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INVENTORY OF FEDERAL ARCHIVES IN THE STATES

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SERIES III

THE DEPARTMENT OF THE TREASURY

NO 34
OHIO
PART 1 OF 2 PARTS

NATIONAL ARCHIVES PROJECT

HISTORICAL RECORDS SURVEY
WORK PROJECTS ADMINISTRATION IN OHIO

PREFACE

The Inventory of Federal Archives in the States is one of the products of the work of the Survey of Federal Archives, which operated as a nation-wide project of the Works Progress Administration from January 1, 1936 to June 30, 1937, and has been continued since that date as a unit of the Historical Records Survey, also operating as a nation-wide project of the Works Progress Administration, and a group of state or local projects of that Administration and of the Work Projects Administration.

The plan for the organization of the Inventory is as follows: Series I consists of reports on the administration of the Survey, acknowledgments, and general discussions of the location, condition, and content of federal archives in the states. Succeeding series contain the detailed information secured by workers of the Survey, in inventory form, a separate series number being assigned to each of the executive departments (except the Department of State) and other major units of the Federal Government. Within each series No. I is a general introduction to the field organization and records of the governmental agency concerned; the succeeding numbers contain the inventory proper, separate numbers being assigned to each state in alphabetical order. Thus, in each series, the inventory for Alabama is No. 2, that for Arizona, No. 3, that for Arkansas No. 4, etc.

For each local office information regarding each series, or unit of related records, is presented in the following order: title, inclusive dates ("to date" indicating an open file at the time the information was secured), general description of informational content, description of the system of filing or indexing (if any), a statement of the frequency and purpose of use, form of the record itself (bound volumes, sheets in folders, etc.), linear footage, description of the containers, physical condition of the records (not stated if satisfactory), location by room number or other identifying information, and finally, the number of the Form 58SA on which this information was originally recorded by a Survey worker and from which it was abstracted for the Inventory. This form is on file in the National Archives. When it contains substantial information on addenda sheets which has not been included in the mimeographed abstract, indication of this is given by use of the reference "See addenda."

In Ohio the work of the Survey was under the direction of Dr. William D. Overman with Mr. William M. Verross as his assistant until February 15, 1937. At that time Mr. Verross became director and served until February 1938. Since then Federal Archives work has been under the technical direction of the Ohio Historical Records Survey Project. Dr. John H. McMinn, in charge of the Federal Archives unit, assisted by Mr. Wilbert R. Bruce, classified and edited the materials. This inventory of the records of the Department of the Treasury was prepared in the Columbus office of the Survey and was edited, before final typing, by Mr. R. R. Stenberg of the Washington office.

John O. Marsh, State Supervisor
Ohio Historical Records Survey Project

Columbus, Ohio
December 11, 1940

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INTRODUCTION

The Department of the Treasury has offices in Ohio which are concerned with the collection of funds (customs and internal revenue), with the disbursing of funds, with examining national banks, with the enforcement of laws to prevent the sale and use of narcotics, with the procurement of building materials, supplies, and office equipment, with public health, and with apprehending and prosecuting counterfeiters and those who forge Federal obligations.

Under the supervision of the office of the Commissioner of Accounts and Deposits "there have been set up in each State a Treasury accounts office and a Treasury disbursing office for the conduct of accounting and disbursing operations under the Emergency Relief Appropriation Acts.... The accounts show in detail the status of funds allocated by the President from the appropriations named, and periodic reports are prepared therefrom showing obligations, expenditures, and balances."[1]

The Comptroller of the Currency maintains a staff of examiners who make regular examinations of all national banks, "reporting on the conditions of solvency and state of compliance with the provisions of law with respect to such banks."[2]

The Coast Guard was established in 1915 as a result of the consolidation of the Revenue-Cutter Service and the Life-Saving Service.[3] In peace time it is under the control and supervision of the Department of the Treasury and in war time or when so directed by the President it is under the Department of the Navy. It has the duty of preventing smuggling, of enforcing customs and navigation and other laws relating to the operation of marine craft; it saves life and property, enforces other marine laws, such as those relating to oil pollution, immigration, and quarantine. It enforces "rules and regulations promulgated to provide for safety of life during regattas or marine parades;"[4] it destroys and removes wrecks and derelicts, enforces any law of the United States upon navigable waters, and establishes and maintains navigation aids, such as buoys and lighthouses.[5] In accordance with Reorganization Plan II, effective July 1, 1939, The Bureau of Lighthouses of the Department of Commerce became a part of The Coast Guard. However, since its branches were surveyed before this consolidation, a description of its records appears in Series X, The Department of Commerce, No. 34, Ohio.

[1] U.S. Government Manual (Washington, D.C., 1939), 80.
[2] Ibid., 70.
[3] United States Statutes at Large (Washington, 1848-1938), XXXVIII, pt.1, 800.
[4] U.S. Government Manual, 89.
[5] Ibid., 89

The Bureau of Customs is charged with the collection of import duties and, incident to this, the prevention of smuggling, including the smuggling of contraband, such as narcotics. The Bureau co-operates with other Government agencies in enforcing the preventive, sanitary, and other laws relating principally to articles brought into the United States, and in some cases to outgoing articles.[6] The collection of duties on imports is the oldest function of the Customs Service, and was, in fact, the reason for its creation. Articles entering the country free of import duties are merely passed through the customs. Other articles may require a physical or chemical examination to determine whether the article is free or to determine the rate of duty.

Certain goods, taken immediately from the customs by the importer, are known as consumption entries. Another form of entry is the entry for warehouse. Working under this kind of entry an importer may store goods for three years in a bonded warehouse before paying duty. The collector of customs names a government storekeeper who has charge of a bonded warehouse, which is usually a private concern. In such entries both the owner of the warehouse and the importer give bond to insure that the goods will not be removed without the payment of duty. The warehouse entry enables the importer to postpone for three years the payment of duty.

Articles on which the government levies internal revenue duties are subject to the same taxes, as well as customs duties, when imported. Internal taxes are not imposed on goods destined for export.

"Drawback" is used to designate the refund of customs duties. It is paid on several classes of merchandise, the largest of which is merchandise made from imported materials on which the customs duties were paid.

The collector of customs has his office at the headquarters port of each district. In Ohio the headquarters port is Cleveland. Every district except Ohio has only one appraiser who is located at the headquarters port; Ohio has two, one at Cleveland and one at Cincinnati.[7] In each district there are ports of entry in charge of deputy collectors responsible to the collector for the district. The appraiser determines the rate, and the office of the collector then computes the amount of duty. At ports having no appraiser the deputy collector performs the appraiser's functions.

The Investigative Unit of the Customs Service conducts the investigatory work of the Service with regard to its internal operations. It detects and prosecutes fraud in the collection of customs, investigates undervaluation and the dumping of merchandise by foreign shippers, and examines the books, papers, and accounts of the various collectors, and so forth.

Internal taxes were levied from 1791 to 1802, when the Republicans repealed them.[8] The War of 1812 necessitated new sources of income, and internal taxes were again levied, to be discontinued by an act of 1817. This act provided for the abolishment of the offices of collectors as soon as the outstanding taxes were collected.[9] The War between the States

[6] U.S. Government Manual, 70.

[7] Laurence F. Schmeckebier, The Customs Service (Baltimore, 1924), 90. Liberal use has been made of this volume in preparing the present essay.

[8] Laurence F. Schmeckebier and Francis X. A. Eble, The Bureau of Internal Revenue (Baltimore, 1923), 2-5.

[9] Ibid., 5.

caused the Federal government to need more money, and the act of July 1, 1862 provided for it, and "is the basis of the present internal revenue system, both as regards objects taxed and organization for collecting the taxes."[10] This act created the office of Commissioner of Internal Revenue. This Commissioner was to work under the supervision of the Secretary of the Treasury. Districts were created; in all but one state the number was not to exceed the number of Federal Representatives.[11] In 1863 the office of deputy commissioner was created.[12]

Internal revenue taxes are of various kinds - taxes on tobacco and its products, on alcohols, on playing cards, olemargarine, and narcotics, taxes on incomes, on excess profits, and on estate and gifts. The Alcohol Tax Unit "carries out the functions of the permissive and enforcement provisions of the laws relating to the manufacture, distribution, and sale of spirituous liquors, wine, beer, and industrial alcohol."[13] The Miscellaneous Tax Unit administers internal revenue laws as they apply to other than alcohol, social security, and income and profit taxes.[14] There is also an Income Tax Unit, an Estate and Gift Tax Section, and an Intelligence Unit, which concerns itself with investigations of the personnel of the Bureau.

The Bureau of Narcotics was created by an act of June 14, 1930.[15] Previously the work performed by this Bureau had been done at various times by the Bureau of Prohibition, the Prohibition Unit, or the miscellaneous Tax Unit. The act of 1930 created a Commissioner of Narcotics to be in charge of the Bureau and to "perform such duties in respect to its activities as are prescribed by the Secretary or required by law."[16] The Bureau supervises the administration of the Harrison Narcotic Law. "In cooperation with the Public Health Service, The Bureau of Narcotics determines the quantities of crude opium and coca leaves to be imported into the United States for medical and other legitimate purposes."[17]

There are in Ohio four offices of the Procurement Division: Cincinnati, Cleveland, Columbus, and Toledo. The office of Construction Engineer in Cleveland has been concerned with the supervision of construction as carried out under the Emergency Relief Appropriation Acts and of projects carried out under the regular appropriations for such purposes. It is more or less temporary in character, and will probably be discontinued upon the completion of the building program with which it is connected. When this takes place, its records will be turned over to the Custodian of Federal Buildings to be used as a basis for the maintenance and repair of the buildings.

The primary purpose of the Ohio State Procurement Office at Columbus is to procure supplies and equipment necessitated by the operation of

[10] Laurence F. Schmeckebier and Francis X. A. Eble, The Bureau of Internal Revenue (Baltimore, 1923), 7.

[11] Ibid., 8, note 7. The districts originally bore the same numbers as the congressional districts. When consolidations were later effected, the districts remaining kept their old numbers, thus the numbers of districts in Ohio are 1, 10, 11, and 18.

[12] Schmeckebier and Eble, Bureau of Internal Revenue, 13.

[13] U.S. Government Manual, 71.

[14] Ibid., 71.

[15] U.S. Stat., XLVI, 585.

[16] U.S. Government Manual, 73.

[17] Ibid., 74.

PWA, WPA, CWA, and other Federal projects organized under the Emergency Relief Appropriations Acts.

From the date of its founding until 1921 the office of Custodian of Federal Buildings in Toledo functioned as a local unit under the Office of Chief Coordinator of the Bureau of the Budget. Since 1933 it has been under the Procurement Division, as created by Executive Order 6166 of June 10, 1933, pursuant to the Act of March 3, 1933.[18] Its duties involve the custody of Federal buildings and construction equipment in Toledo. Under Reorganization Plan No. 1, effective July 1, 1939, the Public Buildings Branch of the Procurement Division was transferred to the newly created Federal Security Agency.

From the time of its establishment at Columbus until March 1, 1936, the Health Survey Office of the Division of Scientific Research was concerned only with a survey of disabling diseases. In Columbus and Franklin County, since the latter date it has been devoted to the survey of communicable diseases in this vicinity. This Health Survey Office is administratively responsible to headquarters in Detroit.

The function of the Stream Pollution Investigation is to investigate stream pollution and discover the existence of contagious disease germs infesting streams used as a public water supply. It reports its findings to the Bureau of Public Health Service, and to the public generally. Field Survey Offices have been set up in various sections of the country to study stream pollution problems peculiar to certain areas, and the results have been transmitted to the Cincinnati office for final analyses and disposition. Much of the work has been confined to the Ohio and Mississippi rivers and their tributaries. The Public Health Service was transferred to the Federal Security Agency on July 1, 1939 in accordance with Reorganization Plan No. 1.

The Secret Service Division was created under authority granted by an act of June 23, 1860,[19] which provided for the suppression of counterfeiting of United States coins. This authority was extended to cover the counterfeiting of notes and other obligations and Securities of the Government by the act of July 11, 1862.[20] The country is divided into districts, each of which is in charge of a Supervising Agent. Ohio and Michigan comprise District 15, headquarters for which are in Detroit.[21]

The law of 1799 provided for six customs districts in the Northwest Territory. The district of Ohio was to include "all the waters, shores, and inlets of the river Ohio, on the northern side, with the rivers, shores and waters connected therewith, lying to the eastward of the district of Massac...." The district of Massac extended as far east as the eastern shore of the Wabash River. By the same law a collector for the Ohio district was to be appointed by the President, and he was to reside at or near the confluence of the Great Miami and Ohio Rivers, which was to be the sole port of entry or delivery for the district.[22] The district of Erie was to embrace the territory from the western boundary of Pennsylvania to the western bank of the Miami (Maumee) River,[23] but the President did not see fit for some time to designate a port of entry at or near Toledo.

[18] U.S. Stat., XLVII, 1517.
[19] Ibid., XII, 102.
[20] Ibid., XII, 533.
[21] U.S. Government Manual, #87.
[22] U.S. Stat., I, 638.
[23] Ibid., I, 638.

An act passed in 1805 created the Miami district from part of the district of Erie. The district of Miami was to consist of the territory on Lake Erie between the west bank of the Vermillion River and the northern cape of Miami Bay. The President was authorized to establish a port of delivery within the district.[24] A collector for this district of Miami was to reside at the port of entry, and surveyors were to reside at such ports of delivery as should be established. Danbury, on Sandusky Bay, was designated as the port of entry for this district. By a further act, in 1811, the district of Miami was reduced by the establishment of the district of Sandusky, which took in that part of the former district which was east of the Western Cape of Sandusky Bay. This action necessitated the establishment of a port of entry in the western portion of the district of Miami which up to that time had no such agency. The President was to designate such a place in the district of Sandusky and a collector was to be appointed to reside at the port of entry.[25] In 1821 the location of the customs office of this district was transferred to the town of Portland.[26]

In 1842 Congress changed the name of Portland to Sandusky.[27] In 1887 the boundaries of the district of Sandusky were so modified as to include the territory from the eastern bank of the Vermilion River to the western bank of the Portage River, and the district was to include all the islands at the head of Lake Erie east of a line drawn north from the western bank of the Portage River. In the same year Huron was named a customs station and remained so until 1914. Since then Huron has been designated as a port of entry for the district of Ohio and has been made administratively responsible to the port of entry at Sandusky, which in turn is under the headquarters port at Cleveland. Subports of entry have been set up under the jurisdiction of the Sandusky station at Kelley's Island and at Put-in-Bay.

In accordance with the act of 1799 the President set up sometime later a port of entry at or near Cleveland. By the act of 1811 the district of Sandusky was cut off from the district of Erie.[28] In 1825 the work of the port of entry at Cleveland was lessened when Fairport was designated as a port of delivery.[29] Increase in the amount of business being done at these ports caused Conneaut and Ashtabula to be named subports of entry in 1896,[30] and 1912.[31]

Since the Customs Service had been created in 1789, there had been no acts passed for the purpose of grouping and combining the districts. "Customs districts and ports of entry had been established by acts of Congress from time to time as the result of the growth of commerce or political pressure, but no effort was made by Congress to readjust the lines of districts in accordance with changed conditions."[32]

[24] U.S. Stat., II, 336.
[25] Ibid., II, 657.
[26] Ibid., III, 642.
[27] Ibid., V, 507.
[28] Ibid., II, 657.
[29] Ibid., IV, 129.
[30] Ibid., XXIX, 123.
[31] Ibid., XXXVIII, 111.
[32] Schmeckebier, Customs Service, 24.

Schmeckebier continues then to give an interesting description of the conditions existing in 1912. "For instance in 1912 the district of New Orleans comprised almost the entire basin of the Mississippi River, extending from the Gulf of Mexico to LaCrosse, Wisconsin, and from Wheeling, West Virginia, to Lincoln, Nebraska. The collector in Washington district was required by law to live and to keep his records at Port Townsend, 34 miles from the nearest seaport and inaccessible except by boat, notwithstanding that 55.1 per cent of the receipts in the fiscal year 1903 were collected in Seattle, 35.1 per cent in Tacoma, 3.4 per cent in Port Townsend and 6.4 per cent at other ports. During the fiscal year 1906, there were 50 ports at each of which the expenses exceeded the collections, the total receipts being $48,374.14 and the expenses $144,131.13; among these were nine ports employing 19 persons at an expense of $4,864,98 at which there were no receipts."[33] An act was passed, however, on August 24, 1912 which authorized the President to consolidate districts, and by executive order of March 3, 1913 forty-nine districts were established in the place of one hundred twenty-six districts and thirty-eight independent ports.[34] By this order, Ohio became the customs district of Ohio, Number 41.

When the Appraiser at Cleveland was instituted is not known, but the earliest records are dated 1874. In 1930 this office was placed under the administrative control of the Collector of Customs at Cleveland.

In 1889 Columbus was designated as a port of delivery for receipt of dutiable goods.[35] Two years later the duties of this port were enlarged and provision was made for the appointment of a fulltime surveyor.[36] From the date of the establishment of this port of delivery it was administratively responsible to the headquarters port for the district of New Orleans. In 1914, Columbus was changed from the status of port of delivery to that of port of entry, and was made responsible to the headquarters port for the newly established district of Ohio at Cleveland.

Under provisions of the act of 1799, Cincinnati served as the port of entry and delivery for the district extending between the Wabash River and the head of the Ohio River. In 1802 the district of Marietta was created and given jurisdiction over the district east of the Scioto River. Cincinnati remained the port of delivery for the reduced district. The date on which the office of Appraiser was created at Cincinnati is not known, but it was at least as early as 1908, because the oldest records bear that date. Beginning in 1930 the Appraiser was placed under the control of the collector.

Dayton was made a port of delivery in 1904, and worked under the administrative supervision of the customs collection district of New Orleans.[37] In 1914 it became a port of delivery for the newly created district of Ohio and was made responsible to the collector of customs at the Headquarters Port, Cleveland.[38]

Akron was designated as a port of entry in March, 1927. Because of the small amount of imports and exports, however, it was discontinued in

[33] Schmeckebier, Customs Service, 24.
[34] Ibid., 26.
[35] U.S. Stat., XXV, 658.
[36] Ibid., XXVI, 18.
[37] Ibid., XXXIII, pt.i, 171.
[38] Ibid., XXXIII, pt.i, 623.

September, 1935. It was reopened in December of the same year under an agreement made between the Rubber Manufacturers' Board of Trace and the Department of the Treasury; by this agreement the rubber manufacturers guaranteed enough business to defray the cost of operating this office.

An act of 1850 made Toledo a port of entry for the district of Miami (of Lake Erie), and provided that the Secretary of the Treasury should cause the records and customs house to be transferred to Toledo.[39] Toledo was continued as a port of entry when, in 1887, Congress redefined the district and included the territory between the western bank of the Portage River and the western Bank of the Maumee River.[40] Since 1914 the Toledo Office has been administratively responsible to the Cleveland headquarters office of the district of Ohio.

In 1922 the Secretary of the Treasury created the Special Agency Service. "The new unit was given control of all the investigatory work of the service;"[41] this work includes the investigation of frauds in importations, collecting information to assist in the administration of custom laws, and examining the books and personnel of the service. This unit has an office in Cleveland, Ohio.

[39] U.S. Stat., XXV, #658.
[40] Ibid., XXIV, #430.
[41] Schmeckebier, The Customs Service, 23.

THE OFFICE OF THE COMMISSIONER OF ACCOUNTS AND DEPOSITS

THE OFFICE OF THE COMMISSIONER OF ACCOUNTS AND DEPOSITS

CLEVELAND

REGIONAL DISBURSING OFFICE
Post Office Bldg., Prospect Ave., and 3d St.

This office was established January 15, 1935 at its present address. None of its records have been lost or destroyed, except so-called useless papers which are destroyed only upon proper authorization.

1. DECISIONS OF DIRECTORS OF THE VETERANS' ADMINISTRATION, July 1, 1925 to date. Correspondence concerning various decisions of the Directors of the Veterans' Administration and the Office of the Comptroller General; also correspondence pertaining to daily routine activities. (Occasionally, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 4237. (1601)

2. LOANS ON ADJUSTED COMPENSATION CERTIFICATES, May 12, 1927 - Aug. 2, 1933. Record of name, address, and voucher and certificate numbers of veterans who have borrowed on their Adjusted Compensation Certificates, showing amount of loan, loan paid back by veteran, closing the case. (Rarely, official.) 3 x 5 cards, 6 in., in drawer of wooden filing case. R. 4246-A. (6347)

3. VETERANS' ADMINISTRATION CORRESPONDENCE, July 1, 1929 - June 30, 1935. Pertaining to checks issued to war veterans, with miscellaneous related data. (Occasionally, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 4237. (5150)

4. CHECKS ISSUED, CARBONS, May 15, 1931 - Nov. 30, 1934. Includes Form 1001A, issued by the agent disbursing officer of the Veterans' Administration under following disbursing symbols: 11427, 99114, 89-837, and 95-131, for disability allowances, pensions, loans, and Adjusted Service Certificates, etc. (Rarely, official.) $8\frac{1}{2}$ x $16\frac{1}{2}$ covers, 319 ft. $3\frac{1}{2}$ in., in wooden boxes and on open shelves. R. 4246-A. (5152-5172, 6345)

5. ADJUSTED SERVICE CERTIFICATE LOANS, SYMBOL 178, MOSTLY DECEASED, July 1 - Dec. 31, 1932. Copies of transmittal letters transferring the complete closed files to central office at Washington, D.C. (Occasionally, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 4237. (5151)

6. GENERAL ACCOUNTING OFFICE LIST OF CHECKS NOT COVERED BY VOUCHERS, Nov. 1933. Copies of reports listing checks issued, giving balances and adjustments, with official correspondence of this office pertaining thereto. (Seldom, official.) 8½ x 16 cardboard covers, 1 in., in steel transfer cabinet. R. 4246-A. (1613)

7. UNPAID CHECKS RETURNED, COPIES, Mar. 2 - Nov. 7, 1933. Form AC 159, copies of checks unpaid by the Federal Reserve Bank of Cleveland, drawn by various agents of the Veterans' Bureau (for veterans insurance), and not honored at the above mentioned bank on account of the withdrawal restrictions during bank holiday. (Rarely, official.) 3½ x 8½ loose sheets, 8 in., in drawer of wooden filing case. R. 4246-A. (6349)

8. CORRESPONDENCE, 1933. Correspondence and record of claims for additional compensation through development of further complications from injuries received in the world war, giving name and address of veteran and the final awarding or rejection of claim. (Rarely, official.) 9 x 12 folders, 3 ft., in pasteboard box. R. 4246-A. (6346)

9. PUBLIC VOUCHERS FOR PURCHASES AND SERVICES OTHER THAN PERSONAL, 1933. Form 1034-A, for purchases and services contracted by the above office, such as service of a designated physician, fee basis, repairing and overhauling of office and examination equipment and parts for same, storage for department, automobiles, salaries, expenses, etc. (Rarely, official.) 9 x 12 bundles, 2 ft., in wooden box. R. 4246-A. (6343)

10. CORRESPONDENCE, DISTRICTS 1-30, 1933-1934. Letters and telegrams to Disbursing Officers in all the sub-districts, covering such matters as closing of projects, lost or stolen pay roll checks, and progress made on various projects. (Rarely, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. R. 4246-A. (1560)

11. NOTICES OF PREMIUM PAYMENTS, Oct. 10, 1933 - Jan. 15, 1935. Carbons of notices of premium payments sent to veterans, giving number of copy and certificate or policy number, and name and address of veteran, also showing amount due. (Rarely, official.) 3½ x 6 loose sheets, 1 ft. 3 in., in drawer of wooden filing case. R. 4246-A. (6348)

12. MISCELLANEOUS FILE, 1933 - 1935. Check copies, registered mail book, duplicate contracts, incoming telegrams, affidavits, transcripts, record of dispatches, and signature cards, with related correspondence. (Seldom, official.) 9 x 12 folders, 3 ft., in 2 drawers of wooden filing case. R. 4246-A. (1561)

13. ABSTRACT OF CHECKS PAID AND DEPOSITS RECEIVED, Nov. 1933 to date. Forms 5215-A and 5215, record of checks and balances, symbol 95-136, reported by check number, date, and amount. (Seldom, official.) 8½ x 16½ cardboard covers and bundles, 3 ft., piled on transfer case. R. 4201. (1600)

14. CONTRACTS, CWA, Nov. 1933 to date. Correspondence and copies of CWA contracts covering material or operating equipment, etc., in connection with CWA projects in the 31 districts of Ohio, series 1-5500. (Occasionally, official.) 9 x 12 folders, 6 ft., in 4 drawers of steel filing case. R. 4201. (1598)

15. GENERAL CORRESPONDENCE, Nov. 1933 to date. Regarding CWA allotments, pay rolls, and general CWA topics in the 31 districts of Ohio. Some blueprints of projects included. (Occasionally, official.) 9 x 12 folders, 11 ft. 3 in., in 7 drawers of steel filing case. R. 4201. (1592-1596)

16. GENERAL FILE, CWA, Nov. 1933 to date. Signature cards authorizing persons to certify CWA pay rolls; Form 8, oath of office administered to employees of federal government; Form L-14, transmittal sheets which accompany pay roll vouchers to Washington; correspondence and forms pertaining to disbursements and pay roll adjustments; copies of telegrams and letters pertaining to allotments and transfers of funds for Veterans' Administration between this agency and the Director of Finance for CWA at Washington; correspondence between this office and General Accounting Office in Washington, concerning checks issued and later cancelled, voided or otherwise adjusted; correspondence between this office and the General Accounting Office in Washington, and the Ohio State Disbursing Office at Columbus, Ohio, concerning undelivered and cancelled CWA project checks; correspondence between this office and Director of Finance for CWA in Washington, the auditing division of the Ohio State Relief Commission at Columbus, Ohio, concerning materials purchased, the adjustment of vouchers and miscellaneous data pertaining to the same; correspondence between this office and the Purchasing Department of CWA at Columbus, Ohio, concerning contracts between CWA and individuals in connection with CWA projects, also vouchers covering the same; telegrams and correspondence between this office, Washington and Columbus CWA on express shipments of stationery, supplies, checks, pay rolls, and other standard forms used in accounting operations of CWA projects; Form 6, Personal History Statements, applications for employment; correspondence between this office and General Accounting Office, Washington, concerning refunds on duplicate payments for vouchers for materials purchased for CWA projects also covering discrepancies and adjustments of CWA checks issued; Form 2084, Notice of Exception and Form 2085, Reply to Exceptions relative to materials purchased for CWA projects; Form S-9, Pay Roll Adjustment; correspondence between this office and Transportation Division in Washington and Columbus, Ohio, concerning the payments and adjustment of traveling expenses of CWA and FERA projects, correspondence between this office and Special Disbursing

Office at Columbus, Ohio, concerning pay rolls and adjustments thereof for CWA projects, also Form 4612-A, Assignment Cards, Form L-5, Identification Cards, and Form 2713, Daily Record of Regular Employees; Form 5584, Check Book Balances; correspondence concerning daily administration of county CWA projects, such as: accidents, instructions to subordinates, pay roll procedure, etc., for county, state and Federal CWA projects. 9 x 12 folders, 2 ft. 8 in., in drawer of steel filing case. R. 4201. (1647-1669)

17. MISCELLANEOUS REPORTS, PURCHASE ORDERS AND RECORDS, Nov. 1933 to date. Correspondence with respect to purchase orders and records. (Never.) 9 x 12 folders, 1 ft. 3 in., in drawer of steel filing case. R. 4201. (1597)

18. PAY ROLL RECONCILIATION, CWA DISTRICTS 1-31, Nov. 25, 1933 - Apr. 13, 1934. Pay roll reconciliation and balances, reported by pay roll number, district number, and voucher number for all CWA districts in Ohio. (Occasionally, official.) 8½ x 11 cardboard covers, 46 ft. 6 in., on steel shelves. R. 4246-A. (1624, 1552-1555, 1564-1589)

19. SCHEDULE OF ACCOUNTS, SUMMARY OF CHECKS ISSUED, SCHEDULE OF DISBURSEMENTS, SCHEDULE OF ADJUSTMENTS, AND WARRANTS, Nov. 23 - 30, 1933. Extra copies, covering one week only, sent to Central Disbursing Office at Washington. (Rarely, official.) 8½ x 15½ cardboard covers, ½ in., in steel transfer case. R. 4246-A. (1623)

20. SCHEDULE OF DISBURSEMENTS, DISTRICTS 1-30, 1933 - 1934. Form 1025, record of pay roll disbursements, showing the number of men and amount paid each as salaries on each project, with correspondence on same. (Rarely, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 4246-A. (1559)

21. SCHEDULE OF DISBURSEMENTS, Nov. 1, 1933 - Mar. 31, 1934. Form 1025, report to Central Disbursing Officer at Washington, on National Industrial Recovery appropriations; FERA and CWA; foregoing reported under voucher number, district number, pay roll number, appropriation number, check number, and total amount paid. (Occasionally, official.) 8½ x 16½ cardboard covers, 2 ft., in steel transfer cabinet. R. 4246-A. (1615)

22. VOID, NO ISSUE, CHECKS, Nov. 1, 1933 - Oct. 31, 1934. Schedule of void, no issue, checks; also list of checks which were in the hold file and later sent to Washington for cancellation. (Rarely, official.) 8 x 10½ cardboard covers and loose-leaf books (13), 2 in., in steel transfer cabinet. R. 4246-A. (1620)

23. TRANSCRIPTS A - Z, CHECKS, Nov. 1933 to date. Transcripts of checks delivered or returned to Washington, in connection with CWA projects in the 31 districts in Ohio. (Seldom, official.) 3½ x 8 folders, 2 ft. 6 in., in 2 drawers of steel card cabinet. R. 4201. (1599)

24. ACCOUNTS CURRENT AND PAY ROLL, MATERIALS PURCHASED, 1934. Copies of Standard Form 1025, report to Central Disbursing Office in Washington, on Disbursements (symbol 95-131) from the National industrial Recovery appropriations; also symbols 03-663, 04-483, 04-5563. (Rarely, official.) 8½ x 16½ cardboard covers, 7 in., in steel transfer case. R. 4246-A. (1617, 1616)

25. CLINICAL RECORD, 1934. Form 1946-J, record of injuries sustained by CWA workers, showing extent of injury by X-ray and doctor's examination, and date admitted to the Marine Hospital at Cleveland. (Rarely, official.) 9 x 12 folders, 5 in., in pasteboard box. R. 4245-A. (1558)

26. DISTRICT CHECK RECEIPTS, 1934. Receipt for pay roll checks sent to the various sub-districts, signed by the District Disbursing Officer and returned to this office. (Seldom, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of steel filing case. R. 4246-A. (1557)

27. PAY ROLL ADJUSTMENT DATA AND MEMORANDA, Jan. 1 - May 1, 1934. Correspondence memos and miscellaneous data concerning pay roll adjustments and corrections for CWA districts 1-30. (Seldom, official.) 9 x 12 folders, 2 in., in steel transfer cabinet. R. 4246-A. (1618, 1619)

28. PAY ROLL ADJUSTMENT DATA, Jan. 1, 1934 - Jan. 15, 1936. Correspondence, miscellaneous memoranda, and data pertaining to adjustments of CWA pay rolls, such as checks cancelled or corrected, pay roll balances, etc. (Rarely, official.) 8½ x 11 folders, 4 in., in steel transfer cabinet. R. 4246-A. (1622)

29. SCHEDULE OF CANCELLED CHECKS, Feb. 1 - June 30, 1934. Report, under symbol 95-131, on checks written but later cancelled; one copy sent to Assistant Disbursing Officer, one copy for local director concerned, and one copy sent to auditor at Columbus, Ohio, for credit to project. (Rarely, official.) 8 x 10½ paper covers and bundles (4), 2 in., in steel transfer cabinet. R. 4246-A. (1621)

30. SUMMARY OF SCHEDULES OF MATERIAL PURCHASES, Apr. 1934. Copies of Form 1025, Schedule of Disbursements, forwarded to Central Office, Washington, listing symbol number, voucher number, payee, amount, etc., and other essential data with memos thereon. (Copies). (Seldom, official.) 9 x 12 folders, 1 in., in steel transfer cabinet. R. 4246-A. (1614)

31. TRANSMITTAL SHEETS, DISTRICT 6, 1934. Record of returned unclaimed checks, showing from what project returned, and giving check number, pay roll number, date issued, card number, and to whom payable. (Rarely, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 4246-A. (1562)

32. TRANSMITTAL SHEETS, STATE PURCHASING DEPARTMENT, Jan. 10 - Aug. 25, 1934. Form L-14A, record of purchases by State Purchasing Department of CWA, showing from what company purchased; for what project purchased, amount of cost, and in what county the projects are located; also showing reference number and name of disbursing officer. (Rarely, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. R. 4246-A. (1563)

33. PUBLIC VOUCHERS FOR PURCHASES AND SERVICES OTHER THAN PERSONNEL, 1934 - 1935. Form 1034A, for services of a designated physician, repairing and overhauling of doctor's examination equipment, storage for automobiles, etc. (Rarely, official.) 9 x 12 bundles, 7 ft., in wooden boxes. R. 4246-A. (1556)

34. DAILY SUMMARY OF DISBURSEMENTS, Jan. 1, 1935 to date. Forms 1667 and 1692, daily reports on disbursements to Central Disbursing Office at Washington. (Daily, official.) 8 x 10½ cardboard covers and bundles, 2 ft., in drawer of steel filing case. R. 4237. (1030)

35. GENERAL CORRESPONDENCE, Jan. 1935 to date. Covering daily routine activities, such as checks issued, disbursements, memos from Central Disbursing Office at Washington, general instructions, personnel, supplies, vouchers, requisitions, etc. Filed topically and by correspondence symbol numbers. (Daily, official.) 9 x 12 folders and pockets, 4 ft., in 2 drawers of steel filing case. R. 4237. (1032)

36. CERTIFICATES OF DEPOSIT FOR CHECKING ACCOUNT, Jan. 1, 1935 to date. Form 6599, for transfers of funds from Chief Disbursing Officer at Washington, showing deposits made with Treasurer of the U. S. to the credit of Regional Office. These forms are commonly referred to as accountable warrants. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 4237. (1031)

37. CHECKS ISSUED, CARBONS, Jan. 16, 1935 to date. Pink copies of Form 1658-A, issued under symbols and for purposes as follows: symbols 101-104, Coast Guard; 89-894, Veterans' Administration Adjusted Service Compensation; 78-118, Bureau of Internal Revenue; 891-808, Bureau of Lighthouses; 78-509, Bureau of Agricultural Economics; 12-770, Customs Service; 99-246, Veterans' Administration, Miscellaneous; 89-999, Veterans' Administration Patients' Hospital Fund; 78-259, Agricultural Economics; 107-104, Department of Agriculture, Various; 95-839, Bureau of Lighthouses; 108-104, Bureau of Lighthouses; 95-245, Coast Guard, 1-104, sub-division of Department of Treasury, Commerce, and Agriculture; 78-315, Internal Revenue and Animal Industry; 78-118, Internal Revenue; 95-999, PWA Housing Division; 11-568, Treasury Form 1001A, Public Voucher, payments of various pensions and compensation of veterans. Filed numerically under symbol numbers. (Frequently, official.) 8½ x 16 covers, 27 ft. 5-3/4 in., in 14 drawers of steel filing cases. R. 4237. (975-997)

38. CERTIFICATES OF DEPOSIT FOR CHECKING ACCOUNT, Jan. 16, 1935 to date. Form 6599, Chief Disbursing Officer, Washington, for deposits in Federal Reserve Bank at Cleveland for disbursement by this office. (Daily, official.) 8 x 10½ cardboard covers and bundles, 2 ft., in drawer of steel filing case. R. 4237. (1033)

39. DAILY SUMMARY OF COLLECTIONS, Jan. 16, 1935 to date. Forms 1693 and 1694, daily reports to Central Disbursing Office at Washington covering collections, adjustments, deposits, etc. (Daily, official.) 8 x 10½ bundles and 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 4237. (970)

40. PROGRESS SHEETS AND SCHEDULE OF DISBURSEMENTS, Jan. 16, 1935 to date. Form 1691, progress sheets, covers disbursements by this office for other governmental offices in this district in settlement of their vouchers or pay rolls as submitted on Form 1064 and from which is made the Daily Summary of Disbursements. Form 1692. (Daily, official.) 8 x 10½ bundles, 4 ft., in 2 drawers of steel filing case. R. 4237. (971)

41. SCHEDULES OF COLLECTIONS, Jan. 16, 1935 to date. Form 1044, reporting collections from other federal agencies. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 4237. (1034)

42. VETERANS' ADMINISTRATION DISBURSEMENTS, Jan. 16 - Dec. 19, 1935. Form 1658-A, symbol 104-A, check numbers 1-4500, pertaining to Veterans' Administration payments which include awards, insurance, loans, and Peace Service Pensions; also Form 1001-A, for checks 1-42000, pertaining to same. (Occasionally, official.) 3½ x 11½ and 8½ x 16 covers, 7 ft., on steel shelves. R. 4246-A. (1687, 230)

43. RECEIPTS FOR CHECKS SENT OUT, June 1, 1935 to date. Original receipts for each check or group of checks issued by or sent out to the various government offices and sub-offices in the Fourth Federal Reserve District. (Daily, official.) 8 x 10½ cardboard covers and bundles. 2 ft., in drawer of steel filing case. R. 4237. (969)

44. DAILY STATEMENT OF BALANCES, Sept. 1, 1935 to date. Form 1701, daily report to Central Disbursing Office at Washington, showing bank balances on hand for each day, under each disbursement symbol number, when the daily bank balances are affected by any transaction. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 4237. (974)

45. ACCOUNTS CURRENT, Jan. 1 - April 30, 1936. Reports sent regularly each month to Central Disbursing Office in Washington, including Forms 1684-C, 1673, 1044, 1065, 1081, 1064, 1674, 1676, 1677, 1678, 1679, and 1019-B; also other miscellaneous reports and copies of correspondence coincidental with forwarding of regular monthly reports, statements, and balances of accounts current. See addenda for details. (Frequently, official.) 9 x 12 folders, 1 ft. 11½ in., in drawer of steel filing case. R. 4237. (1646)

46. ACCOUNTS CURRENT, Jan. 1936 to date. Form 1019, revised, report submitted each month to Central Disbursing Office in Washington, covering funds received, disbursed, balances on hand, transfer of funds from Washington, etc. (Monthly, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 4237. (973)

47. CERTIFICATES OF DEPOSIT, Jan. 1, 1936 to date. Form 1, for deposits, made by this Office with Federal Reserve Bank of Cleveland, of funds which are not to be disbursed by this office. (Frequently, official.) 8 x 10½ folders, cardboard covers, and bundles, 2 ft., in drawer of steel filing case. R. 4237. (972)

COLUMBUS

STATE ACCOUNTS OFFICE
Pure Oil Bldg., 246 N. High St.

The Ohio State Accounts Office was established at Columbus in 1934 at its present location. Its records have been well kept, and none of them have been destroyed.

48. INDEX TO PAY ROLLS, Feb. 1936. Index to pay rolls in error. (Seldom, official.) 3 x 5 cards, 2 ft., in 2 drawers of card cabinet. 2nd floor. (3370)

49. GENERAL FILE, Jan. 1, 1934 to date. Correspondence to Washington; inter-office communications, check verification records, letters awarding contracts, field office memoranda, inventories, certificates of deposit, miscellaneous reports, transmittal letters, etc. Filed topically. (Daily, official.) 8½ x 11 folders, 2 ft., in drawer of steel filing case. 2nd floor. (3374)

50. ABRIDGED PROCEDURE MANUAL OF RESETTLEMENT ADMINISTRATION, 1935 to date. Form RA-Gen.1, bulletins, administrative orders, and instructions of the RA. (Frequently, official.) 10 x 11½ vol., 3 in., on wooden shelf. R. 22. (3234)

51. ADVICE OF ALLOTMENTS, 1935 to date. Form A-3A, advice of change of allotment, showing the amount of money allotted for a certain project. (Frequently, official.) 8½ x 11 folders, 22 ft., in 11 drawers of steel filing case. File room. (3229)

52. DAILY SUMMARY OF ENCUMBRANCES BY ALLOTMENT, Feb. 1935 to date. Form 53-15, showing amount of money spent on each project daily, appropriation symbol, official project number, encumbrance number, voucher number, and allotment number. (Daily, official.) 11 x 15 bundle, 1 ft., on wooden shelf. Basement Storage. (3415)

53. MONTHLY STATEMENT OF FUNDS RECEIVED, DISBURSED, AND ENCUMBERED, Apr. 1935 to date. FERA record. (Frequently, official.) 9 x 11 paper back books, 1 ft., on wooden shelf. R. 22. (3235)

54. REPLIES TO FERA EXCEPTIONS, Apr. 1935 to date. Form 2885, for corrections on FERA pay rolls, such as name, hours worked, amount paid, and location of project. (Frequently, official.) 8½ x 11 bundles, 20 ft., in 10 drawers of steel filing case. File Room. (3327)

55. AUDITORS' LISTINGS, July 1, 1935 to date. Cover all detailed items. (Seldom, official.) 11 x 16 loose sheets, 5 ft. 6 in., in 13 cardboard boxes. Basement Storage. (3411)

56. CHART SHOWING TREND OF GROWTH, July 1, 1935. Shows trend of growth of this agency. (Daily, official.) 8½ x 11 loose sheet tacked on wall. 2d floor. (3361)

57. CORRESPONDENCE, July 1, 1935 to date. Copies of reports of breaks in check sequence, monthly reports on invoice of disbursing stock, and daily reports of errors to disbursing department. (Daily, official.) 4 x 12 loose sheets, 9 in., in drawer of steel filing case. 2d floor. (3220)

58. CORRESPONDENCE, July 1, 1935 to date. Correspondence with other governmental agencies for which accounting is done, such as Area Research Statistical Office, Bureau of Census, Department of Education, Department of Labor, and Division of Research and Statistics. (Daily, official.) 8½ x 11 folders, 2 ft., in drawer of steel filing case. R. 22. (3225)

59. CORRESPONDENCE WITH WASHINGTON, July 1, 1935 to date. With General Accounting Office, WPA, Washington, etc. Filed by dates. (Daily, official.) 8½ x 11 folders, 2 ft., in drawer of steel filing case. R. 22. (3226)

60. DAILY REPORTS, July 1, 1935 to date. Pay roll records of NYA, Public Health Service, Resettlement Administration, Soil Conservation; correspondence with War Department, WPA districts in Ohio, Internal Revenue Service; telephone and telegraph records. (Daily, official.) 8½ x 11 folders, 6 in., drawer of steel filing case. R. 22. (3224)

61. FINANCIAL, PAY ROLL, AND OFFICE OPERATING REPORTS, July 1, 1935 to date. Reports of operations sent to Washington daily, weekly, and monthly; Form C-1, C-5, C-6, and SF-1, financial reports; Form D 52, pay roll reports; Form D 23 and D 31, operating reports. (Frequently, official.) 8½ x 11 folders, 1 ft. 6 in., in drawer of steel filing case. R. 22. (3228)

62. GENERAL ADMINISTRATIVE FILE, July 1935 to date. Form A-3A, advice of allotments, Form A-2A, advice of change of project authorization; Form A-5, miscellaneous encumbrances, contracts, inter-office communications with WPA in Ohio, personal correspondence of Mr. Hulse, minutes of meetings; Form A-11, signature cards, travel regulations, and WPA weekly reports. (Daily, official.) 8½ x 11 folders, 2 ft., in drawer of steel filing case. R. 22. (3223)

63. INDEX TO PERSONNEL, July 1, 1935 to date. Record of absence, salary, and service of all employees. Filed alphabetically. (Daily, official.) 3 x 5 x 8 separators, 3 ft., in 3 card cabinets. 2d floor. (3366)

64. JOB ANALYSIS SHEETS, July 1, 1935 to date. Record of duties of employees. (Daily, official.) 8½ x 11 folders, 3 in., in drawer of steel filing case. 2d floor. (3365)

65. OFFICE FILE, PERSONNEL, July 1, 1935 to date. Copies of pay roll, inter-office correspondence, and with Washington. (Daily, official.) 8½ x 11 folders, 1 ft., in drawer of steel filing case. 2d floor. (3362)

66. PERSONNEL RECORDS AND APPLICATIONS, July 1, 1935 to date. Forms D-1 and D-9 and Standard Form 5, and oaths of office of all employees and applicants for employment. (Daily, official) 8½ x 11 folders, 2 ft., in drawer of steel filing case. 2d floor. (3333)

67. PRESIDENTIAL LETTERS AND ATTACHED SCHEDULES, July 19, 1935 to date. Give project numbers, descriptions and locations of projects, and limitations and allotment covering same. (Daily, official.) 8½ x 11 folders, 3 ft. 6 in., in 2 drawers of steel filing case. 2d floor. (3359)

68. PROJECT AUDIT AND ALLOTMENT CROSS INDEX, Aug. 1935 to date. Record of each work project number and official project number, arranged in sequence for reference in order to give the information desired if only the project number is known. (Daily, official.) 10 x 15 loose-leaf book, 6 in., on steel table. 2d floor. (3360)

69. RADIOGRAMS AND TELEGRAMS, July 1, 1935 to date. Telegraphic advice that warrants have been signed by Comptroller General in Washington and that projects may be started. (Daily, official.) 8½ x 11 folders, 1 ft., in drawer of steel filing case. R. 22. (3227)

70. REQUESTS FOR EXEMPTIONS TO SECURITY WAGE RATES, July 1, 1935 to date. Form E69F, giving name of employee, identification number, and proposed status. (Daily, official.) 10 x 11 binder, 1 ft., on wooden table. 2d floor. (3380)

71. WPA CONTRACTS, July 1, 1935 to date. Record of completed and uncompleted contracts for truck rentals, air compressors, road rollers, teams, and necessary equipment including: harness, scrapers, and wagons, office equipment, rentals for office and warehouse space, sewing centers, janitor service, rental for utilities, and building material and equipment. (Daily, official.) 8½ x 11 folders, 10 ft., in 6 drawers of steel filing case. 2d floor. (3352)

72. REPORTS, July 31 - Sept. 1935. Form FSF 1, distribution of expenses by type of work; Form FC-6 transmittal of purchase requisition and tabulation reports. (Seldom, official.) 8½ x 11 folders, 1 ft., in drawer of steel filing case. 2d floor. (3346)

73. TABULATION LEDGER SHEETS, Aug. 1935 - Jan. 1936. Form B-10. (Seldom, official.) 14 x 18 loose-leaf book, 1 in., on floor. R. 101. (3203)

74. REPORT OF UNLIQUIDATED ENCUMBRANCES, Aug. 1935 - Mar. 31, 1936. Special audit that was being conducted. (Frequently, official.) 11½ x 16 bundles and loose sheets, 26 ft., in 12 pasteboard boxes and on floor. R. 101. (3212, 3200)

75. ENCUMBRANCE AND VOUCHER CARDS, Aug. 1935 - Apr. 1936. Forms 130375 and 130376, information used to make up encumbrance and voucher cards. (Frequently, official.) 3¼ x 7¼ cards, 242 ft. 6 in., in 194 wooden boxes. R. 101. (3203)

76. ADVICE OF ALLOTMENTS, PROJECTS, Aug. 1935 - June 30, 1936. Form 065027, for projects under WPA, showing allotment, symbols, district numbers, and code numbers. (Daily, official.) 5 x 8 cards, 20 ft., in steel file. 2d floor. (3353)

77. ADVICE OF PROJECT AUTHORIZATION, Aug. 1935 to date. Form A2-A, advice on change of authorization. (Frequently, official.) 8½ x 11 folders, 2 ft., in drawer of steel filing case. File Room. (3230)

78. ADJUSTMENT VOUCHERS, Aug. 1935 to date. Form 275 F, for adjustments on pay rolls. (Frequently, official.) 8½ x 11 folders, 6 in., in drawer of steel filing case. File Room. (3237)

79. ALLOTMENT LEDGER SHEETS, Aug. 1935 to date. Form B-11, bookkeeping record of project, amount allotted, amount spent, amount encumbered, and miscellaneous symbols. (Daily, official.) 14½ x 16½ loose sheets, 1 ft., in steel desk. R. 101. (3204)

80. CHECK SCHEDULES, CANCELLED AND VOID, Aug. 1935 to date. Form GHQ 2101 and 1044: check number, disbursing office, and name of person for whom check was written. (Frequently, official.) 8½ x 11 folders, 1 ft., in drawer of steel filing case. File Room. (3332)

81. CORRESPONDENCE, Aug. 1935 to date. Letters WPA Districts 1 - 16, showing advices that allotments have been made and sent from Department of the Treasury offices to various district offices. (Frequently, official.) 8½ x 11 folders, 2 ft., in drawer of steel filing case. File Room. (3333)

82. DAILY CONTROL RECORD, Aug. 1935 to date. Form A-14, daily record of expenditures, encumbrances, allotments, and authorization of all funds handled in this office. (Frequently, official.) 8½ x 15 transfer binder, 2 in., on desk. 2d floor. (3336)

83. DETAILED REPORT BY APPROPRIATION ALLOCATIONS, Aug. 1935 to date. Form SF-1, kind of work being done on project, location, and amount of expenditures. (Frequently, official.) 16 x 24 bundle, 2 in., on wooden shelf. Basement Storage. (3418)

84. ENCUMBRANCE SHEETS, REGULAR, Nov. 1935 to date. Form FD-53, revised, covering appropriation (symbol 0652), official project number, allotment or work project, location symbol, type of work symbol, and amount of pay roll. (Daily, official.) 8½ x 11 folders, 5 ft. 6 in., in 5 drawers of steel filing case. 2d floor. (3334)

85. GENERAL FILE, ACCOUNTS CONTROL SECTION, Aug. 1935 to date. Form 7A-1, Inventory Reports, and Form B-16, Daily Statement of Allotment Balances. (Daily, official.) 8½ x 14 loose sheets, 2 ft., in drawer of steel filing case. 2d floor. (3337)

86. GENERAL FILE, ACCOUNTANT IN CHARGE, Aug. 1935 to date. Interoffice communications, copies of Washington correspondence, personnel records, radiograms, reports to Washington, number of pay rolls received, daily production reports, current reports, mail train schedules, general correspondence, reports and correspondence from Washington, and Form A3-A advice of change in allotment. (Daily, official.) 8½ x 11 folders, 1 ft. 6 in., on desk. 2d floor. (3339)

87. GENERAL FILE, ADMINISTRATIVE, Aug. 1935 to date. Form A 309 F, transmittal letters; Form 1669, transfer of funds; Form 1703, daily statement of balance; Form F 1692, daily summary of disbursements; Form F 10176, journal vouchers; Form F 1044, Schedule of checks; Form F 1694,

voucher journals, and Form F. 693, daily summary of collection. (Daily, official.) 8½ x 11 folders, 1 ft. 6 in., in drawer of steel filing case. 2d floor. (3347)

88. GENERAL FILE, ADMINISTRATIVE, Aug. 1935 to date. Form B-13, revised, general ledger; journal entries, inter-office communications; telegrams, and Form 3-c, tabulator report. (Daily, official.) 11 x 17 loose-leaf book, 2 in., in drawer of steel filing case. 2d floor. (3343)

89. GENERAL FILE, ADMINISTRATIVE, Aug. 1, 1935 to date. Correspondence, inter-departmental communications, Form A-309-F transmittal letters, to districts and bureaus, carbon copies of letters from Washington, carbon copies of radiograms, duplicates of field memoranda, and reports of SCS at Zanesville. (Daily, official.) 8½ x 11 folders, 2 ft., in drawer of steel filing case. 2d floor. (3342)

90. GENERAL FILE, CHECKS, Aug. 1935 to date. Form 1044, cancelled checks; Form 1677, voided checks, giving check number, disbursing office number, name of person for whom check was written; also War Department file, checks, pay rolls, purchase orders, and correspondence between officials and barracks through the state. (Occasionally, official.) 8½ x 11 folders, 2 ft., in drawer of steel filing case. File Room. (3324)

91. GENERAL FILE, EXAMINATIONS, Aug. 1935 to date. Daily analysis of regular pay rolls, adjustment pay rolls, and pay rolls received daily, pay roll audit, pay roll trouble unit, payment verification, project unit, routing department, and voucher examination records, exception reports, reports of miscellaneous encumbrances, records of transfer from relief to non-relief, exception taken by Disbursing Office, over time record, leave of absence cards, exceptions answered, etc. (Frequently, official.) 8½ x 11 folders, 2 ft., in drawer of steel desk. 2d floor. (3338)

92. INSTRUCTIONS, MEMORANDUMS, AND BULLETINS, Aug. 1935 to date. See addenda for list of titles. (Frequently, official.) 9-3/4 x 11½ vols. (26), 2 ft. 6 in., on wooden table. 2d floor. (3340)

93. JOURNAL VOUCHER, Aug. 1935 to date. Form A-311-F, for adjustments of errors of any document in file. (Frequently, official.) 8½ x 11 folders, ½ in., in drawer of steel filing case. File Room. (3238)

94. LIQUIDATED FILE, Aug. 1935 to date. Form 1034-A, purchase vouchers; Form A-7, purchase orders; Form A-6, Requisitions; Form OSPO-59, contracts; Form A-4, voucher distributions; Form 503-C, pay roll for personal service; Form A-5, notice of miscellaneous encumbrances cancelled. (Daily, official.) 8½ x 11 folders, 376 ft., in 188 drawers of steel filing cases and 12 transfer cases. File Room. (3231)

95. MAILING RECORD, Aug. 21, 1935 to date. Mailing record of Form F-701 revised, advice of all allotments; Form A-3, advice of allotment; and Form A-3A, advice of change in allotment. (Daily, official.) 10 x 17 loose-leaf book, 2 in., on table. 2d floor. (3354)

96. PAY ROLLS, NATIONAL YOUTH ADMINISTRATION, Nov. 1, 1935 - Jan. 31, 1936. (Frequently, official.) 8½ x 11 loose sheets, 4 ft., in 2 wooden boxes. Basement Storage. (3413)

97. NOTICES OF MISCELLANEOUS ENCUMBRANCES, Aug. 1935 to date. Form A-5, travel order; and FR 7-2-F revised, reimbursements. (Frequently, official.) 8½ x 11 folders, 2 ft., in drawer of steel filing case. 2d floor. (3330)

98. NOTICES OF SUSPENSION, Oct. 1935 to date. (Daily, official.) 5 x 8 bundles, 2 ft., in 3 pasteboard boxes. 2d floor. (3368)

99. CORRESPONDENCE, Aug. 1935 to date. Form 310, letters showing that project is in operation. Letters are to and from WPA Districts 1-16. (Daily, official.) 8½ x 11 folders, ½ in., in drawer of steel filing case. File Room. (3242)

100. PAYMENT RECORD OF WPA CONTRACTS, Aug. 1935 to date. Relate to WPA contracts. (Daily, official.) 5 x 8 separators, 10 ft., in 10 cardboard boxes. 2d floor. (3351)

101. PAY ROLL VOUCHERS AND CANCELLATIONS, Aug. 1935 to date. Forms A-5, FA-4, and FA 5-C, covering official projects from 1 - 2999 and including vouchers for any expenses other than pay roll. (Daily, official.) 8½ x 11 loose sheets, 105 ft. in 60 wooden boxes. Basement Storage. (3414)

102. PAY ROLL ROUTING SLIPS, Aug. 1935 to date. Form D-53, giving pay roll number, appropriation symbol, location symbol, time worked, amount of pay, pertaining to employees on WPA. (Frequently, official.) 8½ x 11 bundles, 32 ft., in 5 drawers of steel filing case and cardboard transfer cases. 2d floor. (3325)

103. ROUTING SHEETS, Aug. 1935 - May 1, 1936. Form A3-A, giving change of allotment. Routing sheets are set up by lot number, have official project and work project numbers, serial number of encumbrance, document number, and amount. (Daily, official.) 8½ x 11 loose sheets, 33 ft., in 17 wooden boxes. Basement Storage. (3412)

104. ROUTING SHEETS, Aug. 1935 to date. Form FRA 20 F, sheets used in sending documents from one department to another. (Frequently, official.) 8½ x 11 folders, 16 ft., in 8 drawers of steel filing case. File Room. (3331)

105. SCHEDULE OF DISBURSEMENTS, Aug. 1935 to date. Form 1064, giving voucher number, pay roll number, appropriation symbol, official project number, and amount of pay roll. (Frequently, official.) 8½ x 11 folders, 24 ft., in 12 drawers of filing case. File Room. (3240)

106. ENCUMBRANCES, UNLIQUIDATED, Aug. 1935 to date. Contract Form A 5, transfer of material, and Form 310, transportation costs and notice of WPA project operations. (Daily, official.) 8½ x 11 folders, 88 ft., in 44 drawers of steel filing case. File Room. (3232)

107. SCHEDULE OF ALLOTMENTS, INCLUDING INCREASES AND DECREASES, Aug. 1935 to date. Form A-3A, allotment authorizations. (Frequently, official.) 8½ x 11 folders, 1 ft., in drawer of steel filing case. File Room. (3328)

108. SCHEDULE OF ADJUSTMENTS, Aug. 1935 to date. Form 1081, giving amount of adjustment, voucher number, official project number, and appropriation symbol. (Frequently, official.) 8½ x 11 folders, 2 in., in drawer of steel filing case. File Room. (3241)

109. TABULATING CARDS, Aug. 1935 to date. Balance forward cards, showing balance as of the date punched in card for individual ledger account. (Seldom, official.) 3¼ x 7¼ cards, 240 ft., 2 in., in 99 wooden boxes. Basement Storage. (3420)

110. TIME REPORT, Aug. 1935 to date. (Daily, official.) 12 x 17 bundles, 4 in., on wooden shelf. Basement Storage. (3417)

111. TRANSMITTALS FOR ADJUSTMENT VOUCHERS AND SCHEDULES, Aug. 1935 to date. Form 400, travel requisitions. (Frequently, official.) 8½ x 11 folders and bundles. 6 ft. in 4 drawers of steel filing case. File Room. (3239, 3243-3244)

112. ENCUMBRANCES, UNLIQUIDATED, Aug. 1935 to date. Record of information used to make up the unliquidated encumbrance reports. (Frequently, official.) 3¼ x 7¼ bundles and loose cards, 58 ft. 6 in., in 6 wooden boxes and 26 steel card trays. R. 101. (3194, 3198)

113. REQUISITIONS, UNLIQUIDATED, Aug. 1935 to date. Form A-6, requisitions for purchase; Form A-7, purchase order; Form FMEC-2, request for approval of additional cost; Form FSPO-6, notice of cancellations. (Daily, official.) 8½ x 11 folders, 88 ft., in 44 drawers of steel filing cases. File Room. (3233)

114. ALLOTMENT REGISTER, Aug. 10, 1935 to date. Gives project number, description, location, and limitation on allotment by projects. (Daily, official.) 11 x 14 loose-leaf books, 6 in. on filing case. 2d floor. (3356)

115. GENERAL FILE, Aug. 20, 1935 to date. Form C 3, report of appropriation allocation by official project number; cash control; miscellaneous abstracts on projects or symbols; Form B 11, miscellaneous report on projects that have less than $100.00 balance; Form 5, report

of vouchers by type of work; and Form 6 report of vouchers by objective class. (Frequently, official.) 8½ x 14 folders, 10 in., in drawer of steel filing case. R. 101. (3207)

116. AUTHORIZATION ADVICE, Sept. 1935 to date. Authorization for project or groups of projects. (Daily, official.) 4 x 6 separators, 3 in., in drawer of card cabinet. 2d floor. (3355)

117. MISCELLANEOUS APPROPRIATION SYMBOLS, Sept. 1935 to date. Form A 296-F, code for appropriations by projects. (Daily, official.) 5 x 8 separators, 1 ft., in cardboard box. 2d floor. (3358)

118. OUT-GOING CORRESPONDENCE, COPIES, Oct. 1935 to date. Form 2085, copies of out-going letters. (Daily, official.) 8½ x 11 bundle, 1 ft., in drawer of filing case. 2d floor. (3367)

119. REPLIES OF ACCEPTANCE, CARBONS, Oct. 1935 to date. (Occasionally, official.) 8½ x 11 bundles, 7 ft., on table and on floor. 2d floor. (3371, 3376)

120. LISTS OF APPROVED REPLIES PASSED FOR CREDIT, Oct. 1935 to date. (Daily, official.) 8½ x 11 folders, 3 in. in drawer of steel filing case. 2d floor. (3375)

121. DAILY SUMMARY REPORT, Nov. 1935 to date. Form B 15, detail listing of individual items such as allotments, encumbrances, and vouchers. (Daily, official.) 11 x 16 folders, 3 ft. 3 in., in 7 drawers of steel filing case. R. 101. (3210)

122. SIGNATURES, Nov. 13, 1935 to date. Form A-11, giving signatures of all persons authorized to sign encumbrance documents such as requisitions, etc. (Daily, official.) 3 x 5 cards, 1 ft., on steel card system. 2d floor. (3357)

123. DAILY SUMMARY OF ALLOTMENTS, ENCUMBRANCES, AND VOUCHERS, Dec. 1935 - Feb. 1, 1936. Form B-15. (Frequently, official.) 3¼ x 7¼ loose sheets, 3 ft. 8 in., in 4 pasteboard boxes. R. 101. (3216)

124. ORGANIZATION CHART, Jan. 15, 1936. Contains names of supervisors, number of employees in department, and shows organization of Accounts Office (blueprint). (Daily, official.) 24 x 36 chart, 1/48 in., on wall. 2d floor. (3364)

125. BREAKDOWN REPORT OF OFFICIAL WPA PROJECTS UNDER DISTRICTS AND COUNTIES, Feb. 1936 to date. (Daily, official.) 11½ x 15½ bundle, 2 in., on filing case. R. 101. (3206)

126. GENERAL FILE OF REPORTS, Feb. 1, 1936 - Mar. 3, 1936. Form C-1, statement of control accounts, distribution of expenditure by type of work, statement of cash position, report of administrative expense, office operating expense; Form D 31, supporting detail; Form B 11-9,

abstract of allotment; Form GAQ 2101, treasury office encumbrance; Form SF 1, WPA Report; Form B 11-D, miscellaneous abstracts; Form D-74, weekly inventory of vouchers. (Daily, official.) 8½ x 11 and 12 x 12 folders, 2 ft., in drawer of steel filing case. 2d floor. (3350)

127. PAY ROLL ROUTING STUBS, Feb. - May 1, 1936. Show date pay rolls were received. (Daily official.) 5 x 8 bundles, 1 ft., on table. Basement Storage. (3419)

128. CONTROL REPORT, Feb. 1, 1936 to date. Gives appropriation symbol, work project, official project number, unliquidated pay roll, encumbrance number, amount of money not yet liquidated, and amount of money liquidated. (Daily, official.) 12 x 17 bundles, 3 ft. on wooden shelf. Basement Storage. (3416)

129. GENERAL CORRESPONDENCE, Feb. 1936 to date. Copies of outgoing correspondence to Area Statistical and Research Office, Cleveland; Department of the Interior; Soil Conservation Service; Department of Labor; WPA; Resettlement Administration; Public Health Service; Urban Study of Consumer Purchase; Bureau of Internal Revenue, etc. (Daily, official.) 8½ x 11 folders, 1 ft., in drawer of steel filing case. 2d floor. (3349)

130. INDEX TO PROJECTS, May 1, 1936 to date. Index to projects by symbols. (Daily, official.) 5 x 8 cards, 4 in., in card cabinet. R. 101. (3191)

131. PAY ROLL REPORT, Feb. 1, 1936 to date. Form SF-2. (Seldom, official.) 11 x 16 bundle, 4 in., in drawer of steel filing case. R. 101. (3217)

132. RECOMMENDATION FOR CHANGE OF STATUS OF PERSONNEL, Feb. 1936 to date. Form Adm. P-1F, verification of changes in position of WPA workers. (Frequently, official.) 8½ x 11 folders, 2 ft., in drawer of steel filing case. 2d floor. (3335)

133. WPA PERSONNEL RECORD, Mar. 1936 to date. Pertains to change of status in personnel. (Daily, official.) 5 x 8 separators, 3 ft., in cardboard cabinet. 2d floor. (3379)

134. CHECK STUBS, Mar. 15, 1936 to date. Form D-53. (Daily, official.) 3½ x 7½ bundles, 23 ft., in pasteboard box. 2d floor. (3219)

135. SUMMARY STATEMENT OF DISBURSEMENTS, Mar. 31, 1936 to date. Form 1092. (Daily, official.) 11 x 17 folders, 2 in., in drawer of steel filing case. 2d floor. (3344)

136. ABSTRACT OF ALLOTMENTS, Apr. 1936 to date. Form B-16, abstracts of allotments to WPA projects. (Daily, official.) 11½ x 15½ bundles, 2 ft. 3 in., on floor. R. 101. (3214)

137. EXEMPTIONS FROM NORMAL SECURITY WAGE SCHEDULES OF WPA PROJECTS, Apr. 1936 to date. (Daily, official.) 3 x 5 separators, 2 ft., in cardboard cabinet and on table. 2d floor. (3378)

138. PAY ROLL REPORTS, ETC., May 1936. Vouchers for project and administrative pay rolls with Form SF-2, allotment abstract proof. (Seldom, official.) 11 x 17 bundle, 1 ft., on window sill, 2d floor. (3341)

139. ABSTRACT DETAIL, May 1, 1936 to date. Information used to make up the abstract reports. (Rarely, official.) 3¼ x 7¼ cards, 48 ft., in 24 steel card trays. R. 101. (3195, 3189)

140. CARDS DUPLICATED, May 1, 1936 to date. Relate to encumbrances, allotments, and vouchers. (Rarely, official.) 3¼ x 7¼ bundles, 1 ft., in 3 drawers of steel filing case. R. 101. (3205)

141. LIMITATIONS, May 1, 1936 to date. Form SF 1, record of information used to make up the reports on limitation of allotments. (Frequently, official.) 3¼ x 7¼ cards and loose sheets, 43 ft., in 9 steel card trays and on table. R. 101. (3201, 3199, 3193)

142. ABSTRACT BALANCE FORWARD, May 1, 1936 - June 1, 1936. Form 130376, used to make up abstract reports. (Rarely, official.) 3¼ x 7-1/6 cards, 1 ft., in wooden boxes. R. 101. (3213)

143. PAY ROLLS, VOUCHERS, AND ENCUMBRANCE DOCUMENTS, May 1936 to date. Form 1034, pay rolls; Form 1034-A, vouchers for purchases and services other than personal; Form 1012-A, travel vouchers; Form A-4, voucher distribution; Form 1064, schedule of distribution. (Frequently, official.) 8½ x 11 folders and bundles, 4 ft., in 2 drawers of steel filing case. File Room. (3326)

144. STATEMENT OF ALLOTMENT DETAIL FOR WORK PROJECTS, May 1936 to date. WPA Form 701, giving state serial number, official and work project number, location of project, date project approved, and project limitation. (Frequently, official.) 8½ x 11 folders, 2 in., in drawer of steel filing case. File Room. (3329)

145. SUMMARY ALLOTMENT BALANCE, May 1 - 31, 1936. (Frequently, official.) 11½ x 15½ bundle, 1 ft. 3 in., in drawer of steel filing case. R. 101. (3208)

146. BOOKS HELD FOR CORRECTION, May 10, 1936 to date. Checks in error with the pay roll. (Daily, official.) 8 x 15 loose-leaf books, 2 ft., in 3 drawers of steel filing case. 2d. floor. (3321)

147. CHECK COPIES, May 11 - June 9, 1936. (Daily, official.) 8 x 16 loose-leaf books, 26 ft., on floor. 2d floor. (3218)

148. PAY ROLL STATISTICS, May 20, 1936 to date. Record of information used to make up pay rolls. (Daily, official.) 3¼ x 7¼ cards, 10 ft., in 6 steel card trays. R. 101. (3196)

149. LIMITATION REPORT, May 31, 1936. Description of projects and amount of money allotted thereto. (Daily, official.) 11½ x 15½ bundles, 1 ft. 9 in., on steel desk. R. 101. (3211)

150. DETAIL CARDS, May 31, 1936 to date. Information used to make up a summary allotment balance report. (Daily, official.) 3¼ x 7¼ cards, 22 ft., in 11 steel trays, R. 101. (3190)

151. TYPE OF WORK AND OBJECTIVE CLASSIFICATION CARDS, May 31, 1936 to date. Form C-5 and C-6. (Frequently, official.) 3¼ x 7¼ cards, 2 ft., in steel card tray. R. 101. (3197)

152. SUMMARY OF ALLOTMENT BALANCE REPORT, June 1, 1936 to date. (Daily, official.) 11 x 15½ bundle, 3 in., in drawer of steel filing case. R. 101. (3209)

153. CASH CONTROL, June 1, 1936 to date. Information used to make up report C-3, cash control daily and at the end of each ten days. (Daily, official.) 4¼ x 7¼ cards, 8 in., in steel card tray. R. 101. (3192)

154. PAY ROLLS, June 8 - 9, 1936. Forms 503-A, 1084, and 1012-A. (Daily, official.) 8½ x 11½ and 14 x 24 bundles, 1 ft., on steel table. 2d floor. (3222)

155. GENERAL BULLETINS, Sept. 1936 to date. Bulletins covering procedure. (Daily, official.) 8½ x 11 loose-leaf books, 2 ft., in drawer of steel filing case. 2d floor. (3373)

156. NOTICES OF EXCEPTION, Sept. 1936 to date. Project pay roll vouchers to which exceptions have been taken before approved, shows date received, etc. (Daily, official.) 11 x 17 loose-leaf books, 3 in., on desk. 2d floor. (3372)

STATE DISBURSING OFFICE

(A) Arcade Bldg., 240 N. High St.
(B) Pure Oil Bldg., 242 N. High St.
(C) Schultz Bldg., 232 N. High St.

