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no. 41

Series 171

UNIVERSITY OF KENTUCKY



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INVENTORY OF
FEDERAL ARCHIVES
IN THE STATES

SERIES XVII
THE MISCELLANEOUS AGENCIES
NO. 41.
TENNESSEE

SURVEY OF FEDERAL ARCHIVES
WORK PROJECTS ADMINISTRATION
DIVISION OF COMMUNITY SERVICE PROGRAMS
NEW ORLEANS, LOUISIANA

INVENTORY OF FEDERAL ARCHIVES IN THE STATES

Prepared by

The Survey of Federal Archives
Division of Community Service Programs
Work Projects Administration

The National Archives
and
Louisiana State University
Cooperating Sponsors

SERIES XVII

THE MISCELLANEOUS AGENCIES

NO. 41. TENNESSEE

New Orleans, Louisiana
The Survey of Federal Archives
1941

The Survey of Federal Archives

Philip M. Hamer, National Director
Stanley C. Arthur, Regional Director

Division of Community Service Programs

Florence Kerr, Assistant Commissioner
Betty H. Luck, State Director

WORK PROJECTS ADMINISTRATION

Howard O. Hunter, Commissioner
Harry S. Berry, State Administrator

PREFACE

The Inventory of Federal Archives in the States is one of the products of the work of the Survey of Federal Archives, which operated as a nation-wide project of the Works Progress Administration from January 1, 1936 to June 30, 1937.

The plan for the organization of the Inventory is as follows: Series 1 consists of reports on the administration of the Survey, acknowledgments, and general discussions of the location, condition, and content of federal archives in the states. Succeeding series contain the detailed information secured by workers of the Survey, in inventory form, a separate series number being assigned to each of the executive departments (except the Department of State) and other major units of the Federal Government. Within each series No. 1 is a general introduction to the field organization and records of the governmental agency concerned; the succeeding numbers contain the inventory proper, separate numbers being assigned to each state in alphabetical order. Thus, in each series, the inventory for Alabama is No. 2., that for Arizona No. 3, that for Arkansas No. 4, etc.

For each local office information regarding each series or unit of related records is presented in the following order: title, inclusive dates ("to date" indicating an open file at the time the information was secured), general description of informational content, description of the system of filing or indexing (if any), a statement of frequency and purpose of use, form of the record itself (bound volumes, sheets in folders, etc.), linear footage, description of the containers, physical condition of the records (not stated if satisfactory), location by room number or other identifying information, and finally, the number of the Form 58SA on which this information was originally recorded by a Survey worker and from which it was abstracted for the Inventory. This form is on file in The National Archives. When it contains substantial information on addenda sheets which has not been included in the mimeographed abstract, indication of this is given by use of the reference "See addenda."

In Tennessee the work of the Survey was under the direction of Judge Samuel C. Williams with Mr. Lowe Watkins, who later succeeded him as director, as his assistant. In May 1937, Tennessee was added to the region under the direction of Mr. Stanley C. Arthur of New Orleans, La., with Mr. John S. Luton as state supervisor. This Inventory of the records of the Miscellaneous Agencies in Tennessee was prepared in the New Orleans Office of the Survey under the direction of Mrs. Norris B. Fazekas, editor-in-chief and assistant state supervisor, and was edited before final typing by Miss Elizabeth Edwards of the Washington Office.

Stanley C. Arthur, Supervisor in
Charge of the Inventory of Federal
Archives in Tennessee, Louisiana,
Mississippi, Arkansas, and
Alabama.

New Orleans, Louisiana
May 1, 1941

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EMERGENCY CONSERVATION WORKJACKSON

CCC CAMP NO. 499
RFD 1

War Department

This camp was established in 1933 at its present address. Useless records are destroyed in accordance with regulations governing their disposal. All others are retained; none has been lost, destroyed, or sent to Washington.

1. OLD RECORDS, 1933 - 1935. Morning reports, sick reports, pay rolls, correspondence for 1933 - 1934, paid bills, and company fund. Filed by years. (Rarely, official.) Various sized folders, 6 ft., in wooden case. Office. (223)
2. DAILY MENU FORM, 1933 to date. Showing estimated cost for day, ration return, gain or loss; actual cost for day, ration return, gain or loss, inventory first month, total purchases to date, and cost of meals to date. (Daily, official.) 8 x 10 folders, 1 ft., on desk and in wooden filing case. Office. (225)
3. PERSONNEL RECORDS, 1933 to date. CCC Forms 1 and 1-A, application memorandum, recommendation of project superintendent, authority for discharge, copy of discharge orders, copy of memorandum to selecting agency, transportation certificate, final statement, copy of record of hearing, fingerprint record, and miscellaneous papers, Arranged alphabetically by enrollees' names. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 2 ft., in drawer of filing case. Office. (219)
4. GENERAL FILE, 1935 - 1936. Orders of assignments, accidents of motor vehicles, bids, circular letters of district C, copies of final statements, and correspondence of commanding officer of district C. (Daily, official.) $8\frac{1}{2}$ x 11 and $8\frac{1}{2}$ x 14 folders, 4 ft., in 2 drawers of filing case. Office. (220)
5. CAMP EXCHANGE PAID BILLS, 1936. Filed by months. (Daily, official.) $8\frac{1}{2}$ x 14 folders, 2 ft., in drawer of filing case. Office. (221)
6. CURRENT EXPENSES FOR MESS DEPARTMENT, 1936. Showing names of different firms from whom purchases are made, amount purchased each day, amount to date, quartermaster's purchases, and total purchases. Arranged by months. (Daily, official.) 16 x 34 vol., 6 in., on table. Office. (224)

7. FOOD PRICE LIST, 1936. Submitted by various merchants listing price of articles of food by units. (Daily, official.) 8 x 10 sheets, 1 ft., on desk and on wooden case. Office. (226)

8. MISCELLANEOUS FILE, 1936. Circular letters of administrative district C and administration of 4 corps area consisting of bills of lading, transportation tickets, active council book, company fund record, and gasoline books. (Daily, official.) $8\frac{1}{2}$ x 14 folders, 1 ft., in drawer of filing case and in safe. Office. (322)

9. MISCELLANEOUS JOURNAL, 1936. Showing deposits, daily sales, merchandise bought, coupons issued to enrollee, cash on hand, coupons out, bank balance, and collections from collection sheets. (Daily, official.) 12 x 18 vol., 1 ft. 6 in., on desk. Office. (227)

10. TRUCK REPORTS, 1936. Covering gas, oil, passengers, tons, miles, passenger and ton, washing, tires, battery, lubrication, chassis, and officer. Arranged by months. (Frequently, official.) 12 x 18 vol., 6 in., on table. Office. (229)

11. ACCOUNT LEDGER, 1936. Showing all items of merchandise bought, from whom bought, dates, totals and amounts of payments. (Daily, official.) 6 x 12 vol., 1 ft., on desk. Office. (228)

SOIL CONSERVATION SERVICE
RFD 1

Department of Agriculture

This agency was established June 26, 1933 at its present address. Useless papers are destroyed in accordance with regulations governing their disposal. All other records are retained.

12. INVENTORY RECORD, 1933 - 1936. Semiannual record of nonexpendable items listed with unit cost, stating whether serviceable or not. (Occasionally, official.) $8\frac{1}{2}$ x 11 folders, 6 in., in drawer of steel filing case. Office. (250)

13. LEAVE SLIPS, 1933 - 1936. Showing whether sick leave, leave with or without pay, and whether passed on by regional office. (Frequently, official.) 4 x 6 folder, 2 in., in drawer of steel filing case. Office. (253)

14. REQUISITIONS, 1933 - 1936. For materials necessary in operation of camp and field work. (Frequently, official.) $8\frac{1}{2}$ x 11 folders, 2 ft., in drawer of steel filing case. Office. (254)

15. GENERAL FILE, 1933 to date. Correspondence, instructions, purchase orders, bills, and invoices. (Daily, official.) $8\frac{1}{2}$ x 11 folder, 4 ft., in 2 drawers of filing case. Office. (265)

16. PROPERTY RECORDS, 1933 to date. Showing report, inventory and camp numbers, date, quantity received, article and description, and unit and total costs. (Frequently, official.) 4 x 6 cards, 8 in., in drawer of steel card cabinet. Office. (238)

17. COST RECORD TERRACE OUTLET SYSTEM, Apr. 1935 to date. Local form showing cooperative's name, contract number, material, labor, number of structures, and terrace system, with attached terrace map showing number of acres in farm and number of acres cultivated. (Frequently, official.) $8\frac{1}{2}$ x 10 folders, 3 in., in wooden cabinet. Office. (235)

18. ENGINEERS' FIELD NOTE BOOKS, 1936. Level book 830-S, notes on staking structures for terrace outlet system by farms; book 832-S, level notes on terrace system staked by farms; and book 422-F, notes on compass survey of farms. (Daily, official.) $4\frac{1}{2}$ x 8 vol., 1 ft. 6 in., in wooden cabinet. Office. (256)

19. GAS, OIL, AND GREASE RECORDS, 1936. Form 10-M covering trucks and shop. (Occasionally, official.) $8\frac{1}{2}$ x 11 folders, 4 in., in drawer of steel filing case. Office. (258)

20. GAS RECORD, 1936. Showing dates gas issued and received, total issued, balance, grease issued and received, and solvent issued and received. (Daily, official.) $8\frac{1}{2}$ x 12 vol., 3 in., on wooden shelf. Office. (236)

21. MONTHLY DISTRIBUTION SHEET, 1936. Form 515-R-3 showing amount of labor, material, equipment, transportation, work accomplished, and cost. (Frequently, official.) $8\frac{1}{2}$ x 11 folders, 8 in., in drawer of steel filing case. Office. (240)

22. MONTHLY TIME RECORD, 1936. Form 5-J, combined record of daily distribution of men and to what work they are chargeable, showing overhead field work, AWOL, absentees, special detail, quarters, hospital, and company strength. (Frequently, official.) $8\frac{1}{2}$ x 18 folders, 8 in., in drawer of steel filing case. Office. (239)

23. REQUISITION RECORD, 1936. Showing date, number, firm name to whom issued, items, and cost. (Frequently, official.) $8\frac{1}{2}$ x 11 loose-leaf book, 3 in., on wooden shelf. Office. (237)

24. REPAIR RECORD, 1933 - 1936. Showing description, truck number, parts used, quantity, cost of parts, labor cost, name of mechanic, and labor hours. (Frequently, official.) $8\frac{1}{2}$ x 11 folder, 2 ft., in drawer of filing case. Office. (266)

25. MONTHLY TRUCK REPORT, 1935 - 1936. Forms Z-16 and 517 showing truck number, total miles, army miles, mess miles, hours in operation, gas gallons, gas cost, oil and cost, labor, tires and tube costs, washing and greasing, enrollee labor cost, total cost, gas mileage, oil mileage, and cost mileage. (Frequently, official.) $8\frac{1}{2}$ x 18 folders, 4 ft., in 2 drawers of steel filing case. Office. (242)

26. PERIOD CAMP PROGRESS REPORT, 1935 - 1936. Forms Z-8, Z-8A, Z-8B, and Z-8C, showing amount of labor, material, transportation, and work placed. (Occasionally, official.) 8 1/2 x 11 folders, 2 in., in drawer of steel filing case. Office. (246)

27. MONTHLY INDIVIDUAL AND CONSOLIDATED ACCIDENT REPORT, 1936. Form ECW-4, covering accidents in camp, showing type of accident, type of work being performed at the time, number of minor and lost-time accidents, number of accidental deaths, total and percentage of accidents, and number of motor accidents where accidents are claimed. (Occasionally, official.) 8 1/2 x 11 folders, 2 in., in drawer of steel filing case. Office. (257)

28. MONTHLY PROGRESS REPORT, 1936. Form 7, showing number of man-days, classified type of work, and accomplishments. (Frequently, official.) 10 x 28 folders, 8 in., in drawer of steel filing case. Office. (241)

29. MONTHLY REPORT SHOWING DAILY DISTRIBUTION, 1936. Forms Z-11 and 7-X, showing date, company strength, overhead, field man-days, lost time due to bad weather and other causes, made-up time, release to superintendent, army overhead, special detail and others, total and average number of calendar days worked, and number of work days, with explanation. (Frequently, official.) 8 1/2 x 11 folders, 2 in., in drawer of steel filing case. Office. (243)

30. MONTHLY SAFETY REPORT TO SUPERINTENDENT, 1936. Covering trucks, instructions to drivers regarding safety, condition of trucks, gas storage, grease pits, and first aid. (Occasionally, official.) 8 1/2 x 11 folders, 2 in., in drawer of steel filing case. Office. (247)

31. NURSERY REPORT, 1936. Form ECW-10, Monthly Report, showing daily man-days and supervision in nursery. (Occasionally, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. Office. (244)

32. PHYSICAL PROGRESS REPORT, 1936. Form SCS-232, relative to general information on cooperative agreements, surveys, man-days, labor in nursery, and farm account records. (Frequently, official.) 8 1/2 x 11 folders, 2 in., in drawer of steel filing case. Office. (259)

33. SEMIMONTHLY NURSERY REPORT, 1936. Concerning important facts relative to nursery. (Frequently, official.) 8 1/2 x 11 folders, 2 in., in drawer of steel filing case. Office. (249)

34. WEEKLY TECHNICAL PERSONNEL REPORT, 1936. Showing whether on time or tardy, present, number of hours worked, overtime, leaves, AWOL or AWOP. (Frequently, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. Office. (260)

35. WEEKLY PLANTING REPORT, 1936. Classifying planting accomplished on each farm during week and accompanying weekly report T-20. (Frequently, official.) 8 1/2 x 11 folders, 2 in., in drawer of steel filing case. Office. (252)

36. WEEKLY PROGRESS REPORT, 1936. Form T-20, showing accomplishments of camp along lines of agronomy, engineering, and forestry work, giving plans of work for coming week with superintendent's remarks. (Frequently, official.) $8\frac{1}{2}$ x 11 folders, 2 in., in drawer of steel filing case. Office. (251)

37. WOODLAND MANAGEMENT DIVISION, 1936. Form RFZ, monthly technical personnel reports, concerning surveys, planting seed collection, fencing, nursery work, farm visits, meetings, miscellaneous, with remarks. (Frequently, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. Office. (248)

38. RECORD OF EROSION CONTROL ON EACH PROJECT, 1932 - Apr. 1, 1935. Form A, showing detail map of farm, work accomplished, material used, equipment, labor, transportation, size of farm, acres worked, and comparison of number of man-days per watershed and per gully acres. (Frequently, official.) $8\frac{1}{2}$ x 11 folders, 1 ft. 6 in., in drawer of steel filing case. Office. (232)

39. DAILY WORK SHEET, 1933 to date. Form 29 covering forestry, engineering, and agronomy, showing amount of labor, materials, equipment, transportation, and work accomplished. (Frequently, official.) $8\frac{1}{2}$ x 11 folders, 1 ft. 6 in., in drawer of steel filing case. Office. (230)

40. DAILY WORK SHEET ON NURSERY, 1933 to date. Showing amount of labor, material, transportation, and equipment used. (Daily, official.) $8\frac{1}{2}$ x 10 folders, 3 in., in fibre card cabinet. Office. (233)

41. DAILY DISTRIBUTION OF MEN, Aug. 1, 1933 to date. Relative to army overhead, SCS overhead, on leave, AWOL, quarters, hospital, total men in field by crews, company strength, absentees, and special detail. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 8 in., in drawer of steel filing case. Office. (234)

42. DAILY TRAVEL SERVICE RECORD, Aug. 1933 to date. Form SCS-ECW-4-T, showing tag and motor numbers, type, make, model, driver's name and permit number, date, daily mileage, hours used and out of service, speed, reading PM, gas, oil, and grease used, tire and tube cost, maintenance, and repair cost. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 8 in., in drawer of steel filing case. Office. (235)

43. VEGETATION SUMMARY, 1934 - 1936. Showing number of projects listed, date planted, county, number of trees, types of trees, acres planted, number of man-days, pounds of fertilizer, number of vines, types, acres, man-days, sodding, square yards, man-days, cover crop, pounds planted, types, acres, and man-days, total and species planted. (Frequently, official.) $8\frac{1}{2}$ x 22 folders, 1 in., in drawer of filing case. Office. (264)

44. COOPERATIVE AGREEMENT, 1935 - 1936. Form SCS-ECW-47, covering agreement between farmer and SCS, stating plans for controlling erosion by practicing crop rotation, terracing, gully control, and woodland control, and stipulating cooperation of farmer with SCS for accomplish-

ment of suggested plans; Form Z-20, Cropping Plan; Form Z-24, Summary Sheet; Form Z-23, Field Treatment, with ditto map, showing field numbers and change which will correspond with cropping plan. (Frequently, official.) 8 x 11 folders, 1 ft., in drawer of steel filing case. Office. (263)

45. MAPS, Apr. 1, 1935 to date. Base maps made of each farm, showing drainage, woods, fences, field divisions, highways, buildings, gulches, and marsh area; from which data is taken for large engineering, forestry, agronomy, and ditto maps. (Daily, official.) Various sized maps, 5 ft., in wooden case. Office. (231)

46. FENCING SUMMARY, 1936. Form RF-7 showing farm number, cooperative's name, address, location, acres in farm, acres fenced, number of rods of fence, and materials and labor used. (Frequently, official.) 2 x 2½ folder, 1 in., in drawer of filing case. Office. (261)

47. SUMMARIZATION FOR FARM WOODS WORK, 1936. Form Z-25-A showing location of property, owner's name, acres in farm, acres in woods, acres protected from fire and grazing, acres of woods improved, and work on farm; Form Z-25-B showing products removed, woods job number, saw logs and board feet, number of posts and average length, number of cords of wood, species removed, technical supervision man-days, and CCC man-days; and Form Z-25-C showing silviculture, woods job number, reproduction species, type before and after cutting, seed crop by species, soil humor and stand condition, farm woods plan, and classified woods. (Frequently, official.) 8½ x 11 folders, 1 in., in drawer of steel filing case. Office. (245)

48. WOODLAND IMPROVEMENT SUMMARY, 1936. Form RF-6 showing farm number, cooperative's name and address, woods protected, type of woods, stand data, forest products, man-hours, total cost, and date completed. (Frequently, official.) 2 x 2½ folder, 1 in., in drawer of filing case. Office. (262)

NASHVILLE

NATIONAL FOREST, REGION 8, SOUTHERN STATE FORESTER

- (A) Cumberland Lodge Bldg., 319 Seventh Ave. North
- (B) Warner Bldg., Sixth Ave. and Church St.

This office was established in June 1933. It was housed at 401 Seventh Avenue North, from June to July 1933; in the State Memorial Building, from September 1935 to April 1936, at which time it moved to its present location in the Warner Building. Since September 1935 this office has occupied storage space in the Cumberland Lodge Building. All records are held subject to instruction from Washington; none has been lost, destroyed, or sent to Washington.

49. SCS SUPERVISION OF CAMPS NOS. 55-59, 1933 - 1934. Forms, correspondence, telegrams, reports, blueprints, maps, charts, tabulations, records of equipment and supplies, bids for supplies, purchase of supplies, and record of Reel Foot Lake development employment. Arranged by subjects. (Inactive file, rarely, official.) 9 x 12 folders and bundles, 35 ft., in 16 drawers of transfer cases. Basement (Bldg. A). (1902)

50. ABANDONED CAMP, MISCELLANEOUS FILES, 1933 - 1936. General camp files. Arranged by subjects. (Rarely, official.) 9 x 12 folders, 6 ft., in wooden boxes on floor. R. 613 (Bldg. B). (1882)

51. PURCHASES, 1933 - 1936. Form ECW 20, revised, showing record of purchases and name of company supplies were purchased from; and invoices and correspondence. Filed by subjects. (Frequently, official.) 9 x 12 folders, 9 ft., in 6 drawers of steel filing cases. R. 613 (Bldg. B). (1881)

52. PURCHASE ORDERS, 1933 - 1936. Form 942 and Form ECW-20, correspondence, tabulation reports, camp numbers and requisitions. Arranged by subjects. (Frequently, official.) 9 x 12 folders, 16 ft., in 6 drawers of steel filing cases. R. 613 (Bldg. B). (1884)

53. FINANCE FILES, 1934. Correspondence with companies regarding supplies, commodities, and contracts; and miscellaneous correspondence regarding education, enrollment, lands, and cooperation. Arranged by subjects. (Frequently, official.) 9 x 12 folders, 3 ft., in 2 drawers of steel filing case. R. 613 (Bldg. B). (1879)

54. MISCELLANEOUS FILE, 1934. Maps, correspondence, forms, blueprints, tabulation and reports, regarding mobilization, motion pictures, projects, residents, barns, and garages. Arranged by subjects. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 613 (Bldg. B). (1892)

55. CAMP REQUISITIONS, 1934 - 1936. ECW Forms 7, 8 and 20; and tabulations and reports. Arranged by subjects. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 613 (Bldg. B). (1894)

56. CLAIMS AND ACCIDENTS, 1934 - 1936. Form OFA, finance reimbursement for negligence and personnel compensation for injury; records of PR-CWA public works art projects; correspondence and bulletins. Arranged by subjects. (Frequently, official.) 9 x 12 folders, 1 ft. 4 in., in drawer of steel filing case. R. 613 (Bldg. B). (1895)

57. ECW EMPLOYMENT, RESIGNATION, AND CONGRESSIONAL LISTS, 1934 - 1936. Correspondence, applications for employment, letters relative to employment, personnel reduction and rating, employment of accountants, inspection of personnel S66-O-EWC, employment of blacksmith, stenographers, and mechanic; congressional appointment records of employment 2B, and general rulings and instructions. Arranged by subjects. (Frequently, official.) 9 x 12 folders, 6 ft., in 3 drawers of steel filing case. R. 613 (Bldg. B). (1889)

58. ECW PHOTOGRAPHS AND CORRESPONDENCE, 1934 - 1936. Arranged by subjects. (Frequently, official.) 9 x 12 folders and envelopes, 2 ft., in drawer of steel filing case. R. 613 (Bldg. B). (1890)

59. PERSONNEL LEAVE REQUEST AND PAY ROLL FILES, 1934 - 1936. Forms 1074-C, ECW-15 and ECW-852 with reports and correspondence; Forms ECW-CCC-1652 and 4208; ECW finance reports; Form 1-0110, Personnel Service Pay of Civilians; prepaid freight bills, transportation requests, telephone and telegraph bills for camps Nos. 51-65. Arranged by subjects. (Frequently, official.) 9 x 12 folders, 11 ft., in 6 drawers of steel filing case. R. 613 (Bldg. B). (1891)

60. EQUIPMENT AND SUPPLIES, 1934 to date. Form ECW-21-S, and Form 1058-A, with reports, instructions, blueprints, and correspondence, covering deliveries, explosives, gas, and oil, purchases, requisitions, telephone equipment, tires, tubes, trucks, tractors, and graders; and record of autos at Montgomery Camp-P-63. Arranged by subjects. (Frequently, official.) 9 x 12 folders, 7 ft., in drawers of steel filing cases. R. 613 (Bldg. B). (1880)

61. MONTHLY SUMMARY REPORTS, 1934 - 1936. Forms A-1, 2, 3, 4, 7, CC-2, and 10; Form 5, Time Record; Form 12, Time Work Plans; ECW weekly reports; ATOF Form 587, Memorandum of Agreements; and correspondence. Arranged by subjects. (Frequently, official.) 9 x 12 folders, 6 ft., in 3 drawers of steel filing case. R. 613 (Bldg. B). (1893)

62. APPLICATION FOR FIELD LEAVE, 1936. Form AD-17-A. Arranged by subjects. (Frequently, official.) 5 x 8 folders, 1 ft. 6 in., in paste-board file. R. 613 (Bldg. B). (1883)

63. ECW WORK PROJECTS AND SUPERVISION, 1936. Correspondence, maps, charts of temperature, tabulations, blueprints, bulletins, reports, and records of ECNS trucks. Arranged by subjects. (Frequently, official.) 9 x 12 folders, 10 ft. 6 in., in 6 drawers of steel filing cases. R. 613 (Bldg. B). (1886)

64. FINANCE AND ACCOUNTS, 1936. Correspondence, FA allotments, appointment, and authorization, general disbursing, ECW letters of transmittal, bills of lading, property account, and pay rolls. (Frequently, official.) 9 x 12 folders, 3 ft. 4 in., in 2 drawers of steel filing case. R. 613 (Bldg. B). (1888)

65. PROJECT COST RECORD, 1936. Arranged by subjects. (Frequently, official.) 12 x 18 vol., 2 in., in drawer of steel filing case. R. 613 (Bldg. B). (1885)

66. OUTGOING CORRESPONDENCE, Mar. 1936 to date. Arranged by subjects. (Frequently, official.) 9 x 12 folders, 3 ft., in 2 drawers of steel filing case. R. 613 (Bldg. B). (1887)

EMPLOYEES' COMPENSATION COMMISSION

MEMPHIS

DEPUTY COMMISSIONER (DISTRICT 5)
Falls Bldg., 26 N. Front St.

This office was established in August 1935 at its present address. It is set up to handle claims of injured employees or their beneficiaries for the Works Progress Administration, for the fifth district of Tennessee, Resettlement Administration, National Parks Service, National Youth Administration, and Bureau of Investigation. Records are sent to the State Compensation Officer at Nashville, Tennessee.

