signature of commanding officer, and jurat. For related military records, see entries 26-28.
- h. Claims for damages, 1879, 1889, 1893, 1906, 1909, 1925, showing date and amount, name and residence of claimant, date and description of injury, damages sustained to person or property, and signature and jurat of complainant.
- i. Committee reports, 1858, 1913. Reports of actions of committees appointed at town meetings to investigate and report on various matters such as liquor agency, erection of guide posts, condition of bridges, care of cemetery, etc.; date of appointment and of report, findings, recommendations, and signatures of committeemen.

- j. [Death Certificates], 1872-1937, entry 8.
- k. Death returns, 1867-1931, showing names of town, state and deceased, date and place of death, age, residence, marital status, sex, color, birthplace, and occupation; parents: names, ages, color, occupations, residence, and birthplaces; cause of death, and signature of attending physician; place and date of interment, and signature of undertaker or person making return. For original death certificates, 1872--, see entry 8. For transcripts of death certificates, 1851-1937, see entry 2-b.
- m. Death returns by medical referees, 1906--. Last return 1936. Names of town and state, name and address of deceased, date and cause of death, duration of disease, contributing causes, autopsy findings, and signature of medical referee. Description of deceased: sex, age, height, weight, complexion, color of hair and eyes, type of nose and face, false or natural teeth, and clothing. Undertaker's return: name of deceased, place of death (name of institution, how long an inmate), residence of deceased, previous residence, date of death, age, place of birth, sex, color, marital status, and occupation; parents' names, birthplaces, and occupations; place and date of interment, and signature of undertaker. For original death certificates, 1872--, see entry 8. For transcripts of death certificates, 1851-68, 1871-1937, see entry 2-b.
- n. Dog license stubs, 1936--, showing number and date of permit, name and address of owner, name, age, breed, color, and sex of dog, and amount of fee paid. For dog licenses, 1891--, see entry 21.
- o. Enrollment of men liable for military service, 1872, 1874-75. 1872, showing name of town, date, number and name of enrollee, age, occupation, marital status, and signatures of selectmen. 1874, showing date, names and ages of enrollees, and signatures of selectmen. 1875, showing names of enrollees, and date of enrollment. For related military records, see entries 26-28.
- p. Enrollment of militia, 1868-69, showing date, names and residences of enrollees, and signatures of selectmen. For related military records, see entries 26-28.
- q. Fence agreements and divisions, 1848, 1867, 1869, showing information as in entry 31.
- r. Jury warrants, 1868, 1874, 1878, 1892, showing information as in entry 20.
- s. List of soldiers returned by selectmen of Auburn, 1860-Apr. 25, 1861, showing names of soldiers. For related military records, see entries 26-28.
- t. Lists of those enlisted in service of U. S. and enrollment of militia, 1862, showing names of men enlisted, and signatures of selectmen; enrollment of those liable to military service, names of men liable, and date received and recorded by town clerk. For related military records, see entries 26-28.
- u. [Marriage Certificates], 1859-1900, entry 7.
- v. [Marriage Intention Certificates], 1900-37, entry 6.

- w. Marriage returns--out of town copies, 1914-37, showing information as in entry 2-c. For notations of marriage certificates, 1854-55, 1869-91, see entry 5-a. For original marriage certificates, 1859-1900, 1938--, see entry 7.
- x. Motor vehicle registration permits, 1933--, showing date, name and address of owner, make and kind of car, serial number, list price, rate in mills, permit number, color and weight of car, and amount of fee. For abstracts, see entry 23.
- y. Oaths of town officers, 1847-1920, showing information as in entry 1-j.
- z. Perambulations of town lines, 1860, 1862, 1876, 1881, 1895, 1911, showing information as in entry 19.
- aa. Personal mortgages, 1856-75, showing information as in entry 10.
- bb. Petitions for absentee vote, 1912, 1914, 1917. Notice from absentee citizen (voter) claiming residence in Auburn and right to vote therein: date, reasons for notice, signature of voter, and date received and filed by town clerk.
- cc. Petitions for highways, 1845-1932. Petitions for repairing roads, building and repairing bridges, laying out highways, etc.: date, to whom directed, reasons for, and signatures of petitioners; date received and recorded by town clerk with his attest and signature; date and location of posting petition, and date of hearing. For copies of petitions for highways, see entry 17.
- dd. Pole location permits, 1891, 1927, 1928, 1932. Orders by selectmen granting location of pole by public utility companies on public property within corporate limits: name of town, date, number and location of poles, signature of selectmen, and attest and signature of town clerk. For related recorded pole location petitions, see entry 1-o.
- ee. Pole location petitions, 1912, 1934, showing information as in entry 1-o.
- ff. Primary election returns, 1914, 1920, 1922, 1926, 1932, showing date, place, and time of election, names of candidates and party affiliations, offices being contested, total votes per candidate, total votes per party, and total votes cast.
- gg. Primary notices, 1912, 1920, 1932, showing name of town, date, place, and time of primary, offices to be contested, filing fees, legal instructions, date of posting, and attest and signature of town clerk.
- hh. Resignation of town officials, 1859, 1910, 1913, 1922, showing date of notice, name of officer and office which he is resigning, signature of official, and date received and recorded by town clerk. For related recorded resignations, 1894-1924, see entry 33-f.
- ii. Resolution by mayor and city council of Manchester notifying Auburn of its intention to apply to Legislature to have Massabesic Pond severed from Auburn and annexed to Manchester, 1885: date and purpose of resolution, signatures of mayor, aldermen, and president of common council, and attest and signature of city clerk. Also two undated resolutions of local origin suggesting gifts for specified purposes and setting forth needs for certain improvements.

- jj. Selectmen's correspondence, 1845-1931. Incoming and outgoing letters of the selectmen relative to town affairs. For related and subsequent records, see entry 43-t.
- kk. Soldiers' absentee ballot returns made by Secretary of State to town of Auburn, 1864-65, showing date, name of town, names and residences of soldiers, regiment and company designation, and attest and signature of secretary of state. For related military records, see entries 26-28.
- mm. [Superintending School Committee Reports], 1846, 1852-61, 1863-64, entry 25.
- nn. Tax sales notices, 1867, 1870, 1877, 1879-80, 1887, 1896-97, 1899-1907, 1909-18, 1920-26, 1928, 1930, showing names of town and owner, year of levy, dates of posting and ultimate sale, place of sale, signature of collector, description of property, assessed valuation, and amount of unpaid taxes. Endorsement: date and place of posting, date of return, signature and jurat of collector, date received and recorded, and signature of town clerk. For recorded tax sales, 1851--, see entry 15.
- oo. Tax sales returns, 1866-70, 1876-78, 1880-81, 1896-1911, 1927. Town clerk's original record of lands sold for delinquent taxes: names of town, owner, and purchaser, year of levy, date, place, and time of sale, description of property, amount paid (unpaid taxes plus costs and fees), signature and jurat of tax collector; date received and recorded, and attest and signature of town clerk. For recorded tax sales, see entries 15, 44.
- pp. Town clerk's returns of fires, 1897-98, 1900, 1904, 1919, 1926-28, showing information as in entry 30. For fire department's report on fires, 1935--, see entry 80.
- qq. Town officer's bonds, 1851-72, 1876-79, 1881, 1887-98, 1903-1908, 1915-24, 1926, 1936, showing names and addresses of principal and sureties, name of office, amount of bond, condition of obligation, date of issue, term of service, and signatures of all parties and witnesses.
- rr. Transportation of corpses, 1904, 1908, 1911, 1920-22, 1927-29, 1934. Certificates granting permission to remove the remains of deceased persons from this state to another for purpose of interment: town, state, name of deceased, date of death, age at death, sex, race, color, cause of death, name and address of attending physician and undertaker, place of death, town and state to which body is to be taken, kind of transportation, name of escort, date of certificate, and name of clerk issuing certificate.
- ss. Warrants for town meetings, 1845-1933. Original warrants, showing information as in entry 1-a.
- tt. Writs of attachment, 1847-1913, 1926, 1936. Court order directing sheriff to hold goods or estate belonging to defendant, pending court judgment in an action to collect unpaid debts instituted by plaintiff, further ordering service of summons on defendant to appear and enter defense: county of origin, names of plaintiff and defendant, name, date, and place of

hearing, amount of attachment, and plaintiff's statement of cause for action; date of writ, and signature of court clerk. Return of attachment: place and date of return, location of property, exact time attached, amounts of fees, and signature of deputy. Return of summons: place and date of return, name of defendant, amount of fees, and signature of deputy. Summary of action by court: docket number, court term of entry and judgment, amount of damage, costs, and execution; and signature of endorser and his attorney. For notations of writs of attachment, 1849-- , see entry 13.

uu. Writs of attachment, discharge of, 1892, 1895, 1899, 1906, 1910-11. Notices to town clerk of release of writs of attachment: date, names of plaintiff and defendant, date of writ, and signature of plaintiff and/or his attorney. For notations of writs of attachment, 1849-- , see entry 13.

vv. Writs of execution, 1847-1913, 1926, 1932. Order directing sheriff to levy on goods, chattels, or land of defendant in sums sufficient to satisfy judgment rendered by court, and costs of execution; to pay amount of judgment to creditor and make return of writ to court: county of origin, date and place of court hearing, and judgment; names and addresses of plaintiff and defendant, amounts of judgment and costs, amount of sheriff's costs for execution of writ; time and place of court returnable; date of writ, signature of court clerk, date judgment rendered; docket number; and name of attorney for plaintiff. Return: certificate by sheriff that execution has been made, itemized statement of costs, date of service, and signature of sheriff.

ww. Writs of landlord and tenant, 1847-1913, 1926, 1932. Summons to tenant to appear in court and show cause why he should not be deposed of premise occupied by him: names of state, county, plaintiff, and defendant; date, place, and time of court for hearing, reasons for hearing, dates tenant notified to quit premises and when occupancy was to cease; amount of damage, date of writ, signatures of judge and court clerk, and attest and signature of deputy sheriff. Return of writ: names of plaintiff and defendant, attest of true copy and signature of deputy sheriff; costs of service, writ, entry, trial, travel and attendance, witnesses' notice and service; and plea.

xx. Writs of trustee, 1847-1913, 1926, 1932. Court order directing sheriff to attach money, goods, chattels, rights and credits belonging to defendant in court action held by trustee, and summoning trustee before court to show cause why execution should not issue against him as trustee, if judgment is recovered by plaintiff. Order for writ: court of origin, names and addresses of principal defendant, trustee, and plaintiff; place and date of court hearing, name of court and term of action, and date of writ. Return of writ: place and date of return, time attachment made and summons served, name of trustee, amount of fees, and signature of sheriff.