This office was established in February 1936 at its present location. Carbon copies of its records are sent to its Washington office. None of its records have been lost or destroyed except useless papers.

157. CORRESPONDENCE ON DECEASED PERSONS' CHECKS, 1935 to date. Form 1055, application for payment due deceased or incompetent employees and creditors of the U.S., with related correspondence attached. Card

index arranged alphabetically. (Daily, official.) 8½ x 11 folders, 1 ft., in drawer of steel filing case. Bookkeeping Department (Bldg. C). (2844)

158. DISBURSING LEDGER ACCOUNT SYMBOL 99869, Mar. 19 - Oct. 11, 1935. For disbursements, transfers of funds from Washington, collections and refunds, and cancelled checks. (Frequently, official.) 11 x 16 vol., 2 in., in drawer of steel filing case. Bookkeeping Department (Bldg.C). (2826)

159. REGISTER OF UNNUMBERED CHECKS USED, Mar. - Dec. 1935. Form M-52, record of replacements of spoiled and voided checks. Filed numerically. (Daily, official.) 8½ x 11 acco fasteners, 20 ft., in 10 drawers of steel filing cases and on open wooden shelves. Bookkeeping Department and Mail Room (Bldg. C). (2827, 2845)

160. LOT PROGRESS SHEETS, Mar. 1935 - Jan. 1936. (Seldom, official.) 8½ x 11 bundles, 14 ft., on wooden shelves. 1st floor (Bldg. B). (2848)

161. LOT WORK SHEETS, Mar. 1935 - Jan. 1936. Form DO-43 F. (Seldom, official.) 8½ x 11 bundles, 7 ft., on wooden shelves. Poor. 1st floor (Bldg. B). (2849)

162. LOT PROGRESS SHEETS, Mar. 1935 - Jan. 1936. (Seldom, official.) 8½ x 11 bundles, 2 ft., on wooden shelves. Poor. 1st floor (Bldg. B). (2850)

163. NOTICES OF CANCELLATION OF CHECKS, Mar. 1935 - Jan. 1936. (Seldom, official.) 8½ x 11 bundles, 6 in., on wooden shelf. Poor. 1st floor (Bldg. B). (2847)

164. TRANSMITTAL SHEETS OF CANCELLED CHECKS, Mar. 1935 - Jan. 1936. (Seldom, official.) 8½ x 11 bundles, 1 ft., on wooden shelf. Poor. 1st floor (Bldg. B). (2865)

165. WITHDRAWAL SLIPS, Mar. 1935 - Jan. 1936. (Frequently, official.) 8 x 12 bundles, 2 ft., on wooden shelf. Poor. 1st floor (Bldg. B). (2866)

166. CORRESPONDENCE, Mar. 16, 1935 to date. Correspondence with private individuals in regard to accounts and payment of checks. Filed alphabetically. (Daily, official.) 8½ x 11 folders, 1 ft. 6 in., in drawer of steel filing case. Off. Asst. Disb. Clerk (Bldg. C). (2837)

167. COUNTY CORRESPONDENCE, Mar. 1935 to date. Requests for photostatic copies of checks, cancellations, corrections of checks, and correspondence on checks returned by postal authorities. (Daily, official.) 8½ x 11 folders, 2 ft., in drawer of steel filing case. Bookkeeping Department (Bldg. C). (2841)

168. GENERAL CORRESPONDENCE, Mar. 1935 to date. Pertains to Civil Service deductions, daily statement of balances, date of payment on vouchers, certifying authority, Federal Reserve Bank, general accounting office, and procurement division of Treasury Department. Filed alphabetically by subjects. (Daily, official.) 8½ x 11 folders, 1 ft. 6 in., in drawer of steel filing case. Off. Asst. Disb. Clerk (Bldg. C). (2832)

169. GENERAL FILE, Mar. 1935 to date. Form 1019-A, advice of Treasury deposits, allotments, and deferred credit; Form 6799, tickets of deposit; and record of changes to credit of reclamation suspense account, filing symbol 166-01. (Daily, official.) 9 x 15 folders, 3 ft. 6 in., in 2 drawers of steel filing case. Bookkeeping Department (Bldg. C). (2824)

170. LOT REGISTER, Mar. 26, 1935 to date. Form 1054, indicating lot number, state account schedule number, bureau for which the voucher is issued, disbursing office voucher number, amount of voucher, pay date, and type of voucher. (Daily, official.) 12 x 18 and 10 x 15½ vols., 5 ft. 6 in., on wooden shelves in Mail Room, and in steel vault, 4th floor (Bldg. A), and in desk, 5th floor (Bldg. C). (2851, 2854, 2862, 2856)

171. CORRESPONDENCE, Mar. 1935 to date. Covers symbols on checks, substitute checks with wrong number, transfer of funds to Chief Disbursing Officer in Washington; letters of procedure, correspondence with Chief Disbursing Officer in Washington, Department of the Treasury (inter-office). Daily, official.) 9 x 15 folders, 1 ft., in drawer of steel filing case. Bookkeeping Department (Bldg. C). (2843)

172. PAY ROLL AND CHECK COPY RECEIPTS, Mar. 26, 1935 to date. (Daily, official.) 5½ x 8½ folders, 2 ft., in wooden box. 4th floor (Bldg. A). (2860)

173. PAY ROLL VOUCHERS AND SCHEDULE COPIES, Mar. 26, 1935 to date. Forms 503-A, B, C; 504-B, C; 506-A, B, C; 509-A; 1013-A, B, C, D, E; NYA-4 A, B, C; 151-A, B. (Seldom, official.) 8½ x 11 and 11 x 17 bundles, 8 ft., on wooden shelves. 4th floor. (Bldg. A). (2857)

174. SCHEDULE OF CANCELLED CHECKS, Mar. 1935 to date. Form 1044, covering cancelled checks credited in disbursing office ledger. (Daily, official.) 8½ x 11 folders, 2 ft., in drawer of steel filing case. Bookkeeping Department (Bldg. C). (2842)

175. SCHEDULE OF DISBURSEMENTS, Mar. 1935 to date. Form 1065 (Seldom, official.) 8½ x 11 bundles, 5 ft., on wooden shelves. Poor. 1st floor (Bldg. B). (2864)

176. SHIPPING STATEMENTS AND RECEIPTS, Mar. 1935 to date. Form FRD 8F and DO 77F. (Daily official.) 5 x 8 and 8½ x 11 folders, 4 in., on desk. 4th floor (Bldg. A). (2858)

177. STOP PAYMENT ON CHECKS NOT RECEIVED, LOST, STOLEN, OR DESTROYED, Mar. 1935 to date. For checks issued by WPA and FERA. Card index alphabetically arranged. (Daily, official.) 8½ x 11 bundles, 10 ft., in 5 drawers of steel filing case. Bookkeeping Department (Bldg. C). (2840)

178. WPA DISTRICT CORRESPONDENCE, Mar. 16, 1935 to date. Regulations issued to WPA districts, letters of complaint to the districts, and letters involving date of delivery of checks. (Daily, official.) 8½ x 11 folders, 2 in., in drawer of steel filing case. Off. Asst. Disb. Clerk (Bldg. C). (2833)

179. CHECK COPIES, Mar. 26, 1935 to date. Form 1658-A, carbons of checks. (Frequently, official.) 8½ x 16 loose-leaf books, 600 ft., on wooden shelves. 4th floor (Bldg.A). (2859)

180. CHECK RECORD, May 1935 to date. Form 1654, record of all checks, giving lot number, date, and symbol number. (Daily, official.) 10½ x 15 vols., 1 ft. 4 in., in desk drawer. 5th floor (Bldg. C). (2853)

181. PROGRESS SHEETS, ETC., June 1935 to date. Also Form 1064, schedule of disbursements; Form 1692, daily summary of adjustment vouchers; and Form 1081, schedule of adjustments. (Daily, official.) 8½ x 11 bundles and Acco fasteners, 105 ft., on wooden shelves in Mailing Room and in wooden cabinet and 31 drawers of steel filing cases in Bookkeeping Dept. (Bldg. C). (2829, 2830, 2828)

182. DISBURSING LEDGER, ACCOUNT SYMBOL 66-01, July 1935 to date. Form 1014 M, for disbursements; transfer of funds from Washington; collections and refunds; cancelled checks. (Daily official.) 11 x 16 vol., 4 in., in drawer of steel filing case. Bookkeeping Dept. (Bldg. C). (2846)

183. NOTICES OF EXCEPTION FROM GENERAL ACCOUNTING OFFICE, Sept. 14, 1936 to date. Form 2084; an exception is a refusal by the general accounting office to pass some part or all of a voucher without a further explanation as to the legality. (Daily, official.) 8½ x 11 folders, 6 ft., in 6 drawers of steel filing case. Off. Asst. Disb. Clerk (Bldg. C). (2838)

184. RECORD OF THE EXCEPTIONS RECEIVED, Oct. 1935 to date. List of exceptions received and dates cleared by general accounting office. (Daily, official.) 9½ x 11 transfer binders, 1 in., in drawer of steel desk. Off. Asst. Disb. Clerk (Bldg. C). (2839)

185. REPLIES TO EXCEPTIONS, Oct. 1, 1935 to date. Form 2085, explanation as to why voucher was not paid. (Daily, official.) 8½ x 11 folders, 6 ft., in 6 drawers of steel filing case. Off. Asst. Disb. Clerk (Bldg. C). (2835)

186. REQUESTS FOR CANCELLATION OF CHECKS, Oct. 1935 to date. For checks issued in error and later cancelled. (Frequently, official.) 8½ x 11 bundles, 6 ft. 6 in., in 5 compartments of wooden cabinet. Bookkeeping Dept. (Bldg. C). (2831)

187. CORRESPONDENCE, Nov. 1935 to date. Pertains to exceptions taken by general accounting office and passed for credit in Washington. (Daily, official.) 8½ x 11 folders, 2 in., in drawer of steel filing case. Off. Asst. Disb. Clerk. (Bldg. C). (2836)

188. INTER-OFFICE COMMUNICATIONS, Dec. 1935 to date. Covers exceptions from general accounting office. (Frequently, official.) 8½ x 11 folders, 2 in., in drawer of steel filing case. Off. Asst. Disb. Clerk (Bldg. C). (2834)

189. REGISTER OF ADJUSTMENT VOUCHERS, Dec. 1935 to date. Form 1080, voucher checks. (Frequently, official.) 10½ x 16 paper back book, 1 in., in wooden desk drawer. Mailing Room. (Bldg. C). (2825)

190. TRANSMITTAL SHEETS, Jan. 1936 to date. Form FRD 2F, pay rolls of WPA districts; original copy sent to state accounts office. (Daily official.) 8½ x 11 loose sheets, 1 ft., in drawer of steel filing case. 5th floor (Bldg. C). (2855)

191. DAILY PAY ROLL REPORT, Feb. 1936 to date. Shows exact time pay roll was received, number of checks on pay roll, kinds of pay rolls such as: WPA, NYA, FERA, and miscellaneous. (Daily, official.) 8½ x 9 sheets, 2 in., in drawer of wooden table. Receiving room (Bldg. B). (2863)

192. TRAVEL VOUCHER REGISTER AND RECEIPTS, Feb. 1, 1936 to date. Form FRD 3F, register of all travel vouchers received for payment from state accounts office, showing payment of all checks for travel vouchers. (Daily, official.) 8½ x 11 folders, 4 in., in drawer of steel filing case. 5th floor (Bldg. C). (2852)

193. PROGRESS SHEETS, n.d. Records the lot number, date, district, check and voucher number inclusive, and the amount of pay roll; also date pay roll was mailed or delivered. (Daily, official.) 8½ x 11 folders, 60 ft., in steel vault. 4th floor (Bldg. A). (2861)

THE OFFICE OF THE COMPTROLLER OF THE CURRENCY

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CLEVELAND

OFFICE OF NATIONAL BANK EXAMINER
Federal Reserve Bank Bldg., Superior and 6th St.

This office was established in 1914. The territory under its jurisdiction is the same as that in the Fourth Federal Reserve District, which comprises Ohio, western Pennsylvania, eastern Kentucky, and northern West Virginia. Original reports are sent to the national office in Washington; copies are kept in the Cleveland office. Original pen or pencil examiners' reports are returned to the examiners.

194. INDEX TO NATIONAL BANKS, 1935 to date. Cross index to reports on national banks. (Frequently, official.) 3 x 5 cards, 6 in., in wooden card cabinet. R. 715. (1312)

195. RULES AND REGULATIONS, 1863 to date. Regulations on the conduct of the examiner's office from the time of the establishment of the National Bank Act, primarily instructions from Washington and, in turn, to field workers. (Frequently, official.) 8½ x 11 folders, 1 ft., in drawer of wooden filing case. R. 715. (331)

196. CORRESPONDENCE ON CLOSED BANKS, 1916 to date. Also on banks consolidated. (Seldom, official.) 8½ x 11 folders, 6 ft., in 3 drawers of steel filing case. R. 715. (6363)

197. EMPLOYEES' MONTHLY EXPENSE BUDGET, 1916 to date. Forms 1012-A and 1467, monthly expense accounts of field examiners. (Occasionally, official.) 9 x 14 folders, 6 ft., in 4 drawers of wooden filing case. R. 715. (6370)

198. INDEX TO ASSIGNMENTS AND DUE DATES, 1916 to date. Assignments according to subdistricts and due date of examination. (Daily, official.) 3 x 5 loose cards, 2 ft., in 2 drawers of steel card cabinet. R. 715. (6365)

199. MISCELLANEOUS FILE, 1920 to date. Correspondence and miscellaneous documents under the following subheads: circular letters to examiners, comptroller of currency, federal reserve agent, A. P. Leyburn (Personal file), administrative, and weekly report letters. Filed alphabetically. (Daily, official.) 8½ x 11 folders, 51 ft., in 13 drawers of steel filing cases. R. 715. (462)

200. ADMINISTRATIVE FILE, 1933 - 1935. Relates to personnel, leave of absence, salary increases, general administrative activities, and budget material. Filed alphabetically. (Seldom, official.) 9 x 14 envelopes, 1 ft. 3 in., in drawer of wooden filing case. R. 715. (363)

201. MONTHLY STATEMENTS OF EXAMINERS, 1924 to date. From 1433-A, summary of activities of examiners, including assets and fees collected from examined banks. Filed alphabetically by examiners' names. (Rarely, official.) 9 x 14 folders, 8 in., in drawer of steel filing case. R. 715. (362)

202. LEAVES OF ABSENCE, 1926 to date. Form 2152, record of all leaves of absence granted to employees and examiners. (Frequently, official.) 5 x 8 loose cards, 6 in., in drawer of wooden filing case. R. 715. (256)

203. OLD PERSONNEL, 1927 - 1936. Correspondence with examiners on matters pertaining to their work. (Rarely, official.) 8½ x 11 folders, 2 ft., in drawer of steel filing case. R. 715. (6360)

204. CLEVELAND BANKS, 1932 to date. Reports and correspondence on condition of all national banks in Cleveland, Ohio; filed separately under lock; accessible only to the National Bank Examiner. (Occasionally, official.) 9 x 14 folders and loose papers, 1 ft. 6 in., in drawer of wooden filing case. R. 715. (1670)

205. STATE BANKS, 1932 to date. Reports and correspondence on state banks which have been converted into or sold to national banks. (Seldom, official.) 9 x 14 folders, 2 ft., in drawer of steel filing case. R. 715. (6364)

206. WORK PAPERS, MISCELLANEOUS, 1933 - 1936. Original notes taken by examiners in their work, and used by them in making final report; retained by the individual examiner for three years; then destroyed. (Seldom, official.) 9 x 14 envelopes, bundles, and packages, 13 ft., in 7 drawers of wooden filing cases. R. 715 and Vault 17. (249, 361)

207. EXAMINATION OF NATIONAL BANKS, 1933 to date. From 1425, reports by field examiners of national banks with correspondence concerning the same. Filed alphabetically by cities. (1933 - 1935, inactive file, rarely; 1936, semi-active file; 1937 to date, daily, official.) 9 x 14 folders, 84 ft., in 41 drawers of steel filing cases and 15 cardboard transfer cases. R. 715 and Vault 17. (1252, 1259, 1294)

208. LINE SHEETS, 1933 to date. Work sheets of examiners for Fourth District, for use in compiling the formal semiannual reports on national banks. (1933 - 1935, rarely, official; 1936 to date, semiannually, official.) 5 x 8 packages, 11 ft., in drawer of wooden filing case, and in 3 drawers of steel filing case. R. 715 and Vault 17. (6366, 6367)

209. INDEX ON TRUST DEPARTMENTS, 1934 to date. Lists of trusts, number of trusts, and examinations of trust departments. (Frequently, official.) 3 x 5 cards, 2½ in., in wooden card cabinet. R. 715. (1284)

210. VERIFICATION SHEETS, 1934 to date. Form 1412, for verification of assets and liabilities of national banks. Filed alphabetically by states and cities. (Seldom, official.) 9 x 14 bundles, 60 ft., on wooden shelves; and in 9 drawers of wooden filing cases. R. 715 and Vault 17. (1197, 5981)

211. ADMINISTRATIVE MISCELLANEOUS FILE, 1935 to date. Relates to personnel, leaves of absence, salary increases, and general administrative activities. Filed alphabetically. (Occasionally, official.) 9 x 14 folders, 1 ft., in drawer of steel filing case. R. 715. (6362)

212. ADMINISTRATIVE INDEX, 1937 to date. Inventory of equipment and supplies assigned to field examiners. (Frequently, official.) 3 x 5 cards, 4 in., in wooden card cabinet. R. 715. (1321)

213. CROSS INDEX TO CHARTER NUMBERS, 1937 to date. List of charter numbers of national banks in this district. In correspondence, references are always made to bank charter numbers instead of names. (Frequently, official.) 4½ x 7 cards, 1 ft., in 2 drawers of wooden card cabinet. R. 715. (6369)

214. EXAMINERS' ASSIGNMENTS, 1937 to date. List of current assignments. Card index in R. 715. Filed by name of examiner. (Seldom, official.) 8½ x 11 folders, 10 in., in drawer of steel filing case. R. 715. (6361)

215. EXAMINERS' WEEKLY ITINERARY, 1937 to date. Form 1457, record of banks to be visited and examined by the field workers. (Frequently, official.) 4½ x 9½ loose cards, 1 ft., in drawer of steel filing case. R. 715. (6368)

216. TICKLER, 1937 to date. Index on information to be secured by examiners on next visit to national banks; cards are destroyed when information has been received. (Daily, official.) 3 x 5 cards, 4 in., in wooden card cabinet. R. 712. (1331)

COLUMBUS

OFFICE OF NATIONAL BANK EXAMINER
Post Office and Courthouse, 85 Water St.

When this office was established is not known, but it was probably about 1930. Previous to its present location it was located in the Old Federal Building, State and Third Streets. None of its records have been lost or destroyed

217. REPORTS OF EXAMINATIONS, 1930 to date. Reports of examinations, being verifications of reports previously sent to the Office of the Comptroller of the Currency as required by law. Some of them were made under special request from the chief of this bureau. (Frequently, official.) 8 x 14 folders, 5 ft., in 9 drawers of steel filing case. R. 447. (698)

218. WORK PAPERS, 1931 to date. Convenient ledger sheets and related forms used in the process of examining national banks. (Rarely, official.) 6 x 11 bundles, 7 ft., in 7 drawers of filing case. R. 447. (696)

219. OLD WORK PAPERS OF BANK EXAMINERS, 1934 to date. Documents used in the process of examining national banks. (Rarely, official.) 12 x 15 envelopes, 6 ft., on enclosed wooden shelf. R. 447. (697)

YOUNGSTOWN

OFFICE OF NATIONAL BANK EXAMINER
Federal Bldg., Front and Market Sts.

This office was established about 1929. None of its records have been lost or destroyed except so-called useless papers.

220. LETTERS AND MISCELLANEOUS FILE, 1929 to date. Correspondence and miscellaneous documents. (Frequently, official.) 9 x 15 folders, 2 ft., in drawer of steel filing case. R. 311. (159)

221. LINE SHEETS A-G, c. 1930. List of reports on banks. (Frequently, official.) 9 x 15 folders, 6 ft., in 3 drawers of steel filing case. R. 311. (160)

222. YOUNGSTOWN BANKS, c. 1930. Reports and findings of examinations of banks in Youngstown and vicinity. (Frequently, official.) 9 x 15 folders, 2 ft., in drawer of steel filing case. R. 311. (161)

223. REPORTS, 1933 to date. Reports on examination of banks and findings on same in Youngstown and vicinity. (Frequently, official.) 9 x 15 folders, 4 ft., in 2 drawers of steel filing case. R. 311. (157)

224. CURRENT WORK PAPERS, 1935. Partial reports of banks which are in process of examination. (Occasionally, official.) 9 x 15 folders, 2 ft., in drawer of steel filing case. R. 311. (158)

THE COAST GUARD

THE COAST GUARD

CLEVELAND

CLEVELAND DIVISION COMMANDER'S OFFICE
Rockefeller Bldg., 614 W. Superior Ave.

This office was established March 1, 1933. In its custody are certain records antedating its establishment. None of its records have been lost or destroyed. Reports are sent to headquarters monthly; copies of correspondence are sent daily.

225. LOGS OF BOATS, Dec. 1929 to date. Show base or group to which attached, officer in charge, exact locations, and date; also give a complete record of miscellaneous happenings of each day, barometer and thermometer reading, direction and force of wind, and general condition of weather, etc. Covers the Forward, Corwin and Patriot, all of Coast Guard stationed at Cleveland. (Rarely, official.) 9 x 12 envelopes, 1 ft. 10 in., on concrete floor. R. 350. (1489, 1487, 1488)

226. OPERATIONS, July 1, 1932 - Sept. 20, 1935. Record of operations of units of service, such as, transportation, freight, miscellaneous, receipts, radio accounts, vessels in and out of service, stations, patrols and watches, work reports, other reports, etc. (Rarely, official.) 9 x 12 envelopes, 1 ft. 1 in., on concrete floor. R. 350. (2097)

227. ASSISTANCE RENDERED, July 1, 1932 to date. Aid to injured or drowning persons, boats in distress and related assistance, showing stations by which aid was rendered; Beaver Island, Big Sable Point, Bois Blanc, Charlevoix, Frankfort, Grand Haven, Harbor Beach, Holland, Ludington, Mackinac Island, etc., also boats rendering the assistance, (older records seldom; recent records occasionally, official.) 9 x 12 envelopes and folders, 2 ft. 5½ in., on concrete floor and in drawer of steel filing case. Rs. 350 and 406. (1457, 1456, 1008)

228. REPORTS OF ASSISTANCE RENDERED, July 1, 1932 to date. Show name of station, date of casualty, assistance rendered, such as persons aided whether injured or drowned; also boats towed in, and automobiles stranded in water, soft sand, etc. Stations reporting include, among others; Big Sandy, Buffalo, Cleveland, Niagara, Oswego, Port Huron and Vermilion; also shows names of boats rendering assistance. (Older

records, rarely; recent records daily, official.) 9 x 12 envelopes and folders, 5 ft. 7 in., on concrete floor and in drawers of steel filing case. Rs. 350 and 406. (1458, 1462, 1461, 1465-1478)

229. BLUEPRINTS, 1933 to date. Blueprints of various radio units, radio operator's table, coast guard stations, termination and transmission lines and correspondence pertaining thereto; also blueprints of coast guard guns, coast guard cutters and other vessels, and of coast guard engines used on vessels in Cleveland Division. (Daily, official.) 9 x 12 folders, 2 ft. 9 in., in drawer of steel filing case. R. 448. (3012, 1012, 1460, 1459, 3014, 3013)

230. COMMUNICATIONS, 1933 to date. Correspondence pertaining to communication studies, radio inspection reports and logs, record of public property, reports of radio act, and general communication matters such as improper use, delay in transmission, etc. (Daily, official.) 9 x 12 folders, 7 ft., in 4 drawers of steel filing case. R. 448. (3010)

231. BOAT AND STATIONS, 1933 to date. Complete inventories of all stations and boats in the Cleveland Division, showing amount of equipment such as boilers, tanks, motors, etc., in each station or boat. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 402. (3008)

232. VESSELS, 1933 to date. Reports of all activities of the following vessels: Corwin, Dexter, Diligence, Eagle, Forward, Patriot, Petrol, and Tahoma. (Daily, official.) 9 x 12 folders, 5 ft. 6 in., in 2 drawers of steel filing case. R. 406. (1480-1486, 1479)

233. PATROL BOAT REPORTS, 1933 to date. Monthly reports giving complete details of accounts on all patrol boats, such as disbursing officers, personnel, transportation, service operations, etc. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. R. 448. (2099)

234. BILLS, INVOICES AND CORRESPONDENCE, FEDERAL PROJECT 100, 1933 - 1934. Correspondence, contracts, requisitions, bids, reports of expenditures, etc., pertaining to Federal Project 100, operated for the benefit of the agency. (Rarely, official.) 9 x 12 envelopes, 3 ft., on concrete floor. R. 350. (998)

235. CONFIRMATION COPIES RECEIVED, July - Dec. 1933. Official dispatch Form 2655, received from Headquarters and various divisions, giving departmental orders and information on movement of patrol boats and cutters, etc. (Rarely, official.) 9 x 12 envelopes, 6 in., on concrete floor. R. 350. (999)

236. EQUIPMENT AND SUPPLIES, 1933 to date. Correspondence and stock records, inventories, annual and other schedules of supplies,

term proposals and contracts, miscellaneous requisitions, form requisitions covering a diversity of articles, etc. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of steel filing case. R. 404. (3005)

237. EXPENDITURES ON COMMUNICATIONS, 1933 to date. Monthly report of expenditures, showing cost of different services, such as telephone calls of stations on service lines, code calls of vessels or stations, line materials, rental of equipment, telephone service, etc. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of steel filing case. R. 404. (3004)

238. INDIVIDUAL PAY ACCOUNTS, 1933 to date. Annual report of all money paid in salaries to members of the Cleveland Division of the U. S. Coast Guard. (Daily, official.) 12 x 18 loose papers, 4 in., in 2 drawers of steel filing case. R. 448. (1007)

239. MISCELLANEOUS FILE, 1933 to date. Administrative, legal, construction and repair reports, and miscellaneous correspondence pertaining to same. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 406. (3003)

240. MISCELLANEOUS FILE, 1933 to date. Correspondence pertaining to equipment and supplies, such as lifesaving apparatus, mess equipment, office furniture, etc., and the distribution, storage and disposition of same; also miscellaneous accounts of disbursing officer, personnel, transportation service, etc. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 406. (3006)

241. MISCELLANEOUS FILE, 1933 to date. Complete reports on operations of units of service of the office and division, such as scope of operations, care of property and equipment, collisions and accidents, and general administrative matters, etc., with correspondence on same. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 206. (3002)

242. MISCELLANEOUS MESSAGES, Sept. 13, - Oct. 31, 1933. Copies and original messages received and sent, such as telegrams, confirmations, official dispatches, etc., and sent to all other units in the department. (Rarely, official.) 9 x 12 envelopes, 2 in., on concrete floor. R. 350. (1000)

243. MESSAGES SENT AND RECEIVED, June 1933 - Dec. 1935. Form 2654, messages exchanged in code between the Cleveland and Chicago Divisions. (Rarely, official.) 9 x 12 loose sheets, 2 ft. on cement floor. R. 350. (1002)

244. SPECIAL AUTHORIZATION EXPENDITURES, Jan. 1, 1933 - Sept. 1, 1935. Reports from Headquarters on expenditures, such as adminis-

tration, legal, construction and repairs, equipment and supplies, accounts, etc. (Rarely, official.) 9 x 12 envelopes, 4 in., on concrete floor. R. 350. (1006)

245. CONTINUOUS SERVICE CERTIFICATES, 1933 to date. Certificates showing officer's name, ship or station, date, rating, conduct, ability as leader of men, cause and character of discharge; all signed by the commanding officer. (Daily, official.) 3 x 4 folders, 6 in., in drawer of steel case. R. 406. (1464)

246. DECOMMISSIONED VESSELS, 1933 to date. List of all vessels which have been decommissioned. These vessels are at least 10 years old and are not in condition to carry on in this division; they are turned over to the Navy Department to be reconditioned and used as training ships for new cadets. (Occasionally, official.) 4 x 6 cards, 7 in., in drawer of steel card cabinet. R. 406. (1010)

247. FLOATING AND SHORE UNITS, 1933 to date. List of all boats in the above district, giving their respective names; also list of all repair shops making repairs on these boats. (Daily, official.) 4 x 6 cards, 6 in., in drawer of steel card cabinet. R. 406 (1009)

248. PERSONNEL FILE, 1933 to date. Record of service number, rating, unit to which attached, and name; also records of all transfers of officers and other employees of the above office. (Daily, official.) 4 x 6 cards, 1 ft., in drawer of steel card cabinet. R. 406. (1011)

249. PERSONNEL FILE, 1933 to date. Correspondence on general matters relating to personnel, such as commissioned and warrant officers, enlisted men, cadets and civilian employees; also enlistments and appointments, war risk insurance, etc., of each. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 406. (3001)

250. PERSONNEL, 1933 to date. Officers' reports, consisting of commissioned and warrant officers leave slips A and B, applications for leave of absence, final medical certificates, etc., and correspondence pertaining to same. (Daily, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of steel filing case. R. 406. (1463)

251. ORDNANCE REPORTS AND CORRESPONDENCE, 1933 to date. Correspondence and reports on the number of guns and arms and their different calibers, on the various boats in the division. These reports also show the mountings of such guns, with notations as to amount of life line guns on each respective boat. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 404. (1014)

252. PAY AND ALLOWANCE ACCOUNTS, DISBURSING, 1933 to date. Reports pertaining to schedule of collections, summary of disbursements and collections, discrepancies in pay rolls, and statement of accounts of funds made by agent cashier. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of steel filing case. R. 448. (1004)

253. PIT RECORD OF SMALL ARMS PRACTICE, 1933 to date. Name and rank of officers and seamen and their respective records made at small arms target practice; also showing boat and department to which each is attached. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 404. (1013)

254. SMALL ARMS TRAINING, TREASURY PERSONNEL, 1933 to date. Correspondence and monthly reports showing number of men from the various government departments taking training in small arms courses, and showing number in training and the number of them who have qualified. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of steel filing case. C. 404. (1015)

255. MISCELLANEOUS CORRESPONDENCE, 1934 - 1935. Correspondence on inspection of stations and boats, complaints against vessel or station, personnel, medical officers' reports, compansation and benefits, etc. (Rarely, official.) 9 x 12 envelopes, 6 in., on concrete floor. R. 350. (2098)

256. RESUME OF TRAFFIC, July - Dec. 1934 and Apr. - May 1935. Copies of instructions sent and received from the above office and all other units of the Coast Guard. These reports pertain to communication, foreign connections and cooperation, installation of lights, buoys, etc. (Rarely, official.) 9 x 12 envelopes, 4 in., on concrete floor. R. 350. (1001)

257. TELETYPE SHEETS, Mar. 1934 - Dec. 1935; Oct. 1934; Jan., June, Aug., Oct., and Nov. 1935 missing. Telephone typewriter roll showing conversation between radio operator at the above office and operators on various boats and cutters in the Cleveland Division. (Rarely, official.) Variously sized envelopes, 4 ft. 6 in., on concrete floor. R. 350. (1003)

258. COMMUNICATION FILE, May 1934 to date. Correspondence pertaining to communication studies, radio inspection reports and logs, record of public communication matters, such as improper use, delay in transmission, etc. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 448. (3011)

259. CORRESPONDENCE, May 1934 to date. Correspondence pertaining to administrative, law, construction and repair, equipment and supplies, accounts, operations, personnel and communication of all boats and stations in Cleveland Division. (Daily, official.) 9 x 12 folders, 3 ft., in 2 drawers of steel filing case. R. 401. (3007)

260. ANNUAL AND TERM CONTRACTS, July 1, 1935 to date. Contracts on legal operations, construction and repairs, equipment and supplies of various offices and stations in the above division with correspondence on same. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 448. (3000)

261. SCHEDULE OF DISBURSEMENTS AND PUBLIC VOUCHERS, July 1, 1935 to date. General correspondence covering expenditures in all stations and patrol boats in the Cleveland Division for various items, accounts, etc. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 448. (1005)

262. VOUCHERS FOR PURCHASE AND SERVICES OTHER THAN PERSONAL, 1936. Form 1034 A, vouchers in payment for telephone service and telegraphic messages of all the stations located in the Cleveland Division. (Daily, official.) 9 x 12 folders, 6 in., in drawer of steel filing case. R. 404. (3009)

Inspection Unit Records

263. INSPECTION REPORTS, May 1934 to date. Semiannual reports of inspectors on conditions found in various boats in Cleveland Division of Ninth District. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 401. (1454)

264. INSPECTION REPORTS, May 1934 to date. Semiannual reports of inspectors on conditions found in various boats of the Chicago Division Districts. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of steel filing case. R. 401. (1455)

Radio Station Records

U. S. Engineers' Storehouse, Foot of E. 9th St.

265. BLUEPRINTS, 1931 to date. Blueprints of various radio circuits, antenna, power eliminators, etc. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. 2d floor, (157)

266. GENERAL FILE, 1933 to date. Instructions, correspondence, flood relief data, monthly summary of radio logs, distress data, duplicate copies of requisitions, etc. (Frequently, official.) 9 x 12 folders, 1 ft., in drawer of steel filing case. 2d floor. (156)

267. LOGS AND MESSAGES, Oct. 1934 to date. Logs of various radio stations communicated with, showing name of operator on duty and time signals were received or sent; also records of messages sent by this station to Coast Guard and private vessels, etc. (Frequently, official.) 8 x 10 folders, 4 ft., in 2 drawers of steel filing case 2d floor. (6359)

COAST GUARD STATION
West Pier, Mouth of Cuyahoga River

A lifesaving station was authorized for Cleveland by an act of Congress of 1874. According to present officials of this station, however, no agency was set up until 1879. It is one of twenty of like nature included in District 9. Station Headquarters were formerly located at Buffalo, New York. Its oldest record originated in 1878, and none of any value have been destroyed.

268. LOG, Oct. 28, 1878 - Dec. 29, 1935. Record of the condition of weather, wind, rain, cloudy or clear; also miscellaneous events of the day such as testing telephones, running of motors, inspection of buildings, wharf and apparatus, records of patrols and lookouts, their names and time of duty; record of absent crew and of drills held. (Weekly, official.) 8½ x 14 vols., 9 ft. 6 in., in wooden box. Storage room. (1019)

269. INVENTORY OF EQUIPMENT, 1883 - 1930. Covers boats, anchors, brooms, buckets, rubbers, dustpans, lines, shovels, burners, paints, compass, oars, safety belts, etc.; also record of the number received, on hand, expended, and the number left in good condition. (Occasionally, official.) 8 x 11 loose-leaf books, 2 ft., in drawer of wooden filing case and on open shelf. Storage room. (1023)

270. WRECK REPORT, 1892 - 1916. Description of boat disasters; also of rescue of persons, report as to name of vessel, master or captain of vessel, name of owner, number of passengers and crew, cargo, time of wreck, condition of sea and weather, the amount of damage to vessel, and number of lives saved with name and address of same. (Occasionally, official.) 8½ x 14 vols., 1 ft. 8 in., on wooden shelf. Storage room. (1021)

271. PAY ROLLS OF OFFICERS AND ENLISTED FORCE, 1918 - 1926. Record of the name of officer or enlisted men, the rank, the number of days entitled to pay, and the amount of pay. (Occasionally, official.) 8 x 10 vols., 3 in., in drawer of wooden filing case. Storage room. (1024)

272. CORRESPONDENCE, 1922 to date. Concerning regulations, rules, and instructions between Cleveland Division, Buffalo, and Washington. (Occasionally, official.) 8 x 12 folders, 9 ft., in 2 drawers of wooden filing case and 2 wooden boxes. Storage room. (1017)

273. VOUCHERS, APPLICATIONS, MEDICAL CERTIFICATES, AND LEAVE SLIPS, 1922 to date. Vouchers for pay and allowances, applications for en-

rollment showing name, date and information concerning education; medical certificate showing the doctor's diagnosis and date of period of treatment; leave slip shows the name of person going on leave, the number of days, and the date of leave and return. (Occasionally, official.) 8 x 12 folders, 9 ft., in 2 drawers of wooden filing case. Storage room. (1018)

274. CORRESPONDENCE AND MESS STATEMENT, 1931 to date. Statement of meals and laundry of officers and men when out on target range; lists the number of meals and cost. Correspondence concerning the purchase of groceries and mess statements. (Occasionally, official.) 8 x 12 folders, 5 ft., in 3 drawers of wooden filing case. Storage room. (1022)

275. HARBOR VESSEL LOG, 1932. Record of picket boats, time of departure and place of arrival, time-out on duty, and the name of the officer in charge of boat. (Rarely, official.) 8 x 10 vols., 8 in., on wooden shelf. Storage room. (1020)

276. VOUCHERS FOR PURCHASES AND SERVICES OTHER THAN PERSONAL, CORRESPONDENCE, AND CONTRACTS, 1933 to date. Vouchers for purchase of coal, oil, gasoline, stove, etc., and correspondence and contracts concerning the same. (Occasionally, official.) 8 x 12 folders, 4 ft., in 2 drawers of wooden filing case, Storage room. (1016)

FAIRPORT HARBOR

COAST GUARD STATION
Fairport Harbor

A lifeboat station was authorized for Fairport Harbor by an act of Congress of 1874. Its oldest records go back to 1878; it is not known what became of those which were accumulated prior to that time. Its records consist primarily of lookout books, station reports, signal log books, patrol log books, wreck reports, and administrative papers. The policy of the present officials is to retain all records of permanent value for use by the local station, while summary reports of its activities are sent to divisional headquarters.

277. JOURNAL AND LOG, 1878 to date. Record of weather conditions, boats passing station, and time; condition of equipment, when shore-men leave and return from time off, and all events of importance concerning the duties of all members connected with station. (Rarely, official.) 10 x 14 vols. (81) 8 ft., in bookcase. Office. (17)

278. VISITOR LOG, June 14, 1879 - June 3, 1886. Names and addresses of all persons visiting station. (Never.) 9 x 12 vol., 1 in., in wooden box. Attic. (13)

279. PROPERTY RETURN, July 14, 1882 - Dec. 17, 1909. Form 1832, return of public property, apparatus, equipment, etc. (Rarely, official.) 9 x 11 vol., 1 in., in wooden box. Attic. (9)

280. RECORD OF RECEIPT AND EXPENDITURE OF PROPERTY, May 13, 1895 - Mar. 1899. Record of supplies received and used. (Never.) 10 x 12 vols., (3) 2 in., in wooden box. Attic. (11)

281. LETTERS SENT, COPIES, Nov. 1905 - 1906. Hand copies of letters sent to various offices and stations. (Rarely, official.) 12 x 16 vol., 1 in., in wooden box. Dirty, torn, bindings broken. Attic. (21)

282. WRECK REPORT, July 19, 1907 - June 23, 1914. Form 1806, report of all wrecks, showing names of vessel and complete detail of wrecked vessel, number of crew, captain's name, and supposed cause of wreck, etc. (Rarely, official.) 9 x 14 vol., 1 in., in wooden box. Attic. (10)

283. CORRESPONDENCE, 1920 - 1926. Copies of inter-departmental letters. (Daily, official.) 9 x 12 folders, 7 ft., in wooden box. Main office. (18)

284. LOOKOUT LOG, Oct. 19, 1924 - Oct. 24, 1931. Reporting auditions of station tower, and listing of all boats entering and leaving harbor each day. (Daily, official.) 12 x 16 vol., 3 in., in wooden box. Main Office. (2)

285. LOOKOUT BOOK, 1927. Rough log, used in lookout tower, giving report of equipment, boats, passing station, boats going in or out of harbor, etc. (Rarely, official.) 8 x 15 vol., 1 in., in wooden box. Dirty, torn, bindings broken. Attic. (1)

286. ADMINISTRATIVE MATTERS, Jan. 1929 to date. Organization records, legal opinions, regulations, leases, rentals, and general correspondence covering same. (Frequently, official.) 9 x 10 folders, 6 in., in drawer of wooden filing case. Main Office. (12)

287. VOUCHERS FOR PURCHASES OTHER THAN PERSONAL, Jan. 1929 to date. Form 1034 A, orders for purchase of supplies, office furniture, bedding, repair parts for engines, fuel, equipment, electrical supplies, etc. (Daily, official.) 9 x 12 folders, 1 ft. 6 in., in 5 drawers of wooden filing cases. Main Office. (19)

288. LOG, 1930 - 1934. Record of weather conditions, boats passing station and time, condition of equipment, when shoremen leave and return from time off, etc. (Rarely, official.) 8 x 12 vols., 1 ft. 2 in., in wooden box. Dirty, papers scattered. Attic. (15)

289. RECORD OF SIGNALS RECEIVED, 1931. (Daily, official.) 10 x 12 vol., 1½ in., in wooden box. Main Office. (7)

290. MISCELLANEOUS STATEMENTS OF RATIONS, July 11, 1931. Copies of correspondence to various grocers and meat markets on prices of meat and groceries. Statement of amount spent with bills attached. (Rarely, official.) 9 x 12 envelopes, ¼ in., in wooden box. Attic. (16)

291. PATROL BOAT LOG, Dec. 1931. Record of time leaving station, return, miscellaneous events, for time out, weather conditions, signed by officer in charge for the day. (Rarely, official.) 9 x 15 vol., ½ in., in wooden box. Damaged by faulty containers, dirty, torn, bindings broken. Attic. (8)

292. CORRESPONDENCE, 1932 to date. Record of pay rolls, various order changes, repair of boats, application for leave, and miscellaneous matters. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of wooden filing case. Main Office. (20)

293. MONTHLY REPORT, 1933 to date. Form 2602. Reports on proficiency of surfman and other members at this station, with reports as to general conditions of station itself. (Daily, official.) 9 x 12 folders, 3 in., in drawer of wooden filing case. Main Office. (4)

294. ROUGH LOG, Mar. - July 1934. Lookout station log, giving time, starting and going off duty, boats passing, time shoremen leave and return to station, etc. (Rarely, official.) 12 x 14 vols., (4) 2 in., in wooden box. Brittle, dirty, and torn. Attic. (3)

295. SERVICES FOR DEPARTMENT OF COMMERCE, 1934 to date. Record of all boats boarded, violations, and any reports of stolen boats or their parts, etc. (Daily, official.) 9 x 12 folders, 5 in., in drawer of wooden filing case. Main Office. (5)

296. PERSONNEL ACCOUNTS, Dec. 1935 - Mar. 1936. Record of checks received for pay rolls, leave of absence, sick leave, departmental matters, name of all members of this station, with a complete history of each. (Daily, official.) 9 x 12 folders, 4 in., in drawer of wooden filing case. Main Office. (6)

297. RECORD OF ASSISTANCE RENDERED, 1935 to date. Form 2625, record of all assistance rendered to boats and individuals showing time and place of same. (Daily, official.) 9 x 12 folders, 5 in., in drawer of wooden filing case. Main Office. (14)

LORAIN

COAST GUARD STATION
Alabama Ave. and Lakeside

The predecessor of this station was originally attached to the Revenue Cutter Service. It is not known when it was established. None of its records are extant for the period prior to 1911. Apparently the agency has been continuously located where it now stands, and it is therefore not likely that the records in question were misplaced in transferring them from one building to another. Probably they were periodically destroyed in order to provide current filing space. Its war time records are possibly in the custody of the Department of the Navy. According to the officer in charge, copies of all records of any permanent value have been sent to Washington.

298. CORRESPONDENCE, 1911 to date. Correspondence with superior officers. (Rarely, official.) 8 x 10½ sheets, 12 ft., in 5 leather transfer cases and wooden box and 6 drawers of wooden filing case. Lookout Tower and Office. (68, 69)

299. LOG, 1911 to date. Daily record of station activities. (Rarely, official.) 8½ x 14 vols., (91) 6 ft. 4 in., on wooden shelves. Lookout Tower and Office. (67, 70)

MARBLEHEAD

COAST GUARD STATION

In 1874 Congress specifically provided for a lifeboat station at Marblehead. The oldest record in its custody bears the date 1883. It is not known what became of earlier records.

300. LOG, 1883 to date. Report of daily activities. (Daily, official.) 9 x 14 vols., (71) 8 ft., on shelves in cupboard. Office. (4)

301. CORRESPONDENCE, 1910 to date. Covers administrative matters, legal affairs, supplies, accounting, service operation, personnel, telephone, telegraph, etc. (Daily, official.) 9 x 12 folders, 14 ft. 4 in., in wooden filing case. Office. (5,3)

THE BUREAU OF CUSTOMS

THE BUREAU OF CUSTOMS

AKRON

OFFICE OF DEPUTY COLLECTOR
Post Office Bldg., 168 E. Market St.

Akron was established as a Port of Entry in March 1927. Because of a lack of imports and exports it was discontinued from September until December 1935. From its establishment until November 1928 its offices were located in the Akron, Canton, and Youngstown Building at 20 East Exchange Street, and since that time it has been situated in the Post Office Building, 168 East Market Street. Its records have been well preserved and copies of the most valuable ones have been sent regularly to Headquarters Port at Cleveland, to which it is administratively responsible.

302. INDEX TO CUSTOMS INFORMATION EXCHANGE LETTERS TO MANUFACTURERS, July 1927 - July 1932. Filed alphabetically. (Frequently, official.) 3 x 5 cards, 1 ft. 3 in., in 2 drawers of wooden card cabinet. R. 229. (710)

303. INDEX TO CUSTOMS INFORMATION EXCHANGE LETTERS, July 1927 to date. Index to manufacturers. (Frequently, official.) 3 x 5 cards, 2 ft. 6 in., in 2 drawers of wooden and one drawer of steel filing cases. R. 229. (734, 707)

304. TREASURY DECISIONS, 1927 to date. Form 3357, index to decisions of the Customs Court, the Customs Court of Appeals, and the Court of Patent Appeals. (Daily, official.) 5 x 8 vol. and cards, 1 ft. 6 in., in 3 drawers of wooden card cabinet. R. 229. (692)

305. MEMORANDA OF ENTRY, 1929 to date. Form 3357, index to entries. (Daily, official.) 3 x 5 cards, 4 ft., in 6 wooden and 1 steel drawer of card cabinets. Rs. 229 and 230. (693, 769)

306. IMPORT INDEX, July 1930 - July 31, 1932. Covers market value of merchandise. (Seldom, official.) 5 x 8 cards, 4 in., in drawer of wooden card cabinet. R. 229. (691)

307. IMPORTS, July 1930 - July 1935. Index to manufacturers at Akron. Filed alphabetically. (Frequently, official.) 3 x 5 cards, 1 ft. 6 in., in drawer of wooden card cabinet. R. 229. (668)

308. COLLECTION ORDER INDEX, c. 1933 to date. Relating to authority of customs brokers. (Occasionally, official.) 3 x 5 cards, 3 in., in drawer of steel card cabinet. R. 230. (1421)

309. COPYRIGHTS, July 1933 to date. An index to copyrights. Filed alphabetically by name of author. (Frequently, official.) 3 x 5 cards, 1 ft., in 2 drawers of wooden card cabinet. R. 229. (652)

310. COPYRIGHTS, July 1933 to date. An index of copyrights. Filed by title of book. (Frequently, official.) 3 x 5 cards, 1 ft., in 2 drawers of wooden card cabinet. R. 227. (686)

311. BOND CARDS CHARGED AGAINST BOND, Nov. 1935 to date. Form CF 3513, record of bonds filed. (Frequently, official.) 3 x 5 cards, 1 in., in drawer of card cabinet. R. 230. (767)

312. INDEX TO CUSTOM INFORMATION EXCHANGE REPORTS, n. d. Filed numerically and alphabetically. (Daily, official.) 3 x 5 cards, 6 in., in drawer of wooden card cabinet. R. 229. (712)

313. INVOICES OF MERCHANDISE, 1927 - 1934. Unused triplicate records waiting orders of delivery of merchandise. Held for six months. (Rarely, official.) 9½ x 11 bundles, 2 ft., in pasteboard boxes. R. 229. (699)

314. COLLECTOR'S ORDERS, 1927 to date. (Frequently, official.) 9 x 11½ loose-leaf books, 1 in., in safe. R. 230. (774)

315. CONSUMPTION ENTRIES, Mar. 1927 to date. Consumption entries of merchandise, filed so as to facilitate release upon delivery at port of entry. (Daily, official.) 9 x 11½ folders, 78 ft., in 25 drawers of steel transfer case and bundles on top of transfer case. R. 229. (701)

316. NO TRANSACTION REPORT, Mar. 1927 to date. (Frequently official.) 9 x 11½ loose-leaf books, 3 in., on wooden writing desk. R. 230. (794)

317. RECORD OF BAGGAGE MANIFESTS, Mar. 1927 to date. (Frequently, official.) 9 x 11½ loose-leaf books, 2 in., on desk and in safe. R. 230. (793)

318. RECORD OF FREE CONSUMPTION ENTRIES, Mar. 1927 to date. (Frequently, official.) 9 x 12 loose-leaf books, 2 in., in safe. R. 230. (790)

319. RECORD OF IMMEDIATE TRANSPORTATION SHIPMENTS, Mar. 1927 to date. (Daily, official.) 9 x 11½ loose-leaf books, 2 in., in safe and on wooden desk. R. 230. (749)

320. RECORD MERCHANDISE SENT TO STORAGE, Mar. 1927 to date. (Frequently, official.) 9 x 11½ loose-leaf books, 2 in., on desk and in safe. R. 230. (797)

321. RECORD OF MERCHANDISE TAKEN OUT OF STORAGE, Mar. 1927 to date. (Frequently, official.) 9½ x 11½ loose-leaf books, 2 in., on desk and in safe. R. 230. (763)

322. RECORD OF TRANSPORTATION AND EXPORTATION ENTRIES, Mar. 1927 to date. (Frequently, official.) 9 x 11½ loose-leaf books, 2 in., on desk and in safe. R. 230. (796)

323. SPECIAL MANIFESTS OF MERCHANDISE SHIPMENTS RECEIVED, Mar. 1927 to date. (Daily, official.) 9½ x 11½ loose-leaf books, 3 in., on desk and in safe. R. 230. (751)

324. RECORD OF APPRAISEMENT ENTRIES, June 1927 to date. Record of appraised value of dutiable entries. (Frequently, official.) 9 x 12 loose-leaf books, 3 in., in safe. R. 230. (739)

325. RECORD OF INCREASED DUTIES COLLECTED, June 1927 to date. (Frequently, official.) 9 x 12 loose-leaf books, 2 in., in safe. R. 230. (735)

326. RECORD OF LIENS FILED BY RAILROADS, June 1927 to date. Report of liens filed by common carriers against imported articles, for collection of unpaid transportation charges. (Frequently, official.) 9 x 11½ loose-leaf books, 1 in., on writing desk. R. 230 (760)

327. CUSTOMS INFORMATION EXCHANGE REPORTS, July 1927 to date. Covers prices and classification of articles liable to custom duties. (Frequently, official.) 9 x 11½ folders, 1 ft. 6 in., in drawer of steel transfer case. R. 229. (645)

328. CONFIDENTIAL CORRESPONDENCE, July 1927 to date. District circulars and letters. (Rarely, official.) 9 x 11½ folders, 1 in., in drawer of steel filing case. R. 229. (696)

329. GENERAL CORRESPONDENCE, July 1927 - 1931. Relates to instructions regarding the Tariff Acts of 1922, 1930, and 1931; supervision of this agency by Headquarters Port at Cleveland; personnel, financial, and general customs functions. (Rarely, official.) 9½ x 11 folders, 5 ft. 6 in., in 2 drawers of steel filing case. R. 229. (695, 644, 646, 683, 702, 703, 748, 750, 752, 764, 795, 653-665, 647-651, 667, 669-682, 684, 685, 687-690, 704-706, 708, 709, 711, 713, 731, 732)

330. CORRESPONDENCE, 1931 to date. With Headquarters Port, State Department officials, Civil Service Commission, importing and

exporting firms, National Customs Service Association, etc., regarding supplies, regulations, personnel, administration, vessel property, numbering of motor boats, appraisement of imports, and the activities and functions of this agency. (Frequently, official.) 9 x 11½ folders, 5 ft. 4 in., in 3 drawers of steel filing case. R. 230. (756, 718, 720, 736, 737, 741, 744-747, 753-755, 758, 759, 775, 776, 778-780, 785, 787-789, 791, 799-806, 717, 792, 719, 757, 771)

331. CORRESPONDENCE, Sept. 1933 to date. With reference to vessel property, its titles and ownership. (Frequntly, official.) 9 x 11½ folders, 1 in., in drawer of steel filing case. R. 230. (716)

332. CUSTOMS INFORMATION EXCHANGE LETTERS, July 1927 to date. Circulars on prices and classification of merchandise. (Frequently, official.) 9 x 11½ folders, 11 ft., in 6 drawers of steel transfer case. R. 229. (698)

333. PROTESTS AND APPEALS, July 1, 1927 to date. Form 7510, covering appraisement, baggage, informal mail, and miscellaneous custom entries. (Daily, official.) 9 x 11½ folders, 1 ft. 6 in., in drawer of steel filing case. R. 229. (694)

334. APPEALS, July 1928 - Oct. 1930. Appeals to courts in cases of alleged overvaluation of imports made by customs service. (Frequently, official.) 9 x 11½ folders, 1 in., in drawer of steel filing case. R. 230. (727)

335. RECORD OF WAREHOUSE WITHDRAWALS FOR TRANSPORTATION, Oct. 1928 - Oct. 1934. (Frequently, official.) 9 x 11½ loose-leaf books, 1 in., on desk. R. 230. (768)

336. SPECIAL MANIFESTS OF MERCHANDISE FORWARDED, Oct. 1928 to date. (Frequently, official.) 9 x 11½ loose-leaf books, 1 in., on desk. R. 230. (762)

337. INFORMAL ENTRIES, Nov. 1928 to date. Report by Deputy of entry of non-declared imports. (Frequently, official.) 9 x 12 loose-leaf books, 2 in., in safe. R. 230. (742)

338. RECORD OF BOND ENTRIES, Nov. 1928 to date. Report of dutiable imports entered under bond. (Frequently, official.) 9 x 11½ loose-leaf books, 3 in., in safe. R. 230. (743)

339. RECORD OF DRAWBACKS AND DEBENTURES, May 1929 - 1932. Form 4489. (Rarely, official.) 10½ x 16 loose-leaf books, 1 in., in drawer of wooden desk. R. 229. (666)

340. RECORD OF MAIL ENTRIES, June 1929 to date. Record of dutiable articles received by mail. (Frequently, official.) 9 x 12 loose-leaf books, 3 in., in safe. R. 230. (738)

341. RECORD OF MISCELLANEOUS COLLECTIONS, June 1931 to date. Report of duties collected on miscellaneous entries. (Frequently, official.) 9 x 12 loose-leaf books, 2 in., in safe. R. 230. (740)

342. DRAWBACK ENTRIES, July 1931 to date. Refund of duties. (Frequently, official.) 9 x 11½ folders, 6 ft., in 4 drawers of steel filing case. R. 229. (730)

343. PROTESTS, Aug. 1931 - Nov. 1935. Appeals to higher authority in regard to classification of merchandise imported. (Frequently, official.) 9 x 11½ folders, 2 in., in drawer of steel filing case. R. 230. (726)

344. RECORD OF BONDS, Aug. 1931 to date. (Frequently, official.) 8 x 12 loose-leaf books, 1 in., in safe. R. 230. (772)

345. RECORD OF SELLING SALABLE FORMS, July 1931 to date. (Frequently, official.) 9 x 12 loose-leaf books, 1 in., in safe. R. 230. (783)

346. REPORT OF SEIZURES, July 1931 to date. Form 5955, relates to confiscated matter. (Frequently, official.) 9 x 11½ folders, 1 ft., in drawer of steel transfer case. R. 229. (700)

347. RECORD OF SHIPMENTS, Nov. 1931 to date. (Daily, official.) 14 x 16 vol., 1 in., on wooden counter. Bindings broken. R. 230. (765)

348. RECORD OF COLLECTION SHEETS, July 1932 to date. (Frequently, official.) 9 x 12 loose-leaf books, 4 in., in safe. R. 230. (777)

349. DRAWBACK RECORD OF NOTICES OF INTENT, July 1932 to date. Form 4491. (Daily, official.) 14 x 18 loose-leaf books, 2 in., on top of wooden desk. R. 229. (715)

350. RECORD OF BAGGAGE ENTRIES, Aug. 1932 to date. (Frequently, official.) 9 x 11½ loose-leaf books, 1 in., in safe. R. 230. (782)

351. CERTIFICATES OF REGISTRATION, 1933 - 1935. Form 4495. (Frequently, official.) 9 x 11½ folders, 1 in., in drawer of steel filing case. R. 230. (773)

352. POWERS OF ATTORNEY, c. 1933 to date. List of corporation and individual attorneys. (Frequently, official.) 3 x 5 cards, 2 in., in drawer of steel card cabinet. R. 230. (1420)

353. RECORD OF WAREHOUSE WITHDRAWALS, Feb. - Sept. 1934. (Frequently, official.) 9 x 11½ loose-leaf books, 1 in. in safe. R. 230. (781)

354. DRAWBACK NOTICES OF INTENT, 1934 to date. Form 7511 B, relates to refunding of money less 1% on articles exported, which have a mixture of foreign and domestic materials. (Daily, official.) 9 x 11½ folders, 2 ft., in drawer of steel filing case. R. 229. (733)

355. RECORD OF WAREHOUSE ENTRIES, Jan. 1934 to date. (Frequently, official.) 9 x 11½ loose-leaf books, 2 in., on wooden desk. R. 230 (770)

356. INTERNAL REVENUE TAX COLLECTED, Feb. 1934 to date. (Frequently, official.) 9 x 11½ loose-leaf books, 1 in., in safe. R. 230 (784)

357. IMMEDIATE TRANSPORTATION ENTRIES, Oct. 1934 to date. Relating to merchandise in storage. (Frequently, official.) 8 x 10½ loose sheets, 1 in., in drawer of steel transfer case. R. 230. (761)

358. RECORD OF REFUNDS, Mar. 1935 to date. (Frequently, official.) 9 x 11½ loose-leaf books, 1 in., in safe. R. 230. (786)

359. CONFISCATED LOTTERY MATTER, Apr. 1935 to date. Accumulated, confiscated lottery matter and advertising that is held for one year for clearance or disposal. (Frequently, official.) Variously sized bundles, 40 ft., in pasteboard boxes. R. 229. (697)

360. ENTRIES UNDER BOND, Apr. 1935 to date. Merchandise held in Cleveland under bond. (Frequently, official.) 9 x 11½ folders, 2 in., in drawer of steel filing case. R. 230. (721)

361. ENTRIES UNDER BOND, July 1935 to date. Merchandise under bond. (Frequently, official.) 9 x 11½ folders, 1 in., in steel filing case. R. 230. (729)

362. EXAMINER'S VALUE RECORD, July 1935 to date. Form 6305 B, covering duty on merchandise. (Frequently, official.) 9 x 15 loose-leaf books, 1 in., in drawer of wooden desk. R. 229. (714)

363. CONSUMPTION ENTRIES, FREE, July 1935 to date. Merchandise to be shipped from Cleveland duty free. (Frequently, official.) 9 x 11½ folders, 2 in., in drawer of steel filing case. R. 230. (725)

364. CONSUMPTION ENTRIES, DUTIABLE, July 1935 to date. Merchandise dutiable at Cleveland office. (Frequently, official.) 9 x 11½ folders, 3 in., in drawer of steel filing case. R. 230. (723)

365. CONSTRUCTION ENTRIES, FREE, Aug. 1935 to date. Merchandise to be shipped from Akron duty free. (Frequently, official.) 9 x 11½ folders, 2 in., in drawer of steel filing case. R. 230. (724)

366. TRANSPORTATION ENTRIES, Oct. 1935 to date. Transportation of merchandise not reported in. (Frequently, official.) 8 x 10½ loose sheets, 2 in., in drawer of steel transfer case. R. 230. (1419)

367. TRANSPORTATION AND EXPORT ENTRIES, Jan. 1936 to date. Transportation entries and applications for export. (Frequently, official.) 9 x 11⅓ folders, 1 in., in drawer of steel filing case. R. 230. (1418)

368. INFORMAL ENTRIES, Mar. 1936. Shipment data. (Frequently, official.) 9 x 11⅓ folders, 1 in., in drawer of steel filing case. R. 230. (728)

369. CONSUMPTION ENTRIES, DUTIABLE, Mar. 1936 to date. Merchandise dutiable at Akron office. (Frequently, official.) 9 x 11⅓ folders, 1 in., in drawer of steel filing case. R. 230. (722)

370. IMMEDIATE TRANSPORTATION ENTRIES, Apr. 1936. Form 7512, in regard to direct shipments. (Daily, official.) 8 x 10½ loose sheets, 1 in., in drawer of steel transfer case. R. 230. (798)

371. IMMEDIATE TRANSPORTATION ENTRIES, Apr. 1936 to date. Immediate transportation of merchandise reported. (Frequently, official.) 8 x 10½ loose sheets, 1 in., in drawer of steel transfer case. R. 230. (766)

ASHTABULA HARBOR

OFFICE OF DEPUTY COLLECTOR
Marine Bldg., 1105 W. 5th St.

Ashtabula Harbor was named a subport of entry in 1912. Its records are not extensive in kind or volume.

372. DAILY RECORD AND STATEMENT OF COLLECTIONS, DEPOSITS, AND BALANCES, Jan. 1927 to date. Forms 5207, 5207 B, and 1001, total collections, deposits, and consumption entries. (Daily, official.) 9 x 12 loose-leaf books, 1 ft., in steel safe. R. 1. (4)

373. MISCELLANEOUS COLLECTIONS, Mar. 31, 1927 to date. Forms 5159, 5161 A, 5161 B, 5209, and 5259; duties on outstanding accounts, general orders, and various records of schedules and transactions. (Daily, official.) 9 x 12 loose-leaf books, 1 ft., in steel safe. R. 1. (5)

374. NOTICES OF INTENT TO EXPORT, 1927 to date. Form 7511 B, and Form GD 523 R; show amounts and articles intended for export by various companies and individuals. (Frequently, official.) 8 x 10 folders, 3 ft., in 2 drawers of steel filing case. R. 1. (1)

375. RECORDS AND REPORTS, 1927 to date. Forms 1135 A, 1034 A, 129, 1012 A, 4953 D, and 5183; records of pay rolls, vouchers, reports of vessels entering port and clearance of American vessels therefrom; also reports of vessels "laid up." (Daily, official.) 10 x 12 folders, 1 ft., in drawer of steel filing case. R. 1. (6)

376. TRIPLICATE INVOICES, 1927 to date. Form 142, consular records of transit manifests. (Frequently, official.) 3 x 8 bundles, 2 ft., in drawer of steel filing case. R. 1, (2)

377. ENTRANCES AND CLEARANCES, Jan. 1931 to date. Form 1374, outward foreign manifests to be filed by ship masters: Form 7527 B, inward foreign manifests of cargo laden on board vessels, showing name of vessel, character of cargo, and destination. (Daily, official.) 9 x 15 bundles, 8 ft., in 4 drawers of steel filing case. R. 1. (3)

CINCINNATI

OFFICE OF APPRAISER
Federal Bldg., Fifth, Main, and Walnut Sts.

When this office was established is unknown, but present officials state that it was approximately seventy-five years ago. For possibly its entire life it has been housed at its present address. Records are burned upon authorization, and none are extant for the period prior to 1908.