67. DAILY INJURY REPORTS, Sept. 1935 to date. By chief timekeepers of WPA, NYA, Resettlement Administration, and National Parks Service, showing dates, counties, names, projects, attending physicians and signatures of timekeepers. Arranged alphabetically by counties. (Daily, official.) $8\frac{1}{2}$ x 11 sheets and $9\frac{1}{2}$ x 11 $\frac{3}{4}$ folders, 1 ft., in 3 drawers of wooden filing case. R. 314. (2037)

68. WEEKLY COMPENSATION REPORTS, Sept. 1935 to date. To state office showing district, dates of period, number of security workers, number of administrative employees, number of compensation claims in district, medical and hospital expenses, compensation pay rolls, NYA report, Resettlement Administration, and National Parks Service compensation claims, number of claims for week, and total number of claims for 4 agencies. Arranged numerically by dates and alphabetically by counties. (Frequently, official.) $9\frac{1}{2}$ x 11 $\frac{3}{4}$ folders and $8\frac{1}{2}$ x 11 sheets, 1 in., in drawer of wooden filing case. R. 314. (2033)

69. COMPENSATION CLAIMS, Sept. 5, 1935 to date. For WPA, NYA, Resettlement Administration, and National Parks Service employees injured while on duty, correspondence with claimants, notification of actions taken by commission on claims filed, requests for treatment by WPA employees, vouchers for supplies for hospitals and physicians, injury reports, employees' notice of injuries and claims for compensation, officials' notices of injuries, physicians' reports and reports of termination of disability; Form K-1, Short Form Injury Report; Form CA-1, Employee's Notice of Injury; Form CA-2, official's Report of Injury; Form CA-16, Request for Treatment; Form CA-3 Report of Termination of Disability; Form S-69, Public Voucher for Services; Form CA-32, Report of Hernia; and Form CA-8, Claim for Continuance of Compensation. Arranged alphabetically by names. (Daily, official.) Various sized sheets and $9\frac{1}{2}$ x 14 $\frac{3}{4}$ folders, 8 ft., in 7 drawers of steel filing cases. R. 314. (2035)

70. GENERAL FILE, Sept. 6, 1935 to date. Correspondence, requisitions for office supplies, travel statements, public vouchers, instructions to timekeepers and from state office regarding claims for injuries; Form WPA-701, Statement of Project Estimate Detail; and Standard Form CAS-1012-A, Public Voucher for Reimbursement of Travel and Other Expenses Per Diem. Arranged alphabetically by names. (Daily, official.) $9\frac{1}{2}$ x 11 $\frac{3}{4}$ folders and $8\frac{1}{2}$ x 11 sheets, 4 ft., in drawer of steel filing case. R. 314. (2034)

71. INDIVIDUAL ACCIDENT RECORDS, Sept. 6, 1935 to date. For WPA, NYA, Resettlement Administration, and National Parks Service; Form X-42, showing compensation claim number, name and address of claimant, identification number, date of accident, official project number, and nature and cause of accident. Arranged alphabetically by names. (Daily, official.) 3 x 5 cards, 1 ft. 4 in., in 2 drawers of wooden card cabinets. R. 314. (2040)

72. SHORT FORM INJURY REPORTS, Sept. 6, 1935 to date. For WPA, NYA, Resettlement Administration, and National Parks Service employees, showing project, county, date of report, name and address of employee, occupation, date and time of accident, project number, nature of first-aid treatment, name of person administering treatment, description of accident, kind of injury, names and addresses of two witnesses, and signatures of injured and timekeeper. Arranged alphabetically by counties and names under agencies. (Daily, official.) $8\frac{1}{2}$ x 11 sheets and $9\frac{1}{2}$ x 11 $\frac{3}{4}$ folders, 6 ft. 9 in., in drawer of steel filing case and 4 drawers of wooden filing case. R. 314. (2039)

73. ACCIDENT CLAIM REGISTER, Oct. 5, 1935 to date. Showing accidents reported in this district, state compensation number, district number, name and address of claimant, days lost, nature of injury, date claim forwarded to compensation commission in Nashville, number of form, total medical and hospital expense, total amount of compensation, and decision of compensation commission. Arranged numerically by dates. (Daily, official.) $13\frac{3}{4}$ x $16\frac{3}{4}$ books (2), 1 in., on wooden desk. R. 314. (2036)

74. PHYSICIANS' AND HOSPITAL RECORDS, Feb. 29, 1936 to date. Showing county, name of injured, date of accident, attending physician and hospital. Arranged alphabetically by counties and numerically by dates. (Frequently, official.) 3 x 4 $\frac{3}{4}$ cards, 2 in., in drawer of wooden card cabinet. R. 314. (2038)

FEDERAL EMERGENCY ADMINISTRATION OF PUBLIC WORKS

MEMPHIS

HOUSING DIVISION
MEMPHIS DISTRICT

- (A) Lauderdale Courts Office Bldg., 246 N. 3rd St.
- (B) Project Office of Dixie Homes, 938 Poplar Ave.

This office was established in May 1935. It was housed in the Porter Building from May 1935 to June 1936, before moving to its present addresses. Useless papers are destroyed in accordance with regulations governing their disposal. All other records have been retained; none has been lost or destroyed. When records are completed and definitely closed they are sent directly to Washington.

75. RELOCATION SURVEY CARDS, 1935. Showing location of house, condition, facilities, type of dwelling, owner or agent, neighborhood, and repairs needed. Filed alphabetically by names of streets. (Rarely, official.) 9 x 15 folders and cards, 2 ft., in steel filing case. District manager's office (Bldg. A). (2125)

76. RELOCATION SURVEYS, PART ONE, OCCUPANCY, 1935. Showing dates, heads of family group, composition of family groups, income per month, present location, and relocation addresses, place of employment of family heads, present rents, project numbers, and names of investigators. (Never.) 9 x 12 envelopes, 1 ft., in steel filing case. Project manager's office (Bldg. A). (2119)

77. CONTRACTS, 1935 - 1936. For title examinations, demolitions, procuring options, architectural service, surveys, appraisals, foundations, superstructure, insurance, telephone service, blueprints service, towel service, and water cooler service. Arranged alphabetically by subjects. (Frequently, official.) 9 x 15 folders, 6 in., in steel filing case. Project accountant's office (Bldg. A). (2090)

78. BLUEPRINTS, 1935 to date. Covering plumbing, heating, mechanical, electrical, structural, roofing, elevations, floor plans, and miscellaneous matters relative to construction of houses on project H-3403. (Daily, official.) 12 x 15 and 30 x 42 rolls and sheets, 9 ft., on wooden hanging racks and wooden table. Plan room (Bldg. A). (2083)

79. BLUEPRINTS, 1935 to date. Showing topography, plumbing, site plans, roof plans, foundation plans, heating details, overhead electric construction conduit and wiring layout, underground and electric distribution details, schedule of living and building units, street and culvert details, and exterior details of houses. (Daily, official.) Various sized rolls, 3 ft., on 3 shelves, wooden hanger, and wooden table. Work room (Bldg. A). (2104)

80. CORRESPONDENCE, 1935 to date. Between this office and Acting Director of Inspection Division, Washington; from Washington to contractors; and between contractors and project managers relative to change orders, brick and tile, completion records, electrical work, insurance, heating and ventilating, mill work, metal windows, painting and decorating, plumbing, stone and granite, shop drawings, street improvements, and many other subjects. Filed alphabetically. (Frequently, official.) 9 x 15 folders, 6 ft., in steel filing cases. Work room (Bldg. A). (2098)

81. GENERAL CORRESPONDENCE FILES, 1935 to date. Between this office and housing division at Washington, contractors, subcontractors, and firms furnishing materials and supplies, relative to removal of trees, construction, progress photos, architecture, foundations, fillings, contractors, insurance, approval of subcontractors, approval of samples, changes in drawings, contractors' noncompliance, change orders, contractors' proposals, shop drawings, demolitions, blueprint service, electrical work, and superstructure approvals. Arranged alphabetically. (Frequently, official.) 9 x 15 folders, 4 ft., in steel filing case. Project manager's office (Bldg. A). (2123)

82. PAY ROLL REPORTS, 1935 to date. FWA Form 42, to executive officer FEA of Public Works, Washington, showing name of person, occupation, amount of pay annually, and changes, if any, since last report. (Frequently, official.) 9 x 15 folders, 4 in., in steel filing case. Project accountant's office (Bldg. A). (2089)

83. SUMMARIES, 1935 to date. FW Form 1-107-H, Pay Roll Summary, covering electric companies, contractors, construction companies, and wrecking companies; and classification summary of help showing number of men, hours worked, rate, amounts paid, and totals. (Frequently, official.) 9 x 15 folders, 4 in., in steel filing case. Project accountant's office (Bldg. A). (2087)

84. VOUCHERS, 1935 to date. FWCA Form 41, Journal Voucher, showing accounts and description, date, debit, credit, photostatic copy issued to contractors, with supporting correspondence; and Standard Form 1034-A, Public Voucher for purchases and services other than personal, with invoices attached, showing name of item and amount of voucher. (Frequently, official.) 9 x 15 folders, 6 in., in steel filing case. Project accountant's office (Bldg. A). (2085)

85. CONTRACTS, May 1935 to date. Covering title examination, demolition, foundation, superstructure, gas ranges, blueprints, photographic service and various other contracts used in construction of Dixie Homes. Arranged by dates. (Frequently, official.) 10 x 15 folders, 4 in., in steel filing case. Office of Accounting Division (Bldg. B). (2186)

86. GENERAL FILE ON FOUNDATIONS, Sept. 24, 1935 to date. Correspondence, telegrams, and blueprints regarding changes pending, changes in proceed orders, back filling foundations, concrete pipe, concrete walls, errors in plans, extension of time, foundation changes, insurance, status, test reports, unit prices, cement, and daily log of progress.

Arranged alphabetically. (Daily, official.) 10 x 15 folders, 2 ft., in steel cabinet. Office of project manager (Bldg. B). (2132)

87. GENERAL CORRESPONDENCE, Oct. 1935 to date. Between this office and Department of Interior, Washington, PWA office at Nashville, Director of Housing, PWA, Washington, and local project manager; and miscellaneous correspondence relative to projects H-3401 and H-3403, supplies, contracts, mechanical devices, applications, fuel power, lights, title survey, examinations, and retained vouchers. Filed alphabetically by titles. (Frequently, official.) 9 x 15 folders, 5 ft., in steel filing case. District manager's office (Bldg. A). (2126)

88. GENERAL CORRESPONDENCE, Oct. 1935 to date. Between project manager of Memphis Inspection Division and Washington, relative to architectural plans and specifications, land surveys and appraisals, title examinations, exhibits and designs, soil tests, household furnishings, electrical work and fixtures, progress reports, labor requisitions, and apartment leases. (Daily, official.) 10 x 15 folders, 4 ft., in steel filing case. Office of project manager (Bldg. B). (2130)

89. PUBLIC VOUCHERS, Oct. 25, 1935 to date. Standard Form 1034-A, Public Voucher for purchases and services other than personal; and Standard Form 1012-A, Public Voucher for reimbursement of travel and other expenses. Filed numerically by voucher numbers. (Frequently, official.) 10 x 15 folders, 1 ft., in steel filing case. Office of Accounting Division (Bldg. B). (2184)

90. EQUIPMENT CORRESPONDENCE, Nov. 1935 to date. Between project manager and Washington relative to telephone and telegraph services, stationery supplies, and water cooler and towel service; PW Form 46, Field Office Requisition; PWA Form 83, Long Distance Telephone Calls; Standard Form 40, Contract for Telephone Service; PW Form 111, Field Office Requisition; and blueprints. (Frequently, official.) 10 x 15 folders, 6 in., in steel filing case. Office of project manager (Bldg. B). (2131)

91. SUPERSTRUCTURE SHOP DRAWING BLUEPRINTS, Nov. 1935 to date. Aluminum, ornamental iron, millwork, electrical shopwork, metal door frames, and other specifications to be used in construction of buildings in Dixie Homes. Arranged alphabetically and chronologically. (Frequently, official.) 30 x 42 bundles, 4 ft., in steel cabinet. Office of project manager (Bldg. B). (2134)

92. CORRESPONDENCE REGARDING DRAWINGS, Nov. 22, 1935 to date. Between project manager, Housing Division, Washington, and Inspection Division regarding blueprints, and enclosing blueprints for inspection for foundation work. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 3 in., in steel filing cabinet. Office of Inspection Division (Bldg. B). (2169)

93. TESTING REPORTS, Dec. 1935 to date. Made by consulting chemists on various materials at different stages in foundation and superstructure of Dixie Homes; and correspondence between chemist, construction company, and Inspection Division regarding testing reports. Arranged

chronologically under subjects. (Frequently, official.) 10 x 15 folders, 9 in., in steel filing case. Office of Inspection Division (Bldg. B). (2159)

94. DEMOLITION FILE, Dec. 1935 - May 17, 1936. Form PW-1-100-HA, Daily Diary; Form PW-1-107-H, Pay Roll Summary; and copies of weekly pay rolls of construction company, statements of unclaimed wages, injury reports, requisitions for workers, reports on volume of employment; and correspondence between wrecking company, Director of Housing in Washington, and Inspection Division regarding demolition of buildings. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 6 in., in steel filing cabinet. Office of Inspection Division (Bldg. B). (2139)

95. CORRESPONDENCE ON OFFICE SUPPLIES, Dec. 19, 1935 to date. Between this office, Inspection Division, Washington, and project manager, regarding stationery and other office supplies; field office bills and purchase orders for supplies; and PW Forms 46 and 107, Field Office Requisition. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 4 in., in steel filing case. Office of Inspection Division (Bldg. B). (2162)

96. ASSIGNMENT SLIPS, 1936 to date. USES Form 325, Assignment Slip of Works Program, showing name and address of employee, date, age, identification number, rate of pay, project number to which assigned, and signature of assignment officer. (Rarely, official.) 4 x 6 forms, 1 ft., in filing case. Building Inspector's office (Bldg. A). (2096)

97. INVOICES, 1936 to date. From various business firms for gasoline, insurance, saws, ice, hauling, cement, hardware, and steel, showing to and from whom shipped, with prices. (Rarely, official.) 12 x 8 envelopes, 1 ft., in wooden filing case. Building Inspector's office (Bldg. A). (2097)

98. PAYMASTERS' AFFIDAVITS, 1936 to date. PWA Form I-118-H, Affidavit from Contractor Appointing Officer or Employee to Supervise Payment of Employees, showing name of person appointed, date, and name of employer. (Rarely, official.) 9 x 15 folders, 1 in., in steel filing case. Work room (Bldg. A). (2107)

99. ACCIDENT REPORTS, 1936 to date. Made by construction companies, relative to accidents to PWA employees on this project, showing names, dates, and descriptions of accidents. (Frequently, official.) 9 x 15 folders, 4 in., in filing case. Work room (Bldg. A). (2110)

100. CONTRACTORS' WEEKLY PAY ROLLS, 1936 to date. PW Form I-123-H, Weekly Pay Roll, showing names of employees, occupations, hours worked each day, total weekly hours, rates, amounts paid, names and addresses of contractors, project numbers, contract numbers, and locations. Filed numerically and chronologically. (Frequently, official.) 9 x 15 folders, 1 ft., in steel filing case. Work room (Bldg. A). (2114)

101. CORRESPONDENCE, 1936 to date. Between this office and FEA of Public Works, Washington chief accountant and executive officer; and

miscellaneous correspondence relative to accounts of project H-3403. Filed alphabetically by names of departments. (Frequently, official.) 9 x 15 folders, 3 in., in steel filing case. Project accountant's office (Bldg. A). (2088)

102. DETAIL ESTIMATES, 1936 to date. Inspection reports by contractors showing total sum, amount of labor, materials, and total amounts for each division of work on hand and contracts; and PWA Form I-104-H, Schedule of Prices for Contract Payments. (Frequently, official.) 9 x 15 folders, 3 in., in steel filing case. Work room (Bldg. A). (2100)

103. DIARY, 1936 to date. Daily diary by manager showing names of administrative staff, statements of daily activities, weather, and summary of labor. (Frequently, official.) 9 x 15 folders, 3 in., in steel filing case. Project manager's office (Bldg. A). (2116)

104. DIARY, 1936 to date. FW Form I-100-H, daily diary kept by Inspection Division, showing names of administrative staff, statements of daily activities, weather, and summaries of labor. (Frequently, official.) 9 x 15 folders, 6 in., in steel filing case. Work room (Bldg. A). (2103)

105. DRAY TICKETS, 1936 to date. Showing dates of delivery, names of contractors, names of firms furnishing material, and names of articles delivered. (Rarely, official.) 5½ x 6 sheets, 1 ft. 6 in., on shelf of bookcase. Work room (Bldg. A). (2102)

106. DWELLING APPLICANT REGISTRATION SHEETS, 1936 to date. PWH-5-28 Form, showing project number, location, registration number, date, name and address, occupation, race, number of persons in household, and signature of person making application. Filed numerically by registration numbers. (Rarely, official.) 9 x 15 folders, 6 in., in steel filing case. District manager's office (Bldg. A). (2124)

107. ESTIMATES FOR PARTIAL PAYMENTS, 1936 to date. FW Form I-102-H, Periodical Estimates for Partial Payments; FW Form I-103-H, Schedule of Stored Materials; and FW Form I-104-H, Schedule of Prices for Contract Payments. (Frequently, official.) 9 x 12 folders, 3 in., in steel filing case. Project manager's office (Bldg. A). (2122)

108. ESTIMATES FOR PARTIAL PAYMENTS, 1936 to date. FW Form I-102-H, Periodical Estimate for Partial Payments, showing in detail for what purpose. (Frequently, official.) 9 x 15 folders, 6 in., in steel filing case. Work room (Bldg. A). (2113)

109. GENERAL LEDGER, 1936 to date. Showing debits, credits, and balances as to work in process, vouchers payable, dates, and names of contractors. Arranged alphabetically. (Frequently, official.) 11 x 15 loose-leaf book, 2 in., in steel filing case. Project accountant's office (Bldg. A). (2086)

110. INVOICES, 1936 to date. Covering hardware, lumber, bricks, steel, oil, gasoline, stationery, chemist's service, and blueprint

service issued to contractors. Arranged alphabetically by names of sellers of materials. (Frequently, official.) 9 x 15 folders, 1 ft., in filing cabinet. Work room (Bldg. A). (2109)

111. INVOICES, 1936 to date. Covering steel, lumber, and hardware, showing name of firm selling, name of contractor, date, name of articles, and prices. (Frequently, official.) 9 x 15 folders, 6 in., in steel filing case. Project accountant's office (Bldg. A). (2084)

112. LABORATORY TESTS, 1936 to date. Chemical and test reports of Barrow-Agee Laboratories, relative to steel, concrete, cement, mortar, sand, copper, sewer pipe, tile, mortar strength, aluminum paste, linseed oil, and turpentine. (Frequently, official.) 9 x 15 folders, 6 in., in steel filing case. Project manager's office (Bldg. A). (2118)

113. MONTHLY CERTIFICATES OF PAYMENTS RECEIVED, 1936 to date. PW Form I-110-H, showing names of suppliers or subcontractors having received certified payments for materials, labor, supplies furnished for construction, total amount of contracts, payments received this period end, and previous total received to date. (Frequently, official.) 9 x 15 folders, 3 in., in steel filing case. Work room (Bldg. A). (2105)

114. PAY ROLL SUMMARIES, 1936 to date. PW Form I-107-H, showing names of contractors, project numbers, names and locations, contract numbers, recapitulation of pay roll totals with total number of employees, total man-hours, and total wages. (Frequently, official.) 9 x 15 folders, 2 in., in steel filing case. Work room (Bldg. A). (2112)

115. PERIODICAL ESTIMATES, 1936 to date. PW Form I-102-H, Periodical Estimate for Partial Payment, showing cost of work, description of items, original estimates completed to date, this estimate, previously completed, unused balance, and schedule of prices for contract payments showing quantity, price, and total amount of items listed (duplicates). (Frequently, official.) 9 x 15 folders, 3 in., in steel filing case. Project accountant's office (Bldg. A). (2091)

116. PERSONNEL RECORDS, 1936 to date. Standard Form 6, Personal History Statement; and correspondence with acting director in Washington relative to employees. (Frequently, official.) 9 x 15 folders, 6 in., in steel filing case. Work room (Bldg. A). (2108)

117. PHOTOGRAPHS, 1936 to date. Covering general progress of construction; showing interior of buildings, general area, outside of buildings, streets, and foundations. (Frequently, official.) 9 x 11 loose-leaf books (3), 6 in., in desk drawer. Project manager's office (Bldg. A). (2120)

118. PROPOSALS, 1936 to date. From construction companies relative to changes and their estimates of cost, with details of work to be done in addition to regular contracts. Arranged chronologically. (Frequently, official.) 9 x 15 folders, 6 in., in steel filing case. Project manager's office (Bldg. A). (2121)

119. QUANTITY WORK SHEETS, 1936 to date. Showing steel and other material necessary in building, with weekly estimates. (Frequently, official.) 9 x 15 folders, 4 in., in wooden filing case. Building inspector's office (Bldg. A). (2094)

120. RECORDS OF SAMPLES RECEIVED, 1936 to date. PW Form I-121-H, showing chemists' analysis; names of items, from whom received, and correspondence relative to these articles. (Frequently, official.) 9 x 15 folders, 2 in., in steel filing case. Work room (Bldg. A). (2101)

121. RECORDS OF VOUCHERS ISSUED, 1936 to date. PW Form I-117-H, showing dates of voucher, account of voucher, net payments to date; independent contract and miscellaneous vouchers, with dates of authority, dates of vouchers, amounts of vouchers, and in whose favor drawn. (Frequently, official.) 9 x 15 folders, 3 in., in steel filing case. Project manager's office (Bldg. A). (2115)

122. SHOP DRAWINGS, 1936 to date. Covering millwork, ornamental ironwork, plumbing, wiring fixtures, and reenforcing steel. (Frequently, official.) 12 x 18 envelopes, 1 ft., on steel filing case. Project manager's office (Bldg. A). (2117)

123. STATEMENTS OF UNCLAIMED WAGES, 1936 to date. PW Form I-112-H (revised), showing name of project, location, project number; contractor's name, date, period ending, employee's name, amount due, date, how paid, and amount. (Rarely, official.) 9 x 15 folders, 2 in., in steel filing case. Work room (Bldg. A). (2106)

124. TESTING REPORTS, 1936 to date. Chemist's test reports of various materials, showing name and nature of structure, and materials used in construction of this project, with relative correspondence. Arranged chronologically. (Frequently, official.) 9 x 15 folders, 6 in., in steel filing case. Work room (Bldg. A). (2099)

125. WEEKLY SUMMARY OF MATERIALS PLACED, 1936 to date. PW Form I-105-H, showing dates, contractors, locations, contract number, project number, items, units of measure, units placed this week, unit price at site, and total amounts. (Frequently, official.) 9 x 15 folders, 1 in., in steel filing case. Work room (Bldg. A). (2111)

126. WORK SHEETS, 1936 to date. Showing progress of work on this project as to contractors, number of men at work, cost, and general detailed information. Filed alphabetically. (Frequently, official.) 9 x 15 pockets, 6 in., in steel filing case. Project accountant's office (Bldg. A). (2093)

127. CORRESPONDENCE ON CHANGE ORDERS, Jan. 10, 1936 to date. Between project engineer, Inspection Division, Washington and construction of foundations. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 6 in., in steel filing cabinet. Office of Inspection Division (Bldg. B). (2171)

128. ACCIDENT REPORTS, Jan. 25, 1936 to date. By construction company to insurance companies covering accidents of PWA employees while working on Dixie Homes. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 6 in., in steel filing cabinet. Office of Inspection Division (Bldg. B). (2145)

129. PAY ROLL TELEGRAMS, Feb. 15 - Aug. 31, 1936. Between project accountant and chief accountants pertaining to employees returning to duty after being on leave. Arranged chronologically. (Rarely, official.) 10 x 15 folders, 4 in., in steel cabinet. Office of Accounting Division (Bldg. B). (2191)

130. PAY ROLL CHANGES, Feb. 19, 1936 to date. PWCA Form 42 (revised), showing changes in pay roll of administrative force, name of employees, date entered on duty, dates on annual leave, sick leave, leave without pay, date returned to duty, services terminated, and remarks. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 2 in., in steel cabinet. Office of Accounting Division (Bldg. B). (2175)

131. JOURNAL VOUCHERS AND SCHEDULE OF DISBURSEMENTS, Mar. 2, 1936 to date. PWCA Form 41, Journal Voucher, showing accounts and description, account symbol, appropriation symbol, debits and credits; and schedule of disbursements, showing disbursing officer's number, payee, symbol number, and amount disbursed. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 4 in., in steel filing case. Office of Accounting Division (Bldg. B). (2183)

132. GENERAL LEDGER, Mar. 8, 1936 to date. Covering accounts of Dixie Homes, showing dates, reference numbers, descriptions, debits, credits, balances, and memoranda. Arranged by accounts. (Daily, official.) 11 x 15 loose-leaf book, 3 in., on desk. Office of Accounting Division (Bldg. B). (2180)

133. ADMINISTRATION GENERAL FILE, Mar. 31, 1936 to date. Minutes of staff meetings held in various cities, press releases, memoranda, and form letters. 10 x 15 folders, 1 ft., in steel filing case. Project manager's office (Bldg. B). (2129)

134. INSURANCE CORRESPONDENCE, Apr. 1936 to date. Between construction company, Inspection Division, project manager, and Director of Housing, Washington, pertaining to insurance contracts for various buildings of Dixie Homes and employees. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 4 in., in drawer of steel filing case. Office of Inspection Division (Bldg. B). (2160)

135. PAY ROLL CHANGES, Apr. 6, 1936 to date. PWCA Form 42, showing names of employees, type of leave, and correspondence between project accountant and chief accountant in Washington, regarding various leaves. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 6 in., in steel cabinet. Office of Accounting Division (Bldg. B). (2187)

136. ATTENDANCE REPORTS, Apr. 6, 1936 to date. For administrative employees, showing names of employees, dates of absence, type of leave, whether annual, sick, without pay, or military. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 4 in., in steel cabinet. Office of Accounting Division (Bldg. B). (2179)

137. CERTIFYING AUTHORITY, Apr. 9 - Sept. 14, 1936. Correspondence from Washington giving authority to approve and certify all vouchers except those for final payment of amounts due wrecking and construction companies. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 3 in., in steel filing case. Office of Accounting Division (Bldg. B). (2182)

138. CORRESPONDENCE ON SAMPLES, Apr. 17 - June 3, 1936. Between construction firms, project manager, and Inspection Division pertaining to samples used in Dixie Homes, construction; and PW Form I-121-H, Record of Samples Received. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 4 in., in steel filing cabinet. Office of Inspection Division (Bldg. B). (2140)

139. REPORT OF SUBCONTRACTOR OR MATERIAL SUPPLIER, Apr. 21, 1936 to date. PW Form I-108-H (revised), showing description, amount, price, quantity, date awarded, and date to begin delivery. Arranged chronologically. (Occasionally, official.) 10 x 15 folders, 3 in., in steel filing case. Office of Inspection Division (Bldg. B). (2148)

140. CORRESPONDENCE ON EXISTING UTILITIES, May 1936 to date. Between construction company, Inspection Division, project manager and Director of Housing, Washington, pertaining to sanitary sewers, manhole elevations, culverts and syphons in foundation and superstructure of Dixie Homes. Arranged chronologically. (Frequently, official.) 8 x 10 folders, 3 in., in steel filing case. Office of Inspection Division (Bldg. B). (2167)

141. ESTIMATES FOR PARTIAL PAYMENTS AND MONTHLY CERTIFICATES OF PAYMENTS RECEIVED, May 1936 to date. Made by construction company for foundation and superstructure of Dixie Homes. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 3 in., in steel filing case. Office of Inspection Division (Bldg. B). (2152)

142. SHOP DRAWINGS, May 1936 to date. Blueprints and drawings for incinerator foundations, incinerators, culverts, approved mechanical details, plumbing revision, boiler house boring data, sewer supports, gutters and down spouts, and kitchen equipment. Arranged alphabetically by subjects. (Frequently, official.) 10 x 15 folders, 4 ft., in steel cabinet. Project manager's office (Bldg. B). (2127)

143. ATTENDANCE REPORTS AND REQUESTS FOR ANNUAL LEAVE, May 1936 to date. Form 23, Leave Card; and Form FWA-204, Attendance Report for employees on administrative pay roll. (Frequently, official.) 10 x 15 folders, 6 in., in steel filing case. Office of project manager (Bldg. B). (2128)

144. BLUEPRINTS AND DRAWINGS, May 1936 to date. For excavating, foundations, superstructure, heating, plumbing, electrical and all work in construction of Dixie Homes; and correspondence between Inspection Division, construction company, project manager, and Washington office pertaining to changes in drawings of boiler house and maintenance building. Arranged by subjects. (Daily, official.) 10 x 15 folders, and 8 x 10 and 10 x 15 blueprints, 10 ft. 4 in., in steel filing case and on desks. Office of Inspection Division (Bldg. B). (2155)

145. INVOICES, May 1936 to date. From various firms to contractors and subcontractors for materials and supplies in construction of Dixie Homes (duplicates). Arranged chronologically. (Daily, official.) 10 x 15 folders, 2 ft., in drawer of steel filing case. Office of Accounting Division (Bldg. B). (2188)

146. VOUCHER REGISTER, May 1936 to date. Showing voucher number, date, payee, credits, vouchers payable, and changes. Arranged by voucher numbers. (Daily, official.) 11 $\frac{1}{2}$ x 16 $\frac{1}{2}$ loose-leaf book, 3 in., on desk. Office of Accounting Division (Bldg. B). (2190)