No obvious arr. No index. Hdw., hdw. and typed on ptd. forms and headings, and typed. 20 x 19 x 20.

Selectmen

(30-32)

30. CLERKS OFFICE RECORD OF FIRES, 1893--. 1 vol.
Date of fire, description of building (wood, brick, or stone), how occupied, value of building, names of owner and occupant, damages, and whether insurance paid; contents: damage, whether insurance paid, and total or partial loss; and cause and remarks. Arr. chron. by date of fire. No index. Hdw. on ptd. headings. 50 pp. 9 x 12 x $\frac{1}{2}$.

For original returns of fires, see entry 29-pp. For fire department's report on fires, 1935--, see entry 80.

31. RECORD--FENCE VIEWERS, 1846-71. 1 vol.
Contains copies of voluntary fence agreements, showing names of parties concerned, description of fence to be cared for, date of agreement, signatures of both parties, and attest and signature of town clerk. Arbitrary division by fence viewer for care of fences: date of application to fence viewers, name of applicant, division of care of fence, portion to be cared for by each party named, meets and bounds, date of division, amount of fees, names of fence viewers, jurat, and attest and signature of town clerk. Arr. chron. by date of entry. No index. Hdw. 150 pp. 13 x 8 $\frac{1}{2}$ x $\frac{1}{2}$.
For original fence agreement and divisions, see entry 29-q.

32. STRAY CATTLE, 1846-86, 1 vol. Isolated record.
Reports of stray animals found trespassing on private property in Auburn: date, description of animal, where found, and name of finder. Arr. chron. by date of report. No index. Hdw. 150 pp. 13 x 8 $\frac{1}{2}$ x $\frac{3}{4}$.

II. SELECTMEN

In the first year of its incorporation, Auburn elected James Brown, Richard Dearborn, and Samuel Anderson to act as selectmen for one year.¹ This system of electing three selectmen annually continued through 1920.² In 1921 the law stipulated that three selectmen should be elected that year--one to hold office for one year, one for two years, and one three years.³ Thereafter, one selectman was to be chosen annually to serve three years.³ Auburn has complied with the provisions of the 1921 act to the present time.⁴

The selectmen have also exercised the duties of assessors in Auburn; the minutes of the town meeting in 1855 record the fact that the three selectmen elected that year took the assessors' oath.⁵ The only deviation from the general practice of having the selectmen of Auburn act as assessors occurred in 1866 when eight assessors were elected for one year.⁶

Unless otherwise stated, records are located at the residence of A. J. Eaton, chairman of the selectmen.

1. Records--Town of Auburn, vol. 1, p. 5 (1845), entry 1.

2. Ibid., 1846-1920.

3. New Hampshire Laws of 1921, ch. 9.

4. Records--Town of Auburn, vol. 3, p. 275 (1921); et passim, 1922--, entry 1.

5. Ibid., vol. 1, p. 247 (1855).

6. Ibid., vol. 1, pages not numbered (1866); et passim, 1845--.

Minutes

33. RECORD [Minutes of Selectmen's Meetings], 1894-1924.
1 vol. Discontinued. 1857-64, 1866-73 in Town
Treasurer's Book, entry 48-a.

Minutes of selectmen's meetings showing date and place of meeting, names of chairman and clerk selected, appointments of various town officers, names of appointees and office to which appointed, and declinations with dates.

Also contains:

- a. Financial statements of town. For related financial reports, see entry 34.
 - b. Licenses granted, 1912, showing date, name of licensee, purpose, i.e. kind of business, and amount of license. For related licenses, 1897-1918, see entries 21-23.
 - c. Petitions to fill vacancies, 1917. Petition by legal voters for selectmen to fill vacancy now existing in school board: date, statement that vacancy exists, citation of law regarding petition for vacancy, and signatures of petitioners.
 - d. Record of outstanding and paid town notes. Outstanding notes: date, amount, name of holder, rate of interest, purpose, and names of signers. Paid notes: date of payment, amount, name of holder, and statement that principal and interest have been paid in full.
 - e. Removal from office, showing date, and names of person and office from which removed.
 - f. Resignations, showing date, and names of person and office from which resigning. For related original resignations, see entry 29-hh.
 - g. Summary of town inventories, 1909, showing itemized list of all taxable property, number and valuation of each article, amount of soldier's exemption, total amount of taxes, rate of taxation, amount of money to be raised, state and county taxes, town and highway charges, school taxes, library fund, total amount to raise, and amount committed to tax collector. For town inventories, see entries 14, 48. For copies of summary of town inventories, 1903-29, see entry 43-e.
 - h. Tax abatements: names of town, tax collector, and taxpayer, year of levy, amount abated, total amount, and signature of tax collector. Selectmen's order on treasurer for abatement; payment noted on original tax bill together with receipt given selectmen: date of receipt, amount and number of order, names of selectmen, and signature of tax collector. Order on treasurer in liquidation: date, number, and amount of order, name of payee, purpose of payment, and signatures of selectmen. For original tax abatements, 1899-1925, see entry 43-aa. For notations of abatements, 1865--, see entry 45.
 - i. [Tax Collector's Agreement With Selectmen], entry 42.
- Arr. chron. by date of entry. No index. Hdw. 275 pp. 8 x 10 x 1.

Selectmen - Printed Reports;
Receipts, Payments, Vouchers, Bills

(34-36)

Printed Reports

34. ANNUAL REPORT OF THE TOWN OF AUBURN, N. H., 1848--.

92 vols. (dated). Title varies slightly.

Annual reports of the various town officers of Auburn, including financial statements of the town clerk, treasurer, tax collector, police department, fire department, health department, overseer of the poor, highway agent, cemetery trustees, school board, and school district treasurer. List of town and school district officials, copies of town and school district warrants, town budget, recapitulation of town inventory, list of appropriations, statement of assets and liabilities, inventory of property owned by town, list of resident and non-resident taxpayers, copy of state auditor's report, list of books added to the library, statement of appropriations and expenditures, vital statistics, report of superintendent of schools, and town auditor's certifications. Early reports less detailed. Arr. departmentally. No index. Ptd. 50 pp. 9 x 6 x 1/8. Res. T. S. Emery, former sel.

Receipts, Payments, Vouchers, Bills
(See also entries 47-50)

35. RECEIPTS AND PAYMENTS, 1917--. 3 vols. Title varies slightly. System began 1917,

Receipts and payments as recorded by selectmen. Receipts: date, from whom, source, amount, and total receipts. Expenditures: date, to whom, voucher number, amount, and purpose, such as general government, officers' salaries and expenses, town hall expenses, elections, registrations, police department, health department, highways (state aid, trunk line maintenance, town maintenance, winter roads, and highway department), education, charities (town and county poor), patriotic purposes, recreation, public service enterprises, unclassified items, abatements refunded, interest and indebtedness, new construction and improvement, payments to other governmental divisions, and total expenditures. Arr. chron. by date of entry and numer. thereunder by voucher no. No index. Hdw. on ptd. forms. 100 pp. 9 1/4 x 16 x 1/2.

36. [SELECTMEN'S VOUCHERS], 1936--. Approx. 900 papers in 3 bundles. 1918-25, 1929-30 in [Miscellaneous Papers], entry 43-x.

Vouchers supporting payments made by selectmen: date and number of voucher, name and address of payee, amount and purpose for which payment is made including general government, protection of persons and property, health and sanitation, highways and bridges, charities, libraries, patriotic purposes, recreation, public service enterprises, interest, new constructions and improvements, indebtedness payments, payments to other governmental divisions, and unclassified. Also contains: [Bills], 1936--, entry 37. Arr. numer. by voucher nos. No index. Hdw. on ptd. forms. 8 x 8 x 2.

37. [BILLS], 1902--. Scattered dates 1902-- in [Miscellaneous Papers], entry 43-c; 1936-- in [Selectmen's Vouchers], entry 36.

Date, name of town, name and address of creditor, itemized list of supplies furnished or services rendered with date, unit price, purpose, amount, and total amount, and receipt of creditor with date and signature.

Taxation

38. TOWN INVENTORY, AUBURN, N. H., 1846--. 11 vols. (dated). Title varies: Ledger; Invoice Record; Tax Book Town of Auburn; Invoice Record Selectmen Auburn; Invoice Record Auburn.

1846-69, contains names of resident taxpayers according to the eight school districts, showing number of polls, improved and unimproved lands with description and value, buildings, number of houses, asses and mules over eighteen months old, number of cows, oxen, and other neat stock over eighteen months old, number of sheep over six months old, stock in trade, money on hand at interest or on deposit, stock in bank and other corporations, carriages, factories and their machinery, mills and carding machines, toll bridges; valuation reduced; town, school, state, county, summer and winter highway taxes; footing of resident taxes, number of school district; town, school, state, and county taxes with totals, and copy of warrant to tax collector with copy of signatures of selectmen. Non-resident tax list with names of taxpayers in each school district, residence of taxpayer, and value and description of lands; number of acres, reduced value; town, school, state, county and highway taxes; footing of non-resident taxes; number of school district, town, school, state, county, and highway taxes with totals; and copy of warrant to tax collector. At end of each year the prudential committee for each school district acknowledged amount of money received by the respective numbers, including literary fund; number of district, date of receipt, signature of each member, and total sum received. 1870-79, showing hogs, stock in public funds, dogs, wood, lumber, school house tax, statement as to correctness of list, total of each district, total money tax, and school house tax totaled separately is added to resident inventories; school house tax, and the statement as to correctness of list by selectmen to non-resident inventory. In addition, the prudential committee lists total amount of money received from selectmen, literary fund, and amount of school money with totals. 1880-95, showing number of poll, improved and unimproved lands and buildings, value of stock incorporations out of state, surplus capital of banking institutions, aqueducts, locks, canals, etc., dog tax, and attest by selectmen before justice of peace is added to resident list. To non-resident list is added dog tax, money tax, and attest by selectmen before justice of peace. Also showing additional statement by prudential committee that the amount of dog tax was included with school money and literary fund; final appearance of this statement was in 1885. 1896-1932 resident tax showing, in addition, fowls. Non-residents were divided by school districts, but the residents were not. Since 1910 non-residents are arr. alph. throughout with number of school districts in special column. 1933-- is added for resident: fur bearing animals, boats and launches, gasoline pumps and tanks, precinct taxes,

and attest by town clerk. To non-resident list is added signatures of selectmen, certification by justice of peace, and attest by town clerk. 1846-95, arr. chron. and numer. thereunder by district no.; 1896-- , arr. chron. and alph. thereunder by names of tax payers. No index. 1 vol., 1846-69, hdw.; 10 vols. 1847-- , hdw. on ptd. headings. 400 pp. 18 x 12 x 2½.