378. TRADE MARKS, 1924 to date. Index to trade marks, showing classification number of the merchandise and owner of the trade name. (Daily, official.) 6 x 9 vols., 1 in., on top of desk. R. 201. (1507)

379. REPORT OF APPRAISING OFFICER, 1929 to date. Index listing the nature of an importation, shipper's and consignee's names, and date of appraisement. (Daily, official.) 6 x 10 vols., 1 in., on top of desk. R. 201. (1504)

380. TRANSFER, OLD FILES, 1908 - 1921. Correspondence with appraiser in other districts concerning appraisements. (Never.) 8 x 11 folders, 1 in., in drawer of filing case. R. 201. (1467)

381. COMPARATIVE VALUATION RECORD, 1913 - 1914. Form 6304, showing date of shipment, number, description, consignee, invoice value, appraiser's value, manufacturer and shipper, and Port of Entry. (Never.) 8½ x 13½ vols., ¼ in., on shelf of wooden cabinet. R. 201. (1478)

382. LINENS, 1917 to date. Price lists of merchandise made from linen. (Frequently, official.) 8½ x 11 folders, 2 ft., in drawer of filing case. R. 201. (1488)

383. EXAMINER'S VALUE RECORD, 1919 to date. Cat. 6303, showing the names of importer, manufacturer, shipper, type of merchandise; also whether the goods are to be exported or imported. (Frequently, official.) 8½ x 13½ vols., 1 ft. 6 in., on shelf of wooden cabinet. R. 201. (1477)

384. BOOKS - COPYRIGHT, 1920 to date. Letters showing that publishers intended to publish and copyright certain books, songs, etc., and requesting that all foreign importations be stopped by the customs. (Frequently, official.) 8½ x 11 folders, 4 in., in filing case. R. 201. (1494)

385. CORRESPONDENCE (NEW TRANSFER FILES), 1920 to date. Correspondence regarding merchandise being held up on account of improper marking, such as country of origin not being marked on each piece. (Frequently, official.) 8½ x 11 folders, 1 ft., in filing case. R. 201. (1493)

386. CORRESPONDENCE, 1920 - 1932. Correspondence of a general nature, concerning various appraisements, protests, personnel matters, foreign tax laws, etc. (Occasionally, official.) 8 x 11 folders, 8 in., in drawer of filing case. R. 201. (1464, 1737, 1465, 1503, 1738, 1508, 1501, 1505, 2174, 1509)

387. MAIL ENTRIES AND ADVANCE, 1920 - 1932. Form 6431, report of Appraising Officer, and Form 6416, chemist's report. Information to importer concerning rate of duty on specified article in advance of its entry. Also list of firms who have submitted invoices to the appraiser before importation entered the U. S. (Occasionally, official.) 8½ x 11 folders, 3/4 in., in drawer of filing case. R. 201. (1468)

388. TRANSFERS, 1920 to date. Correspondence bearing notations for future reference, also showing names and positions of employees in appraiser's office, undervaluation of certain items which caused investigation to be made, also correspondence on bogus antiques; and report of appraising official. (Frequently, official.) 8½ x 11 folders, 4 3/4 in., in filing case. R. 201. (1476, 1475, 1491, 1482, 1481, 1490)

389. EXAMINER'S VALUE RECORD, 1921 - 1930. Form 6313, Examiner's Value Record showing contents, point of shipment, point of purchase, export and import duty, value of merchandise, etc., on each importation handled by this office. (Seldom, official.) 15 x 18 vols., 1 in., in drawer of desk. R. 201. (1502)

390. OLD FILES, 1921 to date. Show area of appraiser's office and lists its equipment, also shows area of office of deputy collector of customs. (Frequently, official.) 8½ x 11 folders, 3/4 in., in filing case. R. 201. (1489)

391. PAY ROLLS, 1922 - 1932. Form 4953 D, semimonthly pay roll for employees on annual salary basis only. (Rarely, official.) 8 x 11 folders, 1½ in., in drawer of filing case. R. 201. (1506)

392. CONSUMPTION ENTRIES AND WAREHOUSE BONDS, 1922 to date. CE 22001-503, WB 23045-136, invoices of purchased merchandise, declarations of purchaser and seller, and consular certificates. Invoice shows if the prices are to be paid in gold, silver, or currency. (Rarely, official.) 8½ x 11 folders, 39 ft., in 21 drawers of filing case. R. 201. (1499)

393. RECLASSIFICATION ACT, EMPLOYEES, 1923 - 1931. Form 1, stating name of employee, title, salary, duties, number of working hours per day, fund from which compensation is paid, and whether any allowances are made in addition to salary, (meals, uniform, fuel, etc.). The report also shows the amount of education and physical condition of the employee. (Rarely, official.) 8 x 11 folders, 1 in., in drawer of filing case. R. 201. (1473)

394. NAPHTHALINE, CHATFIELD MFG. CO., 1923 - 1924. Record of test case on shipment of naphthaline to determine whether or not it was duty free. (Rarely, official.) 8½ x 11 folders, ½ in., in drawer of filing case. R. 201. (1474)

395. CERTIFICATES OF REGISTRATION, 1924 - 1930. Form 4455, application for and certificate of registration of articles to be shipped abroad for repair, personal use, touring, etc., such as theatrical effects, moving picture films, and travelers' samples; giving name of owner, dealer from which merchandise was obtained, and for what purpose it is being shipped abroad. The data also notes the Customs Inspector's report that the proper rules and regulations have been complied with. (Rarely, official.) 8 x 11 folders, 2 in., in drawer of filing case. R. 201. (1466)

396. FREE CONSUMPTION ENTRIES, 1924 to date. Copies of invoices of merchandise imported from foreign countries and passed free of duty. Numbered numerically 01 to 0656. (Never.) 8½ x 11 folders, 12 ft., in 6 drawers of filing cases. R. 201. (1498)

397. SUPPLIES, 1924 - 1931. Copies of requisitions, purchase orders, etc., for supplies and equipment needed by this office. (Rarely, official.) 8 x 11 folders, ½ in., in drawer of filing case. R. 201. (1500)

398. DECORATED CHINA TABLEWARE REPORTS OF FOREIGN COUNTRIES, 1925 to date. Showing the date of purchase, invoice and exportation, manufacturer's number, importer's number; prices, invoice, entered and appraised. Filed alphabetically. (Occasionally, official.) 8½ x 11 folders, 1 in., in drawer of filing case. R. 201. (1487)

399. PROTESTS, 1925 - 1932. Form 6437, answers to protests on dutiable entries where the importer seeks a lower classification. The appraiser cites the number of various paragraphs of the tariff act he employed in determining the rate of duty to be charged. The document also cites the paragraphs of the tariff act the importer says they duty should be based on. Record states where and when the hearing will take place. (Often, official.) 7 x 9 folders, 1½ in., in drawer of filing case. R. 201. (1470)

400. APPEALS FOR REAPPRAISEMENT, 1925 to date. Protests and reappraisals of merchandise. (Frequently, official.) 8½ x 11 folders, ½ in., in drawer of filing case. R. 201. (1484)

401. REPORTS, 1925 - 1927. Form 6445, advance reports; and Form 6455, acknowledgment that the advance report has been received and delivered to the Assistant Attorney General, used in trial for reappraisement, showing consular number, name of shipper and importer, country received from, the nature of the merchandise invoiced, entry number, and the date. There is a caution notice on this document forbidding the disclosure of its contents to any person in any manner or degree. Filed numerically. (Rarely, official.) 8 x 11 folders, 2 in., in drawer of filing case. R. 201. (1511)

402. PROTESTS, 1925 to date. Importers who have paid duties on merchandise consigned to them have protested and have asked for a hearing. (Frequently, official.) 7 x 8 folders, 1 in., in drawer of filing case. R. 201. (1497)

403. WORKS OF ART, 1926 - 1932. Letters pertaining to antiques, works of art, etc., imported from Italy. (Occasionally, official.) 8 x 11 folders, 1 in., in drawer of filing case. R. 201. (1510)

404. COPIES FOR APPRAISERS, 1927 - 1931. Copies of personal baggage entries for household and theatrical effects, effects of professional lectures, books, tools of trade, etc. Record shows name of importer; name of vessel carried on; nature of merchandise; it's value, rate of duty, etc. Invoice of merchandise is attached to Customs Form 6059. (Rarely, official.) 8 x 11 folders, 1 in., in drawer of filing case. R. 201. (1512)

405. BUREAU OF SUPPLIES, 1928 to date. Records show arrival notice and request for payment of transportation charges. Invoices, government bills of lading, arrival notices, purchase orders, etc. (Frequently, official.) 8 ½ x 11 folders, ½ in., in drawer of filing case. R. 201. (1479)

406. REQUISITIONS FOR STATIONERY, 1930 to date. Requisitions for supplies by the Deputy Collector's office and the Appraiser's office. (Occasionally, official.) 8½ x 13 ½ folders, 1 ft. 2 in., in drawer of filing case. R. 201. (1480)

407. PRICE LISTS AND REPORTS, EUROPEAN COUNTRIES, 1930 to date. Price lists from foreign trades people of goods and materials offered for import into the U.S., with reports of Treasury Department attache's, of change in original prices and attempted substitution or adulteration of goods. Information contained in these records is strictly confidential. Some have photostatic copies of invoice attached. There is also a caution notice on these papers stating that this information must be handled in a strictly confidential manner. (Occasionally, official.) 8 x 11 folders, 8 ft., in 4 drawers of filing case. R. 201. (1472)

408. CONSUMPTION ENTRIES, DUTIABLE, 1930 to date. Invoices from foreign countries, showing the date shipped, name of vessel, city, country, date of arrival, description of merchandise, consular certificate. This merchandise is subject to duty. (Frequently, official.) 8½ x 11 folders, 24 ft., in 12 drawers of steel filing case. R. 201. (1495)

409. DRAWBACKS, APPLICATIONS FOR EXPORTATION OF MERCHANDISE NOT CONFORMING TO SPECIFICATION, 1931 to date. Applications by manufacturers for withdrawal of export merchandise which did not come up to specifications, in order that a per cent of the duties or Internal Revenue Tax imposed can be refunded. (Rarely, official.) 8½ x 11 folders, ½ in., in drawer of filing case. R. 201. (1513)

410. GOVERNMENT BILLS OF LADING, 1931 to date. Bills of lading sent by express to other transportation companies. Old and new files. (Frequently, official.) 8 x 10½ folders, ½ in., in drawer of filing case. R. 201. (1486)

411. INVOICES, 1931 to date. For mail entries into the U.S., for customs purposes only. (Seldom, official.) 8 x 11 folders, 2 in., in drawer of filing case. R. 201. (1471)

412. RECORD OF ENTRIES PASSED AND AUDITED IN OHIO, 1931 to date. Reports showing number of invoices, number of packages examined each month, record of entries passed and audited each month, and a grand total at the end of the year. Old and new files. (Frequently, official.) 8½ x 11 folders, ½ in., in drawer of filing case. R. 201. (1496)

413. NEW FILES, 1932 to date. Correspondence showing appraiser's record, importer and exporter, country of origin, amount of invoices, and whether payments were made in gold, silver, or paper money. (Frequently, official.) 8½ x 11 folders, 1 ft., in filing case. R. 201. (1493)

414. WOMEN'S CARRIAGE BOOTS, VELVET SLIPPERS, FUR TRIMMED, RUBBER SOLES, REPORTS OF FOREIGN COUNTRIES, 1932 to date. Also other reports of the appraising officer, showing the type of merchandise manufactured, name of the manufacturer, country and town where made, also date purchased and shipped, etc. (Frequently, official.) 8½ x 11 folders, 1 in., in drawer of filing case. R. 201. (1483)

415. HEARING DOCKETS, 1934 to date. Importers' petitions for remission of additional duties which have been charged on merchandise imported by them; old and new files. (Frequently, official.) 8½ x 11 folders, ½ in., in drawer of filing case, R. 201. (1485)

416. FILTERMASSE, KEIFER, 1935 to date. Report of the appraising officer, summary of entered value, examination and appraisement, consular invoice, also size and thickness of merchandise. (Rarely, official.) 8½ x 11 folders, ¼ in., in drawer of filing case. R. 201. (1492)

417. SAMPLES, July 1935 to date. Form 6433, description of samples submitted, concerning a protested entry. Record shows collector's protest number, entry number, invoice number, nature of merchandise, vessel arrived on, etc. (Occasionally, official.) 3 x 10 folders, 1/8 in., in drawer of filing case. R. 201. (1469)

OFFICE OF DEPUTY COLLECTOR
Federal Bldg., Fifth, Main, and Walnut Sts.

Exactly when this office was established is not known. The oldest records in its custody bear the date 1848, but the whereabouts of those originating prior to that time is unknown. The records are well kept.

418. INDEX OF ENROLLMENTS AND LICENSES FOR ENROLLED VESSELS, 1867 - 1914; 1925 to date. Names of owner and vessel, official number, tonnage, horsepower, how propelled, date of enrollment of license together with date of renewals, and record of surrender of licenses. (Frequently, official.) 12 x 18 vols. (3), 4½ in., in wooden cabinet. Bindings broken. R. 212. (1672)

419. INDEX OF CONVEYANCES OF VESSELS, 1870 to date. Showing persons and vessels involved and book and page whereon deed, conveyance, or mortgage is recorded. (Rarely, official.) 11½ x 16 vols. (2), 3 in., in wooden cabinet. R. 212. (1680)

420. INDEX OF LICENSES ABOVE TWENTY TONS, 1882 - 1909. Name of vessel, date license was issued, tonnage of vessel, and when, where, and why license was surrendered. (Rarely, official.) 9 x 12 vol., 1 in., in wooden cabinet. Bindings broken. R. 212. (1662)

421. INDEX OF LICENSED VESSELS UNDER TWENTY TONS, Sept. 1893 to date. Name of vessel, tonnage, date of issue of license, indorsement of renewals, when, where, and why surrendered. (Occasionally, official.) 12 x 18 vols., 3 in., in wooden cabinet. R. 212. (1659)

422. GENERAL INDEX OF CONVEYANCE OF VESSELS, 1906 to date. Alphabetical index to conveyance of vessels, revealing name of vessel, official number, grantor or mortgagor, grantee or mortgagee, whether it is part owned or part conveyed, the kind of conveyance employed such as mortgage, bill of sale, etc., when articles of conveyance were made, and for what monetary consideration. (Frequently, official.) 15 x 18 vols. (2), 2½ in., in wooden cabinet. R. 212. (1675)

423. LETTER BOOK, 1848 - 1852. Handwritten copy of all outgoing correspondence, also statements to the Treasurer and the Philadelphia Mint. (Never.) 8 x 15 vols., 2 in., in steel vault. Basement storage. (1350)

424. MORTGAGES, ENROLLMENTS, BILLS OF SALE, DECLARATIONS OF OWNERSHIP, AND DEEDS OF CONFIRMATION OF SALE, 1850 - 1853. Records pertaining to all matters relating to vessels. (Never.) 10 x 15 vol., 2 in., in steel vault. Bindings broken. Storage room. (1739)

425. LICENSES, VESSELS OVER TWENTY TONS, 1850 - 1882. Register of licenses issued to masters of vessels in the coasting trade. (Never.) 11 x 17 vols. (30), 2 ft., in steel vault. Damaged by careless handling and bindings broken. Basement storage room. (1651)

426. ENROLLMENTS AND BILLS OF SALE, 1853 - 1882. For vessels engaged in domestic commerce. (Never.) 10 x 15 vols. (7), 10 in., in steel vault. Bindings broken. Basement storage room. (1649)

427. ENROLLMENTS, 1860 - 1880. Record of enrollment of vessels of over twenty tons licensed for coasting trade. (Never.) 11 x 18 vols. (14), 3 ft., in steel vault. Bindings broken. Basement storage room. (1652)

428. BILLS OF SALE, MORE THAN TWENTY TONS, 1871 - 1879. Record of bills of sale of enrolled vessels, showing name and names of owners and percentage of the vessel each owns, reasons for transferring title, amount of money involved, together with date. (Never.) 9 x 15 and 14 x 18 vols. (4), 8 in., in steel vault. Basement storage room. (1650)

429. RECORD OF MORTGAGE, REGISTERED OR ENROLLED VESSELS, 1871 to date. Mortgage record of vessels, with identifying dates and details of mortgages. (Occasionally, official.) 12 x 18 vols. (4), 10 in., in wooden cabinet. R. 212. (1677)

430. RECORD OF SALE OF UNCLAIMED GOODS, 1881 - 1915; 1924 - 1925; 1927 - 1934. Includes Cat. 13, giving the date of entry, the name of vessel, whence from, special marks, numbers, name of consignee on manifest, a description of the package and quantity and nature of its contents, appraised value of the merchandise, the amount of duty, price sold for, and the amount of auctioneer's commission, and cost of advertising the sale. (Never.) 10 x 15 vol., folders, loose-leaf books, and bundles, 8 in., in steel vault. Basement storeroom. (1416, 1368, 1381)

431. BILLS OF SALE AND LICENSES, LESS THAN TWENTY TONS, 1882 - 1889. For vessels in coastwise trade. (Never.) 9 x 15 vols., 1½ in., in steel vault. Basement storage room. (1648)

432. CERTIFICATES OF ENROLLMENT, COPIES, 1882 to date. (Occasionally, official.) 10 x 15½ vols. (3), 4½ in., in wooden cabinet. Ink faded. R. 212. (1664)

433. RECORD OF MONEY RECEIVED FOR EXAMINATION AND INSPECTION OF STEAM VESSELS, 1885 - 1907. Name of vessel, to what district it belongs, tonnage, amount of the fee paid, and by whom. (Never.) 12 x 18 vol., 1½ in., in wooden cabinet. Damaged by careless handling, faulty containers, and dirty. Basement storage. (1634)

434. RECORD OF STEAM VESSELS INSPECTED AND CERTIFICATES OF INSPECTION RECEIVED AND ISSUED, July 1888 - Jan. 1916. Name of steamer, tonnage, dates of inspection, issuance of certificates and receipts, date of expiration of certificate, also inspector's signature. (Rarely, official.) 8 x 14 vols., 1½ in., in wooden cabinet. R. 212. (1663)

435. BILLS OF SALE OF ENROLLED OR LICENSED VESSELS, 1889 to date. Record of ownership, giving name of past and present owners, official number, displacement, how propelled, etc. (Occasionally, official.) 12 x 18 vols. 9 in., in wooden cabinet. Bindings broken. R. 212 (1670)

436. RECORD OF GOODS RECEIVED AT, PERMITTED, AND DELIVERED FROM WAREHOUSE, 1893 - 1898. Receipts for goods at warehouse and permits for withdrawal. (Never.) 15 x 18 vol., 2 in., in steel vault. Basement storeroom. (1413)

437. BONDS AND OATHS ON ENROLLMENT, 1894 - 1901. Oaths of owners of vessels, master's oaths, and enrollment bonds for vessels of more than twenty tons capacity. (Never.) 8 x 15 vol., 2 in., in steel vault. Basement storage room. (1637)

438. LICENSES TO ENROLLED VESSELS OVER TWENTY TONS, COPIES, 1894 - 1916. Copy of license for carrying on the coasting trade. (Rarely, official.) 10 x 15 vols. (3), 8 in., on wooden cabinet. R. 212. (1671)

439. OATHS OF OFFICERS OF INCORPORATED COMPANIES, 1896 - 1914. Oaths taken by an executive officer of a transportation company pertaining to authenticity of citizenship, place of birth, scientific data concerning his vessel, etc. (Never.) 12 x 15 vol., 1½ in., in wooden cabinet. R. 212. (1448)

440. LICENSES TO ENROLLED VESSELS UNDER TWENTY TONS COPIES, 1896 - 1920. Copies of licenses for carrying on coasting trade. (Never.) 10 x 15 vols. (4), 8 in., in wooden cabinet. R. 212. (1667)

441. RECORD OF WRECK REPORTS, Apr. 1897 to date. Form 3239, report on wrecked vessels, showing owners, tonnage, cargo data, etc. (Frequently, official.) 10 x 14 vol., 2 in., in iron safe. R. 212. (1654)

442. CONSUMPTION ENTRIES, 1898 - 1904; 1907 - 1909. Register of merchandise imported into the U.S. for immediate consumption requiring no warehousing; shows name of importer, description and quantity of goods admitted free, the value of the goods paying specific duties, and, the value of the goods paying ad valorem duties; also a summary of the duties collected under the various classifications and their combined total. (Never.) 5 x 12 vols. (7), 7 in., in steel vault. Basement storeroom. (1414)

443. RECORD OF TONNAGE ADMEASUREMENTS, 1899 - 1905; 1917 to date. Forms 954-D2 and 1411A, for measurements taken of boat and arithmetic processes carried out in order to arrive at the number of cubic feet capacity. (Frequently, official.) 14 x 22 and 12 x 18 vols. (2), and 12 x 24 loose sheets, 3 3/4 in., in iron safe, wooden cabinet, and in vault. R. 212 and basement. (1655, 1678, 1647)

444. OATHS OF NEW MASTERS, 1900 to date. Statements sworn to before the Surveyor of Customs, or his agent, that the applying master is a citizen of the U.S. (Rarely, official.) 10 x 15 vols. (2), 3 in., in wooden cabinet. R. 212 (1674)

445. REGISTER OF RECEIPTS AND DELIVERIES, 1901 - 1907. Day book, showing daily receipts and deliveries of merchandise, special marks and numbers, description of merchandise, and the number of parcels, the vessels name, port of clearance, and the name of the importer or consignee. (Never.) 12 x 18 vols., 4 in., in wooden cabinet. Dirty, brittle, and damaged by faulty containers. Basement storage. (1401)

446. ENROLLMENTS, Jan. 23, 1902 - July 13, 1911. Record of enrollment of vessels. (Never.) 12 x 18 vol., 2 in., in steel cabinet. Bindings broken. R. 212. (2168)

447. OATHS FOR LICENSES, VESSELS UNDER TWENTY TONS, 1904 - 1911. Oaths of masters and managing owners of vessels sworn to and subscribed before a Notary Public or Deputy Surveyor. Master declares that he is a citizen of the U.S. gives place of birth, name and official number of his vessel. Owner declares that he is a citizen of the U.S. and that the mechanical and scientific details of his vessel's construction as herein set forth are, to his best knowledge and belief, true. Master's oath is according to Revised Statutes, Sec. 4320. Managing owner's oath is according to Cat. 1284. (Never.) 8 x 15 vol., 2 in., in steel vault. Basement storeroom. (1642)

448. POWERS OF ATTORNEY, Aug. 15, 1904; 1923 to date. Record of corporations which have given power of attorney to certain persons to act for them to make, endorse, sign, declare, or swear to any entry, withdrawal, declaration, certified bill of lading, or other document required by law or regulation, in connection with the importation, transportation, or exportation of any merchandise by or to them. (Inactive, rarely; active, frquently, official.) 8½ x 11 folders, 4 in., in iron safe. R. 212. (1430, 1433)

449. WAREHOUSE ENTRIES, 1905 - 1913. Cat. 360-D, recording warehouse entries, reveals the date and number of each entry, name of importer, name of vessel and place from whence it came, describes merchandise and gives its value and rate of duty. (Never.) 12 x 15 vol. 1 in., in steel vault. Ink faded. Basement storage. (1419)

450. EXPENSE ACCOUNT, 1905 - 1933. Itemized account of office operating expenses, pay roll, drayage, car fare, traveling expenses, telephone service, office supplies, etc. The record shows to whom the money was paid and for what purpose. (Never.) 9 x 15 vol. 1 in., in wooden cabinet. R. 212. (1450)

451. MASTERS' OATHS, 1906 - 1911. Oaths taken by applicants for a license for vessels enrolled to carry on coasting trade. The applicant swears he is a citizen of the U.S. and that the information he supplied pertaining to the specifications and equipment of his vessel are true and that he will in no way employ his vessel whereby the revenue of the U.S. will be defrauded. (Never.) 8 x 15 vol., 2 in., in steel vault. Storage room basement. (1645)

452. WAREHOUSE LEDGER, 1907 - 1914; 1918 - 1919; Jan. 1934 to date. Includes Cat. 3573 record of dutiable goods received in bonded warehouses, duty assessed and paid, and withdrawals. (Closed records, never; open records, daily, official.) Variously sized vols. (4), 4-3/4 in., in steel vault. R. 212 and Basement storage. (1351, 1418, 1336)

453. RECORD OF DRAWBACKS AND DEBENTURES, 1907 to date. Record of drawback cases, merchandise manufactured from imported materials and then exported. This nature of manufactured goods is subject to certain duty refund exemptions according to the Tariff Act. (Inactive, never; current, frequently, official.) 12 x 15 vols. and 12 x 18 folders, 4 in., in steel vault and desk drawer. Basement storage. (1422, 1442)

454. RECORD OF SEIZURES, FINES, PENALTIES, AND FORFEITURES FOR VIOLATIONS OF NAVIGATION LAWS, July 1909 to date. Record of act and section violated, name of offender, name of complainant, amount of fines, etc. (Frequently, official.) 8 x 18 vol., 2 in., in iron safe. R. 212. (6157)

455. TERM BONDS AND OTHER BONDS, Aug. 1909 to date. Bonds for articles in permanent exhibition. (Occasionally, official.) 8½ x 11 loose-leaf books, ½ in., in iron safe. R. 212. (1458)

456. RECORD OF PROTESTS, 1911 to date. Form 4357, protests of overcharge of duties. (Occasionally, official.) 8½ x 13 vol., 4½ in., in wooden cabinet. R. 212 and basement. (1439)

457. OATHS ON ENROLLMENT OF VESSELS OF MORE THAN TWENTY TONS, 1911 - 1916. Cat. 1270-A, oaths of owners and masters of vessels sworn to and subscribed before a Notary Public or a Deputy Surveyor. In the master's oath, he declares he is a citizen of the U.S., gives place of birth, name and official number of his vessel, etc. In the owner's oath, he declares he is a citizen of the U.S. and that the mechanical and scientific details of his vessel's construction as herein set forth are, to the best of his knowledge and belief, true. Master's oath is according to the Revised Statutes, Sec. 4144. (Never.) 8 x 15 vol., 1 in., in steel vault. Basement storage room. (1639)

458. OATHS ON LICENSING OF VESSELS UNDER TWENTY TONS CAPACITY, 1911 - 1921. Managing owner's oath, Master's oath, owner's oath, master's oath for renewal, etc., pertaining to vessels employed in the coasting trade. (Never.) 8 x 15 vols. (2), 4 in., in steel vault. Basement storage room. (1636)

459. CONSOLIDATED CERTIFICATES ON ENROLLMENT AND LICENSE OF VESSELS, July 1911 to date. Name of the applicant for license, his title, and corporation for which he is acting, a general description of the boat, such as length, width, number of decks, masts, capacity, type of engine, etc. (Daily, official.) 12 x 18 vols. (2), 4 in., in wooden cabinet. R. 212. (1630)

460. LICENSES OF YACHTS UNDER TWENTY TONS, 1911 to date. Name of the yacht, the year it was built, material used, length, breadth and height, and kind of power used. (Occasionally, official.) 12 x 18 vol., 1 in., in wooden cabinet. R. 212. (1632)

461. MASTER'S OATHS AND LICENSES OF ENROLLED VESSELS, July 1911 to date. Oaths by which the master of vessels swears not to carry on any trade except that specified by law. (Frequently, official.) 8 x 13½ vols. (3), 4½ in., in wooden cabinet. R. 212. (1665)

462. RECORD OF LICENSES OF VESSELS UNDER TWENTY TONS, 1911 to date. Record of the name of the vessel, year built, in what city built, kind of material used, length, breadth, height, and kind of power used. (Occasionally, official.) 12 x 18 vols. (3), 4 in., in wooden cabinet. R. 212. (1629)

463. CORRESPONDENCE, 1912 - 1913. Correspondence between the Secretary of Treasury, Washington, D.C. and the Surveyor, Cincinnati, Ohio. (Never.) 8½ x 11 folders, 1 in., in vault. Basement storeage. (1379)

464. DAILY RECORD OF MONEY, Mar. 18, 1912 - May 31, 1913. Receipt stubs for money received from all sources; immediate consumption, warehouse withdrawal, re-warehouse withdrawals, custom fines, storage, cartage, and services of officers in private bonded stores. (Never.) 15 x 18 vol., 1½ in., in steel vault. Basement storage. (1417)

465. RECORD OF ENTRIES, 1912 - 1913. Cat. 4335, record of entries, with estimated duties, showing name of importer, name of vessel arrived on and date of entry; the estimated, liquidated, and additional amount of duty, together with the amounts of refunds and date of payment thereof. (Never.) 8 x 11 vol., 2 in., in steel vault. Basement storage. (1421)

466. CERTIFICATES OF DEPOSIT, July 1912 - June 1927. Deposit slips showing the amount received from duties on imports, sale of government property, services of officers, fines, repayments, etc.; also from tonnage tax, commerce collection, labor tax, labor collections, etc. (Never.) 3½ x 8 cards, 1 ft., in vault. Basement storeroom. (1392)

467. RECORD OF LIENS FOR FREIGHT ON IMPORTED GOODS, 1912 - 1917, 1930 to date; 1918 - 1921 in basement. Cat. 631. (Never.) 8 x 12 vols. 4 in., in wooden cabinet. R. 212. (1453)

468. REGISTER OF MERCHANDISE BROUGHT INTO THIS DISTRICT FOR REWAREHOUSING, 1913 - 1917. Cat. 3605, record of merchandise transferred from warehouse at port of entry to warehouse in this district; shows importation, bond number, and date received, consignee's name, the character and quantity of the merchandise and the rewarehousing bond number, etc. (Never.) 8 x 11 vol., 3/4 in., in steel vault. Basement storeroom. (1415)

469. DAILY REGISTER, 1913 - 1919. Cash collections and deposits. (Never.) 15 x 18 vols. (2), 2 in., in steel vault. Bindings broken. Basement storeroom. (1412)

470. PERMANENT EXHIBITION BONDS, 1913 to date. Copy permanent exhibition bonds; Form 7501, consumption entry; Form 6417, summary of entered value, examination and appraisement; Form 138, declaration of the seller, or shipper, or the agent of either; Form 3335, affidavit on entry of permanent exhibition; Form 7512, carriers U.S. Customs manifest. (Frequently, official.) 10 x 12 folders, 8 in., in iron safe. R. 212. (1348)

471. RECORD OF CONSOLIDATED ENROLLMENT AND YACHT LICENSE, 1913 to date. Record of pleasure boat licenses for craft of more than twenty tons capacity. (Occasionally, official.) 12 x 18 vols. 1 in., in wooden cabinet. R. 212. (1668)

472. BLUEPRINTS OF STEAMERS "CAYUGA" AND "OTTAWA", 1914. Blueprints showing plans and specifications of the tow boats Cayuga and Ottawa. (Never.) 26½ x 48 bundles, 1/8 in., in steel vault. Damaged by careless handling, faulty containers, and dirty. Basement storage. (1463)

473. CERTIFICATES OF IMPORTATION OF MERCHANDISE, 1914. Form 4509. (Never.) 4 x 12 vol., ½ in., in steel vault. Basement storage. (1409)

474. REGISTER OF FINES, PENALTIES, AND FORFEITURES, 1914 - 1918. Cat. 4991A, record of cases in violation of the Tariff Acts; shows law or bond violated, name of informer or detector, quantity and description of the merchandise, its foreign value and duty that would have accrued, the amount of penalty imposed, etc. (Never.) 8 x 12 vol. 3/4 in., in steel vault. Storage room. (1400)

475. RECORD OF BILLS OF SALE OF LICENSED VESSELS UNDER TWENTY TONS, 1914 to date. Names of owners past and present, official number, displacement by tonnage, type of power used, dates, etc. Copy of bill of sale attached. (Occasionally, official.) 10 x 15 vol., 3 in., in wooden cabinet. R. 212. (1676)

476. RECORD OF MORTGAGES ON LICENSED VESSELS UNDER TWENTY TONS, 1914 to date. Record of the status of ownership of vessels, giving the names of owners past and present, official number, tonnage, mode of power used, etc.; to whom mortgaged, for what amount, and for what purpose. (Occasionally, official.) 12 x 18 vol., 3 in., in wooden cabinet. R. 212. (1673)

477. TEN DAY BONDS, 1915 - 1916. Bonds given by firms who have requested that all merchandise described in a specified consumption entry and invoice be delivered to them without examination, as per Section 2901 of the Revised Statutes. (Never.) 8 x 11 vol., ½ in., in steel vault. Basement storage. (1410)

478. MEMORANDUM OF DIMENSIONS, 1915 - 1920. Cat. 1413 Containing penciled memoranda of the dimensions and specifications of a vessel taken in readmeasurement, giving name of vessel, port of registry, where built, by whom, and a detailed description of its construction and equipment, with crude drawings of the various parts of the vessel. (Never.) 4 x 10 vol., 3 in., in steel vault. Damaged by careless handling, faulty containers, and dirty. Basement storage room. (1641)

479. OATHS RECEIVED BY MAIL, 1915 - 1921. Masters' oaths for renewal, ownership oaths, oaths of officers of incorporated companies, masters' oaths, license of enrolled vessel, oath of masters applying for new document, etc. (Never.) 12 x 15 vol., 1½ in., in steel vault. Basement storage room. (1643)

480. CONSUMPTION ENTRIES NOT DUTIABLE, July 1915 - Dec. 1930. Consumption entry permits, permits to release, notices of liens for freight and affidavits of claimants. (Never.) 8½ x 11 folders, 24 ft., in 10 drawers of filing case, and on table. Basement storeroom. (1356)

481. CONSUMPTION ENTRIES, DUTIABLE, 1915 - 1931. Form 1931, shows summary of entered value, estimation and appraisement, date shipped, name of vessel, city, country, date of arrival, description of merchandise, permit to release, etc. (Never.) 8½ x 11 folders, 90 ft., in 45 drawers of filing cases. Basement storeroom. (1398)

482. GENERAL EXPORT BONDS, 1916. Cancelled bonds given by an importer that he will re-export a specified importation within six months. Upon proof that the exported merchandise has landed on foreign soil this obligation becomes void. (Never.) 8 x 11 vol., ½ in., in steel vault. Basement storeroom. (1408)

483. BONDS FOR STORAGE OF IMPORTED TEA, 1916 - 1917. Cancelled bonds provided by a firm given authority by the Collector of Customs to store imported tea in a designated warehouse awaiting examination of same. (Never.) 8½ x 12 vol., ¼ in., in steel vault. Basement storage. (1352)

484. CONSOLIDATED ENROLLMENT AND YACHT LICENSE, 1916 - 1917. Copies of temporary certificates of enrollment and license issued to an owner or master of a vessel on account of change of port. The reasons for change of port are herein noted. They are for pleasure vessels only. (Never.) 15 x 20 loose sheets, 1 in., in steel vault. Damaged by careless handling, faulty containers, and dirty. Storage room, basement. (1635)

485. REGISTER OF MERCHANDISE, 1916 - 1917. Cat. 3615, record of merchandise imported at other ports and forwarded to this port under immediate transportation regulations without appraisement. (Never.) 8 x 15 vols., (2), 4 in., in steel vault. Basement storage. (1420)

486. RECORD OF CIGAR INVOICES, 1916 - 1919. Appraiser's record of cigar importations giving name of vessel, from what port, name of shipper and importer, date of consular certificate, foreign value, etc. (Never.) 8 x 12 vol. 1 in., in wooden cabinet. R. 212. (1514)

487. ENROLLED VESSELS, QUARTERLY BALANCES, 1916 - 1920. Quarterly summary of enrollment issued and surrendered, indicating class of vessel, steel, wooden barge, gas yacht, steam wood vessel, etc., and giving individual tonnage and the combined tonnage of each class; also shows the number of vessels enrolled at this port in each class, together with their total number. The record further reveals the date, when, where, and why an enrollment has been surrendered. Enrollments are debited and surrenders credited quarterly. (Never.) 6 x 15 vols., 1 in., in steel vault. Storage room, basement. (1646)

488. GENERAL CORRESPONDENCE, 1916 - 1924. Pertains to readmeasurement of vessels, change of name of vessels, change of master, ensigns, flags, fees, fines, bill of sale, etc. (Never.) 8 x 12 folders, 3 in., in steel vault. Damaged by careless handling, faulty containers, and dirty. Basement storeroom. (1633)

489. MATURED BONDS, Aug. 1917 - Aug. 1921. Bonds written by insurance companies for brokers who act as agent for consignee. (Never.) 8½ x 11 folders, 1 in., in vault. Basement storage. (1358)

490. CONSOLIDATED CERTIFICATE OF ENROLLMENT AND YACHT LICENSE, 1917 to date. Name of the yacht, year built, in what city built, of what material constructed; also the length, breadth, height, and kind of power used. (Occasionally, official.) 12 x 18 vol., 1 in., in wooden cabinet. Ink faded. R. 212. (1631)

491. ENROLLMENT AND LICENSE OF YACHTS, 1918 - 1919. Quarterly summary of enrollment and licensing of pleasure yachts and surrender of same, giving gross and net tonnage of each yacht enrolled at this port, together with their combined tonnage. Details of license surrender is given. (Never.) 8 x 15 vol., 1 in., in steel vault. Basement storage room. (1644)

492. MONTHLY REPORT, 1918 - 1919. Cat. 5049, monthly record of merchandise received from other ports in this district. (Never.) 12 x 18 vol., ¼ in., in steel vault. Storage room. (1353)

493. LETTERS, 1918 - 1921. Correspondence between the various districts and warehouse brokers asking for and giving information on various types of merchandise. (Never.) 8½ x 11 folders, 2 ft., in drawer of filing case. Basement storeroom. (1393)

494. ENTRIES OF EXPORTATIONS OF REJECTED GOODS, June 1918 - May 1932. Attached to these forms are the bills of lading, railway invoices, and immediate transportation entry without appraisement and permit. (Never.) 8½ x 11 loose sheets, 5 in., in vault. Basement storeroom. (1397)

495. MASTERS' OATHS FOR RENEWAL BY ENDORSEMENT OF LICENSES OF MERCHANT VESSELS OR YACHTS, 1918 to date. Form 1280-A. (Frequently, official.) 8½ x 14 vols. (2), 3 in., in iron safe. R. 212. (1666)

496. MOTOR BOATS, 1918 to date. Record of vessels sixteen feet and under, showing the official number that must be painted or attached on each side of the bow in letters not less than three inches in size. (Daily, official.) 3 x 5 cards, 2 ft., in 2 drawers of card file. R. 212. (1656)

497. RECORD OF ENTRIES AND LIQUIDATION, 1919 - 1921. Form 360D½, shows the date the duty was paid and the entry liquidated. (Never.) 10 x 18 vols. (2), 2 in., in steel vault. Basement storage. (1423)

498. MARINE PAPERS, 1919 - 1922. Papors and correspondence on vessels leading up to the issuance of papers for the legal operation of the vessel; bills of sale, certificates of ownership, masters' oaths, owners' oaths, abstract and certificate of record of title, etc. (Never.) 4 x 12 envelopes, 1 ft. 6 in., in steel vault. Damaged by careless handling, faulty containers, torn and dirty. Basement storage room. (1640)

499. ABSTRACT OF TONNAGE, Aug. 11, 1919 to date. Record of licenses of vessels issued in and surrendered; also record of documents issued at other ports and surrendered at the port of Cincinnati. (Frequently, official.) 10½ x 16 vol., 1¼ in., in wooden cabinet. R. 212. (1660)

500. GENERAL ORDER LIEN REPORT, 1919 - 1924. Cat. 5209, record of merchandise sent to general order stores to be sold to satisfy duty charges, cartage, and freight charges, etc. (Never.) 8 x 12 vol., 3/4 in., in steel vault. Torn. Basement storage. (1424)

501. RECORD OF IMMEDIATE TRANSPORTATION ENTRIES AND GOODS RECEIVED IN BOND FROM OTHER PORTS, 1919 - 1926. Port from which merchandise was received, brief description of goods, vessel or carrier, entry or withdrawal date and numbers, disposition, and certificate of delivery. (Never.) 8½ x 11 vol., 4 in., in vault. Basement storeroom. (1378)

502. DAILY RECORD OF COLLECTIONS, DEPOSITS, AND BALANCES, 1919 - 1929. Cat. 5207B, daily report and statement of collections, deposits, and balances; shows the amounts and states the various sources of receiving this revenue and where it is deposited. (Never.) 8 x 11 bundles (3), 1 ft. 4 in., in steel vault. Basement storage. (1404)

503. RECORD OF GOODS ENTERED IN BOND FOR WAREHOUSE, MONTHLY REPORT, Sept. 19, 1919 - June 1930. Collection district, day, month, year when goods entered in bond were put in warehouse, amount of duties

received monthly, date of liquidation of warehouse entries, date of exportation and payments on special bonds. (Never.) 8½ x 11 bundle, 1 in., in vault. Basement storeroom. (1359)

504. CARRIER MANIFESTS OF GOODS SUBJECT TO CUSTOMS INSPECTION, Dec. 1919 - Nov. 15, 1931. Collection district, name of shipper, consignee, port of destination. All merchandise is bonded which gives the consignee a chance to sell the goods while waiting for the consular certificate to arrive. (Never.) 8½ x 11 bundle, 3 in., in vault. Basement storeroom. (1382)

505. SCHEDULE OF CERTIFICATES OF DEPOSITS, Oct. 31, 1919 to date. Form 7207, certificates of deposit (Collection District No. 41, Port of Cincinnati, Ohio) in Federal Reserve Bank of monies received from duties collected, sale of government property, services of officers, fines, repayments to Treasury appropriations, tonnage, tax, commerce collections, etc. (Daily, official.) 8½ x 14 loose-leaf book, 1½ in., in iron safe. R. 212. (1438)

596. BONDS, RAILROADS, LIBERTY C. AND F. P. AND G., UNIVERSAL C AND D, BIG 4 RAILROAD, B AND O WAREHOUSE COMPANY, 1920 - 1925. Correspondence pertaining to and leading up to the bonding of the various common carriers (railroads, express companies, forwarding companies, etc.) for transporting merchandise in customs custody with bond Form 3587 guaranting faithful fulfillment of all articles of the contract necessitating this bond. (Occasionally, official.) 10 x 15 loose sheets, 3 in., in iron safe. R. 212. (1446)

507. CUSTOMS INFORMATION EXCHANGE, 1920 - 1931. Letters and telegrams sent to the various districts from this district; also asks examinations by New York appraisers. (Never.) 8½ x 11 folders, 8½ in., in vault. Basement storeroom. (1371)

508. MANIFESTS OF BAGGAGE SHIPPED IN BOND, 1920 - Dec. 10, 1935. District, port of shipment and destination, check or tag numbers, number and description of packages, value, estimated duty, and notations; baggage tags are attached. (Never.) 3½ x 8 bundle, 8 in., in vault. Dirty. Basement storeroom. (1369)

509. ENROLLMENTS AND LICENSES, DEAD FILE, 1920 to date. Correspondence pertaining to vessels that have been enrolled or licensed and have later surrendered documents; the reason for this action are given, such as change of ports, destruction by fire, dismantled, etc. (Never.) 10 x 12 folders, 3 ft., in 2 drawers of filing case. R. 212. (1669)

510. MARINE FILE, 1920 to date. Correspondence pertaining to notices of expiration of licenses, master's oath for renewal of license, registration of vessels, etc. (Daily, official.) 10 x 12 folders, 2 ft., in 2 drawers of filing case. R. 212. (1653)

511. RECORD AND SCHEDULE OF SPECIAL DEPOSITS, Aug. 1920 to date. Special deposits of monies collected on sales of unclaimed and damaged merchandise, additional duties collected, penalties on bonds, undervaluation, overtime services of officers, certain internal revenue collections, deposits in lieu of bond, internal revenue tax, time and penalties, agricultural compensation tax, etc. (Frequently, official.) 8½ x 11 loose-leaf book, 1 in., in iron safe. R. 212. (1427)

512. MARINE HOSPITAL, 1921. Receipted bills for hospitalization of foreign seamen; give name of patient, name of hospital, duration of confinement therein, and the character of the service rendered. The bills are verified by the attending surgeon and paid by the Collector of Customs. (Never.) 8 x 12 folders, ½ in., in steel vault. Damaged by careless handling, faulty containers, and dirty. Basement storage. (1402)

513. CERTIFICATES OF DELIVERY OF GOODS IMPORTED IN SEALED CARS, 1921 - 1922. Form 3487, whereby a Collector of a port certifies that a sealed car entering his port from a foreign country has been duly delivered to the proper officer of the customs with seals intact. The statements also reveal the numbers of the sealed cars and the marks thereon. The name of the railroad and the character and quantity of the merchandise are noted. (Never.) 3 x 8 vol., 1 in., in steel vault. Basement storage. (1411)

514. MISCELLANEOUS, 1921 - 1922. Declarations of returning resident of U.S. for free entry of personal or household effects, permits to release, immediate transportation entries, carriers' customs manifests, ets. (Never.) 4 x 12 loose sheets, 1 in., in wooden cabinet. R. 212. (1460)

515. LIST OF MOTOR BOAT CHANGES, July 1921 - 1930. Record of change of ownership and correction of boat numbers. (Rarely, official.) 8½ x 14 loose sheets, 2 in., in iron safe. Dirty. R. 212. (1658)

516. IMMEDIATE TRANSPORTATION WITHOUT APPRAISEMENT INVOICE AND PERMIT, 1921 - 1935. Collection district number, date filed, how shipped, name of customs house broker, country from which shipment was made, marks and numbers, number and kind of packages, contents and quantity, value, rate, and duty. (Never.) 8½ x 11 folders, 6 in., in vault. Basement storeroom. (1375)

517. NOTIFICATIONS TO CONSIGNEE OR ADDRESSEE TO MAKE FORMAL ENTRY OF MAIL IMPORTATION, June 1921 - July 1926. Collection district, port of entry, date when merchandise arrived by parcel post, country from which shipment was made, and valuation. (Never.) 8½ x 10½ vol., 4 in., in vault. Basement storeroom. (1370)

518. RECORD OF LIENS FOR FREIGHT AND CHARGES, 1921 - 1930. Collection district, lien number, date and by whom filed, amount, consignee, number of packages, and disposition of cases. (Never.) 8 x 10½ bundle, 3/4 in., in vault. Basement storeroom. (1373)

519. CORRESPONDENCE, 1921 - 1932. Telegrams and letters between the Treasury Department at Washington, D.C., and New York, Cleveland, and Cincinnati offices. (Never.) 8½ x 11 folders, 4 in., in vault. Basement storeroom. (1391)

520. REPORT OF IRREGULAR DELIVERY OF BONDED MERCHANDISE, 1921 - 1932. Show merchandise of various descriptions received at the border of the U.S. and delivered by carrier direct to consignee without customs supervision. (Never.) 8½ x 11 bundle, 6 in., in vault. Basement storeroom. (1362)

521. PROTESTS, 1921 - 1934. Form 4295, showing district number, date of entry, date of liquidation, importer or protestant, protest number, description of merchandise and assessments, reasons and authority for action. All entries, invoices and official special reports must be enclosed with protest. Previous records destroyed. (Never.) 8½ x 14 bundles, 4½ in., in vault. Basement storeroom. (1354)

522. CORRESPONDENCE BETWEEN CINCINNATI AND CLEVELAND, 1922 - 1924. Applications for positions in the office of Deputy Collector of Customs; also requisitions for tools in the Appraiser's Office, general supplies for the Deputy Collector of Customs office, protests and appeal decisions; also gives list of consular officers of various foreign countries who have offices in Cincinnati, Ohio; monthly report of officers and employees, telegrams, and importations by mail. (Never.) 8½ x 11 folders, 4 ft., in vault. Basement storeroom. (1380)

523. NOTICES OF INTENT UPON WHICH NO DRAWBACK ENTRIES HAVE BEEN FILED, 1922 - 1928. Notices show intent to export has been signified and no drawback entries have been filed for their return, and these notices are so drawn up that an exporter can make shipments to foreign countries and if the merchandise does not meet with the approval of the purchaser same can be returned to the point of shipment. (Never.) 8½ x 11 bundle, 2 in., in vault. Basement storeroom. (1389)

524. NOTICES INTENT TO EXPORT ARTICLES WITH BENEFIT OF DRAWBACK, 1922 - 1932. Notices show collection district, exporter, how shipped, destination, marks and numbers, number and kinds of packages, contents and quantity, duty or tax paid on material on account of which drawback is claimed. These records also show notice of refund, bond for exportation or transportation. (Never.) 8½ x 11 folders, 1 ft. 3 in., in vault. Basement storeroom. (1396)

525. COMBINED ENTRY, MANIFEST AND RECEIPT, Jan. 1922 - Aug. 1934. District number, port, importer's name and address, description of goods, also that almost all entries made were for household and personal effects taken by persons going out of the U.S. and returning. (Never.) 5½ x 9 vol., 2 in., in vault. Basement storeroom. (1376)

526. REPORT OF GOODS SENT IN AND OUT OF GENERAL ORDER STORES, 1923 - 1929. Name of port, dates received and shipped, marks and numbers, description of merchandise, general order or lot number,

number of kind of entry, and whether merchandise has been sold. (Never.) 8½ x 11 bundles, 3 in., in vault. Basement storage. (1367)

527. TERM ENTRY BONDS, 1923 - 1931. Name of the importer, the period of time during which the bond may run, usually one year, also the name of the bonding company. This bond is given by the importer when the merchandise arrives and the proper documents do not accompany the goods, and as soon as all documents, papers, etc., are checked up and found to be in proper form, then the bond is cancelled. (Never.) 8½ x 11 folders, 2 in., in vault. Basement storeroom. (1388)

528. INVOICE OF PURCHASED MERCHANDISE, 1923 - 1934. Dates of orders received, accepted, and shipped, description of the merchandise, weight, name of vessel, and port of entry; also declaration of shipper of food and drug products. (Never.) 8½ x 11 bundles, 1 ft., in vault. Basement storeroom. (1360)

529. AUTHORITY TO MAKE ENTRY, 1923 to date. Summary of court decisions showing nature of merchandise and requirements necessary to make entry. This record is for brokers only. Card also shows if declaration has been made for a broker to handle the importation matters. (Daily, official.) 3 x 5 cards, 6 in., in drawer of card cabinet. R. 212. (1347)

530. EXPORT CERTIFICATES, 1923 to date. Form 4457, whereby the Collector of the port of embarkation notifies the Collector of the port where the shipment originated that the merchandise has left the U.S. This copy is accepted, at any time the shipper cares to have the merchandise returned, as proof that it originated in the U.S. Form also shows name of shipper, consignee, name of vessel, nature of merchandise, its value, and for what port it cleared. (Occasionally, official.) 8 x 11 loose sheets, 3 in., in iron safe. R. 212. (1447)

531. ORDERS TO TRANSFER FOR SALE, 1924 - 1926. For merchandise that has been abandoned and in the warehouse three years, or more; also merchandise that has been seized or forfeited. These transfer orders permit this merchandise to be sold at auction. Previous records destroyed. (Never.) 10½ x 16 loose sheets, 3 in., in vault. Basement storeroom. (1355)

532. WAREHOUSE ENTRIES CLOSED, 1924 - 1930. Port of entry, date filed, date of arrival, marks and numbers, packages and contents, value per package, date of liquidation, also have examination and appraiser's sheet attached. Records also show copies of invoices, warehouse withdrawals for consumption, showing duty has been paid and warehouse entries closed. This material in storage. (Never.) 8½ x 11 bundles, 6 ft., in vault. Basement storeroom. (1357)

533. RECORD OF MAIL IMPORTATIONS, 1924 - 1932. Report in compliance with Bureau circular letter 654. It is a perpetual inventory that shows the number of unworked pieces of mail on hand from previous

week, number of pieces received during week, and number of pieces on hand at close of each week. (Rarely, official.) 8 x 15 vol., 1 in., in iron safe. Bindings broken. R. 212. (1462)

534. TICKETS FOR GOODS CARTED OR LIGHTERED, 1924 - 1932. Name of port, date, railroad or vessel, how merchandise is transferred to appraiser's stores, marks and numbers, description, condition, etc. These tickets are made out in triplicate and the only copy retained is the one signed by the truckman. (Never.) 7 x 8 bundles and loose sheets, 2 ft. 6 in., in vault. Basement storeroom. (1386)

535. APPRAISER, 1924 - 1927; 1931 to date. Triplicate copy of Form 138, used by the American Consular Service at foreign ports of shipment. It discloses that the merchandise was purchased by the importer; gives name of seller, invoice number, and date it was certified, ports of shipment and arrival, character of merchandise and its value; also a declaration of the seller that the invoice is correct and true. (Inactive, never; current, daily, official.) 8 x 12 folders, 21 ft., in 12 drawers of filing cases. R. 212 and basement storage. (1339, 1406)

536. DAILY RECORD AND REPORT OF INSPECTORS, WEIGHERS, GAUGERS, GUARDS, LABORERS, ETC., Oct. 24, 1924; Aug. 15, 1929; 1935 to date. Daily record of assignments, time required and incidental expenses incurred. (Inactive, never; current, daily, official.) 8½ x 11 and 8 x 12 folders and loose sheets, 1 3/4 in., in vault and on desk. Basement storeroom and R. 212. (1364, 1461)

537. MEMO OF ENTRY, June 1924 to date. A card file showing importer's name, date of entry, consular invoice, name of owner or ultimate consignee, and the nature of the merchandise. Form 3357. Each year on July 1st a new series of numbers is started. All numbers starting with one (1) are for consumption warehouse entries; those starting with naught (0) are for all other entries. (Daily, official.) 3 x 5 cards, 20 ft., in 4 drawers of card cabinet. Room 212. (1345)

538. INCREASED, ADDITIONAL, AND SUPPLEMENTAL DUTIES, 1924 to date. Form 5107, receipt books showing amounts, sources and reasons for receiving extra duty; name and address of importer are also given. (Inactive, never; current, occasionally, official.) 1½ x 5 and 1½ x 4 vols., 1 ft. 8 in., in steel vault and iron safe. R. 212 and basement storage. (1405, 1445)

539. NOTICES OF SALE OF MERCHANDISE, 1925 - 1926. Date of shipment, length of time in warehouse, name of shipper and country from which shipment was made; also gives time, place, and date of sale. Each notice has a tag attached giving date of arrival, name of vessel, port of entry, marks and numbers, description, consignee, appraised value, rate of duty, and home value. (Never.) 7 x 8½ loose sheets, 3 in., in vault. Dirty. Basement storeroom (1372)

540. PERMITS TO RELEASE, 1925 - 1928. District, port, name and address of importer and description of merchandise. (Never.) 7 x 8½ bundle, 2 in., in vault. Basement storeroom. (1395)

541. DIVERTED IMMEDIATE TRANSPORTATION SHIPMENTS, July 1925 - Aug. 1932. Record of merchandise consigned to importers had been diverted to other ports for clearance, the same manifest being used at the port of clearance. (Never.) 8½ x 11 bundle, 8 in., in vault. Basement storeroom. (1390)

542. IMMEDIATE TRANSPORTATION, June 30, 1925 to date. Form 7512, manifests of goods subject to Customs inspection, giving the nature of the goods, the names of shipper and consignee and the date and name of vessel on which it arrives. One file for port of New York only, other for rest of country. Previous records destroyed. (Daily, official.) 10 x 12 loose sheets, 2 in., in drawer of wooden cabinet. R. 212. (1349, 1346)

543. IMMEDIATE TRANSPORTATION PAPERS, SHIPMENTS REPORTED IN, 1925 to date. Manifests of goods subject to customs inspection, stating the nature of the goods, the name of the shipper and consignee; also the name and date of the vessel upon which it arrived. This file is for shipments that have been reported as arrived at their destination. (New York, N.Y.) (Daily, official.) 10 x 12 loose sheets, 1 in., in drawer of wooden cabinet. R. 212. (1374)

544. LICENSES OF YACHTS UNDER TWENTY TONS, July 1925 to date. Record of yachts registered under twenty tons, with the owner's and master's name on the license. (Frequently, official.) 12 x 18 vol., ½ in., on shelf in wooden cabinet. R. 212. (1661)

545. MISCELLANEOUS COLLECTIONS, Aug. 14, 1925 to date. Cat. 5109, collection receipts showing various collections or transportation and entry of goods such as work performed, cording and sealing, storage, labor, cartage, etc. (Daily, official.) 4 x 5 vol., 2 ft., in box in iron safe. R. 212. (1426)

546. OATHS, INDIVIDUAL SURETY ON BOND, 1925 to date. Form 3579, giving name of individual on bond, his occupation or nature of his business, together with the amount of his worth over and above his debts and liabilities exclusive of property exempt from execution. (Occasionally, official.) 5 x 8 loose sheets, 1 in., in iron safe. R. 212. (1451)

547. SEIZURES, July 1925 to date. Form 5955, reports cover illegal importation of merchandise seized under Tariff Acts, including lottery matters and reports on irregular importation of goods. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of steel filing case. R. 212. (1355)

548. EXPORTS FOR REPAIRS, Oct. 30, 1926. Carriers permits for exportation, customs manifest of goods subject to customs inspection entry for exportation, application for and certificate of registration of articles to be shipped abroad for repairs, personal use, touring,

etc. All articles to be shipped abroad must have serial number on the article together with the name of the article. This serial number must show on permit for exportation for identification on return. (Frequently, official.) 8½ x 11 loose sheets, 1 ft., in iron safe. R. 212. (1437)

549. CARTAGE CONTRACTS, 1926 - 1931. Form 3083 and all correspondence between the U.S. Government and the successful bidder to transport locally all merchandise received in customs custody; also a bond executed by the transporter guaranteeing to fulfill the contract. (Occasionally, official.) 3½ x 10 envelopes, 6 in., in iron safe. R. 212. (1441)

550. ARRIVALS, 1926 to date. Day books wherein are entered the daily arrivals of imports. The data discloses the immediate transportation bond number, port of arrival, entry number and date released, the consignee's name, number of packages, common carrier (railroad) and time of arrival are also shown. If an import is made up of a solid car, the railroad car numbers are recorded. (Never.) 12 x 17 vols. 6 in., in steel vault and wooden cabinet. R. 212 and basement storeroom. (1407, 1443)

551. ENTRIES, MERCHANDISE IMPORTED THROUGH THE MAILS, 1926 - 1934. Importations of various types of merchandise; they show the amount of duty paid and give the quantity and description of the goods. (never.) 5½ x 6½ vols. and bundles, 3 ft. 6 in., in vault. Basement storeroom. (1384)

552. WAREHOUSE WITHDRAWALS FOR CONSUMPTION DUTY PAID, July 1927 - May 1931. Record of warehouse bond number, collection district, name of consignee, name of vessel or steamer carrying merchandise, date of arrival, country from which shipment was made, marks and numbers, description and quantity of merchandise, value, rate, and amount of duty paid. These records also show various types of merchandise which carry different rate of duty. (Never.) 8½ x 11 bundles, 2 ft. 6 in., in vault. Basement storeroom. (1383)

553. ACCOUNT FOR DUTIES, CASHIERS TICKETS, June 1927 - Jan. 1929. Cashier tickets showing the amount received for duties on consumption entry and warehouse withdrawals. (Never.) 4 x 8 vols., 1 ft., in vault. Basement storeroom. (1361)

554. CERTIFICATES OF REGISTRATION OF ARTICLES SHIPPED ABROAD FOR REPAIRS, 1927 to date. Application for and certificate of registration of articles to be shipped abroad for repairs. Form 4455, records show the articles to be repaired abroad can be sent through the Post Office Department and returned the same way. This applies to small articles only. (Frequently, official.) 8½ x 11 loose sheets, 2 ft., in iron safe. R. 212. (1456)

555. COLLECTIONS, DEPOSITS, AND BALANCES, 1928 - July 1, 1933. Cat. 3117 (5207B) daily record of collections, deposits, and balances from consumption entries, mail entries, baggage, informal entries, warehouse withdrawals, customs collections; increased, additional and

supplemental duties; appraisement entries, storage, and sale of blanks. (Daily, official.) 8½ x 10 loose-leaf book, 4 in., in iron safe. R. 212. (2169)

556. PERMITS TO TRANSFER, Oct. - Dec. 1929. Permits allowing merchandise to be transferred by mail, truck, etc. (Never.) 7 x 8½ bundle, 1 in., in vault. Basement storeroom. (1394)

557. CERTIFICATES OF DEPOSIT, 1929 to date. Form 5, receipt showing a deposit has been made to cover the duty charges of an import not yet arrived in the U.S. The amount deposited is only assumed to be correct, hence it is subject to increase or refund, when the merchandise is received and examination is made and the proper amount of duty determined. This certificate also shows the amount of undercharge or refund, if any. (Seldom, official.) 3 x 9 loose sheets, 1 ft. 3 in., in iron safe. R. 212. (1444)

558. ENTRIES OF MERCHANDISE IMPORTED THROUGH THE MAILS, 1929 to date. Record of foreign mail received from Cleveland, Ohio, the distributing center for mail in District No. 41. Form 3419, discloses the sender, the consignee, the country received from, name of vessel arrived on, nature of merchandise, its value, etc. After the duty has been collected here this form is returned to Cleveland with the amount of duty collected and the transaction is considered closed. This form is for the importations with a valuation of less than $100.00. (Occasionally, official.) 6 x 7 loose sheets, 1 ft., in iron safe. R. 212. (1454)

559. LIST OF TRIPLICATE INVOICES, 1930 - 1935. Destination, town, and country from which shipment is made, number of invoices, date, name of shipper, and the amount of invoice. (Never.) 8½ x 11 folders, 9 in., in vault. Basement storeroom. (1366)

560. INSPECTOR'S TIME BOOK, Apr. 1930 to date. Record of amount of time spent by the inspector in the several bonded warehouses checking and releasing goods in bond; also gives name of consignees. (Daily, official.) 4½ x 8 vol., 3/4 in., in desk drawer. Bindings broken. R. 212. (1459)

561. NOTICES TO FORWARD INVOICE FOR MAIL IMPORTATION, 1930 to date. Form 3431, requesting an invoice from the addresses of an importation, giving the foreign value of the merchandise in question, and the replies thereto. (Occasionally, official.) 8 x 10 envelopes, ½ in., in iron safe. R. 212. (1455)

562. LIST OF INVOICES SENT TO COLLECTOR, Jan. 1931 - Dec. 1934. Invoices show destination, shipping point, date of shipment, number of invoice, date of certificate, name of shipper, amount of invoices, etc. (Never. 7 x 8½ bundles, 2 ft. 6 in., in vault. Basement storeroom. (1365)

563. CONSUMPTION ENTRIES, DUTIABLE, July 1, 1931 to date. Form 7501, consumption entry; Form 7501-A, consumption entry permit; Form 6417, summary of entered value examination and appraisement; Form 1, inspection certificate; and Form 368-B notice of arrival. (Frequently, official.) 10 x 12 folders, 42 ft., in 22 drawers of filing cases. R. 212. (1342)

564. CONSUMPTION ENTRIES, NON DUTIABLE, July 31, 1931 to date. Form 7501, consumption entry; Form 7501-A, consumption entry permit; Form 6417, summary of entered value examination and appraisement; Form 7512, U. S. Customs manifest of goods subject to customs inspection, etc. (Frequently, official.) 10 x 12 folders, 40 ft., in 23 drawers of filing cases. R. 212. (1337)

565. DUTY RECEIPTS, 1931 to date. Memoranda on stub end of receipt book for duties on consumption, entry of warehouse withdrawal. It shows district number, name of port, name of firm paying the duty, amount thereof, and date paid. These receipts are numbered consecutively from 297601 to 458550. Those bearing previous dates and numbers have been authoritatively destroyed; informant says they hold them for 5 years. (Daily, official.) 4 x 5 vols. (30) 1 ft. 6 in., in iron safe. R. 212. (1399)

566. INFORMAL ENTRIES, Jan. 1931 - Dec. 1935. Combined entry, manifest, and receipt, giving name of importer, and name and address of consignee, marks and numbers, description of goods, value, rate, duty, etc. (Never.) 5½ x 8 bundle, 8 in., in vault. Basement storeroom. (1363)

567. MAIL ENTRIES OF MERCHANDISE IMPORTED, May 19, 1931 to date. Form 3419, for importations through the mails. Naturally they apply only to small articles. These forms are made out in triplicate. Shipments between the U. S. and the Panama Canal Zone will be treated in all respects as shipment to and from foreign countries. Previous records in basement. (Frequently, official.) 5½ x 7 vols., 2 ft., in iron safe. R. 212. (1457)

568. TICKETS FOR GOODS CARTED OR LIGHTERED, 1931 to date. Drayman's order to depot master to pick up freight shipments to be delivered to appraiser's stores. The order shows the character of merchandise and date it was received. (Daily, official.) 6 x 7 sheets, 1 ft., in wooden cabinet. Basement storeroom. (1403)

569. TRANSPORTATION BONDS CANCELLED, 1931 to date. Bonds used as a combined entry, withdrawal, and manifest for any merchandise transported in bond in the U.S. (Frequently, official.) 8½ x 11 sheets, 1 ft., in iron safe. R. 212. (1429)

570. WAREHOUSE BOND ENTRIES, 1931 to date. Form 7505, warehouse withdrawal for consumption; and Form 7505-A, warehouse withdrawal for consumption permit. These forms give warehouse bond names and names under whom goods were imported and to whom they will be delivered when released. Forms also show various steps and location of warehouse holding same. (Daily, official.) 10 x 12 folders, 8 in., on wooden cabinet. R. 212. (1344)

571. WAREHOUSE BOND ENTRIES, CLOSED, July 1, 1931 to date. Forms 7505 and 7505 A, warehouse withdrawals for consumption. (Occasionally, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 212. (1340)

572. DIVERTED I. T. SHIPMENTS, 1932 to date. Record of merchandise, consigned to various business firms in Cincinnati, diverted to other ports for various reasons, such as cleaning, clearance, reconsignment, etc. These records also show special manifest to be used only in U.S. for transporting goods. They also show records of importations from foreign countries, whether merchandise has been altered or not; also shows carrier's certificate, name of customs house broker, and permits to transfer, etc. (Frequently, official.) 8½ x 11 folders, 1 ft., in iron safe. R. 212. (1425)

573. DEPOSITS IN LIEU OF BOND, May - Nov. 1933. Record of deposits in lieu of bond on automobiles or anything dutiable going out of the U.S. These deposits are held for six months and the deposit receipts are attached to a consumption entry or six months bond. (Never.) 8½ x 11 folders, 2 in., in vault. Basement storeroom. (1377)

574. COLLECTIONS, July 1, 1933 to date. Record of free entries, warehouse withdrawals, increased, additional and supplemental duties, Internal Revenue Tax, miscellaneous tax repayments and reimbursable collections, navigation fees, fees on account of deceased passengers and tonnage tax, and baggage informal and appraised. These entries consist of active and daily reports and are all compiled in the monthly report of transactions. (Daily, official.) 8½ x 10½ loose-leaf book, 4 in., in iron safe. R. 212. (1436)

575. CONSUMPTION ENTRIES, July 1933 to date. Dutiable consumption entries and records of liquidations. (Daily, official.) 8½ x 11 loose-leaf book, 3 in., in iron safe. R. 212. (1431)

576. BILLS OF LADING, EXPORT, Nov. 14, 1934 to date. For shipments made by the Peters Cartridge Company, Kings Mills, Ohio, to foreign countries. (Frequently, official.) 10 x 16 loose sheets, 3 in., in iron safe. R. 212. (1435)

577. BUTTON SEALS, 1934 to date. Button seals, identifying merchandise by appearance. (Frequently, official.) 5 x 9 vol., ½ in., in iron safe. R. 212. (1452)

578. NOTICES OF DUTIES DUE, 1934 to date. Form 5107, copy of notice to consignee that additional duty is due on an entry. (Occasionally, official.) 4 x 7 vols. (7), 4 in., in iron safe. R. 212. (1449)

579. OWNERS' OATHS TO OFFICIAL NUMBERS, 1934 to date. Record of the vessels laid up and the reasons therefor (for repairs, due to depression, not seaworthy, etc.) Form 135, laid up vessels 5 - 99 gross tons; Form 130, vessels, 100 - 499 gross tons; Form 129, vessels of 500 gross tons and over; Form 136, laid up yachts, 5 net tons and over. (Occasionally, official.) 8 x 10 envelopes, ½ in., in iron safe. R. 212. (1679)

580. RECEIPTS TO POSTMASTER, 1934 to date. For money received from importations through the mails and which is turned over to the acting Deputy Collector to be deposited. (Inactive, never; current, frequently, official.) 5½ x 7¼ loose sheets, 4½ in., in vault and iron safe. Scattered. Basement storeroom and R. 212. (1385, 1428)

581. WAREHOUSE BOND ENTRIES, July 19, 1934 to date. Form 7505, warehouse withdrawal for consumption; and Form 7505-A, warehouse withdrawal for consumption permit. (Frequently, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 212. (1341)

582. LOTTERY MATTERS, Oct. 1935 - Apr. 30, 1936. Letters that were delivered and refused by persons to whom addressed, as they were supposed to contain lottery tickets. These letters are held for one year and then sent to Washington. (Never.) 3½ x 5 bundles, 1 ft., in vault. Basement storeroom. (1387)

583. APPRAISEMENT AND SIX MONTH BOND ENTRIES, July 1935 to date. Form 7500, appraisement and informal entry; Form M. 7500-B, permit to release; and Form 7512, transportation entry and manifest of goods subject to customs inspection. (Daily, official.) 10 x 12 folders, 1 ft., in drawer of filing case. R. 212. (1338)

584. CASES PENDING. July 1935 to date. Form 3347, declaration of owner; Form 3311, affidavit for free entry of returned American products; and Customs Forms 4467 and 6043-A, entry cases held pending examination of merchandise or for production of missing documents such as export certificates and in some cases consular invoices, also declaration of consignee of the manufacturer of the U.S. returned. (Daily, official.) 10 x 12 folders, 1 in., in drawer of filing case. R. 212. (1343)

585. RECORD OF APPEALS FOR REAPPRAISEMENT, Dec. 1935 to date. BC Form 4339, showing name of importer, name of vessel, invoice number, entry number, reappraisement number, etc. Previous records in basement. (Occasionally, official.) 10 x 15½ vol., 1 in., in wooden cabinet. R. 212. (1440)

586. TRANSPORTATION BONDS UNCANCELLED, 1935 to date. Bonds used as a combined entry or withdrawal and manifest for any merchandise transported in bond in the U.S. or exported from customs duty. Bonds run for six months unless cancelled before that time. It is presumed that delivery will have been completed in the specified time. After bonds has been cancelled they are filed under the caption "transportation bonds cancelled". (Frequently, official.) 8½ x 11 loose-leaf books, 1 ft., in iron safe. R. 212. (1432)

587. TICKETS FOR GOODS CARTED OR LIGHTERED, Feb. 18, 1936 to date. Tickets used as a memorandum for goods received on which the addressee is notified to bring invoice covering same. (Frequently, official.) 7 x 8 vol., ½ in., in iron safe. R. 212. (1434)

588. RECORD OF UNCLAIMED MATTER, Apr. 1936. Letters that consignee refused to accept upon delivery. There are no marks to identify the sender. (Never.) 3½ x 10 bundle, 1 in., in iron safe. R. 212. (1515)

CLEVELAND

OFFICE OF APPRAISER
Federal Bldg., Public Square

Exactly when this office was established is indeterminable, but it was established at least as early as 1874, because that is the date of its oldest record. Previous addresses are likewise unknown.

