

This form (with six carbon copies) is to be sent to the Director, Division of Personnel Supervision and Management, with all items, including contractor's signature, and justification section below filled in except for Nps number, signature for the Secretary, and effective date of contract. Nature of personal services to be rendered should be described fully. No covering memorandum required.

Contract Nps 100

Appropriation 17X0603

PERSONAL SERVICE CONTRACT

TRNV, C&M

I. Subject to the conditions stated on the back hereof, the Secretary of the Navy and

PEAL, William H.

(hereinafter referred to as the "Contractor") hereby contract for the personal services of the Contractor as follows:

(1) The nature of the personal services to be rendered by the contractor is as follows:

Special assistant to the Head of the Office of Counsel

(2) The period of employment, rate of compensation, and estimated total compensation are as follows:

(a) Period: July 1, 1943 to June 30, 1944, inclusive.

(b) Rate: \$ 25.00 per diem.

(c) Estimated total cost: \$ 7,800 per annum (full-time)

II. The Contractor agrees to perform the foregoing personal services in an efficient manner and to the best of his ability.

THE SECRETARY OF THE NAVY

By: Charles Plozet

Dated, at Washington, D. C.
this 1 day of JUL 19 43

Contractor

JUSTIFICATION FOR FOREGOING CONTRACT

(1) The position described in the foregoing contract is essential for the following reasons:

Mr. Peal has been a contract employee in this Bureau since October 5, 1942. Mr. Peal is a senior assistant in the Departmental Contracts Branch in the preparation and administration of facilities contracts. Due to unprecedented expansion of the shipbuilding program the services of Mr. Peal are desired. He has specialized training and knowledge in the respective field for which his services are desired, and possesses qualifications for the execution of the work to be performed by him that are not available among the regularly employed personnel of the Bureau.

(2) The services required are not within the capacity of the present force.

(3) The work to be performed is not duplicated in this Bureau or elsewhere in the Navy Department.

(4) The employee proposed for the position described in the foregoing contract will be employed as follows:

BUREAU	DIVISION	SECTION	UNIT	ROOM	TEL. EXT.
<u>Ships</u>	<u>Shipbuilding</u>	<u>Construction</u>	<u>Contracts</u>	<u>73-2026</u>	<u>3676</u>
DATE	CHIEF OF BUREAU, BOARD OR OFFICE				
<u>June 26, 1943</u>					

CONDITIONS

1. Unless otherwise herein provided, (a) the employment under this contract shall be on a full time basis, that is, the services of the contractor shall be required during regular working hours on all days, except days on which the division, unit, section or office in which the contractor's services are performed is closed, not to exceed, however, six days in any calendar week unless upon the written request or approval of the head of such division, unit, section or office; and (b) the contractor may be required to perform the services set forth herein in any bureau, division, unit, section or office of the Navy Department.
2. PAYMENT. Unless otherwise provided, payments shall be made by the Chief Disbursing Officer, Washington, D. C., at semi-monthly intervals for services theretofore performed and for which payment has not previously been made. The contractor shall be paid upon the submission of properly certified invoices at the rate stipulated herein, less deductions, if any, as provided by law. Invoices are to be submitted to the Personnel Office of the Bureau in which the contractor is actively employed.
3. EXPENSES. Unless otherwise provided, if travel is required, the contractor shall be entitled to reimbursement therefor in accordance with Government travel regulations in addition to the compensation set forth herein, but shall not be entitled to reimbursement for any other expenses.
4. CITIZENSHIP. The contractor warrants that he is a citizen of the United States of America and neither holds nor owes any allegiance to any foreign power.
5. RETIREMENT STATUS. The contractor warrants that he is not a retired (i) civilian employee of the United States Government, or (ii) officer of the United States Army or Navy (including any reserve or other component thereof).
6. TRANSFER OR ASSIGNMENT PROHIBITED. Neither this contract nor any interest herein nor any claim arising hereunder shall be transferred or assigned by the contractor to any other party or parties.
7. DISCLOSURE OF INFORMATION. The contractor agrees that he will not disclose to any person not entitled to receive it any information relative to secret, confidential or restricted matters, as defined in Navy Regulations, that may come to the knowledge of the contractor.
8. REPORT OF ESPIONAGE. The contractor agrees that he will immediately report to the Chief of the Bureau, Board or Office in which his services are performed whenever for any cause he has reason to believe that an active danger of espionage or sabotage exists in any place at which he is employed, including complete information relating to the reasons which caused the contractor to be apprehensive of such danger.
9. OFFICIALS NOT TO BENEFIT. No Member of or Delegate to Congress or Resident Commissioner shall be admitted to any share or part of this contract or to any benefit that may arise therefrom, but this provision shall not be construed to extend to this contract if made with a corporation for its general benefit.
10. COVENANT AGAINST CONTINGENT FEES. The contractor warrants that he has not employed any person to solicit or secure this contract upon any agreement for a commission, percentage, or contingent fee. Breach of this warranty shall give the Government the right to annul the contract, or, in its discretion, to deduct from any compensation or other amount payable hereunder the amount of such commission, percentage, or contingent fees.
11. DISPUTES. Except as otherwise specifically provided in this contract, all disputes concerning questions of fact arising under this contract shall be decided by the contracting officer, subject to written appeal by the contractor within 30 days to the Secretary of the Navy whose decision shall be final and conclusive upon the parties hereto. In the meantime the contractor shall diligently proceed with the performance of his duties.
12. DEFINITIONS. The term "Secretary of the Navy" shall include the Secretary, the Under Secretary, the Assistant Secretary and the Assistant Secretary for Air and any person authorized to act for either of them.
13. TERMINATION. This contract may be terminated by the Government at any time during the period of its duration upon not less than 15 days written notice by the Assistant Secretary of the Navy to the contractor. This contract may be terminated by the contractor at any time within the period of its duration upon not less than 15 days written notice by the contractor to the Assistant Secretary of the Navy.

CONTRACTOR'S COPY
NOT TO BE RETURNED

This is your official copy
of the contract. The ORIGINAL
contract is held by the
parties. Signatures are not
required on the contractor's
copy.

Contract NXs

15 969

OFFER AND ACCEPTANCE
Personal Service Contract (Short Form)

NAVY DEPARTMENT

(Department or Establishment)

BUREAU OF SUPPLIES AND ACCOUNTS

(Office or station)

WASHINGTON, D.C.

(Address)

OCTOBER 5, 1942

(Date)

OFFER

The undersigned offers and agrees, subject to the conditions on the reverse hereof, to perform the services described below in an efficient manner and to the best of his ability during the period and for the compensation hereinafter stated.

Requisition: 1494 Title 13-A-2

Negotiation No. 900-1151

Bureau: Ships

Appropriation: 1730601 Maintenance, Bureau of Ships, 1943.

Personal Service Contract Journal # 15

Nature of Services:

Item

1. Personal services of W. Hugh Peal for duty in the Departmental Contracts Branch, Bureau of Ships, as a senior civilian in the administration of facilities contracts.

Period of Employment: October 5, 1942 to June 30, 1943 inclusive.

Rate of Compensation: \$ 25.00 per diem.

Total Compensation (estimate): \$ 6,725.00.

Place of Employment: Bureau of Ships, Navy Department, Washington, D. C.

Date October 5, 1942.

W. Hugh Peal
Contractor

Address:

Bureau of Ships

ACCEPTANCE BY THE GOVERNMENT

The foregoing offer is hereby accepted.

Date

THE UNITED STATES OF AMERICA

By

F. L. Weber

Purchasing Officer

Bureau of Supplies and Accounts

Navy Department

CONDITIONS

1. Unless otherwise herein provided, (a) the employment under this contract shall be on a full time basis, that is, the services of the contractor shall be required during regular working hours on all days, except days on which the division, unit, section or office in which the contractor's services are performed is closed, not to exceed, however, six days in any calendar week unless upon the written request or approval of the head of such division, unit, section or office; and (b) the contractor may be required to perform the services set forth herein in any bureau, division, unit, section or office of the Navy Department.

2. Payment.--Unless otherwise provided, payment shall be made by the Navy Disbursing Officer, Navy Department, Washington, D. C., at semi-monthly intervals for services theretofore performed and for which payment has not previously been made. The contractor shall be paid upon the submission of properly certified invoices or vouchers at the rate stipulated herein, less deductions, if any, as herein provided.

3. Expenses.--Unless otherwise provided, if travel is required, the contractor shall be entitled to reimbursement therefor in accordance with Government travel regulations in addition to the compensation set forth herein, but shall not be entitled to reimbursement for any other expenses.

4. Citizenship.--The contractor represents that he is a citizen of the United States of America and neither holds nor owes any allegiance to any foreign power.

5. Transfer or Assignment Prohibited.--Neither this contract nor any interest herein nor any claim arising hereunder shall be transferred or assigned by the contractor to any other party or parties.

6. Disclosure of Information.--The contractor agrees that he will not disclose to any person not entitled to receive it any information relative to secret, confidential or restricted matters, as defined in Navy Regulations, that may come to the knowledge of the contractor.

7. Report of Espionage.--The contractor agrees that he will immediately report to the Chief of the Bureau for which his services are performed whenever for any cause he has reason to believe that an active danger of espionage or sabotage exists in any place at which he is employed, including complete information relating to the reasons which caused the contractor to be apprehensive of such danger.

8. Officials Not to Benefit.--No Member of or Delegate to Congress or Resident Commissioner shall be admitted to any share or part of this contract or to any benefit that may arise therefrom, but this provision shall not be construed to extend to this contract if made with a corporation for its general benefit.

9. Covenant Against Contingent Fees.--The contractor warrants that he has not employed any person to solicit or secure this contract upon any agreement for a commission, percentage, or contingent fee. Breach of this warranty shall give the Government the right to annul the contract, or, in its discretion, to deduct from any compensation or other amount payable hereunder the amount of such commission, percentage, or contingent fees.

10. Disputes.--Except as otherwise specifically provided in this contract, all disputes concerning questions of fact arising under this contract shall be decided by the contracting officer, subject to written appeal by the contractor within 30 days to the Secretary of the Navy whose decision shall be final and conclusive upon the parties hereto. In the meantime the contractor shall diligently proceed with the performance of his duties.

11. Definitions.-- (a) The term "Secretary of the Navy" shall include the Secretary of the Navy, the Under Secretary of the Navy and any person authorized to act for either of them; (b) the term "contracting officer" as used herein shall include the Chief of the Bureau of Supplies and Accounts, the purchasing officers of such Bureau, and their duly authorized successors and duly authorized representatives.

12. Termination.--This contract may be terminated by the Government at any time during the period of its duration upon not less than 15 days written notice by the contracting officer to the contractor. This contract may be terminated by the contractor at any time within the period of its duration upon not less than 15 days written notice by the contractor to the contracting officer.

TELEPHONE 328.

From THE BURSAR.

EXETER COLLEGE,
OXFORD.

3rd July 1925.

Mr. W.H. Peal has been my pupil during the whole of his residence in Oxford from October 1922 to June 1925. In that time I have formed a very high opinion of his abilities. He is a sound lawyer who invariably takes the trouble to search for the origin of the law, and when asked his opinion on any legal point, one can always rest assured that he will take infinite pains to produce a sound answer. On several occasions I have had the opportunity of hearing him conduct a case in the Oxford Law Moots and I have always been impressed by his lucidity of statement and the rapidity with which he can deal with an interruption from the presiding Judge.

J.C. Chotani

M.A., B.C.L.
Barrister-at-Law,
Fellow & Law Tutor of Exeter College.

W.H. Peal Esq.,

Exeter College.

C.

H. P. Hall

2153 Knapp St
St Paul Minn

EXETER COLLEGE,
OXFORD.

Heaves, Washington 4.38'
4.35'

E. W. Dyer
Box 109

attached from. I think he is

more than any law firm would find

to be a most valuable asset.

W. A. Holliman KC, D.C.

Virginia Rogers, Esq.

Bunch, Esq.

June 17 1925

All Souls College,
Oxford.

Mr Peck was my pupil for a

term while reading for the B.C.L.

degree. I find him ~~to be~~ industrious;

and consider that he shows a marked

ability for law. I have also heard him

argue at length, and I think it is clear

that he shows great capacity for

presenting a case
~~for argument~~ - a rapid and

*Hugh Beal,
Exeter college,
Oxford, England.*



SIGNATURE.

Sign below as directed. The passport should also be signed in the space provided therefor in the lower left-hand corner.

William Hugh Reel
(Signature of bearer, to be affixed immediately upon receipt of passport.)

La Center Kentucky
(Bearer's address in the United States)

Epeter college
(Bearer's foreign address.)

Oxford, England

RENEWALS.

An American citizen residing in a foreign country and desiring the extension of the validity of his passport should make application therefor to the nearest American diplomatic or consular office.

1-722

L. 2. 1000
R. CONSOLATO D'ITALIA.

357 Diritto Lire 10-art. 57, Tariffa Consolare

Visto Speciale Validità Un Anno.

Vale per la destinazione d'Italia.



London 10 MAR 1925 *192*

Il Console Generale

P. Zighetti

per l'anno



SIGNATURE.

Sign below as directed. The passport should also be signed in the space provided therefor in the lower left-hand corner.

William Hugh Beal
(Signature of bearer, to be affixed immediately upon receipt of passport.)

Leicester Kentucky
(Bearer's address in the United States.)

Exeter college
(Bearer's foreign address.)

Oxford, England

RENEWALS.

An American citizen residing in a foreign country and desiring the extension of the validity of his passport should make application therefor to the nearest American diplomatic or consular office.

1-722

THE UNITED STATES OF AMERICA PASSPORT



DEPARTMENT OF STATE

To all to whom these presents shall come Greeting:

I the undersigned Secretary of State of the United States of America hereby request all whom it may concern to permit

William Hugh Beal
a citizen of the United States safely and freely to pass and in case of need to give him all lawful Aid and Protection.

This passport is valid for use only in the following countries and for objects specified, unless amended.

All Countries, Sweden and Israel

The bearer is accompanied by _____



Given under my hand and the seal of the Department of State at the City of Washington the *17th* day of *July* in the year of our Lord one thousand and four hundred and *four* and of the Independence of the United States the one hundred and *four*th.

Charles E. Hughes

PERSONAL DESCRIPTION

Age *26* years, Height *5'8 1/2* in, Weight *142* lbs, Complexion *Fair*, Eyes *Blue*, Hair *Dark*, Nose *Large*, Face *oval*, Distinguishing marks _____
Place of birth *Bardonia, Ky*
Date of birth *Mar. 27, 1898*
Occupation *Student*

William Hugh Beal
SIGNATURE OF BEARER



PHOTOGRAPH OF BEARER

No 459509

AMENDMENTS AND EXTENSIONS.

THIS PASSPORT IS VALID FOR A PERIOD OF TWELVE MONTHS AND EXPIRES JUL 17 1925. IT IS SUBJECT TO ONE OR MORE EXTENSIONS PROVIDED THE FINAL DATE OF EXPIRATION IS NOT LATER THAN TWO YEARS AFTER THE DATE OF THE ISSUANCE.

Wolfgang Henschel
Geburtsdatum: 10. Juli 1894
Geburtsort: Berlin
Beruf: Ingenieur
Gültigkeit: bis 17. Sept. 1925



Wolfgang Henschel
Geburtsdatum: 10. Juli 1894
Geburtsort: Berlin
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Gültigkeit: bis 17. Sept. 1925

VISAS.

Informationsblatt

30.87 bis 26. -
monat

31. Dezember 1924
16. August 1924

Schiffkontrolle
15. Sept. 1924
Wien-Halle

Polizeiinspektion
17. Sept. 1924

OSTERREICH
ZAMSLING N.G.
am 22. IX. 24
AUSGABE

St. Tetschen
24. SEP 1924
nach Dresden

Nr. 544308 Geburtsdatum: 10. Juli 1894
Geburtsort: Berlin
Beruf: Ingenieur
Gültigkeit: bis 17. Sept. 1925



VISAS.

Informationsblatt

30.87 bis 26. -
monat

31. Dezember 1924
16. August 1924

Schiffkontrolle
15. Sept. 1924
Wien-Halle

Polizeiinspektion
17. Sept. 1924

United Kingdom
6.10.24 No. 6892
Berlin
Signature: J. Suckham

GOOD FOR ONE YEAR

Was transferred from Passport
No. 209281 - valid until 9th
October 1925



WOLFGANG HENSCHEL
10. Juli 1894
Berlin



Le 5 Mars

R. CONSOLATO D'ITALIA.
 Diritto Lire 10-art. 57, Tariffa Consolare
Visto Speciale Validità Un Anno.
 Vale per la destinazione d'Italia.

London 10 MAR 1925

Il Console Generale
A. Ghignetti

Mr. [illegible]

LIRE 50

Visto

VORREI AT GENERAL DE FRANCE A LONDRES
 Visa des passeports pour la France
HANS ALBERT *aller et retour*
London 10 Mars 1925
Il Consol General

DRES
 IN
 DATE
 TIME
 PERIOD

9.65
10.21
8
4/8

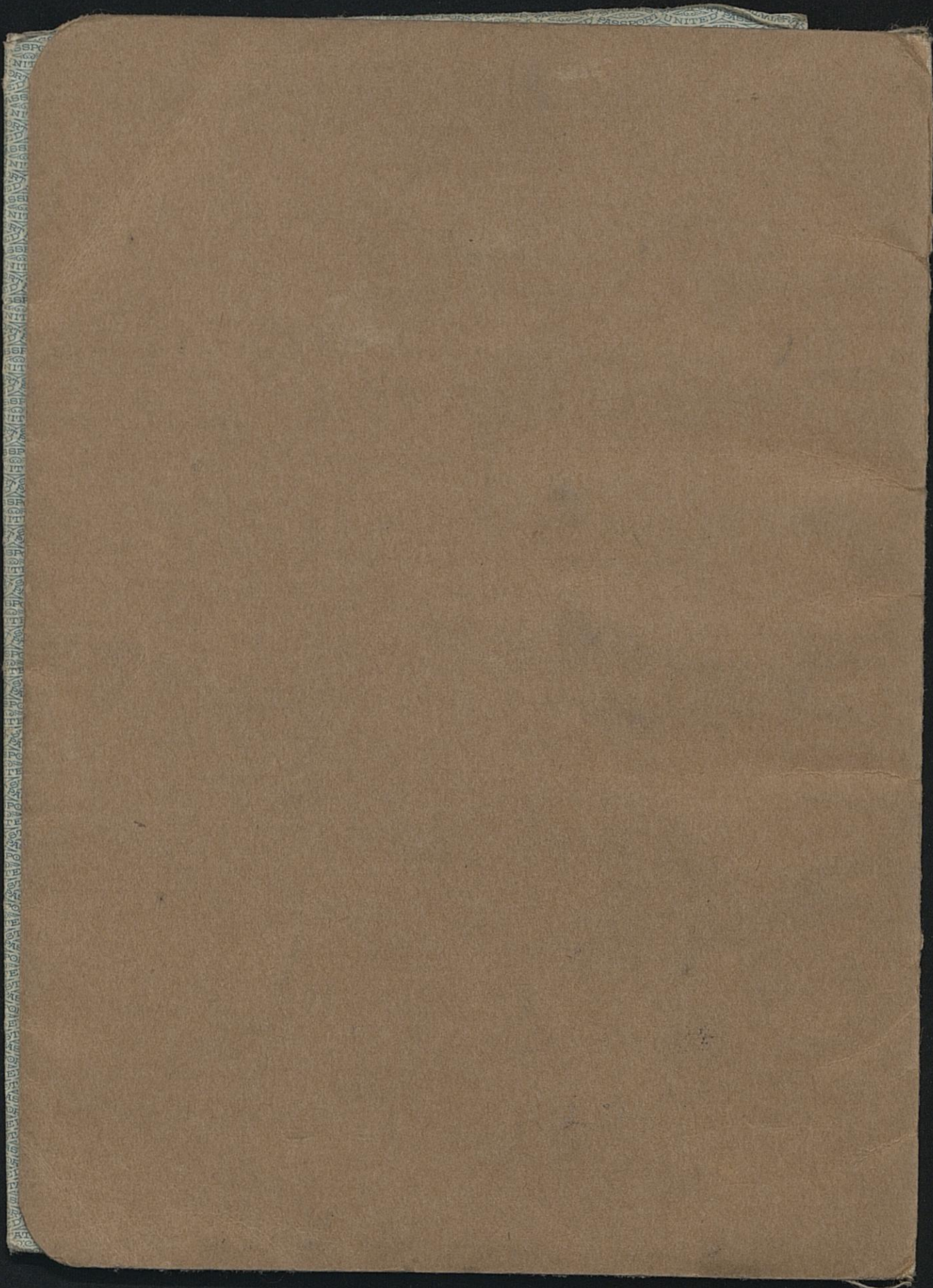
SURETY - DEPOSE
10 MAR 1925
 DE LA M. FRANCE
 Consol. Gen. de France

The document herewith enclosed is an American passport.
 Le document ci-inclus est un passeport américain.
 El documento incluido es un pasaporte americano.
 Il documento qui accluso è un passaporto americano.
 O documento incluzao n'isto é um passaporte americano.
 Documentul atot inclus este un pasaport american.
 Die hierin eingeschlossene Urkunde ist ein amerikanischer Reisepass.
 De hierin ingesloten oorkonde is een Amerikaansche pas.
 Det här inneslutna dokumentet är ett amerikanskt pass.
 Det här inneslutna Dokumentet er et amerikansk Pas.
 Załączony w tym dokument jest amerykański paszport.
 Az ide mellékelék okirat egy amerikai útlevél.
 Приложенный к этому документу американский паспорт.
 Το ενδεδειγμένο έγγραφο είναι Αμερικανικό διαβατήριον.
 דער איינגעשלאסענער דאקומענט איז אן אמעריקאנער פאספארט.