For related inventories, 1846-- , see entry 14. For summary of town inventories, 1909, see entry 33-g. For related blotter books, 1905-- , see entry 39. For copies of summary of town inventories, 1903-29, see entry 43-e. For related tax records, 1865-- , see entry 45.

39. [BLOTTER BOOKS], scattered dates 1905-- . 35 vols.
Prior records missing.

Contains names of taxpayers, number of polls, description and value of improved and unimproved lands and buildings, number and value of: horses, asses and mules, oxen, cows, other neat stock, sheep, hogs, fowls, fur bearing animals, gasoline pumps and tanks, carriages, stock in public funds, stock in banks and other corporations within state and out of state, and surplus capital of banking institutions; amount of money at hand, at interest, or on deposit; value of stock in trade, aqueducts, ferries, canals, wharves, toll bridges, mills and machinery, etc. Arr. chron. and alph. thereunder by names of tax payers. No index. Hdw. on ptd. forms. 100 pp. 8 x 14 x ½. 6 vols., 1905-11, Griffin L; 29 vols., 1912-- , res. Mr. Eaton.

For related town inventories, 1846-- , see entries 14, 38. For other related tax records, 1865-- , see entry 45.

40. [INDIVIDUAL TAX SCHEDULE], 1937-- . Approx. 700 schedules in 3 wooden boxes. 1918-31 in [Miscellaneous Papers], entry 43-k.

Inventories of individual real and personal property showing name and address of property owner, names of selectmen, owner's description and valuation of real estate and alterations and additions made within past year. Description of property sold or conveyed during past year, showing date sold, and name of purchaser; assessors valuation and description of all real and personal property including stock in trade, number of dogs, number and designation of shares of stock in railroads, and jurat. Arr. chron. No index. Hdw. on ptd. forms. 12 x 6 x 4.

41. HIGHWAY TAXES TOWN OF AUBURN, 1883-87. Isolated record. Transcripts of highway surveyors' accounts and warrants as issued by selectmen showing names of resident and non-resident taxpayers in each highway district, amount of tax assessed to each, description of work to be done on roads and highways in each district, wage scale per hour for men and teams, total tax per district, time limit for completion of work, and time period during which taxes are to be worked out. Arr. chron. and alph. thereunder by names of tax payers. No index. Hdw. on ptd. forms. 250 pp. 14 x 9 x 1½.

For related records, 1881-88, see entry 18.

42. [TAX COLLECTOR'S AGREEMENTS WITH SELECTMEN], 1857-73, 1894-1924. 1857-73 in Town Treasurer's Book, entry 48-b; 1894-1924 in Record [Minutes of Selectmen's Meetings], entry 33-1.

Original agreements between tax collector and selectmen regarding payment for his services as collector: date, names of parties to agreement, terms of agreement, and signature of all parties.

Miscellaneous

43. [MISCELLANEOUS PAPERS], scattered dates 1879--. Approx. 7500 papers in 1 trunk, 1 cardboard box, and 18 envelopes. Prior records missing.

Contains:

- a. Applications for classification of forest lands, 1924. Owner's request for classification of forest lands for purposes of taxation: date, town, name and address of applicant, description, origin of ownership, reason for reclassification with citation of public law, signature of applicant, and jurat; disposition, amount of revaluation granted, signatures of assessors; and record of issuance of certificate of reclassification with date and number of certificate, name of owner, and vol. and p. reference of record.
- b. Applications for exemption of poll and property tax by veterans, 1924-27. Applications of honorably discharged veterans, their wives or widows, for exemption of poll tax and property tax up to assessed value of \$5000, showing date, town, name and address of applicant, date of enrollment (regiment or ship, date of discharge, pension certificate number); list of real estate (wholly or in part), description of each lot or parcel, names of owners, assessed value; kind and valuation of personal property, signature of applicant, and jurat.
- c. [Bills], scattered dates 1902--, entry 37.
- d. Budget, 1927, showing town, estimated revenue and expenditures for ensuing year, actual revenue, and expenditure for previous year; revenue and source, expenditure and purpose; and amount involved. For printed reports of the budget, see entry 34.
- e. Copies of summary of town inventories, 1903-29. Copies of summary of inventory for Secretary of State, showing, date, town, number of polls, number and value of improved and unimproved lands and buildings, horses, asses, mules, oxen, cows, other neat stock, sheep, hogs, fowl, carriages, gasoline pumps and tanks, stocks in public funds, banks, and other corporations in state and out of state, surplus capital in banking institutions, money on hand at interest or on deposit, stock in trade, aqueducts, locks and canals, toll bridges, wharves, ferries, mills and carding machine, factories and their machinery, and buildings not designated; total valuation, tax rate, and certificate of selectmen. For related town inventories, 1845--, see entries 14, 38. For recording of the summary, 1909, see entry 33-g.

- f. Deeds, 1879, 1899-1901, 1925, containing warranty, quitclaim, and tax collector's deeds in support of equity of town in different properties.
- g. Financial reports, 1915-29. Copies of reports sent to State Tax Commission: town and county, fiscal year, certificate of accuracy by selectmen countersigned by treasurer; statement of all assets and liabilities, detailed statement of receipts with source and amount, detailed statement of expenditures with purpose and amount; amount of cash on hand, and schedule of town property with description and value.
- h. Financial statements, 1902-1906. Copies of statements to State Treasurer: town, date, fiscal year, amount of assessed valuations, assessed taxes, total liabilities, assets, and net debt; tax rate, certificates of selectmen, detailed schedule of assets and liabilities, with total amounts of each.
- i. Grantee-grantor cards, 1931--. Card index to property in which town has an equity or owns outright furnished by register of deeds for Rockingham County: names of grantor and grantee, location and description of property, date of instrument, date recorded, consideration involved, and vol. and p. reference where recorded in registry of deeds.
- j. Highway agents' weekly payrolls, 1918--: town, date, number, and amount of payroll, names of employees, kind and location of work, hours of labor, total time, rate of pay, amount due, number of check, and signature of recipient.
- k. [Individual Tax Schedule], 1918-31, entry 40.
- m. Insurance policies, 1909--. Fire insurance policies of town property.
- n. Joint fund accounts, 1916-26. Statement of expense to be charged to joint fund account: date, town, location of work, payroll, names of foreman and laborers, class of labor, daily time record, total time per week, rate, total amounts; quantity of materials used, from whom purchased; and certification by foreman with date, signature, and official position.
- o. List of citizens available for jury duty, 1851, showing names of persons eligible for jury duty and certification by selectmen. For related records, see entry 20.
- p. Pistol permits, 1931--. Certification by selectmen of suitable persons to carry pistols and revolvers: date, permit number; name, address, and description of applicant, and signatures of selectmen. For related records, see entries 21-23.
- q. Real estate transfers, 1906. Abbreviated record of real estate transfers; name and addresses of old and new owners, and location of property.
- r. Road agent's analysis of work completed, 1938--, showing names of agent, town, and road, date of report, kind of work done (graveling, patching, ditches, cutting brush, culverts, building and repairing bridges, scraping, taring, snow removal, miscellaneous), costs, and total costs.

- s. Receipts, 1902-32, showing date, from whom received, purpose, amount, and signature of recipient.
- t. Selectmens' correspondence, 1919--. Incoming, and copies of outgoing letters relative to town affairs. For prior and related records see entry 29-jj.
- u. Selectmen's orders on treasurer, 1891--, showing information as in entry 49. For related original paid orders, Feb. 1, 1938--, see entry 50. For recorded orders, 1856-74, see entry 48-f.
- v. Selectmen's order stubs, 1904--, showing date, order number, purpose, amount, and name of payee.
- w. Selectmen's receipt stubs, 1905--, showing date, order number, amount, and signature of payee.
- x. [Selectmens' Vouchers], 1918-25, 1929-30, entry 36.
- y. State aid maintenance and trunk line maintenance patrol accounts, 1916-30. Selectmen's copy of weekly patrol payrolls sent to State Highway Department, showing date, town, location of work, daily record of work done; time sheet with names of foreman and laborers, class of labor, daily time record, total hours worked during week, rate of wage, total amount earned by each, total payroll; and certification by foreman with date and signature.
- z. State and county tax warrants, 1901-29. Warrants issued by state and county treasurers against town; date, town, and amount to be raised during fiscal year as state and county taxes with signatures of the respective treasurers.
- aa. Tax abatements, 1899-1925, showing information as in entry 33-h. For notations of abatements, 1865--, see entry 45.
- bb. Town officers' bonds, 1900, 1903, 1925, showing date, names of office, officer, and sureties; amount, duration, condition and liabilities, and signatures of sureties.
- cc. [Treasurer's Cancelled Bank Checks], 1922-25, entry 52.
- dd. Treasurer's monthly reports, 1920--. Statement sent to selectmen at end of each month: date, name of town, detailed statement of receipts (date, from whom, source, and amount), total receipts during month, first of month, and to date; amount of indebtedness, orders paid, cash on hand at end of month, and signature of town treasurer.

No obvious arr. No index. Hdw., hwd. and typed on ptd. forms and headings, and typed. Trunk, 20 x 34 x 20; box, 18 x 12 x 10. Trunk, 18 envelopes, 1879--, Griffin L.; box, 1931--, res. Mr. Eaton.