589. RECORD OF INVOICES AND APPRAISEMENTS, Nov. 2, 1874 - Jan. 27, 1885. Export invoices and appraisals. (Rarely, official.) 9½ x 12½ and 9 x 12 vols., 1 ft. 1 in., in box. Damaged by water, binding broken. SW. Basement. (14,100)

590. CONSULAR CERTIFICATES, 1890 - 1915. Form 140 and invoices on imports bought and shipped from various countries and passed by American Consular Service; also correspondence covering same. (Rarely, official.) 10 x 12 bundles, 1 ft. 6 in., in box. Damaged by rodents and dirty. SW. Basement. (181)

591. RECORD OF ARRIVAL, DEPARTURE, AND ABSENCE OF EMPLOYEES, Apr. 1909 - July 1916. Daily record of employees. (Rarely, official.) 8 x 12 and 6 x 18 vols., 4 in., in box. Dirty and damaged by rodents. SW. Basement. (183)

592. MISCELLANEOUS FILE, Nov. 1912 - Dec. 31, 1920. General correspondence. (Rarely, official.) 8 x 11 envelopes, 1 ft. 1 in., in box. Dirty and damaged by careless handling and faulty containers. SW. Basement. (206)

593. REAPPRAISEMENTS, 1913 - 1914. Letters to various companies on merchandise to be reappraised. (Rarely, official.) 8 x 11 envelopes, ¼ in., in box. Torn, sooty, and damaged by rodents. SW. Basement. (175)

594. APPRAISEMENT OF MERCHANDISE, JUTE, COTTON, AND JUTE PADS, 1913 - 1914. Letters of inquiry sent to control appraisal office asking information as to the classification of above commodities. (Rarely, official.) 6 x 9 envelopes, ½ in., in wooden box. SW. Basement. (172)

595. CONSULAR SERVICE, 1913 - 1915. Certified invoices of items shipped to this city from foreign countries; also shows the town it comes from by railroad, the port of arrival, and the purchaser's name. (Rarely, official.) 10 x 15 folders, 1 ft. 6 in., in box. Sooty. SW. Basement. (217)

596. PROTESTS, 1913 - 1916. Reports on protests made by companies against assessment of duty by the Collector of Customs with the decision as result of legal proceedings or other settlement. (Rarely, official.) 8 x 11 and 10 x 15 envelopes, 9 in., in box. Sooty. SW. Basement. (158)

597. BOARD OF GENERAL APPRAISERS, 1913 - 1920. Correspondence from Board of General Appraisers to various ports on appraising duties on items entering port. (Rarely, official.) 10 x 15 envelopes, 1 ft., in box. Sooty and damaged by rodents. SW. Basement. (162)

598. GENERAL CORRESPONDENCE, DEPARTMENT, 1913 - 1920. Correspondence with the Treasury Department on various subjects. (Rarely, official.) 10 x 18 envelopes, 1 in., in box. Sooty and damaged by rodents. SW. Basement. (171)

599. MISCELLANEOUS LETTERS, 1913 - 1921. Letters of acknowledgement on receipt of samples, claims, etc. (Rarely, official.) 10 x 15 envelopes, 1 ft., in box. Sooty and damaged by rodents. SW. Basement. (159)

600. CHECK BOOKS FOR SPECIAL DEPOSITS, 1913 - 1931. Giving names of persons employed by Customs Service; checks are paid for different kinds of work, salary, rent, expense, operating force of Cleveland, Akron, Canton, Alliance, East Liverpool, Salem, Sharon, and Warren offices. (Rarely, official.) 9 x 17 check books, 1 ft. 6 in., in box. SW. Basement. (198)

601. OPERATING FORCE, PUBLIC BUILDINGS, 1913 - 1931. Check books giving names of persons employed in public buildings and amount paid to them. (Rarely, official.) 9 x 17 check books, 4 ft. 6 in., in box. SW. Basement. (196)

602. SALARY CHECK BOOK, 1913 - 1931. Form 2220, check books covering various items, such as salaries, expense, refunds to importers, and giving names of all parties to whom the checks have been given. (Rarely, official.) 9 x 17 check books, 3 ft., in box. SW. Basement. (197)

603. COLLECTOR'S LETTERS, 1914 - 1915. Collector's letters relating to reappraisal or other information concerning merchandise in protest. (Rarely, official.) 8 x 10 bundles, 1 in., in box. Sooty and damaged by rodents. SW. Basement. (169)

604. SPECIAL AGENCY SUBPORT CIRCULARS, 1915 - 1917. Circular letters sent to appraising officers. (Rarely, official.) 10 x 15 envelopes, 6 in., in box. Sooty and damaged by rodents. SW. Basement. (167)

605. DEPUTY COLLECTOR'S CORRESPONDENCE, 1915 - 1920. Correspondence on changes made in office, such as increase in salaries and promotions. (Rarely, official.) 10 x 15 envelopes, 6 in., in box. Sooty. SW. Basement. (174)

606. DEPUTY COLLECTORS, Feb. 3, 1915 - Aug. 24, 1920. Correspondence fr om Deputy Collectors concerning appraisers informaing them of items that have been appraised and collected. (Rarely, official.) 9 x 11 and 10 x 15 envelopes, 1 ft., in box. Sooty and damaged by rodents. SW. Basement. (179)

607. MEMORANDUMS OF FOREIGN SHIPPERS, Mar. 17 - July 31, 1916. Invoices from consuls giving the description of merchandise sent to appraisers; also the number of items, etc. (Rarely, official.) 6 x 9 bundles, 1 ft., in box. Dirty and brittle. SW. Basement. (182)

608. MAIL IMPORTATION CORRESPONDENCE, 1916 - 1920. Correspondence from importers asking for undelivered items. (Rarely, official.) 10 x 15 envelopes, 1 ft., in box. Sooty and damaged by rodents. SW. Basement. (163)

609. CUSTOMS CATALOGUES, 1917 - 1919. Order sheets for catalogues sent from foreign countries. (Rarely, official.) 10 x 12 bundles, 1 ft. 6 in., in box. Sooty and damaged by rodents. SW. Basement. (170)

610. WAR INSPECTION CORRESPONDENCE, 1918. On items inspected for the War Department. Filed alphabetically. (Rarely, official.) 9 x 12 bundles, 1 ft., in box. Sooty and damaged by rodents. SW. Basement. (160)

611. MEDICAL SUPPLY DEPOT CORRESPONDENCE, 1918 - 1919. Correspondence and inspectors' reports on workmanship and material in accordance with drawing and specifications on various items such as: inhalers, invalid wheel chairs, etc. (Rarely, official.) 10 x 12 bundles, 1 ft., in box. Sooty and damaged by rodents. SW. Basement. (168)

612. DAILY LIST OF EXAMINERS' RETURNS, 1919 - 1921. Name and date of persons or concerns receiving foreign goods examined. (Rarely, official.) 10 x 14 envelopes, 3 in. in box. Sooty. SW. Basement. (176)

613. SCHEDULE OF CERTIFICATES OF DEPOSITS, Apr. 1, 1919 - June 30, 1928. Schedule of deposits made monthly in various member banks of the Federal Reserve at Cleveland, Cincinnati, Columbus, Dayton, Toledo, Sandusky, Ohio, and Erie, Pennsylvania. (Rarely, official.) 9 x 14 folders, 6 in., in box. SW. Basement. (194)

614. SCHEDULE OF DISBURSEMENTS AND REFUNDS, May 1, 1919 - June 30, 1930. Schedules and reports of duties refunded by the Collector; record and schedule of pay rolls and public vouchers. (Rarely, official.) 9 x 14 packages, 1 ft., 6 in., in box. SW. Basement. (195)

615. REAPPRAISEMENT SHEETS, 1920 - 1921. Lists of merchandise, its appraised value, and reappraisement value; also the name of sender, the date of entry, and the appraisal and reappraisal dates. (Rarely, official.) 10 x 15 envelopes, 6 in., in box. Sooty and damaged by rodents. SW. Basement. (165)

616. REPORTS OF APPRAISING OFFICERS, July 1, 1920 - Jan. 22, 1930. Form 6431, giving consignor's name, nature of product shipped, amount of duty paid, consignee's name, and destination. (Rarely, official.) 9 x 12 folders and bundles, 11 ft., in boxes. SW. Basement. (210)

617. EXAMINERS' RETURNS, July - Dec. 1921. Reports on reappraisals of merchandise. (Rarely, official.) 10 x 15 envelopes, 6 in., in box. Sooty and damaged by rodents. SW. Basement. (166)

618. TIME REPORTS, 1922 - 1927; June 23 - Dec. 31, 1924. Time reports of personnel. (Rarely, official.) 5 x 8 and 7 x 10 bundles. 1 ft. 9 in., in box. SW. Basement. (154, 155)

619. SUMMARIES OF ENTERED VALUE, EXAMINATION, AND APPRAISEMENT, 1923 - Dec. 31, 1927. Includes Form 6417, invoice list of merchandise with name and address of sender. (Rarely, official.) Variously sized folders and bundles. 27 ft., in boxes. Sooty and damaged by rodents. SW. Basement. (205, 161, 143, 200, 188, 189)

620. REAPPRAISEMENT CIRCULARS, 1924 - 1926. Circulars issued by The U.S. General Appraiser on merchandise entering the U.S. after reappraisal; gives the name of shipper and country shipped from; also kind of merchandise, weight, size, and amount upon appraisal and reappraisal. (Rarely, official.) 9 x 17 bundle, 6 in., in box. Sooty and damaged by rodents. SW. Basement. (180)

621. MAIL RECORD, July 1, 1924 - June 30, 1925. Record of duties and fees. (Rarely, official.) 4 x 6 bundles, 6 in., in box. SW. Basement. (150)

622. NOTICES OF GOODS THAT MUST BE LEGALLY MARKED, Nov. 18, 1924 - June 27, 1927. Notices of shipments received and items that were not received because of the absence of legal marks. (Rarely, official.)

9 x 12 bundle, 1 in., in box. Sooty and damaged by rodents. SW. Basement. (173)

623. UNCLAIMED MERCHANDISE TAGS, July 24, 1925 - Apr. 14, 1926. (Rarely, official.) 4 x 9 bundle, 3 in., in box. SW. Basement. (153)

624. OFFICE OF CHIEF INSPECTOR, Nov. 3 - Dec. 31, 1925. Report of the loss, rifling, delay, wrong delivery, or other improper treatment of customs entries shipped through the mail. (Rarely, official.) 10 x 15 envelopes, ½ in., in box. Sooty. SW. Basement. (164)

625. DAILY LIST OF INVOICES, July 1, 1925 - June 30, 1927. Daily list of invoices to be examined. (Rarely, official.) 5 x 8 bundle, 6 in., in box. SW. Basement. (148)

626. APPRAISER OF MERCHANDISE, Dec. 16, 1925 - 1927. (Rarely, official.) 9 x 12 folders and bundles, 2 ft. 6 in., in box. SW. Basement. (144)

627. MAIL ENTRIES OF MERCHANDISE IMPORTED, c. 1925 - 1933. Form 3419, for importation through the mail; showing items imported, valuation, import duty, and country from which it was imported. (Rarely, official.) 5 x 7 vols., 150 ft., in boxes. SW. Basement. (103)

628. APPRAISEMENT AND BAGGAGE ENTRY CARDS, 1926 - 1927. Date of entry, kind of baggage, and inspection record. (Rarely, official.) 3 x 5 bundles, 1 ft., in box. SW. Basement. (151)

629. BILL NOTICES, July 1, 1926 - June 29, 1927. Memorandum of import shipments specifying what the shipment contains, to whom and by whom shipped. (Rarely, official.) 4 x 6 bundle, 6 in., in box. SW. Basement. (149)

630. APPRAISEMENT APPEAL REPORT, 1927. (Rarely, official.) 9 x 12 folders and bundles, 4 in., in box. SW. Basement. (140)

631. CORRESPONDENCE ON FOREIGN GOODS, July 1930. With manufacturers and customs departments of foreign countries concerning valuation of merchandise. (Rarely, official.) 9 x 12 folders and bundles, 2 ft., in box. SW. Basement. (147)

632. INFORMATION EXCHANGE, July 1930. Price lists on foreign products based on sale of exchange. These price lists are changed from time to time and are mimeographed copies. (Rarely, official.) 9 x 12 folders and packages, 6 ft., in boxes. SW. Basement. (140)

633. DAILY WORK SHEETS, Jan. 1920 - Apr. 1932. Show the amount of money collected under the following listed entries: mail, consumption, warehouse withdrawals, and miscellaneous; also show the total amount received in checks, currency, and coin. (Rarely, official.) 9 x 11 packages, 1 ft., in box. SW. Basement. (212)

OFFICE OF COLLECTOR
Federal Bldg., Public Square and Superior Ave.

The office of the Customs was established at Cleveland in 1799 or shortly thereafter. The location of the office in the early days of its history is unknown. The first building known to house it was the Case Building; while this building was being razed and the present Federal Building constructed this agency occupied quarters in the Wilshire Building, from which it moved into its present quarters in 1909. It is impossible to determine whether any of the records were lost in moving from one building to another. It is possible that some were, because the oldest records in its custody do not antedate 1850. Absence of records from 1799 to 1850 may, however, be explained by the fact that every five years the agency has sent its most valuable papers to Washington. So-called useless papers have been destroyed from time to time to make space for current documents.

634. GENERAL INDEX, June 8, 1850 to date. Relates to bills of sale, mortgages, and consolidated certificates of enrollment and license of vessels. (Daily, official.) 12 x 16 and 14 x 22 vols. (24), 3 ft. 6 in., on shelf in steel cabinet. Bindings broken. R. 232. (317)

635. INDEX OF LICENSES FOR VESSELS OVER 20 TONS, Jan. 3, 1873 - Oct. 24, 1893 (overlapping). Name of vessel, license, date, tonnage, when and where surrendered, and cause of surrender. (Rarely, official.) 9 x 15 vols., 1 ft. 9 in., in wooden box. Damaged by water and careless handling, broken bindings. SW. Basement. (22, 126)

636. INDEX OF ENROLLMENTS, Jan. 1919 to date. For freight vessels over 15 tons, recording name and address of owner and master, gross and net tonnage, material from which built, service, number of crew, horse-power, dimensions, engine, coal, gas, diesel, and other details. (Daily, official.) 4 x 6 cards, 3 ft., in 2 drawers of wooden card cabinet. R. 232. (311)

637. INDEX OF MOTOR BOATS UNDER 15 TONS, 1919 to date. (Daily, official.) 3 x 5 cards, 3 ft., in 15 drawers of wooden card cabinet. R. 232. (312)

638. INDEX CARDS, n.d. Alphabetical and numerical index to names of persons and firms importing goods. (Rarely, official.) 5 x 5 bundle, 6 in., in wooden box. SW. Basement. (152)

639. RECORD OF CONSOLIDATED CERTIFICATES OF ENROLLMENT AND LICENSE OF VESSELS, June 8, 1850 to date. 12 x 16 and 14 x 22 bound index. (Daily, official.) 12 x 22 vols. (46), 8 ft., in steel cabinet. Bindings broken. R. 232. (319)

640. MORTGAGES AND RECORD OF MISCELLANEOUS CONVEYANCES OF VESSELS, Sept. 5, 1850 to date. Complete record of mortgages and titles of vessels. 12 x 16 and 14 x 22 bound index. (Daily, official.) 12 x 16 vols. (43), 9 ft., in steel cabinet. Bindings broken. R. 232. (320)

641. BILLS OF SALE, May 24, 1856 to date. Complete record and copies of bills of sale of enrolled vessels. 12 x 16 and 14 x 22 bound index. (Daily, official.) 12 x 16 vols. (51), 9 ft., in steel cabinet. Bindings broken. R. 232. (318)

642. TONNAGE ADMEASUREMENTS, Jan. 1870 to Nov. 1907. Tonnage record in detail of each registered commercial freight vessel, showing measurements of vessel, cargo hold, freight space, crew space, etc., handwritten on printed forms. Filed by name of vessel. (Rarely, official.) 12 x 18 vols. (6), 1 ft., in steel cabinet. R. 232. (316)

643. RECORD OF INVOICES AND APPRAISEMENT, Nov. 2, 1874 to Sept. 18, 1881. Exports. (Rarely, official.) 12½ x 9½ vols. 1 ft., damaged by water, bindings broken. SW. Basement. (14)

644. MASTER CARPENTER CERTIFICATES, Apr. 2, 1874 - Sept. 25, 1935. Certificates of builder, description and valuation of each new vessel built and registered. (Frequently, official.) 10 x 14 vols. (3), 1 ft. 1 in., in steel cabinet. R. 232. (310)

645. BUREAU STATISTICIAN CORRESPONDENCE, Dec. 31, 1891 - June 12 1893. Correspondence of various ports, used for statistical purposes, and giving a description of license issued by the Bureau of Navigation under the provisions of departmental circular 22. (Rarely, official.) 9 x 12 loose-leaf books, 3 ft., in wooden box. Damaged by careless handling, dirty, ink faded. SW. Basement. (30)

646. IMPORT BOOKS, Aug. 17, 1895 - 1901. Record of merchandise imported, showing quantity, description of goods, value for paying ad valorem duties, etc. (Rarely, official.) 10 x 16 vols. (2), 1 ft., 1 in., in wooden box. SW. Basement. (12, 13)

647. SEIZURES, FINES, PENALTIES, AND FORFEITURES, Sept. 30, 1895 - July 1, 1915. (Rarely, official.) 9 x 20 vols. (3), 6 in., in wooden box. SW. Basement. (131)

648. RECORD OF ENTRIES AND LIQUIDATORS, Dec. 21, 1896 - Jan. 28, 1920. Record of goods imported, names of vessels, port shipping and importer, and date of arrival. (Rarely, official.) 11 x 9 vols. (2), 16 x 10 vols. (6), 6 in., in wooden box. Damaged by water, bindings broken. SW. Basement. (8)

649. NOTIFICATIONS TO CONSIGNEE OR ADDRESSEE TO MAKE FORMAL ENTRY OF MAIL INFORMATIONS IN LIEU OF BILL OF LADING, Dec. 31, 1901 - 1915; Sept. 23, 1929 - Nov. 12, 1931. (Never.) 8 x 10 vols. and loose-leaf books, 7 in., in wooden box. SW. Basement. (136, 104)

650. RECORD OF ENTRIES LIQUIDATED, Jan. 18, 1902 - Mar. 1906; Jan. 7, 1908 - J uly 13, 1910. Exports. Indexed. (Rarely, official.) 9½ x 11½ vols., 3 in., in wooden box. SW. Basement. (102, 31)

651. CLAIMS FOR FREIGHT LIENS, Dec. 26, 1902 - Dec. 26, 1903. Claims of various private transportation agencies for liens upon goods transported on which freight charges have not been paid. (Rarely, official.) 9 x 13 vol. 2 in., in wooden box. Bindings broken. SW. Basement. (11)

652. CORRESPONDENCE, Mar. 1903 - Sept. 9, 1915. (Rarely, official.) 9 x 11 loose-leaf books, 2 ft., in wooden box. Damaged by careless handling, dirty, ink faded. SW. Basement. (184)

653. NAVIGATION FINES, Aug. 1905 - Aug. 1925. Complete record of all seizures, fines, penalties, forfeitures, etc., for violations of the navigation, steamboat inspection, and imigration laws, and disposition thereof. (Rarely, official.) 6 x 18 vols. (2), 6 in., in steel cabinet. R. 232. (315)

654. RECORD OF ACCCUNTS CURRENT OF CUSTOMS STATUTORY BOND, June 1, 1907 - Mar. 1, 1914. Cat. 1, account current for use at non-naval office ports. (Rarely, official.) 11 x 16 vols. (2), 3 in., in wooden box. SW. Basement. (132)

655. DEPARTMENT OF COMMERCE AND LABOR RECORD OF CONSOLIDATED ACCOUNT CURRENT, Oct. 1, 1908 - Mar. 1, 1914. Cat. 1009. (Rarely, official.) 11 x 17 vols. (2), 4 in., in wooden box. SW. Basement. (129)

656. REPORT OF ABSENCES OF EMPLOYEES, Oct. 1, 1908 - Feb. 26, 1917. Cat. 170. (Never.) 10 x 16 vol., 1 in., in wooden box. SW. Basement. (130)

657. MERCHANT VESSELS, Dec. 31, 1910 - July 14, 1921. Record of licenses of vessels above 20 tons: type of vessel, tonnage, license, name, when surrendered, where, and reason. (Rarely, official.) 9 x 15 vols., 1 ft., in wooden box. SW. Basement. (21)

658. ANNUAL DEPARTURE AND ABSENCES OF EMPLOYEES, Aug. 1, 1912 - Mar. 30, 1918. Cat. 3011 A. (Rarely, official.) 14 x 17 vol., 2 in., in wooden box. SW. Basement. (133)

659. DECLARATIONS OF PURCHASER OR SELLER OR DULY AUTHORIZED AGENT OF EITHER, 1912; Oct. 16, 1916 - Oct. 16, 1927. Form 138, with invoice attached. (Rarely, official.) 8 x 11 folders and bundles, 25 ft. 4 in., in 3 wooden boxes. SW. Basement. (191, 190)

660. REPORT OF TRANSACTIONS, Sept. 30, 1913 - Dec. 31, 1918. (Never.) 10 x 15 vol., 2 in., in wooden box. SW. Basement. (118)

661. DISBURSING OFFICER'S CHECKS, 1913 - 1931. Check stubs for the following accounts: refunds and notices, salaries, expenses, operation force, public buildings, and special deposits of employees located in Toledo, Erie, and Sandusky. (Never.) 8 x 16 and 9 x 12 check books, 5 ft. 5½ in., in wooden boxes. SW. Basement. (199, 626, 113, 627, 628, 625)

662. WAREHOUSING AND REWAREHOUSING BOND LEDGER, Sept. 28, 1914 - Mar. 6, 1919. Cat. 3577 A. (Seldom, official.) 14 x 18 vol. 3 in., in wooden box. SW. Basement. (128)

663. LIST OF QUESTIONS TO BE DISCUSSED AT CONFERENCE OF CUSTOMS OFFICERS, Oct. 23 - Nov. 21, 1916. Questions submitted for discussion at the conference of Collectors of Customs at the Port of New York on Nov. 20 - 25, 1916. Bound Inventory. (Rarely, official.) 8 x 10 loose-leaf books, 1 in., in wooden box. Dirty. SW. Basement. (15)

664. WAR LOAN ORGANIZATION OFFICE OF THE DIRECTOR OF PUBLICITY, Jan. 1917 - Dec. 31, 1919. Correspondence related to war loans, authorizations, identifications, and verifications of signatures, Bound inventory. (Rarely, official.) 6 x 9 bundle, 9 in., in wooden box. SW. Basement. (32)

665. RECORD OF MERCHANDISE AND ESTIMATE OF DUTIES THEREON, July 1, 1917 - June 13, 1919. Cat. 3615. (Occasionally, official.) 11 x 17 vol., 2 in., in wooden box. SW. Basement. (135)

666. CUSTOMS IN BOND, CONSISTING OF WAREHOUSE RECORDS, Jan. 1, 1919 - Aug. 31, 1922. Reports, receipts, vouchers, etc., pertaining to Customs bonded warehouse records for both imports and exports. (Rarely, official.) 6 x 10 loose-leaf books, 2 ft. 6 in., in wooden box. SW. Basement. (17)

667. SCHEDULE OF CERTIFICATES, July 1, 1919 - Sept. 30, 1923. Form 1313, schedule of certificates of deposit for District of Ohio 41. (Rarely, official.) 9 x 14 folders and bundles, 1 ft., in wooden box. SW. Basement. (41)

668. SCHEDULE OF SPECIAL DEPOSIT COLLECTIONS, Apr. 1, 1919 - June 30, 1928. (Never.) 9 x 14 folders and bundles, 2 ft., in wooden box. SW. Basement. (123)

669. ASSORTMENT OF PAPERS GIVING DETAILS OF OPERATIONS, Jan. 1, 1919 - Jan. 1, 1929. (Rarely, official.) 9 x 12 folders, 6 ft., in wooden box. Damaged by rodents. SW. Basement. (37)

670. SCHEDULE OF CERTIFICATES OF DEPOSIT, Apr. 1, 1919 - June 30, 1929. Cash deposited to the credit of Customs. (Rarely, official.) 9 x 14 folders, 4 ft., in wooden box. SW. Basement. (629)

671. SCHEDULE OF INFORMAL ENTRIES, DISTRICT, Apr. 1, 1919 - June 30, 1929. (Rarely, official.) 9 x 14 folders, 2 ft., in wooden box. SW. Basement. (121)

672. SCHEDULE OF DISTRICT WAREHOUSE WITHDRAWALS, Apr. 1, 1919 - June 30, 1929. Schedule of withdrawals from customs warehouse. (Rarely, official.) 9 x 14 folders, 1 ft., in wooden box. SW. Basement. (38)

673. COMMERCIAL FISCAL REPORTS, Apr. 1, 1919 - June 30, 1929. (Yearly, official.) 9 x 14 folders, 3 in., in wooden box. SW. Basement. (119)

674. MISCELLANEOUS REPORTS, 1919 - 1930. Miscellaneous reports, correspondence, memos, invoices, etc. (Rarely, official.) 9 x 11 envelopes and buncles, 5 ft., in wooden box. SW. Basement. (5)

675. REPORT OF TRANSACTIONS, July 1, 1919 - June 30, 1930. Details of various transactions between private companies and the Customs Office, conerning imports and exports. (Rarely, official.) 9 x 14 folders and bundles, 2 ft., in wooden box. SW. Basement. (34)

676. SCHEDULE OF DISBURSEMENTS AND REFUNDS, May 1, 1919 - June 30, 1930. Schedule of pay rolls and public vouchers. (Rarely, official.) 9 x 14 folders, 4 ft., in wooden box. SW. Basement. (630)

677. REPORT OF OUTSTANDING ACCOUNTS, Oct. 31, 1919 - June 30, 1930. Outstanding accounts on refusals, payments, reports of duties, and other accounts outstanding ninety days. Bound inventory. (Rarely, official.) 9 x 14 folders, 1 ft., in wooden box. SW. Basement. (42)

678. DAILY RECORD AND STATEMENT OF COLLECTIONS, DEPOSITS, AND BALANCES, Apr. 2, 1919 - June 30, 1932. (Rarely, official.) 8 x 11 loose-leaf books and bundles, 3 ft. 4 in., in wooden box. SW. Basement. (201)

679. CHANGES OF NAME, Nov. 10, 1919 - Sept. 20, 1935. Record of changes in names of registered vessels, giving old and new names, dates effective, date of authority issued, etc. (Rarely, official.) 6 x 12 vol., ½ in., in steel cabinet. R. 232. (306)

680. WEIGHERS RETURNS, RECORD, 1920. (Rarely, official.) 7 x 8 bundles, (12), 2 ft., in wooden box. SW. Basement. (185)

681. REGISTER OF SALES OF BLANKS, Oct. 1, 1920 - Nov. 18, 1929. (Rarely, official.) 5 x 10 loose-leaf books, 2 in., in wooden box. SW. Basement. (117)

682. REQUISITIONS FOR DISBURSING FUNDS, Jan. 1, 1920 - July 1, 1930. (Rarely, official.) 9 x 14 folders, 1 ft., in wooden box. SW. Basement. (115)

683. SPECIAL DEPOSIT AND OVER TIME VOUCHERS, July 1, 1920 - June 30, 1930. (Rarely, official.) 9 x 14 folders, 1 ft., in wooden box. SW. Basement. (120)

684. INSPECTORS' REPORTS OF EXAMINATION OF MERCHANDISE, 1921. Invoices attached. (Rarely, official.) 8 x 11 bundles (20), 3 ft., in wooden box. SW. Basement. (207)

685. INSPECTORS' REPORTS OF EXAMINATION OF FREE MERCHANDISE, Nov. 15, 1921 - July 26, 1922. Invoices attached. (Rarely, official.) 7 x 8 bundle, 1 in., in wooden box. SW. Basement. (209)

686. REGISTER OF ENTRIES AND LIQUIDATIONS AND REPORT OF TRANSACTIONS, July 1, 1921 - June 31, 1925. Cat. 5059 and CA 28829. (Rarely, official.) 14 x 17 vol., 1 in., in wooden box. SW. Basement. (134)

687. ACCOUNT FOR SERVICES OF OFFICERS AND RECEIPT, Apr. 30, 1921 - Apr. 30, 1935. Receipts for material. (Rarely, official.) 7 x 8 and 5½ x 9 loose-leaf books, 3 ft., in wooden box. SW. Basement. (137)

688. PRICE MEMORANDA, 1922 - 1927. (Rarely, official.) 10 x 10 envelopes, 3 in., in wooden box. SW. Basement. (138)

689. NAVIGATION RECEIPTS, 1922 - 1928. Forms 1006 and 1008 for revenue from boats. (Rarely, official.) 9 x 12 folders, 3 ft., in wooden box. SW. Basement. (641)

690. SCHEDULE OF MERCHANDISE IN BOND AND WAREHOUSE ENTRIES, EXCEPT CLEVELAND, July 1, 1922 - June 30, 1929. Schedules and lists of merchandise cleared and later placed in warehouse under bond, for all of District 41 except Port of Cleveland. Bound inventory. (Rarely, official.) 9 x 14 folders and bundles, 1 ft., in wooden box. SW. Basement. (40)

691. RECEIPTS TO POSTMASTER, Jan. 1, 1922 - Dec. 31, 1930. Daily report of cash received on duty collections; mimeographed forms filled in with pencil. Filed chronologically. (Rarely, official.) 8 x 12 bundles, 2 in., in wooden box. Torn, scattered. SW. Basement. (127)

692. STORAGE RECEIPTS, 1923 - 1926. (Never.) 9 x 14 folders and bundles, 1 ft., in wooden box. SW. Basement. (101)

693. MISCELLANEOUS FILE, Feb. 23, 1923 - Mar. 6, 1926. Notices of intent, schedules, miscellaneous correspondence, reports, etc. Bound inventory. (Rarely, official.) 9 x 12 folders and bundles, 5 ft., in wooden box. Scattered, bindings broken. SW. Basement. (24)

694. INVOICES OF MERCHANDISE NOT PURCHASED, 1923 - 1927. For material shipped in to be sold, but not consigned to any particular company or party. (Rarely, official.) 9 x 12 folders, 3 ft., in wooden box. SW. Basement. (186)

695. ASSORTMENT OF FORMS GIVING INFORMATION ABOUT COASTWISE TRADE, 1924. (Rarely, official.) Variously sized bundles, 6 in., in wooden box. Scattered. SW. Basement. (216)

696. BILL AND NOTICE, July 1924 - June 1925. (Rarely, official.) 5 x 9 bundles, 1 ft., in wooden box. SW. Basement. (142)

697. REQUESTS OF POSTMASTER FOR REPORT OF EXPENSES OF CUSTOMS, July 1924 - Nov. 1926. (Never.) 5 x 10 loose-leaf book, 2 in., in wooden box. SW. Basement. (193)

698. VALUES OF FOREIGN CURRENCIES, 1924 - 1927. (Rarely, official.) 9 x 12 folders and bundles. 1 ft., in wooden box. SW. Basement. (141)

699. DAILY LIST OF ENTRIES, Dec. 1, 1924 - 1927. (Rarely, official.) 8 x 11 envelopes, 2 ft. 6 in., in wooden box. Brittle, dirty, torn, SW. Basement. (145)

700. CARGO REPORT, 1924 - 1930. Record of vessels entering the port with cargoes from Canada and of tonnage carried. (Rarely, official.) 9 x 12 folders, 2 ft., in wooden box. SW. Basement. (636)

701. MARINE, DEPT. OF COMMERCE, BUREAU OF NAVIGATION, Jan. 1, 1924 - Dec. 31, 1930. Correspondence and blueprints pertaining to measurements of vessels, changing name of vessels, bill of sale on vessels, etc. (Rarely, official.) 9 x 12 folders, 2 ft., in drawer of steel transfer case. SW. Basement. (6)

702. MARINE RECORDS, Jan. 1, 1924 - Dec. 31, 1930. Applications for motor boat registration, correspondence, orders, copies, reference, indorsements (80 - 213), memorandums, etc. (Rarely, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel transfer case. SW. Basement. (16)

703. RECORD OF PAY ROLLS AND VOUCHERS, 1923 - 1930. Forms giving details of all pay rolls and vouchers. (Seldom, official.) 9 x 12 bundles, 9 ft., in wooden box. SW. Basement. (3)

704. FOREIGN ENTRANCES, 1925. Information concerning all foreign ships entering port, size of vessel, name of vessel, type, etc. Bound inventory. (Rarely, official.) 10 x 16 loose-leaf books, 1 ft., in wooden box. Scattered. SW. Basement. (26)

705. COASTWISE MANIFESTS, 1925. Giving complete information concerning all ships leaving port, such as: name of ship, name of master, size of ship, size of cargo, number in crew, etc. (Rarely, official.) 10 x 16 loose-leaf books, 2 ft., in wooden box. Scattered. SW. Basement. (36)

706. CERTIFICATES OF INSPECTION OF STEAM AND MOTOR VESSELS, 1925 - 1926; 1928 - 1930. Form 841, information concerning the fitness of steam or motor vessels, (Rarely, official.) 9 x 12 loose-leaf books, bundles and 9 x 13 folders, 4 ft., in 2 wooden boxes. SW. Basement. (39, 640)

707. TRANSCRIPT OF CATALOGUE, 1925 - 1927. (Never.) 10 x 16 loose-leaf books, 4 in., in wooden box. Scattered. SW. Basement. (25)

708. MISCELLANEOUS RECEIPTS EXCEPT STORAGE, Jan. 1, 1923 - Dec. 30, 1928. (Rarely, official.) 9 x 14 folders, 2 in., in wooden box. SW. Basement. (116)

709. MISCELLANEOUS STATISTICAL REPORTS, June 30, 1925 - June 30, 1928. Number of boats cleared, cargo, warehouse entries, imports, exports, etc. Bound inventory. (Rarely, official.) 9 x 14 folders and bundles, 1 ft., in wooden box. SW. Basement. (43)

710. FOREIGN CLEARANCES, 1925 - 1928. Clearance papers, giving the home port of all vessels entering port, size of vessels, name of master, number of crew, port of call when leaving. Bound inventory. (Rarely, official.) 10 x 16 loose-leaf books, 2 ft., in wooden box. Scattered. SW. Basement. (46)

711. BOAT OWNER CORRESPONDENCE, 1925 - 1928. Cats. 1135A, 1136A, and 1182. (Rarely, official.) 9 x 12 folders and loose-leaf books, 6 ft., in wooden box. SW. Basement. (639)

712. CATALOGUE, 1182, 1925 - 1930. Correspondence between boat owners and Customs Service. (Rarely, official.) 9 x 12 folders and loose-leaf books, 6 in., in wooden box. SW. Basement. (635)

713. REQUESTS TO POSTMASTER FOR REPORT ON DISPOSITION OF MAIL PACKAGES, Nov. 17, 1925 - Feb. 11, 1930. (Never.) 5 x 10 loose-leaf books, 2 ft., in wooden box. SW. Basement. (114)

714. DAILY RECORD AND STATEMENT OF COLLECTIONS, DEPOSITS, AND BALANCES, Jan. 2, 1925 - Mar. 31, 1931. (Never.) 8 x 13 loose-leaf books, 2 ft., in wooden box. SW. Basement. (108)

715. BILL NOTICES, 1925 - 1932. Correspondence. (Rarely, official.) 9 x 12 bundle, 1 ft., in paper box. SW. Basement. (107)

716. MAIL ENTRIES OF MERCHANDISE IMPORTED, Jan. 2, 1925 - Dec. 31, 1932. (Never.) 5½ x 7 loose-leaf books, 36 ft., in 18 paper boxes. Dirty. SW. Basement. (23)

717. CONSUMPTION ENTRIES, Feb. 18, 1925 to Sept. 30, 1935. Appraisments, correspondence, transactions of business, etc. (Rarely, official.) 9 x 12 folders, 212 ft., in 21 wooden boxes. SW. Basement. (4)

718. COASTWISE MANIFESTS, 1926. Give amount of cargo, if any, when leaving. (Rarely, official.) 9 x 12 folders and loose-leaf books, 1 ft., in wooden box. SW. Basement. (637)

719. DECLARATIONS OF SELLER OR SHIPPER OR THE AGENT OF EITHER, WHEN MERCHANDISE IS SHIPPED IN PURSUANCE OF A PURCHASE OR AN AGREEMENT TO PURCHASE, 1926; July 14, 1927 - Jan. 31, 1928. Invoices attached. (Rarely, official.) 8 x 11 and 9 x 11 folders and bundles, 7 ft. 6 in., in wooden box. SW. Basement. (203, 204)

720. DECLARATIONS OF SHIPPER OF FOOD AND DRUG PRODUCTS, Jan. 3, - Dec. 31, 1926. Invoices attached. (Rarely, official.) 8 x 10 folders and bundles, 5 ft., in wooden box. SW. Basement. (192)

721. INVOICES OF PURCHASED MERCHANDISE, Dec. 22, 1926 - Jan. 10, 1927. (Rarely, official.) 9 x 12 folders and loose-leaf books, 3 ft. 6 in., in wooden box. SW. Basement. (187)

722. DAILY RETURN NOTICES TO COLLECTORS, July 1926 - June 1927. (Rarely, official.) 9 x 11 bundles, 6 in., in wooden box. SW. Basement. (139)

723. VALUES OF FOREIGN CURRENCIES AS CERTIFIED TO THE SECRETARY OF THE TREASURY BY THE FEDERAL RESERVE BANK OF NEW YORK UNDER THE PROVISIONS OF SECTION 522 C, TARIFF ACT OF 1922, June 1926 - June 29, 1929. Circulated by the Customs Information Exchange. (Rarely, official.) 8 x 12 folders, 1 ft., in paper box. Dirty. SW. Basement. (10)

724. DAILY REPORT PROHIBITION SERVICE, Jan. 1, 1927 - June 30, 1928. Form 1494, daily reports of Pharmacist Inspector or Agent on automobiles and vessels. (Rarely, official.) 9 x 12 folders, 8 ft., in 5 drawers of metal transfer case. SW. Basement. (28)

725. SHIPPING BOARD REPORTS, 1927 - 1929. (Rarely, official.) 9 x 12 folders, 2 ft., in wooden box. SW. Basement. (632)

726. BILL NOTICES, 1927 - 1933. Correspondence and original paid invoices of purchased merchandise received. Commercial shipment notice attached. (Rarely, official.) 9 x 10 bundles, 3 ft., in paper box. SW. Basement. (1)

727. RECORD OF WRECK REPORTS, Sept. 9, 1927 - Feb. 25, 1936. List of wrecks, giving all details. (Rarely, official.) 12 x 16 vol., ½ in., in steel cabinet. R. 232. (307)

728. SHIPPER'S EXPORT DECLARATIONS, 1928 - 1929. Record of all goods or cargo declared when leaving port. (Rarely, official.) 9 x 12 folders and loose-leaf books, 3 in., in wooden box. SW. Basement. (634)

729. SPECIAL AGENCY SERVICE, DISTRICT 41, CLEVELAND, 1928 - 1929. Special mimeographed reports containing confidential information concerning foreign imports. (Occasionally, official.) 10 x 12 folders, 4 ft., in wooden box. SW. Basement. (211)

730. SCHEDULE OF OVER TIME SERVICES, July 1, 1928 - June 30, 1929. (Never.) 9 x 14 folders and bundles, 1 ft., in wooden box. SW. Basement. (124)

731. TRANSCRIPT OF MARINE ACTIVITIES, 1928 - 1930. Cat. 1406, record of movements of ships and shipments from this port. (Rarely, official.) 9 x 12 folders, 2 ft., in wooden box. SW. Basement. (631)

732. DAILY RECORD AND STATEMENT OF COLLECTIONS, DEPOSITS, AND BALANCES, July 3, 1928 - June 30, 1930. (Never.) 9 x 11 loose-leaf books, 4 in., in wooden box. SW. Basement. (111)

733. ENTRIES OF MERCHANDISE IMPORTED THROUGH THE MAIL, Jan. 1, 1928 - Dec. 31, 1930. Form 3419, collections receipts in packages plainly marked on outside, by month and year. (Rarely, official.) 5½ x 6 bundles 30 ft., in wooden box. Damaged by careless handling. SW. Basement. (2)

734. WAREHOUSE ENTRIES, May 27, - Dec. 29, 1928; Jan. 4, - June 27, 1929. Merchandise consignment forms. Filed by month, May 22, 1928 - June 27, 1929 and numerically from 371 - 637. (Rarely, official.) 9 x 12 folders, 4 ft., in 2 drawers of transfer case. SW. Basement. (29)

735. MISCELLANEOUS RECEIPTS, Jan. 1, - Dec. 30, 1929. (Seldom, official.) 9 x 14 folders and loose-leaf books, 2 ft., in wooden box. SW. Basement. (45)

736. RECORD AND SCHEDULE OF COLLECTIONS, July 1929 - June 1930. Collections billed on Form 5109. (Rarely, official.) 8 x 11 bundles, 1 in., in wooden box. SW. Basement. (208)

737. RECORD AND SCHEDULE OF NAVIGATION FINES, PENALTIES, AND FORFEITURES COLLECTED IN THE DISTRICT OF OHIO, NO. 41, PORT OF CLEVELAND, Jan. 1929 - Sept. 1930. (Rarely, official.) 8 x 11 loose-leaf books and bundles, 3 in., in wooden box. SW. Basement. (215)

738. REPORTS AND SCHEDULES, BUREAU OF NAVIGATION, July 31, 1929 - June 30, 1931. Record and schedule of navigation fees and tonnage taxes collected in the district of Ohio, Port of Cleveland. (Occasionally, official.) 8 x 12 loose-leaf books and bundles, 2 in., in wooden box. SW. Basement. (213)

739. INVOICES, 1929 - 1932. Covering merchandise shipped but not cleared through customs and later reappraised from original invoices. (Rarely, official.) 9 x 12 bundles, 4 ft., in paper box. SW. Basement. (18)

740. RECORD OF GOODS ENTERED IN BOND FOR WAREHOUSES, July 1929 - June 1932. (Rarely, official.) 8 x 11 loose-leaf books, 1 ft., in wooden box. SW. Basement. (105)

741. FREE ENTRIES, July 1, 1930 - June 30, 1932. Merchandise consignment forms; 1 - 1200, July 1, 1930 - June 30, 1931; 1 - 754, July 1, 1931 - June 30, 1932. Filed chronologically. (Rarely, official.) 9 x 12 folders, 16 ft., in 8 steel filing cases and sectional cases. SW. Basement. (125)

742. DUTIABLE CONSUMPTION ENTRIES, July 1, 1930 - June 30, 1932. Merchandise consignment forms; 1 - 2750, July 1, 1930 - June 30, 1931; and 1 - 1803, July 1, 1931 - June 30, 1932. Filed chronologically. (Rarely, official.) 9 x 12 folders 46 ft., in 23 steel filing cases and in sectional cases. SW. Basement. (122)

743. MISCELLANEOUS REPORTS AND RECEIPTS, June 1930 - June 1931. (Never.) 8 x 11 envelopes, 1 ft., in wooden box. SW. Basement. (110)

744. LIST OF DEDUCTIONS MADE ON ACCOUNT OF CIVIL SERVICE RETIREMENT AND DISABILITY FUND, June 16, 1930 - July 31, 1931. (Never.) 9 x 11 loose-leaf book, 2 in., in wooden box. SW. Basement. (109)

745. PAY ROLLS FOR PERSONAL SERVICES, EMPLOYEES ON ANNUAL SALARY BASIS, July 16, 1920 - June 16, 1931. (Never.) 9 x 11 loose-leaf books, 2 in., in wooden box. SW. Basement. (112)

746. MISCELLANEOUS REPORTS, Jan. 1 - Jan. 30, 1931. (Never.) 8 x 13 loose-leaf books. 1 ft., in wooden box. SW. Basement. (106)

747. INVOICES AND CORRESPONDENCE, July 21 - Nov. 26, 1931. Miscellaneous correspondence with Departments in Washington and invoice statements showing value of merchandise returned. (Rarely, official.) 9 x 11 folders and bundles, 6 ft., in pasteboard box. SW. Basement. (20)

748. FORMAL ENTRIES, MAIL IMPORTATIONS, Nov. 1931 - Dec. 1932. Form 3511, mail shipments of merchandise received through customs, used by issuing collector after checking his office record to describe shipments. (Rarely, official.) 4 x 6 bundles, 4 ft., in paper box. SW. Basement. (7)

749. CORRESPONDENCE, Jan. 4, 1931 - Dec. 28, 1933. Correspondence regarding contents of parcels that were found damaged when opened in the U. S. Appraiser's store, showing name of person and nation from which the parcel was sent; also receiver's name and address. (Rarely, official.) 8 x 10 bundles, 4 in., in paper box. SW. Basement. (49)

750. EXAMINER TICKETS, Jan. 2, 1932 - Dec. 31, 1933. Form 5109, examiner's tickets for miscellaneous collections. (Rarely, official.) 4 x 5 loose-leaf books, 2 ft., in wooden box. SW. Basement. (19)

751. WEEKLY RECORD, MAIL ENTRIES, July 1932 - Mar. 1934. (Rarely, official.) 4 x 7 loose-leaf books and packages, 1 ft. 6 in., in paper box. SW. Basement. (9)

752. DRAWBACK ENTRIES AND EXPORT SHIPMENTS, July 1, 1932 - Apr. 19, 1934. Form 7511 B, drawback entries for Cleveland and Akron, Ohio. Numbered consecutively, Cleveland 1 - 88, Akron 1 - 35. (Rarely, official.) 9 x 12 folders, 6 ft., in 3 drawers of transfer case. SW. Basement. (33)

753. RECORD OF OUTSTANDING TONNAGE, ABSTRACT OF MARINE DOCUMENTS ISSUED AND SURRENDERED, Mar. 31, 1932 to date. A bookkeeping record of outstanding tonnage. Filed quarterly. (Daily, official.) 9 x 18 loose-leaf books, 1 in., in steel cabinet. R. 232. (309)

754. GENERAL DAILY CORRESPONDENCE FILE, Jan. 1, 1933 to date. Current file of general correspondence. (Daily, official.) 15½ x 24 folders, 24 ft., in 17 drawers of steel filing case. R. 232. (313)

755. MASTERS' OATHS FOR RENEWAL OF LICENSES FOR MERCHANT VESSELS OR YACHTS, Feb. 15, 1934 - Apr. 1, 1935. Licenses, handwritten on printed forms and sworn to and subscribed before Collector of Customs. (Rarely, official.) 6 x 12 vol., 1½ in., in steel cabinet. R. 232. (308)

Subport Records

756. OUTWARD FOREIGN CLEARANCES OF SANDUSKY, LORAIN, CONNEAUT, FAIRPORT, AND ERIE, 1926 - 1928. Name of vessel, port of entry, number of tons carried, cleared cargo, and ballast of foreign vessels clearing port. (Rarely, official.) 10 x 16 loose-leaf books, 4 ft., in wooden box. Scattered. SW. Basement. (44)

757. OUTWARD FOREIGN MANIFESTS, TOLEDO, SANDUSKY, LORAIN, FAIRPORT, ASHTABULA, CONNEAUT, AND ERIE, 1927 - 1928. Complete description of the cargo on all vessels leaving port, with the sworn and signed oath of the master of the vessel attesting the authenticity of this manifest. (Rarely, official.) 10 x 16 loose-leaf books, 4 ft., in wooden box. Scattered, SW. Basement. (27)

758. VESSEL MOVEMENTS, FAIRPORT, 1930 - 1931. Record of all outgoing and incoming boats as they enter or leave Fairport Harbor. (Rarely, official.) 9 x 12 folders and loose-leaf books, 2 in., in wooden box. SW. Basement. (633)

Customs Patrol Records.

759. BORDER PATROL ON AUTOMOBILES, VESSELS, AND BOATS, Dec. 1, 1927 - Dec. 31, 1928. Mimeographed forms, daily reports, receipts, memoranda, expense sheets, etc., on automobiles, vessels, and boats used by the U.S. Border Patrol. (Rarely, official.) 9 x 12 folders, 2 ft., in 3 drawers of transfer case. SW. Basement. (47)

FOREIGN MAIL DIVISION
Post Office Bldg., West 3d and Prospect Sts.

760. INDEX OF MERCHANDISE INFRINGED BY IMPORTS, 1930 to date. List of American merchandise frequently meeting infringement by foreign competitors in appearance, shape, or form. (Daily, official.) 3 x 5 cards, 6 in., in drawer of steel filing case. R. 3067. (1044)

761. INDEX, 1934 to date. Covers correspondence with Bureau of Customs. (Daily, official.) 3 x 5 cards, 2 ft., in drawer of steel filing case. R. 3067. (3041)

762. RECEIPTS OF FOREIGN MAIL PACKAGES, 1924 to date. Record of foreign mail packages entered and cleared in Cleveland. (Daily, official.) 8½ x 14 vol., 3 in., in desk. R. 3067. (1045)

763. GOODS PROHIBITED FROM IMPORT AND CORRESPONDENCE, 1928 to date. List of foreign goods whose importation is prohibited because of infringement of American patents, trade-marks, copyrights, and trade processes; also a list of agricultural products, seeds, bulbs, etc. carrying diseases from countries of origin, correspondence attached. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of steel filing case. R. 3067. (1042)

764. CLASSIFICATION RATES OF DUTY ON IMPORTED MERCHANDISE, 1930 to date. Covering various classes of current imports, their rates of duty, and changes pending therein. (Daily, official.) 3 x 5 cards, 1 ft., in drawer of steel filing case. R. 3067. (1041)

765. RECORD AND LIST OF AMERICAN TRADE-MARKS AND COPYRIGHTS, 1930 to date. List of above most frequently imitated and infringed upon by foreign merchandise seeking entry for competitive purposes. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of steel filing case. R. 3067. (1043)

766. REQUESTS TO IMPORTERS FOR INVOICES PRIOR TO RELEASE, 1930 to date. Examiner's requests for submission of invoices by importers to ascertain value involved as a basis for custom charges before release of merchandise upon payment of same. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of steel filing case. R. 3067. (1040)

767. LISTING OF BOOKS PROHIBITED FROM ENTRY AND CORRESPONDENCE THEREON, 1932 to date. List of books prohibited from entering U.S. on account of objection to author, subject matter offensive to public morals, or in violation of copyrights, and correspondence pertaining thereto. (Daily, official.) 10 x 12 folders, 4 ft., in 2 drawers of steel filing case. R. 3067. (1039)

768. CORRESPONDENCE WITH BUREAU OF CUSTOMS, 1934 to date. Regarding decisions, rulings, and orders to Cleveland as Port of Entry of Ohio. 3 x 5 card index, 2 ft. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of steel filing case. R. 3067. (3042)

CUSTOMS AGENCY SERVICE, INVESTIGATIVE UNIT
DISTRICT 8 HEADQUARTERS
Federal Bldg., Public Square

This office was established in August, 1929. From that date until January 1935 it occupied offices in the Brotherhood of Locomotive Engineers' Building, 1365 Ontario Street. Since January 1935 it has been located at its present address. No records have been lost, and only so-called "useless" papers are destroyed, and they only upon authorization of the Bureau of Customs. Copies of all reports and all important correspondence are sent to the Bureau of Customs, Washington.

769. CROSS INDEX, 1929 to date. Complete cross index to files. (Daily, official.) 4 x 6 cards, 4 ft., in wooden card cabinets. R. 414. (3036)

770. DRAWBACK REFERENCE INDEX, 1929 to date. Covers all money refunded on imports that are later exported. (Daily, official.) 3 x 5 cards, 2 ft. 6 in., in wooden card cabinets. R. 414. (3038)

771. CUSTOMS INFORMATION EXCHANGE, Aug. 1929 to date. Letters and reports circulated by Customs Information Exchanges, pertaining to merchandise investigated. (Daily, official.) 9 x 12 folders, 12 ft., in steel filing cases. R. 414. (1026)

772. INVESTIGATIONS ON CLOSED AND PENDING CASES, Aug. 1929 to date. Investigations of foreign merchandise drawbacks, smuggling, dumping, customs, personnel, customs procedure, classification, and all frauds on customs revenue. (Daily, official.) 9 x 12 folders, 19 ft., in steel filing cases. R. 414. (1028)

773. PERSONNEL RECORDS, Aug. 1929 to date. Pertaining to salaries, retirements, transfers, leaves of absence, travel, and promotion; also requisitions for supplies. (Occasionally, official.) 9 x 12 folders, 1 ft. 7 in., in steel filing case. R. 414. (1027)

774. RECORD OF VIOLATIONS REPORTED, Aug. 1929 to date. Record of seized or forfeited merchandise, giving date, name and address of informer, and description of merchandise. (Daily, official.) 9 x 15 loose-leaf books, 3 in., in steel filing case. R. 414. (1025)

775. ROUTINE REPORTS, 1929 to date. Report of addresses, official automobiles, agents' expense accounts, monthly expense of office, pay rolls, monthly case report, monthly work report, weekly report of supervising agents, telephones, and telegrams. (Frequently, official.) 9 x 12 folders, 1 ft. 5 in., in wooden filing case. R. 414. (3037)

776. COPYRIGHT BOOK INDEX, 1933 to date. Covers books copyrighted in U.S.; maintained to prevent the importation of these books into U.S. by unauthorized persons; also used in making investigations relative to copyrighted books. (Daily, official.) 3 x 5 cards, 1 ft., in wooden card cabinet. R. 414. (3040)

777. DAILY RECORD OF OPERATION OF VEHICLES, VESSELS, ETC., Apr. 1933 - Mar. 1936. Record of miles traveled, days in use, hours in service, gasoline and oil consumed, cost of gasoline, oil, and grease, cost of repairs and parts. (Occasionally, official.) 9 x 14 loose-leaf books, 1 in., in wooden filing case. R. 414. (3039)

COLUMBUS

OFFICE OF DEPUTY COLLECTOR
Courthouse and Post Office, 85 Water St.

This office was established in 1889. From then until 1935 it was located in the Old Courthouse and Post Office at Third and State Streets. Since that time it has occupied its present offices. Originals of its records are sent to the Cleveland office, and "useless" papers are periodically destroyed upon authorization. What has become of its older records is not known, but none were lost or destroyed in moving to its present location.

778. TREASURY DECISION INDEX CARDS, 1922 - 1930. (Rarely, official.) 3 x 5 folders, 11 ft., in card cabinet. R. 207. (686)

779. GENERAL CORRESPONDENCE AND REPORTS, 1918 to date. (Rarely, official.) 10 x 12 and 12 x 15 folders and pockets, 10 ft., in 5 drawers of steel filing cases. R. 207. (632)

780. SCHEDULES, 1925. (Rarely, official.) 12 x 12 bundle, 1 ft., in table drawer. Basement, R. 35. (630)

781. ENTRIES, 1925 - 1930. (Daily, official.) 10 x 12 bundles, 36 ft., in 8 transfer cases. Dirty. Basement R. 35. (629)

782. RECORD AND SCHEDULE, 1930 - 1936. (Seldom, official.) Variously sized vols., and loose-leaf books, 5 ft., on steel shelves. Rs. 207-209. (7159)

783. CONSUMPTION ENTRIES, 1931 - 1936. Reports on imports, circulars and Custom Information Exchanges. 3 x 5 index, 2 ft. (Daily, official.) 8 x 10½ folders, 35 ft., in wooden filing case. R. 207. (685)

DAYTON

OFFICE OF DEPUTY COLLECTOR
Federal Bldg., 118 W. 3rd St.

This office was established in 1904. From then until 1915 it had offices in the Union Storage Company building. In the latter year it moved to its present address. After a year or more "useless" papers are sold; none of the other records have been lost or destroyed.

784. CUSTOMS EXCHANGE CARD INDEX, 1922 - 1935. Index to Customs Information Exchange letters. (Daily, official.) 5 x 8 folders, 3 ft. 6 in., in 3 drawers of wooden filing cases. R. 213. (62)

785. REGISTER OF BONDS, 1903 - 1905. Cartage, warehouse, and miscellaneous bonds. (Never.) 9 x 14 vols., 1 in., in fireproof vault. R. 213. (66)

786. RECORD OF DISBURSEMENTS AND CONTINGENT EXPENSES, 1904 - 1917. Record of cartage, traveling expenses, labor, etc. (Never.) 9 x 14 vols., 1 in., in fireproof vault. R. 213. (65)

787. RECORD OF CONSULAR CERTIFICATES, June 1904 - Feb. 1917. Record of invoices, certifying correcting of the invoice forwarded to the Port of Entry. (Never.) 12½ x 17 vols., 1 in., in wooden bookcase. R. 213. (83)

788. RECORD OF PAYMENT OF SALARIES, July 1904 - Jan. 1931. Record of salaries paid office and special employees. (Never.) 9 x 14 vols., 1 in., in fireproof vault. R. 213. (67)

789. GENERAL FILE, Aug. 1904 - July 1915. Warehouse bonds, warehouse leases, premium receipt for bonds, and correspondence. (Seldom, official.) 3½ x 8½ bundles, 2 in., on shelves, stored in steel vault. R. 213. (118)

790. RECORD OF DEBENTURES ON MERCHANDISE EXPORTED, Oct. 1906 - July 1914. Record of export of goods used in the manufacture of other products. (Never.) 11½ x 16 vols., 1 in., in wooden bookcase. R. 213. (82)

791. OATHS OF OFFICE AND REPORT OF TRANSACTIONS, 1903 - 1911. Oaths of office of collector and deputies, office transactions, and collections. (Never.) 4 x 7 bundles, 3 in., in wooden bookcase. Dirty. R. 213. (79)

792. RECORD OF POWERS OF ATTORNEY, Feb. 1909 - Aug. 1935. Report of powers of attorney. (Frequently, official.) 9 x 12 folders, 1 in., on shelf in steel fireproof vault. R. 213. (86)

793. OFFICIAL CORRESPONDENCE, Jan. 1910 - Dec. 1924. General file pertaining to office routine. Filed by months. (Frequently, official.) 8½ x 11½ folders, 2 ft. 6 in., stored on shelves in steel vault. R. 213. (122)

794. RECORD OF SALE OF ABANDONED GOODS, Oct. 1911 - Oct. 1917. Tabulated record of sale of goods not claimed by importer and sold at public auction as required by law. (Never.) 10 x 14 vols., 1 in., in wooden bookcase. R. 213. (80)

795. RECORD OF MERCHANDISE BROUGHT INTO DISTRICT FOR REWAREHOUSING, Dec. 1913 - Sept. 1917. Filed chronologically. (Never.) 8½ x 11 vols., 1 in., in 3 door wooden bookcase. R. 213. (73)

796. REGISTER OF UNCLAIMED MERCHANDISE IN GENERAL ORDER STORE, May 1913 - Aug. 1918. Record of goods unclaimed within twenty-four hour period required by law. (Never.) 9 x 11 vols., 1 in., in wooden bookcase. R. 213. (70)

797. RECORD OF LIENS FOR FREIGHT, 1913 - 1920. For freight on goods moved to bonded warehouse. (Never.) 9 x 12 vols., 1 in., in wooden bookcase. R. 213. (69)

798. RECORD OF DRAWBACK ENTRIES AND DEBENTURES, May 1913 - Mar. 1936. Tabulation of goods imported for use in the manufacture of other products. Filed chronologically. (Daily, official.) 10½ x 16 vols., 1 in., store in steel vault. R. 213. (94)

799. SCHEDULE OF ESTIMATED DUTIES COLLECTED, 1914 - 1919. Record of duties collected on entries. (Never.) 11 x 16 vols., 1 in., in wooden bookcase. R. 213. (68)

800. RECORD OF PROTESTS AND APPEALS FOR REAPPRAISEMENT, Feb. 1914 - Feb. 1926. Daily report and data concerning differences between client and Bureau relative to duty impost. (Daily, official.) 8½ x 14 vols., 1 in., stored in steel vault. R. 213. (93)

801. RECORD OF STEEL CAR EXPENSES, Jan. 1916 - Sept. 1919. Record of shipments made in steel cars, giving unloading costs, demurrage, and miscellaneous expenses. Filed chronologically. (Never.) 11 x 16 vols., 1 in., in 3 door wooden bookcase. R. 213. (76)

802. REGISTER OF COLLECTIONS, July 1, - 6, 1916. Tabulated record of duty collected on all goods entered. (Never.) 9 x 12 vols., 1 in., in 3 door wooden bookcase. R. 213. (75)

803. ENTRIES TRANSFERRED FROM OTHER PORTS, Aug. 1916 - Jan. 1918. For goods entered at distributing point and then shipped to Dayton for collection of duty. (Never.) 8½ x 11 vols., 1 in., in wooden bookcase. R. 213. (72)

804. SCHEDULE OF INCREASED DUTIES PAID, Aug. 1916 - Sept. 1918. Record of duties on liquidation of immediate consumption entries, warehouse withdrawals, and additional duties under Sub-section 7 of Section 28, Act of Aug. 5, 1919, in the Port of Dayton, Ohio. Filed chronologically. (Never.) 10½ x 15½ vols., 1 in., in wooden bookcase. R. 213. (81)

805. OATHS OF INDIVIDUAL SURETY ON BOND, Oct. 1916 - Sept. 1922. Affidavit of Surety, regarding property owned and its value to assure the government of duty, used in event of loss of invoices. Filed alphabetically. (Occasionally, official.) 6 x 10 bundles, 1 in., on shelf in vault. R. 213. (148)

806. MAIL ENTRIES OF MERCHANDISE IMPORTED, 1916 - 1932. Record of merchandise cleared. Filed chronologically. (Daily, official.) 8½ x 11 folders, 23 ft., on shelves in steel vault. Dirty, R. 213. (120)

807. SCHEDULE OF DUTIES RECEIVED ON WAREHOUSE AND REWAREHOUSE WITHDRAWALS FOR CONSUMPTION, Jan. 1918 - Mar. 1919. Reports. Filed chronologically. (Never.) 8½ x 11 vols., 1 in., in wooden bookcase. R. 213. (74)

808. SCHEDULE OF RECEIPTS, Jan. - Feb. 1919. Report of charges made on goods not claimed in the required time and stored until called for. (Never.) 8½ x 11 vols., 1 in., in wooden bookcase. R. 213. (71)

809. ACCOUNT OF SERVICES OF OFFICERS AND RECEIPT, 1919 - 1928. Record of field activities of officers of this port when their services are

requested, for which charge is entailed, in making special surveys. (Daily, official.) 7 x 8 vols., 1 ft., on shelf in steel vault. Dirty, torn. R. 213. (136)

810. SCHEDULE OF CERTIFICATES OF DEPOSIT, Oct. 1919 - June 1934. Filed chronologically. (Seldom, official.) 8½ x 14 bundles, 1 in., in steel vault. R. 213. (102)

811. GENERAL CORRESPONDENCE, 1919 - 1936. Antidumping and Customs Information Exchange circulars, M to T; general correspondence, trip invoices, classification schedules, and reports. Filed alphabetically by topics. (Frequently, official.) 8½ x 11 folders, 9 ft., in 6 drawers of wooden filing cases. R. 213. (57)

812. ENTRIES ON UNCLAIMED AND UNCALLED FOR MERCHANDISE, 1920 - 1921. Manifests, immediate transportation entries, and information pertaining to imported commodities. Filed chronologically. (Seldom, official.) 4½ x 10 folders and envelopes, 7 in., in drawers of wooden filing case. Dirty. Basement. (342)

813. DAILY STATEMENT COLLECTIONS AND DEPOSITS, June 1921 to date. Posted in transfer binder. Filed chronologically. (Daily, official.) 9 x 11½ vols., 2½ in., on steel shelf in vault. R. 213. (90)

814. COMBINED ENTRY, MANIFEST, AND RECEIPT, Dec. 1921 - Oct. 1935. Triplicate copy of report used to determine rates on trains, bridges, ferries, docks; and private invoices where value is less than $100. Indexed. (Seldom, official.) 5½ x 9 vols., ½ in., on shelf in steel vault. Dirty, torn. R. 213. (114)

815. RECORD OF IMMEDIATE TRANSPORTATION ENTRIES AND GOODS RECEIVED IN BOND FROM OTHER PORTS, Dec. 1924 - Jan. 1929. Immediate transportation reports. Filed chronologically. (Daily, official.) 9 x 11 loose-leaf books, 3 in., on shelf in steel vault. R. 213. (105)

816. RECORD OF APPEALS FOR REAPPRAISEMENT, Sept. 1924 - Oct. 1933. Indexed. (Daily, official.) 9 x 14 vols., 1 in., stored in steel vault. R. 213. (95)

817. DAILY RECORD AND STATEMENT OF COLLECTIONS, DEPOSITS, AND BALANCES, July 1925 - June 1926. Summary of cash transactions. (Daily, official.) 8½ x 11½ loose-leaf books, 1 in., on shelf in steel vault. Dirty. R. 213. (130)

818. MISCELLANEOUS COLLECTIONS, Sept. 1925 - Oct. 1927. Tabulation and report of collections other than duty, such as labor, cartage, and sale of blank forms. (Frequently, official.) 2½ x 8 vols., 2 ft., stored on shelf in steel vault. Dirty, torn. R. 213. (128)

819. GENERAL CORRESPONDENCE, 1925 - 1927. Covers food and drug inspections; immediate transportation entries; leave of absence; numbered receipt book; special agents; telephone and telegraph; Comptroller

of Customs. Filed alphabetically. (Seldom, official.) 8 x 11½ bundles (3), in 3 drawers of wooden filing case. Basement. (340)

820. RECORD AND SCHEDULE OF INCREASED, ADDITIONAL, AND SUPPLEMENTAL DUTIES COLLECTED, Nov. 1925 - Dec. 1928. Report of cases where it has been necessary to increase the duty over the estimated duty or make addition for any special reason. Filed chronologically. (Rarely, official.) 8½ x 11 loose-leaf books, ½ in., on shelf in vault. Dirty. R. 213. (152)

821. RECORD OF FREE ENTRIES, June 1925 - Dec. 1928. Report of entries not subject to duty. Filed chronologically. (Daily, official.) 8½ x 11 bundles, ½ in., on shelf in steel vault. Dirty. R. 213. (139)

822. CERTIFICATES OF DEPOSIT, CUSTOM COLLECTIONS, July 1925 - June 1928. Deposit slips notifying Department at Washington of deposit. (Daily, official.) 3½ x 8 bundles, 3 in., on shelf in steel vault. Dirty, torn. R. 213. (131)

823. RECORD OF DUTIABLE CONSUMPTION ENTRIES AND LIQUIDATIONS, July 1925 - Dec. 1928. Report of all dutiable goods received and disposed of. Filed chronologically. (Occasionally, official.) 8½ x 11 bundles, ½ in., on shelf in vault. Dirty. R. 213. (147)

824. RECORD OF GOODS ENTERED IN BOND FOR WAREHOUSE, July 1925 - Nov. 1928. Report of goods held for duty collection until claimed by importer. Filed chronologically. (Rarely, official.) 8½ x 11 loose-leaf books, ½ in., on shelf in vault. Dirty. R. 213. (153)

825. RECORD OF GOODS OUT OF GENERAL ORDER STORES, July 1925 - Dec. 1928. Report to Comptroller of final disposition of entries. Filed chronologically. (Daily, official.) 8½ x 11 bundles, ½ in., on shelf in steel vault. Dirty. R. 213. (145)

826. RECORD OF GOODS SENT TO GENERAL ORDER STORES, July 1925 - Dec. 1928. Report of action on imports, forwarded to Comptroller. Filed chronologically. (Daily, official.) 8½ x 11 bundles, ½ in., on shelf in vault. Dirty. R. 213. (146)

827. RECORD AND SCHEDULE OF DUTIES COLLECTED ON WAREHOUSE WITHDRAWALS, July 1925 - Dec. 1928. Report of goods withdrawn from warehouse for consumption, duties collected, charges made, and balance of goods left in bond. Filed chronologically. (Rarely, official.) 8½ x 11 bundle, ½ in., on shelf in vault. Dirty. R. 213. (151)

828. RECORD OF IMMEDIATE TRANSPORTATION ENTRIES AND GOODS RECEIVED, July 1925 - July 1928. Report of immediate transportation entries and goods received from other ports in bond. (Daily, official.) 8½ x 11 bundles, 2 in., on shelf in steel vault. Torn. R. 213. (132)

829. CONSUMPTION ENTRIES, June 1925 - June 1929. Report of merchandise cleared. Filed chronologically. (Daily, official.) 8½ x 11 folders, 23 ft., on shelf in steel vault. R. 213. (121)

830. ACCOUNT FOR DUTIES, CASHIER'S TICKETS, 1925 - Sept. 1929. Stub copy of consignees receipt for duty paid. Filed chronologically. (Monthly, official.) 4 x 10 vols., 1 ft., on shelf in steel vault. R. 213. (123)

831. RECORD AND SCHEDULE OF REPAYMENTS AND REIMBURSABLE COLLECTIONS, July 1925 - June 1930. Expense record of examining shipments outside of port city. (Seldom, official.) 8½ x 11 bundles, ½ in., on steel shelf in vault. Dirty. R. 213. (137)

832. RECORD AND SCHEDULE OF DUTIES COLLECTED ON INFORMAL MAIL, July 1925 - June 1930. Report of dutiable mail turned over to Customs office by Superintendent of Mails. Filed chronologically. (Daily, official.) 8½ x 11 bundles, 1 in., on steel shelf in vault. Dirty. R. 213. (138)

833. TICKETS FOR GOODS CARTERED OR LIGHTERED, 1925 - 1931. Record of movement of merchandise by lighter from loading pier to carrier or vice-versa. Filed chronologically. (Daily, official.) 5½ x 6 vols., 2 ft. 6 in., on shelf in steel vault. R. 213. (124)

834. WAREHOUSE ENTRIES, WITHDRAWALS, AND PERMANENT EXHIBITIONS, 1925 - Dec. 1935. Record of goods stored in warehouses, goods withdrawn from warehouses, and permanent exhibitions. (Rarely, official.) 9 x 11½ vols., 2½ in., on steel shelf in fireproof vault. R. 213. (88)

835. MANIFESTS OF BAGGAGE SHIPPED IN BOND, Dec. 1925 - Dec. 1935. Report of delivery, reports of lading, and other records of baggage shipped from border port to an inland port to be held for collection or inspection. Filed chronologically. (Occasionally, official.) 8 x 10 bundles, 3 in., on shelf in vault. Dirty. R. 213. (149)

836. TABULATION, DAILY ENTRIES IN TRANSFER BINDER, Sept. 1925 - Jan. 1936. Form 5109, mail informal, baggage, storage, etc. and repayments, customs fines and penalties, accounts outstanding 90 days, and various other schedules. Tabulations. Filed chronologically. (Seldom, official.) 9 x 11½ vols., 2½ in., stored in vault. R. 213. (92)

837. GENERAL CORRESPONDENCE, Jan. 1925 to date. Filed alphabetically. (Seldom, official.) 10½ x 15 folders, 6 ft., in 4 drawers of wooden filing case. R. 213. (63)

838. RECORD OF INCREASED, ADDITIONAL, AND SUPPLEMENTAL DUTIES, Mar. 1926 - Apr. 1927. Stub copy of reports, cases where necessary to increase actual duty over that estimated. Filed chronologically by months. (Rarely, official.) 5 x 8 vols., 2 in., on shelf in vault. R. 213. (155)

839. BULLETIN NOTICES OF ENTRIES LIQUIDATED, Aug. 1926 - Mar. 1928. Reports giving disposition of entries, whether claimed or not claimed by importer, and their disposition. Filed chronologically. (Daily, official.) 8½ x 11 bundles, ½ in., on steel shelf in vault. Dirty. R. 213. (140)

840. MAIL ENTRIES OF MERCHANDISE IMPORTED, July 1926 - June 1929. Report of merchandise shipped through this port by mail. Filed chronologically. (Daily, official.) 4 x 6 vols., 8 in., on steel shelf in vault. Dirty, torn. R. 213. (135)

841. RECORD OF COLLECTIONS AND DEPOSITS, July 1926 - June 1929. Report of duty collected, bank deposits made, and fund to which credited. Filed chronologically. (Rarely, official.) 8½ x 11 bundles, 3 in., on shelf in vault. Dirty. R. 213. (150)

842. MISCELLANEOUS COLLECTIONS, Dec. 1926 - Dec. 1932. Tabulation and report of collections other than duty, such as: labor, cartage, and sale of blank forms. Filed chronologically. (Seldom, official.) 4 x 10 vols., 1 ft., on shelf in steel vault. R. 213. (108)

843. LIST OF INVOICES SENT TO COLLECTOR, Dec. 1926 - Oct. 1930. Notices of arrival from the original port of entry to destination port. (Daily, official.) 8 x 10 bundles, 8 in., on shelf in steel vault. Torn. R. 213. (129)

844. CERTIFICATES OF POWER OF ATTORNEY, 1927 - 1929. Designation of person empowered to handle transaction of shipment. Filed alphabetically. (Seldom, official.) 9 x 15 loose-leaf books, 1 in., on steel shelf in vault. Dirty, torn. R. 213. (142)

845. MERCHANDISE CONSUMPTION ENTRIES, Mar. 1927 - Nov. 1929. Merchandise received at Dayton for clearing and delivering to consignee. Filed chronologically. (Seldom, official.) 9 x 11 bundles, 2 in., on shelf in steel vault. R. 213. (107)

846. BILL AND RECEIPT FOR SUPPLEMENTAL DUTIES, May 1927 - June 1933. Copy of bill and receipt for collection of supplemental duty. Filed chronologically. (Seldom, official.) 6 x 8 vols., 6 in., on shelf in steel vault. Dirty, torn. R. 213. (115)

847. RECORD OF SALABLE FORMS, July 1928 - June 1929. Invoice of office record forms on hand. Filed chronologically. (Occasionally, official.) 8½ x 11 loose-leaf books, 1 sheet only, on shelf in vault. Dirty, torn. R. 213. (154)