147. DETAILED ESTIMATES, May 18 - Aug. 11, 1936. Contractor's inspection report showing lump sum amounts of labor and total amounts for each division of work on Dixie Housing Project. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 4 in., in steel filing case. Office of Inspection Division (Bldg. B). (2144)

148. PROJECT DIARY, May 18, 1936 to date. PW Form I-100-HA, showing weather condition, and visitors and employees on administrative staff of Inspection Division. Arranged chronologically. (Occasionally, official.) 8 $\frac{1}{2}$ x 14 $\frac{1}{2}$ covers, 4 in., in steel filing cabinet. Office of Inspection Division (Bldg. B). (2141)

149. STATEMENT OF UNCLAIMED WAGES, May 21, 1936 to date. Form PW-I-112-H (revised), showing name and location of project, name of contractor, period ending, pay roll number, name of employee, amount due, date and how paid. Arranged chronologically. (Rarely, official.) 10 x 15 folders, 1 in., in steel cabinet. Office of Inspection Division (Bldg. B). (2135)

150. CORRESPONDENCE ON COMPLETION OF FOUNDATIONS, May 25, 1936 to date. Between Washington officials and project manager regarding final acceptance of foundations as each block of foundations were completed, with status reports. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 6 in., in steel filing cabinet. Office of Inspection Division (Bldg. B). (2170)

151. PAYMASTER AFFIDAVITS, May 26 - Aug. 26, 1936. From contractor, appointing officer or employee to supervise payment of employees. Arranged chronologically. (Rarely, official.) 10 x 15 folders, 4 in., in steel filing case. Office of Inspection Division (Bldg. B). (2147)

152. REPORT OF INJURIES, May 27, 1936 to date. Showing date, name, nature of injury, and remarks compiled by Accounting Division. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 4 in., in steel cabinet. Office of Accounting Division (Bldg. B). (2178)

153. MONTHLY PROGRESS CHARTS, May 28 - Sept. 30, 1936. Form FW-I-119-H; correspondence pertaining to progress of projects; and estimated cost of foundations of buildings. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 4 in., in steel filing case. Office of Inspection Division (Bldg. B). (2168)

154. WEEKLY PAY ROLLS, May 29, 1936 to date. Form FW-I-123-H, showing employment service number, name of person, contractors' tally numbers, classification, hours worked, total weekly hours, rate of pay, amount earned, amount paid, and accumulative hours worked. Arranged chronologically. (Daily, official.) 10 x 15 folders, 6 in., in steel cabinet. Office of Inspection Division (Bldg. B). (2143)

155. GENERAL CORRESPONDENCE, June 1936 to date. Between Inspection Division, project division, construction company, the Director of Housing, pertaining to travel orders, pay roll checks, landscape work, and household furnishings. Arranged chronologically under subjects. (Frequently, official.) 10 x 15 folders, 6 in., in steel filing case. Office of Inspection Division (Bldg. B). (2161)

156. WEEKLY SUMMARIES OF MATERIALS PLACED, May 28, 1936 to date. FW Form I-105-H, showing date, contractor, location, contract number, project number, items, units of measure, units placed this week, unit price at site, and total amount. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 4 in., in steel cabinet. Office of Inspection Division (Bldg. B). (2163)

157. PAY ROLLS, June 1936 to date. For employees on administrative staff in construction of Dixie Homes, showing project number, symbol number, names and titles of employees, deductions, amounts earned and net amounts paid. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 5 in., in steel filing case. Office of Accounting Division (Bldg. B). (2185)

158. REVISIONS IN INSPECTIONS, June 5 - Nov. 19, 1936. Correspondence between construction company, project manager and the Director of Housing, requests for specifications on piping for superstructures and alternates in specifications for superstructure. Arranged chronologically. (Occasionally, official.) 10 x 15 folders, 4 in., in steel filing case. Office of Inspection Division (Bldg. B). (2164)

159. REPORTS OF PHOTOGRAPHS, June 10, 1936 to date. Photographs taken of foundations and superstructure of Dixie Homes, showing number of photographs, subject, date taken, and number of prints taken. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 4 in., in steel filing case. Office of Inspection Division (Bldg. B). (2150)

160. MISCELLANEOUS CORRESPONDENCE, June 12 - Sept. 30, 1936. Between chief accountant and project accountant pertaining to various accounting reports; and invoices for stationery and other supplies used in the office of Accounting Division. Arranged chronologically. (Rarely, official.) 10 x 15 folders, 4 in., in steel cabinet. Office of Accounting Division (Bldg. B). (2172)

161. RECORD OF CONTRACTORS' PAYMENTS TO SUBCONTRACTORS, June 16 - Nov. 30, 1936. Showing item number, value of work, amount retained, net amount due general contractor, subcontract amount, amount retained, net amount due subcontractor, and description of work to be done under subcontract. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 4 in., in steel cabinet. Office of Accounting Division (Bldg. B). (2173)

162. REPORTS, June 30, 1936 to date. Monthly report to chief accountant at Washington showing location of project, description, history, cost for period, and total cost to date with name of payee, dates, and amounts paid for construction, labor, other expenses, money paid, and money on hand. Filed chronologically. (Frequently, official.) 9 x 15 folders, 3 in., in steel filing case. Project accountant's office (Bldg. A). (2092)

163. MONTHLY REPORTS, June 30, 1936 to date. Made by project accountant to chief accountant, Washington, showing location of project, description and history of project, amount of allotment, estimated cost of project, acquisition of land, advertising and tabulation of bids. Arranged chronologically. (Frequently, official.) 8 $\frac{1}{2}$ x 15 covers, 6 in., in steel filing case. Office of Accounting Division (Bldg. B). (2189)

164. INSURANCE CORRESPONDENCE, July 1 - 24, 1936. Between various insurance companies and Accounting Division relative to workers' compensation and liability policies, and property damage policies. Arranged chronologically. (Rarely, official.) 10 x 15 folders, 3 in., in steel filing case. Office of Accounting Division (Bldg. B). (2181)

165. SCHEDULE OF DISBURSEMENTS, July 1936 to date. Standard Form 1064 (revised), showing approval by accountant in charge to Treasury Department, Washington. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 3 in., in steel filing cabinet. Office of Accounting Division (Bldg. B). (2176)

166. EXCAVATION AND GRADING CORRESPONDENCE, July 31 - Dec. 18, 1936. Between Inspection Division, Housing Division, project manager, and construction company, pertaining to backfilling of foundations, existing trees and excavation. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 4 in., in steel filing cabinet. Office of Inspection Division (Bldg. B). (2142)

167. CORRESPONDENCE ON SUBCONTRACTORS, Aug. 11, 1936 to date. Between construction company, project manager, Inspection Division and Director of Housing, pertaining to work done by subcontractors in superstructure of Dixie Homes. Arranged chronologically. (Daily, official.) 10 x 15 folders, 4 in., in steel filing case. Office of Inspection Division (Bldg. B). (2158)

168. INTERPRETATION OF DRAWINGS AND PLANS, Aug. 14, 1936 to date. Correspondence between construction company, Inspection Division, project manager at Memphis, and Director of Housing, Washington, pertaining to dimensions in architectural plans and interpretations of plans and

drawings of various mechanical work in the superstructure of Dixie Homes. Arranged chronologically under subjects. (Frequently, official.) 10 x 15 folders, 3 in., in steel filing case. Office of Inspection Division (Bldg. B). (2149)

169. CHANGE ORDERS, Aug. 18, 1936 to date. Correspondence from wrecking company to chief accountant pertaining to change order in demolition and between construction company and contracting officer pertaining to changes in Dixie Homes. Arranged chronologically. (Rarely, official.) 10 x 15 folders, 3 in., in steel cabinet. Office of Accounting Division (Bldg. B). (2174)

170. CORRESPONDENCE ON SOIL CONDITIONS, Aug. 27 - Oct. 8, 1936. Between contractor, Inspection Division, Washington and Memphis offices pertaining to condition of soil on which Dixie Homes are constructed. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 3 in., in steel filing cabinet. Office of Inspection Division (Bldg. B). (2146)

171. MONTHLY PROGRESS CHARTS, Sept. 1936 to date. Of project engineer, showing progress made in each department of building, amount of contract, contract time, and percentage of time used. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 3 in., in steel filing case. Office of Inspection Division (Bldg. B). (2157)

172. PROGRESS CHARTS, Sept. 1936 to date. With daily postings showing progress of work day by day, weather conditions, and kind of work done. Filed numerically and chronologically. (Frequently, official.) 11 x 16 loose-leaf books (3), 4 in., in wooden filing case. Building inspector's office (Bldg. A). (2095)

173. LABOR CORRESPONDENCE AND REPORTS, Aug. 1936 to date. Correspondence between construction company, Inspection Division, project manager, Washington and Memphis offices pertaining to errors in pay rolls of labor employees and employment of skilled negro employees; and confidential labor report showing volume of employment of weekly pay rolls. Arranged by subjects and chronologically. (Frequently, official.) 10 x 15 folders, 6 in., in steel filing case. Office of Inspection Division (Bldg. B). (2151)

174. CORRESPONDENCE REGARDING CONCRETE, Sept. 4, 1936 to date. Between construction company, project manager and Inspection Division regarding methods of mixing concrete in construction of superstructure of Dixie Homes. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 4 in., in steel cabinet. Office of Inspection Division (Bldg. B). (2137)

175. FIELD CHANGES AND ERRORS, Sept. 23, 1936 to date. Correspondence between construction company, project manager, Inspection Division and Housing Division, Washington, pertaining to trench pipe, porch slabs, fills and other field changes in foundation construction of Dixie Homes. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 3 in., in steel filing case. Office of Inspection Division (Bldg. B). (2154)

176. CARPENTRY CORRESPONDENCE, Sept. 26, 1936 to date. Between construction company, Director of Housing in Washington, project manager, and engineer pertaining to lumber for exterior wood frames. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 4 in., in steel cabinet. Office of Inspection Division (Bldg. B). (2138)

177. MECHANICAL SUPERSTRUCTURE CORRESPONDENCE, Oct. 1936 to date. Between construction company, project manager, Inspection Division, and Director of Housing, Washington, pertaining to inspection of electrical work, millwork, and materials in paint, roofing, plumbing, and heating. Arranged chronologically under subjects. (Frequently, official.) 10 x 15 folders, 6 in., in steel filing case. Office of Inspection Division (Bldg. B). (2153)

178. COMPLETION CORRESPONDENCE, Oct. 10, 1936 to date. Between Director of Housing, project manager, and Inspection Division regarding requests for extension of contract time on superstructure and impending delays. Arranged chronologically. (Rarely, official.) 10 x 15 folders, 3 in., in steel filing case. Office of Inspection Division (Bldg. B). (2165)

179. CHANGE ORDERS, Oct. 26, 1936 to date. PWA Form I-129-H, Record of Contract Changes, showing proceed orders, contract proposals, change orders and remarks regarding changes to be made in superstructure of Dixie Homes. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 4 in., in steel cabinet. Office of Inspection Division (Bldg. B). (2166)

180. HEATING AND PLUMBING INVOICES, Nov. 17, 1936 to date. From firms to contractors and subcontractors for materials used in construction of Dixie Homes. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 6 in., in steel filing case. Office of Inspection Division (Bldg. B). (2156)

181. SUPERSTRUCTURES FILE, Dec. 30, 1936 to date. Correspondence from construction company officials to project manager, architect, and Director of Housing Program, Washington, regarding materials used, changes in plans, subcontracts, weekly employment summaries, and correspondence with insurance companies. Arranged alphabetically by subjects. (Frequently, official.) 10 x 15 folders, 6 in., in steel filing cabinet. Office of project manager (Bldg. B). (2133)

182. PAY ROLL SUMMARY, May 28 to date. Showing pay roll number, total number of employees, number of man hours, total wages paid, and name of contractor. Arranged chronologically. (Frequently, official.) 10 x 15 folders, 2 in., in steel filing cabinet. Office of Inspection Division (Bldg. B). (2136)

183. MISCELLANEOUS PROJECT COSTS, n. d. Reports showing amount due subcontractors for materials used in Dixie Homes. (Frequently, official.) 10 x 15 folders, 4 in., in steel filing cabinet. Office of Accounting Division (Bldg. B). (2177)

INSPECTION DIVISION
RESIDENT PROJECT ENGINEER
Federal Bldg., Front and Madison Sts.

This office was established in June 1933 at its present address. Records are sent to Washington at regular intervals.

184. ACTIVE FILES, 1935 to date. Dockets 1012, 1013, 1018, and 1111; specifications for each docket, general correspondence, monthly reports, estimates and partial payments, receipted bills, and invoices pertaining to projects in Shelby County. Arranged alphabetically. (Daily, official.) 9 x 12 folders and envelopes, 3 ft., in wooden filing case. R. 4, basement. (364)

185. ACTIVE FILES ON DOCKETS, 1935 to date. Weekly reports, accident reports, auditor's reports, pay rolls, contract documents, and dockets pertaining to projects in Shelby County. Arranged alphabetically. (Daily, official.) 9 x 12 folders and envelopes, 2 ft., in steel filing case. R. 5, basement. (367)

186. ACTIVE RECORDS AND BLUEPRINTS, 1935 to date. Blueprints of different jobs, weekly pay rolls for each docket, weekly construction reports for each docket, and daily reports. Arranged alphabetically. (Daily, official.) 9 x 12 folders and envelopes and 24 x 36 blueprints, 1 ft. 6 in., in desk drawer and on table. R. 4, basement. (365)

187. BLUEPRINTS, PAID BILLS, AND INVOICES, 1935 to date. Covering projects in Shelby County. Arranged alphabetically. (Frequently, official.) 9 x 12 and 24 x 30 envelopes and blueprints, 2 ft., in steel filing case. R. 5, basement. (366)

NASHVILLE

STATE DIRECTOR
American Trust Bldg., 315 Union St.

This office was established in August 1933 at its present address. All records have been retained.

188. ACTIVE APPLICATIONS, 1933 - 1936. PW Form 15, reports, and correspondence. Arranged alphabetically. (Frequently, official.) 9½ x 14 covers, 12 ft., in steel filing case. R. 501. (1859)

189. WATER WORKS AND SEWER PROJECTS, 1933 to date. Correspondence reports, table of estimated costs, charts, and blueprints; FWCA Form 139, insurance policies schedules; FWI Form 23, newspaper and magazine clippings; FWI Forms 6 and 13; PWC-A Forms 21, B-24, and 18-168; and FWL-C Form 40. Arranged alphabetically and numerically. (Frequently, official.) 9 x 14 folders, 20 ft., in steel filing cases. R. 501. (1850)

190. BLUEPRINTS, 1933 to date. (Frequently, official.) 24 x 36 sheets, 9 ft., in blueprint cabinet. R. 501. (1852)
191. DAILY RECORDS, CORRESPONDENCE, AND TELEGRAMS, 1933 to date. Arranged alphabetically. (Rarely, official.) 9 x 12 folders, 8 ft., in steel filing case. R. 501. (1853)
192. DAVIDSON COUNTY COURT HOUSE PROJECT 4962, 1933 to date. FW Forms 1-14 and 1-16, reports, memoranda, newspaper and magazine clippings, correspondence and competition program bulletin. Arranged alphabetically. (Frequently, official.) 9 x 14 folders, 1 ft. 8 in., in steel filing case. R. 501. (1847)
193. GENERAL CORRESPONDENCE, 1933 to date. Correspondence, telegrams, and correspondence of applicants for jobs. Arranged alphabetically. (Frequently, official.) 9 x 12 folders, 8 ft., in steel filing case. R. 501. (1854)
194. APPLICATIONS AND CORRESPONDENCE, 1934 to date. FW Form 15, reports, and general correspondence. Arranged alphabetically. (Inactive file, rarely, official.) 9 x 14 folders, 1 ft. 4 in., in steel filing case. R. 501. (1858)
195. MEMPHIS PROJECTS, 1934 to date. Correspondence, reports, tabulations, telegrams, photo copies of bids, mimeographed Forms 1-13, insurance certificates, contract documents, and specifications of buildings covering projects 3411, 3729, 3743, 2420, 4631 and 4983. Arranged numerically and alphabetically. (Frequently, official.) 9 x 14 folders, 7 ft., in steel filing case. R. 501. (1846)
196. NASHVILLE PROJECTS, 1934 to date. FWCA Form 139; FW Form 1-63; FWA Form 194; Standard Form 1064; FWCA Forms 21, 29, 1-14, and 24; reports, tabulations on projects, blueprints, charts, general correspondence, applications, contracts, and specification. Arranged alphabetically and numerically. (Frequently, official.) 9 x 14 folders, 12 ft., in steel filing cases. R. 501. (1862)
197. REQUESTS FOR EXTRAS, 1934 to date. Correspondence; FW Forms 1-56 and PW-84; and requests for extras and supplemental reports. Arranged alphabetically and numerically. (Frequently, official.) 9 x 14 folders, 1 ft., in steel filing case. R. 501. (1857)
198. UNIVERSITY OF TENNESSEE PROJECTS, 1934 to date. Form BLS-743, FW Forms 1-23, letters, tabulations, specifications, general correspondence, reports, contract, bids, estimates, and list of project dockets with legal papers covering projects 1058, 4654, 7054. Arranged numerically and alphabetically. (Frequently, official.) 9 x 14 folders and pockets, 3 ft. 6 in., in steel filing case. R. 501. (1860)
199. WEEKLY PROGRESS REPORTS OF INSPECTION DIVISION, 1934 to date. FW Forms 1-2 and 1-3. Arranged numerically. (Rarely, official.) 9 x 14 folders, 8 ft., in steel filing case. R. 501. (1855)

200. SHELBY COUNTY HOSPITAL PROJECT 2625, Mar. 1934 to date. Telegrams, correspondence, minutes of committee meetings, table of skilled and unskilled labor, photographs, copies of contract bids, construction company summary reports, project docket and estimate list. Arranged numerically and alphabetically. (Frequently, official.) 9 x 14 folders, 1 ft., in steel filing case. R. 501. (1861)

201. BRADLEY COUNTY JAIL PROJECT IN CLEVELAND, TENNESSEE, 1935 to date. Correspondence, reports, telegrams, specifications, minutes of meetings, tabulations of steel jail equipment, bids, charts, blueprints, insurance policies, and PW Forms 1-23. Arranged alphabetically. (Frequently, official.) 9 x 14 folders, 8 in., in steel filing case. R. 501. (1849)

202. APPLICATIONS FOR LOANS AND GRANTS, AND GRANTS OF DIFFERENT PROJECTS, 1935 to date. FWA Forms 155, 156, 157, 158, 160, 163, and 164; correspondence, approval sheets, field reports, engineers' reports, finance examiners' reports, estimates, tabulations and applications pertaining to loans and grants, or grants of different projects. Arranged numerically. (Frequently, official.) 9 x 14 folders, 68 ft. 3 in., in steel filing cases. R. 501. (1851)

203. CITY AND COUNTY SCHOOL PROJECTS, 1935 to date. FWA Form 164, tabulations, reports, telegrams, affidavits, acknowledgments of receipts, and correspondence. Arranged numerically and alphabetically. (Frequently, official.) 9 x 14 folders, 7 ft., in steel filing cases. R. 501. (1848)

204. ROUTE SLIPS, Aug. 1, 1935 to date. Unofficial, but takes place of FWA Form 140, used in this office only. Arranged numerically. (Rarely, official.) $5\frac{1}{2}$ x $8\frac{1}{2}$ bundles, 8 ft., in steel filing case. R. 501. (1856)

INSPECTION DIVISION

STATE ENGINEER INSPECTOR

Bennie-Dillon Bldg., Seventh Ave. and Church St.

This office was established in November 1934. It was housed in the American Trust Building from November 1934 to September 1, 1935, at which time it moved to its present address. All project records are sent to Washington headquarters as soon as the project is completed; none has been lost or destroyed.

205. BLUEPRINTS, 1933 to date, (Daily, official.) 24 x 36 sheets, 9 ft., in 3 cabinets. R. 719. (1869)

206. CONTRACT DOCUMENTS OF ERA AND NIRA, 1933 to date. PWCA Form 1392, PW Form 96, PWI Forms 14 and 16, specifications of different projects, mimeographed forms, and correspondence. Arranged numerically by numbers 1002 - 8229 and 1059 - 8246. (Daily, official.) 9 x 14 folders, 26 ft. 6 in., in steel filing cases. R. 719. (1870)

207. GRANT REQUISITIONS, 1933 to date. Notices of checks drawn, receipts, date received, and correspondence; Forms FWCA-21, 29, 45, 57, 100, 102, 103, 104, 105, and 106; FWA Forms 168 and 22; and PWRP Form 101. Arranged numerically. (Daily, official.) 9 x 15 folders, 1 ft. 6 in., in steel filing case. R. 715. (1864)

208. INDEX CARDS, 1933 to date. Filed numerically. (Daily, official.) 4 x 8 cards, 8 in., in pasteboard card file. R. 715. (1866)

209. PAY ROLL AND GENERAL CORRESPONDENCE, 1933 to date. FWI Forms 81 and 82. Arranged numerically by ERA numbers 1002-R - 8229-R and NIRA numbers 3584 - 7420. (Daily, official.) 9 x 14 folders, 13 ft., in steel filing cases. R. 715. (1863)

210. GENERAL FILE, 1934 to date. Weekly diary, flood data, reports, and general correspondence; Form 179, Docket Report; Forms 107 and 46, Requisitions; Forms 111 and 22, reports to division E and S; FWA Forms 166-206, long distance telephone calls; Form 129-31, monthly reports on water work projects in Kentucky and Tennessee showing man-hours; and preliminary bulletins, SEI bulletins, public works orders, and list of union and non-union contracts. Arranged by subjects. (Daily, official.) 9 x 12 folders, 2 ft., in steel filing case. R. 719. (1871)

211. MONTHLY RET. AND SUSPENSE FILES, 1934 to date. Correspondence and telegrams. Arranged chronologically. (Daily, official.) 9 x 12 folders, 2 ft. 8 in., in steel filing case. R. 719. (1868)

212. PERSONNEL FILES, 1934 to date. (Daily, confidential.) 8 x 12 folders, 8 ft., in steel filing case. R. 719. (1867)

213. WEEKLY PAY ROLL, 1936 to date. FWCA Forms 24, 68, and 166; and FWI Forms 81 and 82. Arranged numerically. (Daily, official.) 9 x 15 folders, 1 ft., in steel drawer of desk. R. 715. (1865)

ANDREW JACKSON COURTS PROJECT H-2102
901 16th Ave., North

This office was established December 27, 1935 at its present address. All records have been retained.

214. LAND ACT REQUISITION RECORDS, 1934 - 1936. Correspondence, tax returns, tax receipts, land deeds, bills of sale, and contracts. Arranged alphabetically. (Daily, official.) 9 x 15 folders, 4 ft., in steel filing case. 1st floor. (1872)

215. BLUEPRINT PLANS, 1934 to date. (Daily, official.) 30 x 36 sheets, 1 ft., on table. 1st floor. (1874)

216. PROJECTS H-2101 and 2102, 1934 to date. Form 13-A, Standard Form 1034, tabulations, correspondence, bulletins, telegrams, applications for employment, appraisals, bids, bills of lading, branch four

construction, general broker files, and Collector of Internal Revenue files. Arranged alphabetically by subjects. (Daily, official.) 9 x 15 folders, 4 ft., in steel filing case. 1st floor. (1873)

217. MISCELLANEOUS FILE, 1935 - 1936. EPPW Forms 303 and 400; FWCA Forms 1, 42, and 112-HE; FW Form 1-118-H; with reports, contracts, vouchers, pay rolls, general correspondence, confidential matters, inventory, invoices for supplies, insurance files, journal vouchers, monthly reports, and accounting orders (duplicates). Arranged alphabetically. (Daily, official.) 9 x 15 folders, and vol. 1 ft., in steel filing case. 1st floor. (1878)

218. MISCELLANEOUS FILES, June 1936 to date. Forms 1054-A, 1053, and 1052; correspondence, tabulations, telegrams, contract bids, insurance policies, charts, photos of projects, bulletins, advertising for bids, bids for foundation on project H-2102 and heating plants, landscaping budget estimate, construction, blueprints; drawing of Cheatham Place project 2102, with receipts, contracts for ice, water, and furniture, and housing information. Arranged alphabetically by subjects. (Daily, official.) 9 x 15 folders and envelopes, 2 ft., in steel filing case. 1st floor. (1875)

HOUSING DIVISION
FIELD OFFICE
1520 Ninth Ave., North

This office was established August 15, 1935 at its present location. Project number H-2101 is a temporary project. All records have been retained.

219. BLUEPRINTS, 1935 to date. Pertaining to housing foundations, construction, and building. (Frequently, official.) 30 x 36 blueprints, 8 in., on rack. 1st floor. (1877)

220. CONTRACTS AND CORRESPONDENCE, 1935 to date. Form PSC 13-A, Form BIS-742, blueprints, plans, charts, schedules, maps, telegrams, tabulations, bulletins, and general correspondence. Arranged alphabetically by subjects. (Daily, official.) 9 x 15 folders, 4 ft. 6 in., in steel filing case. 1st floor. (1876)

FEDERAL HOUSING ADMINISTRATIONKNOXVILLE

DISTRICT DIRECTOR
Burwell Bldg., 602 S. Gay St.

This office was established in March 1935. The office was housed in the Journal Building from March 1935 to October 1936, at which time it moved to its present location. Useless papers are sent to the State Office, Memphis. All other records have been retained; none has been lost, destroyed, or sent to Washington.

221. APPLICATIONS FOR INSURANCE, Mar. 1, 1935 to date. FHA Form 2004, Mortgagee's Application for Insurance; FHA Form 2004-A, Mortgagor's Property Description; FHA Form 2015, Report of Valuator, used on existing construction; FHA Form 2014, Report of Architectural Inspector, used on houses to be constructed; and FHA Form 2008 Commitments for Insurance, an agreement to insure loan. Forms attached. Filed by FHA serial numbers. Index. 1 ft. 3 in., (Daily, official.) 9 x 15 folders, 8 ft. 4 in., in 5 drawers of steel filing cases. Rs. 411 and 412. (478)

222. GENERAL CORRESPONDENCE, Mar. 1, 1935 to date. Arranged chronologically by names of senders. (Daily, official.) 9 x 12 folders, 3 ft. 4 in., in 2 drawers of filing case. Rs. 411 and 412. (473)

223. PLANS AND SPECIFICATIONS, Mar. 1, 1935 to date. Blueprints of plans and specifications filed in connection with applications for new construction loans. Filed by FHA serial numbers. (Daily, official.) 9 x 12 and 15 x 20 sheets, 3 ft. 4 in., in 2 drawers of steel filing case. Rs. 411 and 412. (476)

224. PROPERTY LOCATION SLIP, July - Dec. 1935. FHA Form 2018, showing serial number, address, and legal description of property. Arranged alphabetically by names of streets. (Rarely, official.) 3 x 8½ sheets, 8 in., in drawer of card cabinet. Rs. 411 and 412. (475)

225. LOCATION FILE, Jan. 1936 to date. FHA Form 2073, showing location and appraisal of subject property. Forms attached. Arranged alphabetically by names of streets. (Daily, official.) 4 x 6 cards, 2 ft. 1 in., in desk drawer. Rs. 411 and 412. (474)

226. POST INDEX REFERENCE, Nov. 1936 to date. FHA Form 2086, showing history of application from time submitted until insurance or rejection of loan. Form attached. Arranged alphabetically by names of applicants. (Daily, official.) 4 x 6 cards, 1 ft., in 2 drawers of card cabinet. Rs. 411 and 412. (477)

MEMPHISOFFICE OF STATE DIRECTOR
Federal Bldg., Front St. and Madison Ave.