III. BUDGET COMMITTEE

The voters of Auburn, at the annual town meeting in 1935, voted to adopt the office of budget committee.¹ After the meeting the moderator appointed a committee of six members.² Auburn still has a budget committee of six members.³ The moderator appoints two members annually for a term of three years. One selectman and the chairman of the school board usually

1. Records--Town of Auburn, vol. 3, p. 573 (1935), entry 1.

2. Ibid., vol. 3, p. 575 (1935).

3. Auburn Town Reports 1939, 8.

attend the meeting. The chairman of the school board presents the school budget to the budget committee of the town.

The budget committee keeps no records. For annual reports of the town budget, see entry 34. For original budget report, 1927, see entry 43-d.

IV. ASSESSORS

The selectmen of Auburn have acted as assessors since the incorporation of the town in 1845 with the exception of the year 1866. In that year eight assessors were elected.¹

V. TAX COLLECTOR

The town minute books of Auburn show that, with the exception of 1869, a tax collector was either appointed or elected from 1846 to date.² The collector in 1846 was chosen by election, but from 1847 through 1919 the office was appointive.³ From 1920 to date, it has been elective.⁴ Records are found at the Griffin Library, and the residences of William J. Moy, former tax collector, and Herman Farwell, present tax collector.

For annual reports of the tax collector, see entry 34.

44. [TAX SALES], 1865--. In [The New Hampshire Collectors Tax Book], entry 45.

Tax collector's record of sales of land for taxes: year of levy, date of sale, name of taxpayer, description of property, amounts of interest, tax, costs, total sale price, to whom sold (town buys all property thus sold), and notations of date of redemption, abatement, or payment.

Memorandum of payments to town treasurer: date of levy, date and amount of payment, and total amount.

For related tax sales, see entry 15. For original tax sales returns, see entry 29-oo.

45. THE NEW HAMPSHIRE COLLECTORS TAX BOOK, 1865--.
35 vols. Missing, prior records and 1869,
1871-75, 1883, 1887-1918.

In front of volumes are printed extracts of the state laws pertaining to collection of taxes. Tax collector's warrant, showing names of collector and town, total tax to be collected, amounts payable to town, county, and state treasurers and dates due, list of assessments for state, county, town, and school taxes, names and addresses of each taxpayer, property assessed, property tax, poll tax, total tax, date paid, interest accrued, discount and abatement allowed, amount collected, and auditor's certification. Also contains: [Tax Sales], entry 44. Arr. chron. by years and

1. Records--Town of Auburn, vol. 1, pages not numbered (1866); et passim, 1845--., entry 1.

2. Ibid., 1846--., passim.

3. Ibid., vol. 1, p. 33 (1846); et passim, 1847-1919.

4. Ibid., vol. 3, p. 259 (1920); et passim, 1921--.

alph. thereunder by names of taxpayers. No index. Hdw. on ptd. forms. 150 pp. 8 x 3 x $\frac{1}{2}$. 15 vols., 1865-86, Griffin L.; 19 vols., 1919-38, res. Mr. Moy; 1 vol., 1939--, res. Mr. Farwell.

For related tax inventories, see entries 14, 38. For original and recorded tax abatements, see entries 33-h, 43-aa. For related blotter books, 1905--, see entry 39.

46. [RECEIPTS], 1919--. Approx. 200 receipts in 1 bundle, 6 loose receipts. Prior records missing.

Monthly acknowledgements from town treasurer of money paid to him by tax collector: date, town, names of tax collector and treasurer, amount, and signature of treasurer. No obvious arr. No index. Hdw., and hdw. on ptd. forms. Bundle, 9 x 5 x 2; loose receipts, 9 x 5. Bundle, res. Mr. Moy; loose receipts, res. Mr. Farwell.

VI. TREASURER

A town treasurer has been elected annually in Auburn since the election of Samuel Anderson as the first treasurer in 1845.¹ Unless otherwise stated, records are located at the residence of M. L. Preston, treasurer.

For annual reports of the treasurer, see entry 34.

47. TREASURER'S CASH BOOK, 1917--. 3 vols. Title varies slightly. Prior records missing.

Account of receipts, deposits, and disbursements. Receipts: date, from whom, source, and amount. Deposits: date and amount. Payments: date, check number, to whom paid, amount, and balance. Arr. chron. by date of entry. No index. Hdw. on ptd. forms. 100 pp. 12 x 8 $\frac{1}{2}$ x $\frac{1}{2}$.

48. TOWN TREASURER'S BOOK, 1856-74. 1 vol.
Contains:

- a. Record [Minutes of Selectmen's Meetings], 1857-64, 1866-73, entry 33.
- b. [Tax Collectors Agreements with Selectmen], 1857-73, entry 42.
- c. Treasurer's record of payments of aid to families of soldiers, 1861, 1865, showing name of soldier, date, amount, and total amount.
- d. Treasurer's record of temporary loans, 1861-63, 1867-72, showing date and amount of loan, name of lender, and occasional notations showing date of payment.
- e. Treasurer's record of payment of cash bounty to soldiers, 1865, showing name of soldier, amount of bounty, and date.
- f. Treasurer's record of selectmen's orders paid, showing date, order number, name of payee, amount, and occasionally showing purpose of order. For original orders, see entries 43-u, 49, 50.

1. Records--Town of Auburn, vol. 1, p. 5 (1845); et passim, 1846--, entry 1.

- g. Treasurer's record of receipts, 1861-63, 1867-72, showing date, source--such as former treasurer, tax collector, state and county treasurers, literary fund, soldier's bounty, savings bank and railroad tax, interest on bonds, bank deposits and loans--from whom, and amount.
- h. Treasurer's record of town bills and accounts paid by order on tax collector, 1857-58, showing date, payee, amount, and purpose: school district money, school house tax, liquor business, and other unnamed purposes.

Arr. chron. by date of entry. No index. Hdw. 100 pp. 12 x 8½ x ½.
Res. Mrs. Davis, t. cl.

- 49. [SELECTMEN'S ORDERS ON TOWN TREASURER], 1928-Jan. 31, 1939.
250 papers in 11 bundles. Discontinued.

Selectmen's orders on treasurer for payment of town bills: names of town and payee, date, amount, and number of order, explanation and date of invoice, amounts and total, and signatures of selectmen. Arr. chron. by year and number. thereunder by order no. No index. Hdw. on ptd. forms. 3 x 8½ x 1½.

For related original orders, 1891--., see entry 43-v. For recorded orders, 1856-74, see entry 48-f. For subsequent related original paid orders, see entry 50.

- 50. [PAID SELECTMEN'S ORDERS], Feb. 1, 1939--. Approx. 50 orders in 1 bundle. System began Feb. 1, 1939.

Selectmen's orders drawn on treasurer and used as a check on bank by means of rubber stamp, showing name and address of bank payable, and countersignature of town treasurer. Names of town, payee, and bank; date, number, and amount of order; signatures of selectmen, countersignature of town treasurer. Detail of payment: explanation, date, amount, and total of invoice. Endorsement: signatures of payee and bank. Also contains: [Bank Statements], entry 54. Arr. chron. by year and number. thereunder by order no. No index. Hdw. on ptd. forms. 3 x 8½ x 1½.

For prior related original orders, see entries 43-u, 49. For recorded orders, 1856-74, see entry 48-f. For cancelled checks and stubs, see entries 52, 53.

- 51. [BANK DEPOSIT BOOK], 1925--. 1 vol. Prior records cancelled and destroyed.

Deposit book, showing names of bank, town, and town treasurer, date, and amount of deposit. Arr. chron. by date of deposit. No index. Hdw. on ptd. headings. 20 pp. 6½ x 3½ x 1/8.

- 52. [TREASURER'S CANCELLED BANK CHECKS], 1928-Jan. 31, 1939.
Approx. 300 papers in 11 bundles. Discontinued. 1922-25 in [Miscellaneous Papers], entry 43-cc.

Cancelled checks showing name and location of bank; names of town, state, and payee; date, number, and amount of check; and signature of town treasurer. Endorsement: names of payee and bank. Also contains: [Bank Statements], entry 54. Arr. chron. by dates of issue. No index. Hdw. on ptd. forms. 3½ x 8½ x 1½.

For paid selectmen's orders, Feb. 1, 1939--., see entry 50.

Auditors; Trustees of
Trust Funds

(53-56)

53. [CHECK STUBS], 1928-Jan. 31, 1939. 6 vols. Prior records missing. Discontinued.
Date, check number, name of payee, and amount. Arr. chron. by date of order and number thereunder by check no. No index. Hdw. on ptd. forms. 170 pp. $9\frac{1}{4}$ x $13\frac{1}{2}$ x 1.

For paid selectmen's orders, Feb. 1, 1939-- , see entry 50.

54. [BANK STATEMENTS], 1928--. 1928-Jan. 31, 1939 in [Treasurer's Cancelled Banks Checks], entry 52.
Feb. 1, 1939-- in [Paid Selectmen's Orders], entry 50.

Names and addresses of depositor and bank, amount of previous balance, dates and amounts of deposits and withdrawals, and balance after each transaction.

VII. AUDITORS

According to the town minute books, Auburn, with the exception of the years 1870 and 1901, has elected three auditors annually from 1846 to the present time.¹ They keep no records.

For annual certifications, by auditors of town officers' financial reports, see entry 34.

VIII. TRUSTEES OF TRUST FUNDS

This office was instituted in Auburn in 1916² with three men elected, one for three years, one for two years, and one for one year. From 1917 to date one man has been elected annually.³ All records are kept at the residence of John Preston, chairman of the trustees.

55. [TRUST FUND RECORD], 1915--. 1 vol. First fund created 1915.

Trustees' annual summary of the status of trust funds: names of donor and fund; amount of principal, income, expenditures, and balance; total amounts of income and expenditures; signature of treasurer; and certification by auditors with date approved and signatures of auditors. Arr. chron. by date of summary and thereunder by date of creation of fund. No index. Hdw. 300 pp. $10\frac{1}{2}$ x 8 x 1.

56. [SAVINGS BANK BOOK], 1915--. 27 vols. First deposit made 1915.