848. BULLETIN NOTICES OF ENTRIES LIQUIDATED, June 1928 - Dec. 1930. Daily reports on commodities on which duty was collected or entered free. Filed chronologically. (Seldom, official.) 8 x 11 bundles, ½ in., in steel vault. Dirty, torn. R. 213. (100)

849. REGISTER OF SALES OF BLANKS, Aug. 1928 - Sept. 1930. Tabulation of declaration forms sold for exporting of goods. Entered chronologically. (Seldom, official.) 5 x 10 vols., ¼ in., on shelf in steel vault. R. 213. (119)

850. CERTIFICATES OF DEPOSIT, CUSTOMS COLLECTIONS, Dec. 1928 - June 1934. Record of amount received and credited to U.S. Treasury. Arranged chronologically. (Frequently, official.) 4 x 10 bundles, 1 ft., on shelf in steel vault. Dirty. R. 213. (116)

851. LIST OF INVOICES SENT TO COLLECTOR, Jan. 1928 - Nov. 1934. Triplicate copy of letter transmitting invoices, one mailed to Washington D.C., one to Cincinnati, Ohio, and the other is retained at Dayton Port of Entry. Filed by months. (Seldom, official.) 7 x 8½ bundles, 1 ft., in steel vault. Dirty, torn. R. 213. (101)

852. CONSUMPTION ENTRIES, Jan. 1929 - Jan. 1, 1930. Detailed record of consumption entries and related correspondence. Filed chronologically. (Seldom, official.) 8½ x 11 bundles, 6 ft. 6 in., in 5 door steel bookcase. Dirty. Basement. (341)

853. TICKETS FOR GOODS LIGHTERED, Dec. 1929 - July 1934. Triplicate copy of tabulation stubs, details and charges on merchandise, imported or exported, lightered at this Port of Entry. Filed numercially. (Frequently, official.) 6 x 6 bundles, 1 ft. 6 in., in steel vault. Dirty, torn. R. 213. (103)

854. PAY ROLLS FOR PERSONAL SERVICES, July 1930 - June 1933. Record of salary paid each employee. Filed monthly. (Rarely, official.) 8½ x 11 bundles, 1 in., on shelf in steel vault. Dirty, torn. R. 213. (106)

855. DAILY RECORD AND STATEMENT OF COLLECTIONS, DEPOSITS, AND BALANCES, July 1930 - June 1934. Monthly and daily reports, showing amounts of daily deposits, balance, and fund to which deposit was credited. Filed daily. (Daily, official.) 8½ x 14 loose-leaf books, 7 in., on shelf in steel vault. Dirty, torn. R. 213. (117)

856. CONSUMPTION ENTRIES OF GENERAL MERCHANDISE, 1930 - 1934. Showing amount, quality, and class of merchandise, whether dutiable or not, point of shipment, port of entry, and customs data pertaining thereto. Filed alphabetically and monthly. (Daily, official.) 8½ x 11 folders, 7 ft. 6 in., in 3 sections of wooden bookcase. R. 213. (64)

857. PAY ROLLS FOR PERSONAL SERVICES, June 1930 - Aug. 1936. Monthly pay roll. Filed daily. (Daily, official.) 9 x 11 loose-leaf books, 1 ft., on shelf in steel vault. Dirty, torn. R. 213. (141)

858. TERM CONSUMPTION ENTRY BONDS, Mar. 1931 - Aug. 1933. Bonds filed by private corporations assuring the bureau that duty will be paid when goods are removed from warehouse for consumption; term bonds running one year. (Never.) 8 x 11 bundles, ½ in., on shelf in steel vault. Dirty, torn. R. 213. (109)

859. MERCHANDISE CONSUMPTION RECORDS, 1931 - 1933. Correspondence and report on all commodities subject to duty at the Dayton Port of Entry. Filed chronologically. (Daily, official.) 8½ x 11 folders, 12 ft., on metal shelves. R. 213. (84)

860. DUTY TICKETS, Sept. 1931 - Nov. 1934. Triplicate copy of tabulation stubs, record of duty or entry paid by consignee. Filed numerically. (Semi-monthly, official.) 5 x 6 bundles, 1 ft., on steel shelf in steel vault. Dirty, torn. R. 213. (104)

851. LIST OF INVOICES SENT TO COLLECTOR, Jan. 1928 - Nov. 1934. Triplicate copy of letter transmitting invoices, one mailed to Washington D.C., one to Cincinnati, Ohio, and the other is retained at Dayton Port of Entry. Filed by months. (Seldom, official.) 7 x 8½ bundles, 1 ft., in steel vault. Dirty, torn. R. 213. (101)

852. CONSUMPTION ENTRIES, Jan. 1929 - Jan. 1, 1930. Detailed record of consumption entries and related correspondence. Filed chronologically. (Seldom, official.) 8½ x 11 bundles, 6 ft. 6 in., in 5 door steel bookcase. Dirty. Basement. (341)

853. TICKETS FOR GOODS LIGHTERED, Dec. 1929 - July 1934. Triplicate copy of tabulation stubs, details and charges on merchandise, imported or exported, lightered at this Port of Entry. Filed numercially. (Frequently, official.) 6 x 6 bundles, 1 ft. 6 in., in steel vault. Dirty, torn. R. 213. (103)

854. PAY ROLLS FOR PERSONAL SERVICES, July 1930 - June 1933. Record of salary paid each employee. Filed monthly. (Rarely, official.) 8½ x 11 bundles, 1 in., on shelf in steel vault. Dirty, torn. R. 213. (106)

855. DAILY RECORD AND STATEMENT OF COLLECTIONS, DEPOSITS, AND BALANCES, July 1930 - June 1934. Monthly and daily reports, showing amounts of daily deposits, balance, and fund to which deposit was credited. Filed daily. (Daily, official.) 8½ x 14 loose-leaf books, 7 in., on shelf in steel vault. Dirty, torn. R. 213. (117)

856. CONSUMPTION ENTRIES OF GENERAL MERCHANDISE, 1930 - 1934. Showing amount, quality, and class of merchandise, whether dutiable or not, point of shipment, port of entry, and customs data pertaining thereto. Filed alphabetically and monthly. (Daily, official.) 8½ x 11 folders, 7 ft. 6 in., in 3 sections of wooden bookcase. R. 213. (64)

857. PAY ROLLS FOR PERSONAL SERVICES, June 1930 - Aug. 1936. Monthly pay roll. Filed daily. (Daily, official.) 9 x 11 loose-leaf books, 1 ft., on shelf in steel vault. Dirty, torn. R. 213. (141)

858. TERM CONSUMPTION ENTRY BONDS, Mar. 1931 - Aug. 1933. Bonds filed by private corporations assuring the bureau that duty will be paid when goods are removed from warehouse for consumption; term bonds running one year. (Never.) 8 x 11 bundles, ½ in., on shelf in steel vault. Dirty, torn. R. 213. (109)

859. MERCHANDISE CONSUMPTION RECORDS, 1931 - 1933. Correspondence and report on all commodities subject to duty at the Dayton Port of Entry. Filed chronologically. (Daily, official.) 8½ x 11 folders, 12 ft., on metal shelves. R. 213. (84)

860. DUTY TICKETS, Sept. 1931 - Nov. 1934. Triplicate copy of tabulation stubs, record of duty or entry paid by consignee. Filed numerically. (Semi-monthly, official.) 5 x 6 bundles, 1 ft., on steel shelf in steel vault. Dirty, torn. R. 213. (104)

861. RECORD OF CONSUMPTION ENTRIES AND LIQUIDATIONS, June 1932 - Mar. 1936. Tabulation entered daily in transfer binder on all dutiable commodities entered for consumption at Dayton Port. Arranged by date. (Daily, official.) 9 x 11½ loose-leaf books, 2½ in., in steel vault. R. 213. (87)

862. SPECIAL DEPOSITS, Oct. 1932 - Jan. 1936. Forms 4913 and 5167, record of special deposits in lieu of bond, bound in transfer binder. Arranged by date. (Daily, official.) 9 x 11½ loose-leaf books, 2½ in., in steel vault. R. 213. (96)

863. WAREHOUSE LEDGER, June 1933 - Sept. 1935. Record of goods in U.S. bonded warehouse. (Frequently, official.) 9 x 12 loose-leaf books, 1½ in. on metal shelf in fireproof vault. R. 213. (85)

864. SIX MONTH BOND ENTRIES, FREE ENTRIES, IN GENERAL ORDER, OUT OF GENERAL ORDER, AND LIENS, Jan. 1933 - Jan. 1936. Duty-free entries entering through or outside of regular channels; liens are against goods when duty is in question, bond entries to guarantee duty by importer when there is a question on duty or until removed from bond. Arranged by dates. (Daily, official.) 9 x 11½ loose-leaf books, 2 in., in steel vault. R. 213. (91)

865. DUTIABLE CONSUMPTION ENTRIES, Jan. 1934 - Apr. 1936. Correspondence about duty impost, amounts, and disposition of commodity consumption of dutiable merchandise. Filed chronologically. (Daily official.) 8½ x 11 folders, 12 ft., in filing case. R. 213. (56)

866. RECORD OF PROTESTS, Feb. 1934 - Dec. 1935. Showing protests regarding the amount of duty imposed and final disposition of the case. Filed alphabetically. (Occasionally, official.) 11 x 16 vols., 2 in., in steel vault. R. 213. (98)

867. WAREHOUSE BONDS, TEMPORARY IMPORTATIONS, July 1934 - Apr. 1935. Daily report posted in transfer binder, regarding amount of bond posted by consignee. Filed chronologically. (Monthly, official.) 9 x 11½ loose-leaf books, 1 in., in steel vault. R. 213. (99)

868. IMMEDIATE TRANSPORTATION, TRANSPORTATION IN BOND ENTRIES, July 1934 to date. Daily reports on goods shipped from border port to inland port or from one port to another. Filed chronologically. (Frequently, official.) 9 x 11½ vols., 2½ in., on steel shelf in steel vault. R. 213. (89)

869. SCHEDULE OF CERTIFICATES OF DEPOSIT, July 1934 to date. Record of deposits with Federal Reserve Bank. Filed chronologically. (Daily, official.) 9 x 15 loose-leaf books, 1 in., in steel vault. R. 213. (97)

870. CORRESPONDENCE AND REPORTS ON FREE CONSUMPTION ENTRIES, July 1935 to date. Free consumption entries, baggage declarations, general correspondence, transportation entries, drawback notices, warehouse entries, six month bond entries, and appraisement entries. Filed alphabetically by folders. (Daily, official.) 8½ x 11 folders, 6 ft., in filing case. R. 213. (61)

871. MISSING DOCUMENTS ON TERM BONDS, July 1935 to date. Record of shipments where manifest does not accompany shipment and duplicate is made at Port of Entry. Filed chronologically. (Daily, official.) 3 x 5 cards, 1 in., in drawer of card cabinet. R. 213. (60)

HURON

OFFICE OF DEPUTY COLLECTOR
Wheeling and Lake Erie Railway Office Bldg.,
Huron Yards of the Wheeling and Lake Erie Railway

Exactly when this office was established is not known, but according to present officials it was prior to 1898. It first occupied space in the office of the "Erie County Reporter," then it moved into a building on the present site. It moved into its present quarters about 1916. "Useless" papers are examined every five years and the obsolete ones destroyed. What has become of records antedating 1912 is not known.

872. VESSELS IN COASTWISE TRADE, 1912 - 1926. Record discontinued because coast boats do not have to report entrance here. Obsolete but kept for references. Filed alphabetically by name of vessels. (Rarely, official.) 10 x 14 vols. (2), 3 in., in drawer of steel filing case. 1st floor. (5)

873. RECEIPTS FOR COLLECTION OF CUSTOMS, 1918 - 1919. Small receipt books covering customs collections. (Rarely, official.) 3½ x 9 vols., ¼ in., in drawer of steel filing case. 1st floor. (3)

874. VESSELS IN FOREIGN TRADE, 1918 to date. Record of foreign vessels entering this port. Filed alphabetically by name of vessel. (Occasionally, official.) 10 x 12 vols., 1 in., in drawer of steel filing case. 1st floor. (2)

875. RECORD OF OATH OR AFFIRMATION OF NEW MASTERS, 1927 to date. Record of change in masters of boats, being forms of sworn statements made by new masters. Filed alphabetically. (Occasionally, official.) 9 x 14 vols., 1 in., in drawer of steel filing case. 1st floor. (4)

876. CORRESPONDENCE, 1932 to date. Also serial bonds on boats that might enter here. (Occasionally, official.) 9 x 12 folders, 2 in., in drawer of steel filing case. 1st floor. (1)

KELLEY'S ISLAND

OFFICE OF DEPUTY COLLECTOR
Residence of John Hughes, Division St.

This office was established in 1934. Prior to that time and subsequent to 1926, a part time official maintained records on the entrance and clearance of vessels visiting the island. These were placed in the custody of the present office in 1934. The unit was formerly located in the Island Warehouse, but recently was moved to its present address. Copies of its records have been sent to the office of the port of entry at Sandusky and to the Headquarters Port at Cleveland. All records are kept except "obsolete useless" papers.

877. ENTRANCES AND CLEARANCES OF VESSELS, 1926 to date. Filed alphabetically by name of vessel. (Occasionally, official.) 10 x 14 folders, 1 in., in phonograph cabinet. Living room. (2)

878. CORRESPONDENCE, 1934 to date. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, ½ in., in phonograph cabinet. Living room. (1)

LORAIN

OFFICE OF DEPUTY COLLECTOR
American Ship Building Company, 399 Colorado Ave.

When this office was established is not determinable. It has likewise been impossible to determine the names and locations of the buildings which it occupied during its earlier existence, but between 1912 and about 1932 it was at Broadway and Erie Avenue. Since about 1932, it has been located at its present address. Copies of its records have been regularly sent to the office of the Cleveland Headquarters Port since 1914. The location of those accumulated prior to that time is not known.

879. REGISTER OF COLLECTIONS, 1917 to date. Record of all revenues collected. (Occasionally, official.) 9 x 11½ vol., 1 in., in drawer of wooden filing case. Office. (3)

880. OATH OR AFFIRMATION OF NEW MASTERS, 1926 to date. (Occasionally, official.) 9 x 14 vol., 2 in., in drawer of wooden filing case. Office. (2)

881. CUSTOMS RECEIVED AND MONEY SENT TO CLEVELAND, 1931 - 1936. (Daily, official.) 5 x 8 vols. (6), 4 in., on steel shelf. R. 137. (6)

882. RECORD OF ENTRANCES AND CLEARANCES OF VESSELS IN FOREIGN TRADE, 1931 to date. Record of all ships entering and clearing, where they come from, and where they go. (Daily, official.) 10 x 14½ vol., 1 in., in drawer of wooden filing case. Office. (4)

883. CORRESPONDENCE, 1934 to date. (Daily, official.) 8½ x 10½ folders, 1 in., in drawer of steel filing case. Office. (1)

884. RECORD OF COLLECTION OF CUSTOMS AND RECEIPTS ISSUED, 1934 to date. Receipts issued to captain of vessels, which, with duplicate is sent to Washington; triplicate is returned here. (Occasionally, official.) 8½ x 11 sheets, 1 in., in drawer of steel filing case. Office. (5)

PUT-IN-BAY

OFFICE OF DEPUTY COLLECTOR
Put-in-Bay Bottling Works

This office was established in 1887. Because it has always been responsible to the office in either Sandusky or Cleveland it is possible that most of its records may be in their custody, although this has not been ascertained. Until recently it occupied space in the Heineman Wine Company building; then it moved into its present building. "Useless" papers are sent to the Sandusky office.

885. RECORD OF VESSELS ENTERED AND CLEARED, 1921 to date. Filed alphabetically, by name of vessel. (Frequently, official.) 10 x 14 vol., 1 in., in drawer of filing case.)ffice. (8)

886. COMBINED ENTRY, MANIFEST, AND RECEIPT, 1923 - 1934. (Rarely, official.) 5 x 9 pads, 2 in., in drawer of filing case. Office. (9)

887. RECORD OF OATH OR AFFIRMATION OF NEW MASTERS, 1929 to date. Filed alphabetically. (Rarely, official.) 9 x 14 vol., 1 in., in drawer of filing case. Office. (10)

888. CORRESPONDENCE, 1933 to date. (Frequently, official.) 8 x 10 folders, 3 in., in transfer cabinet. Office. (7)

SANDUSKY

OFFICE OF DEPUTY COLLECTOR
Post Office Bldg., Washington and Jackson Sts.

This office was authorized by an act of 1805, but when the office was established is not known. In any event, it was established first at Danbury. Its address in the earlier days is not known. From 1858 or 1859 until 1927 it was housed in the Old Federal Building, Columbus and Market Streets. Records up to 1850 are not extant, but the circumstances of their loss or their nature and extent are not known. "Useless" papers are sold as waste.

889. VESSEL PROPERTY, 1850 - 1924. Vessel inventories. Filed topically. (Rarely, official.) Variously sized vols. (18), 2 ft. 8 in., in cabinet. R. 25. (93)

890. PROPERTY RECORD, 1856 - 1890. Filed topically. (Rarely, official.) 15 x 20 vols., 2 in., in storage cabinet. R. 25. (10)

891. VESSEL PROPERTY, Jan. 2, 1858 to date. Tabulations of vessel property, index of conveyances, bills of sale, mortgages, and index of enrollment, licenses, etc. (Frequently, official.) 11 x 16 vols. (74), 10 ft. 6 in., on 2 shelves of cabinet. Bindings broken. R. 213. (9)

892. CORRESPONDENCE, 1882 - 1919. Copy books in which outgoing correspondence was copied by the old letter press method. (Rarely, official.) 10 x 12½ vols. (14), 1 ft. 5 in., in storage cabinet. R. 25. (12)

893. CORRESPONDENCE, May 9, 1912 to date. Marine correspondence with Department of Commerce, and Customs correspondence with Treasury Department. (Frequently, official.) 12 x 12 covers, 16 ft., in 16 filing cases, 60 document folders, on 2 flat shelves, and 10 transfer cases. R. 213. (6)

894. CARS BROUGHT IN AND TAKEN OUT OF U.S. FOR TOURING, 1917 - 1931. (Rarely, official.) 8 x 11 vols. (2), 3 in., in storage cabinet. R. 25. (11)

TOLEDO

OFFICE OF DEPUTY COLLECTOR
Courthouse and Custom House, Spielbusch Ave. and Beech St.

Toledo was made a port of entry in 1850. The same act of Congress directed the Secretary of the Treasury to have moved to Toledo the archives and customs house of the district of Miami. The address of this office from 1850 to 1872 is not known. From 1872 to May 4, 1932 it was located in the Old Courthouse and Customs House, Madison Avenue and St. Clair Street; then it was moved to its present address. A night office was also maintained in the White Star Line Building until about 1932. No records prior to 1872 are extant, and their nature and extent are not known. "Useless" papers are sold after proper authorization.

895. INDEX, OLD AND NEW, 1898 to date. Covers protests, record of entries liquidated, record of protests and appeals, warehouse entries, liquidated consumption entries, dutiable entries, free entries, informal entries, and warehouse entries. (Rarely, official.) 3 x 5 cards, 7 ft., in cabinet. R. 106. (2554)

896. INDEX TO MORTGAGES AND CONVEYANCES, 1912 to date. Department of Commerce Form 521, report of mortgages; and Form 402, miscellaneous conveyances. (Occasionally, official.) 12 x 14 vol., 1 in., on shelf. R. 106, vault. (256)

897. INDEX, 1912 to date. Covers serials entitled "Marine," "Imports and exports," etc. (Daily, official.) 8 x 10½ papers, 1/8 in., in desk. R. 106. (2564)

898. QUICK REFERENCE FILE, TREASURY DECISIONS, Jan. 1, 1913 - Jan. 1, 1922. Record of superseded Treasury Decisions concerning regulations on shipping, taxation, classifications, and manner of shipping and marking. (Rarely, official.) 4 x 6 cards, 8 in., in filing case. R. 106. (285)

899. QUICK REFERENCE FILE, TREASURY DECISIONS, CLASSIFICATIONS, 1913 to date. Record of Treasury decisions governing classifications and markings on imported and exported merchandise, showing decision number, name of merchandise and purpose of use; also manner of marking for taxation and acceptance. (Daily, official.) 5 x 6 cards, 3 ft., in filing case. R. 106. (284)

900. MOTOR BOATS BY NAME AND NUMBER, 1920 to date. BN Form 1511, list of motor boat owners with name and address and description of boat; used as a cross check with list filed by number. (Daily, official.) 3 x 5 cards, 3 ft., in filing case. R. 106. (242, 243)

901. QUICK REFERENCE FILE, TREASURY DECISIONS, RULINGS, 1922 to date. Record of Treasury decisions in regard to import of merchandise or protests, discontinued. (Rarely, official.) 3 x 5 cards, 2 ft., in filing case. R. 106. (288)

902. INDEX, 1929 to date. Form 3357, index to dutiable entries, unliquidated and liquidated, exhibit entries, free entries, liquidated and unliquidated, protests, and warehouse entries. (Daily, official.) 3 x 5 cards, 4 ft., in filing case. R. 106. (233)

903. QUICK REFERENCE FILE, TREASURY DECISIONS, MARKINGS, Jan. 1, 1930 to date. Treasury decisions on markings, showing manner in which merchandise from various countries must be marked for acceptance. (Daily, official.) 5 x 8 cards, 4 in., in filing case. R. 106. (286)

904. QUICK REFERENCE FILE, TREASURY DECISIONS, ADMINISTRATION, Jan. 1, 1930 to date. Record of Treasury decisions on administration; covering antidumping regulations; also basis for assessments of 10% marking duty. Treasury decisions on currency describing plan for financing shipments from foreign ports, convict labor, tax exemptions, and repairs to American vessels. (Daily, official.) 5 x 8 cards, 4 in., in filing case. R. 106. (281)

905. QUICK REFERENCE FILE, CUSTOMS INFORMATION EXCHANGE, COMMODITIES, 1930 to date. Record of Customs Information Exchange reports on commodities, foreign and export values, circulars issued to all Department of Justice offices; notices of Treasury decisions on taxation; valuation and laws governing packing and shipping of merchandise. (Daily, official.) 5 x 8 cards, 4 in., in filing case. R. 106. (283)

906. REFERENCE FILE OF COPYRIGHT BOOKS BY NAME OF BOOK, 1930 to date. Cross references, giving title, author's name, and date of copyright of books which cannot be imported without special permission of the copyrighter. Filed alphabetically. (Daily, official.) 3 x 5 cards, 1 ft., in filing case. R. 106. (289)

907. REFERENCE FILE OF COPYRIGHT BOOKS BY NAME OF AUTHOR, 1930 to date. Cross references, giving title, author's name, and date of copyright books which cannot be imported without special permission of the copyrighter. Filed alphabetically. (Daily, official.) 3 x 5 cards, 1 ft., in filing case. R. 106. (287)

908. QUICK REFERENCE FILE, TREASURY DECISIONS, BONDED CARRIERS, Jan. 1, 1936 to date. Record of Treasury decisions pertaining to bonded carrier, contains bond number, name of carrier, place and date filed; usually filed where carrier resides. (Daily, official.) 4 x 6 cards, 10 in., in filing case. R. 106. (282)

909. MASTER CARPENTER CERTIFICATES, May 17, 1872 to date. Department of Commerce Form 1261, certificate of oath of builder, showing for whom built, date built, city, state, and description of vessel. (Occasionally, official.) 12 x 14 vol., 3 in., in bookcase. R. 106, vault. (267)

910. BILLS OF SALE OF VESSELS, July 30, 1873 to date. Department of Commerce Form 1342, record of sale of enrolled vessels, plying northern, northeastern, and northwestern frontiers, showing names of vessel, new and former owners, date of sale, admeasurement and value. Enrollment is sworn statement of owner and master as to citizenship and is used for establishment of home port. (Occasionally, official.) 8½ x 14 vols. (6), 1 ft. 6 in., in bookcase. R. 106, vault. (276)

911. MASTERS' OATHS TO LOSS OF DOCUMENT, July 17, 1875 - Dec. 26, 1934. Department of Commerce Form 1305, sworn statement of pilot ship under rules required in governing manner of shipping so as not to defraud the Government of revenue; contains owner's name and name of master, date of document, and when issued. (Rarely, official.) 8½ x 14 vol., 2 in., in bookcase. R. 106, vault. (269)

912. CONSOLIDATED CERTIFICATES OF ENROLLMENT AND LICENSE, VESSELS, 1885 to date (parallel dates). Department of Commerce Form 538, record of consolidated certificates of enrollment, required of all ships plying coastwise including foreign trade on the Great Lakes; certificate covers sworn statements of owner and master as to citizenship and enrollment for establishment of home port. (Occasionally, official.) 14 x 20 vol. (6) 1 ft. 6 in., in bookcase. R. 106, vault. (272, 277)

913. OATH OR AFFIRMATION OF NEW MASTERS, 1885 to date. Department of Commerce Form 1312, record of oath of affirmation of new master; contains owner's name, new master's name, and sworn statement that he is a citizen of the U.S. (Occasionally, official.) 8½ x 14 vol., 2 in., in bookcase. R. 106, vault. (270)

914. TONNAGE ADMEASUREMENTS, 1889 to date. Department of Commerce Form 1314, record of admeasurements of vessels, showing registered length, breadth, and depth. (Occasionally, official.) 12 x 16 vols. (4), 8 in., in bookcase. R. 106, vault. (275)

915. RECORD OF ABSTRACT AND CERTIFICATE OF RECORD OF TITLE, 1895 to date. Department of Commerce Form 1267, certificate of record of title, issued whenever change of home port or conveyance is made. Made in triplicate, original retained on vessel, copy sent to Bureau of Navigation and Steamboat Inspection, and other retained for office file. (Occasionally, official.) 10 x 14 loose-leaf book, ½ in., in bookcase. R. 106, vault. (259)

916. PROTESTS, 1898 - 1913. Protests on overcharge for duty on imported merchandise. 3 x 5 card index, 7 ft. (Rarely, official.) 8 x 10½ bundle, 1 in., in bookcase. Dirty. Book vault, CB (2555)

917. RECORD OF WRECKS REPORTED, June 8, 1898 - 1932. Department of Commerce Form 2693, giving date of wreck, nationality, rig, name of vessel, number, name and residence of owner and master, port last sailed from, date of sailing, where bound, number of passengers, number of crew and estimated value of cargo. (Occasionally, official.) 8½ x 14 vol., 2 in., in bookcase. R. 106, vault. (274)

918. CERTIFICATES OF REGISTRY, July 20, 1899 - July 1934. Department of Commerce Form 1267-A for vessels in foreign trade (Great Lakes excepted) required to register at home port. (Occasionally, official.) 14 x 16 vols. (2), 2 in., in bookcase. R. 106, vault. (278)

919. RECORD OF CERTIFICATES OF INSPECTION FOR FREIGHT, TOWING, AND OTHER STEAMERS, July 23, 1901 - June 30, 1911. Detailed report of inspection of hulls and boilers. (Rarely, official.) 15 x 24 vols. (5), 7½ in., on shelf. R. 20. (2031-2034)

920. DAILY REGISTER OF MERCHANDISE AND DUTIES, Feb. 1902 - Dec. 1905. Form 423, gives by whom entered, consignee, date received, foreign port, name of vessel and port of arrival. (Rarely, official.) 10 x 14 vol., 1 in., in bookcase. Dirty. Book vault, CB. (293)

921. RECORD OF ALL SEIZURES, 1904 - 1915. For fines, penalties, and forfeitures under navigation, steamboat inspection, and immigration laws, and disposition thereof. Entries made chronologically according to date of seizure. (Rarely, official.) 8 x 16 vol., ½ in., in bookcase. Dirty. Book vault, CB. (318)

922. BONDS, SPECIAL, Dec. 1905 - Oct. 1912. Bonds for exhibition of works of art. (Rarely, official.) 8 x 14 vol., ½ in., in bookcase. R. 106, vault. (297)

923. RECORD OF ENTRIES LIQUIDATED, Feb. 1909 - June 1913. Name of vessel, whence arrived, date of arrival, importer, date of entry, entry consumption or warehouse number, estimated duty, liquidated duty, additional date of liquidation, and when paid. 3 x 5 card index, 7 ft. (Rarely, official.) 9 x 11 vol., 1 in., in bookcase. Torn. Book vault, CB. (2556)

924. RECORD OF DISBURSEMENTS, Aug. 1911 - June 1913. (Rarely, official.) 7½ x 10½ vol., ¼ in., in bookcase. Dirty. Book vault, CB. (346)

925. LEASES OF MARINE OFFICE, 1912 - 1915. Old leases of night marine office and papers relating to building of New Post Office at 13th and Madison Ave., Toledo, Ohio. (Rarely, official.) 10 x 12 bundle, 2 in., in bookcase. Dirty. Book vault, CB. (312)

926. SCHEDULE OF DUTIES RECEIVED, Nov. 1912 - 1919. Record of receipts on warehouse and rewarehouse withdrawals for consumption. (Rarely, official.) 8½ x 10½ vol., ½ in., in bookcase. Dirty. Book vault, CB. (323)

927. LICENSES TO ENROLLED VESSELS ISSUED AND SURRENDERED, Jan. 1912 - 1932. Form 563½, abstract of enrollments and licenses to enrolled vessels issued and surrendered. (Rarely, official.) 8 x 13 vol., 4 in., in bookcase. R. 106, book vault. (339)

928. MORTGAGES, VESSELS, Apr. 1, 1912 - May 29, 1936. Department of Commerce Form 521, record of mortgages taken out by owner,

mortgage number, name of owner and master of vessel, appraised value of ship, amount of mortgage, and date of issue. Index. (Occasionally, official.) 10½ x 14 vols. (3), 5 in., in bookcase. R. 106, vault. (257)

929. IMPORTS, EXPORTS, ETC., 1912 to date. Correspondence pertinent to a formal entry protest, imports, exports, customs miscellaneous, fiscal matters, public property, supplies, administration, etc. Index. (Daily, official.) 8 x 10½ folders, 12 ft., in 6 drawers of steel filing case. R. 106. (2566)

930. CONSOLIDATED CERTIFICATES OF ENROLLMENT AND LICENSE, PLEASURE YACHTS, 1912 to date. Department of Commerce Form 538. Index. (Occasionally, official.) 14 x 18 vol., 2 in., in bookcase. R. 106, vault. (271)

931. SCHEDULE OF INCREASED DUTIES PAID, June 1913 - Feb. 1919. Form 4977-B, monthly reports on duties paid on liquidation of immediate consumption entries and warehouse withdrawals. (Rarely, official.) 9 x 11 and 12 x 14 vols., 3/4 in., in bookcase. Dirty. Book vault, CB. (302, 301)

932. SCHEDULE OF MONEY RECEIVED, May 1913 - Feb. 1919. Schedule of money received on account of storage, labor, and drayage of merchandise deposited in public stores. (Rarely, official.) 8 x 10 vol., ½ in., in bookcase. Book vault, CB. (279)

933. SCHEDULE OF ESTIMATED DUTIES RECEIVED, June 1913 - Nov. 1919. Form 4975, monthly reports on duties received for merchandise imported. (Rarely, official.) 8½ x 11 and 12 x 14 vols. (2), 3/4 in., in bookcase. Dirty. Book vault, CB. (324)

934. RECORD OF PROTESTS AND APPEALS, July 1913 - Jan. 1924. Form 4337, record of protests and appeals for reappraisement. 3 x 5 card index. 7 ft. (Rarely, official.) 8 x 14 vol., 1 in., in bookcase. Dirty. Book vault, CB. (2557

935. CORRESPONDENCE, May 10, 1912 - 1932. Correspondence to cities, application for positions, Animal Industry, Department of Agriculture, Civil Service Commission, Food and Drug Inspection, protests and appeals, leaves of absence, decisions, prohibition matters, transportation requests, measurement of vessels, change of name, change of master, Coast Guard, harbors, Immigration Service, light house, marine documents, hospitals, certificates of inspection, repairs, shipping board, wrecks, navigation violations, navigation fines, numbering of motor boats, etc. (Rarely, official.) 8½ x 10½ folders, 1 ft., in drawer of steel filing case. R. 104. (92)

936. RECORD OF GOODS RECEIVED, July 1913 - 1925. Record of goods received and manufactured in Class 6 warehouse. (Daily, official.) 10 x 18 vol., 1 in., in bookcase. R. 106, vault. (317)

937. MARINE DOCUMENTS, May 10, 1913 to date. Department of Commerce Form 1317, record of marine documents deposited, containing name of vessel and port, date of document, and receiver's name and date. Document is sworn statement that master will pilot ship under rules of U.S. Government. (Occasionally, official.) 10 x 16 vol., 1 in., in bookcase. R. 106, vault. (266)

938. SUSPICIOUS SHIPPERS, 1913 to date. Record of suspected shippers, showing name and address, approximate per cent of undervaluation, manner of packing merchandise to evade paying full duty, advance of appraisements, merchandise appraised at port of origin, then advance appraisement notice sent to port of entry. (Daily, official.) 4 x 6 cards, 10 in., in steel filing case. R. 106. (291)

939. MARINE, Dec. 14, 1914 to date. Correspondence pertaining to admeasurements, vessel property, identification and documentations, inspection, movements, reports of casualty, commerce, reports and statistics, miscellaneous marine reports, etc. Index. (Daily, official.) 8 x 10½ folders, 4 ft., in 2 drawers of steel filing case. R. 106. (2565)

940. PAY ROLL AUDIT, 1916. Audit of pay roll and expenses. (Rarely, official.) 8 x 10½ bundle, 1 in., in bookcase. Dirty. Book vault, CB. (310)

941. RECORD OF ENTRANCES AND CLEARANCES OF VESSELS IN COASTWISE TRADE, 1916 - 1933. Date, name of vessel, where from, tonnage, number of crew, and cargo. (Rarely, official.) 10 x 14 vol., 9 in., in bookcase. Dirty. Book vault, CB. (335)

942. RECORD OF ENTRANCES AND CLEARANCES IN FOREIGN TRADE, 1916 - 1935. Date, name of vessel, where from, tonnage, number of crew, and cargo. (Rarely, official.) 10 x 14 vols., 1 ft., in bookcase. Dirty. Book vault, CB. (336)

943. MERCHANDISE RECEIVED, GENERAL ORDER, 1917 - 1921. Record of merchandise received in general order and unclaimed (discontinued), giving date, quantity, name and address of consumer. (Occasionally, official.) 10 x 14 vol., 1 in., in bookcase. R. 106, vault. (343)

944. CHANGE OF MASTERS, Mar. 15, 1917 to date. Department of Commerce Form 1312, record of indorsements as to change of masters, date of document, where granted, type and name of vessel, name of present and late masters. Document is sworn statement to pilot ship under rules of U.S. Government. Index. (Occasionally, official.) 10 x 14 vols. (2) 2 in., in bookcase. R. 106, vault. (273)

945. MISCELLANEOUS CONVEYANCES, VESSELS, 1917 to date. Department of Commerce Form 402, pertaining to satisfaction of mortgages or other conveyance not prescribed by Department of Commerce, 12 x 14 bound index. (Occasionally, official.) 14 x 16 vols., 3 in., in bookcase. R. 106, vault. (258)

946. COLLECTIONS AND DEPOSITS, Jan. 1918 - Mar. 1919. Form 4901, register of collections and deposits. (Rarely, official.) 14 x 16 loose-leaf book, ½ in., in bookcase. R. 106, vault. (333)

947. RECORD OF ENTRIES FROM OTHER PORTS, 1918 - 1919. Merchandise received from other ports in District No. 41, giving date, description of goods, vessel, date of certificate, port from which shipped. (Occasionally, official.) 10 x 14 loose-leaf book, ½ in., in bookcase. R. 106, vault. (347)

948. BLUEPRINTS, 1918 - 1930. Commercial boats built by the Toledo Shipbuilding Company; used for determining the cubic footage and tonnage. (Rarely, official.) 8 x 10 envelopes, 2 ft. 2 in., in bookcase. Dirty. Book vault, CB. (328)

949. MEMO OF DIMENSIONS, 1918 - 1930. Specifications taken by the Department of Commerce and given to the Bureau of Navigation to check blueprints furnished by the builder of the boats. (Rarely, official.) 4 x 8 folders, 1 ft. 4 in., in bookcase. Dirty. Book vault, CB. (341)

950. PAY ROLLS, ETC., May 1918 - May 1, 1936. Form 4953-D, pay rolls of personnel, overtime vouchers for personal night service, travel, telephone, and miscellaneous purchase and expense vouchers. (Rarely, official.) 8 x 10½ folders, 10 in., in drawer of steel filing case. R. 104. (203)

951. ENTRIES, INFORMAL, Apr. 1919 - July 1930. Entries under $100.00 shipped direct from foreign port to this port. 3 x 5 card index, 7 ft. (rarely, official.) 6 x 10 bundles, 2 in., in bookcase. Dirty. Book vault, CB. (2562)

952. CERTIFICATES OF RECORD OF TITLE, 1919 - Nov. 17, 1934. Form 1331, made up at ports other than Toledo. (Occasionally, official.) 10 x 14 loose-leaf book. 1 in., in bookcase. R. 106, vault. (332)

953. ABSTRACT OF TONNAGE, 1919 - 1934. Department of Commerce Form 1202, indicating type of vessels, wood, steel, sailing, power driven, steam or gas, pleasure or commercial. (Occasionally, official.) 10 x 14 loose-leaf book, 2 in., in bookcase. R. 106, vault. (263)

954. MONTHLY SCHEDULE AND DAILY COLLECTIONS, 1919 to date. Record of daily collections received and monthly report on all cash transactions. This report is made in triplicate, one copy sent to District of Ohio, No. 41, one to Comptroller of Customs, Philadelphia, Pennsylvania. (Occasionally, official.) 8 x 10½ loose-leaf books, 6 ft., in bookcase. R. 106, vault. (342)

955. CERTIFICATES OF DEPOSIT, Oct. 1919 to date. Schedule of certificates issued, giving dates issued, number and amount. Filed chronologically. (Daily, official.) 8 x 14 loose-leaf book, 1 in., in bookcase. R. 106, vault. (331)

956. RECORD OF SPECIAL MANIFESTS, 1920 - 1930. Pertains to merchandise forwarded in bond from Port of Toledo, showing port of destination, classification, date shipped, date of entry, certificate of delivery, etc. 14 x 16 bound index. (Rarely, official.) 8 x 10½ loose-leaf book, 1 in., in bookcase. R. 106, vault. (319)

957. CIRCULARS, 1920 - July 1932. Circular letters and information of probable violations of the Anti-Dumping Act, through undervaluations or fraud. Filed numerically. (Rarely, official.) 8 x 10½ folders, 1 ft., 6 in., in 2 drawers of steel filing case. R. 104. (198)

958. BONDS CANCELLED, 1921 - 1927. Bonds cancelled due to expiration of time or entry liquidated. (Rarely, official.) 8 x 10½ bundle, 1 in., in bookcase. Dirty. Book vault, CB. (296)

959. BONDS, 1922 to date. Form 7353-7567, required on vessels or aircraft to insure cargo. Filed chronologically. (Rarely, official.) 8 x 10½ loose-leaf books, 4 in., in bookcase. R. 106, vault. (330, 329)

960. CERTIFICATES, COPIES, 1923 - 1924. Form 841, copy of certificate of inspection of steam or motor vessel. Filed chronologically. (Rarely, official.) 12 x 18 bundle, 1 in., in bookcase. Dirty. Book vault, CB. (1212)

961. REPORT OF FUEL, Apr. 1923 - June 1928. Report of fuel, showing type of fuel and amount used. (Rarely, official.) 4 x 8 bundle, ½ in., in bookcase. Dirty. Book vault, CB. (305)

962. RECORD OF AUTOMOBILES BROUGHT IN FOR TOURING, Nov. 1923 - 1928. Form 4447, giving make, manufacture number, model, port of entry, date and port of departure, and length of stay. (Occasionally, official.) 3 x 8 vol., ½ in., in bookcase. R. 106. (344)

963. CHANGE OF MASTER OATHS, Nov. 1923 - Nov. 1934. Department of Commerce Form 1311, giving name of master, name of vessel, tonnage, use of vessel, and declaration of citizenship. (Rarely, official.) 8 x 10½ bundle, 1 in., in bookcase. Dirty. Book vault, CB. (265)

964. AFFIDAVITS, 1923 - 1935. Form 680, affidavits of ship officers listing aliens employed on vessels plying between the U.S. and foreign ports. Filed chronologically. (Rarely, official.) 2 x 2 folders, 6 in., in drawer of filing case. R. 104. (95)

965. CUSTOMS, SEIZURE CASES, CLOSED, Jan. 1924 - June 1935. Seizure and sale of illegal cargo and boats due to violations of Customs laws; criminal cases disposed of by Federal Court. Filed numerically. (Occasionally, official.) 8 x 10½ folders, 1 ft. 6 in., in drawer of steel filing case. R. 104. (200)

966. NOTICES OF CHANGE OF MASTER OATHS, Sept. 1924 - Sept. 1934. Department of Commerce Form 1420, card record giving name of master, name and tonnage of vessel, and name of port. (Rarely, official.) 5 x 8 bundles, 1 in., in bookcase. Dirty. Book vault, CB. (260)

967. TRANSPORTATION AND EXPORTATION, 1925 - 1926. Record of wheat entered at Toledo and exported at other ports. (Rarely, official.) 8 x 10½ bundles, 1 ft., in bookcase. Dirty. Book vault, CB. (299)

968. RECORD OF GOODS EXPORTED, CLASS 6, 1925 - 1926. Form 5219, record of goods exported from manufacturing warehouse, Class 6. (Occasionally, official.) 10 x 18 vol., 1 in., in bookcase. R. 106, vault. (308)

969. OVERTIME RECEIPTS, 1925 - 1927. Overtime receipts for officers' services. (Rarely, official.) 10 x 10 bundles, 2 in., in bookcase. Dirty. Book vault, CB. (311)

970. ENTRIES, DUTIABLE, LIQUIDATED, 1925 - 1927; July 1929 to date. Permits to enter, consumption entry appraisement, carrier certificate bond, correspondence and manifests of merchandise liquidated. 3 x 5 card index, 7 ft. (Rarely, official.) 8 x 10½ bundles and folders, 17 ft., in bookcase, 3 drawers of wooden filing case, and 10 drawers of steel filing case and in bookcase. Dirty. Book vault, CB. and R. 106. (2560, 240)

971. VALUE RECORD, 1925 - 1928. Value record of entries declared on invoices. (Rarely, official.) 8 x 14 bundles, 1 ft. 6 in., in bookcase. Dirty. Book vault, CB. (326)

972. ACCOUNT AND RECEIPT FOR SERVICES, 1925 - 1928. Form 5111, stub books for account and receipt for services of officers. Numbered serially in books. (Rarely, official.) 8 x 10 vols., 6 in., in bookcase. Dirty. Book vault, CB. (298)

973. RECORD OF DRAWBACK ENTRIES, 1925 - 1932. Form 4489, containing date of filing notice, date sent to auditor, name of exported, date of export, and amount of drawback. (Occasionally, official.) 10 x 16 vol., 1 in., in bookcase. R. 106, vault. (345)

974. ENTRANCES AND CLEARANCES OF VESSELS, July 1925 - Dec. 1935. Manifests and all necessary clearance papers. (Rarely, official.) 10 x 15 envelopes, 12 ft., in bookcase. Dirty. Book vault, CB. (338)

975. ENTRIES, FREE, LIQUIDATED, 1925 - 1927; July 1929 to date. Permits for free entry, consumption entry appraisement, carrier's certificate bond subject to special ruling, correspondence, etc. 3 x 5 card index, 7 ft. (Rarely, official.) 8 x 10½ bundles and folders, 10 ft., in bookcase and drawers of steel filing case. Book vault, CB. and R. 106. (2561, 236)

976. RECORD OF PROTESTS, 1925 to date. Date, remarks, date of decision, and date of entry. (Daily, official.) 10 x 16 vol., 1 in., in bookcase. R. 106, vault. (307)

977. WAREHOUSE ENTRIES, 1925 to date. Permits to transfer, warehouse entries, appraisements, invoices of merchandise, carriers' certificates, and warehouse bonds. 3 x 5 card index, 7 ft. (Old records, occasionally; current, daily, official.) 8 x 10½ envelopes, packages, and folders, 3 ft. 10 in., in bookcase. Book vault, CB. and R. 106, vault. (2563, 2558, 234)

978. CONSULAR INVOICES UNUSED, 1926 - 1931. Taken from live files every two or three months; they have not been used, as shippers reports were completed at New York Port. Filed daily. (Rarely, official.) 4 x 8 bundle, 10 in., in bookcase. Dirty. Book vault, CB. (334)

979. DISCREPANCY REPORT, 1926 - 1931. Record of report of discrepancies in classification of merchandise. Filed chronologically. (Rarely, official.) 8 x 10½ folders, 1 in., in drawer of steel filing case. R. 106. (201)

980. ANNUAL REPORT OF ENROLLMENT, VESSELS, 1926 - 1935. Annual report of enrolled vessels documented. Filed alphabetically by name of vessel. (Occasionally, official.) 10 x 14 bundle, 1 in., in bookcase. R. 106, vault. (264)

981. UNDERVALUATION REPORTS, 1926 to date. Appraiser's report on undervalued imported merchandise and report of advance in valuation. Filed chronologically. (Rarely, official.) 8 x 10½ folders, ½ in., in drawer of steel filing case. R. 106. (204)

982. [CUSTOMS INFORMATION EXCHANGE] REPORTS, 1926 to date. Form 6431-A, record of Customs Information Exchange made up every three months or upon change in prices. Covering classification of all imported merchandise. Filed numerically in separate alphabetical subject groups. 8 x 10½ bound index, 1/8 in. (Daily, official.) 8 x 10½ folders, 4 ft., in 2 drawers of steel filing case. R. 106. (199)

983. CUSTOM INFORMATION EXCHANGE REPORTS, July 25, 1934 to date. Circular letters recording arrival of vessels from various ports prior to certain dates in conformity with the requirements of Treasury decisions. (Occasionally, official.) 8 x 10½ sheets, 4 ft., in wooden cupboard. R. 106. (294)

984. DAILY REPORT OF VESSELS IN FOREIGN TRADE, July 1926 to date. Form 3167, showing name of vessel, cargo, flag, rig, tons, manifest number, and cargo lading port. (Daily, official.) 8 x 10 loose-leaf book, 1 in., in bookcase. R. 106, vault. (337)

985. CONSULAR INVOICE LIST, 1927 - 1928. Consular invoices forwarded to American consulates with entry. (Rarely, official.) 8 x 10 bundle, 6 in., in bookcase. Dirty. Book vault, CB. (295)

986. RECORD OF UNCLAIMED GOODS, ANNUAL, 1927 - 1928. Form 5163, report of unclaimed goods sold in District 41, giving name of vessel, merchandise, consignee, and amount sold for storage charges. (Occasionally, official.) 10 x 14 loose-leaf book ½ in., in bookcase. R. 106. (320)

987. INWARD FOREIGN MANIFESTS, 1927 - 1930; 1932 - 1934. Name of vessel, master, port and date of sailing, port of entry, name of owner of vessel, where built, and to whom cargo consigned. (Rarely, official.) 8 x 10½ bundles, 3 ft., in bookcase. Book vault. CB. (315)

988. RECORD OF APPEALS FOR REAPPRAISEMENT, 1927 - 1935. Invoice number, entry number, name of vessel and importers. Kept in ledger type book. (Occasionally, official.) 8 x 14 vol. 1 in., in bookcase. R. 106, vault. (316)

989. CONSUMPTION ENTRIES LIQUIDATED, 1927 - 1936. Consumption entry, permit, appraisement, carriers' certificates, and bonds. 3 x 5 card index, 7 ft. (Rarely, official.) 8 x 10½ bundles, 15 ft. 6 in., in bookcase. R. 106, vault. (2559)

990. APPRAISER'S ADVANCE REPORTS, May 1927 to date. Reports sent by appraisers to Customs Information Exchange of advance in value on imported merchandise. Filed chronologically. (Rarely, official.) 8 x 10½ folders, ¼ in., in drawer of steel filing case. R. 106. (197)

991. REPORT OF NAVIGATION FINES, ETC., Aug. 1927 to date. Record of navigation fines, penalties, and forfeitures collected in Toledo District. (Occasionally, official.) 8 x 10 loose-leaf book, 1 in., in bookcase. R. 106, vault. (321)

992. TRANSMITTING LETTERS, July 1928 to date. Department of Commerce Form 1201, report of tonnage of registered vessels. Inactive and current. (Daily, official.) 8 x 10½ loose sheets, ½ in., in bookcase. R. 106, vault. (325)

993. DUTIABLE ENTRIES, UNLIQUIDATED, July 1929 to date. Showing procedure for clearing merchandise through customs, manifest of merchandise, consumption entry, appraisement, customs permit, carrier's certificate, entry bond, and correspondence. Card index. (Daily, official.) 8 x 10½ folders, 2 ft., in drawer of wooden filing case. R. 106. (239)

994. EXHIBIT ENTRIES, July 1929 to date. Consumption entries, appraisements, permits, carriers' certificates, entry bonds, correspondence, and manifests of merchandise. 3 x 5 card index. 4 ft. (Occasionally, official.) 8 x 10½ folders, 1 ft., in filing case. R. 106. (238)

995. FREE ENTRIES, UNLIQUIDATED, July 1929 to date. Showing procedure for clearing merchandise through customs, manifest of merchandise, consumption entry, appraisement, customs permit, carrier's certificate, entry bond, and correspondence. Card Index. (Daily, official.) 8 x 10½ folders, 1 ft., in drawer of wooden filing case. R. 106. (237)

996. PROTESTS, 1929 to date. Consumption entry permits, carriers' manifests, and tickets for goods carted held under protest. 3 x 5 card index, 4 ft. (Daily, official.) 8 x 10½ folders, 1 ft. 6 in., in drawer of steel filing case. R. 106. (235)

997. MAIL ENTRY RECEIPTS, May 26, 1930 - Dec. 18, 1932. Form 3419, receipt issued for foreign mail entry. (Rarely, official.) 6 x 8 bundles, 2 in., in bookcase. Dirty. Book vault, CB. (340)

998. REFERENCE FILE C.I.E. (CUSTOMS INFORMATION EXCHANGE) REPORTS, 1930 - June 12, 1934. Notices from foreign countries on duty rates higher than in U.S. Discontinued since June 12, 1934. (Occasionally, official.) 4 x 6 cards, 2 in., in filing case. R. 106. (306)

999. WATER TRANSPORTATION, 1930 - 1934. Department of Commerce Form 132, regarding unrigged vessels over 5 tons not documented, such as barges, scows, dredges, etc., and other vessels without motive power, and showing number of crew, active or inactive, year built, etc. (Daily, official.) 10 x 14 envelopes, 1 in., in bookcase. R. 106, vault. (262)

1000. APPLICATIONS FOR LEAVE OF ABSENCE, Jan. 1, 1930 to date. Record of applications for leave of absence and grant of same. (Occasionally, official.) 5 x 8 cards, 2 in., in drawer of wooden filing case. R. 106. (280)

1001. REPORT OF TRANSACTIONS, 1930 to date. Form 3063, monthly report of transactions, giving statement and amount. (Occasionally, official.) 8 x 14 loose-leaf book, 1 in., in bookcase. R. 106, vault. (322)

1002. REPORT ON SHIPPERS, 1930 to date. Record of manufacturers and shippers, giving names and addresses, with date of shipment, list of cost of merchandise, and listed sale price with ultimate margin of profit. (Daily, official.) 5 x 8 cards, 6 in., in drawer of wooden filing case. R. 106. (290)

1003. ARRIVALS AND DEPARTURES, 1931 - 1932. Monthly report of all arrivals and departures of vessels, giving name of vessel, flag, date, port of departure and arrival, and cargo carried. (Rarely, official.) 8 x 10½ vol., 3 in., in bookcase. Dirty. Book vault, CB. (327)

1004. APPROVALS OF HOME PORT OF VESSELS, Apr. 1931 - May 29, 1936. Copies of approval to establish a home port. Owner submits complete details, oaths, etc., to Director of Bureau of Navigation and Steamboat Inspection, where it is approved and copy of approval returned to Bureau of Customs and Bureau of Steamboat Inspection at approved port. (Rarely, official.) 8 x 10½ envelopes, ½ in., in bookcase. R. 106, vault. (241)

1005. APPREHENSION AND IDENTIFICATION ORDERS, (CLOSED AND OPEN) 1931 to date. Pertaining to criminals wanted, furnished by the Department of Justice; identification orders, numbered serially sent out to various government bureaus and police officers for public criminals;

apprehension orders next issued when the criminal is actually identified, located and captured. Filed according to case number. (Closed, occasionally; open, frequently, official.) 8 x 8 and 8 x 10½ folders, 10 in., in drawer of steel filing case. R. 104. (93, 94)

1006. REPORT OF MARINE ACTIVITIES, Apr. 1931 to date. Form 3065, monthly report of marine activities, giving number of vessels and tonnage. (Occasionally, official.) 8 x 14 loose-leaf book, ½ in., in bookcase. R. 106, vault. (304)

1007. MASTER'S OATHS FOR RENEWAL BY INDORSEMENT OF LICENSES OF MERCHANT VESSELS, Dec. 31, 1931 to date. Department of Commerce Form 1280-A, taken out each year to effect that license shall not be used for any other vessel or employed in any manner to defraud the Government of revenue. (Occasionally, official.) 8½ x 14 vols. (2), 8 in., in bookcase. R. 106, vault. (268)

1008. RECEIPTS, COPY, 1932 - 1935. Form 1006-8, receipts for navigation fees, tonnage tax, and fines by service officers. (Occasionally, official.) 7 x 8 loose sheets, 1 ft., in bookcase. R. 106, vault. (309)

1009. STATISTICAL BLOTTER, July 1932 to date. Record of entries in clearance, memorandum of figures made up monthly, contains date of clearance, clearance number, appraised value, manufacturer's listed price, merchant's listed price, and net profit on merchandise. (Occasionally, official.) 10 x 14 vol., ½ in., in bookcase. R. 106, vault. (300)

1010. RECORD OF VESSELS IN COASTWISE TRADE, Sept. 8, 1933 - Dec. 8, 1934. Form 1405-A, record of entrances and clearances, giving date, name of vessel, number in crew, cargo, and destination. (Daily, official.) 12 x 16 vol., 1 in., in bookcase. R. 106, vault. (261)

1011. INVOICES, July 1935 to date. Invoices to be examined, already examined, and suspended; also suspended appraisements on import and export merchandise. (Daily, official.) 8 x 10½ folders, 4 in., in drawer of steel filing case. R. 106. (202)

1012. INWARD FOREIGN MANIFESTS, 1935 to date. Name of vessel, master, port of sailing, date of sailing, port of entry, name of owner of vessel, where built, and to whom consigned. 14 x 16 bound index. (Occasionally, official.) 8 x 10½ envelopes, 1 ft. 4 in., in bookcase. Book vault, CB. (314)

1013. LOTTERY TICKETS AND NOTICES, May 1935 to date. Newspapers and letters containing lottery notices and tickets confiscated by Bureau of Customs and held for claim one year, after which time all unclaimed goods are destroyed. (Occasionally, official.) Variously sized loose sheets, 5 ft., in bookcase. R. 106, vault. (292)

1014. SCHEDULE OF COLLECTIONS, Mar. 1936. Purpose, date remitter, and amount. (Occasionally, official.) 8 x 10 loose-leaf books, 2 in., in bookcase. R. 106, vault. (303)

1015. BIDS FOR SERVICES, 1936. Copies of bids for services and repairs, posted for public advertisement. These cover about twenty bids of various kinds. (Frequently, official.) 8½ x 13 loose sheets, ¼ in., on bulletin board. R. 108. (313)

THE BUREAU OF INTERNAL REVENUE

THE BUREAU OF INTERNAL REVENUE

AKRON

ACCOUNTS AND COLLECTIONS UNIT
OFFICE OF DEPUTY COLLECTOR
New Post Office Bldg., 168 E. Market St.

This office was established January 19, 1914. From then until 1922 it was located at 53 South Market Street; from then until 1927 it was in the Pythian Building on South High Street, and from 1927 to 1929 in the Beacon Journal Building on South High Street. Since February, 1929 it has been located at its present address. Some of its records have been destroyed upon departmental authorization.

1016. CORRESPONDENCE, 1922 to date. Correspondence with Collector. (Frequently, official.) 9½ x 11½ cards, 4 ft., in 5 drawers of steel filing case, and in safe. R. 217. (631)

1017. REPORT OF COLLECTIONS, 1922 to date. Copies of report of work performed by deputies. (Frequently, official.) 9½ x 11½ folders, 2 in., in drawer of wooden filing case. R. 217. (622)

1018. RECORD CARDS, 1927. Showing individual income tax returns. (Never.) 3 x 5 bundles, 7 ft., in drawers of wooden filing case. R. 217. (629)

1019. RECEIPTS ON INDIVIDUAL INCOME TAX RETURNS FROM CLEVELAND TO AKRON, 1928 - 1930. Record of receipt at Cleveland of individual income tax returns from Akron. (Never.) 3 x 5 bundles, 1 ft., in drawer of steel filing case. R. 217. (619)

1020. INFORMATION SLIPS, 1930 - 1935. In regard to completion of payments on warrants. (Frequently, official.) 9½ x 11½ cards, 2 in., in drawer of wooden filing case. R. 217. (626)

1021. COMPLETED RECORD OF WARRANTS FOR DISTRAINT, DISCONTINUED, 1930 to date. (Occasionally, official.) 9 x 11½ cards, 1 ft. 6 in., in card cabinet in safe. R. 217. (618)

1022. COMPLETED RECORD OF WARRANT FOR DISTRAINT, Mar. 1930 to date. Form 824. (Frequently, official.) 3 x 5 cards, 1 ft. 6 in., in card cabinet in safe. R. 217. (616)

1023. ACTIVE RECORD OF WARRANTS FOR DISTRAINT, Dec. 1930 to date. Form 824. (Frequently, official.) 3 x 5 cards, 2 in., in card cabinet in safe. R. 217. (621)

1024. DAILY REPORT OF FIELD DEPUTY COLLECTORS, Jan. 1931 to date. Form 795 (copy). (Frequently, official.) 9 x 11½ folders, 13 ft., in 7 drawers of wooden filing case. R. 217. (628)

1025. CAPITAL STOCK INVESTIGATIONS, 1933 to date. Corporations declare stock value and pay $1.00 on $1000.00 income. (Frequently, official.) 3 x 5 cards, 1 in., in 2 drawers of card cabinet. R. 217. (620)

1026. CORRESPONDENCE, 1933 to date. Correspondence with Collector. (Frequently, official.) 9 x 11 loose leaf, 1 ft., in drawer of wooden filing case. R. 217. (630)

1027. PROCESSING TAX RECORD, 1934 - 1935. Record of persons who filed processing tax forms. (Frequently, official.) 3 x 5 cards, 3 in. in drawer of card cabinet. R. 217. (624)

1028. RECORD OF STRIP STAMP INVESTIGATIONS, Jan. 1934 to date. Investigations covering liquor dealers, for stamp on bottles. (Frequently, official.) 3 x 5 file cards, 1 ft., in 2 drawers of wooden card cabinet. R. 217. (627)

1029. TRANSCRIPT ASSIGNMENTS, 1934 to date. Form 841, record of verification of income tax returns. (Frequently, official.) 3 x 5 cards, 2 in., in drawer of card cabinet. R. 217. (625)

1030. CARDS OF DOCUMENTARY STAMP INVESTIGATIONS, DUPLICATE, July 1935 to date. (Occasionally, official.) 3 x 5 bundles, 4 ft., in drawers of steel filing case. R. 217. (617)

1031. RECORD OF INCOME TAX RETURNS, 1935 to date. (Frequently, official.) 3 x 5 cards, 14 ft., in 9 drawers of card cabinet. R. 217. (623)

ALCOHOL TAX UNIT
OFFICE OF INVESTIGATOR IN CHARGE
United Bldg., 12 S. Main St.

The office of the Investigator in Charge under the Retail Liquor Dealers' Section was established at Akron in Sept. 1935. From that date until Nov. 21, 1935, it was situated in the New Post Office Bldg., 168 E. Market St., and since that time in the building which it now occupies. Its functions is to investigate and inspect the use of stamps used by retail liquor dealers in the sale of liquor in the Akron Zone,

which includes the counties of Ashland, Medina, Portage, Richland, Summit, and Wayne. It reports its findings to the headquarters of District No. 8 of the Alcohol Tax Unit at Cleveland.

1032. CORRESPONDENCE, Nov. 1935 - Dec. 1935. With general public and other offices in regard to complaints in connection with liquor tax violations. Office reference attached. (Daily, official.) 9 x 11½ folders, 1 in., in drawer of steel filing case. R. 312. (642)

1033. BULLETINS, Sept. 1935 to date. Instructions from Washington, regarding rules and regulations in handling inspections. (Daily, official.) 8½ x 11 covers, 2 in., in drawer of wooden desk. R. 312. (643)

1034. CORRESPONDENCE, Sept. 1935 to date. With Cleveland district office. (Daily, official.) 9 x 11½ folders, 6 in., in drawer of steel filing case. R. 312. (641)

1035. OFFICE REFERENCE CARDS, Sept. 1935 to date. Record of location of field men. (Daily, official.) 3 x 5 folders, 3 in., in paper box. R. 312. (634)

1036. DAILY STATISTICAL RECORD, Nov. 1935 to date. Form M-8-307, record of inspections. (Daily, official.) 9 x 11½ folders, 1 in., in drawer of wooden desk. R. 312. (632)

1037. MONTHLY STATISTICAL RECORD, Nov. 1935 to date. In regard to special taxes and penalties offered and compromised; inspections made and violators found. (Daily, official.) 9 x 11½ folders, 1 in., in drawer of wooden desk. R. 312. (633)

1038. COMPLETED CASES, Jan. 1936 to date. Form 1559, retail liquor inspection report in regard to closed cases, no conviction made. Form 860A, summons to appear, to testify, and to produce books; also correspondence in connection with same. (Daily, official.) 9 x 11½ folders, 1 in., in drawer of steel filing case. R. 312. (636)

1039. CORRESPONDENCE, Feb. 1936 - Mar. 1936. Reports to Cleveland in regard to arrests and convictions as revealed by Municipal Court of Akron. (Daily, official.) 9 x 11½ folders, 1 in., in drawer of steel filing case. R. 312. (637)

1040. MONTHLY SUMMARY OF TAX RECEIPTS, Feb. 1936 to date. Form 809, for funds sent to Cleveland Office. 9 x 11½ folders, 1 in., in drawer of steel filing case. R. 312. (640)

1041. LIST OF SPECIAL TAX STAMPS, Mar. 1936 to date. Record of stamps sold, in regard to illegal cases only. (Daily, official.) 9 x 11½ folders, 1 in., in drawer of steel filing case. R. 312. (639)

1042. RECORD OF CASES SENT THROUGH FOR ASSESSMENT, Apr. 1936 to date. (Daily, official.) 9 x 11½ folders, 1 in., in drawer of steel filing case. R. 312. (638)

1043. RETAIL LIQUOR DEALER INSPECTION REPORTS, May 1936 to date. Form M-8-599, summons to appear, to testify, and to produce books; Form 11, special tax returns; Form 656, offer in compromise, and U.S. Postal Money Order. (Daily, official.) 9 x 11½ folders, 2 in., in drawer of wooden desk. R. 312. (635)

INCOME TAX UNIT
OFFICE OF INTERNAL REVENUE AGENT IN CHARGE
New Post Office Bldg., 168 E. Market St.

This office was established about 1920. Until 1929 it was located in the Akron Savings and Loan Bldg., on Bowery and Main St., and since that time in the Post Office Bldg. It is a branch office of the Cleveland Division, which has headquarters at Cleveland and to which it sends reports of its activities. These involve the investigation of income tax returns in the vicinity of Akron.

1044. GENERAL FILE, 1922 to date. Copies of reports and correspondence relative to each case, filed as to case and agent for fiscal year ending May 1, 1936. At the end of the fiscal year, files on all cases are sent to District Office. (Daily, official.) 9½ x 11 folders, 12 ft., in 10 drawers of steel filing case. R. 211. (143)

CANTON

ACCOUNTS AND COLLECTIONS UNIT
OFFICE OF DEPUTY COLLECTOR
Post Office Bldg., Cleveland Ave. and 2nd St., SW.

This office was established in 1918. Before it moved into its present offices it was housed in the former Post Office Building on the same site. Copies of records are sent to headquarters at Cleveland. None have been lost or destroyed, except so-called useless papers which are sold.

1045. COLLECTION ACCOUNT, 1918 to date. Record of collections. (Daily, official.) 12 x 16 vols. and loose-leaf books, 4 ft., in drawers of steel filing case and card cabinet. R. 223. (51)

1046. CONFIDENTIAL RECORDS, 1918 to date. Records of evidence obtained for use in prosecution of cases against violators of revenue laws. (Daily, official.) 8 x 10 envelopes and pockets, 1 ft. 8 in., in steel safe. R. 223. (46)

1047. COURT RECORDS, 1918 to date. Record of actions in court brought by the Bureau against alleged violators of the revenue law. (Daily, official.) 8 x 10 folders and loose-leaf books, 3 ft., in drawer of steel filing case and card cabinet. R. 223. (48)

1048. DAILY REPORT, 1918 to date. Daily report of all work done. (Daily, official.) 12 x 14 vols. and loose-leaf books, 3 ft. 6 in., in drawer of wooden filing case and card cabinet. R. 223. (49)

1049. GENERAL CORRESPONDENCE, 1918 to date. (Daily, official.) 8 x 10 folders, 5 ft., in drawers of steel filing case. R. 223. (45)

1050. INVESTIGATIONS, 1918 to date. Of suspected violators of the internal revenue laws. (Daily, official.) 8 x 10 envelopes, 2 ft. 4 in., in 2 drawers of wooden filing case and card cabinet. R. 223. (47)

1051. MONTHLY REPORT, 1918 to date. Monthly report of all work. (Weekly, official.) 10 x 12 vols. and folders, 3 ft., in drawer of wooden filing case. R. 223. (50)

CINCINNATI

ACCOUNTS AND COLLECTIONS UNIT
OFFICE OF COLLECTOR
(A) Federal Bldg., Fifth, Main, and Walnut Sts.,
(B) Fountain Square Bldg., Fifth and Walnut Sts.

This office was established in 1862. It has jurisdiction over Brown, Butler, Clark, Clermont, Clinton, Fayette, Greene, Hamilton, Highland, Miami, Montgomery, Preble, and Warren Counties. Before it moved into its present quarters it was housed in the Old Federal Building at Fourth and Vine Streets. All tax returns except Form 1040-A are sent to Washington. The Commissioner annually recommends which records are to be destroyed. So-called useless papers are destroyed.