This office was established June 27, 1934 at its present location. Useless papers are destroyed in accordance with regulations governing their disposal. All other records have been retained; none has been lost or destroyed. Reports of operations, personnel, and others are sent to Washington at regular periods.

227. DEAD FILES, 1934 - 1935. Applications, weekly reports, approved mortgages, campaign matter, circulars from Washington on field organization, press releases of this office, publicity reports, personnel file, weekly reports from Alabama and Mississippi offices, and miscellaneous correspondence. Arranged alphabetically. (Never.) 9 x 14 and 16 $\frac{1}{2}$ x 24 folders, 8 ft., in 4 drawers of steel filing case. Store-room off R. 210. (352)

228. ACTIVE FILE ON LOANS, 1934 to date. FHA Forms 2077-C, 2179-D, 2179-B, 2028, 2090, 2091, 2210, 2008, 2007, 2050, 2026, 2017, 2016, 2016-A, 2014, 2015, 2016-D, 2016-B, 2004, 2003, and 2001. Index. (Daily, official.) 8 $\frac{1}{2}$ x 15 folders and variously sized sheets, 17 ft. 4 in., in 4 steel filing cases. R. 210. (348)

229. CLOSED FILE ON LOANS, 1934 to date. FHA Forms 2077-D, 2179-D, 2179-B, 2028, 2090, 2091, 2210, 2008, 2007, 2050, 2026, 2017, 2016, 2016-A, 2014, 2015, 2016-D, 2016-B, 2004, 2003, and 2001 covering all steps taken in securing loan. Index. (Never.) 8 $\frac{1}{2}$ x 15 folders and variously sized sheets, 21 ft., in 12 drawers of steel filing cases. R. 210. (350)

230. MISCELLANEOUS FILES, 1934 to date. Correspondence on underwriting procedure, fees, architects, valuers, FHA clinics, chambers of commerce, claims for collection, eligibility rulings in field office, finance corporations, general subjects, publicity, circular letters from Washington, applications for jobs, collections and disbursements, correspondence with Chattanooga, Knoxville, and Nashville offices, FHA forms, file location tracers, initial service charge, inquiries of prospective mortgagors, legislation, statistical information, weekly reports of underwriters, preliminary applications to FHA clinics, campaigns and canvasses, bulletins, radio portfolios, speeches, plans, circulars from Washington, office supplies, personnel file, telephone contracts, refund vouchers, and miscellaneous matters. Arranged alphabetically. (Rarely, official.) 4 x 9 and 16 $\frac{1}{2}$ x 24 folders, 47 ft. 6 in., in 28 drawers of steel filing cabinets. R. 210. (349)

231. FHA CARDS AND SLIPS, 1935 - 1937. FHA Form 2006 (revised), June 1, 1936, Official Receipt, showing serial number, date, name and address of mortgagor; FHA Form 2006-A showing serial number, date, subject, address and remarks; FHA Form 2073 (revised), Mar. 15, 1937, Valuation and Location Record, showing serial number, address, rating of location, total rating, date, and signature of valuator; FHA Form 2099 (revised), July 23,

1935, Notice of Rejection, showing serial number, date appraisal fees, and signature of office manager; and Form 2073 (revised), Apr. 1, 1936. Location File, showing **serial number**, address, rating of location, date, valuator, and architect. Index. (Daily, official.) $2\frac{1}{2}$ x 6 and $2\frac{1}{2}$ x 8 slips and 3 x 6 cards, 2 ft., in 3 drawers of steel card cabinet. R. 210. (351)

NASHVILLE

DISTRICT DIRECTOR

Custom House, 8th Ave. and Broad St.

This office was established in April 1935 with offices in the American Trust Building. On July 15, 1935 it moved to the Nashville Trust Building, 315 Union Street, where it remained until moving to its present address. This office is a subdivision of the state office at Memphis and has supervision over thirty-two counties in middle Tennessee. Useless papers are disposed of with proper authorization. All other records have been retained; none has been lost, destroyed, or sent to Washington.

232. INDEX TO REGISTER OF APPLICATIONS, 1935 to date. Showing name, address, number, and date of notice. Arranged alphabetically. (Daily, official.) 3 x 5 cards, 1 ft. 6 in., in 2 drawers of steel card cabinet. R. 213. (2559)

INTERSTATE COMMERCE COMMISSION

MEMPHIS

BUREAU OF VALUATION
LAND SECTION
U. S. LAND APPRAISER
Federal Bldg., Front and Madison Aves.

This office was established in January 1930. It was housed in the Sterick Building, Third and Madison Avenues, before moving to its present location. No records have been lost or destroyed. All permanent records and reports are sent to Washington at regular intervals when requested.

233. LAND FIELD NOTES AND BLUEPRINTS, 1919 - 1935. Photos, sales records, local opinions of values of similar lands, appraisal records of various railroads, oil pipe lines, and Inland Waterways Corporation. (Frequently, official.) 8 x 12 and 9 x 15 folders, envelopes, and loose-leaf book, 8 ft., in drawer of steel filing case. R. 209. (353)

234. PHOTO NEGATIVES, 1923 - 1933. Covering various railroads' property. (Rarely, official.) 8 x 12 envelopes, 8 in., in drawer of steel filing case. R. 209. (355)

235. RAILROAD APPRAISER'S REPORTS, 1923 - 1934. Covering valuation of property by different railroad agents. (Frequently, official.) 8½ x 11 covers, 1 ft., in drawer of steel filing case. R. 209. (356)

236. BLUEPRINTS, 1926. With appendix for Memphis. (Frequently, official.) 12 x 20 and 24 x 30 loose-leaf books, 6 in., in 3 drawers of steel filing case. R. 209. (357)

237. MISCELLANEOUS CORRESPONDENCE, 1933 to date. With railroads with reference to lands; also letters to postmasters and senior land appraisers; plats and rotogravure pictures. Arranged alphabetically. (Frequently, official.) 8 x 10 and 9 x 12 folders and envelopes, 1 ft. 6 in., in drawer of steel filing case. R. 209. (354)

BUREAU OF MOTOR CARRIERS
FIELD OFFICE
EXAMINER IN CHARGE
Federal Bldg., Front St. and Madison Ave.

This office was established August 10, 1936 at its present address. It has jurisdiction over West Tennessee and four southwestern counties

in Kentucky. No records have been lost or destroyed. All complete reports are sent to Washington.

238. CORRESPONDENCE, Aug. 15, 1936 to date. Between this office, Washington, and Nashville, Tenn. office; and correspondence pertaining to complaints and reports of various motor carriers. Arranged by dates. (Frequently, official.) $9\frac{1}{2}$ x 12 folders, 1 ft., in drawer of wooden filing case. R. 241. (2004)

239. MOTOR CARRIERS' REPORTS, Aug. 15, 1936 to date. Complaints; employees' reports; Form BMC, Field 3, Oral Interview; Form BMC, Field 2, Daily Record of Activities of District Director of Supervisor; Form BMC, Field 1, Weekly Itinerary of District Directors. Arranged by dates under subjects. $9\frac{1}{2}$ x 12 folders, 1 ft., in drawer of wooden filing case. R. 241. (2005)

BUREAU OF LOCOMOTIVE INSPECTION
INSPECTOR OF LOCOMOTIVES
Federal Bldg., Front St. and Madison Ave.

This office was established in 1911. It was housed in the Sterick Building at Third and Madison Avenues from 1930 to 1931, at which time it moved to its present location. Information as to buildings it occupied prior to 1930 is not available. Some reports, together with temporary records of inspection and reports of railroads, are destroyed after 12 to 18 months in accordance with regulations governing their disposal. All other records have been retained; none has been lost or destroyed, except reports which are sent to Washington at regular intervals.

240. GENERAL CORRESPONDENCE WITH RAILROADS, 1923 - 1928. Pertaining to claims, wrecks, and correction of defective parts of locomotives. Arranged alphabetically by names of railroads. (Inactive file, rarely, official.) 9 x 12 folders, 3 ft. 6 in., in 3 drawers of wooden filing cases. R. 211. (360)

241. PICTURES OF ACCIDENTS WITH NEGATIVES, Feb. 1923 to date. Kodak pictures and negatives of defective or worn parts figuring in railroad accidents with date of accident and engine number. (Rarely, official.) 3 x $5\frac{1}{2}$ envelopes, 2 ft. 6 in., in 2 drawers of wooden filing case. R. 211. (361)

242. ACTIVE GENERAL CORRESPONDENCE WITH RAILROADS, 1928 to date. Covering inspection cards, repair reports, wreck reports, claims of railroads, and corrections of errors. Arranged alphabetically by names of railroads. (Frequently, official.) 9 x 12 folders, 4 ft., in 3 drawers of wooden filing case. R. 211. (362)

243. INSPECTION REPORT BOOKS, 1930 to date. Monthly reports of inspection made of various railroad locomotives showing engine numbers,

initials, and condition of locomotive. (Frequently, official.) 9 x 12 vol. and loose-leaf book, 1 ft. 6 in., on desk. R. 211. (363)

NASHVILLE

BUREAU OF ACCOUNTS

EXAMINER IN CHARGE

Cotton States Bldg., Deaderick St. and 6th Ave.

This office was established September 1, 1920. It was housed in the Fourth and First National Bank Building from 1920 to 1926, at which time it moved to its present address. All records have been retained; none has been lost, destroyed, or sent to Washington.

244. GENERAL INDEX CARDS, 1920 to date. Arranged alphabetically and numerically. (Daily, official.) 4 x 6 cards, 4 ft. R. 515. (1628)

245. INVENTORY OF EQUIPMENT, 1920 to date. Correspondence and tabulations pertaining to non-expendable inventory, showing condition and class of property. Arranged alphabetically. (Occasionally, official.) $8\frac{1}{2}$ x $10\frac{1}{2}$ loose-leaf book, 2 in., on wooden filing shelf. Rs. 514 and 515. (1623)

246. LOCATION REPORTS, 1920 to date. Reports and correspondence pertaining to monthly reports from this office relative to work and examinations in progress in carrier's office. Arranged numerically. (Occasionally, official.) 13 x 22 loose-leaf book, 5 in., on steel shelf. R. 513. (1627)

247. REPORT OF GENERAL INVESTIGATION, 1920 to date. Correspondence between field workers and examiner relative to railroad company being investigated; and rules and regulations. Arranged alphabetically. (Occasionally, official.) $10\frac{1}{2}$ x $13\frac{1}{2}$ loose-leaf book, 1 in., on table. R. 513. (1626)

248. TIME REPORTS, TABULATIONS, AND PERSONNEL CORRESPONDENCE, 1920 to date. Pertaining to records of personnel. Arranged alphabetically and chronologically. (Daily, official.) 9 x 12 vols., folders, envelopes, and bundles, 15 ft., on 10 shelves in steel filing case. R. 513. (1624)

249. CORRESPONDENCE, 1920 to date. Between examiner at Nashville and examiners at other stations, especially Washington and North Carolina. Arranged alphabetically. (Occasionally, official.) $8\frac{1}{2}$ x 11 loose-leaf books, 33 ft. 10 in., on 4 steel shelves. Rs. 513, 514, and 515. (1630)

250. MISCELLANEOUS WORKING PAPERS, 1920 to date. Pertaining to a general report of all business done by railroad companies for certain length of time, with correspondence. Arranged numerically. (Occasionally, official.) $12\frac{1}{2}$ x 22 sheets, 2 ft., on 3 steel shelves. R. 513. (1625)

251. REPORTS OF EXAMINATION UNDER SECTION 15A, 1920 to date. Pertaining to examination and reports of examiner in charge of all railroads in this division; and correspondence and telegrams stamped with date of receipt. Arranged numerically. (Daily, official.) 10 x 13 $\frac{1}{2}$ loose-leaf books, 79 ft. 6 in., in 31 drawers of filing cases and on 26 shelves of steel filing cabinets. Rs. 216, 513, 514, and 515. (1629)

BUREAU OF LOCOMOTIVE INSPECTION
INSPECTOR OF LOCOMOTIVES
Custom House, Eighth Ave. and Broad St.

The date of establishment of this office is unknown. However, the survey reveals records dated as early as 1911. All records have been retained; none has been lost or destroyed.

252. OLD LETTER FILE AND MISCELLANEOUS CORRESPONDENCE, 1911 to date. Between Bureau of Locomotive Inspection and railroads, relative to various matters. Filed by dates. (Rarely, official.) 8 $\frac{1}{2}$ x 12 folders and bundles, 3 ft. 6 in., in wooden filing case. R. 330. (2596)

253. MONTHLY REPORTS OF LOCOMOTIVE INSPECTION BY DISTRICT NO. 20-E AND NO. 20-W, 1912 to date. Form 15, showing information and dates of inspection; with data relative to flexible staybolt caps removed, flues removed, logging removed, and hydrostatic tests. Filed by dates. (Frequently, official.) 6 x 9 $\frac{1}{2}$ loose-leaf books, 5 ft., in 2 wooden filing cases. R. 330. (1503)

254. RAILROADS' LETTER FILES, 1912 to date. Correspondence relative to various matters between Bureau of Locomotive Inspection and various railroads. Filed by dates. (Frequently, official.) 8 $\frac{1}{2}$ x 12 folders, 2 ft., in wooden filing case. R. 330. (1502)

255. INSPECTOR'S NOTEBOOKS, 1917 to date. Form 6, regarding daily inspections of locomotives, showing number inspected each day, number found defective, and cause of defective classification. Filed by dates. (Frequently, official.) 4 x 7 notebooks and bundles, 3 ft., in wooden filing case. R. 330. (1501)

256. ACCIDENT INVESTIGATION NOTEBOOKS, 1921 to date. Form 16, showing nature of accident, name of railroad, place and date of accident, and names of engineer, fireman, and conductor. Filed by dates. (Frequently, official.) 4 x 7 bundle and notebooks, 2 ft., in wooden filing case. R. 330. (1499)

257. LETTERS OF TRANSMITTAL OF INSPECTION AND REPAIR REPORTS, 1928 to date. Concerning locomotive inspection and repair reports on engines inspected in various months during these years. Filed by dates. (Rarely, official.) 8 x 10 bundle, 3 ft. 6 in., in wooden filing case. R. 330. (1500)

258. LOCOMOTIVE ASSIGNMENT LISTS, 1928 to date. Forms and tabulations covering assignment of locomotives in different divisions of various railroads. Filed by dates. (Frequently, official.) $8\frac{1}{2}$ x 12 bundle, 9 in., in wooden filing case. R. 330. (1345)

NATIONAL EMERGENCY COUNCILMEMPHIS

OFFICE OF STATE DIRECTOR
Federal Bldg., Front and Madison Ave.

This office was established in November 1933 at its present location. All records have been retained; none has been lost or destroyed, and only reports are sent to Washington.

259. CORRESPONDENCE, REPORTS OF AGENCIES, AND CIRCULARS FROM WASHINGTON, 1935 to date. Circular letters from all federal agencies; Series No. 11 of WPA Works' Program; correspondence with Washington and state-wide offices; reports of proceedings of state-wide meetings of NEC in 48 states for 1936; Series 4 from Washington; reports of state-wide meetings of NEC for 1935; applications to and approvals for work by WPA and FWA; miscellaneous files 1935; chart showing general business conditions in 1935, and state-wide set-up for 1936; and WPA set-ups and projects under way for 1936. Arranged alphabetically. (Daily, official.) 9 x 14 and 16 $\frac{1}{2}$ x 24 vols., charts, and ledgers, 14 ft. 4 in., in 8 drawers of steel and 4 drawers of wooden filing cabinets. R. 210-B. (346)

260. MISCELLANEOUS CORRESPONDENCE, REPORTS, AND MIMEOGRAPHED CIRCULARS, 1935 to date. Correspondence with state-wide directors from Alabama through Michigan, federal agencies, state and county agencies, and NEC headquarters; reports from various federal agencies and Washington; notifications of beginning of work of various agencies; press releases from Washington; bulletins, NEC Works Program series; press notices from Memphis on NEC program; miscellaneous matter and circulars; chart showing government agencies and subdivisions; and minutes on and addresses at NEC conferences, 1935. Index. (Frequently, official.) Various sized folders, loose-leaf books, charts, and ledgers, 14 ft. 4 in., in 4 drawers of steel cabinet. R. 210-C. (347)

NATIONAL YOUTH ADMINISTRATION

ALAMO

COUNTY OFFICE
Crockett County Court House

The date of establishment of this agency is unknown. All records have been retained; none has been lost, destroyed, or sent to Washington.

261. GENERAL FILE, Mar. 1936 to date. Requisitions for workers and correspondence with district director, Milan, Tennessee; Forms 402 and 403, assignment and dismissal slips; Form NYA-WP-13-A, Monthly Report; general information on workers; Form WPA-351, Accident Report; Form WPA-FTR-1, Field Report; Form WPA-502, Pay Roll; Form WPA-720, Weekly Report of Materials on Hand; Form NYA-WP-7, Semimonthly Report on Youth Project; Form NYA-W-14, Personnel Card; Form NYA-W-15, Weekly Report on Youth Project; and Form NYA-W-15, Notice of Termination. (Daily, official.) 10 x 12 folders, 2 ft., in pigeon holes. 2d floor. (1)

CHATTANOOGA

DISTRICT OFFICE
Volunteer Bldg. Annex, 123-125 E. Ninth St.

This office was established in 1935 at its present address. All records have been retained; none has been lost, destroyed, or sent to Washington.

262. TRAVEL RECORDS, Nov. 20, 1935 to date. Form 1012-A, copies of vouchers for travel allowance for district director and those allowed travel expenses for third district; and correspondence pertaining to travel allowance. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2260)

263. LIST OF WORKERS IN ALL COUNTIES OF THIRD DISTRICT, Jan. 1936. Form 600 showing name and address, age, sex, education, qualification, number in family, priority number of other workers in family, identification and case numbers, and assignment from third district office. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2199)

264. PROCEDURE, Jan. 15, 1936 to date. Correspondence and bulletins from state director to third district director and from third district director to county supervisors, regarding methods of procedure in hand-

ling all NYA matters. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2256)

265. COLORED RECREATIONAL CORRESPONDENCE, Jan. 31, 1936 to date. Correspondence between state director and district director regarding colored recreational matters. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2236)

266. GENERAL CORRESPONDENCE, BLEDSOE COUNTY, Feb. 2, 1936 to date. Between district director, county supervisors and state officials regarding NYA activities. (Daily, official.) $8\frac{1}{2}$ x 11 envelopes, 1 in., in drawer of steel filing case. 1st floor. (2216)

267. CORRESPONDENCE, WARREN COUNTY, Feb. 14 - Sept. 24, 1936. General correspondence between third district director and county NYA officials regarding all projects in this county. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2262)

268. REPORTS, SEQUATCHIE COUNTY, Feb. 14, 1936 to date. Forms NYA 10, 13, and 13-A, showing names and addresses, identification numbers, sex, skilled or unskilled, project numbers, relief or non-relief, and number of workers in county. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2251)

269. RATE SCHEDULES, Feb. 17 - Sept. 1, 1936. Rate of pay schedules for workers, showing class of counties and class of workers, and whether skilled or unskilled; and table showing earnings for all WPA and NYA workers. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2247)

270. REPORTS, VAN BUREN COUNTY, Feb. 18, 1936 to date. Forms NYA 10, 13, and 13-A, showing names and addresses, identification numbers, sex, skilled or unskilled, relief or non-relief, and number of workers in county. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2252)

271. MISCELLANEOUS CORRESPONDENCE, Feb. 15, 1936 to date. Between state and assistant state directors, district director, supervisor of projects and county supervisors. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2200)

272. CORRESPONDENCE AND REPORTS, MCMINN COUNTY, Feb. 17, 1936 to date. Forms NYA-WP-10, 13, and 13-A, weekly and monthly reports, showing labor summary, from district director to state director; and report 10, from sponsor to district director. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2194)

273. GENERAL CORRESPONDENCE, CANNON COUNTY, Feb. 17, 1936 to date. Between district director and county supervisor, and state officials, regarding NYA activities. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2209)

274. REPORTS AND CORRESPONDENCE, MEIGS COUNTY, Feb. 17, 1936 to date. Forms NYA-WP-10, 13, and 13-A, weekly and monthly reports, showing labor

summary, from district director to state director; and report 10, from sponsor to district director. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2204)

275. WORKERS AND CORRESPONDENCE, WHITE COUNTY, Feb. 17, 1936 to date. General correspondence between district director and county supervisor, and state officials. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2263)

276. REPORTS AND WORKERS, FRANKLIN COUNTY, Feb. 21 - May 19, 1936. Forms NYA-WP-10, 13, and 13-A, showing names and addresses, identification numbers, sex, skilled and unskilled, relief and non-relief, project numbers and number of workers on project. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2210)

277. CORRESPONDENCE, FRANKLIN COUNTY, Feb. 21 - Sept. 24, 1936. General correspondence between district director, state officials and county supervisor regarding activities of NYA. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2213)

278. PROJECTS, Feb. 21 - Nov. 9, 1936. Correspondence and bulletins from state director to third district director, giving list of projects in third district. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2246)

279. TULLAHOMA DISTRICT CORRESPONDENCE, Feb. 21 - Nov. 10, 1936. Between seventh district director and third district director. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2255)

280. CORRESPONDENCE AND WORKERS, VAN BUREN COUNTY, Feb. 21, 1936 to date. General correspondence between district director and county supervisors, and state officials, regarding NYA activities. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2243)

281. REPORTS AND WORKERS, BLEDSOE COUNTY, Feb. 21, 1936 to date. Forms NYA-10, 13, and 13-A, showing names and addresses, identification numbers, sex, skilled and unskilled, project numbers, relief and non-relief, and number of workers. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 2 in., in drawer of steel filing case. 1st floor. (2220)

282. REPORTS AND WORKERS, GRUNDY COUNTY, Feb. 21, 1936 to date. Forms NYA-WP-10, 13, and 13-A, showing names and addresses, identification numbers, sex, skilled or unskilled, project numbers, relief or non-relief, and number of workers on projects. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2218)

283. PUBLICITY, Feb. 24, 1936 to date. Correspondence between third district director and state supervisor of records; and reports and publicity. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2261)

284. CORRESPONDENCE AND REPORTS, LOUDON COUNTY, Feb. 25, 1936 to date. Forms NYA-WP-10, 13, and 13-A, weekly and monthly reports showing labor summary from district director to state director; and report 10 made from sponsor to district director. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2192)

285. CORRESPONDENCE AND REPORTS, MONROE COUNTY, Feb. 25, 1936 to date. Forms NYA-WP-10, 13, and 13-A, weekly and monthly reports, showing labor summary from district director to state director; and report 10 from sponsor to district director. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2202)

286. CORRESPONDENCE AND REPORTS, RHEA COUNTY, Feb. 25, 1936 to date. General correspondence between district director and county supervisor, and state officials regarding NYA activities. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in. 1st floor. (2245)

287. LIST OF WORKERS, HAMILTON COUNTY, Feb. 25, 1936 to date. List of workers and projects showing names and addresses, ages, skilled or unskilled, relief or non-relief, identification numbers, color, and sex. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2197)

288. WORKERS AND CORRESPONDENCE, SEQUATCHIE COUNTY, Feb. 28, 1936 to date. General correspondence between district director, county supervisor, and state officials, regarding NYA activities. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2242)

289. CORRESPONDENCE, GRUNDY COUNTY, Mar. 2, 1936 to date. General correspondence between district director, state officials, and county supervisor, regarding activities of NYA. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2214)

290. CORRESPONDENCE, POLK COUNTY, Mar. 9 - Aug. 1, 1936. General correspondence between third district director and Polk County NYA officials, regarding all projects in this county. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2257)

291. CORRESPONDENCE, COFFEE COUNTY, Mar. 9, 1936 to date. General correspondence between district director, county supervisor and state officials, regarding NYA activities. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2215)

292. REPORTS AND WORKERS, BRADLEY COUNTY, Mar. 9, 1936 to date. Forms NYA 10, 13, and 13-A, showing names and addresses, identification numbers, sex, skilled or unskilled, project numbers, relief or non-relief, and number of workers in county. (Rarely, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2217)

293. REPORTS AND WORKERS, CANNON COUNTY, Mar. 9, 1936 to date. Forms NYA 10, 13, and 13-A, showing names and addresses, identification numbers, sex, skilled or unskilled, project numbers, relief or non-

relief, and number of workers. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2219)

294. WORKERS, MARION COUNTY, Mar. 9, 1936 to date. List of workers and projects showing names and addresses, ages, skilled or unskilled, relief or non-relief, identification numbers, color, and sex. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2195)

295. WORKERS, MONROE COUNTY, Mar. 9, 1936 to date. List of workers and projects showing names and addresses, ages, skilled or unskilled, relief or non-relief, identification numbers, color, and sex. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2201)

296. FISH POOLS, Mar. 10 - Aug. 20, 1936. Correspondence between district director and project director of game and fish at Nashville regarding fish pools. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2230)

297. BEAUTIFICATION, CORRESPONDENCE, SODDY, TENNESSEE, Mar. 12, 1936 to date. Correspondence between district director and project supervisor regarding all matters on this project. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2233)

298. CORRESPONDENCE AND REPORTS, MARION COUNTY, Mar. 18, 1936 to date. Forms NYA-WP-10, 13, and 13-A, weekly and monthly reports, showing labor summary from district director to state director; and report 10 from sponsor to district director. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2196)

299. MISCELLANEOUS REPORTS, Mar. 18, 1936 to date. NYA-WP- Forms 13 and 13-A, from third district director to state director, monthly and semimonthly reports, showing total working, relief and non-relief, and sex; and reports from statisticians' office on miscellaneous subjects. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2250)

300. BEAUTIFICATION, REPORTS, AND CORRESPONDENCE, CHATTANOOGA, Mar. 24, 1936 to date. Reports covering beautification of park system and children's hospital, sponsored by city which furnishes all materials, with relative correspondence. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2234)

301. REPORTS AND CORRESPONDENCE, HIXON, TENNESSEE, Mar. 24, 1936 to date. Regarding boy scout camp. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2206)

302. WHITE RECREATIONAL WORKERS, Apr. 6 - Sept. 9, 1936. Showing names and addresses, ages, identification numbers, case numbers, and number of workers in this branch of service. (Daily, official.) $8\frac{1}{2}$ x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2227)

303. WORKERS, LOUDON COUNTY, Apr. 8, 1936 to date. List of workers and projects, showing names and addresses, age, skilled or unskilled, relief or non-relief, identification numbers, color, and sex. (Daily, official.) 8 1/2 x 11 envelopes, 1 in., in drawer of steel filing case. 1st floor. (2191)

304. WORKERS, MCMINN COUNTY, Apr. 9, 1936 to date. List of workers and projects, showing names and addresses, ages, skilled or unskilled, relief or non-relief, identification numbers, color, and sex. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2193)

305. SUPPLIES AND EQUIPMENT, Apr. 16, 1936 to date. WPA Form X-22 covering requisitions on stockroom; Form A-8, Receiving and Inspection Reports; and correspondence between district director and state director regarding routine matters. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2258)

306. BEAUTIFICATION REPORTS AND WORKERS, SODDY, TENNESSEE, Apr. 20, 1936 to date. Reports showing names and addresses, ages, relief and non-relief workers. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2237)

307. WHITE RECREATIONAL CORRESPONDENCE, Apr. 20 - Aug. 20, 1936. Between state director and district director regarding recreational matters. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2228)