此是美國護照

是ハ亞米利加
 合衆國
 護照

SURETY - DEPOSE
10 MAR 1925
 DE LA M. FRANCE
 Consol. Gen. de France



Virus

2109

Debat

Berlin

6. August 1939

Bayerische

Gesandtschaft

Einreise nach München Nürnberg Bam

Oberammergau

vorbehalftlich

der Aufenthaltsgenehmigung der Polizei

behörde vorgeworfen. Persönliche pol

zeitliche Meldung innerhalb 24 Stunden

nach Ankunft vorgeschrieben

J. D.

Linke

Gingung 8. 25

Bipelsch



THE UNITED STATES OF AMERICA

PASSPORT



AMERICAN CONSULATE GENERAL,
LONDON, ENGLAND.

Date June 27 1924

The holder has applied for a passport
from the Department of State,
Washington.

DEPARTMENT OF STATE

To all to whom these presents shall come Greeting:
I, the undersigned, Secretary of State of the United States of
America, hereby request all whom it may concern to permit

William Hugh Seal
a citizen of the United States, safely and freely to pass and in case
of need to give him all lawful Aid and Protection.

This passport is valid for use only in the following countries
and for objects specified, unless amended.

All Countries

NAME OF COUNTRY

Study and travel

OBJECT OF VISIT

The bearer is accompanied by



Given under my hand and the seal of the Department of State at the
City of Washington, the 1st day of August
in the year 1922 and of the Independence of the United States the
one hundred and forty-seventh

Charles E. Hughes

PERSONAL DESCRIPTION.

Age 24 years Mouth medium.
Height 5 ft 9 1/2 in. Chin round.
Forehead high Hair brown.
Eyes hazel Complexion fair.
Nose large Face thin.
Distinguishing marks scar on neck.
Place of birth Bandana, Ky.
Date of birth March 27th 1898.
Occupation Student.

William Hugh Seal

SIGNATURE OF BEARER



No. 209281

AMENDMENTS AND EXTENSIONS.

THIS PASSPORT IS VALID FOR A PERIOD OF TWELVE MONTHS AND EXPIRES **AUG 1 1923** UNLESS PREVIOUSLY EXTENDED. IT IS SUBJECT TO ONE OR MORE EXTENSIONS PROVIDED THE FINAL DATE OF EXPIRATION IS NOT LATER THAN TWO YEARS AFTER THE DATE OF ITS ISSUANCE.

AMERICAN CONSULATE GENERAL
STOCKHOLM, SWEDEN.

July 28-1923
Extended for six months from date of expiration.
Not valid after **Feb-1-1924**

Robert F. Farnell
American Consul
Service No **7254**
Gratis

Warnemünde
eintritt am
1. AUG 1923
Ausweis für die Schifffahrt blauen 24
Ausweis für die Schifffahrt orange 24
Ausweis für die Schifffahrt grün 24

1. September 1923
Personalausweis
Schweden, den **25. Juli 1923**
Deutsche Gesellschaft
Passat



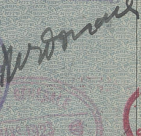
VISAS.

VISA GÉNÉRALE
Valable une année
pour se rendre en France ou à l'étranger
sans avoir à soumettre ce passeport au
des autorités consulaires ou
Consulats étrangers.

LONDRES
Date **2-3-23**
Passeport **7254**

CONSULAT GÉNÉRAL
LONDRES
Date **2-3-23**
Passeport **7254**

SURETÉ GÉNÉRALE
15 JANV 1923
Au au passage
Consulats spécial de Hongrie



Viam **Norge**

Gjelder for reise fra
til **Norge**

og for ophold i Norge
ikke efter **30. 9. 1923**

Det Norske Generalkonsulat
LONDON, den 11. 11. 1923

Generalkonsulen,
E. Conrad

Gebyr

SURETÉ GÉNÉRALE
15 JANV 1923
Au au passage
Consulats spécial de Hongrie

PASSKONTROLL
7 JUL 1923
BERGLEN

No **1747** Visat for en resa
från England
till Sverige
för vistelse i
Göteborgs län
från **1. 8. 23** till **1. 9. 23**

ÖFVERSTÄLLNING
3 JUL 1923

ÖFVERSTÄLLNING
3 JUL 1923

ÖFVERSTÄLLNING
3 JUL 1923

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3 JUL 1923

ÖFVERSTÄLLNING
3 JUL 1923

ÖFVERSTÄLLNING
3 JUL 1923

VISAS.

GOOD FOR TWELVE MONTHS FROM
THE DATE HEREOF PROVIDED PASS-
PORT IS SO LONG VALID.

BRITISH PASSPORT CONTROL OFFICE
NEW YORK

16799 **2. 10. 23**

IMMIGRATION OFFICE
26 APR 1923
SOUTHAMPTON

United Kingdom

BRITISH PASSPORT CONTROL OFFICE
26 APR 1923
CONSULAR SERVICE



REPRESENTATION CERTIFICATE
164536 issued at **London** **1923**



1489 **1. 11. 1923**

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1489 **1. 11. 1923**

1489 **1. 11. 1923**

65

Visum
SCHWEI
C. 16 AUG 24
1923

GENNEMREJSE

Viseret paa det kgl. danske
Gesandtskab i Stockholm.
Gyldigt for Gennemrejse og
Ophold i Danmark fra
den 13. Dage inden
indtil den 10. August 1923
Kgl. Dansk Gesandtskab i
Stockholm
den 28. Juli - 1923
Nr. 666/1923
Gebyr Kr. 3,50

4 - AUG 1923

Gebyr

1.8.8.12 (2)



Paul Munggen
Ligeforsraad

Indryk
31. 8. 1923

Statspolitisk



AMERICAN CONSULATE GENERAL,
LONDON, ENGLAND.
Extended *Mich* 12. 1924
Expires *August* 1. 1924
McClappay
Vice Consul of the United States of America
London, Eng.



#245

Visum
Reg. No. 2109
Berlin, den 6. August 1923
Gebühr
Bayerische
Gesandtschaft.

Anreise nach München Nürnberg Bam
berangear vorbehaltlich
der Aufenthaltsgenehmigung der Polizei-
behörde vorgeordnet. Persönliche poli-
zeiliche Meldung innerhalb 24 Stunden
nach Ankunft vorgeschrieben.

J. D.



Longer
Aug. 6. 8. 23
Lifelsch.

Visa for UNITED KINGDOM
Date 9-10-23
Granted at *COLOGNE*
Signature *B. F. E. E. E. E. E.*
BRITISH VICE CONSUL



GOOD FOR ONE YEAR



15 JUL 1924

ADDRESS NAVY DEPARTMENT,
BUREAU OF SHIPS. REFER TO
FILE No.

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D. C.

WWF:mo



14 January 1944

W. Hugh Peal, Esq.
Chadbourne, Wallace, Parke & Whiteside
25 Broadway
New York, N. Y.

Dear Hugh:

Many thanks indeed for your letter of the tenth, enclosing the draft of new advance payment provisions for the facilities contracts.

Knowing that there would be little that I could do by way of improvement, I have turned the draft over to your successor, Jack Alexander, for appropriate action. Perhaps your firm will at some time in the future have to pass on your draftmanship from the point of view of one of your clients having dealings with the Bureau.

So far, we have not been unduly troubled by any old questions which you may have left unsolved, and I am not too fearful that we will be. But even if we should be sorely troubled on that account, it could not begin to diminish in any way the deep feeling of appreciation which we have for all your unselfish assistance during the past year and a half.

I wanted to say substantially this, and more too, before you left, but the rather knotty problems of Warren City had me so fouled up that afternoon that I was limited to a very hasty and prosaic farewell. So let this be my tribute to a great job well done.

Sincerely,

A handwritten signature in dark ink, appearing to be "Ward".

No 333650

PASSPORT



UNITED STATES OF AMERICA

PRESENT THIS PASSPORT WITH YOUR APPLICATION FOR A NEW PASSPORT

IMPORTANT

The person to whom this passport is issued must sign his name on page three immediately on its receipt. The passport is **NOT VALID** unless it has been signed.

The bearer should also fill in blanks below as indicated.

Signature of bearer

Bearer's address in the United States

Bearer's foreign address

IN CASE OF DEATH OR ACCIDENT NOTIFY

Name of person to be notified

Exact address

CAUTION

This passport is a valuable document. It should not be altered in any way. Due care should be taken to see that it does not pass into the possession of an unauthorized person. If it is lost or destroyed the fact and circumstances of the loss should be immediately reported to the Passport Division, Department of State, or to the nearest American Consulate, or, in an outlying possession of the United States, to the chief executive thereof, and to the local police authorities. New passports in such cases can be issued only after exhaustive inquiry.

1-1107

No 333650

Passport



United States of America
Department of State



Note Amendment on page

I, the undersigned, Secretary of State
of the United States of America, hereby
request all whom it may concern to per-
mit safely and freely to pass, and in case
of need to give all lawful aid and protec-
tion to

MARGARET WATSON PEAL

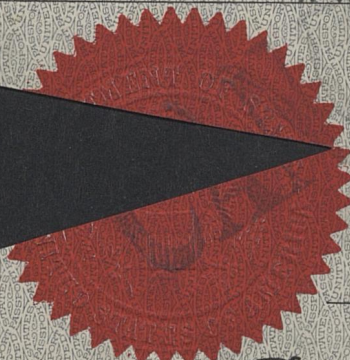
a citizen of the United States.

The bearer is accompanied by his
Wife, X X X

Minor children, X X X

X X X
X X X

Given under my
hand and the
seal of the
Department of
State
at Washington,
JULY 24TH
1936



Edell H. Hill

Description of bearer

Height 5 feet 4 inches

Hair BROWN

Eyes GREY

Distinguishing marks or features:

X X X

X X X

X X X

Place of birth NEAR PRESTON,
KANSAS

Date of birth DEC. 30, 1900

Occupation CLERK

X X X

X X X

Margaret W. Peal

Signature of bearer.

This passport is not valid unless signed by the
person to whom it has been issued.

Note Amendment on page 6

Photograph of bearer

Margaret W Peal



This passport, properly visaced, is valid for travel in all countries unless otherwise specified.

This passport, unless limited to a shorter period, is valid for two years from its date of issue and may be renewed for an additional period of two years.



Limitations

*Note Renewal on page 6
See stamp on page 6*



This passport is not valid for travel in or in any foreign state in connection with entrance into or service in foreign military or naval forces.

Renewal, amendments, and extensions

DEPARTMENT OF STATE
PASSPORT AGENCY
NEW YORK

NO. 57

RENEWED AUG 16 1939

EXPIRES July 21 1940

BY AUTHORITY OF THE SECRETARY OF STATE
IRA P. HOYT
PASSPORT AGENT
BY Wm A. Wardrope

6

RENEWAL OF VISA
VISA Vises
JULY 17 1936

VISA DE TRANSIT Valable
Jusqu'au 30 DEC 1936
pour un seul voyage, avec faculté
d'arrêt sur le territoire français
de 15 jours, à compter de la
date du passage à la frontière.
New York, L. 19 AOÛT 1936
Pour le Consul General, p. o.

[Signature]



QUITT. No. 177
ARTICLE: 79
5 Francs
PERÇU: \$0.34

7

Visas

22
 f.d. Zetw...
 born...
 1936
 ...
 ...
 ...

DEPARTMENT OF STATE WASHINGTON

American citizens
 traveling in disturbed
 areas of the world are
 cautioned to avoid all
 touch with the forces
 American Legations or
 Consular Officers

BRITISH PASSPORT CONTROL OFFICE

NEW YORK

No. 30118 DATE AUG 19 1936
 UNITED KINGDOM

This visa is good for one or
 more journeys to the UNITED
 KINGDOM within a period of
 twelve months from the date
 hereof provided this passport
 is so long valid.

P. J. ...
 Assistant P. O. O.



A black and white portrait photograph of a man with glasses, wearing a suit and tie. The photo is mounted on a card with a decorative border. A faint circular watermark is visible over the image.

and many things, as
William Deane, 1722-23

**IRA F. HOYT,
PASSPORT AGENT**

10

Grüngrube oder Baum
24.7.34

Nr. 1891 Geb. 46
 im Real Sichtvermerk
 (Name des Inhabers)
 zur ein-maligen Einreise in das Reichsgebiet über
 jede in ein zum 18. Sept. 1936 die Grenzübergangsstelle
 die Grenzübergangsstelle 18. Sept. 1936
 der Grenzübertritt bis zum 18. Sept. 1936 einschließen benutzt werden.
 Reisefrist — Tage vom Grenzübertritt ab
 (Einreisetag eingerechnet) 18 SEP 1936
 London den 18 1936
 Deutsche Botschaft
 London
 (Unterschrift) Rohmer

11

Visas

George S. 24.9.36
 FORMATO DI TOLONI TIRISTO

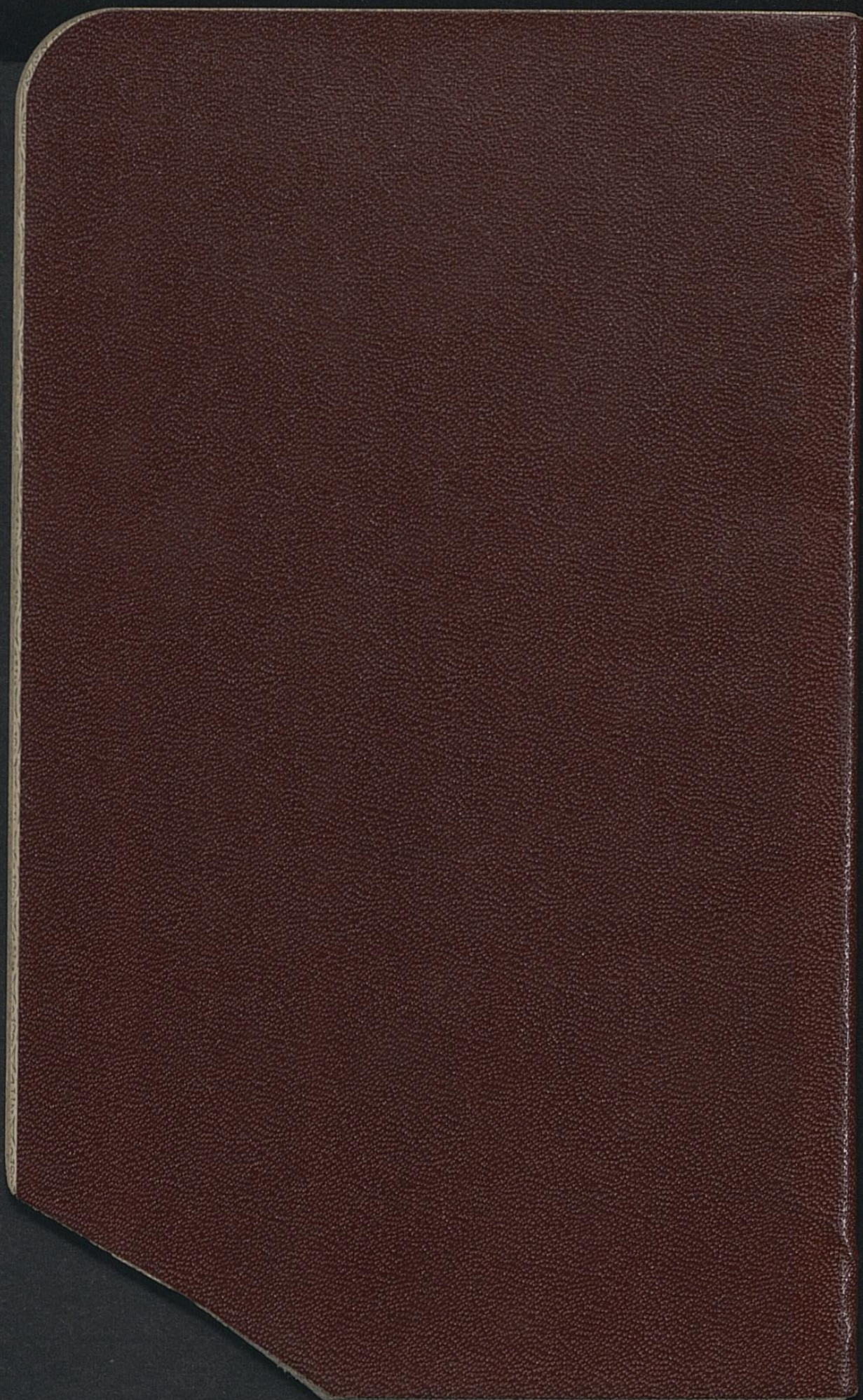


100-
 Gegen Registermark-Guthaben
 L. d. Zeit vom *10.10.36* auf *10.10.36*
 bezw. verrechnet. *Abgegeben*

ABSTRACTS FROM PASSPORT REGULATIONS

1. Passports are issued in the United States by the Secretary of State, through the Passport Division, Department of State, Washington, D. C. Applications for passports should be made in person through clerks of Federal courts; clerks of State courts having jurisdiction in naturalization matters, or through passport agents of the Department of State. Passport agents of the Department of State are stationed at New York, Boston, Chicago, San Francisco, and the Department of State, Washington, D. C. Applications should be filed from 2 to 4 weeks before the passport is required, depending upon the distance from Washington.
2. Persons in the Philippine Islands desiring passports should make application to the United States High Commissioner, Manila. In the Virgin Islands, Hawaii, Puerto Rico, Guam, and American Samoa application should be made to the chief executives of those islands.
3. The passport fee, including \$1 for the execution of the application, is \$10. The fee for renewal of a passport is \$5. In the United States, passport and renewal fees should be submitted in currency or in postal money orders made payable to the Secretary of State, Washington, D. C.
4. The regulations provide that when the presumption of having ceased to be an American citizen has arisen against a naturalized American citizen under section 2 of the act of March 2, 1907, because of protracted foreign residence, his passport shall not be renewed until he shall have submitted to the Department of State or to a diplomatic or consular officer of the United States, evidence showing that the reason for such foreign residence comes within the rules prescribed by the Secretary of State whereunder such presumption may be overcome.
5. Americans making their homes or residing for a prolonged period abroad should register at the nearest American consulate.