Audit Division

1052. FORMER EMPLOYEES, 1900 to date. Applications for employment, correspondence pertaining thereto, letters of recommendation, and resignations. (Occasionally, official.) 8½ x 11 folders, 4 ft. 6 in., in drawer of steel filing case. R. 218 (Bldg. A). (564)

1053. WARRANTS FOR DISTRAINT, OPEN AND CLOSED, A-Z, 1920 to date. (Daily, official.) 8½ x 11 folders, 13 ft., in 8 drawers of steel filing cabinet. R. 218 (Bldg.A). (570)

1054. FOLLOW-UP FILE, 1921 to date. Subdivided as follows: alcohol tax unit; Chief of Field Division; beer; postmaster file; Chamber of Commerce; Dayton office; Federal Reserve Bank; follow-up; Hamilton; Middletown office; miscellanea; U. S. Playing Card Co.; Western Union Telegraph Co.; Wilmington office; personal file; bookkeeper's statements; cashier's daily journal; and cashier's daily receipts. (Daily, official.) 8 x 11 folders, 1 ft., in drawer of steel filing cabinet. R. 218 (Bldg. A). (568)

1055. MONTHLY RECORD OF FIELD DEPUTY COLLECTOR'S WORK THROUGHOUT THE U.S. AND PROPERTY INVENTORY, 1921 to date. Also "Gold Returns". (Daily, official.) 8 x 11 folders, 2 ft., in drawer of steel filing cabinet. R. 218 (Bldg. A). (566)

1056. RECORD OF BONDS, POWERS OF ATTORNEY, AND MECHANICAL EQUIPMENT, 1922 to date. (Occasionally, official.) 3 x 5 cards, 1 ft. 3 in., in 2 drawers of card cabinet. R. 218 (Bldg. A). (576)

1057. COMMISSIONER'S CORRESPONDENCE, 1925 to date. Pertaining to divisions of audit, bookkeeping, cashier, field, general income, liquor tax, miscellaneous, political, processing tax division, stamps, social security, storekeeper, supervisors, tobacco, training division, travel, and hotels. (Daily, official.) 8½ x 11 folders, 2 ft., in drawer of steel filing cabinet. R. 218 (Bldg. A). (574)

1058. COMMISSIONER'S FILE, REPORTS, 1925 to date. Audits, claims, field inventories, personnel reports, (changes, tardiness, absence, forms), personnel classification, efficiency rating, returns filed, seizures and sales, transportation, and warrants. (Daily, official.) 8½ x 11 folders, 2 ft., in drawer of steel filing cabinet. R. 218 (Bldg. A). (565)

1059. SUITS, 1925 to date. Form 868. Record of suits for violation of National Prohibition Act and Harrison Narcotic Act. (Occasionally, official.) 8 x 5 loose sheets, 4 in., in drawer of steel filing case. R. 218 (Bldg. A). (572)

1060. RECEIPTS FOR PAYMENT OF TAXES, 1926 to date. For alcohol and spirits. (Daily, official.) 3 x 8 loose sheets, 6 in., in drawer of steel filing case. R. 218 (Bldg. A). (571)

1061. PERSONNEL, 1927 to date. Names and addresses of employees, applicants, miscellaneous employees, alphabetically arranged employee data, commissioner's correspondence current, appointments 100 approved. Act: Brookhart Salary Act, July 3, 1930, Civil Service Act, Compensation Act, Economy Act, effective June 30, 1932, Retirement Act, Welsch (salary) July 1, 1928, and organization charts. (Daily, official.) 8½ x 11 folders, 2 ft., in drawer of steel filing cabinet. R. 218 (Bldg. A). (575)

1062. STOCK INFORMATION, 1928 to date. General information covering cost and worth of stocks, past and present, government reports, correspondence, prospectuses, and other financial data and circulars. (Frequently, official.) 8½ x 11 loose sheets and brochures, 6 in., in drawer of wooden cabinet. R. 218 (Bldg. A). (663)

1063. GENERAL FILE, BY SUBJECT, 1930 to date. Annual allowance, attorneys disbarred, bookkeeper's daily statement, bond correspondence, cashier's daily statement, collectors of the U. S., equipment of supplies, federal buildings, federal business associations, federal insurance, federal union, insurance, identification cards, map of U. S., map of the world, medical aid, mimeographs acknowledged; newspaper articles, "News" international revenue, office instruction, prohibition director, radiograms, scrap book, salary of collectors, special intelligence agents, suits against Charles M. Deen, telephone contracts, time and leave regulations, and transfers of office. (Daily, official.) 8 x 11 folders, 1 ft. 6 in., in drawer of steel filing cabinet. R. 218 (Bldg. A). (567)

1064. NUMBER 7 SERVICE RECORD, 1930 to date. Form 2152, daily absence record, Form 2240, annual leave, and Form 2217, requests for leave; pertains to former employees. (Frequently, official.) 5 x 8 loose sheets 9 in., in drawer of steel filing case. R. 218 (Bldg. A). (577)

1065. PRELIMINARY RECORD OF AUDIT, FORM 1120, AND FINAL AUDIT, FORM 1140, Mar. 1932 to date. Record of audit of Form 1040, Individual Income Tax Returns. (Frequently, official.) 11 x 15 vols., 1 in., on clerk's desk. R. 218 (Bldg. A). (665)

1066. STAMP SALE ACCOUNT, 1933 to date. Record of stamps sold. (Seldom, official.) 8½ x 14 loose forms, 1½ in., in steel cabinet. R. 218 (Bldg. A). (669)

1067. MONTHLY AND DAILY REPORTS, Dec. 1933 to date. Daily report, current only; monthly report, original sent to Washington monthly. These records constitute the bookkeeping of the district and are preserved permanently. (Occasionally, official.) 12 x 15 vols., 3 in., in drawer of steel filing cabinet. R. 218 (Bldg. A). (667)

1068. COMPLETE FILE OF WPA, Sept. 3, 1935. Subdivisions as follows: follow-up, commissioner, WPA Columbus, Hennessey, blank forms, requisitions, personnel, bonds, WPA bonded employees, mimeographs, and former employees. (Occasionally, official.) 8 x 11 folders, 6 in., in drawer of steel filing cabinet. R. 218 (Bldg. A). (569)

1069. RECORD OF AUDIT, GENERAL LEDGER, SECTIONAL CONTROL LEDGER, 1935. Form 1120, returns disclosing excess profit tax, closed and current files. (Daily, official.) 10 x 21 loose sheets, 5 in., in 2 drawers of steel filing cabinet. R. 218 (Bldg. A). (666)

1070. FINAL RETURNS, 1935 - 1936. Forms 1120 and 1040, tax reports finally computed, checked, found current according to all available date, and transcribed by audit clerks on the official final forms. (Daily, official.) 9 x 22 bundles (2), 8 in., in closed steel cabinet. R. 218 (Bldg. A). (670)

1071. ABSTRACT OF COLLECTIONS, 1935 to date. Monthly record of all taxes paid for spirits, wine, malt liquor, tobaccos, oleomargarine, cheese, narcotics, documentary stamps, playing cards, amusements, etc. (Rarely, official.) 10 x 17 loose sheets, 1 ft. 2 in., in 7 drawers of steel filing cabinet. R. 218 (Bldg. A) (668)

1072. FOLLOW-UP FILE, 1935 to date. Correspondence covering all current controversial matters pertaining to preliminary audits and disputed or doubtful matters in returns. (Frequently, official.) 8½ x 11 loose sheets, 1 ft., in drawer of wooden cabinet. R. 218 (Bldg. A). (664)

1073. DAILY TIME SHEETS, 1936. Signed by employees when entering and leaving. (Constantly, official.) 8 x 11 loose sheets, 4 in., in drawer of steel filing cabinet. R. 218 (Bldg. A). (573)

1074. INTEROFFICE MEMORANDA AND CORRESPONDENCE, Jan. 1936 to date. Used only for convenience of employees of office; kept only for a month or two then discarded. (Frequently, official.) 8½ x 11 loose sheets 1 ft. 6 in., in drawer of metal filing cabinet. R. 218 (Bldg. A). (672)

1075. TICKLER FILE ON PRELIMINARY AUDIT, n. d. Reminder for sending out letters or notices to taxpayers, covering two months. (Daily, official.) 3 x 5 cards, 4 in., in drawer of wooden cabinet. R. 218 (Bldg. A). (671)

Cashier's Division

1076. RETURN OF ALCOHOL, Mar. 1933. Form 1440. return of alcohol gauged for withdrawal from bonded warehouse at payment of tax. (Frequently, official.) 8½ x 11 sheets, 6 in., in 4 drawers of wooden cabinet. R. 220 (Bldg. A). (1034)

1077. STOREKEEPERS-GAUGER REPORTS, Mar. 1933. Form 179 and 1520, short and long forms, identical in content and purpose; also notice as to spirits to be regauged and withdrawn from warehouse taxpaid. (Constantly, official.) 10 x 8 and 7 x 8½ loose sheets, 6 in., in drawer of wooden cabinet. R. 220 (Bldg. A). (1035)

1078. PERMITS AND CORRESPONDENCE, DISTILLERS AND RECTIFIERS, Mar. 1933 to date. Duplicates of permits issued in Cleveland by Alcohol Tax Unit. (Frequently, official.) 8½ x 11 sheets, 1 ft., in drawer of wooden filing cabinet. R. 220 (Bldg. A). (1024)

1079. MALT LIQUOR AND WINE MONTHLY REPORTS, May 6, 1933 to date. Showing volume and value, made out in triplicate, one to Alcohol Tax Unit, Cleveland, Ohio, one to Commissioner of Internal Revenue, Washington, and one retained in the office of cashier. Similar reports are also sent in by manufacturers, and the two reports checked for discrepancies. (Frequently, official.) 8½ x 11 loose sheets, 8 in., in drawer of wooden cabinet. R. 220 (Bldg. A). (1025)

1080. NOTICES OF COMPLETION, May 6, 1933 to date. Form 237, notice of completion of rectification and return of rectified spirits, wines, and other liquors guaged, marked, and stamped. (Frequently, official.) 8½ x 14 loose sheets, 1 in., in drawer of wooden cabinet. R. 220 (Bldg. A). (1038, 1033)

1081. DAILY STAMP RECORD, Dec. 1933 to date. Running inventory of stamps on hand, showing quantities of all denominations. (Daily, official.) 17 x 20 vols., 1 in., on cashier's desk. R. 220 (Bldg. A). (1029)

1082. MONTHLY DEPOSIT REPORT, Dec. 1933 to date. Form 49, made out in quadruplicate, three going to Washington, and one retained by issuing office. They record numbers of all checks deposited, the banks in which deposited, and dates of deposit. (Frequently, official.) 8½ x 14 vols., 2 in., on cashier's desk. R. 220 (Bldg. A). (1028)

1083. VOUCHERS AND PAY ROLLS FOR MISCELLANEOUS EXPENDITURES, Dec. 1933 to date. Combined schedule of collections and disbursements for current month, classified according to appropriations. (Daily, official.) 8½ x 11 and 6 x 9 loose sheets, 1 ft., in drawer of cabinet. R. 220 (Bldg. A). (1027)

1084. REMITTANCE REGISTER, Jan. 1, 1934 to date. Form 783, for income tax immediate and deferred payments, and lists of checks deposited and posted daily. (Frequently, official.) 12 x 16 vols., 3 in., in cashier's desk. R. 220 (Bldg. A). (1036)

1085. DOCUMENT REGISTER, July 1, 1935 to date. Daily financial transactions, recording incomes, credits received, deferred credits, deposits, and certificates of deposits. (Frequently, official.) 12 x 16 vols., 2 in., in cashier's desk. R. 220 (Bldg. A). (1037)

1086. DAILY JOURNAL, STAMP TRANSACTIONS, Dec. 1935 to date. Form 768, record of all stamp transactions and cash transactions for one day of the cashier's office. Also any adjustments and all collections for taxes. (Frequently, official.) 8½ x 12 loose-leaf book, 2 in., on cashier's desk. R. 220 (Bldg. A). (1030)

1087. SCHEDULE OF MONEY VALUE OF STAMPS AND COUPONS RETURNED TO WASHINGTON, Dec. 1935 to date. Damaged, obsolete, and part stamps returned each month. (Frequently, official.) 8½ x 12 vols., 1 in., on cashier's desk. R. 220 (Bldg. A). (1032)

1088. STAMP INVOICES, Dec. 1935 to date. Schedule of stamps received from Washington on requisitions. (Frequently, official.) 8½ x 12 vol., 1 in., on desk of cashier. R. 220 (Bldg. A). (1031)

Field Division

1089. CONTROL INDEX, 1921 - 1925. Addressograph plate imprints, with names, addresses, and numbers of taxpayers. (Occasionally, official.) 3 x 5 cards, 188 ft., in 105 drawers of metal cabinets. R. 106 (Bldg. A). (1327)

1090. INDEX, REAL ESTATE, DOCUMENTARY STAMP, CIGAR, AND TOBACCO INVENTORY, Jan. 1934 to date. Collections by all field men of all delinquent accounts covering real estate transfers and all stamp transactions. (Occasionally, official.) 3 x 5 cards, 6 in., in drawer of metal filing cabinet. R. 106 (Bldg. A). (1147)

1091. GENERAL FILE, Aug. 27, 1914 - Nov. 12, 1928. Correspondence pertaining to bonds of distillers, dealers, and other manufacturers and rectifiers, refunds, and claims for relief. Request for storekeeper and gauger, gauger's reports, payment of stamps, seizure and forfeiture of spirits, and withdrawals. (Rarely, official.) 8½ x 11 loose sheets, 6 ft., in 3 drawers of metal filing case. R. 106 (Bldg. A). (1118)

1092. PROHIBITION CASES, June 16, 1915 - Oct. 19, 1930. Correspondence pertaining to violations of the National Prohibition Act concerning claims for abatements, field deputies' reports on investigations, transcripts of proceedings, judgments, taxes and penalties, bonds, acceptance and rejections of offers of compromise, etc. (Occasionally, official.) 8½ x 11 loose sheets, 6 ft., in 3 drawers of metal filing case. R. 106 (Bldg. A). (1130)

1093. MISCELLANEOUS SECTION, Sept. 6, 1917 - June 14, 1932. Closed estate tax returns and all correspondence pertaining thereto. Filed alphabetically. (Seldom, official.) 8½ x 11 loose sheets, 36 ft., in 18 drawers of metal cabinet. Brittle. R. 106 (Bldg. A). (1126)

1094. NARCOTIC CASES, Aug. 29, 1920 - Mar. 30, 1930. Correspondence covering applications for registry, investigations and recommendations, and inventory of narcotic drugs. (Occasionally, official.) 8½ x 11 loose sheets, 2 ft., in drawer of metal filing case. R. 106 (Bldg. A). (1163).

1095. WARRANTS FOR DISTRAINT, Jan. 1920 to date. Open and closed transferred cases, showing all balances. (Constantly, official.) 3 x 5 cards, 16 ft., in 6 drawers of steel cabinet. R. 106 (Bldg. A). (1157)

1096. SUMMARY OF MONTHLY REPORTS OF FIELD INVESTIGATIONS, INCLUDING ALL DEPUTIES, July 1923 to date. Made out in triplicate, one to Washington, one to Columbus (supervisor), and one retained. (Occasionally, official.) 8½ x 11 folders and loose sheets, 4 in., in drawer of metal cabinet. R. 106 (Bldg. A). (1154)

1097. DEPUTY COLLECTOR'S RECEIPTS FOR TAXES, 1926 to date. Attached to each month's vouchers is a report of Deputy Collector's receipts. (Occasionally, official.) 8½ x 11 sheets, 1 ft. 7 in., in drawer of wooden cabinet. R. 106 (Bldg. A). (1152)

1098. WARRANT FOR DISTRAINT CORRESPONDENCE, Mar. 1926 to date. Letters, signed statements, and warrants charged to desk. Considerable correspondence developed in pursuit of delinquent claims on tax returns. (Occasionally, official.) 8½ x 11 loose sheets, 8 in., in drawer of wooden filing cabinet. R. 106 (Bldg. A). (1156)

1099. CORPORATION INDEX, Oct. 1927. Names, addresses, and officers. (Rarely, official.) 3 x 5 loose cards, 1 ft., in cardboard boxes on wooden cabinet. R. 106 (Bldg. A). (1135)

1100. AUDIT SECTION CLOSED CASES, 1927 - 1929. Reviewer's work sheets, examiner's report, and block adjustments. (Seldom, official.) 8½ x 11 loose sheets, 36 ft., in 19 drawers. R. 106 (Bldg. A). (1128)

1101. ACCOMPLISHMENTS OF FIELD FORCE IN AUDIT OF INCOME TAX RETURNS, 1927 - 1931. Monthly report, with summaries of cases worked, changes in tax, and increases and decreases. (Never.) 8½ x 11 loose sheets, 1 in., in drawer of wooden cabinet. R. 106 (Bldg. A). (1127)

1102. REAL ESTATE TRANSFER INVESTIGATIONS, Jan. 1927 - 1932. (Occasionally, official.) 8½ x 11 loose sheets, 2 ft., in drawer of steel filing case. R. 106 (Bldg. A). (1139)

1103. INSTRUCTION LETTERS, Oct. 16, 1928. Containing advice on distribution of income tax returns between man and wife, both engaged in stock trading. (Never.) 8½ x 11 loose sheets, 1/48 in., in drawer of wooden cabinet. R. 106 (Bldg. A). (1120)

1104. MONTHLY REPORT OF FIELD INVESTIGATIONS, Sept. 1928 to date. Complete record of the activities of each deputy since entry into service as field men. (Occasionally, official.) 8 x 11 loose sheets, 1 ft., in drawer of metal filing cabinet. R. 106 (Bldg. A). (1155)

1105. RECORD OF VERIFICATIONS, 1930. Discontinued and obsolete, showing agent handling each case, tax shown on original return, additional tax found due, interest, and total due. (Never.) 3 x 5 index cards, 3 ft. 4 in., in 10 drawers of steel cabinet. R. 106 (Bldg. A). (1140)

1106. AUDIT REPORTS, Jan. 1930 to date. (Occasionally, official.) 8 x 11 loose sheets, 15 ft., in 9 drawers of metal cabinets. R. 106 (Bldg. A). (1125)

1107. REPORT OF DELINQUENCY OR ADDITIONAL TAX DUE, Jan. 1930 to date. Used for double purpose, verification of original data and for amending the previous report. (Constantly, official.) 8½ x 11 loose sheets, 5 in., in 3 drawers of filing case. R. 106 (Bldg. A). (1131)

1108. WORK STILL ON HAND, Jan. 1930 to date. Monthly reports of field investigators. (Constantly, official.) 8½ x 11 folders, 1 in., in drawer of metal cabinet. R. 106 (Bldg. A). (1153)

1109. CORRESPONDENCE CLOSED, Oct. 1930 to date. Varied subjects, mostly pertaining to delinquency in tax returns, part payments, etc. (Occasionally, official.) 8½ x 11 loose sheets, 6 in., in drawer of wooden filing cabinet. R. 106 (Bldg. A). (1151)

1110. GENERAL CORRESPONDENCE, MISCELLANEOUS AND CLOSED, May 1931 to date. Record of warrants, investigations, list of corrections, supplies requested, etc. (Frequently, official.) 8½ x 11 folders, 5 ft., in 3 drawers of metal filing case. R. 106 (Bldg. A). (1161)

1111. LEAVES OF ABSENCE, 1931 to date. For all employees in Field Division. (Frequently, official.) 3 x 5 cards, 5 in., in drawer of steel cabinet. R. 106 (Bldg. A). (1141)

1112. OFFERS IN COMPROMISE, Dec. 1931 to date. Correspondence covering schedule of liabilities and earnings after investigation by Field deputies and balance sheet pertaining thereto. (Occasionally, official.) 8½ x 11 loose sheets, 3 in., in wooden cabinet. R. 106 (Bldg. A). (1158)

1113. DAILY REPORTS OF FIELD DEPUTY COLLECTORS, May 1932 - May 1935. Daily reports showing calls made by Deputy Collectors and amount collected. (Seldom, official.) 8½ x 11 envelopes, 10 ft., in 5 drawers of metal filing cabinets. R. 106 (Bldg. A). (1134)

1114. MANUFACTURERS' EXCISE TAX, June 1932 to date. Report of investigations, comprising manufacturers' own and bought products, with wholesale and jobbing prices, discounts on "inter-bought" products, covering stamps for corporations, composition of corporations, etc., and investigation of corporate stamp tax liability. (Occasionally, official.) 8½ x 11 loose sheets, 6 in., in 2 drawers of wooden cabinet. R. 106 (Bldg. A). (1129)

1115. RECAPITULATION OF WORK ACCOMPLISHED BY 28 DEPUTIES DURING THE MONTH, Jan. 1932 to date. Form 796, complete resume of all activities of the field force forwarded to Washington each month. (Frequently, official.) 16 x 22 loose sheets, 1 ft., in large wall case. R. 106 (Bldg. A). (1223)

1116. CORPORATIONS TO BE CHECKED, 1933 - 1935. For documentary stamp taxes, warrants, current investigations, holding file, bulletins and matters pertaining to stamp tax, affidavits, and offers in compromise. (Constantly, official.) 8½ x 11 and 8½ x 14 loose sheets, 4 in., in brief case. R. 106 (Bldg. A). (1123)

1117. DAILY REPORTS OF FIELD DEPUTY COLLECTORS, 1933 to date. Cash receipts turned in by Deputy Collector. (Constantly, official.) 8 x 11 bundles, 24 ft., in cupboard. R. 106 (Bldg. A). (1137)

1118. DAILY CREDIT REPORTS, 1934 - 1935. From Field Deputies. (Rarely, official.) 9 x 12 envelopes, 1½ in., in drawer, R. 106. (Bldg. A). (1138)

1119. FINANCIAL STATEMENTS, AGREEMENTS, INSURANCE SCHEDULE, PROFIT AND LOSS STATEMENTS, AND ESTIMATE OF REVENUES AND EXPENSES, 1934 - 1935. (Constantly, official.) 8½ x 14 loose sheets, 4 in., in drawer. R. 106 (Bldg. A). (1124)

1120. CORRESPONDENCE WITH DEPUTIES. OPEN AND CLOSED, Jan. 1934 to date. Covering transcript investigations, warrant proceedings, delinquent accounts, expense accounts of deputies, amended returns, individual sureties as per Form 33, capital stock tax, affidavits to delinquents' tax returns, etc. (Occasionally, official.) 8½ x 11 folders and loose sheets, 5 ft., in 3 drawers of wooden cabinet. R. 106 Bldg. A). (1145)

1121. MONTHLY REPORT OF WARRANT COLLECTIONS, Jan. 1934 to date. Warrants in hands of Chief of Field Division, warrants received from collector, collections made, reports uncollectible, transferred to other districts, left in hands of chief of Field Division, partial payments, etc. (Frequently, official.) 8½ x 11 loose sheets, 6 in., in drawer of metal cabinet. R. 106 (Bldg. A). (1132)

1122. FIELD DEPUTY REPORTS, Feb. 9, 1934 to date. Open monthly report of investigations of the deputies. (Frequently, official.) 8½ x 11 folders, 4 in., in drawer of metal cabinet. R. 106 (Bldg. A). (1142)

1123. WARRANTS FOR DISTRAINT, June 1934 to date. Warrants still in hands of field force for service. When agent fails to accomplish service, paper is returned to open file in office, which is constantly under control of clerk whose duty is to keept the warrant active until service is completed. (Constantly, official.) 3 x 5 cards. 2 ft. 6 in., in 4 drawers of metal filing cabinet. R. 106 (Bldg. A). (1133)

1124. FIELD DEPUTY CORRESPONDENCE, Oct. 5, 1934 to date. Open correspondence pertaining to field investigation, data sought and gained by field deputies. (Occasionally, official.) 8½ x 11 loose sheets, 3 in., in drawer of wooden cabinet. R. 106 (Bldg. A). (1143)

1125. DEPUTY COLLECTOR'S DAILY REPORTS, Feb. 1935 - Nov. 1935. Form A, field men's reports of calls made in investigations of various tax matters. (Occasionally, official.) 8½ x 11 envelopes, 2 ft., in 2 drawers of metal filing cabinet. R. 106 (Bldg. A). (1136)

1126. INCOME TAX RETURNS, 1935. Filing period for direction of men on previous year's work. (Frequently, official.) 8½ x 11 loose sheets, 5 in., in drawer of wooden cabinet. R. 106 (Bldg. A). (1149)

1127. INVESTIGATIONS, OPEN, INTERMEDIARY REPORTS, 1935 to date. Handled by field deputies when call for investigation is received from Audit Section. (Constantly, official.) 3 x 5 cards, 2 ft., on table. R. 106 (Bldg. A). (1148)

1128. LIQUOR INVESTIGATIONS, 1935 to date. Retail and wholesale and fermented liquor investigations pursued by field men. (Frequently, official.) 3 x 5 cards, 6 in., in drawers of metal cabinet. R. 106 (Bldg. A). (1146)

1129. SERIAL REPORTS, 1935 to date. Reports of absence (monthly), deficiency tax and correspondence pertaining thereto, wholesale and retail schedules of corporations, and distillers' and brewers' schedule, showing delinquencies incurred by liquor dealers to Ohio State Liquor Control. (Frequently, official.) 22 x 34 loose sheets and 18 x 11 charts (8), 10 in., in drawer of cabinet. R. 106 (Bldg. A). (1144)

1130. INFORMATION FOR DEPUTY COLLECTORS, Feb. 10, 1936. Letter enclosing list of places to be visited by deputy collectors for assistance to taxpayers in preparing income tax returns, written by Collector. (Frequently, official.) 8½ x 14 loose sheets (10), in drawer of wooden cabinet. R. 106 (Bldg. A). (119)

1131. INSTRUCTIONS FOR DEPUTIES, 1936. Daily assignments by Chief of Division, and constitute his chief contact point daily with the deputies. (Constantly, official.) 8½ x 11 loose sheets, 1 in., in document case. R. 106 (Bldg. A). (1159)

1132. PERSONAL FILE OF DEPUTIES, 1936. Correspondence and memoranda pertaining to their work. (Frequently, official.) 8½ x 11 loose sheets, in drawer of metal cabinet. R. 106 (Bldg. A). (1160)

1133. TIME RECORD, 1936. Signed by employees upon arrival, before and after lunch, and upon departure in evening. (Daily, official.) 6 x 9 loose sheets, ½ in., on table. R. 106 (Bldg. A). (1150)

Income and Miscellaneous Tax Division

1134. INDEX OF TAXPAYERS, 1923 - 1932. Control index to corporations, partnerships, and individuals, showing name, address, and number; each class filed separately. (Frequently, official.) 3 x 5 cards, 250 ft., in 280 metal drawers of card cabinets. R. 221 (Bldg. A). (1103)

1135. MISCELLANEOUS INDEX, 1933 to date. Covering claims for refund, offers in compromise, open and closed, and record of estate tax preliminary notice. (Frequently, official.) 3 x 5 index cards, 2 ft., in 3 drawers of metal filing cabinet. R. 224 (Bldg. A). (1022)

1136. ESTATE TAX, 1928 to date. Data on all estate taxes sent to Internal Revenue Agent. (Frequently, official.) 3 x 5 index cards, 8 ft., in 6 drawers of metal case. R. 224 (Bldg. A). (1009)

1137. ASSESSMENT LIST LEDGER, 1910. Form 23, corporation and individual. Filed chronologically. (Never.) 18 x 24 vols. (2), 2 In., in large book case. R. 221 (Bldg. A). (1113)

1138. SPECIAL EXCISE TAX ASSESSMENT LIST, Feb. 14, 1913 - Feb. 6, 1918. Corporations, joint stock companies, and associations. (Never.) 18 x 20 vols. (6), 8 in., in large bookcase. R. 221 (Bldg. A). (1114)

1139. SCHEDULE OF COLLECTIONS IN BOOTLEG CASES, Sept. 1913 to date. Form 1044, account of all money received in court cases, names of defendants, and places. (Occasionally, official.) 8 x 11 loose sheets, 8 ft., in 4 drawers of steel cabinet. R. 224 (Bldg. A). (1001)

1140. ASSESSMENT LIST, Apr. 1, 1918 - Apr. 1923. Corporation and individual. (Occasionally, official.) 14 x 22 vols. (13) and 14 x 14 vols. (36), 14 ft., in large book case. R. 221 (Bldg. A). (1116)

1141. CERTIFICATES OF OVERASSESSMENT, INDIVIDUALS, Jan.,1, 1918 to date. Chiefly correspondence pertaining to assessments when question or dispute has risen. (Constantly, official.) 8½ x 11 folders and loose sheets, 10 ft., in 5 drawers of metal filing case. R. 221 (Bldg. A). (1096)

1142. ASSESSMENT TAX LIST, 1918 to date. Miscellaneous taxes only. (Rarely, official.) 15 x 18 loose sheets, 16 ft., in 8 drawers of steel filing cabinet. R. 224 (Bldg. A). (982)

1143. CERTIFICATES OF OVERASSESSMENTS, CORPORATIONS, 1918 to date. (Occasionally, official.) 8½ x 11 loose sheets, 5 ft., in 3 drawers of steel filing case. R. 221 (Bldg. A). (1094)

1144. REFUNDS, Oct. 1919 - Feb. 1922. Form 751, collector's claim for authority to refund excessive collections, blanket credit claim schedule, and collector's voucher for refunding excessive collections. (Seldom, official.) 12 x 20 and 13 x 13 vols. (2), 3 in., in large bookcase. R. 221 (Bldg. A). (1115)

1145. DEAD CORPORATIONS, 1919 - 1930. Form 649, for Cincinnati, Middletown, Hamilton, Washington Court House, Dayton, Lebanon, Piqua, Wilmington. These records give date of organization, names of officers, kind of business, etc. (Never.) 5 x 8 loose sheets, 5 ft., in 3 drawers of wooden cabinet. R. 221, balcony (Bldg. A). (1162)

1146. SCHEDULE OF REFUNDS AND CREDITS, Aug. 15, 1922 - Dec. 1926. Record of illegal and erroneous collections. (Occasionally, official.) 15 x 18 vol. 2 in., on top of steel filing cabinet. R. 221 (Bldg. A). (1090)

1147. REJECTED SCHEDULES ON REFUND CLAIMS, Jan. 1922 to date. Claims for refunds made by taxpayers for overpayment. Where such claims have been rejected by Commissioner for Internal Revenue, duplicate notices are sent to claimant from Washington and one copy sent to this office. (Occasionally, official.) 8 x 12 loose sheets, 2 in., on steel filing cabinet. R. 221 (Bldg. A). (1085)

1148. SCHEDULE OF REDUCTIONS OF TAX LIABILITY AND ALLOWANCES OF ABATEMENT AND CREDITS, INCOME TAX, May 1, 1922 - Feb. 1936. Pertaining to overassessment or reduction of tax liability. Also listing refunding taxes illegally collected. (Occasionally, official.) 15 x 18 vol., 3 in., on small table. R. 221 (Bldg. A). (1091)

1149. ASSESSMENT LIST, Mar. 1923 - Dec. 1929. (Never.) 14 x 14 vols. (37), 14 ft., in large book case. R. 221 (Bldg. A). (1097)

1150. SCHEDULE OF REFUNDS, July 26, 1924 - Oct. 5, 1925. Record of illegal or erroneous collections. (Never.) 15 x 22 vols. (2), 4 in., on book case. R. 221 (Bldg. A). (1117)

1151. INCOME TAX BLOCK CONTROL RETURNS, Jan. 4, 1924 - Jan. 12, 1927. Codes for forms, with sections, series and numbers. (Occasionally, official.) 11 x 15 vols. (2), 1 in., on shelf in wooden cabinet. R. 221 (Bldg. A). (1112).

1152. RECORD OF AUDIT, 1924 - 1931. Preliminary and final. (Seldom, official.) 12 x 21 vols. (8), 2 ft., in wooden case. R. 221 (Bldg. A). (1111)

1153. SCHEDULE OF ASSESSMENTS ABATED AS UNCOLLECTABLE, INCOME TAX, Dec. 15, 1924 to date. Accounting for unpaid taxes as far back as 1917. (Constantly, official.) 8 x 12 loose sheets, 1 ft., on steel filing cabinet. R. 221 (Bldg. A). (1086)

1154. EXCISE TAXES, RECORD OF, 1925 to date. Excise taxes, except certain processing taxes now discontinued, and not inclusive of narcotic registrants. (Frequently, official.) 8 x 11 loose sheets, 36 ft., in 48 drawers of steel filing cabinet. R. 224 (Bldg. A). (999)

1155. NARCOTIC ACT REGULATION, 1925 to date. Record 10, complete index of all registered pharmacists, and physicians, and former retail and wholesale. (Occasionally, official.) 3 x 5 index cards, 3 ft., in 2 drawers of metal filing cabinet. R. 224 (Bldg. A). (1006)

1156. OLEOMARGARINE, 1925 to date. Record 10, complete index of retailers and wholesalers of oleomargarine within this district, filed alphabetically. (Occasionally, official.) 3 x 5 index cards, 2 ft., 10 in., in 6 drawers of metal filing cabinet. R. 224 (Bldg. A). (1007)

1157. PREFIX, SUPPLEMENTARY RETURNS, CORPORATIONS AND INDIVIDUALS, Oct. 1925 - Oct. 1935. Taxable and nontaxable prefix; offers of compromise. (Seldom, official.) 8½ x 11 folders and loose sheets, 120 ft., in 36 drawers of wooden and 40 drawers of steel cabinets. R. 221, balcony (Bldg. A). (1101)

1158. REFUND LETTERS, 1925 to date. Letters to taxpayers announcing refund granted, accompanied by check covering the amount of refund. (Constantly, official.) 8½ x 11 folders and loose sheets, 4 ft., in 2 drawers of metal filing case. R. 221 (Bldg. A). (1088)

1159. CORRESPONDENCE, INDIVIDUALS, Jan. 14, 1926. Covering claims in abatement and all matters pertaining to overpayments, refunds, penalties, affidavits, statements, reports on field investigations, etc. (Seldom, official.) 8½ x 11 loose sheets, 14 ft., in 24 drawers of metal file. R. 221, balcony (Bldg. A). (1089)

1160. CORPORATION CORRESPONDENCE, Jan. 25, 1926. Covering claims in abatement and all matters pertaining to overpayment, refunds, penalties, affidavits, statements, report on field investigations, etc. (Seldom, official.) 8½ x 11 folders and loose sheets, 17 ft., in 9 drawers of wooden filing case. R. 221 (Bldg. A). (1110)

1161. TICKLER FOR OTHER THAN TAXPAID SPIRIT STAMPS, 1926 - 1928. Returns, part and fully paid, covering block, date, liability and next number; returns in blocks. (Occasionally, official.) 11 x 18 vols. (4) and 10 x 20 vol., 2½ in., on 2 shelves of wooden cabinet. R. 221 (Bldg. A). (1108)

1162. ESTATE TAX RECORD, 1926 to date. Permanent record of individual estate tax returns after final adjustment and payment. (Occasionally, official.) 5 x 8 cards, 1 ft. 3 in., in 2 drawers of metal cabinet. R. 224 (Bldg. A). (1019)

1163. RETURNS, 1926 to date. Forms 707 and 711, capital stock tax and special tax returns from retail and wholesale dealers. (Occasionally, official.) 5 x 8½ loose sheets, 4 ft. 6 in., in 3 drawers of metal filing cabinet. R. 224 (Bldg. A). (1018)

1164. SCHEDULE OF REFUNDS AMOUNTING TO $20,00 or LESS, Mar. 22, 1926 to date. Duplicates, authorized by Commissioner of Internal Revenue, original to Washington. (Occasionally, official.) 8 x 12 loose sheets, 3 in., on steel filing cabinet. R. 221 (Bldg. A). (1087)

1165. APPLICATIONS FOR REGISTRY, 1928 - 1932. From manufacturers and producers of beverages, and special tax return on use of a boat. (Never.) 5 x 8½ loose sheets, 1 ft. 6 in., in drawer of metal filing cabinet. R. 224 (Bldg. A). (1015)

1166. RECORD OF WARRANTS FOR DISTRAINT, Mar. 1, 1928 - Dec. 18, 1934. Follow-up cards (dead). (Never.) 3 x 5 index cards, 9 ft., in 6 drawers of wooden cabinet. R. 221 (Bldg. A). (1109)

1167. ESTATE TAX RETURNS, 1928 to date. (Occasionally, official.) 8½ x 14 loose sheets, 26 ft., in 16 drawers of steel filing cabinet. R. 224 (Bldg. A). (1002)

1168. OLEOMARGARINE, 1928 to date. Complete list of names and addresses of wholesale and retail dealers. (Frequently, official.) 3 x 5 index cards, 1 ft. 2 in., in 2 drawers of wooden filing case. R. 224 (Bldg. A). (983)

1169. NARCOTIC RECORD, Jan. 1929. Physicians' reports of narcotics on hand. (Rarely, official.) 8½ x 11 loose sheets, 1 ft., in drawer of wooden cabinet. R. 224 (Bldg. A). (1121)

1170. RECORDS IN THE RECTIFYING BUSINESS, Jan. 9, 1929 - Nov. 1933. Code for forms, with sections, series, and numbers. (Seldom, official.) 10 x 20 vols. (5), 3 in., in drawer of book case. R. 221 (Bldg. A). (1104)

1171. STAMP ACCOUNT WITH DEPUTIES, Mar. 10, 1930 - Dec. 1934. Record of stamps partly and fully paid. (Seldom, official.) 14 x 17 vols. (5), 5 in., in drawer of bookcase. R. 221 (Bldg. A). (1105)

1172. RETURNED, INDIVIDUAL, CORPORATION, PARTNERSHIP, AND FIDUCIARY, 1930 - 1935. Taxable and nontaxable. (Frequently, official.) 8½ x 11 loose sheets, 75 ft., in 45 drawers of metal filing cabinets. R. 221 (Bldg. A). (1102)

1173. APPLICATIONS FOR REGISTRY, 1930 to date. Also application for special tax stamps for narcotics. (Frequently, official.) 5 x 8 bundles, 18 ft., in 9 drawers of steel cabinet. R. 224 (Bldg. A). (976)

1174. DELINQUENT STAMPS, 1930 to date. Record of unpaid stamps, held for miscellaneous taxes assessed and due and paid for as the taxpayer requires them. (Occasionally, official.) 8 x 11 loose sheets, 4 in., in drawer of metal filing cabinet. R. 224 (Bldg. A). (1016)

1175. OLEOMARGARINE, 1930 to date. Correspondence with wholesalers, retailers, and consumers with reference to oleomargarine investigation. (Occasionally, official.) 8½ x 11 loose sheets, 1 ft. 6 in., in drawer of metal filing cabinet. R. 224 (Bldg. A). (985)

1176. SOFT DRINK TAX, 1930 to date. Duplicates of original returns. (Seldom, official.) 5 x 8½ loose sheets, 5 ft., in 4 drawers. R. 224 (Bldg. A). (980)

1177. ASSESSMENT LIST LEDGERS, CLASSIFICATION, Jan. 1, 1930 to date. Showing old and new balance, debit, and credit. Each page divided into ten longitudinal sections for listing ten individuals. (Occasionally, official.) 14 x 18 vols. (2), 14 ft., in large case. R. 221 (Bldg. A). (1092)

1178. DOCUMENT REGISTER, 1931 - 1932. Liabilities - cash paid (pink sheets). (Seldom, official.) 11 x 18 bundles (2), 2 ft. 6 in., in large bookcase. R. 221 (Bldg. A). (1106)

1179. PRELIMINARY NOTICES OF ESTATE TAX, 1931 to date. (Occasionally, official.) 8½ x 11 folders, 1 ft. 6 in., in drawer of metal filing cabinet. R. 224 (Bldg. A). (1004)

1180. ADVANCE ASSESSED COLLECTIONS, 1932 to date. Record of payments, mostly in installments according to needs of taxpayer. (Frequently, official.) 8½ x 11 loose sheets, 5 ft., in 2 drawers of wooden filing cabinet. R. 224 (Bldg. A). (1187)

1181. AMUSEMENT TAX, 1932 to date. Affidavits claiming exemption from federal tax on admissions, notification to collector by lessor where lessee is responsible for federal tax on amusement, and report on tickets sold during previous month for taxable amusement. (Occasionally, official.) 5 x 8½ loose sheets, 2 ft., in 3 drawers of wooden cabinet. R. 224 (Bldg. A). (1020)

1182. GIFT TAX RETURNS, 1932 to date. (Occasionally, official.) 8½ x 11 loose sheets, 5 ft., in 3 drawers of metal file. R. 224 (Bldg. A). (1005)

1183. MANUFACTURERS' EXCISE TAXES AND TAXES ON ADMISSIONS, DUES, AND SAFETY DEPOSIT BOXES, 1932 to date. (Frequently, official.) 5 x 8½ bundles, 11 ft., in 5 drawers. R. 224 (Bldg. A). (977)

1184. NARCOTIC ORDERS, 1932 to date. Requisitions for blank order forms for narcotics by physicians and druggists. (Frequently, official.) 5 x 8½ loose sheets, 3 ft., 4 in., in drawer of metal filing cabinet. R. 224 (Bldg. A). (974)

1185. PETROLEUM RETURNS, 1932 to date. Monthly returns by producer and purchaser of crude petroleum for payment of tax on gasoline and oil. (Occasionally, official.) 5 x 8½ loose sheets, 10 in., in 3 drawers of steel filing cabinet. R. 224 (Bldg. A). (981)

1186. SPECIAL TAX RETURNS, 1932 to date. From retail and wholesale dealers in oleomargarine. (Occasionally, official.) 5 x 8½ loose sheets, 15 ft., in drawers of metal filing cabinet. R. 224 (Bldg. A). (1014)

1187. TAX ON ELECTRIC ENERGY, TELEPHONE AND TELEGRAPH, AND PIPE LINE FACILITIES, 1932 to date. Duplicates of returns. Filed alphabetically. (Occasionally, official.) 5 x 8½ loose sheets, 3 ft., 4 in., in 2 drawers. R. 224 (Bldg. A). (978)

1188. TAX ON LUBRICATING OIL, BREWERS' WORT, MALT, GRAPE PRODUCTS, MATCHES, AND GASOLINE, 1932 to date. Duplicate returns. (Occasionally, official.) 5 x 8½ loose sheets, 10 in., in drawer. R. 224 (Bldg. A). (979)

1189. CONSUMPTION ENTRIES, Nov. 1933. Record showing quantity of imported wines and the alcoholic content; duplicate of customs report. (Rarely, official.) 8½ x 11 loose sheets, 8 in., in drawer of wooden cabinet. R. 224 (Bldg. A). (1011)

1190. CAPITAL STOCK TAX, 1933 to date. Correspondence pertaining to extensions and exemptions. (Occasionally, official.) 8½ x 11 loose sheets, 10 in., in drawer of metal filing cabinet. R. 224 (Bldg. A). (1023)

1191. DECISIONS, Aug. 1933 to date. By Commissioner in Washington in all cases submitted from this office. Also departmental decisions with reference to miscellaneous tax, whether taxable or nontaxable.

(Occasionally, official.) 8½ x 11 folders, 1 ft. 4 in., in drawer of metal filing cabinet. R. 224 (Bldg. A). (1010)

1192. GENERAL CORRESPONDENCE, OPEN AND CLOSED, 1933 to date. Pertaining to warrants, distilled spirits, narcotics, capital stock, gift tax, estate tax, etc. (Frequently, official.) 8½ x 11 loose sheets, 24 ft., in 12 drawers of steel filing cabinets. R. 224 (Bldg. A). (1021)

1193. OFFERS IN COMPROMISE ON DISTILLED SPIRITS, 1933 to date. (Occasionally, official.) 8½ x 11 folders, 1 ft., in drawer of metal filing cabinet. R. 224 (Bldg. A). (1123)

1194. REGISTRY, 1933 to date. Record 10, for wholesale and retail liquor dealers, wholesale and retail druggists, physicians, wholesale and retail dealers in fermented liquor, and wholesale and retail dealers in oleomargarine. (Constantly, official.) 3 x 5 index cards, 12 ft., in 8 drawers of wooden card cabinet. R. 224 (Bldg. A). (973)

1195. REGISTRY AND REMOVAL OF STILLS, Nov. 1933. Serial number of each still as reported by manufacturer and buyer of still. Also applications for removal of still. (Occasionally, official.) 8½ x 11 folders, 1 ft. 2 in., in drawer of steel filing cabinet. R. 224 (Bldg. A). (984)

1196. OFFERS IN COMPROMISE, MISCELLANEOUS, Sept. 1933 to date. Open and closed correspondence. (Closed, rarely; open, frequently, official.) 8½ x 11 loose sheets, 1 ft. 8 in., in 2 drawers of wooden filing cabinet. R. 224 (Bldg. A). (975)

1197. ALCOHOL RETURNS, DAILY, Nov. 1933 to date. Record of spirits gauged for withdrawal, specifying number of bonded warehouse. (Occasionally, official.) 8½ x 14 loose sheets, 1 ft., in drawer of wooden cabinet. R. 224 (Bldg. A). (1000)

1198. RECTIFIED LIQUOR, Nov. 1933 to date. Notice of completion of rectification and returns on wines and other liquors, gauged, marked, and stamped. (Occasionally, official.) 8½ x 11 loose sheets, 3 in., in drawer of wooden filing case. R. 224 (Bldg. A). (1012)

1199. STOREKEEPER-GAUGER, MONTHLY REPORT, Nov. 1933 to date. Form 1519, applications for tax payment of bottled in bond spirits, indicating name of permittee and number of permit, number of cases, serial of case numbers, date of production, by whom bottled, and date of bottling, proof-gallon contents, and number of bonded warehouse. (Seldom, official.) 8 x 11 loose sheets, 3 ft., in drawer of wooden cabinet. R. 224 (Bldg. A). (1003)

1200. INCOME TAX DIVISION, Jan. 2, 1934 - Dec. 24, 1935. Form 767, daily reports of returns filed. (Occasionally, official.) 8½ x 11 vols. (2), 4 in., in wooden cabinet. R. 221 (Bldg. A). (1098)

1201. FIRE ARM RECORD, June 1934 to date. Complete index of all reported purchases and transfers of fire arms according to fire arm act of Congress of 1934. (Frequently, official.) 3 x 5 index cards, 10 in., in drawer of metal index file. R. 224 (Bldg. A). (1008)

1202. LIQUOR STAMPS, REQUISITIONS, 1934 to date. Special tax stamp returns by retail and wholesale liquor and fermented liquor dealers. (Frequently, official.) 5 x 8½ loose sheets, 18 ft., in 10 drawers of metal filing cabinet. R. 224 (Bldg. A). (1013)

1203. STAMP ACCOUNT WITH DEPUTIES, 1934 to date. Record 43, this covers stamps partly and fully paid. (Constantly, official.) 14 x 17 vols. (2), 2 in., on shelf in cabinet. R. 221 (Bldg. A). (1093)

1204. UNIDENTIFIED REMITTANCE, 1934 to date. Record of remittances received that are not identified at time of receipt, either lacking name or address of sender, or failing to state purpose. (Daily, official.) 8½ x 11 loose sheets, 3 in., in drawer of metal filing cabinet. R. 224 (Bldg. A). (1017)

1205. DAILY JOURNAL OF MISCELLANEOUS TRANSACTIONS, Jan. 2, 1934 - Dec. 30, 1935. Record of collections, transfers, liabilities, decrease and increase in collections, receipts, and summary. (Seldom, official.) 8½ x 11 folders, 6 in., in wooden cabinet. R. 221 (Bldg. A). (1099)

1206. PRELIMINARY AUDIT CORRESPONDENCE, 1934 RETURNS, 1935. Copies of letters for second affidavit. (Occasionally, official.) 8½ x 11 bundles, 6 in., on floor of balcony. R. 221 (Bldg. A). (1107)

1207. BILLS OF TAXPAYERS, 1935 to date. (Frequently, official.) 8½ x 20 loose sheets, 6 in., in desk drawer. R. 221 (Bldg. A). (1095)

1208. INDIVIDUAL INCOME TAX RETURNS, 1935 to date. Outline of procedure. (Constantly, official.) 12 x 22 envelopes, 4 ft., on table. R. 221 (Bldg. A). (1100)

Estate Gift Tax Section

1209. CONTROL CARDS, CLOSED, ESTATE AND GIFT TAXES, 1920 - 1935. Record of closed estate and gift tax cases. (Occasionally, official.) 3 x 5 index cards, 1 ft., in 2 drawers of metal cabinet. R. 1406 (Bldg. B). (1068)

1210. CORRESPONDENCE PERTAINING TO ESTATE TAX, 1921 to date. With executors and administrators regarding gross and net estate, dower and curtesy, extension of time by Commissioner, deficiency tax, claim by abatements, compromise of taxes and penalties, closing agreements, records, statements, and special returns, due date for tax and deficiency tax, and collection by suit of distraint. (Occasionally, official.) 8½ x 11 folders, 34 ft., in 17 drawers of steel filing cabinet. R. 1406 (Bldg. B). (1071)

1211. GIFT TAX, MAJOR, COLLATERAL, June 2, 1924 - 1925 to date. Includes all gift taxes involving residents, collateral, involving all nonresidents. This tax was not collected during period 1926 - 1931. (Frequently, official.) 8½ x 11 loose sheets, 5 in., in drawer of steel filing cabinet. R. 1406 (Bldg. B). (1083)

1212. RECORD OF ESTATE AND GIFT TAXES, 1925 - 1928. Monthly record from which is compiled the official report in duplicate, one going to the Commissioner in Washington, D. C., and the second being retained in this office. (Monthly, official.) 11 x 20 vols., 1 in., in drawer of metal cabinet. R. 1406 (Bldg. B). (1082)

1213. CHARITABLE INSTITUTIONS EXEMPT IN GIFT TAX RETURNS, 1932 to date. Allowance as deductions are listed on individual cards, giving institution's name, location, estate of donor, date of death, and the district for taxing purposes. (Frequently, official.) 3 x 5 index cards, 2½ in., in drawer of metal cabinet. R. 1406 (Bldg. B). (1069)

1214. CLOSED CORPORATIONS, 1932 to date. Record of stock valuations compiled from all available sources, showing name and location of head office of corporations, name of deceased, number of district, date of death, and value of stock involved. (Constantly, official.) 5 x 8 index cards, 10 in., in drawer of steel filing cabinet. R. 1406 (Bldg. B). (1084)

1215. CASES UNDER PROTEST, 1934 to date. Protested estate and gift tax cases. (Constantly, official.) 3 x 5 index cards, 2 in., in drawer of cabinet. R. 1406 (Bldg. B). (1077)

1216. COMMISSIONER'S FILE, 1934 to date. Special instructions and advice covering specific cases and agent's daily report and correspondence with this office. (Frequently, official.) 8½ x 11 folders, 1 ft., in drawer of metal cabinet. R. 1406 (Bldg. B). (1075)

1217. EFFICIENCY RATING, 1934 to date. Special form designed for the grading of Internal Revenue Agents assigned to estate and gift tax work. (Constantly, official.) 8½ x 11 folders and loose papers, 8 in., in 2 drawers of filing case. R. 1406 (Bldg. B). (1070)

1218. ESTATE TAX RETURNS UNASSIGNED, 1934 to date. Returns to be investigated mainly because of protests against the decisions of the local office; also include cases of gift tax and collaterals unassigned. (Constantly, official.) 3 x 5 index cards, 5 in., in drawer of metal cabinet. R. 1406 (Bldg. B). (1078)

1219. AGENT'S MONTHLY WORK SUMMARY, 1935 to date. From this summary sheet is prepared the monthly report to the Commissioner. It is also the basis for the annual report by this office to the Commissioner in Washington. (Rarely, official.) 8½ x 11 folders, and loose papers, 4 in., in metal cabinet. R. 1406 (Bldg. B). (1076)

1220. BUREAU 60-DAY REPORT, 1935 to date. Duplicates of bimonthly reports to the Bureau in Washington. (Frequently, official.) 3 x 5 index cards, 3 in., in drawer of cabinet. R. 1406 (Bldg. B). (1079)

1221. 1935 CASES WAITING AUDIT, 1935. Cases that have proceeded to the point of audit after field officer's verification or refusal to accept return as submitted. (Frequently, official.) 8½ x 11 loose sheets, ½ in., in drawer of steel cabinet. R. 1406 (Bldg. B). (1074)

1222. CONTROL CARDS, 1935 to date. Used in making assignments for all counties within the district, containing every live case. (Constantly, official.) 5 x 8 index cards, 1 ft., in drawer of cabinet. R. 1406 (Bldg. B). (1067)

1223. GIFT TAX CASES AWAITING BUREAU ORDER, 1935 to date. Cases investigated by local office and submitted to Bureau in Washington and now awaiting decision. (Frequently, official.) 3 x 5 index cards, 2 in., in drawer of metal cabinet. R. 1406 (Bldg. B). (1080)

1224. SPECIAL REPORTS, 1935 to date. Cases under investigation as to liability for tax payment, when no returns have been filed; also depositions in Board of Tax Appeals cases. (Frequently, official.) 8½ x 11 folders and loose sheets, 6 in., in drawer of steel cabinet. R. 1406 (Bldg. B). (1081)

1225. COMPLETED ESTATE TAX CASE, CORRESPONDENCE, 1936. Records, correspondence, and other data pertaining to completed estate tax cases. (Occasionally, official.) 8½ x 11 loose sheets, 1 in., in drawer. R. 1406 (Bldg. B). (1072)

1226. 30-DAY LETTER CASES, 1936. Cases which have come under investigation, in pursuit of which the officer allows the person a period of 30 days in which to file a return of claim exemption, backed by proof. (Constantly, official.) 8½ x 11 folders, 1 in., in drawer of metal cabinet. R. 1406 (Bldg. B). (1073)

Processing Tax Section

1227. FOLLOW-UP INDEX AND MAILING LIST, 1933. Obsolete. (Never.) 3 x 5 cards, 2 in., in 2 drawers of steel filing cabinet. R. 225 (Bldg. A). (1707)

1228. RECORD OF ALL CLAIMS, CLOSED, 1933 to date. Index to cases that have been either rejected or allowed and brought to final conclusion. (Seldom, official.) 3 x 5 index cards, 4 ft., in drawer of steel filing cabinet. R. 225 (Bldg. A). (1727)

1229. CONTROL, July 1933 to date. Index to employers and other parts of the Social Security Act, carrying name and location of taxpayer, with number further identifying the same. (Daily, official.) 3 x 5 index cards, 63 ft., in drawers of steel filing case. R. 225 (Bldg. A). (1729)

1230. OFFICE TICKLER, July 1933 to date. Index to all delinquent taxpayers, showing the date payment is due. (Daily, official.) 3 x 5 index cards, 1 ft., in drawer of metal filing cabinet. R. 225 (Bldg. A). (1718)

1231. CLAIM SCHEDULE, CLOSED, Feb. 1934 to date. Index of all claims settled whether by refund or by further payment. (Occasionally, official.) 8½ x 11 loose sheets, 3 ft., in 2 drawers of steel filing cabinet. R. 225 (Bldg. A). (1706)

1232. NAME SLIPS, 1936. Index to producers of wheat, tobacco, field corn, hogs, cotton, sugar, paper, jute, oleomargarine, and milk. (Constantly, official.) 3 x 5 loose sheets, 31 ft., in 20 drawers of steel filing cabinet. R. 225 (Bldg. A). (1701)

1233. MANUFACTURES AND DEALERS SUBJECT TO PROCESSING TAX, 1933. (Occasionally, official.) 8½ x 11 loose sheets, 3 in., in wooden cabinet. R. 225 (Bldg. A). (1702)

1234. REVENUE STAMPS, MONTHLY FILE, Dec. 1933 - 1934. Obsolete method of handling this record, superseded by bound monthly stamp record. (Never.) 5 x 8½ loose sheets, 8 in., in drawer of wooden cabinet. R. 220 (Bldg. A). (1026)

1235. AUDITING, CLOSED, Jan. 1933 - Dec. 1935. Auditing of monthly returns after investigation by field agents. (Occasionally, official.) R. 225 (Bldg. A). (1709)

1236. FOLLOW-UP CLAIMS, May 1933 - Dec. 1935. Claims forwarded to the Commissioner, Washington, D.C., financial statements, plant loss and gains statement, condensed balance sheet, correspondence pertaining to claim for refund of tax alleged to have been illegally collected, and documents and forms on claims. (Occasionally, official.) 8½ x 11 folders, 1 ft., 6 in., in drawer of steel filing cabinet. R. 225 (Bldg. A). (1710)

1237. ASSESSMENT LIST AND LEGAL PAPERS, July 1933 - Jan. 1936. Petitions, motions, affidavits, etc., in various cases, before the District Court, involving the processing tax and directed to the Collector of Internal Revenue. (Occasionally, official.) 8½ x 14 loose sheets and 11 x 14 vols. (4), 1 ft. 7 in., in drawer of steel filing cabinet. R. 225 (Bldg. A). (1698)

1238. INVENTORY AND RETURN, Oct. 1933 - Dec. 1935. Forms PT 36 and 46, inventory and return of tobacco, held for sale or other disposition in separate retail stock and received during the period from Oct. 1, 1933 - Oct. 31, 1933, by a person engaged in retail trade. (Occasionally, official.) 8½ x 11 folders, 1 ft. 8 in., in drawer of metal filing cabinet. R. 225 (Bldg. A). (1724)

1239. MONTHLY RETURNS OF PROCESSORS, 1933 - 1935. Wheat, Form PT 31, wholesale, inventory and return of articles, processed wholly, or in chief value, from wheat, held for sale or other disposition by a person other than one engaged in retail trade or by a person engaged in retail trade, if held by him elsewhere than in his separate retail stock. (Occasionally, official.) 8½ x 11 loose sheets, 2 ft., in drawer of steel filing cabinet. R. 225 (Bldg. A). (1704)

1240. MONTHLY RETURNS OF PROCESSORS, WHEAT, 1933 - 1935. Wheat, Form PT 41, Retail; Inventory, record and return of articles, processed wholly or in chief value from wheat, held for sale or other disposition in separate retail stock, and received during thirty day period by a person engaged in retail trade. (Occasionally, official.) 8½ x 11 loose sheets, 2 ft., in drawer of steel filing cabinet. R. 225 (Bldg. A). (1741)

1241. MONTHLY RETURNS, Nov. 1933 - Dec. 1935. Form PT 6 A, for processor of cigar-leaf tobacco. (Occasionally, official.) 8½ x 11 loose sheets, 2 ft., in 2 drawers of metal filing cabinet. R. 225 (Bldg. A). (1723)

1242. MONTHLY RETURNS, Nov. 1933 - Dec. 1935. Forms PT 4, PT 34, and PT 44, made by producer processor or feeder processor or hogs. Inventory and return of articles processed, wholly of in chief value from hogs, held for sale or other disposition by a person other than one engaged in retail trade, or by retailer if held by him elsewhere than in his separate retail stock. (Occasionally, official.) 8½ x 11 loose sheets, 6 ft. 6 in., in 4 drawers of metal filing cabinet. R. 225 (Bldg. A). (1722)

1243. MONTHLY RETURNS OF PROCESSORS OF FIELD CORN, Nov. 1933 - 1935. Form PT 3. (Occasionally, official.) 8½ x 11 loose sheets, 1 ft. 2 in., in drawer of metal filing cabinet. R. 225 (Bldg. A). (1721)

1244. NO TAX, COTTON, SUGAR, PAPER AND JUTE, TOBACCO, HOGS, FIELD CORN, AND WHEAT, 1933 - 1935. Decisions after investigation by field agents that there existed no tax liability. (Occasionally, official.) 8½ x 11 loose sheets, 10 ft. in 5 drawers of steel filing cabinets. R. 225 (Bldg. A). (1736)

1245. PROCESSORS' AFFIDAVITS, Jan. 4, 1933 - Nov. 26, 1935. Deposited by processor to support his claim for exemption from processing tax. Sworn to by producer and left with the processor at the time product was processed. (Occasionally, official.) 8½ x 11 folders, 1 ft. 6 in., in drawer of center steel filing cabinet. R. 225 (Bldg. A). (1735)

1246. PRODUCERS' AFFIDAVITS OR CERTIFICATES, 1933 - 1935. Wheat and corn for own use, affidavit that the product of the processing is solely for consumption of affiant's family, household or employees, and that no part thereof will be sold or used for any other purpose. Executed in duplicate and one copy kept by processor and one filed with processor's return, and on which he bases his claim for exemption for such processing. (Occasionally, official.) 8½ x 11 loose sheets, 32 ft., in 16 drawers of 4 steel filing cabinets. R. 225 (Bldg. A). (1695)

1247. RECORD OF WARRANTS FOR DISTRAINT, Sept. 1933 - Dec. 1935. Cases of nonpayments of taxes on tobacco. (Daily, official.) 3 x 5 index cards, 3 in., in drawer of steel filing cabinet. R. 225 (Bldg. A). (1713)

1248. MONTHLY RETURNS OF COTTON PROCESSORS, Aug. 1933 - Dec. 1935. Form PT 32, inventory, record, and return of articles processed wholly or in chief value from cotton, name of processor, principal office, and location of processing plant. (Occasionally, official.) 8½ x 11 folders, 2 ft., in drawer of steel filing cabinet. R. 225 (Bldg. A). (1716)

1249. MONTHLY RETURNS OF PROCESSORS, COTTON, Sept. 1933 - Dec. 1935. Form PT 2, inventory, record, and return of articles processed wholly or in chief value from cotton. (Occasionally, official.) 8½ x 11 folders, 10 in., in drawer of steel filing cabinet. R. 225 (Bldg. A). (1715)

1250. MONTHLY RETURNS OF PROCESSORS, July 1933 - Jan. 6, 1936. Form PT 1, Wheat, name of processor, principal office, location of processing plant, various flours and cereal preparations in pounds. At bottom of sheet, sworn affidavit of taxpayer as to correctness of return. (Occasionally, official.) 8½ x 11 folders, 1 ft. 6 in., in drawer of steel filing cabinet. R. 225 (Bldg. A). (1696)

1251. DAILY REPORT OF RETURNS FILED, July 12, 1933 - Mar. 24, 1936. Record of collections and increased liabilities, schedules of assessments abated as erroneous on all products falling under process tax laws. (Seldom, official.) 8½ x 11 vols., 6 in., in drawer of steel filing cabinet. R. 225 (Bldg. A). (1732)

1252. EXTENSION OF TIME, July 1933 to date. Correspondence, memoranda, and telegrams relative to requests for extension of time on payment of processing and floor taxes, also summaries showing the various steps in progress towards final payment. (Occasionally, official.) 8½ x 11 folders, 2 ft., in drawer of steel filing cabinet. R. 225 (Bldg. A). (1708)

1253. GENERAL CORRESPONDENCE, July 1933 to date. (Occasionally, official.) 8½ x 11 loose sheets, 4 ft., in 3 drawers of steel filing cabinet. R. 225 (Bldg. A). (1705)

1254. MONTHLY REPORTS, OUTSTANDING ITEMS ON THE PROCESSING TAX LISTS, 1933 - Mar. 1936. Time extensions, copies of claims, correspondence on payment of processing taxes, and remittance document accompanying taxpayer's payment as per collection on warrants for distraint. (Occasionally, official.) 8½ x 11 folders, 3 in., in drawer of steel filing cabinet. R. 225 (Bldg. A). (1703)

1255. NOTICES OF SALES, TAX DELINQUENCY, 1933 to date. Mailing list notifying delinquents of sales under processing tax law. (Daily, official.) 3 x 5 index cards, 11 ft., in 6 drawers of steel filing cabinet. R. 225 (Bldg. A). (1730)

1256. INVENTORY AND RETURN, Jan. 1934 - Nov. 1935. Form 32 A, for bags processed from paper. (Occasionally, official.) 8½ x 11 loose sheets, 10 in., in drawer of metal filing cabinet. R. 225 (Bldg. A). (1719)

1257. INVENTORY, RECORD, AND RETURN, Aug. 1934 - Nov. 1935. Form PT 42A, for articles processed from paper and jute. (Occasionally, official.) 8½ x 11 loose sheets, 4 in., in drawer of metal filing cabinet. R. 225 (Bldg. A). (1720)

1258. INVENTORY, RECORD, AND RETURN, Jan. 1934 - Nov. 1935. Form PT 48, for articles processed from sugar beets and sugar cane, held for sale or other disposition in separate retail stock and received during the period from June 8, 1934 by a person engaged in retail trade. (Occasionally, official.) 8½ x 11 envelopes, 1 ft., in drawer of metal filing cabinet. R. 225 (Bldg. A). (1726)

1259. MEMORANDUMS OF SALES OF TOBACCO, 1934 - 1935. Attached to processor's returns and form a part of these until the former are finally considered closed, when they are separately filed and stored. (Seldom, official.) 8 x 4 loose sheets, 2 ft. 6 in., in drawer of steel filing cabinet. R. 225 (Bldg. A). (1734)

1260. MONTHLY RETURNS OF COTTON PROCESSORS, Apr. 1934 - 1935. Form Pt 42, inventory, record, and return of articles processed wholly, or in chief value from cotton. (Occasionally, official.) 8½ x 11 folders, 24 ft., in 12 drawers of steel filing cabinet. R. 225 (Bldg. A). (1717)

1261. MONTHLY RETURNS, July 1934 - July 1935. Form Pt 38 and 39A, for tax due on floor stocks, processed from sugar beets and sugar cane used or sold in the manufacturing of other articles. (Occasionally, official.) 8½ x 11 envelopes, 2 ft., in 2 drawers of metal filing cabinet. R. 225 (Bldg. A). (1725)

1262. NONTRANSFERABLE TAX PAYMENT WARRANTS, 1934 - 1935. Exemption certificates issued by the Department of Agriculture to the tobacco grower permitting him to sell a given quantity of his product with payment of tax. (Occasionally, official.) 4 x 8 bundles, 6 in., in drawer of steel filing cabinet. R. 225. (Bldg. A). (1700)

1263. NO RETURNS FILED, 1934 - 1935. Covering various products under the processing tax law, requesting those from whom no returns have been received to answer a questionnaire sent them to absolve them from payment or establish their liability. (Daily, official.) 8½ x 11 folders, 8 in., in 2 drawers of steel filing cabinet. R. 225 (Bldg. A). (1728)

1264. INFORMATION RETURNS, TOBACCO, Dec. 1934 to date. Nontransferable tax payment warrants. (Occasionally, official.) 5 x 7 loose sheets, 2 in., in 2 drawers of metal filing cabinet. R. 225 (Bldg. A). (1711)

1265. DAILY REPORTS OF FIELD DEPUTIES, 1935. Showing persons interviewed, nature of liability, offer in compromise, amount, how remitted, and itinerary of Deputy. (Seldom, official.) 8½ x 11 folders, 2 in., in drawer of steel filing cabinet. R. 225 (Bldg. A). (1699)

1266. INDIVIDUAL INCOME TAX RETURNS, 1935 . Form 1040 duplicates, borrowed from audit section for the preparation of list of taxpayers liable to excise tax imposed under Title IX of the Social Security Act. (Daily, official.) 8½ x 20 bundles, 12 ft., in large cupboard. R. 225 (Bldg. A). (1697)

1267. DOCUMENT REGISTER, Jan. 2, 1935 - Jan. 28, 1936. Current year processing (pinks). (Occasionally, official.) 11 x 15 vols., 3 in., in drawer of steel filing cabinet. R. 225 (Bldg. A). (1731)

1268. RECORD OF CLAIMS, 1935 to date. Form TA 115, record of live claims pertaining to tobacco, refunds demanded for taxes beyond that legally justified. (Daily, official.) 3 x 5 index cards, 8 in., in drawer. R. 225 (Bldg. A). (1712)

Tobacco Section

1269. BONDS, CLOSED, 1928 to date. Bonds of cigar and tobacco manufacturers, dealers, and peddlers who are no longer in business. (Rarely, official.) 8½ x 11 loose sheets, 2 ft., in 6 drawers of wooden cabinet. R. 224 (Bldg. A). (1172)

1270. CIGAR MANUFACTURER'S REPORTS, 1929 to date. Record 11, duplicate of monthly report to Commissioners of Internal Revenue, Washington, (Occasionally, official.) 8½ x 14 vols., 2 ft., in 2 bookcases. R. 224 (Bldg. A). (1174)

1271. LEAF TOBACCO, 1929 to date. Monthly report of dealer's transactions to the Commissioners. (Seldom, official.) 8½ x 11 loose sheets, 6 in., in drawer of metal cabinet. R. 224 (Bldg. A). (1175)

1272. OFFICE REPORTS, 1930 to date. General reports: export factory examinations, and general correspondence. (Frequently, official.) 8½ x 11 loose sheets, 1 ft., in drawer of metal filing cabinet. R. 224 (Bldg. A). (1177)

1273. TOBACCO AND CIGARS, 1930 to date. Manufacturers' orders for stamps. (Occasionally, official.) 5 x 8½ loose sheets, 10 in., in drawer. R. 224 (Bldg. A). (1184)

1274. CORRESPONDENCE, GENERAL, 1932 to date. (Frequently, official.) 8½ x 11 folders, 7 ft., in 4 drawers of metal filing cabinet. R. 224 (Bldg. A). (1176)

1275. IDENTIFICATION CARDS, 1932 to date. Returns for registry, signed by manufacturers, dealers, and peddlers. (Frequently, official.) 5 x 8 index cards, 1 ft., in drawer of metal cabinet. R. 224 (Bldg. A). (1180)

1276. INDEX, RECORD 10, 1932 to date. Names, addresses, and factory numbers of cigar dealers, manufacturers, and peddlers. Frequently, official.) 3 x 5 index cards, 8 in., in drawer of wooden cabinet. R. 224 (Bldg. A). (1183)

1277. ORDERS FOR STAMPS FOR CIGARS AND TOBACCO, 1932 to date. (Occasionally, official.) 4 x 8 loose sheets, 1 ft., in drawer of metal cabinet. R. 224 (Bldg. A). (1179)

1278. RECORD OF REFUND CLAIMS, 1932 to date. Record 10, record all closed businesses. (Rarely, official.) 3 x 5 index cards, 4 in., in drawer of metal filing cabinet. R. 224 (Bldg. A). (1182)

1279. REGISTRATION OF BONDS, 1932 to date. For cigar and tobacco manufacturers, dealers, and peddlers. (Frequently, official.) 3 x 5 index cards, 3 ft., in 4 drawers of wooden cabinet. R. 224 (Bldg. A). (1178)

1280. REMOVAL PERMITS, 1932 to date. Removal permits for tobacco. (Occasionally, official.) 3 x 5 index cards, 2 in., in drawer of metal index file. R. 224 (Bldg. A). (1181)

1281. BONDS, CURRENT, 1935 to date. With all necessary documents attached. (Occasionally, official.) 8½ x 11 loose sheets, 10 in., in drawer of metal cabinet. R. 224 (Bldg. A). (1171)

1282. RECORD OF RECEIPTS AND DATES, n. d. Manufacturer and dealer records forwarded to Commissioner, Washington; duplicates kept in Cincinnati office. (Rarely, official.) 14 x 18 vols., 2 in., in bookcase. R. 224 (Bldg. A). (1173)

Storage

1283. INDEX OF INCOME TAX RETURNS, 1917 - 1920. Alphabetical index of corporations, partnerships, and individuals filing income tax returns. (Never.) 3 x 5 index cards, 169 ft., in 90 drawers of 6 wooden card cabinets. R. 519 (Bldg. A). (3601)

1284. INDEX, RETAIL DEALERS IN UNCOLORED OLEOMARGARINE, 1932. Card record of name, address, and town, together with date and number of retail dealers in uncolored oleomargarine. (Never.) 3 x 5 bundle, 1 ft. 3 in., in wooden box. R. 520 B (Bldg. A). (1265)

1285. ALPHABETICAL INDEX, n. d. Apparently an index to some book and lists in alphabetical order, the names of individuals and firms, with the respective folio number of their accounts. (Never.) 10 x 15 vols., ¼ in., on floor. Damaged by careless handling, dirty, bindings broken. R 519 (Bldg. A). (3541)

1286. DISTILLERS' ACCOUNTS OF DISTILLED SPIRITS, FOURTH DISTRICT, OHIO, Aug. 1866 - Feb. 1868. (Never.) 9 x 13 vols., 1½ in., on floor. Damaged by careless handling, dirty. R. 519 (Bldg. A). (3543)