308. WORKERS, MEIGS COUNTY, Apr. 23, 1936 to date. List of workers and projects showing names and addresses, ages, skilled or unskilled, relief or non-relief, identification numbers, color, and sex. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2203)

309. WORKERS, HIXON, TENNESSEE, May 4 - Dec. 9, 1936. List of workers on boy scout camp. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2225)

310. SEWING PROJECT, SODDY, TENNESSEE, May 9, 1936 to date. Correspondence and reports regarding Soddy sewing project sponsored by Hamilton County. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2229)

311. COLORED RECREATIONAL WORKERS, May 15, 1936 to date. Record showing names and addresses, ages, identification numbers, case numbers, and number of employees. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2226)

312. ASSIGNMENTS, HAMILTON COUNTY, May 20, 1936 to date. Covering workers assigned to projects in this county from third district WPA office. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2207)

313. NURSERY ASSISTANCE, May 21 - Dec. 15, 1936. Reports showing names and addresses, identification numbers, case numbers, and number of employees; with correspondence. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2221)

314. NATIONAL PARK SERVICE REPORTS, June 2 - Sept. 1, 1936. Showing names and addresses, ages, identification numbers, case numbers, and number of employees in park service. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2238)

315. GENERAL CORRESPONDENCE, BRADLEY COUNTY, June 13, 1936 to date. Between district director, county supervisor and state officials regarding NYA activities. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2222)

316. LIST OF PROJECTS, LOUDON COUNTY, June 15, 1936 to date. List of workers and projects, showing names and addresses, ages, skilled or unskilled, relief or non-relief, identification numbers, color, and sex. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2205)

317. NATIONAL PARK SERVICE CORRESPONDENCE, June 30 - Aug. 21, 1936. Between district WPA office and district director of NYA. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2239)

318. BULLETINS, Aug. 20, 1936 to date. From state director to all district and county directors. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2223)

319. WEEKLY REPORTS, Sept. 28, 1936 to date. NYA-WP Form 11, reports from third district director to state director of projects showing project application number, authorized workers on project, total working, relief, non-relief, and sex. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2248)

320. STUDENT-AID, Oct. 1, 1936 to date. WPA Form 831, showing type of student-aid, elementary or high school, number of schools, students, workers, earning, and race; and correspondence between third district director and school superintendents. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2259)

321. SEWING REPORTS AND WORKERS, CHATTANOOGA, Oct. 9, 1936 to date. Correspondence and reports regarding matters pertaining to this work, from district director and county supervisor to WPA officials. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2232)

322. FINANCES, Nov. 25, 1936 to date. Correspondence, statements, and reports regarding finances, from district director and supervisor to WPA officials. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2231)

323. WORKERS AND CORRESPONDENCE, PUTNAM COUNTY, Dec. 29, 1936 to date. General correspondence between district director, county supervisor and state officials regarding NYA activities. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2241)

324. CAMP CORRESPONDENCE, Dec. 30, 1936 to date. Relative to all matters pertaining to girls' camp, located at Columbia, Tennessee. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2224)

325. WORKERS, RHEA COUNTY, Dec. 31, 1936 to date. General correspondence between district director and county supervisor, and state officials regarding NYA activities. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2249)

326. WORKERS AND CORRESPONDENCE, PICKET COUNTY, Jan. 2, 1937 to date. General correspondence between district director and county supervisor, and state officials regarding NYA activities. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2253)

327. CORRESPONDENCE, SECOND DISTRICT, Jan. 4, 1937 to date. General correspondence between old second district NYA office at Cookeville and district director of third district, and third district WPA director regarding routine matters. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2254)

328. CORRESPONDENCE, OVERTON COUNTY, Jan. 5, 1937 to date. Forms NYA-WP-10, 13, and 13-A, weekly and monthly reports from district director to state director; and report 10 from sponsor to district director. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2189)

329. WORKERS, OVERTON COUNTY, Jan. 5, 1937 to date. List of workers and projects showing names and addresses, skilled or unskilled, relief or non-relief, identification numbers, race, and sex. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2190)

330. WORKERS AND CORRESPONDENCE, ROANE COUNTY, Jan. 7, 1937 to date. General correspondence between district director and county supervisor, and state officials regarding NYA activities. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2244)

331. CORRESPONDENCE, Jan. 14, 1937 to date. Between district supervisor, state director, and district director. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2198)

332. WORKERS, JACKSON COUNTY, Jan. 14, 1937 to date. Form WPA-720, weekly report for material received, used, and on hand, and project using same. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2188)

333. CORRESPONDENCE, CUMBERLAND COUNTY, Jan. 20, 1937 to date. Between district director and county supervisor and state officials regarding NYA activities. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2208)

334. CORRESPONDENCE, DEKALB COUNTY, Jan. 26, 1937 to date. General correspondence between district director and county supervisor, and state officials regarding activities of NYA. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2211)

335. CORRESPONDENCE, CLAY COUNTY, Jan. 30, 1937 to date. General correspondence between district director and county supervisor, and state officials regarding NYA activities. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2240)

336. CORRESPONDENCE, FENTRESS COUNTY, Feb. 1, 1937 to date. General correspondence between district director and county supervisor, and state officials regarding activities of NYA. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of filing case. 1st floor. (2212)

337. SEWING WORKERS, SODDY, TENNESSEE, n. d. Showing names and addresses, ages, identification numbers, case numbers, and number of workers on this project. (Daily, official.) 8 1/2 x 11 folders, 1 in., in drawer of steel filing case. 1st floor. (2235)

JOHNSON CITY

DISTRICT OFFICE

Federal Bldg., Ashe St.

This office was established April 8, 1936 at its present address. It has jurisdiction over Carter, Johnson, Unicoi, Washington, Greene, Sullivan, Hawkins, Hancock, Cooke, and Knox Counties. All records have been retained; none has been lost, destroyed, or sent to Washington.

338. GENERAL FILE, 1935 - 1936. Showing project number and description of project, report on workers, and all official, and personal correspondence pertaining to same, covering 10 counties comprising first district; and general correspondence from state director, district directors and project supervisors. Filed alphabetically under subjects. (Daily, official.) 10 x 12 folders, 1 ft., in wooden box. R. 203. (14)

339. PERSONNEL FILE ON PROJECT WORKERS, 1935 - 1936. Showing name and number of project, case and identification numbers, names and addresses of workers, rate of pay, and date of employment; covering health project number 90-1-14-368, optimist project, senior secretary project, and watershed property project. (Daily, official.) 3 x 5 cards, 6 in., in 2 pasteboard boxes. R. 203. (15)

KNOXVILLE

DISTRICT OFFICE

Old Union National Bank Bldg., Gay and Commerce Sts.

This office was established in December 1935 at its present location. All records have been retained.

340. CERTIFICATION OF SPONSORS' CONTRIBUTIONS, Dec. 1935 to date. WPA Form 710, covering other than pay roll, showing items furnished to project by sponsor without cost to WPA; WPA Form 710-A, showing labor furnished to project and paid by sponsor. Forms attached. Filed by county, names of sponsors and by certification numbers. (Frequently, official.) 5 x 8 sheets, 1 in., in drawer of filing case. R. 207. (451)

341. GENERAL CORRESPONDENCE, Dec. 1935 to date. With local, state and national WPA and NYA officials, workers, and NRS. Arranged by project numbers under counties. (Daily, official.) 9 x 12 folders, 4 ft., in 3 drawers of filing case. R. 207. (468)

342. NYA MONTHLY LABOR REPORTS, DETAIL AND SUMMARY, Dec. 1935 to date. Form NYA-WPA-13, detailed monthly report of NYA labor on WPA projects; and Form NYA-WPA-13-A, summary to state director by district supervisor. Forms attached. Filed chronologically under counties. (Occasionally, official.) 9 x 12 folders, 1 in., in drawer of filing case. R. 207. (464)

343. NYA PROJECT PERSONNEL, Dec. 1935 to date. NYA Form W-14, complete personnel record of NYA workers on WPA projects compiled by supervisor at personal conference with worker; NYA Form W-15, notice of termination of worker's services, basis for issuance of 403. Forms attached. Filed by names of workers under counties. (Daily, official.) 5 x 8 cards and sheets, 1 ft., in drawer of card cabinet. R. 207. (463)

344. REQUISITION FOR WORKERS, Dec. 1935 to date. Form 401 (revised), Aug. 15, 1936, official request for eligible NYA workers to be assigned to WPA projects, showing date, project number, and location. Form attached. Filed numerically by requisition numbers. (Frequently, official.) 9 x 12 folders, 3 in., in drawer of filing case. R. 207. (467)

345. SEMIMONTHLY REPORT OF YOUTH EMPLOYMENT, Dec. 1935 to date. Form NYA-WP-23, to state director of NYA covering total number of youths employed, male and female, on WPA projects. Form attached. Filed chronologically. (Semimonthly, official.) 9 x 12 folders, 1 in., in drawer of filing case. R. 207. (450)

346. SPONSORS' REQUESTS FOR SUPPLEMENTS, Dec. 1935 to date. NYA Form 5, Form NYA-WPA-12, and Form WPA-TM-1081, showing work project number, official project number, application and supplement numbers and reasons for need of additional funds to complete work. Form attached. Filed alphabetically by names of project sponsors. (Occasionally, official.) 9 x 12 folders, 1 in., in drawer of filing case. R. 207. (466)

347. WEEKLY REPORTS, Dec. 1935 to date. Form WPA-720, covering complete material inventory for week by project superintendent, showing materials received, used, and on hand; and Form NYA-WP-24, instructions from state director relative to use of Form 720. Forms attached. Filed by project numbers under counties. (Weekly, official.) 9 x 12 folders, 3 in., in drawer of filing case. R. 207. (452)

348. WORK PROJECT APPLICATIONS AND SUMMARY, Dec. 1935 to date. NYA Form 5, Work Project Application (revised), July 17, 1936; and NYA Form 5-A, summary of applications to state director for funds. Forms attached. Filed numerically by application numbers. (Frequently, official.) 9 x 12 folders, 3 in., in drawer of filing case. R. 207. (465)

349. ACKNOWLEDGMENT OF RECEIPT OF APPLICATIONS FOR ENROLLMENT, Sept. 1936 to date. Form WPA-TM-1713, formal receipt of application for employment in girls' NYA camp, Columbia, Tenn., sent to applicant by district supervisor. Form attached. Filed alphabetically by names of applicants. (Daily, official.) 5 x 8 sheets, 1 in., in drawer of filing case. R. 207. (472)

350. PHYSICIANS' REPORTS, Sept. 1936 to date. NYA Form 7, and Form WPA-TM-1647, report of physician making physical examination of unemployed young women who have applied for enrollment in girls' NYA camp at Columbia, Tenn. Forms attached. Filed alphabetically by names of applicants. (Frequently, official.) 9 x 12 folders, 2 in., in drawer of filing case. R. 207. (469)

351. PRELIMINARY APPLICATION FOR ENTRANCE TO NYA GIRLS' CAMP AT COLUMBIA, TENNESSEE, Sept. 1936 to date. Form WPA-TM-1633, showing name, address, status and complete family history of girl making application for enrollment. Form attached. Filed alphabetically by names of applicants. (Frequently, official.) 9 x 12 folders, 2 in., in drawer of filing case. R. 207. (470)

MADISONVILLE

COUNTY OFFICE

PROJECT NO. 165-44-9001
Monroe County Court House

This office was established December 28, 1936 at its present address. All records have been retained; none has been lost, destroyed, or sent to Washington. Reports are sent to the District Office at Chattanooga, Tennessee.

352. GENERAL CORRESPONDENCE, Dec. 28, 1936 to date. Filed chronologically. (Frequently, official.) 9 x 11 sheets, 1 in., in paste-board box. 2d floor. (12)

353. NYA PROJECT PERSONNEL CARDS, Dec. 28, 1936 to date. Form NYA-W-14, showing outline case history of worker. Form attached. No apparent filing order. (Frequently, official.) 5 x 8 cards, 1/2 in., in pasteboard filing box. 2d floor. (13)

MEMPHIS

COUNTY OFFICE

Falls Bldg., 26 N. Front St.

This office was established April 8, 1935 at its present address. It has jurisdiction over the city of Memphis and Shelby County. All records have been retained; none has been lost, destroyed, or sent to Washington.

354. LIST OF ELIGIBLE NYA WORKERS, Jan. 21, 1936. Covering Shelby County and showing names and addresses of eligible workers, sex, race, education, case numbers, number of dependents, number of workers in family, and kind of work for which qualified. Arranged alphabetically by names of individuals. (Rarely, official.) 8 1/2 x 11 sheets and 9 1/2 x 11 3/4 folders, 1 in., in drawer of wooden filing case. R. 224. (2023)

355. NYA WORK PROJECTS PERSONNEL CARDS, REFERENCE FILE, Feb. 1936 to date. Form NYA-W-14, showing name and address of worker, date of birth, age, sex, race, identification number, height, physical condition, marital status, number of dependents, relief status of family, previous employment record, education, NYA record, date of interview, name of supervisor or sponsor interviewing workers, and place of interview. Arranged numerically by project numbers and alphabetically by names. (Daily, official.) 5 x 8 cards, 10 in., in drawer of wooden card cabinet. R. 224. (2021)

356. NYA ADMINISTRATION GENERAL FILE, Feb. 3, 1936 to date. Correspondence, requisitions for workers, travel statements, sponsors' requests for supplements, notice of completion of projects, statements of allotments, monthly labor summary reports, semimonthly personnel reports, and pay rolls; Form WPA-X-30, Notice of Completion of Project; Form WPA-701, Statement of Project Estimate Detail; Form WPA-503-C, Pay Roll for Personal Services; Form WPA-509-A, Pay Roll for Personal Services, Administrative; and Standard Form 1081; Schedule of Adjustments. (Daily, official.) 9 1/2 x 11 3/4 folders and sheets, 3 ft. 6 in., in 2 drawers of wooden filing case. R. 224. (2026)

357. NYA SUPERVISORS' WEEKLY REPORTS, Mar. 1936 to date. Showing work project number, application number, official project number, location of project, number of male and female workers, number of non-relief males and females employed, date of report, and signature of supervisor or sponsor, covering 21 counties in fifth district by supervisors and to district director. Arranged numerically by dates. (Frequently, official.) 6 1/2 x 8 1/2 sheets and 9 1/2 x 11 3/4 folders, 6 in., in drawer of wooden filing case. R. 224. (2024)

358. FIFTH DISTRICT REPORTS OF NYA PROJECTS, Apr. - Dec. 1936. By district director to state director in Nashville, showing district number, date, project, application number, number of males and females to be used on project, total number of males and females working, number of males and females on relief employed, and number of non-relief workers employed. Arranged numerically by dates. (Frequently, official.) 8 1/2 x 14 sheets and 9 1/2 x 11 3/4 folders, 3 in., in drawer of wooden filing case. R. 224. (2025)

359. LABOR SUMMARY OF LABOR UNIT REPORTS, Aug. 31, 1936 to date. NYA personnel reports by county director to state NYA director in Nashville, showing name of county, district number, month, application number, work project number, number of relief and non-relief workers, number of supervisors, and total number of male and female workers, and report of progress made by NYA projects. Arranged numerically by dates. (Frequently, official.) 8 1/2 x 11 sheets and 9 1/2 x 11 3/4 folders, 2 in., in drawer of wooden filing case. R. 224. (2020)

360. SHELBY COUNTY NYA PERSONNEL, Dec. 1, 1936. Report covering each project and showing name of supervisor, application numbers, work project number, name of project, name of sponsor, dates of assignments, names and addresses of employees, case numbers, identification numbers, class, and sex. Arranged alphabetically by names of projects and numerically by dates. (Frequently, official.) 9 1/2 x 11 3/4 folders and 9 1/2 x 14 sheets, 1 in., in drawer of wooden filing case. R. 224. (2022)

NASHVILLE

STATE OFFICE

Stahlman Bldg., Third Ave. and Union St.

This office was established September 10, 1935 at its present address. All records have been retained.

361. STATISTICS ON STUDENT-AID PROGRAM, Sept. 1, 1935 - June 30, 1936. 15 x 18 covers, 1/4 in. R. 613. (2325)

362. STUDENT-AID MONTHLY REPORT, Sept. 1935 - June 1936. Form WPA-T-N-840, report of allotment, college funds and graduate aid. (Rarely, official.) 8 1/2 x 11 and 14 x 18 loose-leaf books, 4 in., on table. R. 613. (2324)

363. ADMINISTRATION FILE, Sept. 1935 - Oct. 1936. Standard Forms A-5-A, 8, G-10, 701, and 717; reports, tabulations and correspondence regarding project planning, NYA Washington administration executive director, assistant director, regional field representatives, state administration, state department, and other subjects. Filed according to Dewey decimal system. (Daily, official.) 9 1/2 x 12 folders, 1 ft. 6 in., in drawer of steel filing case. R. 615. (2312)

364. APPLICATION FOR WORK PROJECT, Sept. 1935 - Oct. 1936. NYA Forms 5 and 701; NYA-WP-7 and NYA-WP-X7; correspondence and telegrams; information as to amount of NYA funds requested, showing project number, location, description and summary of estimated cost. Arranged numerically. (Daily, official.) 9 x 12 folders, 3 ft. 6 in., in 2 drawers of steel filing case. R. 611. (2321)

365. CORRESPONDENCE AND REPORTS, Sept. 1935 - Oct. 1936. WPA Form 8, regarding national, regional, and state conferences; miscellaneous correspondence covering NYA negro activities, student, college, and high school, county schools, vocational training, and NYA. Filed according to Dewey decimal system. (Daily, official.) 9 1/2 x 12 folders, 9 ft., in 5 drawers of steel filing cases. R. 615. (2317)

366. GENERAL SUBJECT FILE, Sept. 1935 - Oct. 1936. Maps, blueprints, charts, photographs, correspondence, vouchers, purchase orders, and requisitions; WPA Forms G-3, 103-A, A-5, A-6, and A-8; and miscellaneous publications, publicity, service supplies and equipment, and legislative and safety division correspondence from different officials. Filed according to Dewey decimal system. (Daily, official.) 9 1/2 x 12 folders, 2 ft., in drawer of steel filing case. R. 615. (2313)

367. MISCELLANEOUS CORRESPONDENCE, Sept. 1935 - Oct. 1936. NYA Form WP-13, Form 701, NYA Form 5, and correspondence. Arranged alphabetically by counties. (Daily, official.) 9 x 12 folders, 4 ft. 6 in., in 2 drawers of wooden filing case. R. 615. (2314)

368. PERSONNEL FILES, Sept. 1935 - Oct. 1936. Applications, appointments, terminations, resignations, oaths of office, transfers, change of title, and recommendations; Form G-10; Form WPA-251; Standard Form 8; and correspondence and telegrams. Filed according to Dewey decimal system. (Daily, official.) 9 1/2 x 12 folders, 1 ft. 6 in., in drawer of steel filing case. R. 615. (2311)

369. READING FILE, Sept. 1935 - Oct. 1936. Copies of all outgoing letters. Filed according to Dewey decimal system. (Daily, official.) 9 x 12 folders, 1 ft. 2 in., in drawer of steel filing case. R. 615. (2316)

370. RECEIPTS FOR CHECKS OF HIGH SCHOOLS, Sept. 1935 - Oct. 1936. Form WPA-TM-533. Arranged alphabetically. (Daily, official.) 9 x 12 folders, 5 ft. 8 in., in drawer of wooden filing case and 2 pasteboard boxes. R. 615. (2315)

371. MISCELLANEOUS OLD RECORDS AND REPORTS, Sept. 10, 1935 - Oct. 1936. WPA Forms X-7-A-2, A-2-A, A-3, A-3-A, 310, 701, and 840; telegrams, correspondence, reports and tabulations covering finance, pay roll requirements of all districts, appointments, projects, special field reports, monthly and semimonthly reports, and project transmittals. Arranged by districts. (Daily, official.) 9 x 12 folders, 4 ft., in drawer of steel filing case and in desk drawer. R. 611. (2322)

372. PROJECT CONTROL RECORD, Sept. 10, 1935 - Oct. 1936. Showing estimated cost, labor, material, superintended total sponsor funds, and number of youths. (Rarely, official.) 10 x 14 pads, 6 in., in desk drawer. R. 611. (2320)

373. REPORTS OF PHYSICAL ACCOMPLISHMENT, Sept. 10, 1935 - Oct. 1936. WPA Form 709. (Daily, official.) 12 x 17 bundle, 2 in., on table. R. 611. (2319)

374. AFFIDAVIT FILE, Jan. - Oct. 1936. Form WPA-TM-1416 and NYA Form 4-A; pay rolls for student projects, correspondence, affidavit forms and reports covering letters to officials, quota assignment and increase to each district, letters to county supervisor and high school principals. Arranged alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 613. (2326)

375. NYA APPLICATION AND REGISTRATION CARDS AND MONTHLY REPORTS, Sept. - Oct. 1936. WPA Forms X-68 and 69. Arranged alphabetically. (Daily, official.) 5 x 8 cards, 9 ft., in 8 drawers of steel card cabinets. R. 613. (2323)

376. NYA WORK PROJECT PERSONNEL CARDS, Sept. 1 - Oct. 1936. NYA Forms W-14 and 15. Filed by counties. (Frequently, official.) 5 x 8 cards, 4 ft., in drawer of wooden card cabinet. R. 611. (2318)

SAVANNAH

COUNTY OFFICE

Churchwell Bldg., Main St.

This office was established in 1936 at its present address. All records have been retained; none has been lost, destroyed, or sent to Washington.

377. NYA CORRESPONDENCE, Mar. 1936 to date. Between project supervisor and NYA officials in Milan and Trenton, Tenn. (Occasionally, official.) 9 1/2 x 12 1/2 envelopes, 6 in., in wooden box. 2d floor. (32)

378. REPORTS ON NYA PROJECTS, Mar. 1936 to date. Forms NYA-WP-13, WP-7, WP-13-A, and M-1438, showing county, district number, date, application number, work project number, sex, relief youth, supervisory paid by NYA, description of project, certification of accuracy and approval of NYA district supervisor. (Frequently, official.) 9 1/2 x 12 1/2 envelopes, 6 in., in wooden box. 2d floor. (31)

RECONSTRUCTION FINANCE CORPORATIONNASHVILLE

LOAN AGENCY
FIELD REPRESENTATIVE
Nashville Trust Bldg., Union St.

This office was established April 11, 1932. Since its establishment the Commodity Credit Corporation and Reconstruction Finance Corporation Mortgage Company have been created and placed under the supervision of this office. The office was housed in the Stahlman Building from date of establishment to 1935, at which time it moved to its present address. The Nashville Branch of the Federal Reserve Bank of Atlanta keeps all valuables, papers, and collateral which are the property of this office. All records have been retained; none has been lost, destroyed, or sent to Washington.

379. GENERAL CORRESPONDENCE WITH CLOSED BANKS, 1932 - 1935. Regarding loans and various transactions between closed banks in Tennessee and this office. Arranged alphabetically. (Rarely, official.) 10 x 12 folders, 6 ft., in metal transfer cases. Dirty. Basement. (1832)

380. APPLICATIONS FOR LOANS, 1932 to date. RFC Form AD-8, showing bank loan applications, purchases of preferred stock, applications for loans to industries, applications for mortgages, and FHA loans. Arranged alphabetically. (Frequently, official.) 9 x 15 loose-leaf books, 1 ft., in safe. R. 406. (1831)

381. APPLICATIONS FOR RENEWAL OF COLLATERAL NOTES, 1932 to date. Form RFC-L-20, showing makers and endorsers of notes, date of note, date due, rate of interest and amount of note. Arranged alphabetically. (Frequently, official.) 9 x 15 folders, 2 ft. 6 in., in steel filing case. R. 406. (1646)

382. APPLICATIONS FOR RENEWAL ON DIRECT LOANS TO INDUSTRIES, 1932 to date. Correspondence and telegrams relative to action of directors of RFC on renewals of loans to industries; and RFC Forms L-10 and L-109. Arranged alphabetically. (Frequently, official.) 9 x 15 folders, 6 in., in steel filing case. R. 406. (1657)

383. CLOSED BANKS REPAYED, 1932 to date. Form correspondence, secured notes, assignments of life insurance policies, receipts, unsecured note collections with closed banks, receipts of RFC notes, amount of notes, amount paid, interest and interest rebate, balance, correspondence of liquidating agents, federal forms, and corporations' banks collection of collateral. Arranged alphabetically. (Rarely, official.) 10 x 14 folders, 42 ft., in steel filing cases. Basement. (1655)

384. CLOSED BANKS WHO HAVE NOT COMPLETED PAYING LOAN TO RFC, 1932 to date. Form RFC-L-62, information regarding field representatives' reports on closed banks' activities and conditions. Arranged alphabetically. (Daily, official.) 8 1/2 x 11 1/2 folders, 37 ft. 6 in., in steel filing cases. R. 406. (1644)

385. CLOSED BANKS WHO HAVE PAID LOANS TO RFC, 1932 to date. Form RFC-T-52 (revised), and Form RFC-AD-15. (Never.) 8 1/2 x 11 1/2 folders, 51 ft., in steel filing cases. R. 406. (1645)

386. COLLATERAL LOAN APPLICATIONS FROM CLOSED BANKS, 1932 to date. Forms RFC-L-1, 2, 3, 4, 5, 7, 8, 9, and 13, showing amount of loan application was made for, by whom, and collateral, with correspondence. Arranged alphabetically. (Frequently, official.) 9 x 15 books, 6 ft., in steel filing case. R. 406. (1650)

387. CONFIDENTIAL FILES OF MANAGER, 1932 to date. General correspondence pertaining to pay roll vouchers, regular monthly pay roll, and adjustment; correspondence with employees; and applications. Arranged alphabetically. (Daily, official.) 10 x 14 folders, 8 ft., in steel filing case. R. 406. (1652)

388. COPIES OF RECEIPTS OF PAYMENTS ON LOANS OR COLLATERAL LOANS BY CLOSED BANKS AND REGISTER OF PAYMENTS, 1932 to date. Form T-4-A, showing date of note, payee, date due, amount of principal, interest, balance, and register record of payments. Arranged alphabetically. (Frequently, official.) 3 1/2 x 8 1/2 sheets, 9 ft., in metal filing cases. R. 406. (1830)

389. DLB LOANS TO CLOSED BANKS AND APPLICATIONS FOR SAME, 1932 to date. Forms RFC-CB-50, 51, 52, 53, 54, 55, 56, and 57, relative to DLB loans, applications and agreements by receivers or liquidating agent of state banks for loans under RFC Act. Arranged alphabetically. (Daily, official.) 8 1/2 x 11 1/2 folders, 8 ft., in steel filing cases. R. 406. (1647)

390. FILED RENEWALS OF COLLATERAL AND WITHDRAWAL AND SUBSTITUTION OF COLLATERAL, 1932 to date. Forms RFC-3, 6, 32, and 500, reports of Federal Reserve Bank and daily reports of RFC custodian; RFC Form L-20, Application for Renewal; and reports on past due collateral and trust receipts. Arranged alphabetically. (Daily, official.) 10 x 14 sheets, 6 ft. 6 in., in steel filing case. Rs. 411 and 412. (1654)

391. FIELD REPRESENTATIVES' REPORTS ON CLOSED BANKS, 1932 to date. Forms RFC-L-63 and RFC-L-64, showing assets and liabilities of banks in Tennessee. Arranged alphabetically. (Daily, official.) 9 x 15 books, 2 ft. 6 in., in steel filing case. R. 406. (1651)