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PAGE(S)**



Series VI.—OCCUPATIONAL EXPERIENCE, QUALIFICATIONS, AND PREFERENCES

INSTRUCTIONS.—Every registrant shall fill in items 1, 2, and 3 in this series. Include in item 1 any formal apprenticeship served. Items 4 and 5 are optional and are designed to aid the Reemployment Division in restoring you to civilian employment after completion of military service.

1. I have also worked at the following occupations other than my present job, during the past 5 years: (If none, write "None.")

OCCUPATION (Give full title; for example, turret-lathe operator, farmer, etc.)	KIND OF WORK DONE (Be specific—give a brief statement of your duties)	YEARS WORKED	
		From—	To—
None, except 3 weeks with			
Defense Supplies Corporation,	Research analysis in matter	1941	1942
Washington D. C. in August and of Labor American association		1942	1943
September 1942		1943	1944

2. My usual occupation, or the occupation for which I am best fitted, is printing law

3. I am licensed in a trade or profession; if so, I am licensed as lawyer
(am, am not) (For example: Marine pilot, physician, aviator, stationary engineer)

4. I have worked in the following State or States during the past 2 years New York; District of Columbia

5. I prefer the following kind of work: legal

I would consider accepting a job which would require me to move away from my present home.
(would, would not)

Series VII.—FAMILY STATUS AND DEPENDENTS (Confidential except as to names and addresses of claimed dependents)

INSTRUCTIONS.—Every registrant shall fill in the statements numbered 1 and 2 in this series.

1. I am ☐ single. ☐ widower. ☐ divorced. ☒ married; I do live with my wife; if not, her address
(Put an X in the correct box) (do, do not)

is at New York, N. Y.; we were married
(Place) (Date)

on June 4, 1932

2. (a) I have 2 children under 18 years of age. (b) Of these children, 2 live with me in my home.
(Number) (Number)

INSTRUCTIONS.—Every registrant who lives in a family group and contributes to the support of that group shall fill in statement No. 3. "Family group" as used in this statement means two or more persons related by blood, marriage, or adoption, who live together and who pool all or a substantial part of their individual incomes for their joint support. (Such a group may not always include everyone who lives in the same house or eats at the same table. For example, when a registrant and his wife and children share a house with other relatives but do not share the income of those other relatives, the family group to be listed here would include only the registrant and his wife and children.)

The information here given is intended to describe only the economic situation of the family group as it now exists and is not intended to suggest that by altering their present domestic arrangements, present dependents of the registrant might obtain support from other persons who are not now supporting them.

3. (a) The following is a list of all members of the family group in which I live (list yourself first):

Name	Sex	Age last birthday	Relationship to me	Date I began to contribute to this person's support. (If not contributing, write "N. C.")	Amount this person earned by work during past 12 months
<u>William Hugh Deal</u> (Name of registrant)	<u>Male</u>	<u>44</u>	<u>Self</u>	<u>x x x x x x x x</u>	<u>\$ 38,235</u>
<u>Margaret M. Deal</u>	<u>Female</u>	<u>41</u>	<u>Wife</u>	<u>June 4, 1932</u>	<u>1153.75</u>

(b) I contributed \$12,500 during the last 12 months to the support of the above-listed family group.

(c) In addition to the earnings shown in table 3 (a), only the following other income was received by members of this family group during the past 12 months. (State the nature and source of every item of income whether in cash or other things of value. Include income from property, relief payments, and contributions from persons outside this group. Give name, address, relationship, and age of each person outside the family group making such

SERIES VII.—FAMILY STATUS AND DEPENDENTS—Continued

contributions):

*other income of William Hugh Peal - Dividends \$183.20; interest 90,
" " " Margaret W. Peal, Dividends \$190.00; interest \$175*

INSTRUCTIONS.—Every registrant who contributes to the support of one or more persons who are not members of the family group listed above shall fill in statement No. 4.

4. (a) The following persons who are not members of the family group listed above depend wholly or partly for support on what I earn by my work in my business, occupation, or employment; they had no other sources of income during the past 12 months, except as stated below:

Name and address	Sex	Age last birthday	Relationship to me	Date when I began contributing to this person's support	Amount contributed by me (past 12 months)	All other income received by this person (past 12 months)
					\$	\$

- (b) Of the amounts contributed by me to dependents listed in 4 (a) only \$_____ contributed to _____
(if none, write "None")
_____ was in payment for my own board and lodging.

- (c) The sources of the "other income" shown in the last column of the table just above were as follows: (Give name of dependent and state whether income was earned or contributed; if contributed give name of dependent, and name and address of person or agency contributing.) _____

- (d) The income I earned from my work in my business, occupation, or employment during the past 12 months was \$_____

- (e) My income from all other sources during the past 12 months was \$_____

INSTRUCTIONS.—Every registrant who fills in either statement No. 3 or No. 4 shall also fill in the statements numbered 5 through 9 in this series.

5. If any of my dependents (except my wife) are over 18 years of age, the reasons why they are dependent are as follows (list each person by name): _____

6. The following is a description of all property owned by (or held in trust for) either myself or my dependents (do not include clothing, personal effects, household furnishings, or automobile; indicate which of such property is your home):

NAME OF PERSON	KIND OF PROPERTY	VALUE AFTER DEDUCTING ENCUMBRANCES	NET INCOME FROM THIS PROPERTY PAST 12 MONTHS (If none, write "None")
<i>William Hugh Peal</i>	<i>Securities, cash and real estate (home)</i>	<i>\$60,000</i>	<i>\$273.20</i>
<i>Margaret W. Peal</i>	<i>Securities and real estate</i>	<i>10,000</i>	<i>\$365.00</i>

7. I *own the house and rent the apartment* rent the house or apartment in which I live; if so, the monthly rent now is \$ *55.00*
(do, do not)

8. I have contracted to purchase the following property (if none, write "None"): *None*

KIND OF PROPERTY	DATE OF CONTRACT	BALANCE NOW OUTSTANDING	MONTHLY PAYMENTS
		\$	\$

9. Other facts which I consider necessary to present fairly my own status and that of my dependents as a basis for my proper classification are (if none, write "None"): _____

INSTRUCTIONS.—With respect to any dependent (other than the registrant's own wife or child) whose support the registrant has assumed, the registrant shall furnish to the Local Board an affidavit of the person for whom dependency is claimed (or from the person's guardian if he is incompetent), explaining why and under what circumstances the registrant assumed such person's support. Copies of Form 40-A for this purpose may be obtained from the Local Board. If the dependent lives at a distance, do not delay return of the Questionnaire pending receipt of the affidavit; forward the affidavit as soon as received and it will then become a part of this Questionnaire.

September 19, 1942.

Local Board No. 27-C,
Fairfield County, Connecticut,
Masonic Temple,
Havemeyer Place,
Greenwich, Connecticut.

Dear Sirs:

I return herewith my Selective Service questionnaire.

I wish to call your attention to the following specific facts:

On October 5, 1942, I shall report for duty to the head of the Departmental Contracts Branch of the Shipbuilding Division, Bureau of Ships, of the Navy Department, Washington, D.C. As soon as I have a permanent new address I shall notify you. In the meantime, I would appreciate it if you would continue to send all communications to the above address, which is the one you are now using.

I shall probably apply for a commission in the United States Navy in a short time.

The financial data, relating to the contribution to the family group, is of necessity approximate as we do not keep household records. The estimates of the property of myself and my wife are also of necessity approximate. In my own case, most of my property consists of an interest in my partnership, the value of which cannot be ascertained

September 19, 1942.

without an expensive accounting, and of real estate, the value of which is subject to great market variations. In the case of my wife, a considerable part of her property consists of non-productive real estate, the value of which is conjecturable. The above facts will also explain why there is a large disparity between the value of the property and the income therefrom. In the case of my interest in my partnership I have shown the entire returns in the amount shown to have been earned by work during the past twelve months. It is impossible in the case of a law partnership to make any scientific allocation between return on capital and return for work.

I have not claimed any dependents, although I do in fact support my mother and my mother-in-law, and do obtain credits under the Income Tax laws. I do not intend, however, to use these contributions as a basis for any claim for deferment as my financial condition is such that I can continue the contributions even if inducted.

Very truly yours,

Enclosure

WHP:JH

[Letterhead of Mr. Peal]

September 21, 1942.

Local Board No. 27-C,
Fairfield County, Connecticut,
Masonic Temple, Havemeyer Place,
Greenwich, Conn.

Dear Sirs:

By error I left out the enclosed extension to my questionnaire which I mailed to you this morning. I would appreciate it if you would attach this to my questionnaire.

Sincerely yours,

Enclosure

Important Notice to Registrant

From Advisory Board

All questionnaires must be filled out in ink and must be sworn to.

There will be a member of the Advisory Board at the Masonic Temple at the following specified times.

1. Monday, Tuesday, Wednesday and Thursday evenings from 7:30 P.M. to 9:30 P.M.
2. Every day (except Saturday and Sunday) from 12:00 Noon to 1:00 P.M.
3. Every afternoon (except Saturday and Sunday) 4:30 P.M. to 6:30 P.M.
4. Saturday morning - 9:00 A.M. to 12:00 Noon.

The Advisory Board was formed to help registrants with their questionnaires. If you have any difficulty with it or wish to have it sworn to, come to the Masonic Temple at the above specified times and a member will help you.

Fill in all the answers you know accurately before asking advice so as not to delay others.

Form 2B
Dist. 1000
5/11/42-em
Conn. 1630

DEFENSE SUPPLIES CORPORATION

WASHINGTON

DIVISION OF:
AMERICAN REPUBLICS AVIATION

September 24, 1942

Mr. W. Hugh Peal
Chadbourn, Wallace, Parke & Whiteside
25 Broadway
New York, New York

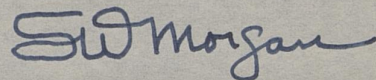
Dear Hugh:

Thank you very much for your letter of September 22d with two copies of your report as revised and corrected. Upon receipt of the stencils which you say you are sending under separate cover, we will have new copies run off and have them substituted for the draft copies in the hands of those to whom the draft was originally sent.

I think you did a fine job and congratulate you most heartily. I am interested to note that you will be in Washington after October 5th and shall look forward to seeing you again.

With kindest regards.

Sincerely yours,



Stokeley W. Morgan
Vice President



ADDRESS NAVY DEPARTMENT,
BUREAU OF SHIPS, REFER TO
FILE NO.

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D. C.



PHH:hg(150)

June 9, 1943

From: 150
To: 300
Via: 700, 307, 306, 305.
Subject: William Hugh Peal - Appointment as Assistant
Counsel for the Bureau of Ships.
Reference: (a) BuShips Organization Order No. 9, dated
1/18/43.

1. Paragraph 6 of reference (a) provides in substance that contracts and other documents of a contractual or legal nature to be signed by the Chief of the Bureau of Ships or a Contracting Officer shall be approved as to form and legality by Counsel for the Bureau or by an Assistant Counsel appointed by him. The Chief of the Bureau of Ships approved the appointment of Lt. Ethan A. Hitchcock, USNR, and Lt. W. W. Poshay, USNR, as such Assistant Counsel.

2. On June 9, 1943, the Chief of the Bureau of Ships approved the appointment of Mr. William H. Peal (156) as an additional Assistant Counsel.

A handwritten signature in blue ink, appearing to read "Patrick H. Hodgson".

Patrick H. Hodgson
Counsel for the Bureau of Ships

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D. C.



PHH:hg (150)

June 4, 1943

From: Counsel for the Bureau of Ships
To: Chief of the Bureau of Ships
Subject: William Hugh Peal - Appointment as Assistant Counsel
for the Bureau of Ships.
Reference: (a) BuShips Organization Order No. 9, dated 1/18/43.

1. Paragraph 6 of reference (a) provides in substance that contracts and other documents of a contractual or legal nature to be signed by the Chief of the Bureau of Ships or a Contracting Officer shall be approved as to form and legality by Counsel for the Bureau or by an Assistant Counsel appointed by him. The Chief of the Bureau of Ships approved the appointment of Lt. Ethan A. Hitchcock, USNR, and Lt. W. W. Poshay, USNR, as such Assistant Counsel.

2. Experience indicates that the appointment of one additional Assistant Counsel would expedite the work in the Office of Counsel and approval of the appointment of Mr. William Hugh Peal as such Assistant Counsel is requested.

3. Mr. Peal is 45 years of age. He was admitted to the Bar of the State of New York in 1928. He was a member of the New York law firm of Chadbourne, Wallace, Parke & Whiteside for a number of years prior to his employment by the Navy Department in October, 1942. From October, 1942, to January, 1943, Mr. Peal served as Special Assistant to Mr. Drohan. From January, 1943, to May, 1943, he served as head of Section 157 (Miscellaneous Matters). In May, 1943, Section 157 and Section 156 (Facilities Contracts) were combined. Mr. Peal is now head of the new combined section.

4. Mr. Peal has had more professional experience than any other attorney in the Office of Counsel. His ability, industry and integrity have been proven and his appointment as Assistant Counsel for the Bureau of Ships is unqualifiedly recommended.

A handwritten signature in dark ink, appearing to read "Patrick H. Hodgson".

Patrick H. Hodgson
Counsel for the Bureau of Ships

ADDRESS REPLY TO
THE SECRETARY OF THE NAVY
AND REFER TO INITIALS
AND No.

NAVY DEPARTMENT
WASHINGTON

PLD/JRR:jhf

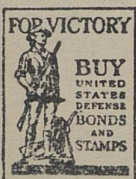
February 6, 1943.

From: The Secretary of the Navy.
To: All contract employees in the Navy Department.
Subject: Attached questionnaire.

1. It is requested that the attached questionnaire be completed accurately and in detail, two copies to be forwarded in accordance with the instructions contained in the questionnaire.
2. Please have the questionnaires (in duplicate) in my hands by 5 o'clock p.m., Monday, February 8, 1943.

Forrestal
Acting

84095



Fill out in duplicate and return in sealed envelope not later than 5 p.m., Monday, February 8, 1943, to the Office of the Under Secretary, room 2054, Main Navy Building.

- (1) PEAR WILLIAM HUGH
Name - (last) (first) (middle)
- (2) Bureau or Office and Section SHIPS
- (3) Per diem rate of pay \$25.00
- (4) How long employed by Navy (to nearest one-half month) 4

- (5) Describe present duties in detail Senior Attorney, Miscellaneous Group, Office of Counsel Business.
Review and revise facilities contracts; prepare miscellaneous contracts; Advise and prepare letters re miscellaneous legal problems

- (6) Business experience (list positions and describe duties with business organizations with which associated for the five year period prior to service with Navy and set forth approximate annual income from your private employment immediately prior to coming to the Navy)

Member of Firm of Chadbourne, Wallace,
Parker & Whiteside, lawyers, 25 Broadway,
New York N.Y. Professional earnings for
year 1941: \$34,500. Estimated earnings for
9 months ending Sept 30, 1942: \$25,000.

- (7) Have you an application for a commission pending? No

ADDRESS NAVY DEPARTMENT,
BUREAU OF SHIPS

REFER TO FILE NO.

(761)
NHC:emb

NAVY DEPARTMENT

BUREAU OF SHIPS
WASHINGTON 25, D. C.



23 December 1943

Patrick H. Hodgson, Esquire
Office of Counsel for Bureau of Ships

Subj: Mr. Hugh Peal, Senior Attorney and Assistant Counselor, detachment of

1. It is with extreme regret that I received the announcement that Hugh Peal, Senior Attorney for Shore Facilities Section, Bureau of Ships, is leaving on 1 January 1944. He has not only served as a sincere, able and industrious counselor but he has been most patient and has promptly handled the complex problems that constantly require action.

2. It will be a privilege to attend the "Dutch" Farewell Ceremony on 28 December 1943.

Sincerely,

A handwritten signature in dark ink, appearing to read "Newman H. Clark". The signature is written in a cursive, flowing style.

Newman H. Clark
Lieutenant Commander U.S.N.R.

SECTION CODE	INITIALED		REMARKS
	BY	DATE	
760	<i>[Signature]</i>	12/22	Do you agree? Practically all statements of opinion are either on the optimistic or pessimistic side. In this case I'll take the latter. <i>[Signature]</i> affirmed
150	Pion	12/23	
156			

ENCLOSURES	FILE	CROSS FILE	FILE No.
HW	DATE		
SC			

APPLICATION FOR COMMISSION IN U. S. NAVAL RESERVE

December 1, 1942.

(Date)

From: WILLIAM HUGH PEAL

(Name in full)

Apartment 111, 1900 "Q" Street, N.W., Washington, D. C.

(Official residence)

To: The Chief of the Bureau of Navigation.

Via: The Director of Naval Officer Procurement

Subject: Application for appointment as Lieutenant Commander, U. S. N. R.

- Enclosures: (A) Evidence of citizenship.
(B) Three letters of recommendation.
(C) Official transcript of prior military service, other than U. S. Navy.
(D) Certificates of education.

ATTACH RECENT PHOTOGRAPHS

(head and shoulders)

2½ by 2½ inches

1 FULL FACE and

1 PROFILE

1. I request that I be appointed in the U. S. Naval Reserve as Lt. Commander, Line, D-V(S)
(Grade, corps, class)

2. The following information concerning the undersigned is furnished for consideration:

(a) Date and place of birth March 27, 1898.

Bandana, Kentucky

(b) Citizenship U. S.

(U. S.)

(N. U. S.)

(Date of naturalization)

(c) Education See attached statement and certificates

(Schools and colleges attended or graduated from with dates

and degrees awarded. Attach properly authenticated certificates)

(d) Military or naval or Coast Guard service U.S.N.R.F.

(Give dates, organizations, ranks, and/or ratings.

July 25, 1918-July 14, 1922, S.K., 3c. - Active Duty

etc., of former and present service. Attach properly authenticated certificate if other than U. S.

July 25, 1918-December 4, 1918 3 weeks in 1921, Hon. Discharge

naval service)

(e) State whether at present a member of any Federal or State military organiza-

tion in an active, reserve, or retired status No

(f) If ever granted a pension, compensation for disability, or retired pay, or if

claim for such is pending, state dates and circumstances None

(If none, so state)

(over)

(g) State whether you have ever been arrested or in the custody of police No

If so, for what? / Have you ever been in a reform school, jail, or penitentiary, or have you ever been convicted of any crime? If so,

state the circumstances No

(h) Associations See attached statement

(i) Seagoing experience other than naval service Pleasure travel only.

(j) Complete statement (attached) of all business and professional experience (give dates, names of employers, etc.).

(k) I ~~have~~ (have not) previously applied for a commission in any of the armed forces of the United States. (If answer is in the affirmative, attach statement as to branch of service concerned, where application was filed and action taken thereon, including reason if application was disapproved.)