1287. RECORD AND ACCOUNT OF BEER STAMPS, Sept. 1866 - July 1868. Report on quantity of beer stamps in possession of the Collector, together with those held by various breweries of the Sixth District of Ohio, with their names and addresses. In this same book is a record giving names and addresses of gaugers and storekeepers, with dates of their commissions, list of stills registered, their number, name of brewery, location, and capacity in gallons, and record of tobacco and cigar stamps. (Never.) 9 x 12 vols., ½ in., in wooden cabinet. Damaged by careless handling, dirty, bindings broken. R. 519 (Bldg. A). (3540)

1288. LEDGER, Jan. 1867 - Sept. 1867. Two accounts for each distillery; namely, distillers' account and transportation bond account. (Never.) 12 x 16 vols., 2 in., in wooden cabinet. Damaged by careless handling, dirty, bindings broken. R. 519 (Bldg. A). (3534)

1289. FREIGHT RECEIVED, Jan. 1867 - Sept. 1869. Register of unpaid freight for distilled spirits received at Cincinnati, Ohio. (Never.) 14 x 18 vols., 1 in., on floor. Damaged by careless handling, dirty, R. 519 (Bldg. A). (3548)

1290. BONDED DISTILLERY AND WAREHOUSE ACCOUNT, Apr. 1867 - Apr. 1869. Record of distilled spirits produced and placed in bonded warehouses and withdrawals therefrom. (Never.) 12 x 16 vols., 4 in., on floor. Damaged by careless handling, dirty, bindings broken. R. 519 (Bldg. A). (3542)

1291. DISTILLERY PLANS, 1868 - 1879. Plans of distilleries, showing name of distillery, number of district, the city, county, and state where located. (Never.) 14 x 20 envelopes, 2 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3539)

1292. DISTILLERY ACCOUNTS, Jan. 1869 - Jan. 1871. Accounts of various distilleries. (Never.) 9 x 12 vols., 1½ in., on floor. Damaged by careless handling, dirty, bindings broken. R. 519 (Bldg. A). (3547)

1293. LIST OF PERSONS LIABLE TO TAX, Jan. 1870. Form 23, alphabetical list of persons liable to excise tax in the Third District of Ohio. (Never.) 16 x 20 vols., ½ in., on floor. Damaged by careless handling, dirty, torn. R. 519 (Bldg. A). (3545)

1294. PLANS FOR DISTILLERIES, 1870 - 1888. Original drawings of distillery buildings located in the taxable district of Cincinnati. (Never.) 17 x 22 bundle, 1 ft., in wooden cabinet. Damaged by careless handling and faulty containers, dirty, torn, scattered. R. 520 B (Bldg. A). (281)

1295. SPIRITS RECEIVED AND DISPOSED OF, May 1871 - Feb. 1878; Jan. - Aug. 1919. Forms 52 and 52 Revised, reports of distilled spirits received and disposed of by firms. (Never.) 14 x 18 vols. and envelopes, 1 ft., in wooden cabinet. Damaged by careless handling, dirty, torn, bindings broken. R. 519 (Bldg. A). (3537)

1296. RECORD OF BONDED GOODS, THIRD DISTRICT OF OHIO, Aug. 1872 - Dec. 1873. Record of distilled spirits deposited in and withdrawn from bonded warehouses in the Third District of Ohio. (Never.) 12 x 16 vols., 1 in., on floor. Dirty, bindings broken. R. 519 (Bldg. A). (3531)

1297. DISTILLERS' PURCHASE AND REPAIR BOOK, July 1872 - Apr. 1878. Record of materials purchased and repairs made at distilleries. (Never.) 12 x 18 vols., 1 in., on floor. Damaged by careless handling, dirty. R. 519 (Bldg. A). (3546)

1298. RECORD OF STOREKEEPERS OF REGISTERED DISTILLERIES, Dec. 1874 - Jan. 1878. Report of materials on hand at the end of the month, materials received and used during month. (Never.) 20 x 22 vols., 3 in., in wooden cabinet. Damaged by careless handling and faulty containers, dirty, torn, bindings broken. R. 519 (Bldg. A). (3572)

1299. BONDED DISTILLED SPIRITS, Jan. 1875 - Mar. 1876. Record of daily entries and withdrawals of distilled spirits at the distillery warehouse, Third District of Ohio. (Never.) 12 x 20 vols., 1½ in., on floor. Damaged by careless handling, dirty, bindings broken, R. 519 (Bldg. A). (3544)

1300. DISTILLERS' YEASTING BOOK, Dec. 1875 - Mar. 1877. Form 25, record of yeasting of wort or beer in Distillery No. 9, operated by George Gerke, Cincinnati, Ohio. (Never.) 14 x 20 vols., ¼ in., on wooden cabinet. Damaged by careless handling, dirty, torn, bindings broken. R. 519 (Bldg. A). (3567)

1301. DISTILLATION RECORD, MATERIALS USED AND SPIRITS DISTILLED, June 1875 - Dec. 1877. Record of distilleries at Tippecanoe, Ohio, and Fostoria, Ohio. (Never.) 12 x 18 vols., 1 in., in wooden cabinet. Damaged by careless handling, dirty, scattered. R. 519 (Bldg. A). (3527)

1302. RECORD OF BARRELS OF SPIRITS INSPECTED, Mar. 1876 - Apr. 1877. (Never.) 7 x 16 vols., 1 in., on floor. Damaged by careless handling, dirty, bindings broken. R. 519 (Bldg. A). (3532)

1303. CIGAR BONDS K. L. AND M, Jan. 1877 - Oct. 1901. Forms 33, 36½ and 71, obsolete bonds of cigar manufacturers in the First District of Ohio. (Never.) 10 x 18 loose sheets, 5 in., on wooden shelves and in 7 pasteboard boxes. Dirty. R. 519 (Bldg. A). (3571)

1304. LETTERS, June 1, 1878 - May 9, 1909. Correspondence regarding taxes such as liquor, tobacco, oleomargarine, as well as instructions pertinent to the administration of the Internal Revenue office affairs. (Never.) 9 x 12 vols. (105), 30 ft., in large wooden cabinet. Damaged by faulty containers, dirty. R. 520 B (Bldg. A). (1334)

1305. FOREIGN PERMITS TO SELL CUTTINGS, ETC., 1881 - 1888; Aug. 1912 - June 1913. Notices issued by Collector of Internal Revenue, in all collection districts outside of District No. 1, (Cincinnati, Ohio taxable district) notifying the Collector of the latter district that permission has been granted to cigar manufacturers in their districts to sell tobacco cuttings to tobacco manufacturers in his district. (Never.) 8½ x 11 vols. (2), 5 in., in wooden cabinet. Damaged by careless handling, dirty. R. 519 (Bldg. A). (1517)

1306. PLANS OF DISTILLERIES AND UNITED STATES BONDED WAREHOUSES, 1882 - 1922. (Never.) 15 x 20 envelopes, bundles, 6 in., on wooden shelves. Dirty. R. 519 (Bldg. A). (3550)

1307. TOBACCO BONDS, CANCELLED, 1888 - 1916. Cigar manufacturers', tobacco manufacturers', and tobacco peddlers' bonds cancelled because of reason shown. (Never.) 3½ x 8½ loose documents, 20 ft., in wooden box. Damaged by careless handling and faulty containers, dirty. R. 520 B (Bldg. A). (1299)

1308. RECORD OF FRUIT BRANDY, Sept. 1889 - Dec. 1915. Brandy gauged for various distilleries of the Cincinnati taxable district, and taxes paid thereon. (Never.) 8½ x 13 vols. (2), 1 in., in wooden cabinet. Damaged by careless handling, dirty, bindings broken. R. 520 B (Bldg. A). (1312)

1309. CERTIFICATES OF DEPOSIT, Jan. 2, 1890 - Dec. 31, 1903. (Never.) 5 x 8½ bundles (6), 2 ft., in large wooden cabinet. Damaged by careless handling and faulty containers, dirty. R. 520 B (Bldg. A). (1210)

1310. REMITTANCE RECEIPTS, Mar. 1892 - Jan. 1895. Correspondence from Chief Clerk, Post Office Department, Division of Post Office Inspectors, and Mail Depredations, acknowledging receipt of remittance from Post Office Inspector in charge of Cincinnati District. Remittances cover monies collected on account of loss and show case numbers and amount of remittance forwarded to Washington D. C. (Never.) 8 x 10 bundle, 3 in., in wooden cabinet. R. 520 B (Bldg. A). (1192)

1311. TELEGRAMS, Oct. 1, 1893 - Jan. 31, 1895. Telegrams to and from Chief Postal Inspector and field operatives, covering field activities and instructions regarding investigation and apprehension of suspects charged with mail depredations. (Never.) 5 x 8½ bundle, 6 in., in wooden cabinet. Damaged by careless handling and faulty containers, brittle, dirty. R. 520 B (Bldg. A). (1193)

1312. CORRESPONDENCE, Aug. 2, 1894 - Feb. 15, 1895. Letters from deputy collectors, storekeeper gaugers, and clerks regarding field activities. (Never.) 9 x 12 vols., 3 in., on shelves in storage room. Damaged by careless handling and faulty containers, brittle, dirty. R. 520 B (Bldg. A). (1197)

1313. DAILY STATEMENT OF LIABILITIES, Dec. 1, 1894 - Dec. 31, 1899. Total liability, credits, and amount of revenue stamps on hand at the Cincinnati District office. (Never.) 9 x 12 bundles (3), 2 ft., in wooden cabinet. R. 520 B (Bldg. A). (1204)

1314. WAREHOUSE BONDS, NO LIABILITY, 1894 - 1906. Surety bonds which distillers file as a guarantee that tax on a specified amount of spirits deposited in a bonded warehouse during a specified month will be paid before they are removed, or withdrawn eight years from date of entry. (Never.) 8 x 10 (1) and 4 x 10 bundles (2), 1 ft. 3 in., on shelves. Dirty. R. 519 (Bldg. A). (1536)

1315. RECORD OF BREWERS' BONDS RECEIVED, Jan. 12, 1894 - Apr. 1, 1919. Record of issue and disposition of brewers' bonds. (Never.) 11 x 17 vols., 1 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3512)

1316. RECORD OF TOBACCO BONDS RECEIVED, Jan. 10, 1894 - Aug. 10, 1920. Tobacco bonds, showing dates, names, and residences of principals and sureties, with sum of bond and value of property pledged by surety, with remarks concerning disposition of said bond. (Never.) 11 x 17 vols., 1 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (2145)

1317. TRI MONTHLY DIARY REPORTS, Feb. 1, 1895 - Mar. 31, 1896. Reports of Deputy Collectors' activities, including distance traveled and expenses incurred while on duty. (Never.) 3½ x 8½ bundles, 2 in., in wooden cabinet. R. 520 B (Bldg. A). (1205)

1318. RECORD OF FRUIT DISTILLERIES, Aug. 1895 - Nov. 1916. Registration of distillers, capacity of stills, kind of brandy distilled in the Cincinnati taxable district. (Never.) 13½ x 17 vols., 1 in., in wooden cabinet. Dirty. R. 520 B (Bldg. A). (1313)

1319. PACKAGES GAUGED FOR WAREHOUSE ENTRY, 1896 - 1914; 1916. Record of packages entered for gauging at the various liquor warehouses in the Cincinnati taxable district. (Never.) 12 x 18 vols. (27), 10 ft., in large wooden cabinet. R. 520 B (Bldg. A). (1224)

1320. LEGACY RETURNS, Nov. 28, 1898 - Nov. 31, 1904. Record of appraised value of personal estate, total legal debts and expenses and balance, clear value of personal estate, together with amount of taxes paid by the estate of the deceased. (Never.) 3½ x 8½ bundles, 1 ft., in wooden box. Damaged by careless handling and faulty containers, dirty, scattered. R. 520 B (Bldg. A). (1208)

1321. CHANGE OF CAPACITY, Mar. 1898 - Oct. 1919. Forms 126, 13, 6, 21, 2, 1, and 11. Notices from distillers to the Collector of Internal Revenue of a desire to change the producing capacity of their distilleries for each twenty-four hours, each record specified present capacity as to bushels of grain and gallons of spirits, together with the desired change in capacity. On the record a deputy collector certifies the production change has been made, recording serial numbers of tubs

open, and also those sealed after change; 13, 6, 21, 2, 1, and 11 are the numbers of the distilleries. (Never.) 8 x 12 envelopes (2), and bundles (7), 11 in., on shelf. Dirty. R. 519 (Bldg. A). (1572)

1322. EXPORT BONDS, 1899 - 1904. Affidavits and bonds for the exportation of fermented liquors with sworn statement of surety describing real estate pledged for security. (Never.) 3½ x 8½ loose documents, ½ in., in wooden box. R. 520 B (Bldg. A). (1226)

1323. DISTILLERS' MONTHLY ACCOUNTS, Apr. 1901. Monthly reports of the day-by-day use of grains and other materials in the distillery, report of time of filling and emptying fermenting tubs at distilleries, storekeeper's monthly report of mash and beer produced in distillery, and registry of stills in the Cincinnati taxable district. (Never.) 3½ x 8½ documents (5), 1 in., in wooden cabinet. R. 520 B (Bldg. A). (1315)

1324. IMPRINT ORDER RECEIPTS, Apr. 1901. Acknowledgments of orders for imprinting documentary stamps. (Never.) 3½ x 8½ bundle, 1 in., in wooden cabinet. R. 520 B (Bldg. A). (1194)

1325. STOREKEEPER'S MONTHLY REPORTS, Apr. 1901. Report of seals used in locks at various distilleries in the Cincinnati taxable district. (Never.) 3½ x 8½ documents, ¼ in., in wooden cabinet. R. 520 B (Bldg. A). (1296)

1326. NOTICES OF SUSPENSION, Apr. - May 1901. Record of suspension of operations at various distilleries, together with the Deputy Collector's statements concerning time of locking furnace doors, reports on stills and fermenting tubs. (Never.) 3½ x 8½ documents, 1/6 in., in large wooden cabinet. R. 520 B (Bldg. A). (1943)

1327. SPECIAL TAX STAMPS, July 1901 - June 1913. Monthly resume of sales of all denominations and classes of special tax stamps and total sales for each fiscal year. (Never.) 8½ x 11 vols., ¼ in., in wooden box. Dirty. R. 520 B (Bldg. A). (1282)

1328. CORRESPONDENCE, FLOOR TAX, ETC., 1901 - 1921. Correspondence with firms and corporation, pertaining to unpaid floor tax on cigars, tobaccos, cigarettes, and distilled spirits, under the Revenue Act of 1918; also with other offices and scattered firms and corporations, pertaining to small shipments of wines and liquors in transit at the time a new and increased tax had become effective. (Never.) 10 x 12 loose-leaf books and loose sheets, 1 ft. 6 in., in 2 wooden cabinets. Damaged by careless handling, and faulty containers, dirty. R. 519 (Bldg. A). (1595)

1329. INVOICES OTHER THAN TAX PAID STAMPS, Nov. 1902 - July 1913. Invoices of other than taxpaid stamps from Washington, D.C., shipped to the Collector of Internal Revenue, First District of Ohio. (Never.) 10 x 12 bundles, 3 in., on shelves. Dirty. R. 519 (Bldg. A). (1540)

1330. RECORD OF LIQUOR BONDS RECEIVED, July 1902 - Mar. 1922. (Never.) 11 x 17 vols., 2 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3523)

1331. BONDS OF TOBACCO AND CIGAR MANUFACTURERS AND DEALERS IN LEAF TOBACCO, Oct. 1902 - Feb. 1925. Forms 40, 711, 36, 36½, 542, 772, records of bonds and renewals thereof for tobacco and cigar manufacturers and dealers in leaf tobacco in the First District of Ohio. (Never.) 4 x 8 loose sheets, 2 ft., in wooden cabinet. Dirty, scattered. R. 519 (Bldg. A). (3565)

1332. STAMP REPORTS, MONTHLY, Sept. 1903 - Aug. 1908. Copies of Form 51 B, Monthly statements sent to Washington, D. C. being a complete accounting record by months of the tax stamp transactions of the Cincinnati Collector's office. (Never.) 11 x 16 vols., ½ in., on shelves. Dirty. R. 519 (Bldg. A). (1535)

1333. DAILY STATEMENT OF LIABILITIES, July 1903 - 1905; 1912 - Dec. 1915. Form 212, daily statement of the financial condition of the office. (Never.) 3 x 9 bundles (4), 2 ft. 7 in., on shelf. Dirty. R. 519 (Bldg. A). (1544)

1334. ERRORS IN GAUGERS RETURNS, May 18, 1904 - Feb. 27, 1907. Reports from Washington, D. C., wherein errors of gauger's reports are enumerated. (Never.) 8½ x 11 vols., 3 in., on shelves in storage room. Damaged by careless handling and faulty containers, dirty. R. 520 B (Bldg. A). (1276)

1335. BREWER'S BONDS CANCELLED, 1904 - 1916. Brewer's bonds showing amount of penal sum, location of the property to be used, also affidavits setting forth the personnel and financial status of the breweries. (Never.) 3½ x 8½ loose documents, 10 in., in wooden box. Damaged by careless handling and faulty containers, dirty. R. 520 B (Bldg. A). (1299)

1336. ESTIMATES OF EXPENSES, Jan. 1905 - Dec. 1911. Form 42, estimates of cash requirements to meet payroll and incidental expenses, to maintain the office of the Collector of Internal Revenue, First District of Ohio for one month. (Never.) 3 x 9 cards, 6 in., on shelf. Damaged by careless handling and faulty containers, dirty, scattered. R. 519 (Bldg. A). (1516)

1337. COUNTER BOOK, Mar. 29 - Nov. 20, 1905. Record of daily sales and receipts of revenue stamps of all classes and denominations, and the total value of said stamps. (Never.) 10 x 15 vols., ½ in., on wooden boxes. Dirty. R. 520 B (Bldg. A). (1301)

1338. ORDERS FOR TOBACCO, SNUFF, AND OTHER STAMPS, July 1 - Dec. 29, 1905. Form 172, orders from a deputy to the U. S. Collector, both of the Cincinnati District, for tobacco, snuff, and other kinds of stamps. (Never.) 3 x 9 bundle, 2 in., on shelf. Dirty. R. 519 (Bldg. A). (1541)

1339. INVOICES, Mar. 6, 1905 - Sept. 4, 1906. Covering tobacco, stamps, distilled spirits, cigars, brewers' permits, playing cards, and special tax stamps. (Never.) 10 x 14 vols., 3 in., on shelves in storage room. Damaged by careless handling and faulty containers, dirty. R. 520 B (Bldg. A). (1331)

1340. RECEIPTS, May 25, 1905 - Feb. 6, 1907. Acknowledgment of receipts for tobacco, stamps, distilled spirits, cigars, brewers' permits, playing cards, and special tax stamps. (Never.) 10 x 15 vols., 3 in., on shelves in storage room. Damaged by careless handling and faulty containers, dirty. R. 520 B (Bldg. A). (1335)

1341. BONDED BRANDY ACCOUNT, Feb. 1905 - Apr. 1913. Monthly statement as to the operations at special bonded warehouses. (Never.) 12 x 17 bundles (2), 1 ft., on shelf. Dirty. R. 519 (Bldg. A). (1538)

1342. STOREKEEPER'S RETURNS, ETC., Jan. 1905 - 1913; 1915 - May 1916. Forms 86 and 86½, storekeeper's daily returns of fruit brandy withdrawn from warehouse, showing name, number, and district of the distillery making the withdrawal, number of packages, gallonage, etc., and compiled from Form 59, return of gauger, and Form 179, combined notice of distiller to Collector and also a report to gauger. Form 235, transportation and warehousing bond, which shows name of distiller, taxable gallons, name of warehouse to which product is being transported, amount of bond, and the affidavit of the surety company. Form 236, entry for withdrawal of spirits from distillery to the warehouse. (Never.) 3 x 9 bundles (15), 8 ft., on shelves. Dirty. R. 519 (Bldg. A). (1528)

1343. PLANS OF BREWERIES, Dec. 1905 - Mar. 1920. Blueprints and drawings which show the location of each brewery, with detailed plans of buildings and equipment. (Never.) 12 x 20 envelopes, ½ in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3530)

1344. APPLICATIONS TO DEAL IN DENATURED ALCOHOL, Dec. 1906 - June 1907. Form 579, applications for permission to deal in denatured alcohol. (Never.) 3 x 9 bundles, 6 in., on wooden shelves. Dirty. R. 519 (Bldg. A). (3585)

1345. NO. 60 - RECORD OF REPORTS, Apr. 1, 1906 - Jan. 1, 1910. Form 222, monthly report of the Collector of the First District of Ohio of stamps for oleomargarine, processed or renovated, and adulterated butter. (Never.) 10 x 16 vols., 1 in., on wooden shelf. Dirty. R. 519 (Bldg. A). (3562)

1346. DISTILLERS' ANNUAL WAREHOUSING BOND, 1906 - 1907; 1913 - 1915. Bonds for years 1906 and 1907 are for the Fleischmann Company, 1913 - 1915 are for the Mudlick Distillery Company. Documents are original bonds covering distilled spirits in warehouses for Cincinnati taxable district. (Never.) 3½ x 8½ documents, 1 in., on shelf in wooden cabinet. R. 520 B (Bldg. A). (1278)

1347. NO. 126 - RECORD OF REPORTS, Mar. 1, 1907 - Feb. 1, 1912. Form 555, accounting of the Collector of the First District of Ohio of denatured alcohol stamps. (Never.) 7½ x 18 vols., 1 in., on wooden shelf. Dirty. R. 519 (Bldg. A). (3563)

1348. STATEMENT OF DISBURSING ACCOUNT, Jan. 3, 1907 - Dec. 1, 1914. Form 1746 A, statement of disbursing account of the Collector of Internal Revenue, First District, Cincinnati, Ohio. (Never.) 8½ x 11 cardboard boxes, 10 in., on wooden shelves. Damaged by careless handling and faulty containers, dirty. R. 519 (Bldg. A). (3594)

1349. ACCOUNT OF STAMPS, Sept. 3, 1907 - Sept. 9, 1916. Record of sale of alcohol stamps to various wholesale alcohol dealers. (Never.) 15 x 22 vols., ½ in., on shelf in wooden cabinet. Damaged by careless handling and faulty containers, dirty, bindings broken. R. 520 B (Bldg. A). (1329)

1350. ACCOUNT CURRENT, May 1, 1907 - May 31, 1907; May 1933 - Sept. 1934. Daily accounts of the disbursing agent for the Collector in the Cincinnati District, showing receipt and payments of funds, and the purpose therefore with the total amount of funds on hand or credited to the Treasurer of the U.S. at the end of each month. The U.S. Treasurer's receipt for funds is attached. (Never.) 8 x 15 envelopes (14), 9 in., on floor. Dirty. R. 519 (Bldg. A). (1569)

1351. STOREKEEPER'S DAILY RETURNS OF FRUIT BRANDY, Jan. 1908. Form 86, storekeeper's daily reports of each package of fruit brandy entered into special bonded warehouse in the First taxable District of Ohio. (Never.) 3 x 9 loose sheets, 4 in., on wooden shelf and in pasteboard box. Damaged by careless handling and faulty containers, dirty, scattered. R. 519 (Bldg. A). (3595)

1352. WITHDRAWAL OF BRANDY, Jan. 1908. Form 245, reports of withdrawals of brandy from warehouse outside the district and transportation to warehouses in district. (Never.) 3 x 8 cardboard box, 4 in., on wooden shelf. Damaged by careless handling and faulty containers, dirty, scattered. R. 519 (Bldg. A). (3593)

1353. WHOLESALE LIQUOR DEALER RETURNS, Jan. 1908 - June 1908; Jan. 1, 1913 - Dec. 1914. Form 338, monthly reports by wholesale liquor dealers. (Never.) 8 x 10 bundles, 2 ft., on wooden shelves. Dirty. R. 519 (Bldg. A). (3581)

1354. MONTHLY RETURNS, July 1908 - June 1910. Form 87, reports of distilled spirits entered into distillery, withdrawn from, and remaining in warehouse of distillers. (Never.) 12 x 16 vols., 5 in., on wooden shelf. Dirty, bindings broken. R. 519 (Bldg. A). (3584)

1355. DISTILLERY ACCOUNTS, July 1908 - June 1911; May 1913 - June 1915. Forms 409 and 410, monthly accounting for spirits at bottling warehouses of distilleries in the First District of Ohio. (Never.) 12 x 16 bundles, 4½ in., on wooden shelf. Dirty. R. 519 (Bldg. A). (3578)

1364. REMOVAL OF BRANDY FOR DEPOSIT IN BONDED WAREHOUSE, Oct. 1910 - Nov. 1917. Record of name and address of distillery where brandy was produced, order for removal, showing number of packages, gallonage, serial numbers of tax stamps, with date of withdrawal from distillery; also gauger's report of contents, and storekeeper's receipt showing arrival at bonded warehouse. (Never.) 10½ x 16 vols. and bundles, 10 in., in wooden cabinet. Damaged by careless handling and faulty containers, dirty. R. 520 B (Bldg. A). (1212)

1365. STOREKEEPERS' MONTHLY RETURNS, July 1910 - June 1917. Monthly report of distilled spirits entered into, withdrawn from, and remaining in warehouse of distilleries. Report of operations, statements showing production and contents in taxable gallons as prepared by storekeepers of the various distillery warehouses. (Never.) 12 x 18 vols. (7), 2 ft., in wooden cabinet. Dirty, bindings broken. R. 520 B (Bldg. A). (1279)

1366. INVENTORY OF DEALERS IN LEAF TOBACCO, Sept. 1910 - June 1919. Record of name and address of dealers, together with amount of tobacco on hand, furnished in quarterly reports. (Never.) 9 x 14 vols. (7), 5 in., in wooden box. Dirty. R. 520 B (Bldg. A). (1289)

1367. LIST OF CIGAR MANUFACTURERS, 1910 - 1920. Names, addresses, and cities of cigar manufacturers. In some cases there are notations to the effect that manufacturers quit business on dates shown. (Never.) 4 x 8 vols., ½ in., in wooden box. Damaged by rodents, careless handling, dirty, bindings broken. R. 520 B (Bldg. A). (1202)

1368. REPORTS ON CIGAR FACTORIES, Oct. 1911 - Oct. 1912. Deputy's reports. (Never.) 10 x 12 bundles (2), 7 in., on shelf. Dirty. R. 519 (Bldg. A). (1545)

1369. DISTILLERS AND DEALERS, July 1, 1911 - July 31, 1912. Record 39 of the rectifying business of distillers and of liquor dealers in the Cincinnati District, covering a six-month period. Individual accounts with name and address of the dostiller or dealer. Transactions are posted by days and are totaled at the end of each month, with balance carried forward to the next month. Each transaction is itemized as to date, number of packages, proof gallons, etc., of spirits dumped for rectification, with a record of these same items after the spirits have been rectified. (Never.) 12 x 16 vols. (2), 6 in., on shelf. Dirty. R. 519 (Bldg. A). (1583)

1370. PERMIT STUBS, Nov. 23, 1911 - Dec. 1913. Form 100, stubs of tobacco sales permits issued in the first district of Ohio. (Never.) 4 x 10 vols. (12), 1 ft., on wooden shelves. Dirty. R. 519 (Bldg. A). (3599)

1371. TRANSACTIONS AT BOTTLING WAREHOUSES, July 1911 - Apr. 1913. Monthly summaries of transactions at bottling warehouses in the First District of Ohio. (Never.) 12 x 17 bundle, 2 in., on shelf. Dirty. R. 519 (Bldg. A). (1581)

1372. STOREKEEPER - GAUGERS RETURNS, 1911 - 1914. Forms 186½ and 355, record of storekeepers-gaugers' return of each package gauged for tax payments from special bonded warehouse in the First District of Ohio. These spirits were produced at a distillery outside the Cincinnati District. Form 179; distiller's request to withdraw spirits from warehouse. (Never.) 3 x 9 loose sheets, 1 ft., on shelf and in pasteboard box. Damaged by careless handling and faulty containers, dirty. R. 519 (Bldg. A). (1523)

1373. CASHIER'S DEPOSIT SLIPS, Jan. 1911 - Sept. 1915. National Bank Form 1, cashier's deposit slips in triplicate, they certify that the Cincinnati Collector has deposited money to the credit of U. S. Treasurer. (Never.) 3½ x 8 bundle and packages (15), 2 ft. 6 in., on shelf. Dirty. R. 519 (Bldg. A). (1539)

1374. RECORD OF SPECIAL TAXPAYERS AND REGISTERS, July 1911 - 1912; 1914 - June 1917. Licenses for all businesses requiring licenses under revenue act, showing name, address, business license, date of payment, serial numbers of stamps, and remarks concerning ownership of business so licensed. (Never.) 15 x 18 vols., 1 ft., on wooden box. Dirty. R. 520 B (Bldg. A). (1238)

1375. FILE BOOK 68, Apr. 1911 - Dec. 1919. Form 59, record of gauger's return of spirits gauged for tax purposes, showing number of distillery, taxable district wherein located and name of owner, together with serial numbers of packages, and description thereof, etc. (Never.) 12 x 15 vols. (37), 12 ft., in wooden cabinet. Damaged by careless handling, dirty, bindings broken. R. 519 (Bldg. A). (1551)

1376. NOTICE TO REDUCE PROOF OF DISTILLED SPIRITS AND RETURN OF GAUGER THEREON, Sept. 1911 - June 1920. Form 463. (Never.) 8 x 10 envelopes and bundles, 6 ft., on wooden shelves. Dirty. R. 519 (Bldg. A). (3587)

1377. APPLICATION FOR WITHDRAWAL OF PLAYING CARDS FOR EXPORTATION, Dec. 1, 1911 - Nov. 29, 1912; 1923 - 1928. Names of consignee, amount of tax paid, together with copy of bill of lading covering export shipments. (Never.) 3½ x 8½ bundles (11), 8 ft., in wooden box. Damaged by careless handling and faulty containers, dirty, scattered. R. 520 B (Bldg. A). (992)

1378. CORPORATION TAX, Jan. 1 - Dec. 1912. Multigraph form letters to newly incorporated companies, advising them that they are amenable to Section 38, Act of Aug. 8, 1909, and requesting certain information in order that proper blanks for filing a return may be furnished. Provision for requested information, i.e. name and location of corporation, nature of business, and names of officers, is made on bottom of letter. (Never.) 10 x 12 bundle, 4 in., on shelf. Dirty. R. 519 (Bldg. A). (1587)

1379. ASSESSMENT NOTICES, Mar. - July 1912. Form 467, notices of firms and corporations in First District of Ohio of assessment of special excise tax. (Never.) 8 x 10 envelopes and bundles, 6 in., on wooden shelf. Dirty. R. 519 (Bldg. A). (3590)

1380. TOBACCO MANUFACTURERS' MONTHLY RETURNS, July - Dec. 1912. Form 62, giving a complete accounting of all tobacco materials or other substance of like nature purchased or received during the month by a representative of the tobacco firm, with the factory number and address thereof. (Never.) 12 x 18 bundle, 6 in., on shelves. Dirty. R. 519 (Bldg. A). (1537)

1381. BREWERS' MONTHLY RETURNS, July 1, 1912 - June 30, 1913. Form 18, from breweries located in the First District of Ohio to the U. S. Collector, showing fermented liquors produced and disposed of. (Never.) 8 x 12 bundle, 4 in., on wooden shelves. Dirty. R. 519 (Bldg. A). (3576)

1382. RETURNS FOR REGISTER, June 1912 - June 1913. Form 227, notice from either a manufacturer of cigars or tobacco or a dealer in leaf tobacco or peddler, declaring his intent to change his business. (Never.) 10 x 12 bundle, 7 in., on shelf. Dirty. R. 519 (Bldg. A). (1531)

1383. RECTIFIERS' MONTHLY RETURNS, Jan. 1912 - Dec. 1914. Form 45, showing date, rectifier's name, address, and district, quantity of distilled spirits received, rectified, and removed from place of manufacture, name of distiller from whom spirits were received, number of package, wine and proof gallons from each distiller, with summary showing transactions from beginning of last government fiscal year. (Never.) 12 x 14 bundles (2), 1½ in., on shelf. Dirty. R. 519 (Bldg. A). (1588)

1384. TRANSFERS OF SPECIAL TAX, Jan. 1912 - June 1914. Form 11, notices from special taxpapers advising of change in business address. (Never.) 3 x 9 bundles, 4 in., on wooden shelf. Dirty. R. 519 (Bldg. A). (3589)

1385. NOTICES TO WITHDRAW SPIRITS, May 1912 - Feb. 1916 (June, July, Aug., and Nov. 1912; Sept. 1914 - Jan. 1915 missing). Form 179, requests of the distiller for the regauging and withdrawal of spirits and gauger's report of same. (Never.) 4 x 10 bundle, 16 ft., on shelf. Dirty. R. 519 (Bldg. A). (3582)

1386. APPLICATIONS FOR CASE AND BOTTLE STAMPS AND REPORTS OF SPIRITS, BOTTLED AND CASE STAMPS USED, Jan. - Dec. 1912; Feb. 1913; Jan. - Aug. 1914; Feb. - Dec. 1915; Jan. 1916 - Apr. 1917. Form 405, applications for taxpaid stamps, to cover a given quantity of distilled spirits, taken from distilleries original packages and removed to the bottling warehouse on the same distillery premises to be bottled. (Never.) 4 x 10 bundles (25), 14 ft. 3 in., on shelving. Dirty. R. 519 (Bldg. A). (1552)

1387. APPLICATIONS FOR WITHDRAWAL OF SPIRITS FOR EXPORT, May 1912 - Feb. 1917. Applications for transportation, giving number of packages, serial numbers, contents, amount of tax, and port of destination; also bills of lading are attached in some cases. (Never.) 3½ x 8½ documents, 3 in., in wooden box on wooden cabinet. Damaged by careless handling and faulty containers, dirty. R. 520 B (Bldg. A). (1295)

1388. DAILY RETURNS, May, Oct. and Nov. 1912; Jan. - Aug. 1914; Sept. 1916 - Apr. 1917. Form 86, from storekeepers at distillery warehouses in the First District of Ohio, to the Collector, showing spirits entered into and withdrawn from warehouse. (Never.) 4 x 8 bundles, 5 ft. 8 in., on wooden shelves. Dirty. R. 519 (Bldg. A). (3586)

1389. TRANSPORTATION AND WAREHOUSING BONDS, Nov. 1912 - May 1918. Form 235. (Never.) 3½ x 8½ bundles, 6 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3577)

1390. STOREKEEPERS' MONTHLY REPORTS, May 1912 - June 1920. Record of withdrawal of spirits from warehouse, giving number of packages, serial number, and gallonage. (Never.) 3½ x 8½ envelopes and bundles, 9 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (1599)

1391. GAUGING REPORTS FOR SPECIAL BONDED WAREHOUSES, May 1912 - June 1921. Gaugers' reports for tax payment of liquor from special bonded warehouse; also notice for regauging and withdrawal. (Never.) 3½ x 8½ bundles, 6 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3554)

1392. APPLICATIONS FOR PERMITS TO SELL CUTTINGS, June 1913. Applications by cigar manufacturers for permission to sell cuttings to manufacturers of scrap chewing tobacco. (Never.) 3 x 12 bundles (2), 9 in., on shelf. Dirty. R. 519 (Bldg. A). (1594)

1393. DAILY STATEMENT OF VAULT, Apr. - Oct. 1913. Forms 24, 63½, and 32; Form 24, Deputy Collectors' monthly reports of special taxes due, stamp applications received, liabilities disclosed, violations of law discovered, and money remitted or delivered; also an account of certain cases where receipt or stamps have not been received by the taxpayer. Form 63½, Deputy Collectors' monthly account, detailed diary of his official transactions, and also serves as his monthly expense account. Form 32, oath of office of Deputy Collectors of the Cincinnati, Ohio, Station. (Never.) 3 x 9 bundles, 8 in., on shelf. Dirty. R. 519 (Bldg. A). (1591)

1394. RECORD OF TOBACCO MATERIAL TRANSFERRED, 1913. Record of amount of tobacco scraps, cuttings, clippings, and sweepings returned or transferred from factory and warehouse or sold in bulk without payment of tax under the Collector's special permit. (Never.) 12 x 17 vols., 4 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3525)

1395. WHOLESALE DEALERS' RECORDS OF DENATURED ALCOHOL, July 1913 - June 1914. Forms 565, 567, 596, and 597, sworn bi-monthly statements of wholesale dealers in the First District of Ohio, which show denatured alcohol received, disposed of, and on hand at close of month. (Never.) 4 x 9 bundles, 6 in., on wooden shelf. Dirty. R. 519 (Bldg. A.) (3579)

1396. BONDED BRANDY ACCOUNTS, May 1913 - June 1915. Forms 94 A, 398, 399, 412, 363, 138 AA, and 59½. Form 94 A, statement of operations and inventory; Forms 398, 399, and 412, refer only to fruit brandy, Form 59½, gauge report, Forms 362, and 138 AA, bond reports. (Never.) 12 x 16 bundles, 2 in., on wooden shelf. Dirty. R. 519 (Bldg. A). (3583)

1397. CASE STAMPS, SERIES OF 1911, ACT OF MAR. 3, 1897, Sept. 1, 1913 - Feb. 1915. Stubs of case stamps for bottled distilled spirits. (Never.) 4 x 7 bundles (7), 5 ft. 3 in., on shelves. Damaged by water, careless handling, and faulty containers, dirty. R. 519 (Bldg. A). (1520)

1398. FIELD DEPUTY COLLECTORS' MONTHLY REPORTS, May 1913 - Jan. 1915. Forms 172, 168, 102 C, 102 D, 102 E, 102 F, 485, and 7, Forms 102 C, D, E, and F, showing amount of cigar, cigarette, tobacco, beer, and spirits taxpaid stamps on hand, received, sold, and returned. Forms 7, 168, 172, and 485, records of orders from brewers, manufacturers, and importers for tax stamps to be used on beer, tobacco, cigars, and cigarettes. 3 x 9 and 10 x 12 bundles (25), 8 ft., on shelf. Dirty. R. 519 (Bldg. A). (1542)

1399. MISCELLANEOUS ACCOUNTS, June 1913 - Aug. 1915. Forms 85, 253, 618, 619, 627, and 628. Form 84, schedule of public vouchers for services other than personal, which shows amount of money paid by the Cincinnati Collector to various firms and chargeable to either miscellaneous expenses or expense incurred collecting income tax. Form 618, detachable part of voucher form, which is an accompanying record of voucher to Form 85. Form 619, same as 618, except that it is used when account is paid in cash, instead of by check. Form 253, statement of sales of stamps, by stamp deputies in the Cincinnati district. Form 627, claim of an individual or firm for the return of money that was offered in compromise and rejected, surplus proceeds, etc., shows name and address of claimant, amount claimed, and detailed statement showing grounds for allowing claim. If claim is allowed this form then also becomes a voucher and space is provided on bottom of form to record details completing the transaction. Form 628, monthly schedule on which Form 627 is recorded. Provision is made in this schedule for a number of entries for the month, which are recorded by voucher number, name of payee, and amount refunded. Among these records but not indicated on the wrapper is form 153, voucher for advertising placed by the Cincinnati Collector. The Record specifies name of payee and publication, period, department from which appropriation is made, and an itemized statement as to space and rate for which account was rendered. (Never.) 8 x 10 bundle, 6 in., on shelf. Dirty. R. 519 (Bldg. A). (1582)

1400. POWERS OF ATTORNEY FOR BRANDY, 1913 - 1917. Record of names of distillers, together with number of warehouse reports of stock held for various brandy distillers. (Never.) 8½ x 14 vols. (2), 2 in., on shelf in wooden cabinet. Damaged by careless handling, dirty, torn, bindings broken. R. 520 B (Bldg. A). (2164)

1401. RECORD OF RECTIFIERS, July 1913 - June 1918. Record of spirits dumped into vats for rectification, giving numbers of packages, gallons, and gauging with name of gauger, and date gauged, also spirits rectified, showing date of gauging, number of packages, and total gallons. (Never.) 12 x 15 vols., 2 ft., on wooden boxes. Dirty. R. 520 B (Bldg. A). (1239)

1402. DOCUMENTS FOR THE OPENING AND OPERATION OF INDUSTRIAL DISTILLERIES, NUMBERS 1 to 22, 1913 - Dec. 1919. Complete history of the companies, mostly breweries, making application to the Collector of Internal Revenue, First District of Ohio, for the opening and operation of industrial distilleries. (Never.) 4½ x 11 envelopes, 10 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3549)

1403. TRANSPORTATION AND WAREHOUSING BONDS, Sept. 1913 - Apr. 1919. Bonds for distillery; also receipts for entries and withdrawals of spirits from warehouses, together with form showing serial numbers of both packages and warehouse stamps, also taxable gallons with penal sum. (Never.) 3½ x 8½ documents, 1 ft., in cardboard box in cabinet. Damaged by faulty containers, dirty. R. 520 B (Bldg. A). (1314)

1404. DISBURSING CHECKS, 1913 - 1925. Checks issued by the Disbursing Officer. (Never.) 8½ x 17 bundles (4), 2 ft., in wooden box. Dirty. R. 520 B (Bldg. A). (1198)

1405. DAILY REPORTS OF FIELD DEPUTIES, Nov. 1913 - Nov. 1933 (1914 - 1918; 1920 - 1921 missing). Form 795, daily reports of field deputies to the Chief Field Deputy, showing personal calls on individuals, firms, and corporations in reference to Income Tax with names and addresses of those interviewed, nature of liability, amount of tax, and amount of remittance. (Never.) 8½ x 11 and 12 x 13 folders, envelopes (35), and bundles (3), 1 ft. 8 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (1574)

1406. MISCELLANEOUS ACCOUNTS, Jan. - June 1914. Forms 378, 353, and 63½. Detachable part of Form 378, monthly pay voucher for personal services of Collectors, office Deputy Collectors, clerks, messengers, and janitors. Form 63½, Deputy Collector's monthly account which is a detailed diary of his official transactions and also serves as his monthly expense account. Form 150, combination voucher of Internal Revenue gaugers for voucher for personal service, reimbursement of traveling expenses, and general traveling order. Form 108, Collector's monthly report of spirits gauged in the First District of Pennsylvania. Form 258, statement of sales of stamps by stamp Deputies in the Cincinnati District. (Never.) 8 x 10 bundles, 10 in., on shelf. Dirty. R. 519 (Bldg. A). (1543)

1407. OUTSIDE PERMITS, SALE OF TOBACCO, Apr. - July 1914. Notices from outside districts of sale of tobacco to parties located in the First Ohio District. (Never.) 3 x 6 bundles, 5 in., on open wooden shelf. Dirty. R. 519 (Bldg. A). (3564)

1408. EXPENSE ACCOUNTS, Oct. 1914 - Feb. 1915. Forms 63½, 378, 107, and 150. Form 63½, Deputy Collector's monthly account, which is a detailed diary of his official transactions and also serves as his monthly account. Form 378, detachable part of this form, monthly pay voucher for personal services of Deputy Collectors. Form 107, is identical with 378 except that 107 is for personal services of storekeepers and of storekeeper-gaugers. Form 150, combination voucher of Internal Revenue gaugers, for voucher for personal services, reimbursement of traveling expenses, and general traveling order. (Never.) 9 x 16 bundles (4) 1 ft. 4 in., on shelf. Dirty. R. 519 (Bldg. A). (1533)

1409. EXPENSE ACCOUNTS, July - Dec. 1914; Apr. - July 1915. Forms 378 and 63½. Form 63½, Deputy Collector's monthly diary of his official transactions; also serves as his monthly expense account. Form 378, monthly pay voucher for personal services of Collectors, office Deputy Collectors, clerks, messengers, and janitors. (Never.) 8 x 10 bundles (3), 1½ in., on shelf. Dirty. R. 519 (Bldg. A). (1578)

1410. WAREHOUSE REPORTS, Feb. and Aug. 1914; Feb., May - July 1915. Forms 541 and 240. Form 541, storekeeper's monthly report listing serial numbers of packages, withdrawn from distillery warehouses in the Cincinnati, Ohio taxable district. Form 240, statement disclosing the number of packages, with their serial numbers and quantities of each kind of spirits, deposited by distiller in distillery warehouse. (Never.) 3 x 9 bundles (6), 8 in., on shelf. Dirty. R. 519 (Bldg. A). (1549)

1411. MISCELLANEOUS ACCOUNTS, July 1914 - Jan. 1916. Forms 107, 150, and 208. Form 107, monthly pay voucher for personal services rendered by storekeepers and storekeeper-gaugers, and shows name of payee, number of days employed, salary rate, and check number. Form 150, voucher of Internal Revenue gaugers. Form 108, Collector's monthly report of spirits gauged in the First District of Ohio. (Never.) 8 x 11 envelopes and packages (15), 2 ft. 6 in., on shelf. Dirty. R. 519 (Bldg. A). (1534)

1412. BREWER'S MONTHLY RETURNS, 1914 - 1916. Sworn statements of fermented liquor produced and disposed of by breweries; also the number and kind of stamps on hand, purchased and used during the month together with the value of the said stamps. (Never.) 3½ x 8½ loose documents, 3 ft., in wooden box. Damaged by careless handling and faulty containers, dirty. R. 520 (Bldg. A). (1321)

1413. NOTICES OF BREWERS, 1914 - 1916. Sworn statements showing ownership, personnel, location, size, and description of building to be used, also by whom title to said real estate is held. The records further show quantity of malt liquors made, sold, or removed from brewery. (Never.) 3½ x 8½ loose documents, 5 in., in wooden box. Damaged by careless handling and faulty containers, dirty. R. 520 B (Bldg. A). (1225)

1414. PERMITS TO SELL CUTTINGS AND SCRAP TOBACCO, Aug. 1914 - Dec. 1916. Permits to cigar factories and others to sell cuttings and scraps. Each record shows seller and buyer with respective factory numbers and poundage, as well as class of tobacco in each transaction. (Never.) 3 x 6 loose sheets, 8 ft., in wooden box. Damaged by careless handling and faulty containers, dirty. R. 520 B (Bldg. A), (1231)

1415. GAUGERS' RETURNS OF SPIRITS, 1914 - 1919. For withdrawals from various warehouses including number from various warehouses, number of packages, gallonage, the taxable gallons and losses. Records indicate purposes of guaging whether for tax payment, entry, or export. (Never.) 3½ x 8½ bundles (200), 83 ft., in wooden boxes. Damaged by careless handling and faulty containers, dirty. R. 520 B (Bldg. A). (1322)

1416. CORRESPONDENCE OF TAX FREE ALCOHOL, 1914 - 1923. Inquiries and replies concerning tax free alcohol permits and bonds for the withdrawal of same. (Never.) 9 x 12 folders, 1 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3519)

1417. RETURNS FOR REGISTRY, 1914 - 1929 (1915, 1916, 1920 - 1926 missing). Registration for peddlers of tobacco, dealers in leaf tobacco, and manufacturers of cigars, cigarettes, and tobaccos. (Never.) 5 x 8 and 8½ x 11 bundles (4), 1 ft., in box. Dirty. R. 520 B (Bldg. A). (1284)

1418. STOREKEEPERS' RECEIPTS FOR BRANDY REMOVAL, Dec. 1915. Form 1451, statement of brandy removed from distillery for deposits in bonded warehouse. (Never.) 11 x 17 loose sheets, 3 in., in wooden cabinet. R. 519 (Bldg. A). (3560)

1419. SPECIAL PERMIT STUBS, Jan. 27 - Apr. 1, 1915. Stubs of permits to sell tobacco in various forms, giving name of both buyer and seller with respective factory numbers and the poundage of tobacco involved in the sale. (Never.) 3 x 11 vols., 1 in., in wooden box. Dirty. R. 520 B (Bldg. A). (1310)

1420. TOBACCO AND SNUFF STAMP SALES, Jan. 1915 - Dec. 1916. Record of sale of revenue stamps for tobacco and snuff, amount of taxation and date of payment, with number of pounds represented. (Never.) 11 x 17 vols., 2 in., on wooden box. Dirty. R. 520 B (Bldg. A). (1302)

1421. LEAF TOBACCO CORRESPONDENCE, 1915 - 1917. Inquiries and replies regarding tobacco dealers, cigar and tobacco manufacturers, taxes, registrations, reports, purchases, sale, and other forms relative to taxation, and the tobacco industry. (Never.) 9 x 12 folders (5), 7 in., in wooden box. Damaged by careless handling and faulty containers, dirty. R. 520 B (Bldg. A). (1290)

1422. SUMMARY OF BOOKS OF DEALERS IN LEAF TOBACCO, Mar. 1915 - June 1917. Quarterly summary of all dealers in leaf tobacco, giving quantities of tobacco on hand in various forms and purchases, shipments, shrinkage, etc. with a recapitulation of purchases and sales for each quarter. (Never.) 14 x 18 loose sheets, 1 in., in wooden box. Damaged by careless handling and faulty containers, dirty. R. 520 B (Bldg. A). (1235)

1423. BONDED BRANDY, ACCOUNT, July 1915 - June 1918. Record of dates of deposits and withdrawals of brandy in bonded warehouses, name of distiller and quantity of brandy involved, also recapitulation for each month showing deposits, withdrawals, and balances in warehouses. (Never.) 10 x 16 bundles, 2 in., in wooden cabinet. Damaged by careless handling and faulty containers, dirty. R. 520 B (Bldg. A). (1200)

1424. DAILY ATTENDANCE, Jan. 1915 - Dec. 1918. Record of daily attendance, showing absences, reasons therefor, and dates vacations were taken. (Never.) 9 x 14 vols. (2), 1½ in., in box. Dirty. R. 520 B (Bldg. A). (1281)

1425. RECTIFIERS' NOTICES OF COMPLETION OF RECTIFICATION AND RETURN OF SPIRITS GAUGED, July 1, 1915 - June 4, 1919. Record of number of packages of various spirits gauged, marked, and stamped with total gallonage and taxation thereon, together with date of payment of said tax. (Never.) 12 x 15 vols. (130), 30 ft., in wooden cabinet. Damaged by careless handling faulty containers, dirty. R. 520 B (Bdlg. A). (1292)

1426. TOBACCO MANUFACTURERS' ABSTRACT OF INVENTORY, 1915 - 1920. Inventory of tobaccos and products used in its manufacture, materials removed under permit, with a recapitulation of materials used annually. In addition to the annual report, there is also a monthly summary; also shows tobaccos removed for import and export, with a statement of stamps purchased and stamps used, with respective values thereof. (Never.) 8½ x 14 loose sheets, ½ in., in wooden box. Dirty. R. 520 B (Bldg. A). (1320)

1427. ENTRY APPOINTING RECEIVER, CERTIFIED COPY, June 13, 1916. Certified copy of case 8904, Court of Insolvency, regarding appointment of receiver for the J. H. Lucke Co., together with instructions as to conduct of said receivership. (Never.) 8½ x 14 document, ½ in., in wooden box. Damaged by careless handling and faulty containers, dirty. R. 520 B (Bldg. A). (1283)

1428. RECTIFIERS' NOTICES OF INTENTION TO RECTIFY, Jan. - Dec. 1916. Reports of number of packages of spirits for gauging, and notice of rectifying as well as Collector's authority to rectifier to gauge. (Never.) 3½ x 8½ documents, 3 ft., in pasteboard box. R. 520 B (Bldg. A). (1332)

1429. DAILY RECORD OF COLLECTIONS ON LISTS, July 1916 - June 1917. Record of name of taxpayer, month for which taxation was paid, the amount thereof, with date of payment and serial number of receipt. (Never.) 13 x 18 bundles, 1 in., in wooden box. Damaged by careless handling and faulty containers, dirty. R. 520 B (Bldg. A). (1228)

1430. NOTICE AND REQUEST, June 1916 - Sept. 1917. Form 1451, notice and request of distillers to reguage liquor. (Never.) 3½ x 8½ loose documents, 2 in., in wooden cabinet. R. 519 (Bldg. A). (3557)

1431. RECORD OF BREWERS' RETURNS, July 1, 1916 - June 30, 1917. Annual statement, with monthly summary, of liquor on hand, production, sales, consumption on the premises, leakage or waste, and total on hand each month. (Never.) 9 x 12 vols., 1 in., in wooden box. R. 520 B (Bldg. A). (1317)

1432. BONDED SPIRIT ACCOUNT, Feb. 1916 - June 1918. Record of deposits and withdrawals of alcohol in bonded warehouses. (Never.) 10½ x 16 bundles, 1 in., in wooden cabinet. R. 520 B (Bldg. A). (1201)

1433. BRANDY WITHDRAWALS FOR 1917, July 1916 - June 1918. Forms 86½, 355, 179, and 235, record of packages of spirits gauged for tax payment or export at bonded warehouses in the First District of Ohio. Notice to withdraw spirits and transportation and warehousing bond. (Never.) 10 x 14 bundles, 2 ft., on wooden shelves and in pasteboard box. Dirty. R. 519 (Bldg. A). (3580)

1434. STOREKEEPERS' MONTHLY RETURNS OF SPIRITS ENTERED INTO WAREHOUSE AND WITHDRAWN FOR EXPORT, Feb. 1916 - June 1918. Form A 87, receipts from distilleries, withdrawals for export and stock remaining in warehouse number one. (Never.) 10½ x 16 bundle, ½ in., in wooden cabinet. Dirty. R. 520 B (Bldg. A). (1274)

1435. FERMENTED LIQUOR STAMPS CANCELLED, Nov. 1916 - May 1919. Record of name of the brewery and the number and denomination of stamps used, with amount of barrels transferred and the totals of same for the month. (Never.) 8½ x 11 loose sheets, ¼ in., in wooden box. Damaged by careless handling and faulty containers, dirty. R. 520 B (Bldg. A). (1234)

1436. PLANS OF INDUSTRIAL DISTILLERIES, Jan. 1916 - Dec. 1920. Building plans of industrial distilleries. (Never.) 12 x 20 envelopes, 2 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3538)

1437. ALCOHOL AND LIQUORS, Sept. 1916 - June 1922. Instructions from Washington to Collectors and others concerned with regard to liquors and alcohols. (Never.) 8½ x 11 folders, 5 in., in wooden cabinet. R. 519 (Bldg. A). (3509)

1438. FILE BOOK 68, June 1916 - 1918; Jan. - Feb. 1923. Statement of spirits or brandy produced by distillers outside of Cincinnati, Ohio, and transferred to general bonded warehouse at Cincinnati, Ohio, taxable district. (Never.) 12 x 17 vols. (6), 11 in., in wooden cabinet. Damaged by careless handling, and faulty containers, dirty. R. 519 (Bldg. A). (1546)

1439. STOREKEEPERS' MONTHLY REPORTS, Jan. 1916; Jan. 1922 - June 1923. Record of packages of spirits withdrawn from warehouse, giving serial numbers and gallonage. (Never.) 9 x 14 envelopes and bundles, 1½ in., in wooden cabinet. Damaged by careless handling, and faulty containers, dirty. R. 519 (Bldg. A). (1600)

1440. REPORTS ON THE CONDITIONS OF CIGAR FACTORIES, May 1915; Oct., Nov., Dec. 1918; Jan. 1929. Report compiled by fieldmen of conditions as found in the various cigar factories. (Never.) 8½ x 11 bundles (3), 5 in., in wooden box. R. 520 B (Bldg. A). (1298)

1441. OWNERSHIP CERTIFICATES, Dec. 21, 1916 - Dec. 31, 1917; Jan. 1 - Dec. 31, 1928; Jan. 1, 1931 - Dec. 31, 1934. Form 1000 B, submitted by firms, and corporations, showing the number of persons in their employ, their salaries and value of stocks or bonds each employee owns. (Never.) 3 x 9 bundles. 8 in., on wooden shelves. Dirty. R. 519 (Bldg. A). (3517)

1442. ADVANCE COLLECTION REPORT, Oct. 1917 - May 1933. Monthly report of advance collections for stamps and unclassified items, showing balance from previous report, receipts, collections, and totals thereon. (Occasionally, official.) 11½ x 12 bundle, 1 in., in wooden box. R. 520 B (Bldg. A). (1303)

1443. CERTIFICATE OF REGISTRY STUBS, Jan. 1917. Stubs of registrations for dealers in leaf tobacco and peddlers of tobacco, for the fiscal year ending June 30, 1917, issued in January of same year. (Never.) 4 x 6 loose sheets, 2 in., in wooden box. Damaged by careless handling and faulty containers, dirty. R. 520 B (Bldg. A). (1309)

1444. RETURN AND INVENTORY, Oct. and Nov. 1917. Inventory of tobacco and snuff stamps submitted by manufacturers, indicating number of stamps, denomination, and the total amount of tax due. (Never.) 8½ x 11 loose sheets, ½ in., in wooden box. R. 520 B (Bldg. A). (1227)

1445. DISTILLERY AND BONDED WAREHOUSE STAMPS, Feb. 1, 1917 - Sept. 17, 1917. Record of revenue stamp numbers, together with book numbers as issued to the various distilleries. (Never.) 12 x 18 vols., 1 in., in wooden cabinet. Damaged by careless handling, dirty, bindings broken. R. 520 B (Bldg. A). (1330)

1446. MEMORANDUM OF DENATURED ALCOHOL, Oct. - Dec. 1917; Nov. 1918. Record of shipments of denatured alcohol, showing the number of packages, their serial numbers, gallons and proof, date of shipment and to

whom, and by whom shipment was made, and wholesale dealer's permit number. (Never.) 4 x 8½ bundles (2), 7 in., in wooden box. Dirty. R. 520 B (Bldg. A). (1237)

1447. PERMIT TO OPERATE BREWERIES, 1917 - 1918. Permits to operate breweries in the Cincinnati District, with letters attached containing statements as to what disposition is made of slop, wet grain, and other residue as a result of brewing. (Never.) 8½ x 11 loose sheets, ½ in., in wooden box. Damaged by careless handling and faulty containers, dirty. R. 520 B (Bldg. A). (1316)

1448. BONDS FOR WITHDRAWAL OF DISTILLED SPIRITS FREE OF TAX, Oct. 1917 - Feb. 1919. Bonds, together with letter authorizing the withdrawal of spirits from warehouse, and also giving consignee and destination. (Never.) 3½ x 8½ bundle, 3 in., on shelf of wooden cabinet. Dirty. R. 520 B (Bldg. A). (1275)

1449. APPLICATIONS, Jan. 1917 - June 1919. Form 739, applications for withdrawal or purchase of distilled spirits from bonded warehouse to be used or sold for other than beverage purposes, with the Collector's approval thereof. (Never.) 8½ x 11 bundles (5), and loose sheets, 1 ft. 3 in., on open shelves. Dirty. R. 519 (Bldg. A). (1530)

1450. APPLICATIONS WITH AFFIDAVITS FROM FEDERAL PRODUCTS CO., Nov. 1917 - June 1919. Form 739, applications to the U.S. Collector, First District of Ohio, for withdrawal or purchase of distilled spirits for use or sale for other than beverage purposes. (Never.) 8 x 11 bundles, 2 in., on wooden shelf. Dirty. R. 519 (Bldg. A). (3588)

1451. REPORT OF BONDS FOR DISTILLED SPIRITS AS NONBEVERAGES, Nov. 3, 1917 - Feb. 5, 1920. Names and addresses of principals and sureties, with sum of bond and date of permit, together with notation to final disposition of said bond. (Never.) 11 x 17 vols., 1 in., in wooden cabinet. Damaged by careless handling, brittle, dirty, bindings broken. R. 519 (Bldg. A). (3511)

1452. BONDED ACCOUNT OF SPIRITS IN BOTTLING WAREHOUSE, July 1917 - May 1922. Record of withdrawal of spirits for export, showing distillery and serial number of cases, gallonage, and date of bond. (Never.) 8½ x 17 bundles, 3 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3507)

1453. BONDED SPIRIT ACCOUNTS, July 1917 - June 1922. Form 94 A, pertaining to spirits in distillery warehouses in the Cincinnati District, and containing a recapitulation of ledger entries and a detailed statement. (Never.) 12 x 18 vols. (5), 8 in., in wooden cabinet. Damaged by careless handling, dirty, bindings broken. R. 519 (Bldg. A). (1522)

1454. STOREKEEPERS' MONTHLY RETURNS, June 1917 - June 1922. Form 87, for distilled spirits entered into, withdrawn from, and remaining in warehouse of distillery. (Never.) 12 x 18 vols. (5), 1 ft., in wooden cabinet. Damaged by careless handling, dirty. R. 519 (Bldg. A). (3600)

1455. INDIVIDUAL INCOME TAX RETURNS FOR NET INCOMES OF NOT MORE THAN $3,000.00, 1917, 1922, and 1923. Form 1040 A, showing net income, less exemptions, and amount of tax due; affidavit that statement is correct is made by each individual before a Notary Public. (Never.) 8½ x 11 bundles (2), 2 ft., in cabinet. Dirty. R. 519 (Bldg. A). (1577)

1456. SEALS FOR BREWERIES, June 1918. Memorandums indicating seals used at breweries in the Cincinnati District, showing date, names of breweries, numbers of seals used, mileage covered, and carfare spent. (Never.) 2 x 8 envelopes and bundles, 5 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3555)

1457. MEMORANDA OF REAL ESTATE TRANSACTIONS, 1918. For Wichita, Kansas, district, showing transfers, either to or from persons supposedly living in the Cincinnati taxable district. (Never.) 3 x 5 cards, 1½ in., in wooden card cabinet. Dirty. R. 519 (Bldg. A). (1532)

1458. AFFIDAVITS, Sept. 1918 - Apr. 1919. Affidavits of liquor produced in registered distillery No. 2, from materials fermented after Sept. 9, 1917, for nonbeverage purposes, show serial numbers on packages, wine gallons, proof gallons, tax gallons, and the dates on which records were notarized. (Never.) 4 x 8½ bundle, 1 in., in wooden cabinet. Dirty. R. 520 B (Bldg. A). (1211)

1459. MONTHLY REPORT OF CHIEF FIELD DEPUTY, Sept. 1, 1918 - May 9, 1919. Reports to Washington, D. C., compiled from daily reports of field deputies and showing number of persons interviewed, grand total of delinquent taxes and penalties collected and reported, also number of deputies employed that month. Attached to each report is a supplementary sheet, the purpose of which is to indicate the relative standing of each deputy; rating is determined by number of points earned. (Never.) 8½ x 11 folders, 2 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (1573)

1460. RETURNS OF PACKAGES GAUGED FOR TAX PAYMENT, July 1918 - May 1919. Number of packages, gallonage, taxation of distilled spirits from bonded warehouse. Each report also shows by whom spirits were produced. (Never.) 3½ x 8½ bundles, 10 in., in wooden cabinet. Dirty. R. 520 B (Bldg. A). (1294)

1461. STOREKEEPING RECORD, 1918 - 1919. Record of spirits entered into and withdrawn from general bonded warehouses. (Never.) 11 x 17 vols., 1 in., on wooden box. Dirty. R. 520 B (Bldg. A). (1318)

1462. AFFIDAVITS, July 1919 - June 1922. Affidavits of the Norwood Copper Works concerning stills manufactured by this firm, showing date of sale, name and address of buyer, and the capacity of the still or other equipment used in the manufacture of alcohol. (Never.) 8½ x 11 envelopes, 3 in., in wooden cabinet. R. 519 (Bldg. A). (3510)

1463. STOREKEEPERS' MONTHLY RETURNS, July 1918 - June 1922. Reports of bonded warehouses, showing entries, withdrawals, and remaining stock of distilled spirits. (Never.) 11 x 17 bundles, 5 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3553)

1464. REPORTS OF WINE IN BONDED WINERIES, July 1918 - June 1924 Sworn statements of wine production, removals and shrinkage, also a summary of operations during the month, together with a stamp account showing value of said stamps. (Never.) 11 x 17 bundles, 1 in., in wooden cabinet. R 519 (Bldg. A). (1185)

1465. WINE MAKERS' REPORTS, July 1918 - June 1926. Forms 702 and 733. Monthly reports of wine makers, in the First District of Ohio showing wines entered into, withdrawn from, and remaining on hand at bonded wineries. (Never.) 12 x 18 folders, envelopes, and bundles, 2 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3559)

1466. LISTS OF TOBACCO, CIGARS, AND CIGARETTE DEALERS, Jan. 27, 1919. Multigraphed letters to postmasters, requesting name and address of tobacco, cigar, and cigarette dealers in their community, that they may be notified to make return of their stock on hand of these items for additional taxes, under section 702, of the proposed War Revenue Bill. (Never.) 8½ x 13 loose sheets, 3 in., in wooden cabinet. Damaged by careless handling, dirty, scattered. R. 519 (Bldg. A). (1592)

1467. CORRESPONDENCE UNDELIVERED, Jan. 1919. Undelivered or unclaimed letters and notices to individuals requesting information that will indicate their income and expenditures in order that the income tax return may be properly checked. (Never.) 8½ x 11 bundle, 2 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (1529)

1468. INVENTORY SHEETS, Apr. 1919. Sworn statements of dealers in leaf tobacco, showing number of packages and form of tobacco, location of warehouse where stored, and condition of tobacco. (Never.) 8½ x 11 sheets (2), 2 in., in closed box. Damaged by careless handling and faulty containers, dirty. R. 520 B (Bldg. A). (1291)

1469. ASSESSMENT LIST, FLOOR TAX, CIGARS AND TOBACCO, Mar. 1 - July 24, 1919. Name and address of taxpayers, total tax, date, and amount paid, Collector's Certificates which are a summary of block numbers, showing total taxes for which individuals, firms and corporations are liable according to returns filed; showing class of taxes, block numbers, from and to inclusive, amount paid, and balance due. (Never.) 12 x 14 loose-leaf books (2), 4 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (1586)

1470. RECORD OF BLOCK NUMBERS, Mar. 1 - Aug. 29, 1919. Record, by block numbers, of floor tax on cigars and tobacco, distilled spirits, and wines, tobacco special, miscellaneous transactions, increased tax on beer, estate tax, and capital stock tax. (Never.) 10 x 16 vols., 1 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (1585)

1471. TOBACCO BONDS, DUPLICATE, 1919. Bonds of dealers in leaf tobacco, made out in duplicate, and showing name of dealer and amount of bond. (Never.) 8½ x 11 loose sheets, 1 in., in wooden box. Damaged by careless handling and faulty containers, dirty. R. 520 B (Bldg. A). (1288)

1472. PLANS OF INDUSTRIAL ALCOHOL PLANT 68, THE HERANCOURT COMPANY, CINCINNATI, OHIO, 1919 - 1920. Five blueprints, drawn to scale, which show the location and general layout of the plant. (Never.) 16 x 20 envelopes, ¼ in., in wooden cabinet. R. 519 (Bldg. A). (3526)

1473. EXPORT WITHDRAWALS, ALCOHOL, Apr. 1919 - Mar. 1925. Permits to withdraw alcohol from bonded warehouses in the First District of Ohio for export and transportation bonds to cover such shipment. (Never.) 4 x 12 bundles, 4 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3574)

1474. PLANS OF PLANTS MAKING OLEOMARGARINE AND BUTTERINE, Oct. 1919 - Aug. 1924. Blueprints showing complete layout, and a detailed description of plants and equipment of the Proctor and Gamble Company, Oleomargarine Factory No. 3, Cincinnati, Ohio and the Sunlight Creameries, Washington, C. H., Ohio, for the manufacture of oleomargarine and butterine. (Never.) 24 x 40 bundles and rolls, 1 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3514)

1475. SUMMARY OF CASH RECEIPT STAMPS, Mar. 1919 - Feb. 1925. Record of daily and monthly cash receipts for miscellaneous tax stamps and sales tax. (Never.) 12 x 17 vols. (4), 3 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (1524)

1476. STOREKEEPER'S RECORD AT BOTTLING WAREHOUSE, Feb. 1919 - Feb. 1926. (Never.) 15 x 18 vols., 1 in., in wooden cabinet. Damaged by careless handling, dirty. R. 519 (Bldg. A). (3598)

1477. SECTIONAL CONTROL LEDGER, Mar. 1, 1919 - 1926. Showing total debits and credits of income tax returns entered daily. (Never.) 15 x 18 vols. (2), 6 in., on shelf. Dirty. R. 519 (Bldg. A). (1580)

1478. TOBACCO PERMITS, Sept. - Dec. 1919; Feb. 1928 - June 1929. Permits for the transfer and removal of tobacco. (Never.) 3 x 5 bundles (3), 3 ft., in wooden box. Dirty. R. 520 B (Bldg. A). (1324)

1479. INCOME TAX CORRESPONDENCE, Jan. 1 - Dec. 31, 1919; Jan. 1 - Dec. 31, 1933. (Never.) 8½ x 11 bundles (4), and book files (3), 2 ft., 6 in., on shelves. Damaged by careless handling and faulty containers, dirty. R. 519 (Bldg. A). (1589)

1480. ENTRY FOR DEPOSITS, Jan. 1920 - Apr. 1920. Daily summary of spirits deposited in bonded warehouses, showing the number of casks, wine gallons, tax gallons, together with the amount of tax, and the serial number of each package. (Never.) 8 x 15 vols., 1 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (1565)

1481. PERMITS FOR WITHDRAWAL OF ALCOHOL FROM BOND FREE OF TAX, Jan. - May 1920. Permits to hospitals and other institutions to allow withdrawal of alcohol from warehouse. (Never.) 8½ x 11 envelopes (5), ½ in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (1602)

1482. RETURNS OF PACKAGES GAUGED FOR TAX PAYMENT, Jan. - June 1920. Serial number of packages, wine gallons, taxable gallons, name of the distillery where they were produced, and notices of spirits to be re-gauged and withdrawn from warehouse taxpaid. (Never.) 3½ x 8½ envelopes (7); 6 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (1601)

1483. NOTICES OF INTENTION TO REDUCE PROOF OF DISTILLED SPIRITS, Apr. - May 1920. Requests to reduce proof of liquors, giving name and district of distiller, serial number of packages, and showing proof and gallonage before and after reduction. (Never.) 3½ x 8½ envelopes and bundles, ½ in., on shelf. Dirty. R. 519 (Bldg. A). (1603)