Accounts of twenty-seven trust funds deposited in savings bank: name and location of bank, name of fund, dates of deposit, dates of withdrawals, accumulated interest, and balance. Arr. chron. by date of deposit. No index. Hdw. on ptd. headings. 15 pp. 5 x 4 x $1\frac{1}{8}$.

1. Records--Town of Auburn, vol. 1, p. 26 (1846); et passim, 1847-- , entry 1.

2. Ibid., vol. 3, p. 176 (1916).

3. Ibid., vol. 3, p. 207 (1917); et passim, 1918--.

Cemetery Trustees (Cemetery
Committee); Long Meadow
Cemetery Association

(57, 58)

IX. CEMETERY TRUSTEES (CEMETERY COMMITTEE)

In 1874 a committee of three persons was elected to care for the village cemetery.¹ Three members were again elected in 1878² and 1887.³ The town minute books of Auburn show that three cemetery trustees were first elected for varying terms in 1890.⁴ One trustee has been elected annually from 1891 to date.⁵ Records are kept at the residence of Mrs. Gladys E. Stockley, treasurer of the trustees.

For annual reports of cemetery trustees, see entry 34. For committee reports on the care of the cemetery, 1858, 1913, see entry 29-i.

57. JOURNAL [of Treasurer of Cemetery Trustees], 1917--.

1 vol. Prior records lost.

Treasurer's report of receipts and payments. Receipts: date, from whom, purpose, and amount. Payments: date, to whom, purpose, and amount. Auditors' certification: date and signatures of auditors. Arr. chron. by dates of receipt and payment. No index. Hdw. 200 pp. 8 x 5½ x ¾.

X. LONG MEADOW CEMETERY ASSOCIATION

In 1793 Captain John Underhill gave to the Presbyterian Society in Chester a piece of land for a meeting house lot and graveyard. The Presbyterians, in 1842, transferred the property to the Second Congregational Society in Chester, which, after the incorporation of Auburn in 1845, became the First Congregational Society in Auburn. On May 6, 1908 the Congregational Society voted to transfer the cemetery to the Long Meadow Cemetery Association.⁶ The Association elects annually a president, vice-president, clerk, treasurer, and five trustees. No control over the Long Meadow Cemetery is exercised by the cemetery trustees of the town.

Records are kept at the residence of Edward P. Tilton, caretaker.

58. RECORD OF LOTS IN LONG MEADOW CEMETERY AUBURN, N. H.,
1851--. 1 vol. Prior records not kept.

Caretaker's description of division of cemetery lots: number of lots, name of holder, and record of burials in each lot with names of persons interred and date of interment, plan of cemetery showing division and lot numbers, and names of person interred. Arr. numer. by lot and division nos. No index. Hdw. 200 pp. 10 x 7 x ½.

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1. Records--Town of Auburn, vol. 2, p. 81 (1874), entry 1.
 2. *Ibid.*, vol. 2, p. 165 (1878).
 3. *Ibid.*, vol. 2, p. 319 (1887).
 4. *Ibid.*, vol. 2, p. 361 (1890).
 5. *Ibid.*, vol. 2, p. 381 (1891); *et passim*, 1892--.
 6. Record of Lots in Long Meadow Cemetery, Auburn, N. H., 1851--., entry 58.

Moderator; Supervisors of the
Check List; Ballot Inspectors
(Inspectors of Elections); School
Board (Superintending School Committee)

(59)

XI. MODERATOR

At the first town meeting, Stephen Dearborn was elected moderator.¹
A moderator was elected annually through 1891,² and biennially from 1892
to date.³ This official keeps no records.

XII. SUPERVISORS OF THE CHECK LIST

The Supervisors of the check list were first elected in Auburn in
1878. Three men were elected for a term of two years and they have been
elected biennially to the present time.⁴

Records are located at the residence of Norma F. Davis, town clerk.

59. AN ALPHABETICAL LIST OF ALL THE LEGAL VOTERS IN THE
TOWN OF [Auburn], scattered dates 1848--. 41 documents
in 1 bundle, 5 loose documents.

As title, for checking voters at polls: names of town and county; date
prepared by supervisors, alphabetical list of voters with columns for use
of supervisors. Notice of meeting of supervisors to correct list; date,
time and place of meeting, signatures of supervisors, and certification
of notice by supervisors; certification that list has been verified,
signatures of supervisors, and jurat and signature of town clerk. Arr.
alph. by surname of voter. No index. 1848, hdw.; 1849--, hdw. on ptd.
forms. Bundle, 6 x 9 x 6; loose documents, 24 x 20.

XIII. BALLOT INSPECTORS (INSPECTORS OF ELECTIONS)

The office of ballot inspector appeared in Auburn in 1892, when four
of these officials were appointed.⁵ The town minute books, from that
year to the present time, have recorded biennial appointments of ballot
inspectors, or inspectors of elections, for every even year except 1934.
In addition, appointments have occurred in two odd years (1935 and 1937).
For all years in which appointments have occurred, the number of appointees
has been four, except for the years 1904, 1912, 1914, 1918, 1932, 1935,
1937, and 1938.⁶ In spite of these variations it can be stated that the
regular procedure calls for the appointment of four inspectors biennially
in the even years. They keep no records.

XIV. SCHOOL BOARD (SUPERINTENDING SCHOOL COMMITTEE)

In 1847 the selectmen of Auburn appointed a superintending school
committee consisting of three members.⁷ The same number were also

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1. Records--Town of Auburn, vol. 1, p. 4 (1845), entry 1.
 2. Ibid., 1846-91, passim.
 3. Ibid., vol. 2, p. 403 (1892); et passim, 1893--.
 4. Ibid., vol. 2, p. 171 (1878); et passim, 1880--.
 5. Ibid., vol. 2, p. 399 (1892).
 6. Ibid., 1894--.
 7. Ibid., vol. 1, p. 44 (1847).

appointed the following year.¹ In 1849 one member took the oath of office.² Beginning with 1850, and continuing through 1854, three were appointed annually.³ There is no record of an appointment in 1855, but in 1856 three were again appointed.⁴ In 1857 appears the first record of an election to this committee--one member being elected that year.⁵ A return to the method of appointment was made the following year when two members received office in that manner.⁶ Three were elected in 1859 and 1860.⁷ Thenceforth, through 1885, one member was elected annually, with the exception of the years 1864-65, when one member was appointed.⁸ A committee on school districts was appointed in 1856 and 1857.⁹

The educational system in Auburn, like that in other New Hampshire towns, was reorganized in 1885, as the result of a state law which dissolved the then existing school districts.¹⁰ From then on, each town constituted one school district supervised by a school board of three persons.

The Auburn district is a member of Supervisory Union No. 10, and the Auburn school board, in conjunction with the other school boards of that Union nominates the superintendent of schools. The qualified voters in the Auburn school district elect annually a member of the school board, a moderator, a treasurer, and a clerk.¹¹

Records of the school board are kept at the residences of Mrs. Ora Preston, chairman, and Edward Dunbar, clerk; records of the school district are kept at the residence of Mrs. Ida J. Davis, school district clerk and treasurer.

For annual reports of the school board and the school district treasurer, see entry 34. For divisions of literary fund and school districts, see entry 1-g, h. For superintending school committee reports, 1846, 1852-61, 1863-64, see entry 25.

60. RECORDS, 1910--. 1 vol. Prior records missing. Minutes of meetings of school board: date, names and salaries of teachers elected, votes taken on matters coming before board, names and status of school board members, committee reports, and record of supplies purchased. Arr. chron. by date of meeting. No index. Hdw. 300 pp. 10 x 9 x 1. Res. Mr. Dunbar.

61. SCHOOL DISTRICT--GENERAL FUND RECORD--LOAN FUND RECORD, 1917--. 3 vols. System began 1917. General fund record, showing particulars, voucher number, general fund cash with total revenue, expense, and outlay. Administration: salaries of district officers, excess salary of superintendent, truant officer and

1. Records--Town of Auburn, vol. 1, p. 61 (1848), entry 1.
2. Ibid., vol. 1, p. 88 (1849).
3. Ibid., 1850-54.
4. Ibid., vol. 1, p. 273 (1856).
5. Ibid., vol. 1, p. 280 (1857).
6. Ibid., vol. 1, p. 304 (1858).
7. Ibid., 1859-60.
8. Ibid., 1861-85.
9. Ibid., vol. 1, pp. 273, 282 (1856, 1857).
10. New Hampshire Laws of 1885, ch. 43.
11. See Auburn Town Reports 1939, 43.

School Board (Superintending
School Committee)

(62-64)

census, expenses of administration, salaries of principals and teachers, and textbooks. Instruction: scholars' supplies, flag and appurtenances, and other expenses. Revenue, expense, and outlay. Operation and maintenance of school plant: salaries of janitors, supplies for janitors, fuel, water, light, minor repairs, and expenses. Auxiliary agencies and special activities: health supervision, transportation of pupils, payment of tuition, and other special activities. Fixed charges: tax for state-wide supervision, insurance, and other. Outlay for construction and equipment: land and new buildings, alteration of old buildings, and new equipment. And debt and interest for the previous year. Arr. chron. by date of entry. No index. Hdw. on ptd. forms. 150 pp. 8 x 14 x $\frac{3}{4}$. Res. Mrs. Preston.

62. SCHOOL DISTRICT GENERAL FUND VOUCHER, 1937--.

Approx. 200 vouchers in 2 bundles. Prior records missing.

Voucher used by school board for payment of school district bills, showing names of town and payee, and date and number of voucher. Distribution of expenditures: administration, instruction, operation and maintenance of school plant, auxiliary agencies and special activities, fixed charges, outlay for construction and equipment, interest on debt, and other charges; explanation and date of invoice, and amounts and totals. Order with blank check attached given to school district treasurer by school board for completion of payment. Arr. chron. by date of issue and number thereunder by voucher no. No index. Hdw. on ptd. forms. $6\frac{1}{2}$ x $8\frac{3}{4}$ x 1. Res. Mrs. Preston.