(l) Present occupation; by whom employed. (Statement from responsible authority as to availability for immediate mobilization, whenever required by Bureau of Navigation's instructions.) Senior civilian in Legal Section, Contracts Branch, Shipbuilding Division. Bureau of Ships, Navy Department, Washington, D. C.

(m) Other information concerning qualifications not shown above, including languages in which proficient See attached statement

(n) Names and addresses of three or more references of individuals who are prominent in the community, who may be contacted as to applicant's moral, mental, and professional qualifications:

Commander Thomas G. Murrell, U.S.N.R.-Room 3-2038-Bureau of Ships, Navy Department, Washington, D.C.

Mr. F. W. Doty, Vice President, The Commercial National Bank and Trust Company of New York, New York, N.Y. (46 Wall Street)

Mr. Malcolm Poeshee, Lawyer, 15 Broad St., New York, N. Y.

(o) Next of kin Margaret W. Peal Wife
(Name) (Relationship)

7-13 Washington Square N., New York, N. Y.

(Address)

Make all statements complete including dates, attaching additional pages if necessary.

Original: To Bureau of Navigation.

Copies: Director of Naval Officer
Procurement concerned.

Bureau concerned.

Applicant's file.

(Signature in full)

UNIVERSITY OF KENTUCKY
Lexington

Requirements for Graduation

A.B. and B.S. degrees	127 semester hours		
B.S. in Agriculture	139.3	"	"
B.S. in Home Economics	133.7	"	"
A.B. in Education	127	"	"
B.S. in Commerce	127	"	"
LL.B.	80	"	" (60 A. & S. credits required for admission)

Marking System

- A----Exceptionally high quality, valued at 3 points per credit.
- B----Good, valued at 2 points per credit
- C----Fair, valued at 1 point per credit.
- D----Unsatisfactory. Indicates a deficiency and gives no points, but gives credit for graduation if with such credits the student's standing is one or more.
- E----Failure, valued at 0 points per credit.
- I----Incomplete
- X----Absent from examination.
- WP---Withdrew Passing
- WF---Withdrew Failing

Definition of a Credit

A credit represents one hour of recitation or lecture, or two hours of laboratory a week for one semester. Drawing, shop work, physical education, military drill, and other courses requiring no outside work are reckoned at three hours for one credit.

Definition of Standing

The standing of a student is defined as a ratio of his total number of points to his total number of credits. When a semester's work is to be considered, "standing" is understood to be the ratio of the number of points gained to the number of credits scheduled.

Commencement Honors

1. Students are graduated "With High Distinction" who attain a standing of 2.6 or higher for at least three years.
2. Students are graduated "With Distinction" who attain a standing of 2.4 or higher up to 2.6 for at least three years.

Note:--A student who does only his last two years at the University may receive the appropriate commencement honors who attains a standing of .2 greater than the above. The amount of work is to be the basis of determining the two years' work. In Arts and Sciences, Education, and Commerce, a student completing 60 semester credits at the grade required is eligible for honors. In law, 50 credits; Engineering, 95 credits; Agriculture, 66 credits.

Transfer from One College to Another

Students transferring from another university or college or course to the regular A.B. or B.S. courses of the College of Arts and Sciences and Education shall be allowed not more than 15 credits a semester of transferred work, exclusive of gymnasium and drill, unless the student's grades are such as to permit extra work in this college. In this case extra credit may be allowed by the Registrar on recommendation of the Dean.

HALLGARTEN & Co.

44 WALL STREET

NEW YORK

NOVEMBER 19, 1942

CHIEF OF THE BUREAU OF NAVIGATION
NAVY DEPARTMENT
WASHINGTON, D. C.

THIS IS TO CERTIFY THAT I HAVE KNOWN MR. W. HUGH PEAL, 19 00 "Q" STREET, N.W., WASHINGTON, D.C., SINCE 1930. DURING MY FORMER ASSOCIATION WITH THE COMMERCIAL NATIONAL BANK AND TRUST COMPANY OF NEW YORK, OF WHICH I WAS MANAGER OF THE FOREIGN DEPARTMENT, I HAD MANY OCCASIONS TO MEET MR. PEAL IN CONNECTION WITH THE BANK'S BUSINESS. WITH THE BANKING COLLAPSE IN AUSTRIA AND GERMANY MANY PROBLEMS AROSE IN CONNECTION WITH THE LIQUIDATION OF OBLIGATIONS HELD BY THE ABOVE BANK. IN THESE PROBLEMS I FOUND MR. PEAL EXTREMELY HELPFUL IN HIS ADVICE. WHEN I RETIRED IN 1937 AS VICE-PRESIDENT OF THE BANK I ASSOCIATED MYSELF WITH MESSRS. HALLGARTEN & Co. AND SINCE THAT TIME HAVE CONTINUED MY RELATIONS WITH MR. PEAL AND HIS FIRM. HERE TOO, BECAUSE OF THE SITUATION ABROAD AND OUR OWN TREASURY DEPARTMENT REGULATIONS I HAVE HAD TO MAKE FREQUENT USE OF MR. PEAL'S SERVICES AND HAVE ALWAYS FOUND THESE TO BE EXTREMELY INTELLIGENT AND COOPERATIVE. I DEEM HIM TO BE A MAN OF HIGH MORAL INTEGRITY AND ONE WHO I ALWAYS FELT WOULD GO FAR IN HIS PROFESSION.

HE IS HELD IN HIGH REGARD BY ALL WHO KNOW HIM BOTH AS A LAWYER AND AS A LOYAL CITIZEN OF THIS COUNTRY. IN CLOSING, I MUST ADD THAT I RECOMMEND HIM HIGHLY IN EVERY WAY POSSIBLE WITHOUT ANY RESERVATION AND AM CERTAIN THAT HE CAN AND WILL CARRY OUT ANY DUTIES WHICH HE MAY ASSUME.

I AM A CITIZEN OF THE UNITED STATES AND RESIDE AT No. 1 FENIMORE ROAD, SCARSDALE, NEW YORK.

RESPECTFULLY SUBMITTED,


A. B. FLETCHER

ABF:B

MISSOURI PACIFIC RAILROAD COMPANY
MISSOURI PACIFIC RAILROAD CORPORATION IN NEBRASKA
INTERNATIONAL - GREAT NORTHERN RAILROAD COMPANY
NEW ORLEANS, TEXAS AND MEXICO RAILWAY COMPANY
THE BEAUMONT, SOUR LAKE AND WESTERN RAILWAY COMPANY
THE ST. LOUIS, BROWNSVILLE AND MEXICO RAILWAY COMPANY
SAN ANTONIO, UVALDE AND GULF RAILROAD COMPANY
HOUSTON NORTH SHORE RAILWAY COMPANY
MISSOURI - ILLINOIS RAILROAD COMPANY

GUY A. THOMPSON,
TRUSTEE

L. W. BALDWIN,
CHIEF EXECUTIVE OFFICER

SAINT LOUIS, MISSOURI November 20, 1942.

The Chief of the Bureau of Navigation
Navy Department
Washington, D. C.

My dear Sir:

I am advised that Mr. W. Hugh Peal, until recently a member of the law firm of Chadbourne, Wallace, Parke & Whiteside, of New York City, is applying for a commission in the United States Naval Reserve.

The Manufacturers Trust Company of New York City is Trustee under the First and Refunding Mortgage of the Missouri Pacific Railroad, which mortgage secures the largest and most important bond issue of that railroad. Mr. Peal's said law firm has been in charge of the legal work for the Manufacturers Trust Company as such Trustee. I am Trustee in Bankruptcy of the Missouri Pacific Railroad Company, and, in consequence, have been in continuous contact with the Manufacturers Trust Company and its counsel for the past five or six years. Many intricate and quite important legal and administrative problems involving the First and Refunding Mortgage have arisen which have been attended to by Mr. Peal.

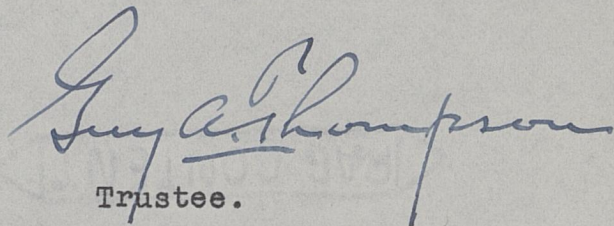
Thus I have been thrown in frequent contact with Mr. Peal and have grown to know him quite well and to appraise his character and abilities. He is a man of fine character and unimpeachable integrity, and, as a lawyer, I regard him as one of the very ablest of the very considerable number with whom I

The Chief of the Bureau of Navigation
#2

have had to do in connection with my administration
of the affairs of the Missouri Pacific Railroad
System.

I endorse his application without reserve.

Yours very truly,


Trustee.

CHADBOURNE, WALLACE, PARKE & WHITESIDE
25 BROADWAY, NEW YORK

WILLIAM M. PARKE
GEORGE W. WHITESIDE
HENRY J. WOLFF
LOUIS G. BISSELL
ALEXANDER B. ROYCE
WILLIAM SAXE
GERALD B. BROPHY
CLAIR B. HUGHES
LEE B. MOREY
EDWIN L. GLUCK
HORACE G. HITCHCOCK
DEE W. STONE
W. HUGH PEAL
LEONARD P. MOORE
STANNARD DUNN
ROBERT C. GORMLEY
GEORGE A. SPATER
JAMES K. CRIMMINS
RALPH D. RAY

INVESTMENT BUILDING
WASHINGTON, D. C.

November 19, 1942

The Chief of the Bureau of Navigation,
Navy Department,
Washington, D.C.

Dear Sir:

I understand that W. Hugh Peal is applying,
or is about to apply, for a commission in the United
States Naval Reserve.

I am a member of the New York Bar and have
been since 1902. I have been a partner in my firm and
its predecessor firms since 1913.

In 1929 Mr. Peal became an associate of
our firm, having for some time prior thereto been asso-
ciated with other firms of high standing in this City.
In 1934 he became a partner in our firm, and continued
to be a partner until he was granted leave of absence
about two months ago in order that he might go to
Washington and engage in certain work as a civilian for
the Naval Department.

From the beginning of his association with
us, Mr. Peal has been in charge of matters of importance.
He has specialized in banking law and for a number of
years has been the member of our firm entrusted with the
legal work of two banks represented by us. He is a lawyer
of exceptional ability, a man of the highest character and
integrity, and a most loyal and patriotic American citizen.

Respectfully yours,

William M. Parke

THE COMMERCIAL NATIONAL BANK
AND TRUST COMPANY
OF NEW YORK

HERBERT P. HOWELL
CHAIRMAN OF THE BOARD

FORTY SIX WALL STREET

November 19, 1942

The Chief of the Bureau of Navigation
Navy Department
Washington, D. C.

Dear Sir:

Mr. W. Hugh Peal, who is applying for a commission in the United States Naval Reserve, has been known to me for the past twelve years, most of which time he has been a partner in the law firm of Chadbourne, Wallace, Parke & Whiteside, and the predecessor firm. During that time he handled practically all of the legal work of the bank with which I have been connected during that period, and in addition has acted as my personal attorney in various matters.

With such a close relationship, I have had an opportunity to observe Mr. Peal intimately and have found him to be a man of unusual ability in legal matters and at the same time of a constructive business mind. He is extremely resourceful, high minded, and of unquestioned character and loyalty.

I commend Mr. Peal for your favorable consideration feeling that in doing so I am recommending a man of quite unusual ability.

Respectfully submitted,

H. P. Howell

OXFORD
UNIVERSITY CALENDAR

FOR THE YEAR

1926



OXFORD
AT THE CLARENDON PRESS

In Literis Modernis (continued)

EGROTAT

Williams, C. V. St. J. (Fr.)

Examiners.—G. A. Rudler. F. Y. Eccles. O. H. Prior. K. H. Breul. L. A. Willoughby.
A. del Re. E. G. Gardiner. F. de Arteaga y Pereira. A. F. Kirkpatrick. N. Forbes.
A. P. Goudy.

In Philosophia, Politica, et Œconomia

CLASS I

Fisher, R.	Hertf.	Irving, C. A. le M.	Ball.	Phanse, G. B.	Non-C.
Gayer, A. D.	Line.	Maier, W. J.	Ball.	Wilson, E. G.	Marg. H.

CLASS II

Bradley, K. G.	Univ.	Hewitt, A. S.	New	Ziman, H. D.	Univ.
Buckley, C. D.	Univ.	Hicks, J. R.	Ball.		
Cole, D. D.	Ball.	Hudig, A. F. W.	Oriel	Biggs, M. C.	O. H.-S.
Du Buisson, W. A.	Bras.	Hugh-Jones, E. M.	New	Bull, A. F.	Som.
Fairfax, W. O.	Ball.	Landale, E. N.	Magd.	Capell,	
Fourie, I. S.	Bras.	Maddox, W. P.	Hertf.	Lady I. M. A. de V.	Som.
Gairdner, W. T.	Trin.	Robertson, N. A.	Ball.	Kilroy, A. H. M.	Som.
Gillie, D. R.	Ball.	Ross, J. A.	Univ.	Martelli, E. E.	Marg. H.
Gordon, A. P. L.	Bras.	Scrags, J.	Bras.	Miller Jones, K. B.	Marg. H.
Haldane, J.	Magd.	Turpin, F. W.	Bras.	Smieton, M. G.	Marg. H.
Haworth, S. A.	New			Waterhouse, V. H.	O. H.-S.

CLASS III

Aitken, G. G.	St. J.	Hornby, R. A.	New	Stratton, P. R. U.	Ch. Ch.
Browne,		Hudig, J.	Oriel	Wilson, L. C.	Line.
Hon. J. F. A.	Magd.	Hughes, S. H.	Line.	Wilson, P. A.	Trin.
Clegg, C. B.	Trin.	Kemsley, D.	St. J.		
Eniage, J. B. de C.	Magd.	Krishna, V. S.	Non-C.	Martin, E. W.	Som.
Gordon, C. J. S.	Univ.	Mitra, J.	Oriel	Napier-Clavering,	
Haward, W. H.	Worc.	Sealy, J. E.	Magd.	M. H.	O. H.-S.

CLASS IV

Jones, A. J. J. M. Exeter | Waterfield, O. H. G. New

Examiners.—J. A. Smith. F. C. S. Schiller. R. H. Gretton. E. M. Wrong.
D. H. Macgregor.

Pro Gradu Baccalaurei in Jure Civili

CLASS I

Hart, W. O. New | McKerron, R. G. Oriel

CLASS II

Collins, B. H.	Trin.	Hargreaves, H. J.	Non-C.	Rink, G. A.	Univ.
Davidge, C. V.	Pemb.	Highsmith, E. W.	Exeter	Sears, J. W.	Merton
Dunlop, J. A.	Exeter	Peal, W. H.	Exeter	Sen, D. K.	Oriel
Hall, F. P.	Wadh.				

CLASS III

Bell, P. I.	Queen's	Jenkins, J. G.	Jesus	Sharp, T. W. S.	Non-C.
Coldwell, H. H.	Non-C.	Kent, L. H.	Corpus	Spurlock, W.	Exeter
Hanna, M. C.	Ball.	Rauf, M. A.	Worc.	Williams, H. Ll.	Jesus

Examiners.—F. de Zulueta. E. Jenks. R. Segar. D. T. Oliver.

IN REPLY REFER TO:
SPTAA 201-SURG
(Col. Melton)

NEW YORK PORT OF EMBARKATION
OFFICE OF THE PORT SURGEON
1ST AVENUE & 58TH STREET

HRM/ibf

BROOKLYN, N. Y.
November 21, 1942.

SUBJECT: Recommendation (Mr. W. Hugh Peal)

TO : Chief of the Bureau of Navigation, Navy Department,
Washington, D.C.

1. I am very glad to be able to recommend Mr. W. Hugh Peal for a commission in U.S. Navy, because I have known him all his life. I have known his parents for many years intimately as leading persons of their community and descendants of the best families of Virginia and Kentucky.

2. Mr. Peal's educational background is of the best, being an honor graduate of The University of Kentucky and a "Rhodes Scholar" graduate of Oxford University, England. He is an active partner and member of one of the leading firms of lawyers in New York City.

3. I know him to be a man of excellent character and integrity and completely loyal to the United States Government.

H R Melton
HARRY R. MELTON,
Colonel, Medical Corps,
U.S. Army

OXFORD
UNIVERSITY CALENDAR

FOR THE YEAR

1925



OXFORD
AT THE CLARENDON PRESS

MEMBERS OF THE UNIVERSITY

Peake, A. S.	(MA, Hon. DD)	Mert.	1887	*Pedder, A. L.	(MA)	Magd.	1890
— L. S.	(BA)	New	1922	— J. E.		Worc.	
— B. M.	(BA)	Non-C.	1921	Pedley, J. E.	(MA)	Trin.	1917
— V. G.		Worc.		Peech, A. J.		Magd.	
Peaker, A. P.	(MA)	Worc.	1920	Peeke, C. K.	(BA)	Hertf.	1921
Peal, W. H.	(BA)	Exeter	1924	Peel,			
Pearce, C. F. B.	(BA)	Ball.	1919	— Hon. A. W. A.		Ball.	
— C. M.	(BA)	Ch. Ch.	1897	— W. R.	(MA)	Ball.	1920
— J.	(BA)	Ch. Ch.	1922	— J. D.	(MA)	Magd.	1895
— E. H.	(BA)	Corp.	1923			& St. J.	
— L. S. C.	(BA)	Linc.	1924	— Hon. A. G. V.	(MA)	New	1891
— S. S.	(MA)	Linc.	1882	— J. G.	(MA)	New	1895
— G. C.	(BA)	Queen's	1923	— R.	(MA)	New	1904
— E. A.		Trin.		— J. H.		Queen's	
— J. J.		Worc.		— Hon. S. C.	(MA)	Trin.	1894
— N. A.		Worc.		— A. A. F.	(BM)	Univ.	1921
Pearce-Gould,				— G. G.	(MA)	Univ.	1900
— E. L.	(M.CH, DM)	Ch. Ch.	1907	Peele, R.	(MA)	Queen's	1921
— H.	(MA)	Mert.	1903	*Peet, T. E.	(MA)	Worc.	1905
Pearreth, W. F. E.		New		Pegge, C. V.		Ch. Ch.	
Pearkes, W. A.	(MA)	Edm. H.	1891	Pegrum, H. B.	(BA)	Linc.	1921
Pearman, J. E.		Mert.		Pelle, Ven. J. H. F.	(MA)	Univ. &	1886
Pears, L. G.		Non-C.				Corp.	
Pearsall-Smith,				Pelham, E. H.	(MA)	Ball.	1898
— L. L.	(MA)	Ball.	1893	— C. W.	(BA)	New	1924
Pearse, J. F. W.		Oriel		— Lord		Trin.	
Pearson, C. H.	(BA)	Ball.	1922	— H. S.	(MA)	Univ.	1903
— H. W.	(BM, MA)	Bras.	1920	Pell, W.		Ch. Ch.	
— R. B.	(BA)	Bras.	1895	Pellatt, T.	(MA)	Trin.	1887
— J. H.	(MA)	Ch. Ch.	1918	Pelling, W. E.	(BA)	Queen's	1924
— Hon. W. H.		Ch. Ch.		Pells, L.	(BA)	Corp.	1921
— F. W.	(BCL, MA)	Exeter	1895	*PEMBER, F. W.	(DCL)		1884
— C. E.		Hertf.		— Warden of		All S.	
— C. G. G.	(MA)	Jesus	1911	— G. R.	(MA)	Ball.	1898
— G. F. T.	(BA)	Keble	1924	Pemberton, J. S. G.	(MA)	All S. &	1884
— G. H.	(BA)	New	1895			New	
— A.	(MA)	Non-C.	1909	— N. W. B.	(BA)	All S.	1920
— A. H.	(MA)	Queen's	1905	— E. G.	(MA)	Exeter	1901
— B. L.	(MA)	Queen's	1919	— R. E. K.	(MA)	Jesus	1923
— W. D.	(MA)	Queen's	1898	— R. L. S.	(BA)	New	1913
— L. B.		St. J.		Pendlebury, J. R.	(MA)	Bras.	1883
— L. J.	(BA)	St. J.	1915	— W. H.	(MA)	Ch. Ch.	1885
— R. S. B.		Trin.		— W. J. von M.	(MA)	Keble	1914
— T. N.	(MA)	Trin.	1903	Pendle, G.		Corp.	
— A. F.		Univ.		Pendleton, O. W.		Worc.	
— H. F.	(BA)	Univ.	1899	Penfold,			
— W. J.	(DM)	Univ.	1907	— E. W. D.	(MA)	Pemb.	1898
— E. A.	(BA)	Worc.	1924	*Penn, A. E. D.		Bras.	
Pease, H.	(MA)	Ball.	1887	— J. R. P.	(BCL, MA)	Hertf.	1918
— J. W. K.	(MA)	Ball.	1920	Pennay, W. C.	(MA)	Hertf.	1886
— G. B. R.		Univ.		Penniman, T. K.	(BA)	Trin.	1922
Peat, C. U.	(BA)	Trin.	1913	Pennington, A. L.	(BA)	Keble	1923
— R. M.	(MA)	Trin.	1909	— K. M.	(BA)	Trin.	1921
— Sir W. H.	(MA)	Trin.	1902	Penny, F. P.	(MA)	All S.	1881
Peck, R. H.	(BA)	Bras.	1919	— L. P.	(DD)	New	1900
— W. A.	(MA)	Ch. Ch.	1884	Pennycook, J.	(BA)	New	1922
— W. E.	(D.PHIL)	Exeter	1922	Pennyman,			
— J. A.		Univ.		— W. G.	(MA)	Bras.	1894
— L. J.	(MA)	Wadh.	1907	Penrhyn, A. L.	(MA)	Ball.	1889
Peckham, W. D.	(MA)	Corp.	1907	Penruddock, C. F.		Keble	
Pedder, R. C.	(BA)	Bras.	1922	Penson, E. A.	(MA)	Univ.	1893
— R. W.	(BA)	Bras.	1921	— Sir T. H.	(MA)	Worc.	1903
— J. T.	(BA)	Linc.	1922	Pentecost, C.	(BA)	Hertf.	1924
				Penton, D. S.		New	
				Pentreath, A. G.	(DD)	Magd.	1888