1484. APPLICATIONS FOR CASE AND BOTTLE STAMPS, Apr. 1920 - June 1920. Applications for taxpaid case and bottle stamps, showing gallonage, serial numbers on packages, and serial numbers on stamps. (Never.) 8½ x 11 envelopes (3), 1 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (1547)

1485. DAILY RETURNS OF ALCOHOL ENTERED AND WITHDRAWN FROM BONDED WAREHOUSE, May - June 1920. Number of packages, serial numbers, proof gallons, and the serial numbers of stamps for the Federal Products Company. (Never.) 8½ x 10 envelopes, ½ in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (1561)

1486. DAILY LIST OF ABSENTEES, Oct. 1920 - Nov. 1921. With notations as to why such absence occurred. (Never.) 8½ x 11 bundle, 2 in., in wooden box. Dirty. R. 520 B. (Bldg. A). (1236)

1487. MATERIALS RECEIVED AND USED, May - Dec. 1920. Record of materials used in the manufacture of alcohol and mash, with a summary of both raw and distilled materials. (Never.) 14 x 17 folders, ½ in., in wooden box. R. 520 B (Bldg. A). (1233)

1488. REPORT OF OPERATIONS, May - Dec. 1920. Reports on operations of industrial alcohol plants, showing number of bushels of grain used, gallons of beer produced, with alcoholic content thereof, and giving the yields of high wines and alcohols, with dates of the beginning and the end of fermentation in tubs. (Never.) 14 x 17 envelopes, ½ in., in wooden box. Dirty. R. 520 B (Bldg. A). (1206)

1489. UNCOOPERED ALCOHOL RECEIVED AND DISPOSED OF, May - Dec. 1920. Report of alcohol received from or produced by distilleries, showing number of packages with serial numbers and gallonage, with a monthly summary. (Never.) 15 x 27 folders (8), ½ in., in wooden box. Dirty. R. 520 B (Bldg. A). (1319)

1490. TRANSCRIPT SHEETS, Jan. 1920 - Jan. 1921. Reports on amount and kind of distilled spirits received at bonded warehouse, giving name and address of distiller, from whom received, date, number of packages, product and gallonage, together with a monthly return of spirits of wholesale liquor dealer showing gallons on hand, receipts, removals, and balances. (Never.) 17 x 30 folders and envelopes, 1 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3535)

1491. ALCOHOL IN PACKAGES RECEIVED AND DISPOSED OF, May 1920 - June 1923. Record of packages received from other warehouses, showing serials and proof gallons, packages withdrawn for shipment, consignee, permit number, number and kind of packages, serial numbers showing gallonage, and reasons for withdrawals. (Never.) 13 x 27 bundles (2), 3 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (1553)

1492. INDUSTRIAL ALCOHOL BONDED WAREHOUSES, May 1920 - June 1923. Monthly reports showing the amount of alcohol on hand, deposits and withdrawals, with a summary showing balances on hand at the end of each month. (Never.) 11 x 17 bundles, 4 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (1566)

1493. DENATURING PLANTS, July - Dec. 1920; Jan. - Mar. 1922; Jan. - Dec. 1925. Forms 1468 A, B, C, D, and E, show in detail alcohol produced and disposed of at denaturing plant, name and location of distillery, number of denaturing plant, kind of denaturants used and the amount of same on hand first of month, amounts received and used during month, and on hand at end of month. (Never.) 8 x 14 and 15 x 30 vols. and envelopes, 1½ in., in wooden cabinet. Damaged by careless handling and faulty containers, dirty. R. 519 (Bldg. A). (1550)

1494. AFFIDAVITS FOR REGISTERED STILLS, Sept. 1920 - Mar. 1926. Affidavits concerning purchase and registration of stills, giving name of seller, capacity, use for which intended, and date of registration. (Never.) 8½ x 11 envelopes, 3 in., in wooden cabinet. R. 519 (Bldg. A). (3516)

1495. ENTRY AND WITHDRAWAL OF ALCOHOL, May 1920 - Mar. 1927. Form 1440, reports of alcohol gauged for entry and withdrawal from bonded warehouse, showing number of packages, wine gallons, tax gallons, and date of payment of the tax. (Never.) 4 x 8 and 13½ x 17 envelopes (39), loose-leaf books (96), and bundles (54), 14 ft. 6 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (1564)

1496. CLAIMS, 1920 - 1930. Correspondence with the Department, concerning approved and rejected claims due to overpayment and illegal payment of various taxes by taxpayers. (Never.) 8½ x 11 bundles, 3 in., in wooden box. R. 520 B (Bldg. A). (1191)

1497. MONTHLY REPORTS, Jan. 1920 - Dec. 1931. Forms 68 and 820, monthly stamp reports, showing balances from previous report, receipts, transfers, and gross sales with totals, also monthly tax report showing

balance from previous report with debits and credits, and totals thereon for both miscellaneous and income tax. (Occasionally, official.) 14 x 17 bundles (3), 6 in., in wooden box. R. 520 B (Bldg. A). (1188)

1498. BONDED BRANDY ACCOUNT, July 1921 - May 1922. Statements of operations of bonded warehouses, showing balances on hand, deposits, withdrawals and totals remaining, together with a monthly recapitulation showing quantities of brandy for the accounts of the various distillers and their individual numbers. (Never.) 11 x 17 bundles (2), 2½ in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (1548)

1499. DISBURSING RECORD, July 1921 - June 1922. Covering pay, expenses, transportation, etc., of personnel. (Never.) 5 x 8 envelopes, 2 in., on floor. Dirty. R. 519 (Bldg. A). (3506)

1500. DISTILLER'S BOOKS COVERING SHIPMENTS OF LIQUOR, Nov. 1921 - May 1922. Transcripts from Forms 52 C and 52 A, which the Government requires every distiller, as a wholesale liquor dealer, to keep at the distillery, showing name of distillery, location, kind of spirits, number of gallons, serial number of packages and stamps, together with names and addresses of consignees. (Never.) 12 x 18 envelopes, ½ in., on shelf. R. 519 (Bldg. A). (1571)

1501. STOREKEEPERS' MONTHLY RETURNS OF TAXPAID SPIRITS, July 1921 - June 1922. Record of receipt at bottling warehouse of spirits from bonded warehouse, also kind and amount of spirits bottled and cased, giving number of cases, serial numbers thereon, and proof gallons. (Never.) 11 x 17 bundles, ½ in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3528)

1502. DENATURED ALCOHOL REPORTS, May 1921 - June 1924. Forms 1467, 1468, and 1473, daily reports of manufactured and denatured alcohol, showing denaturants used, and wine gallons, proof gallons of denatured alcohol produced. These records are of the Federal Products Co. (Never.) 10 x 15 envelopes (38), 3 ft. 6 in., on wooden box. Dirty. R. 520 B (Bldg. A). (1232)

1503. ALCOHOL PRODUCED AND DISPOSED OF, July 1921 - Dec. 1922; Jan. - Feb. 1927. Forms 1414, 1442 A, 1442 B, 1443 A, 1452, and 1488, reports of material received and used and reports of operations of bonded warehouse. (Never.) 4½ x 11 envelopes and bundles, 3 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3536)

1504. SEALS, Feb. 1921 - Feb. 1927. Memoranda showing seals on hand, used, and sent out during month. (Never.) 10 x 15 envelopes, ½ in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3533)

1505. ABSTRACT OF COLLECTIONS, Jan. 1921 - June 1928. Monthly record of collections from all sources. (Never.) 8½ x 11 bundles (2), 7 in., in wooden box. Dirty. R. 520 B (Bldg. A). (1267)

1506. CHEMIST REPORTS, May 1921 - Dec. 1929. Form 1472, chemist's reports on special denaturants under the National Prohibition Act. (Never.) 4 x 6 bundles, 3 in., in wooden cabinet. R. 519 (Bldg. A). (1525)

1507. GROUND PLAN OF REGISTERED BONDED WAREHOUSES, Jan. 28, 1922. Drawings of ground plan of the U.S. general bonded warehouses. (Never.) 16 x 20 loose sheets, 1/8 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3575)

1508. CAPITAL STOCK TAX CORRESPONDENCE, 1922. Correspondence between the Treasury Department and business firms relative to the filing of capital stock tax returns. (Never.) 9 x 12 bundles (4), 2 ft., in wooden cabinet. R. 520 B (Bldg. A). (1195)

1509. RETURNS ON LESS THAN $5,000.00 NO TAX 368 - 389, 1922. Form 1040 A, showing net income, less exemptions, and amount of tax due. (Never.) 9 x 12 folders (40), and bundles (2), 4 ft., on shelf. Dirty. R. 519 (Bldg. A). (1526)

1510. AMENDED INDIVIDUAL INCOME TAX RETURNS, Aug. 1922 - Apr. 1923. With memoranda attached showing tax liability, number, date, and amount of original return, and also tax amendments. (Never.) 8½ x 11 folders, 8 ft., in wooden cabinet. Dirty. R. 519 (Bldg. A). (1681)

1511. STOREKEEPERS' MONTHLY RETURNS OF DISTILLED SPIRITS, July 1922 - June 1923. For spirits withdrawn from and remaining in bonded warehouse. (Never.) 10 x 20 vols., 1½ in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3596)

1512. TRANSACTIONS AT BOTTLING WAREHOUSES, Aug. 1922 - June 1923. Record of spirits received for bottling during month, number of cases bottled, cases removed, and loss in process of bottling. (Never.) 14 x 17 bundles, ½ in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3508)

1513. ENTRIES AND WITHDRAWALS, Aug. 1922 - Dec. 1925. Form 1520, for packages gauged for tax payment, and Form 179, for withdrawals from warehouse. (Never.) 3½ x 8½ loose documents, 1 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3573)

1514. FEDERAL PRODUCTS DENATURING PLANT, 1922 - 1925. Form 129, Daily record by the month of denaturants received and used in denaturing plant 19, belonging to the Federal Products Company at Carthage, Ohio. (Never.) 10 x 18 rolls and loose sheets, 1 ft., in wooden cabinet. Dirty. R. 519 (Bldg. A). (1527)

1515. RAGAUGE AND WITHDRAWAL, Sept. 1922 - Feb. 1926. Forms 1518, 1519, and 1520, records of regauge and withdrawal of spirits for bottling in bond, before taxpayment, from general bonded warehouses in the First District of Ohio. (Never.) 3½ x 1 bundles, 2 ft., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3552)

1516. RECONCILIATION STATEMENT, Sept. 1922 - May 1933. Report of account current, showing monthly balances on hand, and record of special deposit account. (Occasionally, official.) 11½ x 12 bundles, 2 in., in wooden box. R. 520 B (Bldg. A). (1190)

1517. ACCOUNT CURRENT, Sept. 1922 - May 1933. Monthly statements, showing debits and credits of cash, stamps, taxes, and advance and unclassified collections, special deposits of the collector, together with a statement showing segregation of accounts which includes cash on hand, cash in bank, and amount applied to income and miscellaneous taxes. (Occasionally, official.) 11½ x 12 bundle, 2 in., in wooden box. R. 520 B (Bldg. A). (1196)

1518. SUMMARY, Sept. 1922 - May 1933. Monthly recapitulation of income and miscellaneous and stamp taxes, showing gross collections and account of certificates. (Occasionally, official.) 11½ x 12 bundle, 2 in., in wooden box. R. 520 B (Bldg. A). (1189)

1519. CASHIER'S CHECK BOOKS STUBS, Apr. 1922 - Aug. 1934. Stubs of checks issued by the disbursing officer, giving check number, date of issuance, name of payer, object, or voucher number, and the amount of check. (Never.) 9 x 17 bundles (5), 2 ft. 6 in., on floor. Dirty. R. 519 (Bldg. A). (1557)

1520. INCOME TAX RETURNS, NO TAX, Sept. 1923. Form 1040 A, individual income tax returns for net income of not more than $5,000.00, and Form 1040 F, schedule of farm income and expenses. (Never.) 8 x 11 bundles, 3 ft., on wooden shelves. Dirty. R. 519 (Bldg. A). (3592)

1521. PAY VOUCHERS, July - Dec. 1923. For personal services and reimbursement of traveling expenses of Collector, deputy gaugers, Deputy Collectors, and clerks. (Never.) 9 x 15 envelopes (6), 5 in., in wooden box. Dirty. R. 520 B (Bldg. A). (1306)

1522. STOREKEEPER'S LEDGER, Feb. 1923 - June 1924. Accounts at bonded warehouse, showing transactions of distilled spirits entered into and withdrawn from warehouse in the Cincinnati taxable district. (Never.) 12 x 18 vols. (2), 2 in., in wooden cabinet. Damaged by careless handling, dirty. R. 519 (Bldg. A). (3597)

1523. TRANSCRIPT OF BOOKS OF WHOLESALE LIQUOR DEALERS, Jan. 1923 - Dec. 1924. Form 52, transcripts from the books of wholesale liquor dealers, showing distilled spirits received and disposed of, the name of owner of distillery and its location, the kind of spirits, serial number of packages, the number of wine gallons, the proof thereof, and the date of shipment. (Never.) 10 x 15 envelopes (38), 5 in., in wooden box. Dirty. R. 520 B (Bldg. A). (1604)

1524. MONTHLY STATEMENTS, Apr. 1923 - June 1925. Monthly reports, showing stock of oleomargarine of factory, production during the month, and withdrawals. (Never.) 8½ x 11 bundles, 1 in., in wooden box. R. 520 B (Bldg. A). (989)

1525. ACCOUNT OF REVENUE STAMPS, 1923 - 1926. Inventory of cigar, tobacco, documentary, and stock transfer stamps of Deputy Collectors at Middletown and Dayton, Ohio; also receipts, sales, balances on hand of the various denominations, and the values thereof. (Never.) 13 x 18 vols., 1 in., in wooden box. Dirty, bindings broken. R. 520 B (Bldg. A). (1230)

1526. REGISTER OF REVENUE STAMPS, Aug. 1923 - Mar. 1926. Record of spirits stamps, other than taxpaid stamps, at the close of each month, in the hands of gaugers as well as those in the office of the collector. (Never.) 11 x 16 vols., 3 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3556)

1527. CORRESPONDENCE, 1923; 1926 - 1927. Inquiries and replies relative to shipments of cigars and tobaccos, bond cards, taxes and tax refunds, stamps, auditing of revenue records and inventories. (Never.) 9 x 12 bundles (6), 5 ft., in wooden box. Dirty. R. 520 B (Bldg. A). (1273)

1528. MONTHLY RETURNS OF MANUFACTURER OR IMPORTER OF PLAYING CARDS, June 1923 - June 1930. Showing packs on hand at factory at beginning of month, production or receipts, removals, taxpaid or for export, and balance on hand, also stamp account, with number of stamps on hand and received from Collector, stamps used during month, and balance of stamps on hand with respective values thereof. (Never.) 5 x 8 bundles, 2 in., in wooden box. R. 520 B (Bldg. A). (988)

1529. MISCELLANEOUS CORRESPONDENCE, Jan. 1, 1923 - Dec. 31, 1933; (Jan. 1, 1927 - May 31, 1928 and Jan. 1, 1931 - May 31, 1932 missing). Inquiries and replies relative to general tax matters, revenue stamps, claims, credits, redemption of unused stamps, rulings on taxation, and all other correspondence of a general nature concerning internal revenue. (Never.) 8½ x 11 bundles (16), 8 ft., in wooden box. Dirty. R. 520 B (Bldg. A). (1328)

1530. PLANS OF THE CINCINNATI PRODUCTS COMPANY REGISTERED DENATURING PLANT, CINCINNATI, OHIO, July 1924. Four original drawings of this denaturing plant, with location and dimensions of the various buildings and a detailed description of their equipment. (Never.) 16 x 20 telescope mailing tube, 1 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3515)

1531. TAX FREE ALCOHOL PERMITS, July 1924 - Dec. 1925. Form 1451, report of alcohol received and used in hospitals and institutions for medical and scientific purposes. (Never.) 8 x 12 bundles, 1 ft., in wooden cabinet. R. 519 (Bldg. A). (3529)

1532. BONDED DISTILLED SPIRIT ACCOUNT, July 1924 - June 1926. Form 1514, record of stock debits, showing quantity in bonded warehouses first day of month, exported and unaccounted for, in transit, stock received, withdrawals, and quantity in taxable gallons remaining at end of month. (Never.) 16 x 20 vols., 1 in., in wooden cabinet. R. 519 (Bldg. A). (3569

1533. MISCELLANEOUS STAMPS, Jan. - Dec. 1924; July 1925 - Dec. 1926. Orders for narcotic, documentary, stock transfer, playing card, and oleomargarine stamps, showing quantity of stamps purchased, the denominations, and value thereof, also the name of purchaser. (Never.) 3½ x 8½ bundles (4), 7 ft., in wooden box. R. 520 B (Bldg. A). (986)

1534. RECORD OF CIGAR AND TOBACCO STAMPS, July 1924 - June 1925; Jan. - Dec. 1926. Stamps on hand, receipts, and sales of tobacco, snuff, various classes of cigar, and cigarette stamps. (Never.) 13 x 18 bundles (2), 3 in., in wooden box. Dirty. R. 520 B (Bldg. A). (1271)

1535. STATEMENT OF ITEMS ENTERING INTO INDUSTRIAL ALCOHOL BONDED WAREHOUSE NO. 19, THE FEDERAL PRODUCTS COMPANY, July 1924 - June 1926. Form 1487, a complete accounting ot the Collector, First District of Ohio, of industrial alcohol received into bonded warehouse and disposition of same. (Never.) 12 x 20 vols., ½ in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3521)

1536. STATEMENT OF SPIRITS IN BOND BUT NOT ACTUALLY IN WAREHOUSE, July 1924 - June 1926. Form 134 A, statements showing the amount of spirits short of the amount which should be in the bonded warehouse. (Never.) 12 x 18 vols., ½ in., in wooden cabinet. R. 519 (Bldg. A). (3570)

1537. STATEMENT OF TAX DIFFERENCES AND PRODUCTION AND STATEMENT OF SPIRITS IN BONDED WAREHOUSE NO. 2, Aug. 1924 - Dec. 1926. Form 93 C, difference between collections as shown in Revenue Tax report, and Bonded Spirits account, and Form 322, record of quantity of spirits in bonded warehouse. (Never.) 11 x 18 vols., ½ in., in wooden cabinet. R. 519 (Bldg. A). (3568)

1538. STOREKEEPERS' MONTHLY RETURNS, July 1924 - Feb. 1926. Form 1516, detailed report of distilled spirits received and removed at Bonded Bottling Warehouse No. 2, First District, Ohio. (Never.) 16 x 20 vols., ½ in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3561)

1539. STOREKEEPERS' MONTHLY RETURNS OF DISTILLED SPIRITS, BONDED WAREHOUSE NO. 2, July 1924 - Apr. 1926. Form 1513, showing quantity in taxable gallons, of distilled spirits of different kinds, deposited, withdrawn, and remaining in bonded warehouse. (Never.) 16 x 22 vols., 1 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3522)

1540. TRANSACTIONS AT BOTTLING WAREHOUSE, July 1924 - July 1926. Form 1517, showing spirits received at bonded warehouse for bottling and withdrawals, giving number of packages, gallons and disposition of same. (Never.) 16 x 20 vols., ½ in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3524)

1541. RECEIPTS AND DELIVERIES, Jan. 1924 - Mar. 1927. Transcripts of Form 52, kept at dealers. Form 52 A, shows in detail from whom distilled wines and spirits were received, mostly bonded warehouses. Form 52 B, shows to whom wines and distilled spirits were shipped. (Never.) 8 x 15 envelopes (6), 8 in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (1554)

1542. DOCUMENT REGISTER, May 1924 - Dec. 1932. Form 813, indicating type of tax paid, amounts collected in each section, and the total amounts. (Never.) 10½ x 14 bundles (5), 1 ft. 3 in., in wooden box. R. 520 B (Bldg. A). (1297)

1543. ORDERS FOR DOCUMENTARY STAMPS, Jan. 1924 - Oct. 1932 (Jan. 1925 - Dec. 1927; July - Dec. 1928 missing). Orders for documentary stamps, showing quantity of stamps purchased, the denominations, value, and the name of purchaser. (Never.) 3½ x 8½ bundles (7), 6 ft., in wooden box. Dirty. R. 520 B (Bldg. A). (1285)

1544. SCHEDULE OF OFFERS IN COMPROMISE, 1925 - 1929. List of individuals offering to compromise income tax discrepancies. (Never.) 8 x 11 bundles, 1 ft. 6 in., on floor. Dirty. R. 519 (Bldg. A). (1596)

1545. OLEOMARGARINE CORRESPONDENCE, 1927 - 1930. Correspondence pertaining to the shipment of oleomargarine samples. (Never.) 8 x 11 bundles, 1 ft. 6 in., on floor. Dirty. R. 519 (Bldg. A). (3518)

1546. INVENTORY OF STAMPS, Sept. 1925 - Mar. 1926; Jan. 1928 - June 1931. Inventory of narcotic, wine, documentary, stock transfer, distilled spirits, tobacco, oleomargarine, and all other special tax stamps. (Never.) 13 x 18 vols. (3), 7 in., in wooden box. Dirty, bindings broken. R. 520 B (Bldg. A). (1277)

1547. INVOICES, Jan. 1925 - Nov. 1926; Sept. 1932 - Dec. 1933. Commissioner's invoices for revenue stamps shipped from Washington, D. C. (Never.) 9 x 12 bundles (2), 4 in., on floor. R. 519 (Bldg. A). (1567)

1548. FEDERAL PRODUCTS COMPANY DENATURED ALCOHOL PLANT, Jan. - Dec. 1926. Form 1467, record of packages filled at denaturing Plant 19, giving serial number of packages, and the number of wine and proof gallons of denatured alcohol produced. (Never.) 8½ x 14 envelopes, 1 ft. 6 in., in wooden cabinet. R. 519 (Bldg. A). (3558)

1549. ESTATE TAX REPORTS, Jan. 1926 - Jan. 1930. List of estate tax forms filed monthly; also name of decedent, residence, date of death, and in some cases the value of gross estate. (Never.) 9 x 12 bundle, ½ in., in wooden box. R. 520 B (Bldg. A). (1240)

1550. MISCELLANEOUS TAX REPORTS, 1926 - 1931. Accepted offers in compromise concerning miscellaneous taxes, showing date of payment, amount of tax in question, and the kind of tax paid, with names of persons who were penalized for nonpayment of these taxes when due. (Never.) 5 x 8½ bundle, 1 in., in wooden box. Dirty. R. 520 B (Bldg. A). (991)

1551. ALLOWANCES, Oct. 1926 - Mar. 1933. Record of special allowances and annual allowances for personnel and the dates of the receipt of both. (Never.) 8½ x 11 envelopes (2), 2 in., in wooden box. R. 520 B (Bldg. A). (1203)

1552. MISCELLANEOUS JOURNALS, Jan. 1, 1926 - Dec. 31, 1933. Daily report of returns filed, including miscellaneous collections. (Occasionally, official.) 8½ x 11 bundles (6), 1 ft. 6 in., in wooden box. Dirty. R. 520 B (Bldg. A). (994)

1553. ETHYL ALCOHOL RECEIVED AND DISPOSED OF AT DENATURING PLANT No. 19, THE HERANCOURT CO., Jan. - Feb. 1927, Forms 1467 A, B, C, D, and E, showing day by day for the month, ethyl alcohol received and from whom, denaturants used, and disposition. (Never.) 18 x 30 loose sheets, ½ in., in wooden cabinet. Dirty. R. 519 (Bldg. A). (3566)

1554. ACCOUNT OF PLAYING CARDS BONDED FOR EXPORT, July 1927 - June 1930. Record of number of packs on hand at factories at beginning of month, number of packs exported, with date and serial number of certificate of exportation, as well as indentifying marks on the cases, and the number of cases. (Never.) 8½ x 11 bundle, 1 in., in wooden box. Dirty. R. 520 B (Bldg. A). (990)

1555. CIGAR AND TOBACCO STAMPS, Jan. 1927 - Dec. 1930. Forms 168 and 172, record of sale of stamps for cigars and tobacco to various firms. (Never.) 3½ x 8½ bundles (7), 4 ft., in wooden box. Dirty. R. 520 B (Bldg. A). (1270)

1556. NARCOTIC PERMITS, Oct. 1927 - July 1930. List of persons registering, reregistering, transferring, and discontinuing business, with dates and classes of the registrants. (Never.) 8½ x 11 bundle, 2 in., in wooden box. R. 520 B (Bldg. A). (997)

1557. OFFERS IN COMPROMISE, May 3, 1927 - Nov. 4, 1930. Accepted and rejected offers in compromise of income and miscellaneous tax, giving the name of person, the case number, the date of acceptance or rejection, the Collector's serial number, and the amount of liability involved in each case. (Never.) 9 x 12 envelopes, 1 in., in wooden box. Dirty. R. 520 B (Bldg. A). (1207)

1558. ORDERS FOR STOCK TRANSFER STAMPS, 1927 - 1930. Orders from individuals and brokers, showing quantity of stamps purchased, the denominations, and value thereof. (Never.) 3½ x 8½ bundle, 1 ft., in wooden box. R. 520 B (Bldg. A). (993)

1559. REGISTRATION FOR LIQUOR PERMITS, Oct. 1927 - July 1930. Lists of retail liquor dealers; also cards bearing names and addresses of taxpayers who paid special taxes during specified months, and registrants for wholesale and retail liquor permits. (Never.) 8½ x 11 and 3 x 5 bundles, 3 in., in wooden box. R. 520 B (Bldg. A). (1293)

1560. CORRESPONDENCE, July 1, 1927 - Jan. 14, 1932. Correspondence with Commissioner's office, Washington, D. C., regarding corporations chartered in Pennsylvania, with addresses in the Cincinnati taxable district, also cards showing corporate names, addresses, year incorporated, officers, and capital stock. (Never.) 8½ x 11 bundles, 3 in., on shelf. Dirty. R. 519 (Bldg. A). (1590)

1561. INVENTORIES OF OPIUM, ETC., July 1927 - Dec. 31, 1933. Inventory forms returned by licensed possessors of opiates and other narcotics, containing sworn statements of quantities on hand of the drugs mentioned. (Occasionally, official.) 8½ x 11 bundles, 6 ft., in wooden box. Dirty. R. 520 B (Bldg. A). (995)

1562. EXPORT REPORTS, Jan. - Nov. 1928. Applications for withdrawal and entry of bonded tobaccos. (Never.) 9½ x 11 bundle, 2 in., in wooden box. R. 520 B (Bldg. A). (1269)

1563. TOBACCO CORRESPONDENCE, 1928. Record of removals of cigar factories, reports of exports, inventories, shipments of various forms of tobacco, claims for refunds, bonds, customs report on imported tobacco, and all other correspondence of a general nature pertaining to tobacco. (Never.) 9 x 12 folders, 2 ft., in wooden box. Damaged by careless handling, and faulty containers, dirty, torn. R. 520 B (Bldg. A). (1268)

1564. COMMISSIONER'S INVOICES FOR STAMPS, Oct. 17, 1928 - Sept. 27, 1932. Invoices covering revenue stamps forwarded to Cincinnati district, showing the kind, denomination, quantity, and value. (Never.) 9 x 12 bundle, 4 in., in wooden box. R. 520 B (Bldg. A). (1266)

1565. NARCOTIC CORRESPONDENCE, 1928 - 1930; 1932. Inquiries and replies relative to registration of doctors and hospitals under the Harrison Narcotic Act, for permission to dispense narcotics, also correspondence concerning reregistrations, transfers, and cancellation of narcotic permits. (Never.) 9 x 12 bundles (5), 2 ft. 6 in., in wooden box. R. 520 B (Bldg. A). (987)

1566. VOUCHERS, Apr. 1928 - Feb. 1932. For reimbursement of travel and other expenses, showing total amount expended monthly by the Deputy Collectors, also vouchers covering pay rolls and other expenses. (Never.) 8½ x 11 bundles (6), 3 ft., in wooden box. Dirty. R. 520 B (Bldg. A). (1287)

1567. OLEOMARGARINE CORRESPONDENCE, 1928 - 1933. Correspondence concerning samples, wrappers, labels, redemption of tax stamps, inventories, investigations, claims for refund, bonds, etc. (Never.) 8½ x 11 bundles (3), 3 ft., in wooden box. R. 520 B (Bldg. A). (998)

1568. CASES DOCKETED BY BOARD OF TAX APPEALS, 1928, 1929; 1931 - 1935. Record of names and addresses of taxpayer, year, and docket number, also a resume of cases with opinions and decisions. (Occasionally, official.) 11 x 17 bundles (8), 6 ft., in wooden box. Dirty. R. 520 B (Bldg. A). (1308)

1569. VERIFICATION OF INVENTORIES, Jan. 1, 1929. Inventories of tobacco and cigars, as well as stamps, on hand in the various factories. (Never.) 8½ x 11 bundle, 4 in., in wooden box. R. 520 B (Bldg. A). (1272)

1570. DAILY JOURNAL, Jan. - Dec. 31, 1929. Cashier's journal, Income Tax Division, showing cash transactions. (Never.) 8½ x 11 bundles, 3 in., on shelf. Dirty. R. 519 (Bldg. A). (1598)

1571. EXTENSIONS, Jan. 1, 1929 - Dec. 31, 1931. Correspondence with individuals, regarding extension of time for filing income tax returns. (Never.) 8½ x 11 bundles (7), 4 ft., on shelf. Dirty. R. 519 (Bldg. A). (1563)

1572. REPORT OF DEPOSITS, Apr. 1929 - Mar. 1931. Report of deposits, list of checks drawn, certificate of settlement of account, and a statement of disbursing account covering internal revenue collections for the First District of Ohio. (Never.) 9 x 15 envelopes, 1 in., in wooden box. Dirty. R. 520 B (Bldg. A). (1305)

1573. CASHIER'S DAILY JOURNAL OF TRANSACTIONS, May 1, 1929 - Mar. 31, 1932. Including stamp transactions, collections, and cash transactions. (Never.) 8½ x 11 bundles (3), 4 in., in wooden box. R. 520 B (Bldg. A). (1286)

1574. CERTIFICATES OF DEPOSIT FOR COLLECTIONS, July 1929 - Dec. 1932. For deposits made with Federal Reserve Banks to the account of the Collector and deposit slips covering collections for the Dayton, Ohio, District. (Occasionally, official.) 3½ x 8½ bundles (4), 1 ft. 8 in., in wooden box. R. 520 B (Bldg. A). (1304)

1575. ESTIMATE OF EXPENSES, July 1929 - June 1933. Estimate of expenses covering the First District of Ohio, indicating amount required for operations, together with warrant from Treasury Department, Washington, D. C., showing amount credited to Disbursing Agent. (Never.) 9 x 12 envelopes, 1 in., in wooden box. R. 520 B (Bldg. A). (1199)

1576. REMITTANCE REGISTER, Apr. 1929 - Apr. 1933. Cashier's daily report of remittances received from taxpayers. (Occasionally, official.) 10½ x 14 bundles (4), 2 ft., in wooden box. Dirty. R. 520 B (Bldg. A). (1300)

1577. PAY ROLLS FOR PERSONAL SERVICES, Mar. 1929 - Apr. 1933. For salaries of all Federal building employees in the various cities falling under the jurisdiction of the Cincinnati District. (Never.) 8½ x 11 bundles (3), 1 ft. 6 in., in wooden box. R. 520 B (Bldg. A).

1578. SCHEDULE OF DISBURSEMENTS, Mar. 1929 - Apr. 1933. Showing voucher numbers, to whom paid, check numbers and amounts, also a summary of contributions to Civil Service retirement fund, and deductions for furlough and compensation; also includes a statement of checking account, showing total number of checks paid, balance from last statement, and deposits received, together with abstract of checks paid, and a recapitulation. Covers salaries of Federal building employees in the cities within jurisdiction of the Cincinnati district. (Never.) 8½ x 11 bundles (3), 1 ft. 6 in., in wooden box. R. 520 B (Bldg. A). (1307)

1579. REPORT OF THE RECEIPT AND SALE OF STAMPS AND BALANCE ON HAND, Jan. 1, 1929 - Nov. 30, 1934. Report of tobacco, documentary, beer, and cigar tax stamps for Middletown and Dayton, Ohio. (Occasionally, official.) 8½ x 11 bundles (4), 2 ft., in wooden box. R. 520 B (Bldg. A). (1323)

1580. DOCUMENT REGISTER, CASHIER'S PINK SHEET, Jan. 1 - Dec. 31, 1929; Apr. 1, 1932 - Dec. 31, 1933; Jan. 1 - June 29, 1935. Cashier's statements showing certificates of deposit for collections of processing, income, and miscellaneous taxes and totals thereof, including collections from Middletown and Dayton, Ohio offices. (Never.) 10½ x 14 bundles (4), 2 ft., on shelf. R. 519 (Bldg. A). (1559)

1581. CORRESPONDENCE, Jan. - Dec. 1930. Cashier's audited report relative to income taxes and correspondence with individuals. (Never.) 8½ x 11 bundle, 10 in., on shelf. Dirty. R. 519 (Bldg. A). (1558)

1582. CASHIER'S PINK SHEETS, DOCUMENTARY REGISTER, Mar. 1930 - Apr. 1932. Daily summary, compiled by the cashier, of money received, together with a statement showing cash in bank, change fund, and cash listed for deposit. (Occasionally, official.) 10½ x 14 loose-leaf books (2), 3 in., in wooden box. R. 520 B (Bldg. A). (1209)

1583. CORRESPONDENCE, FIRMS AND CORPORATIONS, Jan. 1 - Dec. 31, 1931. Copies of letters to firms and corporations, pertaining to failure to file income tax and stamp returns, together with their replies. (Never.) 8½ x 11 bundles (2), 1 ft., on shelf. Dirty. R. 519 (Bldg. A). (1584)

1584. STAMP ACCOUNT, Oct. 1, 1931 - Dec. 29, 1933. Perpetual inventory of various tax stamps. (Never.) 15 x 18 vols. (2), 2 in., on shelf. Damaged by faulty containers, dirty. R. 519 (Bldg. A). (1519)

1585. CASH MEMORANDUMS, 1931 - 1934. Cashier's memoranda of cash received daily for stamp collections. (Never.) 8 x 15 vol. and 12 x 17 vols. (8), 7 in., on shelf. Dirty. R. 519 (Bldg. A). (1521)

1586. QUESTIONNAIRE PERTAINING TO INCOME, Jan. 1931 - Dec. 1934. Sent to employees (of firms) who have not filed an income tax return; some replies attached. (Never.) 8 x 11 bundles (6), 3 ft., on shelf. Dirty. R. 519 (Bldg. A). (1576)

1587. CASHIER'S DAILY JOURNAL, Apr. 1, 1932 - Dec. 31, 1934. Record of receipts and sales in stamp transactions, cash deposited in bank, receipts of income tax, miscellaneous tax, and unclassified collections, also memoranda of returned checks and a summary. (Never.) 8½ x 11 envelopes (9), and bundles, 5 in., on floor. R. 519 (Bldg. A). (1556)

1588. PAY ROLLS FOR PERSONAL SERVICES, Dec. 31, 1932 - Sept. 1934. For field employees. (Never.) 8½ x 11 envelopes, 1¼ in., on floor. Dirty. R. 519 (Bldg. A). (2154)

1589. RETURNS OF INFORMATION, Jan. 1 - Dec. 31, 1933. Information supplied by a Deputy Collector to Chief of Field Division pertaining to cases of income tax returns that were under question or no return made at all. (Never.) 8½ x 11 bundle, 5 in., on shelf. Dirty. R. 519 (Bldg. A). (1575)

1590. CERTIFICATE OF DEPOSIT, Jan. 1933 - Dec. 1934. For deposits with the Federal Reserve Bank. (Never.) 7 x 8½ bundles (2), 6 in., on floor. Dirty. R. 519 (Bldg. A). (1579)

1591. CERTIFICATES OF SETTLEMENT OF ACCOUNT, Jan. 1933 - Dec. 1934. Reports from the General Accounting Office of Washington, D. C., showing certificate number and date of certification of the account. (Never.) 8½ x 14 envelopes, ½ in., on floor. Dirty. R. 519 (Bldg. A). (2153)

1592. LIST OF CHECKS DRAWN, Dec. 1933 - May 1934. Record of checks drawn for salaries and statement of depository account. (Never.) 8½ x 14 envelopes, ½ in., on floor. Dirty. R. 519 (Bldg. A). (2152)

1593. REMITTANCE REGISTER, Apr. 1933 - July 1934. Itemized statement showing collections of income and miscellaneous taxes, with notations which show whether checks received are drawn on local or out of town banks, with the amounts of checks. (Never.) 11 x 14 bundles, 1 ft., on floor. Dirty. R. 519 (Bldg. A). (2150)

1594. VOUCHER FOR REIMBURSEMENT OF TRAVEL AND OTHER EXPENSES, Apr. 1933 - Sept. 1934. Itemized schedules for travel and other expenses incurred by Deputy Collectors. (Never.) 8½ x 11 envelopes (14), 9 in., on floor. Dirty. R. 519 (Bldg. A). (1593)

1595. DAILY SUMMARY FOR LEDGER POSTINGS, Apr. 1, 1933 - Mar. 25, 1935. Form 166, showing debits and credits, with a complete description of transactions, and daily balances of checking account of the Disbursing Officer. (Never.) 8 x 11 envelopes (9), 2 in., on floor. R. 519 (Bldg. A). (1562)

1596. PAY ROLL VOUCHERS AND ACCOUNTING FORMS, Aug. 1933 - June 1, 1935. Public vouchers for purchases, statement of checking account, schedule of disbursements, proof of depository balances, and reports of deposits. (Never.) 8 x 15 envelopes, 10 in., on floor. R. 519 (Bldg. A). (3520)

1597. OLD STYLE CONTAINER SALES SLIPS, Feb. - May 1934. Orders for containers and revenue stamps for distilled spirits. (Never.) 7 x 8½ bundles, 2 in., on floor. Dirty. R. 519 (Bldg. A). (3515)

1598. STATEMENTS OF INCOME, Jan. 1 - Dec. 31, 1934. Corporation returns. (Never.) 3½ x 10 bundles (10), 7 ft., on wooden shelf. Dirty. R. 519 (Bldg. A). (3505)

1599. REQUISITIONS FOR DISBURSING FUNDS, Jan. 1934 - Apr. 1935. Requisition number, data, purpose of the appropriation, and the amount, also warrant from the Treasurer of the U. S. which shows credits to the Disbursing Agent, Collector of Internal Revenue, Cincinnati, Ohio. (Never.) 8½ x 11 envelopes, ½ in., on floor. Dirty. R. 519 (Bldg. A). (2151)

1600. SALARIES AND MISCELLANEOUS ALLOWANCES, July 1934 - July 1935. Special records of allowances for personnel, salary, and miscellaneous expenses. (Never.) 8½ x 11 envelopes (9), 1 in., on floor. R. 519 (Bldg. A). (1597)

ALCOHOL TAX UNIT
OFFICE OF INVESTIGATOR IN CHARGE
(Bldg. A) Cincinnati Enquirer Bldg., 617 Vine St.
(Bldg. B) Federal Bldg., Fifth, Main, and Walnut Sts.

This office was established in 1934 at the present address. Some of the records of the Prohibition Unit, its antecedent, were placed in its custody. Those accumulated since 1934 have been well preserved.

1601. RECORD OF REGISTERED DISTILLERIES, May 1897 - June 1913. Names and addresses of persons interested, fermentation period, number, kind, and capacity of stills, date of survey, number, and working capacity of mash and fermenting tubs, beer and spirit producing capacity, and the kind of material used. (Never.) 13 x 18 vols., 1 in., in wooden cabinet. Damaged by careless handling, dirty, bindings broken. R. 519 (Bldg. B). (2146)

1602. BONDED ACCOUNT OF STILL WINES, July 1917 - June 1924. Record of gallons in stock at bonded storeroom, losses in storage, entries and withdrawals, with a recapitulation of stock in bonded premises. (Never.) 8½ x 11 bundle, 1 in., in wooden cabinet. Dirty. R. 519 (Bldg. B). (2144)

1603. WITHDRAWAL PERMITS, Jan. 3 - Jan. 31, 1914. Form 179, permits to withdraw distilled spirits from warehouse, taxpaid, also order to and report of gauger pertaining to the inspection and regauging, gallonage and proof of the spirits described in entry for withdrawal. (Never.) 3 x 9 bundles, 6 in., on shelves. Damaged by faulty containers, dirty. R. 519 (Bldg. B). (2148)

1604. ALCOHOL BONDED SPIRIT ACCOUNT, July 1919 - June 1924. Detailed statement of items entering into industrial alcohol bonded warehouse accounts, as compiled by the Collector for taxation purposes. (Never.) 15 x 18 vols. (2), 3 in., in wooden cabinet. Damaged by careless handling, dirty. R. 519 (Bldg. B). (1741)

1605. PROHIBITION VIOLATION O.M. 592 TO 7088, Mar. 1920 - June 1, 1928. Correspondence and reports on closed cases of prohibition violations. Case number 592 to 7088 inclusive. This file was used when Ohio and Michigan were all one district but they are now separated and file no longer used. (Rarely, official.) 10 x 12 folders, 6 ft., in 4 drawers of filing case. R. 1206 (Bldg. A). (542)

1606. ALCOHOL CORRESPONDENCE, 1921 - 1925. Correspondence pertaining to permits for denatured alcohol, showing name and address of applicant with permit number, and quantity to be used in thirty-day periods. (Never.) 9 x 12 bundles (2), 1 ft., in wooden cabinet. Dirty. R. 519 (Bldg. B). (2143)

1607. MONTHLY RETURNS OF DISTILLED SPIRITS IN BOTTLING WAREHOUSE, Aug. 1922 - June 1924. Date of entry, name of distiller, number of packages, and serial number of packages, and taxpaid stamps, year of production, and proof gallons. (Never.) 17 x 29 envelopes, 1 in., in wooden cabinet. Dirty. R. 519 (Bldg. B). (1743)

1608. CEREAL BEVERAGES, Jan. 1923 - July 1926. Form 1413, monthly statements of transactions at de-alcoholizing plants, producing cereal beverages, showing by whom operated, where located, permit number, and sum of bond filed. (Never.) 8 x 15 envelopes (5), 7 in., in wooden cabinet. Dirty. R. 519 (Bldg. B). (1742)

1609. SHIPMENTS IN BOND, Apr. 1924 - Mar. 1927. Prohibition Form 1439, memoranda of alcohol shipped in bond from warehouse 128 (Louisiana) to denaturing plant and bonded Warehouse 19 (Ohio) (Never.) 4 x 10 envelopes (2), 2 in., in wooden cabinet. Dirty. R. 519 (Bldg. B). (2147)

1610. DENATURING PLANTS, Jan. 1925 - Dec. 1926. Form 1466, daily reports of alcohol and denaturants used, and denatured alcohol produced at denaturing plants of various distilleries in the First District of Ohio. (Never.) 8 x 11 envelopes (2), 3 in., in wooden cabinet. Dirty. R. 519 (Bldg. B). (1740)

1611. VIOLATORS, 1925 to date. Form 1506, record of violators of the law, filed alphabetically according to last name of violator. These are closed cases. One drawer marked John Doe, others alphabetically. (Daily, official.) 5 x 8 card, 13 ft., in 10 drawers of card cabinet. R. 1207. (Bldg. A). (549)

1612. INTERNAL REVENUE VIOLATIONS, June 1, 1928 to date. Correspondence and records of cases of violators of laws. Columbus marked SOCO which means Southern Ohio, Columbus; cases numbered 1 to 1859, SOCI, Cincinnati Cases, numbered 1 to 2474. Since May 1, 1934 cases have been filed regardless of place of trial. 1 to 752 filed numerically. (July 1, 1928 - Apr. 30, 1934, occasionally; May 1, 1934 to date, (Daily, official.) 10 x 12 folders, 46 ft., in 24 drawers of filing cases. R. 1206 (Bldg. A). (544, 539, 538)

1613. SEIZED PROPERTY OTHER THAN CARS, Nov. 25, 1931 to date. Record of property, sugar, etc., seized as evidence in cases of violation of internal revenue law, not including automobiles. (Daily, official.) 5 x 8 cards, ¼ in., in card cabinet. R. 1206 (Bldg. A). (540)

1614. BEER REPORTS, Apr. 1933 - Nov. 1934. Record of stamps purchased by breweries. (Never.) 4 x 15 bundles (2), 1 ft., on floor. Dirty. R. 519 (Bldg. B). (2142)

1615. MISCELLANEOUS PAPERS, Jan. 1 - Aug. 15, 1934. Correspondence with Indiana State Police Department, investigators, alcohol tax unit, and automobiles seized in the district. (Occasionally, official.) 10 x 12 folders, 1 ft., in drawer of filing case. R. 1208 (Bldg. A). (557)

1616. RETURNS OF ALCOHOL GAUGED FOR WITHDRAWAL, Apr. - Dec. 1934. Report of alcohol guaged for tax payment, and to be placed in taxpaid room of bonded warehouse. (Never.) 8½ x 11 envelopes (9), 4 in., on floor, Dirty. R. 519 (Bldg. B). (2139)

1617. STOREKEEPER-GAUGER'S REPORTS OF SPIRITS GAUGED FOR TAX PAYMENT, Apr. - Dec. 1934. Reports of spirits from bonded warehouses. (Never.) 8½ x 11 envelopes (9), 4 in., on floor. Dirty. R. 519 (Bldg. B). (2140)

1618. CORN SUGAR SHIPMENTS INTO DISTRICT, July 1934 to date. Record of shipments of material such as sugar, molasses, oak chips, etc., that may be used in making of illicit liquor, shipped into this district. (Daily, official.) 5 x 8 and 3 x 5 cards, 1 ft. 3 in., in drawers of card cabinet. R. 1207 (Bldg. A). (546, 547)

1619. NOTICES OF SPIRITS TO BE REGAUGED AND WITHDRAWN FROM WAREHOUSE, Apr. - Dec. 1934. Requests to withdraw spirits from general bonded warehouses, showing kind of spirits to be withdrawn, name and number of distillery, and of consignee. (Never.) 7 x 8½ envelopes (29), 4 in., on floor. Dirty. R. 519 (Bldg. B). (2141)

1620. REPORTS, Aug. 15, 1934 - July 1935. Reports of investigators. (Rarely, official.) 10 x 12 folders, 1 ft., in drawer of filing case. R. 1208 (Bldg. A). (561)

1621. JACKETED CASES CLOSED, Jan. 1, 1934 to date. Correspondence relating to closed jacketed cases. A jacketed case is one in which all violators were not known at the time one or more were apprehended, and information is to be gathered on same. (Occasionally, official.) 10 x 12 folders and envelopes, 1 ft., in drawer of filing case. R. 1208 (Bldg. A). (560)

1622. VIOLATION LOCATIONS, July 1, 1934 to date. Form 1506 A. Record of addresses at which violations of internal revenue law occurred, filed by location. (Daily, official.) 3 x 5 cards, 7 in., in card cabinet. R. 1207 (Bldg. A). (550)

1623. IDENTIFICATION FILE, July 1, 1934 to date. Identification (photographic) file of men wanted for violation of internal revenue law. (Constantly, official.) 3 x 5 cards, 3 in., in drawer of card cabinet. R. 1208 (Bldg. A). (559)

1624. TELEPHONE NUMBERS, July 1, 1934 to date. Index of telephone numbers throughout the U. S. suspected of being used in violations. Filed by exchange and by cities. (Daily, official.) 3 x 5 cards, 2 ft., in drawer of card cabinet. R. 1208 (Bldg. A). (552)

1625. SEIZED CARS, July 17, 1934 to date. Record of name and address of person from whom the car was taken, also the make, model, and engine number of car, the date seized, and disposition made thereof. Filed by make of cars. (Daily, official.) 5 x 8 cards, 2 in., in card cabinet. R. 1207 (Bldg. A). (551)

1626. CIRCULARS, MIMEOGRAPHS, INSTRUCTIONS, AND REGULATIONS, Aug. 15, 1934 to date. Miscellaneous correspondence relating to statistics on distilled and fermented liquors, press releases, procedure on cases returned by U. S. Attorney's office, etc. (Daily, official.) 10 x 12 folders, 1 ft., in drawer of filing case. R. 1208 (Bldg. A). (558)

1627. CORRESPONDENCE, Aug. 15, 1934 to date. Correspondence on fingerprint classifications, government owned cars, receipted checks, paid invoices, group insurance, property records, etc. (Daily, official.) 10 x 12 folders, 2 ft., in filing case. R. 1208 (Bldg. A). (553)

1628. JACKETED CASES, Aug. 15, 1934 to date. Correspondence and papers on cases where investigations have been completed but judgment has not been passed. (Daily, official.) 10 x 12 folders, 2 ft., in drawer of filing case. R. 1208 (Bldg. A). (554)

1629. INVESTIGATORS FORMERLY ASSIGNED THIS OFFICE, Aug. 15, 1934 to date. Daily reports of investigators. (Constantly, official.) 10 x 12 folders, 1 ft., in filing case. R. 1208 (Bldg. A). (562)

1630. INVESTIGATIONS SI-LI, Aug. 15, 1934 to date. Daily reports of investigators, "SI" denoting special, which means cases originating out of districts, "LI" denoting local cases originating in this district. (Daily, official.) 10 x 12 folders, 1 ft., in filing case. R. 1208 (Bldg. A). (555)

1631. INVESTIGATORS, Aug. 15, 1934 to date. Reports of investigators, classified under "daily reports" and "other than dailies". (Daily, official.) 10 x 12 folders, 1 ft. 6 in., in filing case. R. 1298 (Bldg. A). (563)

1632. CORN SUGAR REPORTS, Sept. 1934 to date. Reports of sales and shipments of materials which can be used in manufacture of distilled spirits. Filed alphabetically by dealers. (Daily, official.) 10 x 12 folders, 6 ft., in 4 drawers of filing case. R. 1206 (Bldg. A). (541)

1633. VIOLATORS, OPEN CASES, Dec. 18, 1934 to date. Form 1506. Record of violators of the law, filed alphabetically according to last name of violator. (Daily, official.) 3 x 5 cards, 4 in., in drawer of card cabinet. R. 1207 (Bldg. A). (548)

1634. CASE REPORTS, Dec. 18, 1934 to date. Correspondence and records on cases pending trial. (Daily, official.) 10 x 12 folders, 1 ft. 6 in., in drawer of filing case. R. 1206 (Bldg. A). (545)

1635. CASE REPORTS, Jan. 9, 1935 to date. Correspondence and records on cases pending grand jury action. (Daily, official.) 10 x 12 folders, 1 ft. 6 in., in filing case. R. 1206 (Bldg. A). (543)

1636. HARRY BODER ET AL, NO. 3549-M. ZANESVILLE, OHIO, Jan. 1, 1935 to date. Liquor violation case; eleven persons arrested at time of seizure of a still producing 10,000 gallons of liquor a day; investigators still working on case. (Daily, official.) 10 x 12 folders, 1 ft. 6 in., in desk drawer. R. 1208 (Bldg. A). (556)

INCOME TAX UNIT
OFFICE OF INTERNAL REVENUE AGENT IN CHARGE
Federal Bldg., Fifth, Main, and Walnut Sts.

This office was established in 1914 at its present address. Records of all investigations have been systematically preserved, none having been lost or destroyed.

1637. PERMANENT RECORD, OPEN AND CLOSED, 1914 to date. Date return received, serial number, assigned; examining officer, when sent to Washington, deficiency or over assessment, and final adjustment. (Closed, seldom; open, constantly, official.) 5½ x 1 cards, 17 ft., in 20 drawers of metal filing cabinet. R. 215. (1216, 1217)

1638. INACTIVE PERSONNEL FILE, 1916 - 1935. Personnel records of employees who are no longer in the service. (Occasionally, official.) 9 x 12 folders, 12 ft., in 3 wooden filing cases. R. 213. (3338)

1639. INACTIVE GENERAL FILE, 1916 - 1935. All correspondence, reports, etc., which are no longer active. (Occasionally, confidential.) 9 x 12 folders, 6 ft., in 3 wooden drawers of filing case. R. 213. (3345)

1640. SPECIAL CORRESPONDENCE, 1917 - 1919. Pertaining to liquor, dope, and affiliated subjects; tissue carbons; there appears no evident reason for their having been saved, as the custodian states the rest have been destroyed sometime ago. (Never.) 8½ x 11 loose sheets, 1 in., in wooden wall cabinet. R. 202, balcony. (1251)

1641. CORPORATION FILE, 1918 - 1925. General correspondence regarding income tax investigation of corporations. (Never.) 10 x 12 folders, 40 ft., in 14 wooden boxes. Dirty. R. 516. (1221)

1642. REPORT OF INCOME, 1919; 1921. Reports from firms and corporations, giving names, addresses, and earnings of their employees. (Never.) 4 x 8½ bundles (4), 6 ft., in wooden cabinet. Dirty. R. 520 B. (1165)

1643. WORK PAPERS OF AGENTS AND AUDITORS, 1920 - 1929. Complete financial reports of corporations as to organization and capital, disbursements and receipts, all affiliations, plant equipment, and all other business transactions and physicial assets of the corporation. (Never.) 8½ x 17 bundles (70), and 5 boxes, 42 ft., on floor and in wooden cabinets on balcony. R. 202, balcony. (1258)

1644. NOTICE OF RETURN AND VOIDED CHECKS, Aug. 1922 - Sept. 1933. Checks tendered in payment of income tax and which were returned by the banks as uncollectible for various reasons. Each check bears notation "void", with statement concerning final disposition. (Never.) 5 x 8½ bundle, 5 in., in wooden box. R. 520 B. (1167)

1645. RECORD OF ESTATE TAXES, 1923 - 1925. Gross and net value of estate, with date of death; also monthly summary and taxes due, arranged by counties. (Never.) 14 x 18 vols., 1 in., in wooden case. R. 202. (1250)

1646. MISCELLANEOUS CORRESPONDENCE, 1923 - 1935. Corporation, partnership, and individual investigations on liabilities, inventories, income and profits tax, disclosing deficiencies, acceptances of adjustment, and overpayments. (Seldom, official.) 8½ x 11 loose sheets, 1 ft., in large wooden cabinet. R. 202, balcony. (1260)

1647. REFUND CHECK CORRESPONDENCE, 1924. Correspondence pertaining to income tax refund checks returned because of insufficient address but which were later delivered to payee by Deputy Collectors. (Never.) 8½ x 11 bundles, (2), 9 in., in wooden box. Dirty. R. 520 B. (1168, 1169)

1648. CONFERENCE REPORTS, 1924 - 1927. On claims for deductions, (Never.) 8½ x 11 single sheets, 2 in., in single folder in box on balcony. R. 202, balcony. (1256)

1649. CORPORATION PRIOR YEAR FILE, NUMBERS 1 - 12278, 1924 - 1933. Agents' work papers on investigation of corporations 1 - 12278. The corporations are identified by a number given them by this office, which is never changed. All correspondence and work papers pertaining to a corporation are filed according to their corporation number. (Frequently, official.) 10 x 12 folders, 54 ft., in 27 drawers of metal filing cases. R. 216. (1220)

1650. INDIVIDUAL NUMBERS 1 - 31399, 1924 - 1933. Agents' work papers on investigations of individual's income tax returns, cases 1 - 31399. (Frequently, official.) 10 x 12 folders, 75 ft., in 38 drawers of metal filing cases. R. 516. (1219)

1651. PRIOR YEAR WORK PAPERS, PARTNERSHIPS 1 - 9965, 1924 - 1933. Agents' work papers on investigation of partnerships income tax return. (Frequently, official.) 10 x 12 folders, 9 ft., in 3 drawers of metal filing case. R. 516. (1218)

1652. REFUND RECORD, 1926. Refunds of income tax claimed by firms, together with date of certification of such refund. (Never.) 3 x 5 cards, 1 ft., in wooden boxes. Damaged by careless handling and faulty containers, dirty. R. 520 B. (1164)

1653. PROGRESS REPORTS, 1926 - 1927. Agent's name, date, taxpayer, and location; also stenographer's initials and the time spent on taking the testimony. (Never.) 8½ x 15 vols., 1½ in., in wooden cabinet. R. 202. (1264)

1654. AGENTS' PRODUCTION RECORD, EFFICIENCY BOOK, 1926 - 1927; May 1924 - Mar. 1926. From these note books are compiled the yearly efficiency record of each agent for the fiscal year, with grading and

changes. These records also cover personal history of agent. (Monthly, official.) 4 x 8 and 15 and 16 vols., and notebooks, 1 in., in drawer of wooden cabinet. R. 202. (1263)

1655. MISCELLANEOUS FILE, Mar. 2, 1926 - 1930. Requisitions, agent's monthly reports, lists of docketed cases. (Never.) 8½ x 11 loose sheets, 8 in., in large wooden cabinet. R. 202, balcony. (1252)

1656. DISBURSING ACCOUNT, 1926 - Mar. 1935. Record of disbursements including pay rolls and miscellaneous expences. (Occasionally, official.) 9 x 12 folders, ¼ in., in wooden filing case. R. 213. (3348)

1657. PERSONNEL FILE, 1926 to date. (Daily, official.) 9 x 12 folders, 10 ft., in 5 drawers of wooden filing cases. R. 213. (3335)

1658. ADDRESSES OF EMPLOYEES, 1926 to date. List of all employees, showing name, address, and telephone number. (Occassionally, official,) 9 x 12 folders, ¼ in., in wooden filing case. R. 213. (3343)

1659. ALLOWANCES, 1926 to date. Vouchers to cover warrants for operating expenses. Each voucher and warrant shows the amount authorized and period covered. (Occasionally, official.) 9 x 12 folders, ¼ in., in wooden filing case. R. 213. (3352)

1660. APPLICATIONS FOR ADMISSION TO PRACTICE BEFORE THE TREASURY DEPARTMENT, 1926 to date. Letters from attorneys, setting forth reasons for desiring to practice, with other information or recommendations which may assist them in securing permission. (Occasionally, official.) 9 x 12 folders, ¼ in., in wooden filing case. R. 213. (3339)

1661. ATTORNEYS NOT ENTITLED TO RECOGNITION, 1926 to date. Correspondence relative to attorneys who are denied the privilege to practice before the Treasury Department. Each letter gives specific reason why each attorney is not entitled to such privilege. (Occasionally, official.) 9 x 12 folders, ¼ in., in wooden filing case. R. 213. (3340)

1662. CONTRACTS FOR PHONE SERVICE, 1926 to date. For service in offices at Dayton and Columbus, The contracts show type and quantity of service to be furnished and the period of time of such contract, with stipulated terms, and signatures of the parties to the contracts. (Occasionally, official.) 9 x 12 folders, ¼ in., in wooden filing case. R. 213. (3353)

1663. CORRESPONDENCE, 1926 to date. Correspondence in reference to hearings before Board of Tax Appeals. Each letter shows the tax issue involved and the decisions of the Board in such cases. Filed chronologically. (Occasionally, official.) 9 x 12 folders, ¼ in., in wooden filing case. R. 213. (3350)

1664. CORRESPONDENCE OF AGENT IN CHARGE, 1926 to date. Letters and forms received from Washington, D. C., with regard to the official administration of the office of Internal Revenue Agent in Charge, with replies of the Agent in Charge with respect to all inquiries. (Occasionally, official.) 9 x 12 folders, 5 in., in wooden filing case. R. 213. (3336)

1665. CORRESPONDENCE FROM CIVIL SERVICE, 1929 to date. Correspondence with the Civil Service, Sixth District, regarding examination, etc., of applicants and employees of the Internal Revenue Service. (Occasionally, confidential.) 9 x 12 folders, ¼ in., in wooden filing case. R. 213. (3344)

1666. INVENTORY OF OFFICE EQUIPMENT, 1926 to date. (Occasionally, confidential.) 9 x 12 folders, ¼ in., in wooden filing case. R. 213. (3354)

1667. LEAVES OF ABSENCE, 1926 to date. Reports of leaves of absence of employees in the Internal Revenue Service. Each report shows employee's name and designation, length of leave, and the reason for such leave. (Occasionally, confidential.) 9 x 12 folders, ¼ in., in wooden filing case. R. 213. (3349)

1668. MISCELLANEOUS CORRESPONDENCE, 1926 to date. Letters concerning tax problems, rates, and other matters which are in the hands of the Commissioner of Internal Revenue. (Occasionally, confidential.) 9 x 12 floders, ¼ in., in wooden filing case. R. 213. (3346)

1669. MONTHLY REPORT OF OVERTIME, 1926 to date. Report of overtime work of employees. (Occasionally, confidential.) 9 x 12 floders, ¼ in., in wooden filing case. R. 213. (3351)

1670. PROCEDURE OF OFFICE, 1926 to date. Outline of working procedure. The entire administrative set up is explained in detail, supplemented by orders from Washington, D. C., from time to time. (Occasionally, confidential.) 9 x 12 folders, ¼ in., in wooden filing case. R. 213. (3342)

1671. REPORTS ON CIVIL SERVICE APPLICATIONS, 1926 to date. Correspondence received from the Federal Bureau of Investigation concerning Civil Service applications. These reports are recommendations and are based upon investigations made on orders of the Civil Service Commission. (Occasionally, confidential.) 9 x 12 folders, ½ in., in wooden filing case. R. 213. (3337)

1672. SPACE FILE, CINCINNATI, 1926 to date. Record of space allotted to the Internal Revenue Sercive in Cincinnati. The amount of space used and other matters pertaining to space are shown on the records. (Occasionally, confidential.) 9 x 12 folders, ¼ in., in wooden filing case. R. 213. (3358)

1673. SPACE FILE, COLUMBUS, 1926 to date. Record of space alloted to the Internal Revenue Service in Columbus, Ohio. The records show leases, rentals, amount of space used, and all other matters pertaining to space in use. (Occasionally, confidential.) 9 x 12 folders, ½ in., in drawer of wooden filing case. R. 213. (3357)

1674. SPACE FILE, DAYTON, 1926 to date. Record of the space allotted to the Internal Revenue Service in Dayton, Ohio. The records show leases, rentals, amount of space used, and all other matters pertaining to space in use. (Occasionally, confidential.) 9 x 12 folders, ½ in., in drawer of wooden filing case. R. 213. (3356)

1675. SPECIAL INCOME TAX AGENTS, 1926 to date. Records of Special Agents assigned to the office during the income tax filing periods. Records show the names and designations of the men appointed and other information pertaining to the assignments. (Occasionally, confidential.) 9 x 12 folders, ½ in., in wooden filing case. R. 213. (3347)

1676. AGENTS' DAILY REPORTS, 1927 - 1933. (Occasionally, official.) 6 x 8 bundles, 3 ft., in cardboard box. R. 516. (1222)

1677. REVIEWERS' WORK SHEETS, Feb. 1927 to date. Show the year covered with and without return, nature of return, name of taxpayer, examining officer, recommendations and approvals. (Frequently, official.) 8½ x 11 folders and sheets, 24 ft. 6 in., in 2 drawers of steel cabinet. R. 202, balcony. (1253)

1678. EXPENSES OF COLLECTING REVENUE, June 1, 1927 to date. Record of all expenditures. (Constantly, official.) 11 x 16 vols., 2 in., in drawer of wooden cabinet. R. 202. (1243)

1679. DAILY REPORTS OF OFFICIAL DUTIES PERFORMED, 1928 - 1930. Agents' reports of itinerary. (Never.) 7 x 8½ loose sheets, 10 ft., in wooden box. R. 202, balcony. (1257)

1680. AGENTS' FILE, INVENTORIES, CORRESPONDENCE, ETC., 1928 - 1931. Also copies of all instructions issued to agents. (Never.) 8½ x 11 bundle, 6 in., on floor of balcony. R. 202, balcony. (1255)

1681. CORPORATION RETURNS, 1928 - 1935. Corporation income and excess profit tax returns. (1928 - 1933, occasionally; 1934 - 1935, frequently, official.) 10 x 16 folders and loose sheets, 146 ft., in 76 drawers of metal filing cases. Rs. 216 and 215. (1214, 1213)

1682. GOVERNMENT REQUESTS FOR TRANSPORTATION, 1928 to date. Travel permits issued by the Internal Revenue Agent in Charge, for agents, which after approval in Washington, accompanied by check, is exchanged for regular railroad ticket; separate form for Pullman accomodations is included. (Frequently, official.) 4 x 8½ vols., 1 in., in top drawer of metal cabinet. R. 202. (2163)

1683. INDIVIDUAL RETURNS, 1928 to date. (Occasionally, official.) 8½ x 11 folders, and loose sheets, 312 ft., in 156 drawers of metal filing cases. R. 215. (1215)

1684. EXTENSION OF TIME ON INCOME TAX, 1929 - 1934 (1930, 1931, and 1933 missing). Correspondence. (Never.) 8½ x 11 bundles (4), 4 ft. 6 in., in wooden box. R. 520 B. (1166)

1685. TRANSPORTATION REQUESTS, Mar. 1929 to date. Original goes directly to Washington, duplicate and triplicate copies are sent to disbursing office, at Cleveland, and after checks are made out they go to Washington, quadruplicate is retained in Cincinnati. (Occasionally, official.) 8½ x 11 folders, 6 in., in metal cabinet. R. 202. (1246)

1686. CORPORATION DUPLICATE CARDS, 1930 - 1931. Control card used by office for follow-up on the regular corporation cards. (Never.) 4 x 6 cards, 2 ft., in wooden cabinet. R. 202, balcony. (1254)

1687. ORGANIZATION CHARTS, 1930 - 1933. Photostatic copies of charts, giving a complete picture of the entire set-up of the Bureau of Internal Revenue in the country. It shows, among other things, appointments of agents and auditors, with average production. As a whole, it renders a comparative report of accomplishments in all revenue districts. (Never.) 17 x 22 bundles, 2 in., in wooden cabinet. R. 202. (1262)

1688. STAMP RECORD, Sept. 1931 to date. Account of postage stamps used in official business when sending out registered and special delivery mail. (Never.) 6 x 9 envelopes, 2 ft., in drawer of metal cabinet. R. 202. (1242)

1689. APPLICATIONS FOR POSITIONS AND TRANSFERS, 1932 to date. (Occasionally, confidential.) 9 x 12 folders, ¼ in., in wooden filing case. R. 213. (3341)

1690. ANNUAL INFORMATION RETURNS, 1933. Form 1096, sworn statements of firms and corporations concerning various sources of income taxable under conditions as set forth in Form 1099. (Never.) 8½ x 11 bundles (6), 1 ft. 6 in., in wooden box. Damaged by careless handling and faulty containers, dirty. R. 520 B. (1170)

1691. AGENTS' MONTHLY WORK REPORTS, Apr. 1933 to date. Name of taxpayer, the tax year, class of tax, time spent on each case by Internal Revenue Agent, amount of tax or refund, and place of residence of taxpayer. (Occasionally, official.) 8½ x 11 folders, 1 ft. 2 in., in drawer of steel cabinet. R. 202. (1247)

1692. DISBURSING ACCOUNT, 1935 - 1936. Requisitions, travel, and miscellaneous expenses, schedules of disbursements, pay-rolls, acknowledgement of receipts, classification of expenditures, designated posts of duty, annual and special allowances, and equipment repair reports. (Frequently, official.) 8½ x 11 folders, 2 ft., in 2 drawers in steel cabinet. R. 202, balcony. (1261)

1693. WPA CORRESPONDENCE AND RECORDS, Aug. 13, 1935 to date. List of personnel, pay-roll, assignment slips, changes in work status, miscellaneous expense allotment, correspondence with accountant in charge, U.S. Treasury State Account's Office. (Constantly, official.) 8½ x 11 folders, 1 ft., in drawer of steel cabinet. R. 202. (1249)

1694. MISCELLANEOUS CORRESPONDENCE, 1935 to date. Concerns personnel of office, leaves of absence, transfers, etc. (Occasionally, official.) 8½ x 11 folders, 3 in., in drawer of steel cabinet. R. 202. (1245)

1695. WPA OFFICIAL PROJECT NO. 12 - 77, Aug. 13, 1935 to date. Data on expenditures; advice of project authorization No. 61; clerical work for making a survey and investigation of the present plan of collecting internal revenue. (Constantly, official.) 11 x 16 vols., 1 in., in drawer of wooden cabinet. R. 202. (1248)

1696. TESTIMONY RECORD, 1935 to date. Stenographic notes of testimony in investigations of tax cases, most of them in fraud cases. (Seldom, official.) 4 x 8 notebooks (12), 6 in., in drawer of wooden cabinet. R. 202. (1244)

1697. APPLICATIONS FOR LEAVE, Apr. 1936. (Frequently, official.) 5 x 8 sheets, 1 in., in clerk's desk. R. 202. (1241)

1698. LEAVE OF ABSENCE RECORD, Jan. 1, 1936 to date. Yearly. (Constantly, official.) 5 x 8 cards, 1 in., in drawer of desk. R. 202. (1259)

1699. DAILY REPORTS OF AGENTS, Sept. 1, 1936 to date. (Daily, confidential.) 5 x 8 loose sheets, 10 in., in wooden card cabinet. R. 213. (3334)

INTELLIGENCE UNIT
OFFICE OF SPECIAL AGENT IN CHARGE
Federal Bldg., Fifth, Main, and Walnut Sts.

This office was established July 1, 1935. Its records are confidential and not voluminous because most of them are turned over to the unit interested.

1700. CORRESPONDENCE, July 1, 1935 to date. Investigations and inquiries pertaining to appointees to federal service; also investigations in criminal matters highly important and absolutely confidential. (Frequently, official.) 8½ x 11 loose sheets, 1 ft., in 2 drawers of steel filing case. R. 107. (1605)