392. FINANCIAL STATEMENTS OF ALL STATE AND NATIONAL BANKS IN TENNESSEE, 1932 to date. Showing resources, liabilities, engineers' expenses, losses, depreciations, and individuals' profits. Arranged alphabetically. (Frequently, official.) 9 x 15 folders, 3 ft., in steel filing case. R. 406. (1658)

393. GENERAL CORRESPONDENCE WITH CLOSED BANKS, 1932 to date. Relative to loans made by RFC to banks which have closed since 1932. Arranged alphabetically. (Frequently, official.) 8 1/2 x 11 1/2 folders, 3 ft., in steel filing case. R. 406. (1642)

394. GENERAL FILE, 1932 to date. Information from Washington, monthly trial balances, semimonthly reports of field representatives, claims, reports, and correspondence. Arranged alphabetically. (Frequently, official.) 8 1/2 x 11 1/2 folders, 2 ft., in steel filing case. R. 406. (1648)

395. INACTIVE REPAID OPEN BANK LOANS, 1932 to date. Tabulations and reports on banks and corporations, telegrams and correspondence pertaining to open bank loans repaid, reports on banks, and Forms RFC-L-83, RFC-T-52-C, L-73, and L-1. Arranged alphabetically. Rarely, official.) 10 x 14 folders, 26 ft., in steel filing cases. Basement. (1817)

396. INQUIRIES ON DIRECT LOANS, 1932 to date. And letters explaining services of RFC. Arranged alphabetically. (Frequently, official.) 8 x 10 1/2 bundles, 1 ft., in steel filing case. R. 406. (1649)

397. INTEREST FILE ON CLOSED BANKS, 1932 to date. Form RFC-T-52 (revised), showing interest rate, amount of interest, effective dates, and principal balance. Arranged alphabetically. (Daily, official.) 8 1/2 x 11 1/2 folders, 1 ft., in steel filing case. R. 406. (1643)

398. LIABILITY LEDGER CARD SYSTEM, 1932 to date. RFC Form L-66. Arranged alphabetically. (Daily, official.) 5 x 8 cards, 18 ft., in steel card cabinets. R. 410. (1822)

399. LOANS OF OPEN BANKS WITHDRAWN AND DECLINED, 1932 to date. Form RFC-L-236, showing name and address of applicant for loan, title of business and purpose of loan, with correspondence. Arranged alphabetically. (Dead files, rarely, official.) 10 x 15 folders, 21 ft., in metal transfer cases. Basement. (1818)

400. MISCELLANEOUS FILE, 1932 to date. RFC Form L-109, agreement and schedule relating to compensation of officers, directors, and employees; tabulation of disbursements, repayments, withdrawals, reports, correspondence, telegrams, attorneys' opinions, bond issues, letters of instructions from Atlanta, weekly report of Nashville Loan Office, undisbursed DLI loans, federal referee bank custodian, RFC minutes of executive committee, and general correspondence. Arranged alphabetically. (Daily, official.) 10 x 14 folders, 6 ft., in steel filing case. Rs. 411 and 412. (1653)

401. OPEN BANKS' APPLICATIONS FOR RENEWAL OF COLLATERAL NOTES, 1932 to date. Form L-20-MNS, showing maker and endorser of note, amount, date due, and details on security. Arranged alphabetically. (Rarely, official.) 9 x 15 folders, 8 ft. 6 in., in pasteboard drawers. Dirty. Basement. (1825)

402. RECORDS OF CREDIT ADVICE COVERING INFORMATION REGARDING PAYMENTS ON ALL LOANS, 1932 to date. Form RFC-AD-15, showing name of maker of note, amount of note, and amount paid to apply on principal and interest. Arranged alphabetically. (Frequently, official.) 5 x 8 cards, 8 ft., in wooden filing case. R. 406. (1829)

403. STATUS OF DLB AND OTHER LOANS INCLUDING APPROVED LOANS TO CLOSED BANKS, 1932 to date. Information for distribution of any portion of undisbursed deposit dividends. Arranged alphabetically. (Frequently, official.) 9 x 15 folders, 3 ft. 6 in., in steel filing case. R. 406. (1659)

404. VOUCHERS AND REIMBURSEMENTS, 1932 to date. RFC Forms 8, 12, CD-12, DT-31, T-70, and TMC-9; and correspondence pertaining to expenses other than personal, field representatives' expenses and reimbursements to RFC, telephone calls, and miscellaneous items. Arranged alphabetically. (Frequently, official.) 9 x 15 folders, 6 ft., in metal filing case. R. 406. (1656)

405. RECORDS OF APPLICATIONS FOR COTTON LOANS, 1933 to date. Commodity Credit Corporation register of cotton loans; and information showing names, banks, producers, amount of notes, dates, number of warehouse receipts and number of bales. Arranged alphabetically. (Occasionally, official.) 11 1/2 x 18 vol. and loose-leaf book, 6 in., on shelf. R. 410. (1823)

406. COMMODITY CREDIT CORPORATION CORRESPONDENCE, 1933 to date. CCC Cotton Form M; and correspondence, reports, form and circular letters, damaged cotton notes paid insurance company, and correspondence on twelve-cent cotton. Arranged alphabetically. (Daily, official.) 10 x 14 folders, 4 ft., in steel filing case. Rs. 411 and 412. (1638)

407. GENERAL APPLICATION REGISTER, 1933 to date. Arranged by names. (Daily, official.) 9 x 15 loose-leaf book, 10 in., in safe. R. 410. (1820)

408. REIMBURSEMENT EXPENSES LEDGER, 1933 - 1936. Arranged alphabetically. (Daily, official.) 12 x 15 loose-leaf book, 6 in., in safe. R. 410. (1821)

409. COLLATERAL LOANS PENDING AND DISBURSED, 1934 to date. Forms L-73 and L-83, applications for renewal of loan; Form L-4, tabulation of assets, liabilities and resources; Form L-99, report; Forms L-3, L-76, L-80, L-81, L-82, L-84, and L-109, tabulations of agency examiners; Form L-77, loan renewal; and information pertaining to loans, instructions, schedules, tabulations, applications for loans to banks, corporations, tobacco companies, life insurance companies, and cotton products companies. Arranged alphabetically. (Daily, official.) 8 1/4 x 14 folders, 8 ft., in steel filing cases. Rs. 411 and 412. (1636)

410. DISBURSED PREFERRED STOCK APPLICATIONS AND CORRESPONDENCE, 1934 to date. Forms RFC-L-120 and L-121, balance sheets; Forms CB-110, CB-122, and 246, tabulations and classification of loans; Forms L-134,

L-13, L-103, L-119, PS-1-A, L-109, L-123, L-124, L-125, L-126, and L-131, tabulations, purchases of preferred stock, correspondence of different banks, and general correspondence. Arranged alphabetically by subjects. (Daily, official.) 10 x 15 folders, 12 ft. 6 in., in steel filing cases. Rs. 411 and 412. (1633)

411. GENERAL CORRESPONDENCE AND INQUIRIES REGARDING DELINQUENT LOANS, 1934 to date. Forms L-219 and 220, lettergrams and telegrams; and reports, tabulations of disbursements, correspondence, memoranda, inquiries regarding delinquent loans, and proxy file correspondence. Arranged alphabetically. (Daily, official.) 10 x 15 folders, 4 ft., in steel filing case. Rs. 411 and 412. (1634)

412. MC INQUIRIES AND CORRESPONDENCE, PENDING APPLICATIONS, AND WITHDRAWN AND REFUSED MORTGAGES, 1934 to date. Correspondence, reports, telegrams, RFC charts, photographs of buildings, recommendations for loans, RFC mortgage loans, bulletins, form letters, general correspondence on FHA, weekly reports on formal applications pending, refused RFC applications, and Form L-247. Arranged alphabetically. (Daily, official.) 10 x 14 folders, 5 ft. 8 in., in steel filing case. Rs. 411 and 412. (1637)

413. PREFERRED STOCK REPORTS, GENERAL CORRESPONDENCE AND PENDING APPLICATION, 1934 to date. Correspondence, telegrams, reports, table of loans and reports to this office for sale of preferred stock, active reports pertaining to tax on preferred stock, general instructions regarding preferred stock issues, bank of Tennessee operating on restricted basis, and list of applications to FDI for insurance. Arranged alphabetically by subjects. (Daily, official.) 9 x 12 folders, 1 ft. 2 in., in steel filing case. Rs. 411 and 412. (1632)

414. RECORDS OF RENEWAL OF APPLICATIONS OF COLLATERAL LOANS ON OPEN AND CLOSED BANKS, 1934 to date. Form RFC-AD-11, showing name and address of borrowing institutions, serial numbers, adjustments, and balances. Arranged alphabetically. (Frequently, official.) 5 x 8 cards, 1 in., in cardboard box. R. 406. (1824)

415. REGISTER OF PAYMENTS ON RFC MORTGAGE LOANS, 1934 to date. Form RFC-T-4-MC-4-C, showing principal amount of loan, amount paid, date paid, interest rate, and unpaid balance. Arranged alphabetically. (Frequently, official.) 9 x 15 folders, 1/4 in., on desk. R. 406. (1826)

416. CREDIT INFORMATION ON BANKS AND BANK CUSTOMERS' STATEMENTS, 1935 to date. Form 3, Farmer Examiner Report; Form L-16, Appraiser's Report; and bank examiner's reports, financial statements, farmers' individual statements and information on mortgage loans. Arranged alphabetically. (Daily, official.) 8 1/2 x 11 1/2 folders, 10 ft. 6 in., in steel filing cases. R. 406. (1641)

417. DLI MORTGAGE AND FEDERAL HOUSING LOANS AND INSURANCE ON PROPERTY AS COLLATERAL, 1935 to date. Showing date of loan, amount due, interest rate, and amount of insurance carried on property as collateral; and Form RFC-AD-22. Arranged alphabetically. (Frequently, official.) 3 1/2 x 8 cards, 1 ft. 9 in., in pasteboard boxes. R. 406. (1828)

418. DLI RECORDS, 1935 to date. Form L-186, agency letter of transmittal; Forms L-173, L-174, L-175, L-178, L-179, and L-180; and correspondence, telegrams, company statements and reports, tabulations of statements of assets and liabilities, contracts, bylaws and instructions pertaining to loans with this organization, credit files, and statements of checking inquiries. Arranged alphabetically. (Daily, official.) 10 x 15 folders, 12 ft., in steel filing cases. Rs. 411 and 412. (1631)

419. PRELIMINARY AND FINAL APPLICATIONS, 1935 to date. Forms RFC-L-109(c), L-173, L-174, L-175, L-176, L-177, L-178, L-179, L-180, L-181, L-183, L-184, L-185, and L-186; and reports, tabulations and statements of expenses. Arranged alphabetically. (Daily, official.) 10 x 15 folders, 8 ft., in steel filing case. Rs. 411 and 412. (1635)

420. INVENTORY OF EQUIPMENT AND OFFICE FURNITURE, 1936 to date. Inventory sheets and bills of lading. Filed alphabetically. (Frequently, official.) 10 1/2 x 12 folders, 1 ft. 6 in., in safe. R. 406. (1827)

421. SUMMARY OF DEPOSITS AND JOURNAL ENTRIES, 1936 to date. Form RFC-T-11-B (Symbol 93-300), schedule of deposits for credit to bills payable. (Daily, official.) 14 x 16 loose-leaf book, 3 in., in safe. R. 410. (1819)

422. DISBURSED MORTGAGE COMPANY LOANS, 1936 to date. Forms 247, 6, C-1, C-2, MC-3, MC-5, MC-21, and 22, pertaining to RFC mortgage loans and RFC mortgage loan company payment deposits allowed; and correspondence and reports. Arranged alphabetically. (Daily, official.) 10 x 14 folders, 2 ft., in steel filing case. Rs. 411 and 412. (1640)

423. FH MORTGAGE LOANS, 1936 to date. Form AD-15; Forms MC-18 and 20, tabulations on collections; and reports, acknowledgment receipts and correspondence. Arranged alphabetically by names of companies. (Daily, official.) 10 x 14 folders, 2 ft. Rs. 411 and 412. (1639)

TENNESSEE VALLEY AUTHORITYJACKSON

ELECTRIFICATION, FORESTRY, AND RIGHT-OF-WAY DIVISIONS

(A) Holland Bldg., Lafayette and Liberty Sts.

(B) McCowart-Mercer Bldg., Church and Lafayette Sts.

This office was established in 1935, with quarters at its present address. Useless papers of the Right-of-Way Division are sent to the Knoxville, Tennessee Office for filing. All other records are retained; none has been lost, destroyed, or sent to Washington.

Electrification Division

424. ACTIVE SURVEY RECORDS FOR RURAL ELECTRIFICATION, 1935 to date. TVA Form 190-DE, record and status, neighborhood plan, and agreements made by citizens of this community who will receive TVA electrification. (Daily, official.) 8 1/2 x 10 folders, 1 ft., in steel filing case. R. 215 (Bldg. A). (206)

425. ELECTRIC MEMBERSHIP CORPORATION, 1935 to date. Covering billing, application for service extension, charter and bylaws, and dealers and wire contractors for projects in Gibson and Pickwick Counties. (Daily, official.) 8 1/2 x 11 folders, 2 ft., in steel filing case. R. 215 (Bldg. A). (204)

426. INACTIVE SURVEY RECORDS FOR RURAL ELECTRIFICATION, 1935 to date. TVA Form 190-DE, record and status, neighborhood plan, and agreements made by citizens of this community which were not sufficiently large enough for lines to be carried to them. Arranged by counties. (Occasionally, official.) 8 1/2 x 11 folders, 1 ft., in steel filing case. R. 215 (Bldg. A). (205)

427. NEWSPAPER FILES, 1935 to date. Showing pictures and articles published in newspapers regarding rural electrification. Arranged by counties. (Frequently, official.) 8 1/2 x 11 folders, 1 ft., in steel filing case. R. 215 (Bldg. A). (203)

428. COUNTY FILES, Oct. 15, 1935 to date. Correspondence and inquiries covering preliminary information from different counties prior to start of electrification program. Arranged by counties. (Frequently, official.) 8 1/2 x 11 folders, 1 ft., in steel filing case. R. 215 (Bldg. A). (202)

429. GENERAL FILES, Oct. 15, 1935 to date. Accident bulletins and experience, administrative memoranda, additional personnel for West Tennessee area and applications for leave. (Daily, official.) 8 1/2 x 11 folders, 4 ft., in steel filing case. R. 215 (Bldg. A). (201)

Forestry Division

430. EROSION PROJECT PLANTING RECORD, 1935 to date. TVA Form 174, showing state, valley, county, month, year, nearest town, direction, distance, owner, address, camp number, project number, area, species, number of trees, size, age, spacing, total, and photos. Filed alphabetically under counties and numerically under years. (Daily, official.) 4 x 6 cards, 6 ft., in card cabinets. R. 200 (Bldg. A). (197)

431. PROGRESS REPORT OF APPLICATION AND EXAMINATION RECORD, 1935 to date. TVA Form 1355, showing state, county, valley, owner, address, application received, examination made, date recommendation, project number, project area, camp, and project location. Filed chronologically under camps. (Frequently, official.) 4 x 6 cards, 6 ft., in card cabinets. R. 200 (Bldg. A). (198)

432. APPLICATION FOR COOPERATION IN SOIL EROSION CONTROL, Apr. 1935 to date. TVA Form 285, for Henderson, Decatur, Chester, Carroll, Benton, and Henry Counties. Arranged by counties. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 200 (Bldg. A). (193)

433. APPLICATION FOR COOPERATION IN SOIL EROSION CONTROL, Apr. 1935 to date. TVA Form 285, for Henderson, Decatur, Chester, Carroll, Benton, Henry, McNairy, Hardin, and Lawrence Counties. (Frequently, official.) 9 x 12 folders, 4 ft., in filing case. R. 200 (Bldg. A). (194)

434. APPLICATION AND EXAMINATION, Apr. 1935 to date. Showing state, county, period date, application number, name, address, date application received and acknowledged, area to be worked, examination made, date, area, recommendation, agreement signed, date, acreage, man-days worked on project, engineering estimated and checked, planting estimated and checked, total, and project number. (Frequently, official.) 14 1/2 x 17 vol., 1 ft. 6 in., on table. R. 200 (Bldg. A). (200)

435. CORRESPONDENCE, Apr. 1935 to date. With applicants, county agents, CCC Camps, district and head offices. (Daily, official.) 8 1/2 x 11 1/2 folders, 2 ft., in filing case. R. 200 (Bldg. A). (192)

436. PROGRESS RECORD OF ENGINEERING PHASE, Apr. 1935 to date. Tabulations showing project number, owner's name, farm acreage, and estimated project acreage. (Frequently, official.) 14 x 33 vol., 2 ft. 9 in., on table. R. 200 (Bldg. A). (196)

437. PROGRESS RECORD OF PLANTING PHASE, Apr. 1935 to date. Showing camp number, county, and period date. (Frequently, official.) 14 x 33 vol., 2 ft. 9 in., on table. R. 200 (Bldg. A). (199)

438. PLANIMETRIC MAPS, 1936 to date. Covering total area of Tennessee drainage for Henderson, Decatur, Chester, Carroll, Benton, and Henry Counties. (Daily, official.) 23 x 26 1/2 sheets, 2 ft., on table. R. 200 (Bldg. A). (195)

Right-of-Way Division

439. ABSTRACTS, 1936. These records sent to Knoxville, Tenn., upon completion of arrangements with land owners. 8 1/2 x 14 folders, 2 ft., in pasteboard box. R. 215 (Bldg. B). (191)

KINGSPORTOPERATING ORGANIZATIONS
FORESTRY DIVISION

Federal Bldg., Main and Broad Sts.

This office was established in December 1934 at its present address. All records have been retained; none has been lost, destroyed, or sent to Washington.

440. EROSION PROJECT INDEX CARDS FOR RUSSELL, SCOTT, LEE, AND WASHINGTON COUNTIES IN VIRGINIA, AND CARTER AND SULLIVAN COUNTIES IN TENNESSEE, 1934 to date. TVA Form 166, showing camp number, name, location, date, name and address of individual applicant, project number, name, date, and name and report of examiner. Arranged by counties. 3 x 5 card index, 6 in. (Frequently, official.) 4 x 6 cards, 1 ft., in metal card cabinet. R. 204. (3)

441. EXAMINATION AND AGREEMENT CARDS AND PLANTING RECORD, 1934 to date. TVA Form 1355, Examination and Agreement Card, showing state, county, valley, owner, address, application received, examination date, by whom made, recommendation, project number, area, camp, and location; and TVA Form 174, Planting Card, showing state, valley, month, year, nearest town, direction, distance, owner, address, camp number, project number, area, species, number of trees, size, age, and spacing. (Daily, official.) 3 1/2 x 5 1/2 cards, 1 ft., in metal card cabinet. R. 204. (1)

442. GENERAL FILE, 1934 to date. Correspondence from all district engineers and reference material, showing TVA administrative regulations in Russell, Scott, Lee, and Washington Counties of Virginia and Carter and Sullivan Counties in Tennessee; and progress records, applications, planting reports, planting regulations, fire reports, examination reports, engineering and reforestation, erosion contracts, and agreements, individual project records, and final inspection sheets. Arranged alphabetically. (Daily, official.) 10 x 12 folders, 4 ft., in steel filing case. R. 204. (2)

KNOXVILLEOPERATING ORGANIZATIONS
PLANT

- (A) Old Post Office, Clinch and Market Sts.
- (B) Union Bldg., 406 Union Ave.
- (C) Arnstein Bldg., Market and Union Sts.
- (D) New Sprankle Bldg., 508 Union Ave.

This office was established May 18, 1933, although some records are dated as early as 1925. It has maintained offices in the buildings listed above since its establishment, except for the period of January to June 1936, when the Personnel Division and Examination Section Office was housed in the Post Office and Court House at Walnut and Main Streets. All records have been retained; none has been lost, destroyed, or sent to Washington.

443. BORROWED ARMY PRINTS, c. 1925 - 1927. Contact prints of single long serial mapping photographs. Arranged by numbers. (Occasionally, official.) 9 1/2 x 12 envelopes, 1 ft. 11 in., in metal filing case. R. 304 (Bldg. B). (655)

444. TVA AND CWA SURVEY, 1933. Reports on incomplete social and economic survey of seven states in Tennessee Valley. (Never.) 9 x 15 folders, 18 ft., in metal transfer cases. Basement (Bldg. B). (458)

445. AUDITORS' COPIES OF PURCHASE ORDERS, 1933 - June 30, 1934. TVA Form 224. Arranged alphabetically by vendors. (Rarely, official.) 9 x 12 folders, 14 ft., in transfer cases. W. attic (Bldg. A). (817)

446. RECORDS OF PARTIAL DELIVERY ON PURCHASE ORDERS, 1933 - Dec. 31, 1934. TVA Form 126. Arranged alphabetically by vendors. (Rarely, official.) 9 x 12 folders, 1 ft. 10 in., in filing case. W. attic (Bldg. A). (820)

447. CLIPPINGS, 1933 - 1934. Newspaper and magazine clippings regarding TVA and related subjects. Arranged alphabetically by subjects. 4 x 8 1/2 card index, 4 ft. (Frequently, official.) 4 x 9 1/2 envelopes, 12 ft., in metal filing case and in 2 metal drawers. Library (Bldg. B). (609, 610)

448. FINANCIAL FILE OF TVA AND CWA SURVEY OF TENNESSEE VALLEY, 1933 - 1934. Pay rolls, time sheets, correspondence, and requisitions. Filed by key number of projects under states. (Rarely, official.) 9 x 12 folders, 24 ft., in steel filing cases. W. attic (Bldg. A). (808)

449. FINANCIAL RECORDS OF CWA IMPROVEMENT TO TVA OFFICE BUILDINGS, 1933 - 1934. Special CWA and TVA requisition forms, showing description of material, CWA project number and place to ship; and blueprints of work. (Rarely, official.) 9 x 12 folders, 6 ft. 5 in., in transfer cases. W. attic (Bldg. A). (816)

450. PAID VOUCHERS, Mar. 1933 - June 30, 1934. Treasury Form 1034, voucher for purchases and services other than personal. Arranged numerically under names of vendors. (Daily, official.) 9 x 12 folders, 18 ft. 4 in., in filing cases. W. attic (Bldg. A). (805)

451. BIDS AND REQUISITIONS, 1933 - 1935. Requisitions for all equipment and supplies, and closed orders. Filed numerically. 8 1/2 x 11 vol. index. (Frequently, official.) 9 x 12 folders, 182 ft., in transfer cases. Basement (Bldg. B). (614)

452. CAR RECORDS, 1933 - 1935. Accident, mileage, and repair reports covering operation of TVA cars. Filed numerically by TVA car numbers. (Occasionally, official.) 9 x 15 folders, 90 ft., in metal transfer cases. Basement (Bldg. B). (459)

453. EMPLOYEES LEDGER CARDS, 1933 - Dec. 31, 1935. TVA Form 227, record of amounts disbursed to employees for services. Arranged alphabetically by names. (Occasionally, official.) 6 x 12 cards, 29 ft. 4 in., in transfer cases. E. attic (Bldg. A). (826)

454. FINANCIAL STATEMENTS, 1933 - 1935. Working papers, monthly financial statements, and service detail statements. Arranged chronologically under classifications. (Frequently, official.) 9 x 16 loose-leaf books, 20 ft., in transfer cases. W. attic (Bldg. A). (823)

455. MATERIAL INSPECTION REPORTS, 1933 - 1935. Of materials to be purchased by TVA. (Rarely, official.) 9 x 12 folders, 28 ft., in metal transfer cases. Basement (Bldg. B). (461)

456. MOTOR VEHICLE REPORTS, 1933 - 1935. Records of operation of TVA cars, showing license number, mileage, account number, speedometer reading, and person in charge of trip. Filed numerically by account numbers. (Rarely, official.) 5 x 8 sheets, 20 ft., in metal transfer cases. Basement (Bldg. B). (455)

457. PRESS RELEASES, 1933 - 1935. Arranged chronologically. (Rarely, official.) 8 1/2 x 11 sheets, 20 ft., in metal transfer cases. Basement (Bldg. B). (457)

458. TELEGRAM FILE, 1933 - 1935. Copies of all telegrams sent by this office. Filed chronologically. (Rarely, official.) 7 x 8 1/2 sheets, 10 ft., in metal transfer cases. Basement (Bldg. A). (456)

459. TYPING TESTS RESULTS, 1933 - 1935. Reports on typing tests given TVA employees. Filed alphabetically by names of employees. (Rarely, official.) 9 x 12 folders, 10 ft., in metal transfer cases. Basement (Bldg. B). (460)

460. INVOICE REGISTERS, Sept. 30, 1933 - Nov. 8, 1935. Showing date received, invoice and order numbers, vendor, item, and amount. Arranged chronologically under projects or divisions. (Rarely, official.) 10 x 15 folders and bundles (9), 2 in., in transfer cases. W. attic (Bldg. A). (819)

461. APPLICATION FILE, 1933 to date. Application Form 1, for professional and clerical; Application Forms 10 and 20, labor; and correspondence and recommendations relative to applications and grades of TVA examinations. Arranged alphabetically by names. 5 x 8 card index, 32 ft. (Frequently, official.) 9 x 12 folders, 824 ft., in filing cases. Central filing room (Bldg. C). (441, 442)

462. GRAVE REMOVAL CONTRACTS, 1933 to date. With correspondence, cost estimate sheets, removal orders, and other papers related to grave removal and inundated areas. Arranged alphabetically by contracting parties under classifications. (Rarely, official.) 9 x 12 and 9 x 15 folders, 4 ft. 5 in., in metal filing cases. R. 304 (Bldg. B) (665)

463. COMPLETED CONTRACT FILE, 1933 to date. Copies of paid contracts for purchase and rental, and relative correspondence. Arranged numerically by contract numbers 1-7320. 3 x 5 card index, 4 ft. 8 in., (Frequently, official.) 9 x 12 folders, 48 ft., in filing cases. R. 211 (Bldg. A). (747)

464. COMPLETED PURCHASE ORDERS, 1933 to date. TVA Form 224-B. Filed alphabetically by vendors. 3 x 5 card index, 30 ft. (Frequently, official.) 9 x 12 folders, 140 ft., in steel filing cases. R. 207 (Bldg. A). (741)

465. COMPLETED PURCHASE ORDERS, 1933 to date. TVA Form 224-B. Filed numerically. 9 x 12 card index, 140 ft. (Frequently, official.) 9 x 12 folders, 30 ft., in steel filing cases. R. 207 (Bldg. A). (742)

466. CORRESPONDENCE AND REPORTS ON LAND ACQUISITION, 1933 to date. Regarding purchase of land. Arranged alphabetically by names of owners. (Rarely, official.) 9 x 15 folders, 20 ft., in metal transfer cases. Basement (Bldg. B). (453)

467. INCOMPLETE CONTRACT FILE, 1933 to date. Copies of unpaid purchase and rental contracts, and related correspondence. Arranged numerically by contract numbers 1-7320. 3 x 5 card index, 1 ft. 2 in. (Frequently, official.) 9 x 12 folders, 56 ft., in steel filing cases. R. 211 (Bldg. A). (748)

468. MANUFACTURERS' BOUND CATALOGUES, 1933 to date. Arranged alphabetically by names of manufacturers. 3 x 5 card index, 1 ft. 2 in. (Frequently, official.) 10 x 12 vols., 51 ft., on open metal shelves. R. 207 (Bldg. A). (743)