Index to Colleges:—All S., page 431; Ball. 317; Bras. 456; Campion H. 618; Ch. Ch. 481
Corp. 471; Exeter 355; Hert. 579; Jesus 540; Keble 596; Linc. 420; Magd. 437

MANUFACTURERS TRUST COMPANY

FIFTY FIVE BROAD STREET

NEW YORK, N.Y.

November 20, 1942.

ERNEST STAUFFEN, JR.
CHAIRMAN OF THE TRUST COMMITTEE

The Chief of the Bureau of Navigation
Navy Department
Washington, D. C.

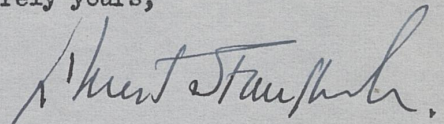
Dear Sir:

This letter is written on behalf of W. Hugh Peal, a young man whom I have known for over ten years, not only as a member of the firm of Chadbourne, Wallace, Parke & Whiteside, but socially as well. That firm is one of the counsel for the Manufacturers Trust Company with whom we have a most intimate relationship. Mr. Peal is the partner who has been assigned to do the major portion of that work with us and, therefore, I have been in close contact with him over a period of time and have had a very real opportunity to judge his ability, character and integrity.

He is a particularly astute lawyer, has a well-rounded experience and the results which we have had are such as to confirm my expressed opinion, which is shared by my senior associates here. He has great application for his work and when a job is to be done he will find time no matter how busy he may be - in fact, we have come to rely upon him very much here in the bank in connection with our legal work in which he also uses good practical judgment. When he went to Washington it was not only an inconvenience to us but a definite loss.

He is a man of the highest character, integrity, pleasing personality and a gentleman that I can commend to you in every way without any reservation whatsoever. I understand that you have the details of his career so I will spare you this repetition.

Sincerely yours,



ADDRESS NAVY DEPARTMENT,
BUREAU OF SHIPS. REFER TO
FILE No.

PHH:hg

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D. C.



8 January 1944

W. Hugh Peal, Esq.
Messrs. Chadbourne, Wallace, Parke & Whiteside
25 Broadway, New York 4, New York

Dear Hugh:

I have been meaning to write you for several days. I wanted to tell you how sorry I was that I did not return last Friday to say "goodbye" to you and to thank you for your memorandum on the status of certain facility contracts. I have now received your letter dated 4 January which embarrasses me considerably because it was certainly my duty and wish to write you first.

It is difficult for me, Hugh, to express at all adequately my deep sense of gratitude for the work you did for the Navy during the fifteen months that you were here and my full realization that the firm foundations of the Office of Counsel were largely laid by you, Ethan and Ward. Of all the positions here yours was perhaps the most difficult, requiring unusual tact, courtesy, courage and skill. You not only produced matchless work but at the same time you somehow managed to create a happy relationship with our client such as had not previously existed. Your quiet, unassuming manner and the high quality of your work endeared you to all of us and I am most appreciative.

I have already missed you on many, many occasions and find myself having to decide a number of questions which are both novel and difficult to me but to which you would immediately have had the correct answer.

One of my major problems at the moment involves the stenographic personnel. There appears to be a feud between Fribush on the one hand and Fuqueron, O'Rourke, Sizemore and Hasmason on the other. Obviously, I cannot lose our four best girls, or any of them. Unfortunately, the matter was made more difficult by Currie's office offering a job to O'Rourke, which I didn't think was entirely fair. In this regard I certainly liked your attitude and I want to renew my pledge that I shall not under any circumstances try to take Mrs. Sizemore away when I leave here.

W. Hugh Peal

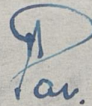
-2-

8 January 1944

We have been terribly busy--mostly with situations involving all-day conferences which put us so far behind with our paper work. I expect Ethan to return next Monday which will be some help. Currie is attending a two-weeks course on "terminations" being conducted by the Army and I am sure he will eventually be a big help to us in this important but difficult new phase of our work.

With my very kind regards to you and Mrs. Peal, and I am sure I shall be one who will soon pull your latchstring which you have stated will always be out for us.

Sincerely,

A handwritten signature in blue ink, appearing to read "P. H. Hodgson". The signature is stylized, with the first letter "P" being large and prominent.

Patrick H. Hodgson



William Hugh Paul
1900 "8" St., N. W.
Washington, D. C.



William Hugh Deal
1900 "g" St., N. W.
Washington, D. C.

STATE OF KENTUCKY)
) ss:
COUNTY OF BALLARD)

MARY ANNAWINGO PEAL, being duly sworn, deposes and says:

1. That she makes this affidavit in support of the application by WILLIAM HUGH PEAL of Pecksland Road, Greenwich, Connecticut, now sojourning in Washington, D. C., for a commission in the United States Naval Reserve; and
2. That said William Hugh Peal is the son of this deponent and her late husband, Jasper Stephen Peal; and
3. That the said William Hugh Peal was born in Bandana, Kentucky, on the 27th day of March, 1898, and that the said William Hugh Peal is and always has been a citizen of the United States of America.

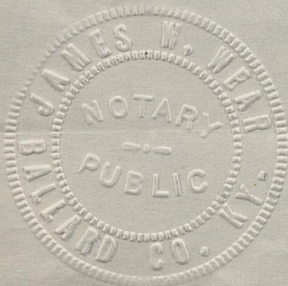
Mary Anne Wingo Peal

Subscribed and sworn to before me this 19 day of November, 1942.

James H. Hearn
Notary Public

My commission expires:

June 28, 1944



Disposition of Check _____

Call Mrs. Fribush - 3652

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Date December 31, 1943

PAYEE W. Hugh Peal
(Print Name)

CODE 156 ROOM 3-2052 EXT 5026

For services rendered under Contract # NPS 100 Dated 7/1/43

Circle specific days worked:

1st Payroll Period _____ 1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9 .
(1st to 15th) (Month) 10 - 11 - 12 - 13 - 14 - 15.

2nd Payroll Period December 16 - 17 - 18 - 19 - 20 - 21 - 22 - 23
(16th to 31st) (Month) 24 - 25 - 26 - 27 - 28 - 29 - 30 - 31.

Total Days Worked 14 \$ 25 Per Diem Total \$ 350.00

Less Authorized Bond Deduction 37.50

Net \$ 312.50

Certified correct and just; payment not received.

(Payee's Signature)

Not for Employee Use

I hereby certify that the above services have been performed by the subject payee and payment is in order.

Signature of Officer or Civilian Head
in charge of section having cognizance
of the services.

(Type name & Title)

**P. H. Hodgson, Counsel
Bureau of Ships**

1160

*Holiday with pay per decision of Comptroller General.

Disposition of Check _____

Call Mrs. Eribush -3652

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Date December 15, 1943

PAYEE W. Hugh Peal
(Print Name)

CODE 156 ROOM 3-2052 EXT 5026

For services rendered under Contract # NPS 100 Dated 7/1/43

Circle specific days worked:

1st Payroll Period December (Month) 1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9
(1st to 15th) 10 - 11 - 12 - 13 - 14 - 15.

2nd Payroll Period _____ (Month) 16 - 17 - 18 - 19 - 20 - 21 - 22 - 23
(16th to 31st) 24 - 25 - 26 - 27 - 28 - 29 - 30 - 31.

Total Days Worked 13 \$ 25 Per Diem Total \$ 325.00

Less Authorized Bond Deduction 37.50

Net \$ 287.50

Certified correct and just; payment not received.

(Payee's Signature)

Not for Employee Use

I hereby certify that the above services have been performed by the subject payee and payment is in order.

Signature of Officer or Civilian Head
in charge of section having cognizance
of the services.
(Type name & Title)

P. H. Hodgson, Counsel
Bureau of Ships

Disposition of Check _____

~~Call Mrs. Fribush - 3652~~

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Date November 30, 1943

PAYEE W. Hugh Peal
(Print Name)

CODE 156 ROOM 3-2052 EXT 5026

For services rendered under Contract # NPS 100 Dated 7/1/43

Circle specific days worked:

1st Payroll Period _____ 1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9
(1st to 15th) (Month) 10 - 11 - 12 - 13 - 14 - 15.

2nd Payroll Period November 16 - 17 - 18 - 19 - 20 - 21 - 22 - 23
(16th to 31st) (Month) 24 - 25 - 26 - 27 - 28 - 29 - 30 - 31.

Total Days Worked 13 \$ 25 Per Diem Total \$ 325.00

Less Authorized Bond Deduction 37.50

Net \$ 287.50

Certified correct and just; payment not received.

(Payee's Signature)

Not for Employee Use

I hereby certify that the above services have been performed by the subject payee and payment is in order.

Signature of Officer or Civilian Head
in charge of section having cognizance
of the services.
(Type name & Title)

**P. H. Hodgson, Counsel
Bureau of Ships**

NSO 127
(Sept. 10-42)

UNITED STATES NAVY DEPARTMENT
MEMORANDUM OF CALL

_____, 19____

 { a. m.
 { p. m.

For _____

You were { visited }
 { called } by _____

No message {
Please call } _____
 (Exchange) (Extension)

Will call again }
Wishes appointment } _____
 (Time) { a. m. }
 { p. m. } (Date)

Message: _____

(Received by) _____

16. 17. 18. 19. 20. 21.
22. 23. 24. 25. 26. 27.
30

13

Disposition of Check _____

Call Mrs. Fribush - 3652

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Date November 15, 1943

PAYEE W. Hugh Peal
(Print Name)

CODE 156 ROOM 3-2052 EXT 5026

For services rendered under Contract # NPS 100 Dated 7/1/43

Circle specific days worked:

1st Payroll Period November (1st to 15th) (Month) 1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9

10 - 11 - 12 - 13 - 14 - 15.

2nd Payroll Period (16th to 31st) (Month) 16 - 17 - 18 - 19 - 20 - 21 - 22 - 23

24 - 25 - 26 - 27 - 28 - 29 - 30 - 31.

Total Days Worked 13 \$ 25 Per Diem Total \$ 325.00

Less Authorized Bond Deduction 37.50

Net \$ 287.50

Certified correct and just; payment not received.

(Payee's Signature)

Not for Employee Use

I hereby certify that the above services have been performed by the subject payee and payment is in order.

Signature of Officer or Civilian Head
in charge of section having cognizance
of the services.
(Type name & Title)

1160

**P. H. Hodgson, Counsel
Bureau of Ships**

Disposition of Check _____

~~Call Mrs. Eva. Fribush~~
Ext. - 3652

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Date Oct. 30-43

PAYEE W. Hugh Peal
(Print Name)

CODE 156 ROOM 3-2052 EXT. 5026

For services rendered under Contract NPS 100 Dated 7/1/43

Circle specific days worked:

1st payroll Period _____ 1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9
(1st to 15th) Month 10 - 11 - 12 - 13 - 14 - 15.

2nd Payroll Period October 16 - 17 - 18 - 19 - 20 - 21 - 22 - 23
(16th to 31st) Month 24 - 25 - 26 - 27 - 28 - 29 - 30 - 31.

Total Days Worked 13 \$ 25 Per Diem Total \$ 325.00

Less Authorized Bond Deduction 37.50

Net \$ 287.50

Certified correct and just; payment not received.

(Payee's Signature.)

Not for Employee Use

I hereby certify that the above services have been performed by the
subject payee and payment is in order.

Signature of Officer Civilian Head
in charge of section having cognizance
of the Services.
(Type name and title)

P. H. Hodgson, Counsel
Bureau of Ships

Disposition of Check _____

Call Mrs. Fribush - 3652

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Date October 15, 1943

PAYEE W. Hugh Peal
(Print Name)

CODE 156 ROOM 3-2052 EXT 5026

For services rendered under Contract # NPS 100 Dated 7/1/43

Circle specific days worked:

1st Payroll Period October 1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9
(1st to 15th) (Month) 10 - 11 - 12 - 13 - 14 - 15

2nd Payroll Period 16 - 17 - 18 - 19 - 20 - 21 - 22 - 23
(16th to 31st) (Month) 24 - 25 - 26 - 27 - 28 - 29 - 30 - 31

Total Days Worked 13 \$ 25 Per Diem Total \$ 325.00

Less Authorized Bond Deduction 37.50

Net \$ 287.50

Certified correct and just; payment not received.

(Payee's Signature)

Not for Employee Use

I hereby certify that the above services have been performed by the subject payee and payment is in order.

Signature of Officer or Civilian Head
in charge of section having cognizance
of the services.
(Type name & Title)

1160

**P. H. Hodgson, Counsel
Bureau of Ships**

Disposition of Check _____

~~Call Mrs. Fribush - 3652~~

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Date September 30, 1943

PAYEE W. Hugh Peel
(Print Name)

CODE 156 ROOM 3-352 EXT. 5026

For services rendered under Contract Nps 100 Dated 7/1/43

Circle specific days worked:

1st payroll Period _____ 1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9
(1st to 15th) Month 10 - 11 - 12 - 13 - 14 - 15.

2nd Payroll Period September 16 - 17 - 18 - 19 - 20 - 21 - 22 - 23
(16th to 31st) Month 24 - 25 - 26 - 27 - 28 - 29 - 30 - 31.

Total Days Worked 12 \$ 25 Per Diem Total \$ 300.00

Less Authorized Bond Deduction 37.50

Net \$ 262.50

Certified correct and just; payment not received.

(Payee's Signature.)

Not for Employee Use

I hereby certify that the above services have been performed by the
subject payee and payment is in order.

Signature of Officer Civilian Head
in charge of section having cognizance
of the Services.
(Type name and title)

**P. H. Hodgson, Counsel
Bureau of Ships**

Disposition of Check _____

Call Mrs. Fribush - 3652

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Date September 15, 1943

PAYEE W. Hugh Peal
(Print Name)

CODE 156 ROOM 3-2052 EXT. 5026

For services rendered under Contract Nps 100 Dated 7/1/43

Circle specific days worked:

1st payroll Period September 1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9
(1st to 15th) Month

10 - 11 - 12 - 13 - 14 - 15

2nd Payroll Period _____ 16 - 17 - 18 - 19 - 20 - 21 - 22 - 23
(16th to 31st) Month

24 - 25 - 26 - 27 - 28 - 29 - 30 - 31.

Total Days Worked 7 \$ 25 Per Diem Total \$ 175.00

Less Authorized Bond Deduction 37.50

Net \$ 137.50

Certified correct and just; payment not received.

(Payee's Signature.)

Not for Employee Use

I hereby certify that the above services have been performed by the
subject payee and payment is in order.

Signature of Officer Civilian Head
in charge of section having cognizance
of the Services.
(Type name and title)

**P. H. Hodgson, Counsel
Bureau of Ships**

Disposition of Check _____

NAVY DEPARTMENT **Call Mrs. Fribush - 3652**
BUREAU OF SHIPS
WASHINGTON, D.C.

Date _____

PAYEE _____
(Print Name)

August 31, 1943

W. Hugh Peal
CODE _____ ROOM _____ EXT. _____

For ~~services rendered~~ **156 5-2052 5026** under contract _____ Dated _____

Circle specific days worked: **Nps 100** **7/1/43**

1st payroll Period _____ 1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9
(1st to 15th) Month

10 - 11 - 12 - 13 - 14 - 15.

2nd Payroll Period _____ 16 - 17 - 18 - 19 - 20 - 21 - 22 - 23
(16th to 31st) Month
August 24 - 25 - 26 - 27 - 28 - 29 - 30 - 31.

Total Days Worked _____ \$ _____ Per Diem Total \$ _____

Less Authorized Bond Deduction **14.25** **350.00**

Net \$ **37.50**

Certified correct and just; payment not received. **312.50**

(Payee's Signature.)

Not for Employee Use

I hereby certify that the above services have been performed by the
subject payee and payment is in order.

Signature of Officer _____ Civilian Head
in charge of section having cognizance
of the Services.
(Type name and title)

P. H. Hodgson, Counsel
Bureau of Ships

Disposition of Check _____

Call Mrs. Fribush - 3652

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Date August 16, 1943

PAYEE W. Hugh Peal
(Print Name)

CODE 156 ROOM 3-2052 EXT. 5026

For services rendered under Contract Nps 100 Dated 7/1/43

Circle specific days worked:

1st payroll Period August 1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9
(1st to 15th) Month 10 - 11 - 12 - 13 - 14 - 15.

2nd Payroll Period _____ 16 - 17 - 18 - 19 - 20 - 21 - 22 - 23
(16th to 31st) Month 24 - 25 - 26 - 27 - 28 - 29 - 30 - 31.

Total Days Worked 12 \$ 25 Per Diem Total \$ 300.00

Less Authorized Bond Deduction 37.50

Net \$ 262.50

Certified correct and just; payment not received.

(Payee's Signature.)

Not for Employee Use

I hereby certify that the above services have been performed by the
subject payee and payment is in order.