63. SCHOOL TREASURER'S MONTHLY REPORT, July 1937--. 21 reports.
System started July 1937.

Monthly reports of school district treasurer to school board: name of school district, date of report, period covered, detailed statement of receipts with date, from whom, source, and amount; total receipts during month, to first of month, to date, less school board's orders paid; cash on hand at end of month; and certificate by treasurer of transactions during month with date and his signature. Arr. chron. by date of report. No index. Hdw. on ptd. forms. $6\frac{3}{4}$ x $8\frac{1}{2}$ x $\frac{1}{4}$. Res. Mrs. Preston.

64. RECORD [of School District Town of Auburn], 1886--.
2 vols.

Minutes of school district meetings with copy of warrant for school meeting, showing date, time and place of meeting, articles to be acted upon, copy of attest and names of signers--names of school board members, and date, time, and place of posting warrant; date of meeting, officers elected, votes taken on articles in warrant, and signature of school district clerk.

Also contains:

- a. Original school district warrants, 1938, 1939, showing information as above.
- b. Copies of annual reports of district treasurer to State Board of Education, 1932--., showing summary of receipts and payments for fiscal year; names of school district and town. Receipts: balance on hand at beginning of year, receipts,

Supervisory Union

(65-69)

and total receipts from all sources. Payments: total amount of school board orders paid, and balance at end of year. Date and signature of school district treasurer; auditors' certification as to correctness of account with date and signatures of auditors. Treasurer's statement of receipts: date, source, amount, and total.

Arr. chron. by date of meeting. No index. Hdw., and hdw. on ptd. forms. 300 pp. 14 x 8 x 1½. Res. Mrs. Davis.

For prior related records, see entry 24.

65. TREASURERS CASH BOOK, 1920--. 2 vols. Title varies slightly. Prior records missing.

Record of receipts, payments, and deposits. Receipts: date, from whom, source, and amount. Payments: date, check number, to whom, purpose, and amount. Deposits: date and amount. Arr. chron. by date of entry. No index. Hdw. on ptd. headings. 100 pp. 11 x 8½ x ¾. Res. Mrs. Davis.

66. [ORDERS ON TREASURER], 1931--. Approx. 200 papers in 9 bundles. Prior records destroyed.

School board orders on treasurer in payment of school district bills: name and address of payee, date, number and amount of order, and signatures of members of school board. Arr. chron. by date of order and number thereunder by order no. No index. Hdw. on ptd. forms. 8½ x 1½ x 2. Res. Mrs. Davis.

67. [BANK DEPOSIT BOOK], 1931--. 1 vol. Prior records destroyed. Standard deposit book, showing names of bank, town, and school district treasurer, and dates and amounts of deposits. Arr. chron. by date of deposit. No index. Hdw. on ptd. headings. 10 pp. 6½ x 3½ x 1/8. Res. Mrs. Davis.

68. [CANCELLED CHECKS], 1931--. Approx. 200 papers in 9 bundles. Prior records destroyed.

Cancelled checks used in payment of school district bills, showing date, names of town and payee, number and amount of check, name and address of bank, and signature of treasurer; explanation and date of invoice, amounts, and total; and endorsements by payee and bank on reverse side. Arr. chron. by years and number thereunder by check no. No index. Hdw. on ptd. forms. 8½ x 3 x 2. Res. Mrs. Davis.

69. [BANK STATEMENTS], 1931--. 9 envelopes. Prior records destroyed.

Names and addresses of depositor and bank, previous balance, itemized amounts of checks with date of payment, amounts deposited, and balance after each transaction. Arr. chron. by months. No index. Typed on ptd. forms. 10 x 4 x ½. Res. Mrs. Davis.

XV. SUPERVISORY UNION

Auburn belongs to Supervisory Union No. 10 which, in addition to Auburn, includes Derry, Chester, Londonderry, and Windham. The executive of the Supervisory Union is the superintendent of schools who is nominated

by the school board of Auburn in consultation with the school boards of the other towns composing the Supervisory Union. The appointment is made by the State Board of Education.

Records are located at the village school, Auburn; the high school, Raymond; and the Adams Memorial Building, Derry. For annual reports of the superintendent, see entry 34.

70. NEW HAMPSHIRE SCHOOL REGISTER, 1920--. 94 vols.
(dated). Prior records missing.

School teacher's register kept on form prescribed by State Commissioner of Education: registration of pupil and personal statistics; attendance record for each term, names of visitors and date of visit, name of teacher and qualifications, advancement of pupils, average age of pupils in September, attendance record; register summary for school year: number of pupils registered during year, length of school year in weeks, average daily attendance and absence, number of non-resident pupils; number of visits by superintendent, school physician and nurse, members of school board, and parents; number of pupils not absent and tardy; and non-resident enrollment list: name of pupil and residence. Arr. chron. by term of school and alph. thereunder by name of pupil. No index. Hdw. on ptd. forms. 25 pp. 12 x 10 x $\frac{1}{4}$. 57 vols., 1920-26, 1928-32, high school, Raymond; 7 vols., 1926-28, village school, Auburn; 30 vols., 1933-- , Adams Memorial Building, Derry.

XVI. LIBRARY TRUSTEES

Library trustees, three in number, were elected in 1892.¹ Auburn has had library trustees continuously since that time.² The present practice is to elect one each year for a term of three years. The occasion of the first election of library trustees was the presentation to the town of Sebastian S. Griffin's private library,³ which formed the nucleus of the present Griffin Free Public Library. Records are kept at the library.

For non-official records found at the library, see App. entries 1-2. For annual lists of books added to library, see entry 34.

71. SECRETARY'S RECORD OF THE TRUSTEES OF THE GRIFFIN
LIBRARY AND MUSEUM, AUBURN, N. H., 1892-1906.

1 vol. No prior records kept. Discontinued.

Minutes of meetings of library trustees, showing record of town vote to establish a board of trustees, names of trustees and term of office. Records regarding donations by Mr. Griffin for museum: conditions, and amount of appropriation by town. Account of receipts and expenditures: date, purpose, and amount. Arr. chron. by date of entry. No index. Hdw. 150 pp. 10 x 8 x $\frac{1}{2}$.

1. Records--Town of Auburn, vol. 2, p. 393 (1892), entry 1.

2. Ibid., vol. 2, p. 411 (1893); et passim, 1894--.

3. Ibid., vol. 2, p. 393 (1892).

72. CONSTITUTION, BY-LAWS, AND RULES OF ORDER, ROLL,
AND JOURNAL OF AUBURN SOCIAL AND LITERARY UNION
AUBURN, N. H., 1861-66. 1 vol. Isolated record.

Articles of constitution as adopted, by-laws, and rules of order. Signatures of members, names of members, officers chosen, minutes of meetings, resolutions adopted. Purposes of organization: improvement in debating, social advancement, and study of general literature. By-laws: date of meetings, schedule of proceedings of meetings, rules of order, and duties of officers. Last meeting was adjourned "sine die" March 9, 1866. Arr. chron. by date of entry. No index. Hdw. 150 pp. 8 x 6 x $\frac{1}{2}$.

XVII. OVERSEER OF THE POOR

The town minute books show only four elections of overseers of the poor since the town was incorporated. An overseer was elected in 1925, 1937, 1938, and 1939.¹ Records are kept at the residence of Thomas Dollard, overseer of the poor.

For annual reports of the overseer of the poor, see entry 34. For treasurer's record of payments to families of soldiers, 1861, 1865, see entry 48-c.

73. [RELIEF CARDS], 1935--. Approx. 200 cards in 1 bundle.
System started 1935.

Summary of individual relief orders. Name and residence of recipient, case number, by whom reimbursed, date of order, order number; kind and amount of aid: cash, food and household necessities, rent, clothing, fuel, gas, light, water, medical, seed, feed, board and care, and other. Total amount of order, budget, number in family, single, employable, and receiving work relief. Arr. alph. by name of recipient. No index. Hdw. on ptd. forms. 8 x 6 x $\frac{3}{4}$.

74. [TOWN RELIEF ORDERS], 1935--. Approx. 2650 orders in
53 envelopes (dated). System inaugurated 1935.

Triplicate copies of orders to vendors for services or supplies for recipients of town relief: order number, kind of case (regular, relief, or soldier's aid), name of town, date issued, names and addresses of vendor and recipient, case number, kind of relief such as food, household necessities, rent, clothing, fuel, medical, and other, with amount of goods or service and costs; signatures of overseer of poor or authorized agent, and relief recipient. Original orders with vendors' bills attached are returned to overseer for payment and thus become a part of his record: names and addresses of vendor and recipient, date, order number, articles, quantities, amounts and totals, and usually payment acknowledged by vendor. Duplicate copies are sent to the State Comptroller, who, if the state is making any reimbursement, stamps the duplicates and returns them to the overseer of the poor to complete his records. Arr. chron. by date of payment. No index. Hdw. in pencil on ptd. forms. 3 $\frac{1}{2}$ x 9 x $\frac{1}{2}$.

For recorded town orders, see entry 76.

1. Records--Town of Auburn, vol. 3, p. 36 (1925); et passim, 1937--,
entry 1.

75. [COUNTY RELIEF ORDERS], 1935--. Approx. 500 orders in 5 bundles (dated). System inaugurated 1935.

Triplicate orders to vendors for services or supplies for recipients of county relief, showing information as in entry 74. These triplicates are retained by overseer in his files although he has no further duties beyond the issue of such orders. Originals are given to the recipients and the duplicates are sent to the county commissioners who pay the bills. Arr. chron. by date of issue. No index. Hdw. in pencil on ptd. forms. 5 x 8 x 1.

For recorded county orders, see entry 76.

76. [OVERSEER'S RECORD OF RELIEF ORDERS], 1935--.
1 vol. System inaugurated 1935.

Overseer's daily journal of relief orders issued to town and county cases. Town orders, showing name and case number of recipient, number in family, amounts of food, rent, fuel, clothing, medical, and other relief, date of order, and total disbursements. Monthly balance account with selectmen, at top of page, showing cash at beginning of month, amount from selectmen on order, total receipts; total amount paid to relief recipients by order and cash during month, and balance at end of month. Overseer pays all bills for town relief and presents statement and order to the selectmen at end of each month for reimbursement. County orders, 1935-March 1937, showing name and case, number of recipient, number in family, amounts of food, rent, fuel, clothing, medical, and other relief, and date of order. Since March 1937 no record of county orders has been kept. Arr. chron. by months and thereunder by date of order. No index. Hdw. in pencil. 200 pp. 10 x 8 x $\frac{1}{2}$.