469. MANUFACTURERS' PAMPHLET FORM CATALOGUES, 1933 to date. Arranged alphabetically by names of manufacturers. (Frequently, official.) 10 x 12 pamphlets, 70 ft., in filing cases. R. 207 (Bldg. A). (744)

470. MIMEOGRAPHED FILE, 1933 to date. Speeches, press releases, general information, and bulletins. Filed chronologically. (Rarely, official.) Various sized sheets, 20 ft., in metal transfer cases. Basement (Bldg. B). (454)

471. MISCELLANEOUS CLIPPINGS, 1933 to date. Contributed by employees or outsiders and omitted from regular file because of duplication or lack of suitability. No apparent filing order. (Rarely, official.) 10 x 12 folders and variously sized sheets, 2 ft., in metal drawer. Library (Bldg. B). (613)

472. PAY ROLL AUDIT FILE, 1933 to date. TVA Form 75, contracts signed by employees on hourly basis; TVA Form 78, showing termination or change in status of employment; letters of appointment for employees on annual basis accompanied by Form 218 since 1935; and letters of change in status. Arranged alphabetically by names of employees. (Frequently, official.) 9 x 12 folders, 136 ft., in filing cases. R. 314 (Bldg. A). (756)

473. PRESS CLIPPINGS, ADVERTISEMENTS, AND ARTICLES ON TVA, 1933 to date. Arranged by subjects. (Frequently, official.) 9 x 12 envelopes, 2 ft., in metal drawer. Library (Bldg. B). (611)

474. TVA MAGAZINE ARTICLES, 1933 to date. Arranged alphabetically by names of magazines. (Rarely, official.) 9 1/2 x 12 envelopes, 4 ft., in metal drawers. Library (Bldg. B). (601)

475. TVA REPORTS AND MEMORANDA, 1933 to date. Memoranda, reports, inventory lists, and bulletins. Arranged alphabetically by subjects. (Frequently, official.) Various sized sheets, 14 ft., in metal drawers. Library (Bldg. B). (599)

476. ACTIVE PERSONNEL PUNCH CARDS, 1933 to date. TVA Form 514, condensed record of employees in code showing name. Arranged alphabetically. (Frequently, official.) 3 x 7 cards, 8 ft. 8 in., in card cabinets. R. 314 (Bldg. A). (750)

477. ADDRESSOGRAPH PLATES FOR ANNUAL EMPLOYEES, 1933 to date. Showing name, title, unit, and rate of pay. Arranged alphabetically by names of employees under departments and pay rolls. (Frequently, official.) 2 1/2 x 4 metal plates, 99 ft. 2 in., in card cabinets. R. 302 (Bldg. A). (769)

478. ADDRESSOGRAPH PLATES FOR HOURLY EMPLOYEES, 1933 to date. Showing name, title, unit, and rate of pay. Arranged alphabetically by names and numerically by badge numbers under pay rolls. (Frequently, official.) 2 1/2 x 4 metal plates, 106 ft. 3 in., in card cabinets. R. 302 (Bldg. A). (770)

479. CARD FILE OF CONTRACTS SENT TO WASHINGTON, 1933 to date. Showing vendor, contractor, purchase order number, and contract number for completed contracts. Filed numerically by contract numbers. (Frequently, official.) 3 x 5 cards, 16 ft., in card cabinets. N. hall, 3d floor (Bldg. A). (803)

480. CORRESPONDENCE, 1933 to date. On finance and accounting, personnel, administration, supplies, services, equipment, transportation, buildings and lands, medicine, hygiene and sanitation, rivers, dams and harbors, and social and economic. Filed by centesimal filing system. (Frequently, official.) 9 x 12 folders, 1351 ft., in metal filing case. Central filing room (Bldg. C). (443)

481. CORRESPONDENCE, 1933 to date. On finance and accounting, personnel, administration, supplies and services, transportation, buildings, lands, medicine, hygiene, sanitation, rivers, dams and harbors, and social and economic. Filed by centesimal filing system. (Frequently, official.) 9 x 16 folders, 30 ft., in filing cases. R. 348 (Bldg. D). (471)

482. CORRESPONDENCE, 1933 to date. On finance and accounting, personnel, administration, supplies, services and equipment, transportation, buildings and lands, medicine, hygiene and sanitation, rivers, dams and harbors, and social and economic. Filed by centesimal filing system. (Frequently, official.) 9 x 16 folders, 212 ft., in metal filing cases. R. 608 (Bldg. D). (481)

483. EMPLOYEES FILES, 1933 to date. TVA Form 1, application of clerical and professional employees; TVA Form 10, first examination taken by laborer; TVA Form 20, second examination taken by laborer; TVA Form 314 personal acceptance sheet; TVA Form 1444, medical rating; and correspondence relating to employees. Arranged alphabetically by names. 5 x 8 card index, 36 ft. 8 in. (Frequently, official.) 9 x 12 folders, 392 ft., in filing cases. R. 314 (Bldg. A). (749)

484. EXHIBITS TO APPLICATIONS OF EMPLOYEES, 1933 to date. Arranged alphabetically by names of employees. (Rarely, official.) 9 x 12 folders, 1 ft. 10 in. W. attic (Bldg. A). (822)

485. GENERAL BIBLIOGRAPHIES, 1933 to date. Compiled by governmental bureaus other than TVA. Arranged alphabetically by subjects. (Frequently, official.) 9 x 12 folders, 4 ft., in metal drawers. Library (Bldg. B). (607)

486. CORRESPONDENCE, 1933 to date. Covering finance and accounting, personnel, administration, transportation, buildings and lands, medicine, hygiene and sanitation, rivers, dams and harbors, and social and economic. Filed by centesimal filing system. (Inactive file, rarely, official.) 9 x 12 folders, 214 ft., in metal transfer cases. Basement (Bldg. B). (462)

487. INACTIVE PERSONNEL PUNCH CARDS, 1933 to date. TVA Form 514, condensed record of former employees in code, showing name of employee. Arranged alphabetically. (Frequently, official.) 3 x 7 cards, 9 ft., in card cabinets. R. 314 (Bldg. A). (751)

488. MAIN MAP FILES, 1933 to date. Original maps, tracings, "Van Dykes," blueprints, serial mapping photographs, negative and positive films, ozalids, photostatic copies of maps and mosaics from aerial mapping photographs. Arranged numerically under classifications and sizes. 4 x 6 card index, 60 ft. (Frequently, official.) Various sized sheets, 86 ft. 7 in., in filing cabinets. R. 304 (Bldg. B), (651)

489. PURCHASE ORDERS AND REQUISITIONS FOR MEDICAL UNITS, 1933 to date. TVA Form 224-H, Purchase Order; and TVA Form 201, Purchase Requisition, showing description of item, price, requisition number,

project, account number, and appropriation number. Arranged numerically 450-121336. 3 x 5 card index, 8 in. (Frequently, official.) 9 x 12 folders, 1 ft. 5 in., in filing case. R. 136 (Bldg. A). (789)

490. LIBRARY BIBLIOGRAPHIES, 1933 to date. To magazines and books. Arranged alphabetically by subjects. (Frequently, official.) 9 x 12 folders, 2 ft., in metal drawer. Library (Bldg. B). (606)

491. QUESTIONNAIRES SENT TVA EMPLOYEES, 1933 to date. TVA Form 310, regarding present status, rate of pay, personal description of employee, and results of examinations. Arranged alphabetically by names of employees. (Rarely, official.) 9 x 12 sheets, 29 ft. 4 in., in filing cases and in transfer cases. W. attic (Bldg. A). (821)

492. RECORD OF TRAVELING EXPENDITURES, 1933 to date. Treasury Form 1012-A, Voucher for Travel and Per Diem Expenses; TVA Form 586, Travel Request; TVA Form 1017, Voucher Out Card; and TVA Form 1225, Auditor's Difference. Arranged alphabetically by names of employees. (Frequently, official.) 9 x 12 folders, 58 ft. 8 in., in filing cases. N. hall, 3d floor (Bldg. A). (797)

493. TRANSFER OF VOUCHER FILE, 1933 to date. TVA Form 228, Transfer Voucher for transfer of TVA equipment from place to place; and TVA Form 231, Shop Order, showing description of property and cost of maintenance. Filed numerically by issuing and receiving numbers. (Frequently, official.) 9 x 12 folders, 11 ft., in filing cases. S. hall, 3d floor (Bldg. A). (801)

494. TRAVEL CONTROL SHEETS, 1933 to date. TVA Form 130, abstract of Treasury Form 1012-A, Voucher for Traveling Expenses. Filed alphabetically by names of employees. (Frequently, official.) 9 x 12 folders, 9 ft. 2 in., in filing cases. N. hall, 3d floor (Bldg. A). (798)

495. LEAVE RECORDS, June 18, 1933 to date. TVA Form 6, Application for Leave; TVA Form 76-B, Overtime Earned; and TVA Form 1056, Informal Leave. Arranged alphabetically by names of employees. (Frequently, official.) 9 x 12 folders, 32 ft., in filing cases. R. 314 (Bldg. A). (755)

496. PERSONNEL RECORDS, June 23, 1933 to date. TVA Personnel Form 100, Employment Record; TVA Form 1092, Leave Record; TVA Form 1045, Overtime Record; and TVA Form 1093, Retirement Deductions. Arranged alphabetically by names of employees. (Frequently, official.) 5 x 8 folders, 26 ft. 8 in., in metal cabinets. R. 314 (Bldg. A). (754)

497. CIVIL SERVICE RECORDS, Aug. 1, 1933 to date. Civil Service Form 2806, transfer of employee from civil service to TVA, showing pay deductions in favor of employee. Arranged alphabetically by names of employees. (Occasionally, official.) 9 x 12 folders, 2 ft., in filing case. R. 314 (Bldg. A). (753)

498. CIVIL SERVICE RECORDS, Aug. 1, 1933 to date. TVA Form 1074, showing detailed appointment data for employees transferred from civil

service positions to TVA; and TVA Form 1075, separation record showing pay deduction accumulated in favor of employees of TVA transferred to civil service positions. Arranged alphabetically by names of employees. (Occasionally, official.) 9 x 12 folders, 2 ft., in filing case. R. 314 (Bldg. A). (752)

499. PHYSICAL EXAMINATION RECORDS, Dec. 1933 to date. TVA Form 426, Initial Physical Examination Record; TVA Form 432, Preliminary Examination Record for short time employees; TVA Forms 427 and 1440, Physical Records Summary; and TVA Form 432-A, short form for examination on transfer, reemployment, or termination of employment. Arranged by numbers under fiscal years. 3 x 5 card index, 20 ft. 5 in., (Daily, official.) 9 x 12 and 9 x 15 folders, 43 ft. 8 in., in steel filing cases. R. 126-B (Bldg. A). (786)

500. MAPS OF NORRIS DAM AND TENNESSEE VALLEY, 1934. Organization charts of TVA, Sept. 18, 1934; maps of Tennessee and adjoining territories showing counties; maps of Tennessee Valley showing water courses; and maps of Norris Town, Nov. 22, 1934. 8 1/2 x 11 sheets, 2 ft., in metal drawer. Library (Bldg. B). (605)

501. PRESS RELEASES, 1934 to date. TVA official press releases with daily bulletins for employees and monthly unofficial progress reports. Arranged chronologically under classifications. (Rarely, official.) 8 1/2 x 11 sheets, 2 ft., in metal drawer. Library (Bldg. B). (602)

502. BOOKKEEPER'S FILES, Jan. 1, 1934 - June 30, 1935. Treasury Form 1034-A; TVA Form 209, Record of Partial Delivery; TVA Form 466, Material Laboratory Report; TVA Form 1035, Accounting Distribution; TVA Form 103, Certification; TVA Form 224-A, Purchase Order; Treasury Form 1036, Bid; Treasury Forms 1012-A and 1012-C, Travel Expenses; and TVA Form 125, Auditor's Difference. Arranged by numbers of payments under months and fiscal years. (Daily, official.) 9 x 12 folders, 117 ft. 4 in., in filing cases. W. attic (Bldg. A). (804)

503. OIL INVOICES, Jan. 1, 1934 - Dec. 31, 1935. Treasury Form 1034-A; TVA Form 209, Record of Partial Delivery; TVA Form 580, Checker's Material Receipt; TVA Form 466, Material Laboratory Report; TVA Form 1035, Accounting Distribution; TVA Form 103, Certification; TVA Form 224-A, Purchase Order; Treasury Form 1036, Bid; TVA Form 125, Auditor's Difference; and petroleum invoices accompanying above forms. Arranged by numbers of payments under months and fiscal years. (Rarely, official.) 9 x 12 bundles, 44 ft., in filing cases. S. attic (Bldg. A). (807)

504. FIVE-LENS MOSAICS, 1934 to date. Composite enlarged prints of Tennessee Valley region composed from aerial photographs of five-lens type. (Occasionally, official.) 29 x 57 folders, 1 ft. 9 in., in vertical file. R. 304 (Bldg. B). (653)

505. FIVE-LENS PRINTS, 1934 to date. Contact prints from negatives made by five-lens serial mapping camera covering Tennessee Valley. Arranged by quadrangle numbers 1-224. (Rarely, official.) 15 x 17 1/2 folders, 39 ft. 2 in., in metal filing cases. R. 304 (Bldg. B). (664)

506. MISCELLANEOUS INTEROFFICE CORRESPONDENCE, 1934 to date. Pertaining to pay rolls. Arranged alphabetically by names of senders. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. R. 314 (Bldg. A). (758)

507. SHORT FORM PAID VOUCHERS, 1934 to date. TVA Form 1013, special pay roll form for supplementary pay roll covering cases in which all data had not been completed at time regular pay roll was made. Arranged chronologically under pay rolls. (Occasionally, official.) 9 x 12 folders, 2 ft., in filing case. R. 314 (Bldg. A). (774)

508. SURVEYORS' FIELD BOOKS, 1934 to date. Arranged numerically under projects. (Rarely, official.) 5 x 7 1/2 vols. and 4 1/2 x 7 sheets, 31 ft. 8 in., in filing cases. R. 304 (Bldg. B). (663)

509. TVA INTERDEPARTMENTAL ACTIVITIES PUBLICATIONS, 1934 to date. Unofficial publications for and by employees of various divisions. Arranged alphabetically by names of publications. (Rarely, official.) Various sized bulletins and sheets, 2 ft., in metal drawer. Library (Bldg. B). (600)

510. EXECUTIVE ORDERS OF PRESIDENT, 1934 to date. (Occasionally, official.) 8 x 10 1/2 sheets, 2 ft., in metal drawer. Library (Bldg. B). (604)

511. FORMAL CONTRACTS, c. 1934. TVA Form 362, original contract for material and services; and TVA Form 362-A, abstract of original contract for material and services. Filed alphabetically by names of contractors. Indexed (see entry No. 800). (Occasionally, official.) 3 x 9 covers, 44 ft., in filing cases. N. hall, 3d floor (Bldg. A). (799)

512. PROGRESS AND WAGE CHARTS, 1934 to date. (Occasionally, official.) Various sized sheets, 1 in., in metal filing case. R. 304 (Bldg. B). (652)

513. COMPLETED PURCHASE ORDERS AND CONTRACTS, July 1, 1934 - June 30, 1935. TVA Form 224-C, Purchase Order; TVA Form 126, Auditor's Posting Sheet; and contracts and cancelled purchase orders. Arranged alphabetically by names of vendors. Indexed (see entry No. 525). (Occasionally, official.) 9 x 12 folders, 36 ft. 8 in., in steel filing case. S. hall, 3d floor (Bldg. A). (802)

514. PAID VOUCHERS, July 1, 1934 - June 30, 1935. Treasury Form 1034, voucher for purchases and services other than personal. Arranged numerically under names of vendors. (Daily, official.) 9 x 12 folders, 30 ft., in filing cases. S. attic (Bldg. A). (806)

515. SHIPPING TICKETS, July 1934 - Oct. 1935. TVA Form 144, invoice for goods shipped by TVA. Arranged numerically by voucher numbers. (Frequently, official.) 9 x 12 folders, 3 ft. 8 in., in transfer cases. E. attic (Bldg. A). (827)

516. SHOP ORDERS, July 1934 to date. TVA Form 39, for stenographic service; TVA Form 115, Photographic Shop Order; and TVA Form 575, Storeroom Requisition. Arranged by months and form numbers under divisions. (Rarely, official.) 5 x 7 sheets, 29 ft. 4 in., in transfer cases. E. attic (Bldg. A). (828)

517. PRESS CLIPPINGS 7899-44615, Nov. 1934 to date. Arranged chronologically. 8 1/2 x 11 and 9 x 11 sheets, and 9 x 12 folder index, 8 ft. (Frequently, official.) 3 x 9 envelopes, 12 ft., in filing case and in metal drawers. Library (Bldg. B). (603, 608, 612)

518. AERIAL MAPPING PHOTOGRAPHS OF TENNESSEE VALLEY, 1935. Contract prints made from negatives obtained with single lens aerial mapping camera. Arranged numerically under areas covered. Indexed. (Frequently, official.) 9 x 12 folders, 26 ft. 2 in., in filing cases. R. 304 (Bldg. B). (654)

519. CONTROL PRINTS ON ALL PROJECTS, 1935. Single lens contact aerial mapping prints, used for checking accuracy of print scale. Arranged alphabetically by projects. (Frequently, official.) 9 x 12 folders, 1 ft. 4 in., in metal filing case. R. 304 (Bldg. B). (656)

520. LISTS OF INVOICES MAILED, 1935. From projects to this office, showing vendor, item, invoice number, purchase order number, and amount. Arranged chronologically under projects. (Rarely, official.) 9 x 12 folders, 8 in., in transfer case. W. attic (Bldg. A). (818)

521. SCALE CHECK DATA SHEETS, 1935. Used in connection with control prints and showing figures relative to accuracy of scale on aerial mapping prints. (Frequently, official.) 4 x 7 bundles, 1 ft. 8 in. R. 304 (Bldg. B). (662)

522. COMPENSATION SUMMARY FILE, 1935 to date. TVA Form 429, Compensation Summary; and TVA Form 1446, Service Connected Injury Summary with supporting TVA Forms 94, 95, 430, and 431. Forms attached. Arranged alphabetically by names under medical units. (Daily, official.) 5 x 8 envelopes, 21 ft. 6 in., in card cabinets. R. 136 (Bldg. A). (787)

523. GENERAL COMPENSATION FILE, 1935 to date. TVA Forms 220 and 224, letter forms; CA Forms 1, 2, 3, 4, 5, 8, 16, 17, 20, and 32; and correspondence. Forms attached. Arranged alphabetically by names of claimants. (Frequently, official.) 9 x 15 folders, 21 ft. 1 in., in steel filing cases. R. 136 (Bldg. A). (788)

524. REQUISITION FILE, 1935 to date. TVA Form 201, Original Requisition; TVA Form 206, Buyers Work Sheet; TVA Forms 360 and 361, Bid Invitations; and supporting papers. Filed numerically 10110-121000. (Frequently, official.) 9 x 12 folders, 158 ft., in filing cases. R. 207 (Bldg. A). (740)

525. SCHEDULE OF CHECKS DRAWN, Feb. 1935 to date. TVA Form 247-A, showing name of vendor, number of check, amount, and voucher number. Arranged chronologically. (Frequently, official.) 24 x 24 vols. (29), 6 ft., on open wooden shelves. E. attic (Bldg. A). (825)

526. U. S. PRESS RELEASES AND MEMORANDA, May 1935 to date. Sent out by REA, WPA, and NYA. (Rarely, official.) 8 1/2 x 11 and 8 1/2 x 13 1/2 sheets, 4 ft., in metal drawers. Library (Bldg. B). (598)

527. COMPLETED PURCHASE ORDERS AND CONTRACTS, July 1, 1935 to date. TVA Form 224-C, Purchase Order; TVA Form 126, Auditor's Posting Sheet; and contract and cancelled purchase orders. Arranged alphabetically by names of vendors. 9 x 15 loose-leaf binder index, 2 ft. (Frequently, official.) 9 x 12 folders, 25 ft. 8 in., in filing cases. R. 303 (Bldg. A). (795)

528. PAID VOUCHER FILE, July 1, 1935 to date. Treasury Form 1034, vouchers for purchases and services other than personal. Arranged numerically under names of vendors. (Frequently, official.) 9 x 12 folders, 42 ft. 2 in., in filing cases. R. 303 (Bldg. A). (793)

529. BOOKKEEPER'S FILE, July 1, 1935 to date. Treasury Form 1034-A; TVA FORM 209, Record of Partial Delivery; TVA Form 580, Checker's Material Receipt; TVA Form 466, Material Laboratory Report; TVA Form 1035, Accounting Distribution; TVA Form 103, Certification; TVA Form 224-A, Purchase Order; Treasury Form 1036, Bid; Treasury Forms 1012-A and 1012-C, Travel Expenses; and TVA Form 125, Auditor's Difference. Arranged by numbers of payments under months and fiscal years. (Frequently, official.) 9 x 12 folders, 282 ft. 4 in., in filing cases. N. hall, 3d floor (Bldg. A). (796)

530. CURRENT FINANCIAL STATEMENTS, Jan. 1936 to date. Working papers, monthly financial statements, and service detail statements. Arranged chronologically under classifications. (Frequently, official.) 9 x 12 loose-leaf books (86), 11 ft. 8 in., on open wooden shelves. E. attic (Bldg. A). (824)

531. BID INVITATION FILE, 1936. TVA Forms 360 and 361, extra copies of bid invitation. These records destroyed after 6 months. Arranged numerically. (Frequently, official.) 10 x 12 folders, 70 ft., in filing cases. R. 207 (Bldg. A). (745)

532. FILE COPIES OF FINAL PLANIMETRIC MAPS, 1936. Prepared by TVA engineering division. Arranged by quadrangle numbers. (Occasionally, official.) 22 x 27 sheets, 3 ft. 1 in., in metal filing case. R. 304 (Bldg. B). (660)

533. FILE COPIES OF USGS QUADRANGLES, 1936. Of Tennessee Valley and photostatic copies of same. Indexed. (Occasionally, official.) 22 x 25 folders, 10 in., in metal filing case. R. 304 (Bldg. B). (658)

534. NORRIS PHOTOGRAPHS, 1936. Enlargements from single lens aerial mapping photographs of Norris area to scale of one inch per 500 feet. Indexed. (Frequently, official.) 22 x 25 folders, 1 ft. 9 in., in metal filing case. R. 304 (Bldg. B). (659)

535. PADUCAH AREA MOSAICS, 1936. Made from single lens prints of Paducah area. Indexed. (Frequently, official.) 39 x 50 folders, 1 in., in metal filing case. R. 304 (Bldg. B). (657)

536. SINGLE LENS NEGATIVES, 1936. Covering aerial mapping survey of Ohio River and Nashville and Tennessee Valley areas. Arranged numerically by flight numbers under areas covered. (Rarely, official.) 4 1/4 x 10 cans, 45 ft., in pigeonholes. R. 304 (Bldg. B). (661)

537. ACTIVE PURCHASE ORDERS, 1936 to date. TVA Form 224-B, unpaid purchase orders. Arranged alphabetically by vendors. (Frequently, official.) 9 x 12 folders, 8 ft., in filing case. R. 211 (Bldg. A). (746)

538. AUDITOR'S POSTING SHEETS, 1936 to date. TVA Form 126-A; TVA Form 362, copy of contract; TVA Forms 360 and 361, schedule for bid; TVA board approvals, general provisions and abstract of contract; and supporting correspondence. Arranged alphabetically by names of vendors. (Frequently, official.) 9 x 12 folders, 16 ft. 6 in., in filing cases. R. 303 (Bldg. A). (794)

539. PAY ROLL LEDGER SHEETS FOR TERMINATED EMPLOYEES, 1936 to date. TVA Form 227. Arranged alphabetically by names of employees. (Occasionally, official.) 8 x 10 1/2 sheets, 3 ft. 1 in., in filing case. R. 314 (Bldg. A). (757)

540. PROJECT BOOKS FOR MEDICAL UNITS, Jan. 1, 1936 to date. Showing project description, medical facilities, medical personnel, budgets, and costs, medical statistical data, and weekly and monthly narrative reports on operation of each medical unit. (Frequently, official.) 9 x 12 loose-leaf books (15), 2 ft., on table. R. 137 (Bldg. A). (792)

541. SEALED BIDS RECEIVED, 1936 to date. TVA Forms 360 and 361, bids sent in by contractors to purchasing department. Arranged numerically under commodities. 3 x 5 card index, 2 in. (Frequently, official.) 9 x 12 folders, 2 ft., in filing case. E. hall, 2d floor (Bldg. A). (739)

542. REQUISITIONS BY MEDICAL OFFICERS, Aug. 1936 to date. TVA Form 575, Request for General Office Supplies; TVA Form 51, Orders for New Forms; and TVA Form 404, Property Record of Medical Equipment. Arranged chronologically. 3 x 5 card index, 1 ft. 6 in. (Daily, official.) 9 x 12 folders, 1 ft. 3 in., in filing case. R. 136 (Bldg. A). (790)

543. OIL INVOICES, May 1, 1936 to date. Treasury Form 1034-A; TVA Form 209, Record of Partial Delivery; TVA Form 580, Checkers' Material Receipt; TVA Form 466, Material Laboratory Report; TVA Form 1035, Accounting Distribution; TVA Form 103, Certification; TVA Form 224-A, Purchase Order; Treasury Form 1036, Bid; TVA Form 125, Auditor's Difference; and petroleum invoices accompanying above forms. Arranged by numbers of payments under months and fiscal years. (Frequently, official.) 4 x 11 bundles, 21 ft. 8 in., in filing cases. W. attic (Bldg. A). (809)

544. ACTIVE FORMAL CONTRACTS, n.d. TVA Form 362, original contract for material and services; TVA Form 126-A, auditor's abstract of contract; and TVA Form 362-A, abstract of contract for material and services. Arranged alphabetically by contractors. 3 x 5 card index, 36 ft. 8 in. (Frequently, official.) 9 x 12 folders, 7 ft. 4 in., in filing case. R. 303 (Bldg. A). (800)

545. CARD FILE TO CONTROL MAP OF MEDICAL SERVICES AND ACTIVITIES, n. d. Showing number of workers and name of available physician by contract with TVA or designation by USECC. Arranged alphabetically by towns under states. (Daily, official.) 3 x 5 cards, 6 in., in card cabinet. R. 137 (Bldg. A). (791)

MEMPHIS

OPERATING ORGANIZATION COORDINATION OFFICE

Goodwyn Institute Bldg., 167 Madison Ave.

This office was established December 1, 1935, at its present address. All records have been retained except those sent to the Knoxville Office. No records have been lost, destroyed, or sent to Washington.

546. BLUEPRINTS, 1935 to date. Covering various areas and proposed Memphis-Pickwick transmission line. (Frequently, official.) 15 x 20 and 30 x 36 blueprints on drawing board and wall cabinet. R. 440. (1976)

547. CORRESPONDENCE, Dec. 1, 1935 to date. Between this office and other TVA offices relative to various subjects in coordination department. Arranged alphabetically by subjects. (Occasionally, official.) 9 x 12 folders, 4 ft., in steel filing case. R. 440. (1977)

MORRISTOWN

OPERATING ORGANIZATION FORESTRY DIVISION P. Taylor Bldg., Main St.

This office was established in 1933 at its present address. All records have been retained; none has been lost, destroyed, or sent to Washington.