Signature of Officer Civilian Head
in charge of section having cognizance
of the Services.
(Type name and title)
Lt. Comdr. Ethan A. Hitchcock
Acting Counsel, Bureau of Ships

Disposition of Check _____

Call Mrs. Fribush - 3652

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Date July 31, 1943

PAYEE W. Hugh Peal
(Print Name)

CODE 156 ROOM 3-2052 EXT. 5026

For services rendered under Contract Nps 100 Dated 7/1/43

Circle specific days worked:

1st payroll Period _____ 1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9
(1st to 15th) Month 10 - 11 - 12 - 13 - 14 - 15.

2nd Payroll Period July 16 - 17 - 18 - 19 - 20 - 21 - 22 - 23
(16th to 31st) Month 24 - 25 - 26 - 27 - 28 - 29 - 30 - 31.

Total Days Worked 14 \$ 25 Per Diem Total \$ 350.00

Less Authorized Bond Deduction 37.50

Net \$ 312.50

Certified correct and just; payment not received.

(Payee's Signature.)

Not for Employee Use

I hereby certify that the above services have been performed by the
subject payee and payment is in order.

Signature of Officer Civilian Head
in charge of section having cognizance
of the Services.
(Type name and title)
Lt. Comdr. Ethan A. Hitchcock
Acting Counsel, Bureau of Ships

Disposition of Check _____

Call Mrs. Fribush - 3652

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Date July 15, 1943

PAYEE W. Hugh Peal
(Print Name)

CODE 156 ROOM 5-2052 EXT. 5026

For services rendered under Contract Nps 100 Dated 7/1/43
~~105000~~ ~~10/15/43~~

Circle specific days worked:

1st payroll Period July 1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9
(1st to 15th) Month 10 - 11 - 12 - 13 - 14 - 15

2nd Payroll Period 16 - 17 - 18 - 19 - 20 - 21 - 22 - 23
(16th to 31st) Month 24 - 25 - 26 - 27 - 28 - 29 - 30 - 31

Total Days Worked 13 \$ 25 Per Diem Total \$ 325.00

Less Authorized Bond Deduction \$ 37.50 37.50

Net \$ 287.50

Certified correct and just; payment not received.

(Payee's Signature.)

Not for Employee Use

I hereby certify that the above services have been performed by the
subject payee and payment is in order.

Signature of Officer Civilian Head
in charge of section having cognizance
of the Services.
(Type name and title)

P. H. Hodgson, Counsel
Bureau of Ships

Disposition of Check _____

Call Mrs. Fribush - 3652

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Date June 30, 1943

PAYEE W. Hugh Peal
(Print Name)

CODE 156 ROOM 3-2052 XT. 5026

For services rendered under Contract 19569 Dated 10/5/42

Circle specific days worked:

1st payroll Period _____ 1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9
(1st to 15th) Month 10 - 11 - 12 - 13 - 14 - 15.

2nd Payroll Period June 16 - 17 - 18 - 19 - 20 - 21 - 22 - 23
(16th to 31st) Month 24 - 25 - 26 - 27 - 28 - 29 - 30 - 31.

Total Days Worked 13 \$ 25 Per Diem Total \$ 325.00

Less Authorized Bond Deduction 37.50 37.50

Net \$ 287.50

Certified correct and just; payment not received.

(Payee's Signature.)

Not for Employee Use

I hereby certify that the above services have been performed by the
subject payee and payment is in order.

Signature of Officer Civilian Head
in charge of section having cognizance
of the Services.
(Type name and title)

**P. H. Hodgson, Counsel
Bureau of Ships**

Disposition of Check _____

~~Call Mrs. Fribush - 3652~~

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Date June 15, 1943

PAYEE W. Hugh Peal
(Print Name)

CODE 156 ROOM 3-2052 EXT. 5026

For services rendered under Contract 19569 Dated 10/5/42

Circle specific days worked:

1st payroll Period June 1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9
(1st to 15th) Month 10 - 11 - 12 - 13 - 14 - 15.

2nd Payroll Period 16 - 17 - 18 - 19 - 20 - 21 - 22 - 23
(16th to 31st) Month 24 - 25 - 26 - 27 - 28 - 29 - 30 - 31.

Total Days Worked 13 \$ 25 Per Diem Total \$ 325.00

Less Authorized Bond Deduction 10% 32.50

Net \$ 292.50

Certified correct and just; payment not received.

(Payee's Signature.)

Not for Employee Use

I hereby certify that the above services have been performed by the subject payee and payment is in order.

Signature of Officer Civilian Head
in charge of section having cognizance
of the Services.
(Type name and title)

**P. H. Hodgson, Counsel
Bureau of Ships**

Disposition of Check _____

Call Mrs. Fribush - 3652

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Date **May 31, 1943**

PAYEE **W. (Hugh) Peal**

CODE **156** ROOM **3-2052** EXT. **5026**

For services rendered under Contract **19569** Dated **10/5/42**

Circle specific days worked:

1st payroll Period _____ 1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9
(1st to 15th) Month 10 - 11 - 12 - 13 - 14 - 15.

2nd Payroll Period _____ 16 - 17 - 18 - 19 - 20 - 21 - 22 - 23
(16th to 31st) **May, 1943** 24 - 25 - 26 - 27 - 28 - 29 - 30 - 31.

Total Days Worked **13** \$ **25** Per Diem Total \$ **325.00**

Less Authorized Bond Deduction **10%** **32.50**
Net \$ **292.50**

Certified correct and just; payment not received.

(Payee's Signature.)

Not for Employee Use

I hereby certify that the above services have been performed by the
subject payee and payment is in order.

Signature of Officer or Civilian Head
in charge of section having cognizance
of the Services.
(Type name and title)

P. H. Hodgson, Counsel
Bureau of Ships

Disposition of Check Call Mrs.

Trish

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Date May 17, 1943

PAYEE W. Hugh Peal
(Print Name)

CODE 157 ROOM 2052 EXT. 5026

For services rendered under Contract 19569 Dated 10-5-42

Circle specific days worked:

1st payroll Period May '43 1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9
(1st to 15th) Month

10 - 11 - 12 - 13 - 14 - 15.

2nd Payroll Period 16 - 17 - 18 - 19 - 20 - 21 - 22 - 23
(16th to 31st) Month

24 - 25 - 26 - 27 - 28 - 29 - 30 - 31.

Total Days Worked 7 \$ 25 Per Diem Total \$ 175.00

Less Authorized Bond Deduction 1090 17.50

Net \$ 157.50

Certified correct and just; payment not received.

W. Hugh Peal
(Payee's Signature.)

Not for Employee Use

I hereby certify that the above services have been performed by the
subject payee and payment is in order.

Signature of Officer Civilian Head
in charge of section having cognizance
of the Services.
(Type name and title)

P. H. HODGSON - Counsel -
Bureau of Ships

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Call Mrs. Fribush -
Extension 5-026

Date April 30, 1943

PAYEE W. HUGH REAL
(Print Name)

CODE 15-7 ROOM 3-2603 EXT 61092

For services rendered under Contract 19569 Dated 10-5-42

Circle specific days worked:

1st Payroll Period _____
(5th to 19th) Month

5 - 6 - 7 - 8 - 9 - 10 - 11 - 12

13 - 14 - 15 - 16 - 17 - 18 - 19

2nd Payroll Period April '43
(20th to 4th) Month

20 - 21 - 22 - 23 - 24 - 25 - 26

27 - 28 - 29 - 30 - 31 _____
Month

1 - 2 - 3 - 4

Total Days Worked 12 \$ 25 Per Diem Total \$ 300

Less Authorized Regular Bond Deduction 10% 30

Net \$ 270

Certified correct and just; payment not received.

(Payee's Signature)

Not for Employee Use

I hereby certify that the above services have been performed by the subject payee and payment is in order.

Signature of Officer or Civilian Head
in charge of section having cognizance
of the services. (Type name and title)

P. H. Hodgson, Counsel,
Bureau of Ships.

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Call for check
when ready. Call
Mrs. Frybush Ex. 5026

Date April 15, 1943

PAYEE W. HUGH PEAL
(Print Name)

CODE 13-7 ROOM 3-2603 EXT 61092

For services rendered under Contract 195-69 Dated 10-5-'42

Circle specific days worked:

1st Payroll Period April '43
(5th to 19th) Month

1 - 2 - 3 - 4
5 - 6 - 7 - 8 - 9 - 10 - 11 - 12
13 - 14 - 15 - 16 - 17 - 18 - 19

2nd Payroll Period _____
(20th to 4th) Month

20 - 21 - 22 - 23 - 24 - 25 - 26
27 - 28 - 29 - 30 - 31 _____
Month
~~1 - 2 - 3 - 4~~

Total Days Worked 12 \$ 25.00 Per Diem Total \$ 300

Less Authorized Regular Bond Deduction 1090 30

Net \$ 270

Certified correct and just; payment not received.

W. HUGH PEAL
(Payee's Signature)

Not for Employee Use

I hereby certify that the above services have been performed by the subject payee and payment is in order.

Signature of Officer or Civilian Head
in charge of section having cognizance
of the services. (Type name and title)

P. H. HODGSON, Counsel,
Bureau of Ships

Disposition of Check Will call
for check when ready

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Date March 31, 1943

PAYEE McHugh PEAL
(Print Name)

CODE 157 ROOM 3-2603 EXT. 61092

For services rendered under Contract 19569 Dated 10-5-'42

Circle specific days worked:

1st payroll Period _____ 1 - 2 - 3 - 4 - 5 - 6 - 7 - 8 - 9
(1st to 15th) Month
10 - 11 - 12 - 13 - 14 - 15.

2nd Payroll Period March '43 16 - 17 - 18 - 19 - (20) - (21) - (22) - (23)
(16th to 31st) Month
(24) - (25) - (26) - (27) - 28 - (29) - (30) - (31)

Total Days Worked 11 \$ 25 Per Diem Total \$ 275.00

Less Authorized Bond Deduction 1090

27.50

Net \$ 247.50

Certified correct and just; payment not received.

(Payee's Signature.)

Not for Employee Use

I hereby certify that the above services have been performed by the
subject payee and payment is in order.

Signature of Officer or Civilian Head
in charge of section having cognizance
of the Services.
(Type name and title)

P. H. Hodgson, Counsel, Bureau of Ships

Will call for check when
ready

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Date March 19, 1943

PAYEE W. HUGH PEAL
(Print Name)

CODE 157 ROOMT-3-2603 EXT 61092

For services rendered under Contract 19569 Dated 100/5/42

Circle specific days worked:

1st Payroll Period March '43
(5th to 19th) Month

(5) - (6) - 7 - (8) - (9) - (10) - (11) - (12)
(13) - 14 - (15) - (16) - (17) - (18) - (19)

2nd Payroll Period _____
(20th to 4th) Month

20 - 21 - 22 - 23 - 24 - 25 - 26
27 - 28 - 29 - 30 - 31 _____
Month
1 - 2 - 3 - 4

Total Days Worked 13 \$ 25 Per Diem

Total \$ 325

Less Authorized Regular Bond Deduction 10%

Net \$ 292.50

Certified correct and just; payment not received.

(Payee's Signature)

Not for Employee Use

I hereby certify that the above services have been performed by the subject payee and payment is in order.

Signature of Officer or Civilian Head
in charge of section having cognizance
of the services. (Type name and title)

Lt. Ethan A. Hitchcock
Assistant Counsel for
Bureau of Ships

ADDRESS NAVY DEPARTMENT.
BUREAU OF SHIPS. REFER TO
FILE NO.

LL/Peal, W. Hugh (262)

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D. C.

March 16, 1943

From: The Chief of the Bureau of Ships.
To: W. Hugh Peal, Contract Employee (NXss-15969)

SUBJECT: Travel Orders

NAVY DEPT. WASH. D. C.
TRAVEL CLAIM PAID

APR 8 - 1943

W. J. McNEIL
COMMANDER (SC) USNR
NAVY DISBURSING OFFICER

References:

- 68535
- (a) Dept.'s cir. ltr. PS&M-5b-EAD of August 14, 1941.
 - (b) Standardized Government Travel Regulations as amended March 7, 1941, approved by the President.
 - (c) Dept.'s cir. ltr. PS&M 5b-SC of Sept. 18, 1941.

1. Subject to the instructions contained in references (a) to (c) inclusive you are hereby authorized to proceed on or about March 22, 1943 to Pensacola, Florida, reporting to the Assistant Supervisor of Shipbuilding, USN, for temporary duty in connection with financial investigation of the Pensacola Shipyard and Engineering Corporation.

2. Upon completion of this temporary duty, you will return to Washington, D.C., and resume your regular duties.

3. The Bureau of Naval Personnel, Room 4303, will furnish you the necessary commercial rail transportation and will note this hereon.

4. While on this temporary duty, you will be allowed \$6.00 per diem in lieu of actual subsistence expenses in accordance with the provisions of references (a) and (b).

5. The travel authorized by these orders shall be accomplished within 30 days from the date thereof.

6. The cost of this travel shall be charged to the appropriation, "Increase and Replacement of Naval Vessels, Construction and Machinery".
Copy to: ASSB, Pensacola, Fla.

C. E. Haglund
By direction.

First Endorsement 23 March 1943

From: The Assistant Supervisor of Shipbuilding, USN
Pensacola Shipyards & Engineering Corp.
Pensacola, Florida
To: The Chief of the Bureau of Ships

1. W. Hugh Peal reported for temporary duty to the Assistant Supervisor of Shipbuilding, USN, Pensacola Shipyards & Engineering Corp., Pensacola, Florida, on 22 March 1943.

2. Temporary duty completed, W. Hugh Peal left Pensacola Shipyards & Engineering Corp., Pensacola, Florida, on this date, 23 March 1943.

M. L. Goldstein
M.L. Goldstein
By Direction

3/25

Navy Department, Washington, D. C.
MAR 25 1943

1. Returned and resumed regular duties this date.

C. E. Haglund
By direction

DATE OF TRAVEL	NO. OF TRANSPORTATION REQUEST OR SPEEDOMETER READING	FROM—	TO—	VIA (Kind of carrier or vehicle)*	CLASS OR MILEAGE†	AMOUNT

INSTRUCTIONS

- 10-1664a

(Statement of account must be completely filled in by payee prior to signature, and there must not be any erasure or alteration unless initialed or signed by him)

FOR PER DIEM in lieu of subsistence, mileage for personally owned motor vehicle, and/or REIMBURSEMENT of travel and other expenses paid by me in the discharge of official duty on _____, 19____, at _____, 19____, to _____, 19____, has per itemized statement within, under authority No. _____, dated _____, 19____, copy of which is attached,* or has been previously furnished with voucher No. _____, paid _____, 19____, by _____.

AMOUNT	
DOLLARS	CENTS
91	28
83	15

(Payee will NOT sign this page)
Differences _____

_____ receipt SGR per

Accepted verified correct for _____
(Signature or initials) _____

83.15

ACCOUNTING CLASSIFICATION (For completion by administrative office)						
APPROPRIATION, LIMITATION OR PROJECT SYMBOL	APPROPRIATION TITLE	LIMITATION OR PROJECT		APPROPRIATION		
		AMOUNT		AMOUNT		
<u>170-549</u>	<u>Instr. & Rep., Nat. Res. (WSS)</u> <u>30-35</u>	\$.....		\$.....		
ALLOTMENT SYMBOL	AMOUNT	ENCUMBRANCE LIQUIDATED	COST ACCOUNT		OBJECT OF EXPENDITURE	
			Symbol	Amount	Symbol	Amount
	\$			\$		\$
Paid by {	{ Check No., dated , 19...., for \$.....			{ on Treasurer of the United States in favor of payee named above.		
Cash, \$....., on , 19....	SIGN ORIGINAL ONLY			(Signature of payee)		

ITEMIZED SCHEDULE OF TRAVEL AND OTHER EXPENSES

1. Date and hour of departure from official headquarters _____ (Date) _____ (Hour)
2. Give duty status on first day of voucher period: _____
 *Arrived at _____ on _____, 19____,
 for temporary duty for approximate period _____
 Approximate date of return to official headquarters _____, 19____
3. ‡State authorized per diem in lieu of subsistence, \$_____ per day.
4. ‡State authorized allowance for actual subsistence expenses: Not to exceed \$_____ per day.
5. Where for traveler's personal convenience or through the taking of leave there is interruption of travel, deviation from the direct route, or where traveler delays at a place other than post of duty, a statement showing the facts should appear on the voucher.

*If authority provides for travel to more than one point, time of arrival and departure from each should be stated in the body of the account in chronological order.
 ‡If more than one rate of allowance is authorized, full statement of application of each rate must be given in some convenient place on this voucher.

DATE 19. <u>43</u> March	CHARACTER OF EXPENDITURE (To be itemized by the day and fully explained)	SUB- VCH. NO. **	AMOUNT		NOTATIONS (Payee must not use this column)
			SUBSISTENCE	OTHER	
21	Taxi from home to Station. Left Washington, D.C., 1:30 p. m. *Round trip ticket from Washington, D.C., to Pensacola, Fla. *Pullman fare (Upper berth) from Washington, to Pensacola.			30 53 85 6 20	
22	Arrived Pensacola, Fla., 7:00 p. m. Reported to Assistant Supervisor of Shipbuilding.				
23	Duty completed and left Pensacola, Fla., 9:30 p. m.				
25	*Pullman fare (Lower berth) from Pensacola, Fla. to Washington, D. C. Arrived Washington, D.C., 5:00 a. m. Taxi from Station to home. Subsistence for 3-3/4 days @ \$6.00 per diem.			8 10 30 22 50	
Note: *Stenographer called transportation office and through a misunderstanding she thought traveler had to go directly to the Southern Railway ticket office and get tickets. Consequently, tickets were purchased with personal funds. Attached pullman stub was retained, but no receipt was given for return pullman, which was bought on train as no reservations were available at beginning of return trip.					
TOTALS (to be carried forward to continuation sheet, if necessary)			22 50	69 15	
TOTAL AMOUNT OF VOUCHER (not to be used when totals are carried forward to continuation sheet)				91 35	

**When subvouchers required by regulations were not obtained, state fully the circumstances showing reason for omission.

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

it call for check when
ready
Date March 4 1943

PAYEE W. Hugh Peal
(Print Name)

CODE 157 ROOM 13-2603 EXT 61092

For services rendered under Contract 19569 Dated 1/10/5/42

Circle specific days worked:

1st Payroll Period _____
(5th to 19th) Month

5 - 6 - 7 - 8 - 9 - 10 - 11 - 12

13 - 14 - 15 - 16 - 17 - 18 - 19

2nd Payroll Period Feb. 1943
(20th to 4th) Month

(20) - 21 - (22) - (23) - (24) - (25) - (26)

(27) - 28 - ~~29~~ - ~~30~~ - ~~31~~ March
Month

(1) - 2 - (3) - 4

Total Days Worked 11 \$ 25 Per Diem

Total \$ 275

Less Authorized Regular Bond Deduction

27.50

Net \$ 247.50

Certified correct and just; payment not received.

3/15/43 - Check received for \$232.80

(Payee's Signature)

deduction - \$14 ⁷⁰

Not for Employee Use

I hereby certify that the above services have been performed by the subject payee and payment is in order.

P. H. Hodgson
Counsel for the Bureau of Ships
Signature of Officer or Civilian Head
in charge of section having cognizance
of the services. (Type name and title)

11 call for check when ready

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Date February 19, 1943.