For original town and county orders, see entries 74, 75.

77. [MONTHLY STATEMENT OF EXPENSES OF OVERSEER OF POOR],
Jan. 1935--. 1 vol. System originated and initiated
by overseer of poor 1935.

Carbon copies sent to the selectmen of monthly expenditures for relief: month, names of recipients, amount of relief for each, total amount for all recipients, amounts of overseer's transportation and other expense; and amount received previously with balance due or on hand. Receipts: total amount by selectmen's orders (one order for relief, one order for expenses of overseer), and total receipts; notation of reimbursement by state; amount paid to selectmen, notation by overseer but not a part of his record. Statements made in duplicate, original serves as due bill to selectmen for relief expenditures for each month, the record thus formed is the carbon copy of each statement as retained by overseer. Arr. chron. by months and numer. thereunder by order nos. No index. Hdw. in pencil. 100 pp. 9 $\frac{1}{4}$ x 5 $\frac{1}{4}$ x $\frac{1}{2}$.

Health Officer (Agent for
Vaccination); Highway Agent
(Road Agent; Highway Surveyors);
Tree Warden

(Next entry 78, p. 59)

XVIII. HEALTH OFFICER (AGENT FOR VACCINATION)

Three men were appointed health officers in Auburn in 1886 and again in 1887.¹ Two were appointed in 1889;² and after a lapse of eight years three were appointed.³ From 1898 through 1915 one officer was appointed each year.⁴ Thenceforth, in accordance with an act of 1915, the health officer received his appointment from the State Board of Health, on the selectmen's recommendation.⁵ An agent for vaccination was appointed in Auburn in 1854,⁶ but there is no other record of this office.

The Auburn health officer does not keep records. For annual reports of the health department, see entry 34. For board of health regulations, 1886, see entry 1-f.

XIX. HIGHWAY AGENT (ROAD AGENT; HIGHWAY SURVEYORS)

The election of highway surveyors, twelve in number occurred in 1846, the second year of Auburn's incorporation.⁷ The town continued to elect these officers until 1893⁸ with the exceptions of the years 1888,⁹ when one was appointed, and 1890,¹⁰ when thirteen were appointed. A road agent was elected in 1889 and annually from 1894 through 1908.¹¹ The term of highway agent was first employed in 1909, from which time to date an officer with that title has been elected annually.¹² See also Hogreeves (Field Drivers), p. 62.

The highway agent keeps no separate records. For his annual reports, see entry 34. For selectmen's returns on layout of new or improved roads and bridges, 1849, 1854, 1867, 1876, see entry 1-p. For highway agent's weekly payrolls, 1918--, and analysis of work completed by road agents, 1938--, see entry 43-j, r. For committee reports on erection of guideposts and condition of bridges, 1858, 1913, see entry 29-i.

XX. TREE WARDEN

Auburn has had only two appointments of tree wardens. The first appointment was in 1915;¹³ the second, in 1918.¹⁴ No records were kept.

1. Records--Town of Auburn, vol. 2, pp. 305, 321 (1886, 1887), entry 1.
2. Ibid., vol. 2, p. 354 (1889).
3. Ibid., vol. 2, p. 478 (1897).
4. Ibid., 1898-1915, passim.
5. New Hampshire Laws of 1915, ch. 27.
6. Records--Town of Auburn, vol. 1, p. 222 (1854), entry 1.
7. Ibid., vol. 1, p. 26 (1846).
8. Ibid., vol. 2, p. 411 (1893).
9. Ibid., vol. 2, p. 334 (1888).
10. Ibid., vol. 2, p. 369 (1890).
11. Ibid., vol. 2, p. 346 (1889); et passim, 1895-1908.
12. Ibid., vol. 3, p. 44 (1909); et passim, 1910--.
13. Ibid., vol. 3, p. 156 (1915).
14. Ibid., vol. 3, p. 220 (1918).

Police and Constables;
Municipal Court

XXI. POLICE AND CONSTABLES

Jesse G. Underhill and Edward D. Eaton were elected as constables during the first year of the town's incorporation in 1845.¹ The office appears to have been vacant in the years 1848, 1863-65, 1868, and 1875. With those exceptions, Auburn had from one to three constables elected or appointed each year from the year of incorporation through 1918.²

The first police officer of Auburn was appointed in 1872.³ The town minute books show no appointment for 1873; but from 1874 to date--excluding 1890--from one to thirteen officers were appointed or elected annually.⁴ One man--appointed in 1939--holds office at the present time.⁵

In addition to the regular police officers chosen, from three to five special election police officers were appointed in the years 1855-56 and 1859-60.⁶

No separate records are kept. For annual reports of the police department, see entry 34.

XXII. MUNICIPAL COURT

A municipal court (police court) was established in 1896.⁷ The town voted that the annual salary of the justice of that court would be one hundred dollars.⁸ In 1898 it was voted to increase by fifty dollars the compensation for the office.⁹ At the present time the court is inactive as the bench has been vacated since February 1939. Auburn cases are tried in Candia.

Records are kept at the residence of the retired justice, T. S. Emery.

78. CRIMINAL DOCKET AUBURN POLICE COURT, 1896-Feb. 1939.

4 vols.

Auburn police and municipal court docket: names of complainant and defendant, number of complaint, date of arraignment, name of justice, crime, plea, amounts of fine and cost, other disposition, and signature of clerk of court. Arr. chron. by date of entry. Indexed alph. by name of defendant. Hdw. on ptd. forms. 285 pp. 14 x 9 x 1.

79. COMPLAINTS AND WARRANTS, 1919-Feb. 1939. Approx.

85 papers in 7 bundles. Missing, prior records and Feb. 1930-July 1932, Jan. 1933-Aug. 7, 1933.

Complaints: name of justice, names and addresses of complainant, and defendant, complaint in detail, signature of complainant, and jurat. Warrants: names and addresses of complainant and respondent, name of justice,

1. Records--Town of Auburn, vol. 1, p. 5 (1845).
2. Ibid., 1845-1918, passim.
3. Ibid., vol. 2, p. 52 (1872), entry 1.
4. Ibid., 1874-1938, passim.
5. Ibid., vol. 4, p. 109 (1939).
6. Ibid., vol. 1, p. 240 (1855); et passim, 1856-60.
7. Ibid., vol. 2, pp. 452, 456 (1896).
8. Ibid., vol. 2, p. 456 (1896).
9. Ibid., vol. 2, p. 485 (1898).

Dog Officer (Dog Constable);
Town Agent (Legal Agent;
Liquor Agent

(Next entry 80, p. 61)

order of arrest of respondent, order of summonses of witnesses names to appear and testify, date of warrant, and signatures of justice and sheriff or police officer. Return: sheriff or police officer, disposition, plea, fine, costs, sentence, amount of surety, names of sureties if appeal is taken, and taxation of costs of court. Arr. chron. by date of issue. No index. Hdw. on ptd. forms. 8 x 3 x 3.

XXIII. DOG OFFICER (DOG CONSTABLE)

The dog constable was the first officer of this nature appointed in Auburn. He was appointed in 1896 for one year; and an appointment was made annually through 1907.¹

A similar officer called the dog officer was appointed in 1926, and this appointment was made annually through 1931.² No appointments were made in 1932 or 1933, but appointments were made in 1934 and in 1935. This is the last record of such an office in Auburn.³ No records were kept.

XXIV. TOWN AGENT (LEGAL AGENT)

A town agent was chosen in Auburn as the affairs of the town made such an office necessary. One man was appointed to this office in 1846, the second year of the town's incorporation and before the monetary difficulties between Auburn and the mother town of Chester had been settled.⁴ A town agent was elected in the years 1858-59,⁵ and again in 1874-75,⁶ 1877,⁷ 1879,⁸ and 1893.⁹ The town minute books show that the last town agent was elected in 1897.¹⁰ No records were kept.

XXV. LIQUOR AGENT

A liquor agent was appointed in 1855.¹¹ In 1858 another appointment was made.¹² The office was abolished in 1859; and the liquor was divided between the two doctors in the village to be used for medicinal purposes for the poor.¹³ No records were kept.

For committee reports on liquor agencies, 1858, 1913, see entry 29-i.

1. Records--Town of Auburn, vol. 2, p. 466 (1896); vol. 3, p. 14 (1907); *et passim*, 1897-1906, entry 1.
2. *Ibid.*, vol. 3, p. 379 (1926); *et passim*, 1927-31.
3. *Ibid.*, vol. 3, pp. 535, 577 (1934, 1935); *et passim*, 1932-33.
4. *Ibid.*, vol. 1, p. 27 (1846).
5. *Ibid.*, vol. 1, pp. 301, 317 (1858, 1859).
6. *Ibid.*, vol. 2, pp. 81, 98 (1874, 1875).
7. *Ibid.*, vol. 2, p. 135 (1877).
8. *Ibid.*, vol. 2, p. 180 (1879).
9. *Ibid.*, vol. 2, p. 414 (1893).
10. *Ibid.*, vol. 2, p. 474 (1897).
11. *Ibid.*, vol. 1, p. 251 (1855).
12. *Ibid.*, vol. 1, p. 305 (1858).
13. *Ibid.*, vol. 1, p. 317 (1859).

Auburn Volunteer Firemen's
Association; Forest Fire
Warden (Deputy)

(80-82)

XXVI. AUBURN VOLUNTEER FIREMEN'S ASSOCIATION

The Auburn Volunteer Firemen's Association, started in 1935, is not a part of the governmental organization of the town. It does receive a town appropriation, from time to time, however; in this connection it is interesting to note that the Association voted not to request such an appropriation for the current year.¹ The Association elects annually a chief, assistant chief, treasurer, and secretary.

Records are found at the residence of A. J. Eaton, chief; James Stockley, clerk; and George Spofford, treasurer, Auburn Volunteer Firemen's Association. Also at the residence of Mrs. Carl Emery, secretary of the Ladies Auxiliary.

For annual reports of the fire department, see entry 34.

80. [Clerk's Minute Book] AUBURN VOLUNTEER FIRE DEPARTMENT
INCORPORATED, 1935--. 2 vols.