548. RECORDS AND REPORTS, 1935. Examination and reports of field work, correspondence relating to all business relative to local forestry office, completed project reports, planting reports, maps, number and kind of species. (Daily, official.) 10 x 12 folders, 4 ft., in metal filing case, 2d floor, front. (8)

PARISOPERATING ORGANIZATION
ENGINEERING SERVICE

Commercial Bank & Trust Co., Wood and Poplar Sts.

This office was established September 8, 1936, at its present address. This office holds land deeds through Decatur, Hardin, Henderson, Henry, Houston, Humphreys, McNairy, Perry, Stewart, and Wayne Counties in Tennessee, and Caloway, Livingston, Lyon, Trigg, and Marshall Counties in Kentucky. All records have been retained; none has been lost, destroyed, or sent to Washington.

549. FIELD NOTE BOOKS, 1934 to date. Covering horizontal and vertical control survey lines (duplicates). (Frequently, official.) 5 x 7 vols., 8 ft., on wooden shelves. Rs. 201-207. (31)

550. PROGRESS MAPS, 1936 to date. Showing progress and location of all survey and construction crews and kind of survey or type of work engaged in. (Daily, official.) 27 x 90 maps, 4 ft., in wooden drawer and on wall. Rs. 201-207. (32)

551. SOCIAL AND ECONOMIC PHASES FILE, Sept. 1936 to date. Covering training, historical data, and industries. Filed by decimal system. (Occasionally, official.) 8 1/2 x 11 folders, 3 in., in steel filing case. Rs. 201-207. (28)

552. ADMINISTRATION FILE, Sept. 1936 to date. Organization and administration of TVA, progress reports, and conferences. Filed by decimal system. (Daily, official.) 8 1/2 x 11 folders, 1 ft., in drawer of steel filing case. Rs. 201-207. (22)

553. BUILDINGS AND LANDS FILE, Sept. 1936 to date. Various kinds of surveys, elevations of bench marks, and vertical control coordinates. Filed by decimal system. (Frequently, official.) 8 1/2 x 11 folders, 4 ft., in steel filing case. Rs. 201-207. (25)

554. DEEDS, Sept. 1936 to date. Land deeds put through in Decatur, Hardin, Henderson, Henry, Humphreys, Houston, McNairy, Perry, Stewart, and Wayne Counties in Tennessee, and Caloway, Livingston, Lyon, Trigg, and Marshall Counties in Kentucky. Indexed. (Frequently, official.) 8 1/2 x 11 folders, 2 ft., in steel filing case. Rs. 201-207. (30)

555. MAPS, Sept. 1936 to date. Progress charts, elevations, planimetric maps, county maps, quadrangle sheets, aerial photographs, and plane table sheets. (Daily, official.) Various sized sheets, 40 ft., in wooden cabinet. Rs. 201-207. (29)

556. MEDICAL HYGIENE AND SANITATION FILE, Sept. 1936 to date. Covering medical care and attendance, safety, accidents, and statistics. Filed by decimal system. (Frequently, official.) 8 1/2 x 11 folders, 6 in., in steel filing case. Rs. 201-207. (26)

557. PERSONNEL FILE, Sept. 1936 to date. Rules, regulations, practices, duties of employees, rates, and scales of salaries. Filed by decimal system. (Daily, official.) 8 1/2 x 11 folders, 6 in., in steel filing case. Rs. 201-207. (21)

558. RIVERS, DAMS, AND HARBORS FILE, Sept. 1936 to date. Silt range studies, bank and shore protection, flood and water control, docks, piers, and landing places. Filed by decimal system. (Frequently, official.) 8 1/2 x 11 folders, 6 in., in steel filing case. Rs. 201-207. (27)

559. SUPPLIES, SERVICE AND EQUIPMENT FILE, Sept. 1936 to date. Purchase orders, coaling, heating, lighting, equipment, supplies, medical supplies, and vehicles. Filed by decimal system. (Frequently, official.) 8 1/2 x 11 folders, 1 ft., in steel filing case. Rs. 201-207. (23)

560. CORRESPONDENCE, Sept. 8, 1936 to date. Technical and administrative correspondence between this office, Chattanooga, Tenn., Waverly, Tenn., Benton, Ky., and officials at Wilson Dam, Ala.; and daily time reports to Chattanooga. (Frequently, official.) 8 1/2 x 11 folders, 4 ft., in steel filing case. Rs. 201-207. (18)

561. EXECUTIVE DEPARTMENTS FILE, Sept. 8, 1936 to date. Covering laws and legal matters. Filed by decimal system. (Daily, official.) 8 1/2 x 11 folders, 9 in., in steel filing case. Rs. 201-207. (19)

562. FINANCE AND ACCOUNTING, Sept. 8, 1936 to date. Financial statements, cost reports, compensation claims, and travel and expense vouchers. Filed by decimal system. (Daily, official.) 8 1/2 x 11 folders, 1 ft., in steel filing case. Rs. 201-207. (20)

563. TRANSPORTATION FILE, Sept. 8, 1936 to date. Freight and express shipping tickets and records of vessels. Filed by decimal system. (Frequently, official.) 8 1/2 x 11 folders, 6 in., in steel filing case. Rs. 201-207. (24)

WAYNESBORO

OPERATING ORGANIZATION SOIL EROSION Wayne County Court House

This office was established in 1936 at its present location. All records have been retained; none has been lost, destroyed, or sent to Washington.

564. GENERAL FILE, 1936 to date. Weekly and monthly reports, record books, farm plans approved, terracing, timing and correspondence with Knoxville office. (Frequently, official.) Various sized vols. and folders, 4 ft., in filing case. 2d floor. (10)

UNITED STATES CIVIL SERVICE COMMISSIONGATLINBURG

FIFTH CIVIL SERVICE DISTRICT
LOCAL BOARD OF EXAMINERS
EXECUTIVE SECRETARY
Temporary Administrative Headquarters
Great Smoky Mountain National Park

This office was established May 2, 1933 at its present address. All records have been retained; none has been lost, destroyed, or sent to Washington. Reports are sent to the District Headquarters at Atlanta, Georgia.

565. FLAGGED AND BARRED APPLICANTS, May 1933 to date. Showing name address, date of birth, and reason for exclusion from Civil Service. Arranged alphabetically. Index. (Semimonthly, official.) 3 x 5 cards, 1 ft. 6 in., in drawer of card cabinet. Office. (20)

MEMPHIS

FIFTH CIVIL SERVICE DISTRICT
LOCAL BOARD OF EXAMINERS
EXECUTIVE SECRETARY
Federal Bldg., Front St.

This office was established about 1874 with quarters at its present address. The functions of this office consist of answering inquiries and holding examinations periodically. All records have been retained; none has been lost, destroyed, or sent to Washington.

566. MISCELLANEOUS FILE, Feb. 1930 to date. Examinations pending and closed, correspondence from applicants, finger prints, examination announcements, and circulars pertaining to examinations. (Frequently, official.) 9 x 11 3/4 folders and 8 x 10 1/2 sheets, 9 in., in drawer of wooden filing case. R. 37. (584)

NASHVILLE

FIFTH CIVIL SERVICE DISTRICT

LOCAL BOARD OF EXAMINERS

EXECUTIVE SECRETARY

Custom House, 8th Ave. and South Broad St.

The exact date of establishment of this office is unknown, however, the survey reveals records dated as early as 1897. The office was housed in the Fourth and First National Bank Building from 1917 to 1919. This agency covers territory of the Fifth Civil Service District.

567. REGISTER OF ELIGIBLES, 1897 - 1899. Form 116, showing kind of employment, name, address, and position to which appointed. (Rarely, official.) 12 x 16 vol., 1 in., on wooden shelf. Dirty, bindings broken. R. 336. (1505)

568. FINAL RECORD OF APPLICATIONS AND EXAMINATIONS, 1905 - 1931. Form 104, showing number of application, when received, surname, Christian name, post office address, age, education, kind of examination, when examined, general average, and remarks. (Rarely, official.) 12 x 16 vol., 1 in., on wooden shelf. Dirty, bindings broken. R. 336. (1504)

569. APPLICATIONS FOR EXAMINATIONS IN CHATTANOOGA, 1905 - 1932. Forms 1800 and 1800-B, application for trade and inquiry. Arranged numerically. (Frequently, official.) 3 1/2 x 8 bundles, 28 ft., in drawer of wooden and 12 drawers of steel filing cases. R. 336. (1497)

570. CIVIL SERVICE PERSONNEL CARDS FOR CHATTANOOGA DISTRICT, 1914 - 1933. War Department Form 29, showing name, district, position, date, rate of pay, where born, date of birth, and residence; and War Department Form 43, Summary of Official Record of Civilian Employee, showing name, date of birth, and service record. Arranged numerically. (Daily, official.) 3 1/2 x 8 cards, 10 ft., in 6 drawers of steel filing cases. R. 336. (1498)

571. MISCELLANEOUS FILE, 1918 - 1930. Form 6, Application for Trades and Skilled Occupations; and reports, tabulations, compensation records, promotions, rates of pay and schedules of same, and correspondence. Arranged alphabetically. (Rarely, official.) 9 x 12 folders, 9 ft., in 5 drawers of steel filing cases. Dirty. R. 336. (1511)

572. INACTIVE CIVIL SERVICE RETIREMENT RECORDS, 1923 - 1928. Form 60. Arranged alphabetically. (Rarely, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 336. (1507)

573. INACTIVE PERSONNEL FILES, 1923 - 1933. Tabulations, reports, correspondence, instructions and orders of changes in employment. Arranged alphabetically. (Daily, official.) 9 x 14 folders, 20 ft., in 16 drawers of steel filing cases. R. 336. (1494)

574. LIST OF PERSONS BARRED FROM CIVIL SERVICE AND EMPLOYMENT OF THE UNITED STATES, 1925 - 1928. (Rarely, official.) 10 x 12 loose-leaf book, 1 in., on wooden shelf. Dirty. R. 336. (1506)

575. PENDING APPLICATIONS FOR CIVIL SERVICE, 1926 - 1936. Forms SC-7, 14-A, 126, 1651, 1844-B, 1944-A, and 1944-D, covering veterans' preference, temporary appointment, rules and regulations, reinstatements, examinations and applications; with reports, tabulations, and correspondence. Arranged alphabetically. (Frequently, official.) 9 x 14 folders, 2 ft., in drawer of steel filing case. R. 336. (1813)

576. APPLICATIONS FOR CIVIL SERVICE OCCUPATIONS, 1929 - 1936. Forms 124-B, 1800, and 1800-B, covering applications for trade and skilled occupations, declarations of appointees, confidential inquiries, and statements of persons named as references. Arranged numerically. 3 x 5 card index, 21 ft. (Daily, official.) 8 x 10 1/2 sheets, 20 ft., in 10 drawers of steel filing cases. R. 336. (1495, 2597)

577. APPLICATIONS FOR CIVIL SERVICE OCCUPATIONS, 1929 - 1936. Form 124-B, Declaration of Appointee; and Forms 1800 and 1800-B, applications for trade and skilled occupations and confidential inquiries and statements of persons named as references. Arranged numerically. 4 x 6 card index, 1 ft. 8 in. (Daily, official.) 8 x 10 1/2 sheets, 20 ft., in 10 drawers of steel filing cases. R. 336. (1496, 1496-A)

578. LOCAL BOARD FILES, Nov. 4, 1930 - 1936. Circular letters, announcements for examinations, correspondence and announcement list of names. Arranged alphabetically. (Daily, official.) 9 x 12 folders, 6 ft., in 3 drawers of steel filing case. R. 336. (1492)

579. LEAVES OF ABSENCE FILE, 1931. Showing names, addresses, dates, length of time absent and reasons for leave. Arranged alphabetically. (Daily, official.) 10 x 11 loose-leaf book, 1 in., on desk. R. 336. (1512)

580. APPLICATIONS FOR EMPLOYMENT IN CHATTANOOGA DISTRICT, 1933. Arranged alphabetically. (Daily, official.) 4 x 6 cards, 2 ft. 6 in., in 2 drawers of wooden card cabinet. R. 336. (1493)

UNITED STATES RAILROAD ADMINISTRATIONMEMPHISMEMPHIS UNION STATION COMPANY
MANAGER

Memphis Union Station, Calhoun and Second Sts.

This office was established in January 1918, at its present location. It has jurisdiction over Memphis, Tennessee and suburbs. All records have been retained; none has been lost, destroyed, or sent to Washington.

581. VOUCHERS, Jan. - Feb. 1918. Showing auditor's voucher number, date, from whom purchased, date liability incurred, for whom, total amount, examined, audited and approved, payment authorized for purchases, insurance fees, and total amount of distribution of accounts. Arranged numerically by dates. (Rarely, official.) 3 1/2 x 8 1/2 sheets, 4 ft. 6 in., in 11 cardboard document holders and 2 pasteboard boxes. R. 213. (2306)

582. CASHBOOK, Jan. - Dec. 31, 1918. Showing car rentals by Union Railway Co. to various railroads, bills payable to transfer companies, doctors, and miscellaneous accounts of various railroads, and analysis of cashbook balances. Arranged by dates. (Rarely, official.) 11 x 16 vol., 2 in., on wooden shelf. R. 213. (2327)

583. CANCELLED CHECKS, Jan. 1918 - Feb. 1920. Of Arkansas and Memphis Railway Bridge and Terminal Co., and Union Station Co. to various people and corporations; and disbursement vouchers showing audit numbers, dates, amounts, to whom in favor, endorsements, and signatures of auditors and superintendent. Arranged by dates. (Never.) 3 1/2 x 8 sheets, 12 ft., in 6 pasteboard boxes. Dirty. Attic. (2335)

584. LEDGER OF ACCOUNTS, Jan. 1918 - Feb. 1920. Showing maintenance of ways and structures, transportation expenses, general expenses, incomes transferred to other companies, Arkansas and Memphis Railway Bridge and Terminal Co. additions and betterments, improvements on railways, tax accounts for Arkansas and Tennessee, interest on unfunded securities and accounts, operating revenues, joint facility incomes, rents and insurance paid in advance, federal railroad settlement accounts, profits and losses, unclaimed wages, dates, accounts payable, amounts, balances, and amounts receivable. Arranged alphabetically. (Rarely, official.) 11 x 15 vols. (3), 4 in., on shelf. R. 213. (2325)

585. RECAPITULATIONS AND ITEMIZED ACCOUNTS OF CHARGES, Jan. 1918 - Feb. 1920. From Memphis Union Station Co. to different railroads entering Memphis Union Station, covering repairs to equipment, materials

and supplies, labor, store expenses, passenger car repairs, engine house expenses, and coal for engines. Arranged by dates. (Rarely, official.) 12 x 13 covers (27), 7 ft., on open wooden shelf. Dirty. Attic. (2337)

586. CASHBOOK, Jan. 1918 - Feb. 1930. Showing dates, names of firms, railroads or individuals, bill numbers, voucher numbers, amounts paid, balances, and accounts transferred to State National Bank. Arranged by dates. (Rarely, official.) 9 x 10 vol., 6 in., on wooden shelf. R. 213. (2321)

587. MASTER COPIES OF FINANCIAL EXHIBITS, Jan. 1918 - Feb. 1920. Statements of incomes, profits and losses, division of rentals, revenues, expenses, and general balance sheets. Arranged by dates under subjects. (Rarely, official.) 9 x 12 binders (2), 6 in., on open wooden shelf. R. 213. (2329)

588. TRANSFER JOURNAL, Jan. 1918 - Feb. 1920. Showing government liabilities, amounts of vouchers and amounts paid USRRA for account of Union Railway Co. during each month; debits showing accounts payable and foreign road service, government assets collected to miscellaneous accounts, amounts collected by Union Railway Co. and government liabilities and assets; credits showing miscellaneous accounts, accounts payable, and foreign road car service. Arranged by dates. (Rarely, official.) 12 x 17 vol., 4 in., on wooden shelf. R. 213. (2319)

589. UNION RAILROAD BILLS, Jan. 1918 - Feb. 1920. Covering repairs on cars of different railroads and amounts charged to USRRA for handling of freight trains, switching and delivery of freight shipments, showing dates, bill numbers, amounts included in settlement of month, and signed by master mechanic and auditor. Arranged by dates. (Rarely, official.) 9 1/2 x 12 binders (15), 4 ft. 6 in., on open wooden shelf. Dirty. Attic. (2334)

590. UNION RAILROAD TIME ROLLS, Jan. 1918 - Apr. 1920. Pay rolls for construction, transportation, maintenance, locomotives and general, showing names of employees, days, rates, amounts, pay checks, numbers, and signatures of witnesses; and time checks attached to various pay rolls for services that had been discontinued, payable by ticket agent, and returned to auditor. Arranged by dates. (Never.) 3 x 15 covers, 1 ft. 9 in., on wooden shelf. R. 213. (2308)

591. PAY ROLLS, Jan. 1918 - June 1920. Covering Memphis Union Station Co. during federal control period for services rendered, showing departments, months, years, employment days, rates and amounts, balances paid, check numbers, names of employees, signatures of witnesses as to correctness, approved, and audited; and time checks, attached to pay rolls for services that have been discontinued and are payable in cash by ticket agents and returned to auditor. Arranged by dates. (Rarely, official.) 13 x 15 covers, 10 in., on wooden shelf. R. 213. (2318)

592. BILL REGISTER, Jan. 1918 - Oct. 1920. Federal miscellaneous accounts covering each month during federal operation of railroads,

showing bill numbers, for what, dates of liability, amounts, dates paid, station privileges, rents of buildings and other property, revenues, pay rolls, general stores, taxes 1917, and income. Arranged by dates. (Rarely, official.) 12 x 17 vol., 1 in., on wooden shelf. Binding broken. R. 213. (2315)

593. LEDGERS, Jan. 1918 - Dec. 31, 1920. Covering Memphis Union Station federal accounts, showing dates, names of accounts, amount of debits, credits and balances, station privileges, parcel room receipts, rent of buildings and other property, maintenance of ways and structures, miscellaneous revenue, income from unfunded securities and accounts, general store, and federal treasury remittances in transit. Arranged alphabetically by names of accounts. (Rarely, official.) 11 x 16 vols. (2), 4 in., on open wooden shelf. R. 213. (2324)

594. TRIAL BALANCE BOOK, Jan. 1918 - Dec. 31, 1920. Showing line numbers, ledger folio numbers, names of accounts, dates, amounts of debits and credits for each month, and recapitulations. Arranged by dates. (Rarely, official.) 11 1/2 x 16 vol., 6 in., on open wooden shelf. R. 213. (2310)

595. JOURNAL VOUCHERS, Jan. 1918 - July 1921. Covering operation of Memphis Union Station Co., showing name of station, amounts of cash and credits received, voucher number, folio number, and signatures of clerk and auditor. Arranged by dates. (Rarely, official.) 9 1/2 x 12 binders (13), 4 ft., on open wooden shelves. Attic. (2338)

596. VOUCHER REGISTER, Jan. 1918 - Sept. 1921. Federal account of the Memphis Union Station Co. during period of federal operation of railroads, showing voucher numbers, in whose favor vouchers were given, amounts, dates paid, maintenance of equipment, general expenses, general store, individuals, and pay rolls. Arranged by dates. (Rarely, official.) 15 x 17 vol., 2 in., on open wooden shelf. R. 213. (2313)

597. JOURNAL, Jan. 1918 - Dec. 16, 1921. Showing dates, accounts receivable, and accounts payable covering Memphis Union Station Co. accounts, as railway tax accrued for Tennessee and Arkansas, rents and insurance premiums paid in advance, interest on funded debt, sundries and government materials and supplies. Arranged alphabetically by accounts. (Rarely, official.) 12 x 14 3/4 loose-leaf book, 3 in., on open wooden shelf. R. 213. (2330)

598. UNION RAILROAD VOUCHERS, Jan. 1918 - May 1922. Federal vouchers covering pay rolls, taxes, equipment, light and telephone service, freight charges, travel expenses of auditors, demurrage on cars, medical service of employees, and other operations. Arranged numerically by voucher numbers. (Rarely, official.) 3 1/2 x 8 1/2 sheets, 35 ft., in 105 cardboard document holders and 7 pasteboard boxes. Attic. (2336)

599. MEMPHIS UNION STATION COMPANY CASHBOOKS, Jan. 1918 - Sept. 1922. Showing dates, charges, names, accounts collectible, totals, and amounts forwarded from each page. Arranged by dates. (Rarely, official.) 9 x 14 and 11 x 16 1/2 vols. (2), 4 in., on open wooden shelf. R. 213. (2311)

600. TRIAL BALANCE BOOK, Jan. 1918 - 1922. For Arkansas, Memphis Railway Bridge and Terminal Co., showing line numbers, ledger folio numbers, names of accounts, amount of credits and debits for each month, and recapitulations. Arranged by dates. (Rarely, official.) 10 x 14 vol., 6 in., on open wooden shelf. R. 213. (2328)

601. JOURNAL, Jan. 1, 1918 - Nov. 30, 1923. Covering Memphis Union Station Co., showing cash balance transferred to federal accounts with different banks, materials and supplies transferred to federal accounts, amount of cash received and disbursed during 1918, rentals on gold bonds of Memphis Union Station accrued and charged to proprietary lines on basis of cars handled during January 1918, with debits showing tax accounts of railroads, and credit showing rentals received for station facilities. Arranged by dates. (Rarely, official.) 11 x 16 loose-leaf book, 2 in., on shelf. R. 213. (2314)

602. LEDGER, Jan. 1918 - Feb. 1930. Showing operating revenues, hire of freight cars, general facility rent incomes, income from unfunded securities and accounts, interest on unfunded account, miscellaneous incomes, maintenance of ways, structures and equipment, traffic expenses, and general expenses. Arranged alphabetically. (Rarely, official.) 11 x 16 vol., 2 in., on wooden shelf. R. 213. (2320)

603. ABSTRACT BOOKS, Jan. 1918 - Nov. 20, 1931. Showing line numbers, numbers, amounts, engineering, land for transportation of Tennessee and Arkansas, superstructure, anchor arm-Tennessee superstructure, (F) Tennessee, superstructure common highway Tennessee and Arkansas, railway approved Tennessee, ties Tennessee and Arkansas, and general expenditures. Arranged by dates. (Rarely, official.) 12 x 15 and 14 x 17 vols. (3), 6 in., on wooden shelf. R. 213. (2323)

604. PAY ROLLS, Jan. 15, 1918 - Dec. 31, 1919. Department pay rolls showing month, year, division, name, occupation, rate, time, amount earned, deductions, amount due, and check number; receipts showing employment, days or hours, rate, amount, total amount earned, stoppages, amount paid first period, balance due, pay check number, and signature of witness; and pay rendered roadway department for back pay showing amounts which should have been paid, total paid, balance due, and reason for leaving. Arranged by dates. (Rarely, official.) 13 x 15 covers, 2 in., on open wooden shelf. Dirty, torn. R. 213. (2331)

605. TRANSFER JOURNAL, Feb. 1918 - Dec. 1920. Showing dates, accounts receivable, and accounts payable covering storage accounts, railroads entering station, interest accrued on funded debts, fire insurance, tenant houses and station buildings, taxes, and additions and betterments to roads and equipment. Arranged by dates. (Rarely, official.) 12 1/2 x 16 1/2 loose-leaf book, 2 in., on open wooden shelf. R. 213. (2312)

606. LEDGER OF ACCOUNTS, Feb. 28, 1918 - Aug. 31, 1919. Showing cost, maintenance of ways and structures, traffic expenses, general expenses; additions and betterments, assets, miscellaneous collections, store accounts, full accounts, other company bills, rents for joint

tracks, and suspense accounts accrued during this time. Arranged alphabetically. (Rarely, official.) 11 x 15 vol., 2 in., on open wooden shelf. R. 213. (2309)

607. MEMPHIS UNION STATION COMPANY BILLS AND VOUCHERS, Mar. 1918 - Feb. 1920. Covering taxes, pay rolls, telephone, water, and general store bills from various railroad companies and other bills incurred. Arranged numerically by voucher numbers. (Rarely, official.) 3 1/2 x 8 1/2 sheets, 18 ft. 9 in., in 45 cardboard document holders and 3 pasteboard boxes on wooden shelf. Attic. (2332)

608. FOREIGN SUMMARIES, July 1918 - Jan. 1, 1919. Showing summary of accounts rendered by U. S. Railroad Administration to accounting department of various railroads covering various charges, debits and credits, balances due, and auditors' signatures. Arranged by dates. (Rarely, official.) 9 x 11 sheets, 6 in., in paper filing case. R. 213. (2316)

609. FEDERAL MISCELLANEOUS ACCOUNTS, July 1918 - Mar. 1930. Of Arkansas and Memphis Railway Bridge and Terminal Co., showing account numbers, names of railways, dates, memoranda, folios, debits, balances, credits, and total amounts. Indexed. (Rarely, official.) 4 x 12 loose-leaf books (3), 1 ft., on open wooden shelf. Attic. (2339)

610. GENERAL CORRESPONDENCE, Aug. 1918 - May 1920. Between superintendent, general superintendent, resident engineer, and master mechanic regarding persons coming under draft of world war, reclassifications, issuing passes to employees, names of persons requesting passes, title, and over what road, operation of Arkansas and Memphis Railway Bridge and Terminal Company regarding safety meetings. Arranged by dates. (Rarely, official.) 9 x 12 folders, 3 ft., on wooden shelf and 7 pasteboard filing cases. Attic. (2333)

611. STATISTICS, Dec. 1918 - Jan. 1920. Covering operating construction and financial exhibits, showing cars handled, receipts, taxes, interest, operating expenses, general balance sheet, cost of caring for and repairing cars and locomotives, with signature by auditor. Arranged under subjects by dates. (Rarely, official.) 8 1/2 x 11 loose-leaf book, 2 in., on wooden shelf. R. 213. (2317)

612. GENERAL LEDGER, Dec. 31, 1918 - Jan. 31, 1919. For Arkansas and Memphis Railway Bridge and Terminal Company, showing dates, accounts payable, accounts receivable, and balances covering maintenance of ways and structures, traffic expenses, pay rolls, federal war tax, general expenses, redemption of first mortgage gold bonds, and sinking fund accounts for different railroads. Indexed. (Rarely, official.) 12 x 18 vol., 2 in., on open wooden shelf. R. 213. (2326)

613. VOUCHER REGISTER OF FEDERAL ACCOUNTS, Jan. 1919 - May 1921. For Arkansas and Memphis Railway Bridge and Terminal Company, showing voucher number, of whom in favor, for whom, amount, date paid, maintenance of ways and structures, rail line, general expense, road and equipment, pay rolls, taxes, assets, and accounts paid. Arranged by dates. (Rarely, official.) 10 1/2 x 16 vol., 1 in., on open wooden shelf. R. 213. (2305)

614. BILL REGISTERS, Jan. 1919 - Nov. 1924. Federal miscellaneous accounts receivable, bills showing bill number, against whom, for what, date of liability, amount, date paid, transportation rail line, general expense, tax account 1919 for Tennessee, joint liability debit, miscellaneous revenue, other companies and individuals, income from unfunded secretary accounts, materials and supplies, and income transferred to other accounts. Arranged by dates. (Rarely, official.) 11 x 16 vol., 1 in., in wooden box. R. 213 (2307)

615. FIRST MORTGAGE GOLD BONDS, Mar. 19, 1919 - Sept. 24, 1924. Showing bond numbers, dates paid, and dates redeemed for Arkansas and Memphis Railway Bridge and Terminal Company. Arranged numerically by bond numbers. (Rarely, official.) 15 x 20 folders, 2 in., on open wooden shelf. R. 213. (2322)

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Federal Courts
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LOUISIANA

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Farm Credit Administration
History of U.S. Custom House

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TENNESSEE

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