PAYEE W. HUGH PEAL
(Print Name)

CODE 157 ROOM T3-2603 EXT 61092

For services rendered under Contract 19569 Dated 10/5/1942

Circle specific days worked:

1st Payroll Period Feb. '43
(5th to 19th) Month

5 - 6 - 7 - 8 - 9 - 10 - 11 - 12

13 - 14 - 15 - 16 - 17 - 18 - 19

2nd Payroll Period _____
(20th to 4th) Month

20 - 21 - 22 - 23 - 24 - 25 - 26

27 - 28 - 29 - 30 - 31 _____
Month

1 - 2 - 3 - 4

Total Days Worked 13 \$ 25 Per Diem Total \$ 325.00

Less Authorized Regular Bond Deduction 10% 32.50

Net \$ 292.50

Certified correct and just; payment not received.

3/2/43 - Check rec'd. for 279⁸⁰
ded. - 12.70

Not for Employee Use
I hereby certify that the above services have been performed by the subject payee and payment is in order.

P. H. Hodgson
Counsel for the Bureau of Ships
Signature of Officer or Civilian Head
in charge of section having cognizance
of the services. (Type name and title)

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Will call for checks when ready

Date February 4, 1943

PAYEE W. Hugh Seal
(Print Name)

CODE 157 ROOM 3-2603 EXT 61092

For services rendered under Contract 19569 Dated 10-5-'42

Circle specific days worked:

1st Payroll Period _____
(5th to 19th) Month

5 - 6 - 7 - 8 - 9 - 10 - 11 - 12

13 - 14 - 15 - 16 - 17 - 18 - 19

2nd Payroll Period January
(20th to 4th) Month

(20) - (21) - (22) - (23) - 24 - (25) - (26)

(27) - (28) - (29) - (30) - 31 February
Month

(1) - (2) - (3) - (4)

Total Days Worked 14 \$ 25 Per Diem Total \$ 350.

Less Authorized Regular Bond Deduction 35.

Net \$ 315.

Certified correct and just; payment not received.

*Check recd for \$303⁸⁰ on 2/15/43
ded. 11²⁰*

(Payee's Signature)

Not for Employee Use

I hereby certify that the above services have been performed by the subject payee and payment is in order.

P. H. Hodgson

Counsel for the Bureau of Ships

Signature of Officer or Civilian Head
in charge of section having cognizance
of the services. (Type name and title)

NOTE: Please draw check in
the name indicated below

Will call for check when
ready.

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Date January 15, 1943

PAYEE W. HUGH PEAL
(Print Name)

CODE 750pl ROOM T3-2603 EXT 61092

For services rendered under Contract 19569 Dated 10-5-1942

Circle specific days worked:

1st Payroll Period January '43
(5th to 19th) Month

5 - 6 - 7 - 8 - 9 - 10 - 11 - 12
13 - 14 - 15 - 16 - 17 - 18 - 19

2nd Payroll Period _____
(20th to 4th) Month

20 - 21 - 22 - 23 - 24 - 25 - 26
27 - 28 - 29 - 30 - 31 _____
Month
1 - 2 - 3 - 4

Total Days Worked 9 \$ 25. Per Diem

Total \$ 225.00

Less Authorized Regular Bond Deduction

Net \$ 202.50

Certified correct and just; payment not received.

Checked red. - 1/30/43 for 256⁸⁰

(Payee's Signature)

Not for Employee Use

I hereby certify that the above services have been performed by the subject payee
and payment is in order.

F. E. Drohan, Head, Legal Section

Signature of Officer or Civilian Head
in charge of section having cognizance
of the services. (Type name and title)

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Date January 4, 1943

PAYEE W. HUGH PEAL
(Print Name)

CODE 750pl ROOM T3-2603 EXT 61092

For services rendered under Contract 19569 Dated 10-5-1942

Circle specific days worked:

1st Payroll Period _____
(5th to 19th) Month

5 - 6 - 7 - 8 - 9 - 10 - 11 - 12

13 - 14 - 15 - 16 - 17 - 18 - 19

2nd Payroll Period December '42
(20th to 4th) Month

20 - (21) - (22) - (23) - (24) - 25 - (26)

27 - (28) - (29) - (30) - (31) January '43
Month

(1) - (2) - 3 - (4)

Total Days Worked 12 \$ 25.00 Per Diem Total \$ 300.00

Less Authorized Regular Bond Deduction 10% 30.00

Net \$ 270.00

Certified correct and just; payment not received.

Check received 1/13/43 for \$256.80

(Payee's Signature)

ded - 13

Not for Employee Use

I hereby certify that the above services have been performed by the subject payee and payment is in order.

F. E. Drohan, Head, Legal Section

Signature of Officer or Civilian Head
in charge of section having cognizance
of the services. (Type name and title)

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Date January 4, 1943

PAYEE M. Hugh Seal
(Print Name)

CODE 750 PL ROOM T3-2603 EXT 61092

For services rendered under Contract 19569 Dated 10-5-1942

Circle specific days worked:

1st Payroll Period _____
(5th to 19th) Month

5 - 6 - 7 - 8 - 9 - 10 - 11 - 12

13 - 14 - 15 - 16 - 17 - 18 - 19

2nd Payroll Period December 1942
(20th to 4th) Month

20 - (21) - (22) - (23) - (24) - 25 - (26)

27 - (28) - (29) - (30) - (31) January 1943
Month

(1) - (2) - 3 - (4)

Total Days Worked 12 \$ 25.00 Per Diem Total \$ 300.00

Less Authorized Regular Bond Deduction 10.00 30.00

Net \$ 270.00

Certified correct and just; payment not received.

(Payee's Signature)

Not for Employee Use

I hereby certify that the above services have been performed by the subject payee and payment is in order.

F.E. Drohan, Head, Legal Section, Building Division, Bureau

Signature of Officer or Civilian Head
in charge of section having cognizance
of the services. (Type name and title)

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

February 11, 1943

From: The Chief of the Bureau of Ships
To: All Bureau Civilian Personnel

SUBJECT: Absence Due to Sickness

1. Section 8 of the President's executive order covering sick leave regulations for Government employees reads as follows:

"Sick leave shall not be granted for slight illness or indisposition not incapacitating the employee for the performance of his regular duties, or for absence for the purpose of being treated professionally by a dentist or oculist in his office; but sick leave may be granted for detention at home or in a hospital by illness or disability due to causes as to which a dentist or oculist is qualified to certify."

It appears from examination of applications for sick leave that there may have been some misunderstanding of this order.

2. Under existing regulations employees are required to report their illness by message or telephone to their section supervisor or other person designated by the supervisor to receive the report of illness

3. Employees unable, for any reason, to report for work at the regular hour must inform their supervisor or other person designated by the supervisor before 9:30 A.M. It shall be your responsibility to notify the Section Head or responsible person designated by him. Failure on the part of an employee to do as instructed shall be sufficient justification to warrant charging the absence of leave-without-pay, or such other disciplinary action as is deemed necessary.

4. It should also be emphasized that when an employee signs a leave slip for his absence, he is certifying that the statements on the leave slip are correct. If these statements are found to be incorrect, disciplinary action will be taken.

5. It is not the intention of the Bureau to restrict employees in the benefits which should be derived from the proper observances of the sick leave regulations. Your cooperation will help to protect a privilege which every Federal employee prizes highly.

E. E. ROTH
By Direction

Oct 5- to Nov. 7, Incl.
Nov 9 " Dec 4, "

750
550

1300

Called

Mr. Steegs - Miss Heltzer

Ext. - 5826

2/2/43

~~XX~~
~~-8~~

17

17

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D. C.

DAILY ADMINISTRATIVE BULLETIN

ADMINISTRATIVE DIRECTIVES APPEARING IN THIS BULLETIN HAVE THE EFFECT OF ADMINISTRATIVE ORDERS FOR GUIDANCE AND COMPLIANCE.

ALL INFORMATION HEREIN IS FOR BUREAU USE ONLY.

January 11, 1943.

LEWISITE Lewisite is an oily liquid which evaporates into a vapor. The vapor burns the lungs and skin and the liquid burns the skin. It contains arsenic which causes systemic poisoning in addition to slow healing burns. You must know about it to save your skin and your life.

Watch the Bulletin for your turn to attend the class in Gas Identification and Protection. Today, all those whose names are between Harold Abbey and Merlin Block are scheduled to attend.

NAVAL STATION ASTORIA Section Base Astoria (Oregon) has been redesignated "NAVAL STATION ASTORIA" and includes fitting out facility and supply department. This activity has been designated as the fitting out and commissioning yard for the ACV 55-104 (Auxiliary Aircraft Carriers being built by Kaiser Co. for Maritime Commission).

STEAM On Sunday, January 17, steam will be cut off in all T Buildings for several hours. Further details will be promulgated when received.

CIVIL SERVICE APPLICATIONS All applications for civilian employment which have been referred to a Section, Branch, or Division must be returned to Civil Personnel, Code 260, Room T-3-1042, within three days after receiving them. Handle by special messenger, if necessary. This will speed up the placement of potential employees by making the applications available to some other section if they do not completely meet your requirements.

RAW MATERIALS SECTION The following is published for information: The Raw Materials Section is 670. Comdr. M. E. Hatch (Officer-in-Charge) has telephone 3708.

NEW CALEDONIA The U.S. Naval Liaison Office at Noumea, New Caledonia, has been discontinued. (Opl6-A-2,4741016,12/26)

SCRAP METAL Sections 631 and 633 started off the New Year by cleaning house of miscellaneous metal samples of equipment and fittings accumulated during the past year. The "clean up" resulted in the turning in of about 400 pounds of assorted scrap metal, steel, brass, and aluminum.

1/11/43

PAY DAYS In order that all employees' checks may be made available to them without delay every payday, the pay period cut off will hereafter be on the 15th and last days of each month. Paydays will remain as at present - the 4th and 19th of each month.

On the January 19 payday, therefore, employees will receive regular pay for the period from January 5 to 15, inclusive, plus overtime pay from December 1 to January 15, inclusive. Beginning February 4 employees will receive, each payday, their regular semi-monthly salary and semi-monthly overtime earned during the corresponding regular pay period.

This information does not apply to contract employees. Instructions regarding payment to contract employees are contained in the memo to them dated December 26, 1942, the provisions of which are to continue in effect. }

TIMEKEEPERS In view of the above, it is requested that the next Semi-monthly Attendance Report cover the period from January 5 to 15, inclusive, and that all Semi-monthly Attendance Reports hereafter submitted cover the periods from the 1st to the 15th of each month, inclusive, and from the 16th to the last day of each month, inclusive.

Pending revision of the Semi-monthly Attendance Report, the present Form N.B.S. 14a is to be used. This can be done by crossing out the period from the 16th through the 23rd when the period is to cover the first period, and by crossing out the period from the 9th through the 16th when the report is to cover the second period. When the report is to cover the second period, it will be necessary to show the attendance status of an employee on the 16th of each month in the blank space immediately above the 8th day.

A distribution of the revised Semi-monthly Attendance Report Forms will be made as soon as they are printed.

It is requested that all Semi-monthly Attendance Reports hereafter prepared be submitted to the Payroll Office within two days following the period covered by the Report. Any Section not submitting a Report within this time will not receive its checks on payday.

This item is considered to be of more than temporary interest and is printed on a separate sheet to facilitate filing. Items on the reverse side are considered to be only of passing interest.

1/11/43

● ● ●

Bu. You. No.

Certified for payment in the
sum of \$ _____

Comptroller General of the
United States

Bv

(Department, bureau or establishment)

Voucher prepared at Washington, D.C. 1/2/43
(Give place and date)

THE UNITED STATES, Dr.,

To W. HUGH PEAL

Room 73-2603 (Payee)

Address Bureau of Ships

Payee's Account No. 10/5/42

PAID BY

(For use of Paying Office)

FILE COPY

\$325	00
-------	----

I certify that the above bill is correct and just; that payment therefor has not been received; that all statutory requirements as to American production and labor standards, and all conditions of purchase applicable to the transactions have been complied with; and that State or local sales taxes are not included in the amounts billed.

(Payee must NOT use this space)
Differences _____

*Payee _____ (Memorandum—Do not sign)
(This certificate not required when a like certificate is made by payee on attached bill or bills)

Account verified; correct for.
(Signature or initials) _____

Contract No. _____ Date _____ Req. No. _____ Date _____ Invoice Rec'd _____

Pursuant to authority vested in me, I certify that the above articles were received in good condition, after due inspection, acceptance, and delivery prior to payment as required by law, or the services were performed as stated; that they were procured under the contract numbered above or the unnumbered contract attached hereto, or that they were procured without written contract, in open market, and with or without advertising, under the circumstances stated in No. _____ of "Method of or Absence of Advertising" shown on reverse hereof, and were necessary for the public service; and that the prices charged are just and reasonable and in accordance with the agreement.

†Approved for \$ _____ (Memorandum—Do not sign) † _____ **H. D. Morgan**
By direction of the Paymaster General
Title _____

ACCOUNTING CLASSIFICATION (for completion by Administrative Office)

Paid by { Check No. _____ dated _____, 19____, for \$ _____ } on Treasurer of the United States in favor
 { Cash, \$ _____, on _____, 19____, *Payee } of payee named above.

*When a voucher is signed or receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.

If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the blank space below "Approved for \$ _____", and over his official title.

Per _____
Title _____

METHOD OF OR ABSENCE OF ADVERTISING

(Sec. 3709 of the Revised Statutes)

1. After advertising in newspapers.
2. (a) After advertising by circular letters sent to _____ dealers.
(b) And by notices posted in public places.
(If notices were not posted in addition to advertising by circular letters sent to dealers, explanation of such omission must be made. The notation on the certificate on the face of the voucher must be "2 (a) (b)" or "2 (a)", depending on whether or not notices were posted.)
3. Without advertising, under an exigency of the service which existed prior to the order and would not admit of the delay incident to the advertising.
4. Without advertising in accordance with _____
5. Without advertising, it being impracticable to secure competition because of _____

(Here state in detail the nature of the exigency or circumstances under which the securing of competition was impracticable under 3 and 4)

Note.—The above form "Method of or Absence of Advertising" is to be used when purchases are made or services secured under proper authority without written agreement in any form. In case of a written agreement (formal contract, proposal, and acceptance, or less formal agreement) Standard Form No. 1036—Revised should be used for abstracting the method of or absence of advertising and award of contract. (See General Regulations No. 51, Supplement No. 6, General Accounting Office, Aug. 20, 1930.)

10-1751

NOTICE TO ALL CIVILIAN EMPLOYEES OF THE NAVY DEPARTMENT
AND HEADQUARTERS, U. S. COAST GUARD

In order that all employees' checks may be made available to them without delay every payday, pay periods will hereafter end on the 15th and last days of each month. Paydays will remain as at present - the 4th and 19th of each month.

On the January 19 payday, therefore, you will receive regular pay for the period from January 5 to 15 inclusive, plus your overtime pay from December 1 to January 15 inclusive. Beginning February 4 you will receive, each payday, your regular semi-monthly salary and semi-monthly overtime earned during the corresponding regular pay period.

PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL

D. O. Vou. No. **144648**
Bu. Vou. No.

GENERAL ACCOUNTING
OFFICE PREAUDIT

Certified for payment, in the
sum of \$

Comptroller General of the
United States

By

U. S. NAVY DEPARTMENT **Bureau of Ships**
(Department, bureau or establishment)

Voucher prepared at **Washington, D.C. 1/2/43**
(Give place and date)

THE UNITED STATES, Dr.,

To **W. HUGH PEAL**

Room T3-2603 (Payee)

Address **Bureau of Ships**

Payee's Account No. **10/5/42**

PAID BY

(For use of Paying Office)

No. and Date of Order	Date of Delivery or Service	Articles or Services (Enter description, item number of contract or general supply schedule and other information deemed necessary) Terms % Discount Cash days	Quantity	UNIT PRICE		AMOUNT	
				Cost	Per	Dollars	Cts.
		Brought forward from continuation sheet(s) Stock Classification No.					
		Personal Services for calendar Period: December 5, 7, 8, 9, 10, 11, 12, 14, 15, 16, 17, 18, 19, 1942, inclusive	13 days	\$25.00	per diem	\$325	00
		Personnel Affidavit attached to D. O. Vo. 79705, paid 11/9/42 Accounts of Lieutenant Commander W. J. McNeil (S.C.), USNR					
		Salary rate not within scope of restrictive legislation outlined in answer to question 4.20 Comp. Gen. 803.					
		Approved for payment: N. W. Cokey Captain, USN Administrative Head Contracts Branch By direction					
		DISBURSING COPY					

Shipped from to Weight Government B/L No. Total **\$325 00**

I certify that the above bill is correct and just; that payment therefor has not been received; that all statutory requirements as to American production and labor standards, and all conditions of purchase applicable to the transactions have been complied with; and that State or local sales taxes are not included in the amounts billed.

(Payee must NOT use this space)
Differences

*Payee (Memorandum—Do not sign)

(This certificate not required when a like certificate is made by payee on attached bill or bills)

Per

Title

Account verified; correct for
(Signature or initials)

Contract No. **NXa 15969** Date **10/5/42** Req. No. Date Invoice Rec'd

Pursuant to authority vested in me, I certify that the above articles were received in good condition, after due inspection, acceptance, and delivery prior to payment as required by law, or the services were performed as stated; that they were procured under the contract numbered above or the unnumbered contract attached hereto, or that they were procured without written contract, in open market, and with or without advertising, under the circumstances stated in No. of "Method of or Absence of Advertising" shown on reverse hereof, and were necessary for the public service; and that the prices charged are just and reasonable and in accordance with the agreement.

†Approved for \$ **325.00**

(Memorandum—Do not sign) †

N. D. Morgan
By direction of the Paymaster General
Title

ACCOUNTING CLASSIFICATION (for completion by Administrative Office)						
Appropriation, limitation, or project symbol	Appropriation title		Limit'n or Proj't Amount		Appropriation Amount	
	1730601	Maintenance, Bureau of Ships, 1943				
Allotment symbol	Amount	Encumbrance liquidated	COST ACCOUNT		OBJECT OF EXPENDITURE	
			Symbol	Amount	Symbol	Amount

Paid by { Check No. dated , 19 , for \$ { on Treasurer of the United States in favor of payee named above.
{ Cash, \$, on , 19 , *Payee (Sign original only)

*When a voucher is signed or receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.

†If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the blank space below "Approved for \$ " and over his official title.

Per

Title

Also check # for \$ in favor of
TREASURER of the U. S. for DEFENSE BONDS

METHOD OF OR ABSENCE OF ADVERTISING

(Sec. 3709 of the Revised Statutes)

1. After advertising in newspapers.
2. (a) After advertising by circular letters sent to _____ dealers.
(b) And by notices posted in public places.
(If notices were not posted in addition to advertising by circular letters sent to dealers, explanation of such omission must be made. The notation on the certificate on the face of the voucher must be "2 (a) (b)" or "2 (a)", depending on whether or not notices were posted.)
3. Without advertising, under an exigency of the service which existed prior to the order and would not admit of the delay incident to the advertising.
4. Without advertising in accordance with _____
5. Without advertising, it being impracticable to secure competition because of _____

(Here state in detail the nature of the exigency or circumstances under which the securing of competition was impracticable under 3 and 4)

Note.—The above form "Method of or Absence of Advertising" is to be used when purchases are made or services secured under proper authority without written agreement in any form. In case of a written agreement (formal contract, proposal, and acceptance, or less formal agreement) Standard Form No. 1036—Revised should be used for abstracting the method of or absence of advertising and award of contract. (See General Regulations No. 51, Supplement No. 6, General Accounting Office, Aug. 20, 1930.)