Minutes of meetings of fire department: date and place of meeting, election of officers, names of speakers and their subjects, names of members and others present; record of vote on pertinent subjects, including discussion of finances, methods of fighting fires, reports on finances, recommendations on appropriations by town for fire control purposes; committee reports, roll call, appointments of special committees, enrollment of new members, resignations of old members, and time of adjournment of meetings. Record of payment of dues: date of payment, name of member, amount paid; and list of contributions with names of contributors and amount. Report on fires: location and date of fire. Arr. chron. by date of entry. No index. Hdw. 100 pp. 11 x 8 x $\frac{1}{2}$. 1 vol., 1935-37, res. Mr. Eaton; 1 vol., 1938--., res. Mr. Stockley.

For town clerk's original return of fires, see entry 29-pp. For town clerk's record of fires, 1893--., see entry 30.

81. [SAVINGS BANK BOOK], 1935--. 1 vol.

Names and addresses of bank and treasurer of volunteer fire department; account shows deposits, withdrawals, interest accrued, and balance with dates of transactions. Arr. chron. by date of entry. No index. Hdw. on ptd. headings. 15 pp. 5 x 4 x $\frac{1}{8}$.

82. [MINUTES OF MEETINGS OF LADIES AUXILIARY VOLUNTEER
FIRE DEPARTMENT], 1935--. 1 loose leaf vol.

Minutes of auxiliary meetings, showing names of officers, members, and persons present at meeting, election of officers, appointment of committees, date selected for next meeting, amount of dues collected and from whom, time of adjournment, and signature of secretary. Arr. chron. by date of entry. No index. Hdw. and typed. 100 pp. 9 x 6 x $\frac{1}{2}$.

XXVII. FOREST FIRE WARDEN (DEPUTY)

The law permits the State Forester, on the recommendation of the selectmen of a town, to appoint a forest fire warden and as many deputies as he deems necessary. One warden and one deputy are appointed for Auburn.² No records are kept.

1. Auburn Town Reports 1939, 20-21.

2. Public Laws of New Hampshire, ch. 191, secs. 13-14 (1926); Auburn Town Reports 1939, 2.

Sealer of Weights and Measures;
Meat Inspector; Surveyors of Wood
and Lumber (Surveyors of Lumber);
Corders of Wood (Surveyors of Wood)

(Next entry App. 1, p.65)

XXVIII. SEALER OF WEIGHTS AND MEASURES

In 1845 Pike Chase was chosen as sealer of weights and measures for one year.¹ With the exception of the years 1869 and 1885, a sealer of weights and measures in Auburn was elected annually through 1897 when the office disappeared.² No records were kept.

XXIX. MEAT INSPECTOR

The selectmen appointed a meat inspector in 1928.³ The office has continued automatically since that time without formal reappointment.⁴ No records are kept.

XXX. SURVEYORS OF WOOD AND LUMBER (SURVEYORS OF LUMBER)

In 1845 six surveyors of lumber were elected; nine were elected in the following year. Varying in number from six to thirteen, they continued to be elected annually through 1867.⁵ In the following year, the title of surveyors of wood and lumber came into use when thirteen of these officers were elected; thenceforth, through 1907, from three to sixteen were elected.⁶ In the years 1908-1910 two men were appointed; there was no appointment in 1911, but from one to four appointments were made for the years 1912-19.⁷ One man was appointed in 1924,⁸ 1928,⁹ 1937,¹⁰ and 1939.¹¹ No records are kept.

XXXI. CORDERS OF WOOD (SURVEYORS OF WOOD)

Corders of wood, from two to thirteen, were elected annually from 1846 through 1871, with the exception of the one year, 1860, when six surveyors of wood were elected.¹² No records were kept.

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1. Records--Town of Auburn, vol. 1, p. 5 (1845), entry 1.
 2. Ibid., vol. 12, p. 473 (1897); et passim, 1846-96.
 3. Ibid., vol. 3, p. 421 (1928).
 4. Statement of John P. Griffin, meat inspector.
 5. Records--Town of Auburn, vol. 1, p. 5 (1845); et passim, 1846-67, entry 1.
 6. Ibid., 1868-1907, passim.
 7. Ibid., vol. 3, p. 28 (1908); et passim, 1909-1919.
 8. Ibid., vol. 3, p. 342 (1924).
 9. Ibid., vol. 3, p. 418 (1928).
 10. Ibid., vol. 4, p. 35 (1937).
 11. Ibid., vol. 4, p. 100 (1939).
 12. Ibid., vol. 1, pp. 26, 328 (1846, 1860); vol. 2, p. 35 (1871); et passim, 1847-70.

Cullers of Hoops and Staves;
Pound Keeper; Hogreeves (Field
Drivers)

(Next entry App. 1, p. 65)

XXXII. CULLERS OF HOOPS AND STAVES

From two to eight cullers of hoops and staves were elected annually for the years 1846-51¹ and 1855-62,² but they kept no records.

XXXIII. POUND KEEPER

In 1846 Auburn elected a pound keeper and voted to build a town pound.³ Apparently, however, the pound was not built that year, since in 1847 another vote was passed to build a pound.⁴ The office of pound keeper was vacant in 1847; but that official was elected in 1848, and annually through 1854.⁵ In 1855 it was voted that the selectmen should appoint the pound keeper; this appointment occurred also in 1856.⁶ From 1857 through 1862 the office again became elective;⁷ it returned to an appointive basis for the years 1863-65.⁸ A pound keeper was elected in 1866 and in 1868.⁹ No record of this official appears in 1867 or 1869. A pound keeper was elected annually from 1870 through 1887,¹⁰ after which the office disappeared.

The passing of the pound keeper, however, did not mean the destruction of the pound. Its historic value was recognized, and in 1905 the town voted to permit the Ladies' Literary Club to repair and improve the pound at their own expense, subject to the supervision of the selectmen.¹¹ The pound, approximately 27 feet square, is still standing and is in good repair. It is located on the Chester Road, near Devil's Den.

The pound keeper kept no separate records. For records of strays, see entry 32.

XXXIV. HOGREEVES (FIELD DRIVERS)

Auburn, in the second year of its incorporation, elected eleven hogreeves. With the exception of the years 1853, 1857, and 1868, from two to thirteen men were elected annually until 1906.¹² There is no further mention of this office.

There is no record of the election of field drivers as such, but in 1846 the highway surveyors elected in that year were required to exercise the duties of field drivers.¹³ No records were kept.

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1. Records--Town of Auburn, vol. 1, p. 26 (1846); et passim, 1847-51, entry 1.
 2. Ibid., vol. 1, p. 246 (1855); et passim, 1856-62.
 3. Ibid., vol. 1, p. 27 (1846).
 4. Ibid., vol. 1, p. 43 (1847).
 5. Ibid., vol. 1, p. 59 (1848); et passim, 1849-54.
 6. Ibid., vol. 1, pp. 246, 253 (1855, 1856).
 7. Ibid., vol. 1, p. 280 (1857); et passim, 1858-62.
 8. Ibid., 1863-65, passim.
 9. Ibid., vol. 1, pages not numbered (1866, 1868).
 10. Ibid., vol. 2, pp. 24, 317 (1870, 1887); et passim, 1871-86.
 11. Ibid., vol. 2, p. 597 (1905).
 12. Ibid., vol. 1, p. 27 (1846); vol. 2, p. 606 (1906); et passim, 1847-1905.
 13. Ibid., vol. 1, p. 27 (1846).

XXXV. FISH WARDENS

Seven fish wardens were appointed in Auburn in 1859.¹ From 1860 through 1881 the office was vacant, but in the years 1882-84 three fish wardens were elected.² After a lapse of one year, one warden was appointed in 1886.³ From 1887 through 1898 the office became elective with from one to five members being elected annually. There is no record of this office in the town minute books after 1898.⁴ No records were kept.

XXXVI. FENCE VIEWERS

Three fence viewers were elected annually from 1846 through 1906.⁵ In 1907 and 1916 three were appointed.⁶ In 1917 and 1918 three persons were elected.⁷ There was a lapse of several years until 1931 when one person was appointed.⁸ The last incumbent to this office was elected in 1935.⁹

For original and recorded fence agreements and divisions, see entries 29-q, 31.

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1. Record--Town of Auburn, vol. 1, p. 318 (1859), entry 1.
 2. Ibid., 1882-84, passim.
 3. Ibid., vol. 2, p. 300 (1886).
 4. Ibid., vol. 2, pp. 318, 485 (1887, 1898); et passim, 1888-1897.
 5. Ibid., vol. 1, p. 26 (1846); et passim, 1847-1906.
 6. Ibid., vol. 3, pp. 15, 188 (1907, 1916)..
 7. Ibid., vol. 3, pp. 208, 225 (1917, 1918).
 8. Ibid., vol. 3, p. 477 (1931).
 9. Ibid., vol. 3, p. 572 (1935).

APPENDIX

1. [AUBURN SEWING CIRCLE MINUTES AND TREASURER'S ACCOUNTS], April 20, 1853-July 29, 1854. 1 vol. Isolated record.

Minutes of secretary: preamble establishing purpose of organization to purchase clock and lights for church; constitution and by-laws; names of four organizers, and list of members. Record of meetings: time, place, action taken, and signature of secretary. Treasurer's record of receipts and payments: date, name, purpose, amounts received or paid out, and signature of treasurer. Arr. chron. No index. Hdw. 50 pp. 8 x 6 $\frac{1}{2}$ x $\frac{1}{4}$. Griffin L.

2. RECORD OF THE AUBURN BAND OF HOPE, ORGANIZED JANUARY 18th, 1859, 1859-June 16, 1867. 1 vol. (dated). Isolated record.

Constitution, pledge, and record of organization with list of officers; list of honorary members elected at first meeting with occasional notations of deaths; list of regular members by the eight districts with notations of deaths; and reports of meetings showing date, actions of society, and signature of secretary. "The object of this Association is to encourage the young to abstain from Intoxicating Liquors, Tobacco, and Profanity; and those Who sign the Constitution agree thus to abstain." Arr. chron. No index. Hdw. 100 pp. 8 $\frac{1}{2}$ x 7 x $\frac{1}{2}$. Griffin L.

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I. Documentary Sources

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