10-1751

METHOD OF OR ABSENCE OF ADVERTISING

(Sec. 3709 of the Revised Statutes)

1. After advertising in newspapers.
2. (a) After advertising by circular letters sent to _____ dealers.
(b) And by notices posted in public places.
(If notices were not posted in addition to advertising by circular letters sent to dealers, explanation of such omission must be made. The notation on the certificate on the face of the voucher must be "2 (a) (b)" or "2 (a)", depending on whether or not notices were posted.)
3. Without advertising, under an exigency of the service which existed prior to the order and would not admit of the delay incident to the advertising.
4. Without advertising in accordance with _____
5. Without advertising, it being impracticable to secure competition because of _____

(Here state in detail the nature of the exigency or circumstances under which the securing of competition was impracticable under 3 and 4)

Note.—The above form "Method of or Absence of Advertising" is to be used when purchases are made or services secured under proper authority without written agreement in any form. In case of a written agreement (formal contract, proposal, and acceptance, or less formal agreement) Standard Form No. 1036—Revised should be used for abstracting the method of or absence of advertising and award of contract. (See General Regulations No. 51, Supplement No. 6, General Accounting Office, Aug. 20, 1930.)

10-1751

Riders A

Personnel Affidavit attached to
D. O. No. 79705, paid 11/9/42
Accounts of Lieut. Comdr. W. J. Mc
Neil (S.C.), U. S. N. R.

D. O. Vou. No. 19705
Bu. Vou. No. _____

GENERAL ACCOUNTING
OFFICE PREAUDIT

Certified for payment in the
sum of \$ _____

Comptroller General of the
United States

By.

U. S. NAVY DEPARTMENT Bureau of Ordnance
(Department, bureau or establishment)

Voucher prepared at Washington, D. C. 5/9/42
(Give place and date)

THE UNITED STATES, Dr.,

To W. HUGH FEAL (Payee)
Room 73-2602

Address Bureau of Ships
Payee's Account No. 10/5/42

PAID BY

(For use of Paying Office)

No. and Date of Order	Date of Delivery or Service	Articles or Services (Enter description, item number of contract or general supply schedule and other information deemed necessary)	Quantity	UNIT PRICE		AMOUNT	
				Cost	Per	Dollars	Cts.
		Terms _____ % Discount Cash _____ days Brought forward from continuation sheet(s) Stock Classification No. _____ Personal Services for calendar Period: October 5-10, 12-17, 19-24, 26-31, 1942 incl. and Nov. 2-7, 1942 incl. Nov. 9, 10, 11, 12, 13, 14, 16, 17, 18, 19, 20, 21, 23, 24, 25, 26, 27, 30, Dec. 1, 2, 3 and 4, 1942, incl. → <i>Rules A</i> Salary rate not within scope of restrictive legislation outlined in answer to question 4.20 Comp. Gen. 803. Approved for payment: <i>N. W. Sakey</i> <i>Captain U. S. N.</i> <i>W. P. Curtiss, Jr.</i> By direction	22 30 days			550 25 00 diam 950 00	

Administrative Head,
Contracts Branch

DEALER COPY

550

Administrative Head,
Contractors Branch

DEALER COPY

Shipped from _____ to _____ Weight _____ Government B/L No. _____ Total 750 00

I certify that the above bill is correct and just; that payment therefor has not been received; that all statutory requirements as to American production and labor standards, and all conditions of purchase applicable to the transactions have been complied with; and that State or local sales taxes are not included in the amounts billed.

(Payee must NOT use this space)
Differences _____

*Payee _____ (Memorandum—Do not sign)
(This certificate not required when a like certificate is made by payee on attached bill or bills)

Account verified; correct for.
(Signature or initials) _____

Contract No. _____ Date _____ Req. No. _____ Date _____ Invoice Rec'd _____

Pursuant to authority vested in me, I certify that the above articles were received in good condition, after due inspection, acceptance, and delivery prior to payment as required by law, or the services were performed as stated; that they were procured under the contract numbered above or the unnumbered contract attached hereto, or that they were procured without written contract, in open market, and with or without advertising, under the circumstances stated in No. _____ of "Method of or Absence of Advertising" shown on reverse hereof, and were necessary for the public service; and that the prices charged are just and reasonable and in accordance with the agreement.

†Approved for \$ 5-5-12

(Memorandum—Do not sign) †

By direction of the Paymaster General
Title _____

Title

ACCOUNTING CLASSIFICATION (for completion by Administrative Office)

Appropriation, limitation, or project symbol	Appropriation title				Limit'n or Proj't Amount	Appropriation Amount
175000	Maintenance, Bureau of Ships, 1943					
Allotment symbol	Amount	Encumbrance liquidated	COST ACCOUNT		OBJECT OF EXPENDITURE	
			Symbol	Amount	Symbol	Amount

Paid by { Check No. _____ dated _____, 19____, for \$ _____ } on Treasurer of the United States in favor
 { Cash, \$ _____, on _____, 19____, *Payee _____ } of payee named above.

(Sign original only)

Per.

Title

*When a voucher is signed or receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.

If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the blank space below "Approved for \$ _____", and over his official title.

METHOD OF OR ABSENCE OF ADVERTISING

(Sec. 3709 of the Revised Statutes)

1. After advertising in newspapers.
2. (a) After advertising by circular letters sent to _____ dealers.
(b) And by notices posted in public places.
(If notices were not posted in addition to advertising by circular letters sent to dealers, explanation of such omission must be made. The notation on the certificate on the face of the voucher must be "2 (a) (b)" or "2 (a)", depending on whether or not notices were posted.)
3. Without advertising, under an exigency of the service which existed prior to the order and would not admit of the delay incident to the advertising.
4. Without advertising in accordance with _____
5. Without advertising, it being impracticable to secure competition because of _____

(Here state in detail the nature of the exigency or circumstances under which the securing of competition was impracticable under 3 and 4)

Note.—The above form "Method of or Absence of Advertising" is to be used when purchases are made or services secured under proper authority without written agreement in any form. In case of a written agreement (formal contract, proposal, and acceptance, or less formal agreement) Standard Form No. 1036—Revised should be used for abstracting the method of or absence of advertising and award of contract. (See General Regulations No. 51, Supplement No. 6, General Accounting Office, Aug. 20, 1930.)

10-1751

N. W. Gopey
Captain E. N.

Administrative Headquarters Branch
By Direction

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D.C.

Paul William Hugh
50

From: The Office of Civil Personnel.
To: All Contract Employees in the Bureau of Ships.
SUBJECT: Vouchers for Personal Services - Preparation of.
Enclosure: (h.w.)
(A) Standard Form No. 1034-Rev.

1. The volume of work in connection with the preparation of vouchers for services rendered by contract employees has been increased to the point where considerable delay will result in effecting payment to such employees, inasmuch as additional help is not obtainable to handle the increased work load.

2. Because of this, the present practice of preparing vouchers by the Requisition Section is abolished immediately. In lieu thereof all contract employees will prepare and submit their own vouchers on Standard Form No. 1034, Revised. Voucher forms are available from Ensign Paris, Code 261, Extension 3711.

3. To assist you in the preparation of these vouchers, a sample voucher is attached. The following points may be helpful:

(a) All vouchers must be typewritten.

(b) Opposite the statement "Personal Services for the Calendar Period:" enumerate only the days actually worked.

(c) To secure the D. O. Voucher number and date paid, contact Miss Greer, extension 5416. This information will be necessary to complete the following statement, which must appear on the voucher:

"Personnel Affidavit attached to D. O. Vo. No. _____, paid _____, Accounts of Captain Stephen J. Brune, (S. C.), UEN." (If first payment on contract is after September 1, 1942, the voucher should read as follows: "Personnel Affidavit attached to D. O. Vo. No. _____, paid _____, Accounts of Lieut. Comdr. W. J. McNeil, (S. C.), USNR").

(d) Under the statement "Approved for Payment:" type the name and title of the Naval officer having cognizance of the services rendered and secure his signature thereon.

(e) The contract number can be found in the upper right-hand corner of the contract. The date of the contract is found in the second line beneath the contract number.

(f) Type the name W. D. Morgan, and under the name, the words "By Direction of the Paymaster General" as shown on the sample voucher.

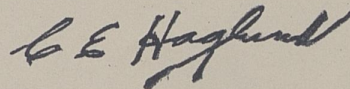
(g) Under the space "Accounting Classification" type under "Appropriation" 1730601, and under the space "Appropriation Title", Maintenance, Bureau of Ships, 1943. (The appropriation is shown on the contract, and in a few cases the contract lists the appropriation as 17X0603 with the appropriation title "Increase and Replacement of Naval Vessels (C&M)").

(h) A note should be attached to the voucher stating whether the check should be held in the disbursing office for a messenger or sent to the payee at home or at his office by mail.

(i) The payee should sign the voucher opposite the space following "Payee" which appears immediately beneath the payee's certification.

4. It is essential that each voucher be prepared in strict accordance with the instructions outlined above and in the form shown on the attached sample voucher. Any omissions will necessitate the return of the voucher for preparation in correct form. All erasures should be initialed.

5. The voucher, when completed, is to be sent directly to the Bureau of Supplies and Accounts, Disbursing Division, Miscellaneous Payments Section, Room J-2032.



C. E. Haglund
By direction

Form approved by
Comptroller General, U. S.
May 26, 1938
Amended August 15, 1941

PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL

D. O. Vou. No. _____

Bu. Vou. No. _____

GENERAL ACCOUNTING
OFFICE PREAUDIT

Certified for payment in the
sum of \$ _____

Comptroller General of the
United States

By _____

U. S. NAVY DEPARTMENT BUREAU OF SHIPS

(Department, bureau or establishment)

Voucher prepared at WASHINGTON, D. C.

(Give place and date)

THE UNITED STATES, Dr.,

To Arthur J. Brown

(Payee)

Address Room I-2414

Payee's Account No. _____

PAID BY

(For use of Paying Office)

No. and Date of Order	Date of Delivery or Service	Articles or Services (Enter description, item number of contract or general supply schedule and other information deemed necessary) Terms _____ % Discount Cash _____ days	Quantity	UNIT PRICE		AMOUNT	
				Cost	Per	Dollars	Cts.
		Brought forward from continuation sheet(s) Stock Classification No. _____					
		Personal Services for calendar period: Oct. 1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13, 15, 1942, incl.	13 days	10.00	diem	130	00
		Personnel Affidavit attached to D. O. Vo. _____, paid Accounts of Captain Stephen J. Bruno, (S. C.) U. S. N. Salary rate not within scope of restric- tive legislation outlined in answer to question 4.20, Comp. Gen. 803.					
Approved for payment:							
By Direction							
		BUREAU CONCERNED					

Shipped from _____ to _____ Weight _____ Government B/L No. _____ Total 130 00

I certify that the above bill is correct and just; that payment therefor has not been received; that all statutory requirements as to American production and labor standards, and all conditions of purchase applicable to the transactions have been complied with; and that State or local sales taxes are not included in the amounts billed.

(Payee must NOT use this space)

Differences _____

*Payee X (Memorandum—Do not sign)

(This certificate not required when a like certificate is made by payee on attached bill or bills)

Per _____

Title _____

Account verified; correct for _____

(Signature or initials) _____

Contract No. 100097 Date 7/2/42 Req. No. _____ Date _____ Invoice Rec'd. _____

Pursuant to authority vested in me, I certify that the above articles were received in good condition, after due inspection, acceptance, and delivery prior to payment as required by law, or the services were performed as stated; that they were procured under the contract numbered above or the unnumbered contract attached hereto, or that they were procured without written contract, in open market, and with or without advertising, under the circumstances stated in No. _____ of "Method of or Absence of Advertising" shown on reverse hereof, and were necessary for the public service; and that the prices charged are just and reasonable and in accordance with the agreement.

†Approved for \$ 130.00

(Memorandum—Do not sign) †

N. D. MorganTitle By Direction of Paymaster General

ACCOUNTING CLASSIFICATION (for completion by Administrative Office)

Appropriation, limitation, or project symbol	Appropriation title		Limit'n or Proj't Amount	Appropriation Amount		
<u>1730601</u>	<u>Maintenance, Bureau of Ships - 1943</u>					
Allotment symbol	Amount	Encumbrance liquidated	COST ACCOUNT		OBJECT OF EXPENDITURE	
			Symbol	Amount	Symbol	Amount

Paid by { Check No. _____ dated _____, 19____, for \$ _____ } on Treasurer of the United States in favor of payee named above.
{ Cash, \$ _____, on _____, 19____, *Payee }

(Sign original only)

Per _____

Title _____

*When a voucher is signed or receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.

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(Here state in detail the nature of the exigency or circumstances under which the securing of competition was impracticable under 3 and 4)

Note.—The above form "Method of or Absence of Advertising" is to be used when purchases are made or services secured under proper authority without written agreement in any form. In case of a written agreement (formal contract, proposal, and acceptance, or less formal agreement) Standard Form No. 1036—Revised should be used for abstracting the method of or absence of advertising and award of contract. (See General Regulations No. 51, Supplement No. 6, General Accounting Office, Aug. 20, 1930.)

10-1751

M. W. Hughes Seal 750 pl

NAVY DEPARTMENT
BUREAU OF SHIPS
WASHINGTON, D. C.

December 26, 1942

From: Officer in Charge of Civilian Personnel
To: All Contract Employees in the Bureau of Ships.

SUBJECT: Payment to Contract Employees.

Reference:

(a) Vouchers for Personal Services - Preparation of.

ENCLOSURE:

- (A) Invoice
- (B) Victory Tax Statement

1. Heretofore, scientists, technicians, specialists, and other personnel employed under contract on a part-time or intermittent basis, under the provisions of current Appropriations Act, were paid their salaries on Public Vouchers, Standard Form No. 1034-Rev.
2. These vouchers were prepared by the contract employees in accordance with Reference (a), and payments were made by the Disbursing Officer, Bureau of Supplies and Accounts.
3. Since a Victory Tax of 5% on all earnings in excess of \$624 per annum is required to be withheld from the payment of the employees mentioned, (Public Law 753-77th Congress) it has been determined impracticable to account for these deductions on public vouchers. (For schedule of deductions, See Enclosure B).
4. It is required, therefore, that beginning with the payroll for the period December 20, 1942, to January 4, 1943 and thereafter, all contract employees be taken up on the civil payrolls for personnel services in the same manner as Civil Service employees, for payment by the Central Disbursing Officer, Treasury Department. (Payroll periods are from the 20th to the 4th and from the 5th to the 19th of each month).
5. While retirement deductions have not heretofore been taken from the salary of contract employees who were employed prior to May 1, 1942, it is required that such deductions at the rate of 5% be taken in accordance with the provisions of Executive Order 9154. Designation of beneficiary forms are available in the Payroll Office T-3, 1518, for those employees from whose salary retirement deductions are to be taken. A synopsis of retirement benefits and information regarding application for refunds upon leaving the service will be issued in the near future.

6. The Disbursing Officer, Bureau of Supplies and Accounts, will continue to make payments for services performed to and including December 19, 1942. Use Standard Form No. 1034 Rev. for services performed on or before Dec. 19, 1942.

7. In order to give effect to the revised method of making payments to contract employees, the following instructions, if carefully adhered to, will facilitate preparation of payrolls and reduce to a minimum the lapse between preparation of payrolls and delivery of checks.

(a) Information on invoice to be typewritten or in ink.

(See Enclosure A)

(b) Specific days worked to be circled.

(c) Date of invoice must not antedate the days covered by the invoice.

(d) Following the statement "For Services rendered under Contract" in the space provided, show contract number, i.e., "WKe-34651". The contract number can be found in the upper right-hand corner of the contract. The date of the contract is found in the second line beneath the contract number.

(e) Total the days worked, indicate per diem rate and total salary due.

(f) Secure signature of Officer in Charge of Section having cognizance of the services. A civilian Head's signature is to be secured only in those cases where there is no officer in charge. The name and the title of the officer or civilian must be typewritten.

(g) If bond deductions have been taken heretofore, indicate amount authorized to be deducted in the space provided. Changes in amount of installment deductions should be made only after clearance with the Bond Office so that less difficulty will be encountered in issuing bonds in the correct denomination. Arrangements for bond deductions from the salaries of employees not heretofore requesting same can be made through the Bureau of Ships Bond Office, Room T-3, 1812.

8. All invoices must be in the Payroll Office, Room T-3, 1516, within two days after payday; that is, the 6th and 21st of each month. Preparation of semi-monthly payrolls will not be held up for invoices not received on or before the 6th and 21st of each month. It is the individual responsibility of each contract employee to make sure that the invoices are received in the Payroll Office. It is suggested that delivery of such invoices be made by Special Messenger.

9. Approximately one week expires between the preparation of pay-rolls and the issuance of checks by the Treasury Department. Therefore, pay days for contract employees submitting invoices within the prescribed period will be about the 15th and 31st of each month.

10. In the event that an employee will not be in the Bureau on a particular payday, complete instructions as to disposition of check are to be indicated in the upper right-hand corner of the invoice.

11. Questions regarding terms of employment, contract dates, etc., may be referred to Miss Boles, Code 263, Extension 5164. Questions regarding pay checks should be referred to Ensign Paris, Code 261, Extension 5711.

C. E. Haglund
By direction

TABLE OF OPTIONAL WITHEOLDING BY WAGE BRACKETS

For Semimonthly Pay-roll Period

If the wages are over--	But not over-	The amount of tax to be withheld shall be--
\$ 26	\$ 30	\$ 0.10
30	40	0.40
40	50	0.90
50	60	1.40
60	70	1.90
70	80	2.40
80	100	3.20
100	120	4.20
120	140	5.20
140	160	6.20
160	180	7.20
180	200	8.20
200	220	9.20
220	240	10.20
240	260	11.20
260	280	12.20
280	300	13.20
300	320	14.20
320	340	15.20
340	360	16.20
360	380	17.20
380	400	18.20
400	420	19.20
420	440	20.20
440	460	21.20
460	480	22.20
480	500	23.20
500	\$ 23.70 plus 5% of the excess over \$500.	

VICTORY TAX

Beginning with the first salary payment after January 1, 1943, there will be withheld from the salary of every employee a Victory tax amounting to 5 percent of that amount in excess of the withholding exemption for the pay-roll period. The exemption is \$12 in the case of weekly pay periods, and \$26 for semimonthly pay periods. The total exemption on an annual basis is \$624. In lieu of an exact calculation, however, there will be withheld in some cases specified amounts closely corresponding to the 5 percent, in accordance with tables set forth in the Revenue Act. These amounts are shown in the attached table.

The Revenue Act of 1942 provides for a post-war credit or refund of the Victory tax as follows:

1. In the case of a single person or a married person not living with husband or wife, 25 per centum of the Victory tax, or \$500, whichever is the lesser.
2. In the case of the head of a family, 40 per centum of the Victory tax, or \$1,000, whichever is the lesser.
3. For each dependent with certain exceptions, 2 per centum of the Victory tax, or \$100, whichever is the lesser.

The Act provides for an allowance of credit against tax for the current year in an amount not exceeding the post-war credit, which may be taken at the time of filing the yearly income tax return. This allowance of credit is for certain payments of life insurance premiums, war bond purchases, and debt payments.

Disbursing officers of the Government are required to deduct the Victory tax on compensation paid to employees on and after January 1, 1943, even though the payment includes compensation earned prior to January 1, 1943, if the amount paid for services in 1942 was not actually available to the employee in 1942.

The computation to determine the Victory tax due will be made by you upon the filing of your income tax return for that year, which return is due on or before March 15, 1944.